

48. Clerk of arraigns' duties

- (1) At every trial or other proceeding before a court the clerk of arraigns must ensure that there is a record of —
 - (a) particulars of the indictment or other originating document;
 - (b) the plea, if any, entered by or on behalf of the accused;
 - (c) the names of counsel, jurors and witnesses;
 - (d) the times when particular aspects of the trial or proceeding occur;
 - (e) the description of and the unique identifier given to each exhibit;
 - (f) the particulars of the verdict or result of the trial or proceeding;
 - (g) the judgment or final outcome of the trial or proceeding and the orders made as a result;
 - (h) any special order or direction made during the course of the trial or proceeding.
- (2) The records required by subrule (1) may be made either by the clerk of arraigns, or as part of a record of the trial or proceeding made under the *Supreme Court (General) Rules 2005*, or both.