Local Government Act 1995

Local Government (Elections) Amendment Regulations 2007

Made by the Governor in Executive Council.

1. Citation

These regulations are the Local Government (Elections) Amendment Regulations 2007.

2. Commencement

These regulations come into operation as follows:

(a) regulations 1 and 2 — on the day on which these regulations are published in the Gazette;
(b) regulations 3, 15, 16, 17, 18(1) and (2) and 19 — on the day after that day;

c) the rest of the regulations — on the day on which the Local Government Amendment Act 2007 (other than sections 1 and 2) comes into operation.

3. The regulations amended

The amendments in these regulations are to the Local Government (Elections) Regulations 1997.

4. Regulation 3 amended

(1) Regulation 3 is amended in the definition of “election papers” as follows:

(a) after paragraph (b) by inserting —

“(ba) if 3 or more candidates were named on the ballot paper for the election, a record of the manual count that shows how the number of votes obtained or received by each candidate was ascertained or, if an electronic counting system was used for the election —

(i) a paper copy of the electronic record of preferences indicated on ballot papers that was used as data by the system to ascertain the number of votes obtained or received by each candidate; and

(ii) a paper copy of the electronic count that shows how the number of votes obtained or received by each candidate was ascertained;

and

”;

(b) after each of paragraphs (a) and (b) by inserting —

“ and ”.

(2) Regulation 3 is amended by inserting in the appropriate alphabetical position —

“first preference vote” has the meaning given in clause 1(1) of Schedule 4.1 to the Act;

”.

5. Regulation 27 amended

Regulation 27(2) and (3) are repealed and the following subregulations are inserted instead —

(2) If only 2 candidates are named on the ballot paper for the election and the number of votes received by a
candidate is at least 5% of the total number of votes
included in the count, that candidate’s deposit is to be
refunded.

(3) If 3 or more candidates are named on the ballot paper
for the election and the number of first preference votes
received by a candidate is at least 5% of the total
number of all the first preference votes received by
candidates, that candidate’s deposit is to be refunded.

6. Regulation 31 amended

Regulation 31(1)(i) is deleted and the following paragraph is
inserted instead —

   (i) the place or places where votes are to be
counted including, if an electronic counting
system is to be used for the election, the
following —

   (i) any place or places appointed by the RO
under regulation 75C where ballot
boxes are to be opened;

   (ii) any place or places appointed by the RO
under regulation 75C where preferences
indicated on ballot papers are to be
recorded electronically;

   (iii) the place or places where the electronic
counting system is accessible for data
input and output.

7. Regulations 34 and 35 replaced

Regulations 34 and 35 are repealed and the following
regulations are inserted instead —

34. One office and only 2 candidates — s. 4.69(1)

If only one office is to be filled at the election and only
2 candidates are named on the ballot paper, an elector
is to mark the ballot paper by writing the numeral “1”
in the box opposite the name of the candidate whom
the elector wishes to be elected.

35. One office and 3 or more candidates or 2 or more
offices — s. 4.69(2)

If —

   (a) only one office is to be filled at the election and
   3 or more candidates are named on the ballot
   paper; or
(b) 2 or more offices are to be filled at the election,

an elector is to mark the ballot paper by writing the numeral “1” in the box opposite the name of the candidate for whom the elector votes as the elector’s first preference, the numeral “2” in the box opposite the name of the candidate for whom the elector votes as the elector’s second preference, and so on, until the elector has numbered every box to indicate the order of the elector’s preferences for all the candidates.

8. Regulation 56 amended

Regulation 56(3)(b) and “or” after it are deleted.

9. Regulation 71 amended

Regulation 71(e) is amended by deleting “opened” and inserting instead —

“opened, when preferences indicated on ballot papers are recorded electronically”.

10. Part 12A inserted

After Part 12 the following Part is inserted —

"Part 12A — Electronic counting of votes"

75A. Application of Part

(1) This Part applies to an election if 3 or more candidates are named on the ballot paper for the election.

(2) Nothing in this Part is intended to preclude the use of an electronic counting system for an election if only 2 candidates are named on the ballot paper for the election.

