



# Government Gazette

OF

## WESTERN AUSTRALIA

(Published by Authority at 4 p.m.)

(REGISTERED AT THE GENERAL POST OFFICE, PERTH, FOR TRANSMISSION BY POST AS A NEWSPAPER.)

No. 92.]

PERTH : FRIDAY, 27th NOVEMBER

[1959.

### OCCUPATIONAL THERAPISTS' ACT, 1957.

Department of Public Health,  
Perth, 11th November, 1959.

P.H.D. 2347/59, Ex. Co. No. 2019.

HIS Excellency the Governor in Executive Council, acting pursuant to the provisions of the Occupational Therapists Act, 1957, has been pleased to approve of the Rules made by the Occupational Therapists Registration Board of Western Australia pursuant to section 7 of the said Act, and set forth in the Schedule hereto.

J. DEVEREUX,  
Under Secretary.

#### Schedule.

Occupational Therapists Act, 1957.

#### OCCUPATIONAL THERAPISTS REGISTRATION BOARD RULES.

##### Part I.—Preliminary.

1. These rules may be cited as the Occupational Therapists Registration Board Rules, 1959.
2. These rules are divided into parts as follows:—
  - Part I.—Preliminary; Rules 1 to 3.
  - Part II.—The Chairman and Members' Deputies; Rules 4 to 7.
  - Part III.—Tenure of Office of Members of the Board; Rules 8 and 9.
  - Part IV.—Meetings and Proceedings; Rules 10 to 18.
  - Part V.—The Registrar; Rule 19.
  - Part VI.—The Register; Rules 20 to 22.
  - Part VII.—Registration; Rules 23 to 27.
  - Part VIII.—Complaints; Rules 28 to 33.
  - Part IX.—Training Schools; Rules 34 to 36.
  - Part X.—Miscellaneous; Rules 37 to 39.
3. (1) In these rules unless the context requires otherwise—
 

“annual meeting” means the ordinary meeting of the Board held in the month of June in each year; and

“the Act” means the Occupational Therapists Act, 1957, as amended from time to time.

(2) Subject to subrule (1) of this rule words and expressions used in these rules bear the same meanings as those words and expressions bear in the Act.

## Part II.—The Chairman and Members' Deputies.

4. The first Chairman of the Board shall—
- (a) be a member of the Board;
  - (b) be elected by the members present at the first ordinary meeting of the Board; and
  - (c) hold office until the election of a successor at the first annual meeting.
5. Subject to rule four of these rules the Chairman of the Board shall—
- (a) be a member of the Board;
  - (b) be elected by the members present at an annual meeting;
  - (c) hold office until the election of a successor at the next annual meeting; and
  - (d) on the expiry of his term of office be eligible to be elected for a further term.
6. (1) If the Chairman is absent from a meeting, the members present shall elect a member to be Acting Chairman for that meeting or until such time as the Chairman is present.
- (2) The Acting Chairman shall while holding that office have all the powers and perform all the duties of the Chairman.
7. When any member is absent from the Board, a person who is—
- (a) nominated by the person or body who nominated that member for appointment as a member of the Board; and
  - (b) approved by the Board

may be appointed to be the deputy of that member during his absence, and on such appointment the deputy may attend meetings of the Board and exercise the rights and powers and carry out the duties of the member for whom he is the deputy.

## Part III.—Tenure of Office of Members of the Board.

8. (1) The tenure of the terms of office of the members of the Board shall be as follows:—
- (a) The Commissioner of Public Health or his nominee shall remain a member of the Board by virtue of his office or nomination, as the case may be;
  - (b) the medical practitioner nominated by the Minister shall hold office for three years;
  - (c) the member nominated by the Senate of the University of Western Australia shall hold office for three years; and
  - (d) the two members nominated by the body known as the Australian Association of Occupational Therapists (W.A. Branch) shall each hold office for three years, except that in respect of the first two of such nominees appointed as members of the Board, one shall hold office for one year only and the other for two years only.
- (2) A member whose term of office has expired shall be eligible for re-appointment.

9. Subject to rule 7 of these rules, where a vacancy occurs in any office of member of the Board, the person appointed to the vacant position shall hold the same for the unexpired portion only of the term of the member who vacated the office, except that when the unexpired portion is less than three months the person so appointed may hold the position for that unexpired portion plus a further full term.

## Part IV.—Meetings and Proceedings.

10. (1) When in order to discharge the business of the Board it is necessary to hold an ordinary meeting of the Board, such meeting shall be held on the third Thursday of the month at such time and place as the Board appoints, or when that day is a public holiday or for sufficient reason is not convenient, the Board may by resolution appoint another day of that month for the holding of the meeting.

(2) Unless the Board resolves otherwise, the order of business at every ordinary meeting shall be as follows:—

Reading of Minutes of the previous meeting.  
 Confirmation of Minutes of the previous meeting.  
 Applications for registration.  
 Correspondence.  
 Committee reports.  
 Production of financial statement.  
 Accounts for payment.  
 Registrar's report.  
 General business.

11. A special meeting of the Board shall be summoned by the Registrar on the written requisition of the Chairman or any three members and, except in the case of a special meeting convened under Rule 12 of these rules, shall be held within seven days of the receipt by the Registrar of the requisition.