75B. Use of electronic counting system

For the purposes of ascertaining the result of an election, the RO may, if the RO thinks fit —

(a) cause the preferences indicated on ballot papers to be recorded electronically; and

(b) on the basis of the data so recorded, use an electronic counting system to ascertain the number of votes obtained or received by each candidate in accordance with Schedule 4.1 to the Act.
75C. **Transmission of data between counting places**

(1) This regulation applies in relation to an election if an electronic counting system is to be used for the election.

(2) If the RO believes that the counting of votes would be unduly delayed by the need to deliver a ballot box after the close of poll to a place where the electronic counting system is accessible for data input and output (an “electronic counting place”), the RO may do the things set out in subregulation (3) or (4) to facilitate the counting of votes.

(3) The RO may —

(a) before the election notice is given under section 4.64, appoint a place other than an electronic counting place to be a place where —

(i) the ballot box is to be opened; and

(ii) the preferences indicated on ballot papers are to be recorded electronically;

and

(b) permit the transmission, by data file or any other electronic means, of the data so recorded to an electronic counting place for use as data by the electronic counting system to ascertain the number of votes obtained or received by each candidate in accordance with Schedule 4.1 to the Act.

(4) The RO may —

(a) before the election notice is given under section 4.64, appoint a place other than an electronic counting place to be a place where the ballot box is to be opened; and

(b) permit the transmission, by fax or any other electronic means, of an image of a ballot paper to an electronic counting place —

(i) for recording electronically the preferences indicated on the ballot paper; and

(ii) for using the data so recorded as data by the electronic counting system to ascertain the number of votes obtained or received by each candidate in accordance with Schedule 4.1 to the Act.
11. **Regulation 77 amended**

Regulation 77(2)(b) is amended by deleting “to the RO as soon as possible.” and inserting instead —

“as soon as possible to a place as directed by the RO.”.

12. **Regulation 77A inserted**

After regulation 77 the following regulation is inserted —

77A. **Drawing lots under Schedule 4.1 to the Act** — s. 4.74

(1) In this regulation —

“clause” means a clause of Schedule 4.1 to the Act;

“tied candidates” means the candidates between whom the drawing of lots is required under clause 2(2), 7, 8, 18, 21 or 23.

(2) As soon as possible after the occurrence of a circumstance under which the RO is required to draw lots under clause 2(2), 7, 8, 18, 21 or 23, the RO is to make out in respect of each of the tied candidates a slip bearing the candidate’s name.

(3) The RO is to place each of the slips in separate hollow opaque spheres of exact similarity, securely close the spheres, deposit the spheres in an empty container, and securely fasten the container.

(4) Then the RO is to shake and rotate the container and permit anyone else present to do likewise if they so wish.

(5) Then the RO is to open the container, take out and open one of the spheres to obtain the slip enclosed in it.

(6) The steps set out in subregulations (2) to (5) are to be carried out in front of all the people present.

(7) The candidate whose name appears on the slip obtained by the RO in accordance with subregulation (5) is —

(a) if the drawing of lots is required under clause 2(2), 7 or 18 — to be elected;

(b) if the drawing of lots is required under clause 8 or 23 — to be excluded;

(c) if the drawing of lots is required under clause 21 — to be taken to have had the larger or largest surplus.
13. Regulation 80 amended

(1) Regulation 80(2) is amended as follows:

(a) by deleting paragraph (c) and “and” after it and inserting instead —

(c) if voting by electors took place and 3 or more candidates were named on the ballot paper, the order of election or exclusion of each candidate; and

(b) after each of paragraphs (a) and (b) by inserting —

“and”.

(2) After regulation 80(3) the following subregulations are inserted —

(4) If voting by electors took place and a person so requests, the RO is also to give to the person the following details as soon as practicable —

(a) if only 2 candidates were named on the ballot paper — the number of votes received by each candidate;

(b) if 3 or more candidates were named on the ballot paper —

(i) the number of first preference votes received by each candidate;

(ii) the votes obtained or received by each candidate at election or exclusion.

(5) The RO is to be taken to have given to a person the requested details under subregulation (4) if the RO gives the person a copy of the record of the manual count, or a paper copy of the electronic count, that shows how the number of votes obtained or received by each candidate was ascertained.

14. Regulation 80A inserted

After regulation 80 the following regulation is inserted —

80A. Drawing lots under Schedule 4.2 to the Act — s. 4.78

(1) In this regulation —

“clause” means a clause of Schedule 4.2 to the Act;

“tied councillors” means the councillors the order of whose retirement is to be determined by the drawing of lots under clause 6, 7, 8(b) or 9(a).
(2) As soon as possible after the occurrence of a circumstance under which the RO is required to draw lots under clause 6, 7, 8(b) or 9(a), the RO is to make out in respect of each of the tied councillors a slip bearing the councillor’s name.

(3) The RO is to place each of the slips in separate hollow opaque spheres of exact similarity, securely close the spheres, deposit the spheres in an empty container, and securely fasten the container.

(4) Then the RO is to shake and rotate the container and permit anyone else present to do likewise if they so wish.

(5) Then the RO is to open the container, take out and open the spheres one by one to obtain the slips enclosed in them.

(6) The steps set out in subregulations (2) to (5) are to be carried out in front of all the people present.

(7) The retirement of the tied councillors is to be in the inverse order of that in which the slips bearing their names were obtained by the RO in accordance with subregulation (5).

15. Regulation 83 amended
Regulation 83(b) is amended by deleting “Executive Director” and inserting instead —
“Departmental CEO”.

16. Regulation 84 amended
Regulation 84(3) is amended by deleting “given to justices by the Justices Act 1902.” and inserting instead —
“of the Magistrates Court in its civil jurisdiction.”.

17. Regulation 86 replaced
Regulation 86 is repealed and the following regulation is inserted instead —

86. Notice and report of effect of Court’s decision — s. 4.81(2) and (4)
If the Court makes a declaration under regulation 85(1)(a), (b) or (c), the RO is, as soon as practicable —
(a) to give local public notice in a form that conveys the effect of the declaration; and
(b) to provide to the Minister a report in a form that conveys the effect of the declaration.
18. Schedule 1 amended

(1) The amendments in this regulation are to Schedule 1.

(2) Form 9A is amended by deleting “Details of Gifts (Money or value above $200)” and inserting instead —

“Details of Gift (value of which is $200 or more, or which is one of 2 or more gifts with a total value of $200 or more)"

(3) Form 10 is deleted and the following form is inserted instead —

Form 10. Ballot Paper

BALLOT PAPER

Election of ____________________________

Local government district:
Ward:
Electoral district:

How to vote:
Number the boxes from 1 to _____ in the order of your choice.

Candidates

Remember... number every box to make your vote count.

Do not make any other marks on the ballot paper...

(4) The “Notes to Form 10” are deleted and the following notes are inserted instead —

Notes to Form 10

Notes to Returning Officer when preparing the ballot paper

1 Mayor, president or councillor(s)

Insert “Mayor”, “President”, “Councillor” or “______” as appropriate.

(*If the election is for more than one councillor insert the number of councillors to be elected.)
2 District
   Fill in the name of the local government district.

3 Ward
   Fill in the name of the ward, or if there is no ward delete this box.

4 Election date
   Fill in the election date.

5 How to vote
   The instructions set out in these boxes are for an election when 3 or
   more candidates are named on the ballot paper. If an election is of a
   mayor, president or one councillor, and only 2 candidates are named
   on the ballot paper, replace these boxes with the following box:

   How to vote
   Put the number 1 in the box opposite the candidate of your choice. Do not make any other marks on
   the ballot paper.

6 Number of candidates
   Insert the number of candidates.

7 Candidates
   Insert the names of the candidates in the order determined under
   section 4.56(a) of the Act. Add more lines if necessary and delete any
   unused lines.
   All names must be in the same size text.
   If 2 names are confusingly similar add such descriptions or additions
   as are necessary to distinguish them from each other.