12. Every complaint against an occupational therapist shall be dealt with by a special meeting of the Board convened by the Registrar for the purpose.

13. In the case of every ordinary meeting and of every special meeting convened under rule 12 of these rules, the Registrar shall give seven days' notice, and in the case of every other special meeting, three days' notice, and every notice so given shall briefly indicate the business of the proposed meeting.

14. (1) Three members shall constitute a quorum at any meeting.

(2) When, after the expiration of fifteen minutes from the time appointed for the commencement of any meeting, a quorum is not present, the meeting and the business thereof shall stand adjourned to the next meeting.

15. (1) No motion proposed at a meeting shall be debated or decided upon unless it has been seconded.

(2) Every question before the Board shall be decided on the voices unless any member demands a show of hands, in which case the Chairman shall order that a show of hands be taken.

(3) The Chairman shall have a deliberative vote and in the event of an equality of votes a casting vote.

(4) Every question put to the vote shall be decided in accordance with the majority vote.

16. (1) A resolution signed by all members of the Board shall have the same force and effect as if passed at a duly convened meeting.

(2) No resolution, act, matter or thing done or authorised to be done at a previous meeting shall be rescinded or amended at any subsequent meeting unless express notice of such intended rescission or amendment is contained in the notice given to members under rule 13 of these rules.

17. Minutes of every meeting shall be kept by the Registrar and such minutes, when required by the Chairman of the Board, shall be evidence for all purposes and before all Courts of the contents of the minutes and of the proceedings at such meeting.

18. (1) The Board may—

- (a) appoint from time to time not less than three members to form a committee to investigate and report upon any specified matter;
- (b) dissolve any committee; or
- (c) remove or replace any member of a committee.

(2) The Chairman of the Board shall *ex officio* be a member of every committee and shall preside over such committee, but in the absence of the Chairman the members present shall appoint one of their number to preside.

#### Part V.—The Registrar.

19. The Registrar appointed to that office by the Board shall—

- (a) hold office subject to the Act and these rules and during the pleasure of the Board;

- (b) discharge the duties imposed upon him by the Act and these rules;
- (c) be in attendance at his office on such days and during such hours as the Board directs;
- (d) consult the Chairman on any business requiring attention between meetings of the Board;
- (e) be responsible for the safe custody of all documents and property belonging to the Board;
- (f) find security to the satisfaction of the Board for the sum of five hundred pounds;
- (g) present at every ordinary meeting of the Board a statement of the financial transactions of the Board since the presentation of the previous statement, together with proof of money held or deposited on behalf of the Board;
- (h) present a balance sheet of the affairs of the Board to the thirtieth day of June each year at the ordinary meeting held in the month of July in that year;
- (i) receive and deposit with such Bank as the Board shall direct, all moneys payable to the Board; and
- (j) discharge such other duties as the Board may from time to time direct.

#### Part VI.—The Register.

20. The Registrar shall keep a Register of Occupational Therapists in the form directed by the Board, and shall enter therein the following information in respect of each occupational therapist:—

- Name.
- Address.
- Sex.
- Date of birth.
- Nationality.
- Length of residence in Western Australia.
- Qualifications.
- Date of registration.
- Authority under which registration was made.
- Date of deregistration.
- Reason for deregistration.
- Dates of previous registrations.

21. No entry in or alteration to the Register shall be made except by the Registrar acting pursuant to a direction of the Board or in accordance with these rules.

22. The Registrar shall from time to time delete the names of occupational therapists who have died, and shall make such alterations to the Register as the Board directs for the purpose of making the Register an accurate record of the names and such other details as are prescribed of occupational therapists.

#### Part VII.—Registration.

23. Subject to the provisions of section eight of the Act, a person is entitled to be registered as an occupational therapist on payment of the fee prescribed by rule 38 of these rules if he holds one or more of the following qualifications:—

- (a) The diploma of an occupational therapy training school in Western Australia the course for which diploma is approved by the Board and substantially conforms with rules 34, 35 and 36 of these rules;
- (b) the diploma of occupational therapy of the University of Queensland;
- (c) the diploma of the Occupational Therapy School of Victoria;
- (d) the degree of applied science of the University of Queensland;

- (e) the diploma of occupational therapy of the Australian Physiotherapy Association;
  - (f) the diploma of the Australian Association of Occupational Therapy (N.S.W.);
  - (g) the diploma of the Association of Occupational Therapists (England and Wales);
  - (h) the diploma of the Scottish Association of Occupational Therapists;
  - (i) the diploma of the Association of Occupational Therapists of South Africa;
  - (j) the State examination in occupational therapy of New Zealand;
  - (k) a registered member of the American Occupational Therapy Association; or
  - (l) a registered member of the Canadian Occupational Therapy Association.
24. A person desiring to be registered as an occupational therapist shall—
- (a) apply in the form of either Form No. 1 or Form No. 2 in the appendix to these rules;
  - (b) pay the fee prescribed by rule 38 of these rules;
  - (c) produce proof of his or her identity to the satisfaction of the Board; and
  - (d) produce evidence of his or her good character.
25. For the purposes of considering an application for registration the Board may require the applicant—
- (a) to attend a meeting of the Board and there produce such further evidence as may be required by the Board to support the application and answer all relevant questions put by the Board or a member thereof; and
  - (b) to support any document or statement relating to the application by making statutory declarations as to the validity and correctness of the document or statement.
26. A person who is registered by the Board as an occupational therapist shall be issued with a Certificate of Registration in the form of Form No. 4 in the appendix to these rules.
27. Every Certificate of Registration shall expire on the 31st day of December next following the date of issue of such certificate and an application for renewal of registration shall be made in the form of Form No. 3 in the appendix to these rules.