(5) Form 11 (front and back) is deleted and the following form is
inserted instead —

Form 11. Absent Vote Ballot Paper

<table>
<thead>
<tr>
<th>ABSENT VOTE BALLOT PAPER</th>
</tr>
</thead>
<tbody>
<tr>
<td>See back for notes on how to complete the necessary details on this paper.</td>
</tr>
<tr>
<td>See below for notes on how to vote</td>
</tr>
</tbody>
</table>

Election of
☐ Mayor
☐ President
☐ Councillor(s)

Local government district:
Ward:
Election date:

Candidates

☐

☐

☐

☐

☐

☐

☐
How to vote
If there are 3 or more candidates in the election, number all the boxes opposite the candidates' names in the order of your choice, using number 1 for your first choice, number 2 for your second choice, and so on. Remember to number every box to make your vote count.

If there are only 2 candidates in the election, put the number 1 in the box opposite the candidate of your choice.

Do not make any other marks on the ballot paper, other than completing the necessary details in accordance with the notes at the back.

Back of Form 11
How to make an absent vote

1 Mayor, president or councillors
Place a tick ☑ in the appropriate box.

2 District
Fill in the name of the local government district in respect of which you are voting.

3 Ward
Fill in the name of the ward in respect of which you are voting. If you are voting in respect of a local government district which is not divided into wards, leave this box blank.

4 Election date
Fill in the official election date — not the day you are filling in this form.

5 Candidates
Fill in the names of all the candidates. Write one name on each line. You may fill in the candidates' names in any order.

(6) Form 13(a) is deleted and the following form is inserted instead —

Form 13. Postal Voting Instructions
(a) Mayoral/Presidential or Ward Election

Local Government (Elections) Regulations 1997, reg 43(1)(a)

POSTAL VOTING INSTRUCTIONS

<table>
<thead>
<tr>
<th>Election package</th>
<th>In addition to these instructions, your Postal Voting Election Package contains:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• profiles of each of the candidates in your electorate;</td>
</tr>
<tr>
<td></td>
<td>• a ballot paper;</td>
</tr>
<tr>
<td></td>
<td>• an elector’s certificate;</td>
</tr>
<tr>
<td></td>
<td>• a ballot paper envelope;</td>
</tr>
<tr>
<td></td>
<td>• a postage pre-paid envelope addressed to the Returning Officer.</td>
</tr>
<tr>
<td></td>
<td>If any of these papers are missing from your package please contact the</td>
</tr>
<tr>
<td></td>
<td>Returning Officer for your district.</td>
</tr>
</tbody>
</table>

How to vote
If only 2 candidates are named on the ballot paper, decide which candidate you want to elect and mark your choice on the ballot paper. The instructions on the ballot paper tell you how to do this.

If 3 or more candidates are named on the ballot paper, decide the order of your choices for the candidates and indicate the order of your choices on the ballot paper. The instructions on the ballot paper tell you how to do this.
If you post your vote the Returning Officer must receive it before 6 p.m. on election day. Make sure you post it in plenty of time.

Any questions
If you have any questions about your Postal Voting Election Package or about how to lodge your vote, contact the Returning Officer for your district.

Returning Officer
Name: 
Address: 
Phone No.: 
Fax No.: 
Email address:

(7) Form 13(b) is deleted and the following form is inserted instead —

Form 13. Postal Voting Instructions
(b) Simultaneous Mayoral/Presidential and Ward Elections

Poster Voting INSTRUCTIONS

Election package In addition to these instructions, your Postal Voting Election Package contains:
- profiles of each of the candidates for the election of the mayor or president and of each of the candidates for the election of councillors;
- a ballot paper for each of the elections;
- an elector’s certificate;
- a ballot paper envelope;
- a postage pre-paid envelope addressed to the Returning Officer.
If any of these papers are missing from your package please contact the Returning Officer for your district.

How to vote
For each of the elections:
- if only 2 candidates are named on the ballot paper for the election, decide which candidate you want to elect and mark your choice on the ballot paper. The instructions on the ballot paper tell you how to do this;
- if 3 or more candidates are named on the ballot paper for the election, decide the order of your choices for the candidates and indicate the order of your choices on the ballot paper. The instructions on the ballot paper tell you how to do this.

1. Put your completed ballot papers into the ballot paper envelope and seal that envelope.
2. Sign and date the elector’s certificate.
3. Put the ballot paper envelope and the elector’s certificate into the envelope addressed to the Returning Officer and seal that envelope.
4. Post that envelope to the Returning Officer, or deliver it to an electoral officer at:
   - the offices of the local government during office hours before election day; or
   - a polling place between 8 a.m. and 6 p.m. on election day.

If you post your vote the Returning Officer must receive it before 6 p.m. on election day. Make sure you post it in plenty of time.
Any questions If you have any questions about your Postal Voting Election Package or about how to lodge your vote, contact the Returning Officer for your district.

**Returning Officer**
Name:
Address:
Phone No.:
Fax No.:
Email address:

(8) The “Notes to Form 13” are deleted and the following notes are inserted instead —

"Notes to Form 13

Notes to Returning Officer when preparing postal voting instructions

1 Elector's certificate
If the elector’s certificate is —
(a) attached to the ballot paper envelope insert “which is attached to the ballot paper envelope”; or
(b) printed on the postage pre-paid envelope insert “which is printed on the envelope addressed to the Returning Officer”.

1a Ballot paper envelopes and pre-paid envelopes
If the ballot paper envelope is also the postage pre-paid envelope addressed to the Returning Officer and incorporates the elector’s certificate, delete these 3 items and insert instead —

• a combined ballot paper envelope and postage pre-paid envelope addressed to the Returning Officer with an elector’s certificate attached.”.

1b How to vote (Form 13(a))
If the ballot paper envelope is also the postage pre-paid envelope addressed to the Returning Officer and incorporates the elector’s certificate, delete these “How to vote” instructions and insert instead —

**How to vote**

1 If only 2 candidates are named on the ballot paper, decide which candidate you want to elect and mark your choice on the ballot paper. The instructions on the ballot paper tell you how to do this.
If 3 or more candidates are named on the ballot paper, decide the order of your choices for the candidates and indicate the order of your choices on the ballot paper. The instructions on the ballot paper tell you how to do this.

2 Put your completed ballot paper into the envelope provided and seal the envelope.

3 Sign and date the elector’s certificate.

4 Post the envelope to the Returning Officer, or deliver it to an electoral officer at:
• the offices of the local government during office hours before election day, or
• a polling place between 8 a.m. and 6 p.m. on election day.

If you post your vote the Returning Officer must receive it before 6 p.m. on election day. Make sure you post it in plenty of time.
2 Elector's certificate

If the elector’s certificate is:

(a) attached to the ballot paper envelope, replace “and the elector’s certificate” with “, including the elector’s certificate”; or

(b) printed on the postage pre-paid envelope, delete “and the elector’s certificate” and renumber “How to vote” instructions 3 and 4 as 4 and 3 respectively.

3 Returning Officer

Insert the name and contact details of Returning Officer or, where the Electoral Commissioner has been declared responsible for the conduct of an election, such other contact details as are appropriate.

4 How to vote (Form 13(b))

If the ballot paper envelope is also the postage pre-paid envelope addressed to the Returning Officer and incorporates the elector’s certificate, delete these “How to vote” instructions and insert instead —

<table>
<thead>
<tr>
<th>How to vote</th>
<th>For each of the elections:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>• if only 2 candidates are named on the ballot paper for the election, decide which candidate you want to elect and mark your choice on the ballot paper. The instructions on the ballot paper tell you how to do this;</td>
</tr>
<tr>
<td>2</td>
<td>• if 3 or more candidates are named on the ballot paper for the election, decide the order of your choices for the candidates and indicate the order of your choices on the ballot paper. The instructions on the ballot paper tell you how to do this.</td>
</tr>
<tr>
<td>3</td>
<td>Put your completed ballot papers into the envelope provided and seal the envelope.</td>
</tr>
<tr>
<td>4</td>
<td>Sign and date the elector’s certificate.</td>
</tr>
<tr>
<td></td>
<td>Post the envelope to the Returning Officer, or deliver it to an electoral officer at:</td>
</tr>
<tr>
<td></td>
<td>• the offices of the local government during office hours before election day; or</td>
</tr>
<tr>
<td></td>
<td>• a polling place between 8 a.m. and 6 p.m. on election day.</td>
</tr>
</tbody>
</table>

If you post your vote the Returning Officer must receive it before 6 p.m. on election day. Make sure you post it in plenty of time.

(9) Form 18 is amended at the back of the duplicate copy in the box entitled “What you may do” by deleting the last dot point and inserting instead —

• be present when ballot boxes are opened, when preferences indicated on ballot papers are recorded electronically and during the counting of the votes.
(10) Form 19 is deleted and the following form is inserted instead —

**Form 19. Results of Election**

*Local Government Act 1995, s. 4.77
Local Government (Elections) Regulations 1997, reg. 80*

**RESULTS OF ELECTION FOR**

| Results | These are the results of the local government election held on ____________________________.

<table>
<thead>
<tr>
<th>Mayor/President²</th>
<th>Candidates</th>
<th>Order of election or exclusion³</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

is elected as mayor/president² of ____________________________ until ____________________________.

<table>
<thead>
<tr>
<th>Councillor(s)³</th>
<th>Ward/District¹</th>
<th>Candidates</th>
<th>Order of election or exclusion³</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following people are/person is* elected as councillors/councillor* for the Ward/District*. Each/The* councillor will hold office until the date set out next to his or her name.

<table>
<thead>
<tr>
<th>Name</th>
<th>Expiry of term</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Delete whichever is inapplicable.

<table>
<thead>
<tr>
<th>Returning officer</th>
<th>Full name:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Signature:</td>
</tr>
<tr>
<td></td>
<td>Date:</td>
</tr>
</tbody>
</table>

(11) The “Notes to Form 19” are deleted and the following notes are inserted instead —

**Notes to Form 19**

**Notes to Returning Officer when preparing results**

1. **District**

   Insert the name of the local government district.
2 Mayor or President
   Delete “Mayor” or “President” as appropriate.
   If the election did not include the election of the mayor or president, delete this box.

3 Order of election or exclusion
   If 3 or more candidates were named on the ballot paper, insert “Elected” or “Excluded”, as the case requires, followed by the order of the election or exclusion of the candidate in brackets, e.g. “Elected (1)” for the first elected candidate; “Excluded (1)” for the first excluded candidate.
   If only 2 candidates were named on the ballot paper, insert “Elected” or “Not elected” as the case requires.
   If a person was elected unopposed under section 4.55 of the Act, insert “Unopposed” in this column.
   If a person was appointed by the council of the local government under section 4.57(3) of the Act, insert “Appointed” in this column.

4 Councillors election for ward or whole district
   If there were no councillor elections, delete this box.
   If the district is not divided into wards but councillors were elected for the district, delete the word “Ward”.
   If the district is divided into wards, delete the word “District” and repeat this box for each ward in the district in which there was an election and insert the name of the ward.

(12) Form 20 is deleted and the following form is inserted instead —

Form 20. Report to Minister

REPORT TO MINISTER
Local Government Act 1995, s. 4.79(2)
Local Government (Elections) Regulations 1997, reg. 81

Part 1 - General information
Use one form for each election.

<table>
<thead>
<tr>
<th>District and date</th>
</tr>
</thead>
<tbody>
<tr>
<td>District:</td>
</tr>
<tr>
<td>Ward (if applicable):</td>
</tr>
<tr>
<td>Election date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of vacancies:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vacancies unfilled:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i.e. vacancies for which no nominations were received at the close of nominations)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Position/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor/ Mayor/ President*</td>
</tr>
</tbody>
</table>

* Delete whichever is inapplicable.

<table>
<thead>
<tr>
<th>Type of election</th>
</tr>
</thead>
<tbody>
<tr>
<td>Voting in person:</td>
</tr>
<tr>
<td>Postal:</td>
</tr>
<tr>
<td>☐</td>
</tr>
<tr>
<td>☐</td>
</tr>
<tr>
<td>(Tick one box)</td>
</tr>
</tbody>
</table>
### Number of persons on rolls

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of persons on owners</td>
<td></td>
</tr>
<tr>
<td>and occupiers roll</td>
<td></td>
</tr>
<tr>
<td>Number of persons on residents</td>
<td></td>
</tr>
<tr>
<td>roll</td>
<td></td>
</tr>
<tr>
<td>Total number of names</td>
<td></td>
</tr>
<tr>
<td>of persons on rolls</td>
<td></td>
</tr>
<tr>
<td>(roll, if consolidated)</td>
<td></td>
</tr>
</tbody>
</table>

### Part 2 - Voter turnout

<table>
<thead>
<tr>
<th>Voter categories</th>
<th>Number of voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absent voters whose voting papers were rejected</td>
<td></td>
</tr>
<tr>
<td>Postal voters whose voting papers were rejected</td>
<td></td>
</tr>
<tr>
<td>Absent voters whose voting papers were accepted</td>
<td></td>
</tr>
<tr>
<td>Postal voters whose voting papers were accepted</td>
<td></td>
</tr>
<tr>
<td>Early voters recorded on roll</td>
<td></td>
</tr>
<tr>
<td>Voters who voted in person on election day</td>
<td></td>
</tr>
<tr>
<td>recorded on roll</td>
<td></td>
</tr>
<tr>
<td>Provisional voters whose voting papers were accepted</td>
<td></td>
</tr>
<tr>
<td><strong>Total voter turnout</strong></td>
<td></td>
</tr>
</tbody>
</table>

1. Assume the voting papers include a ballot paper for this election.
2. Work out using number of accepted absent voter declarations retained.
3. Work out using number of accepted elector certificates retained.
4. Work out using number of Form 16s accepted by an electoral officer.
5. Total number of eligible electors who attempted to vote by the close of poll.

### Part 3 – Number of late arriving postal packages

<table>
<thead>
<tr>
<th>Number of late arriving postal packages</th>
<th></th>
</tr>
</thead>
</table>

6. Include packages arriving up to one week after the close of poll. Assume the voting papers include a ballot paper for this election.

### Part 4 – Details of ballot papers, candidates and votes

#### Ballot papers received

<table>
<thead>
<tr>
<th>Total</th>
<th>Formal</th>
<th>Informal</th>
<th>Informal as percentage of total</th>
</tr>
</thead>
</table>

#### Candidates and votes

<table>
<thead>
<tr>
<th>Surname</th>
<th>Other names</th>
<th>Number of first preference votes</th>
<th>Order of election/exclusion</th>
<th>Votes at election/exclusion</th>
<th>Gender (Male/Female/Unknown)</th>
<th>Previous member (Yes/No)</th>
</tr>
</thead>
</table>

7. Insert the quota determined under clause 10(1) of Schedule 4.1 to the Act. If the election was of a mayor, president or one councillor, insert “Not required”.

8. Insert the number of formal ballots received.

9. Insert the number of informal ballots received.

10. Insert the informal as percentage of total.
If only 2 candidates were named on the ballot paper, delete “first preference” in the heading of column 3 and delete columns 4 and 5.

If the candidate was elected unopposed under section 4.55 of the Act, insert “Unopposed” and delete columns 4 and 5.

If the candidate was appointed under section 4.57(3) of the Act, insert “Appointed” and delete columns 4 and 5.

Insert “Elected” or “Excluded”, as the case requires, followed by the order of the election or exclusion of the candidate in brackets, e.g. “Elected (1)” for the first elected candidate; “Excluded (1)” for the first excluded candidate.

Insert “Quota” for an elected candidate.

### Part 5 — Candidate/s elected

<table>
<thead>
<tr>
<th>Surname</th>
<th>Other names</th>
<th>Year term expires</th>
<th>Type of vacancy (Ordinary/extraordinary/other)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Returning officer

Full name: ____________________________
Signature: ____________________________
Date: ________________________________

19. **Miscellaneous amendments**

Each of the provisions listed in the Table to this regulation is amended by deleting “Declarations and Attestations Act 1913” and inserting instead —

“Oaths, Affidavits and Statutory Declarations Act 2005”.

**Table**

- r. 7(1)(b) Sch. 1 Form 1
- r. 13(2)(a)(ii) Sch. 1 Form 18, back of duplicate copy
- r. 69(4)(b)

By Command of the Governor,

M. C. WAUCHOPE, Clerk of the Executive Council.