#### Part VIII.—Complaints.

28. A complaint against an occupational therapist may be laid by any person or body, or by the Board by resolution.
29. A person who makes a complaint against an occupational therapist shall—
- (a) lodge with the Registrar a signed statement of the matters complained of;
  - (b) furnish in a written statement such further particulars as the Board may require; and
  - (c) make such statutory declarations as to the truth of the matters contained in any statements made by such person as the Board may require.
30. On receipt of a complaint the Registrar shall forthwith forward to the occupational therapist concerned—
- (a) a copy of the complaint; and
  - (b) a notice calling upon him to lodge with the Registrar within 10 days an answer to the complaint verified by statutory declaration.

31. Where no answer is received by the Registrar within the time specified in the notice, or where the Board is of the opinion that the answer is not satisfactory, the Registrar shall convene a special meeting of the Board pursuant to rule 12 of these rules to enquire into the complaint.

32. (1) Notice under the last preceding rule of a meeting shall—

- (a) contain a copy of the complaint;
- (b) specify the date, hour and place of the proposed meeting;
- (c) be sent by registered post or served personally; and
- (d) be given to the following persons:
  - (i) Each member of the Board;
  - (ii) the occupational therapist concerned;
  - (iii) the person making the complaint; and
  - (iv) all witnesses.

(2) The notice sent to the occupational therapist pursuant to subrule (1) of this rule shall state that if he does not attend the meeting the Board may proceed to hear and determine the complaint in his absence.

33. If, after due enquiry which may take into account the conduct of the occupational therapist since the date of the matters giving rise to the complaint, the Board is satisfied that the occupational therapist is guilty of misconduct to the prejudice of his profession it may—

- (a) reprimand the occupational therapist; or
- (b) order that he be deregistered for such period as it deems fit, having regard to the nature of the misconduct.

#### Part IX.—Training Schools.

34. The course of training in occupational therapy at the prescribed training school shall extend over a period of not less than three years and shall be substantially in accordance with the following:—

Approximately 250 hours of lectures in the following subjects:—

Anatomy: Instruction in general histology; osteology; joints; fascia and muscles; nervous system; circulatory system; lymphatic system; thoracic and abdominal viscera; anatomical regions; living anatomy; levers and leverage; muscles in action.

Physiology: General physiology of cells and body fluids; central nervous system; circulations; respiration; digestion including diet, vitamin and trace elements and mineral metabolism; ductless glands, reproduction; secretion of urine; the special senses; structure and function of the skin; regulation of body temperatures; physical and muscular exercise; muscle hypertrophy and atrophy; types of physical exercise and tests of physical fitness.

Kinesiology: Mechanics of bodily movement; gravity, joint movement, types of muscle work, range of movement.

Neuroanatomy: An introduction to clinical neurology and anatomy as applied to occupational therapy.

Approximately 50 hours of lectures in:—

Psychology: An introductory course in General Psychology, covering maturation and growth, motivation, sensation and perception, learning and symbolic behaviour, individual differences and the study of personality, covering the development of personality from childhood; methods of learning and teaching; the value and place of vocational guidance and intelligence testing; techniques of interviewing and personality assessment.

Approximately 60 hours of lectures in:—

The Orientation of Social Services: A series of lectures introducing the scope of physiotherapy, speech therapy social work, child guidance and nursing.

Approximately 140 hours of lectures in:—

The Theory of Occupational Therapy and its Place in the Rehabilitation Programmes in the following fields: General Medicine; Orthopaedics; Pediatrics; Geriatrics; Tuberculosis; Psychiatry; Cerebral Palsy; Administration.

These lectures include a history of the profession, its aims, methods and scope and a survey of hospital rules, routine, and ethics.

Approximately 110 hours of lectures in the following Clinical Subjects:—

General Medicine and Surgery: The common causes, signs and symptoms, prognosis and outline of treatment of the common diseases of the respiratory, circulatory, renal, alimentary, endocrine and cutaneous systems; a knowledge of general surgical principles and procedure in all fields, (including orthopaedics), types of wounds, healing of wounds, problems, emergencies, after-care of the patient.

Orthopaedics: Covering the aetiology, signs, symptoms, prognosis and outline of treatment of orthopaedic conditions, together with the possible resultant complications; the application of anatomy to these conditions and familiarity with the splints and appliances used. Principles and techniques of prosthetics.

Visual and Auditory Defects: The aetiology, symptomatology and treatment of those visual and auditory disturbances most frequently referred to occupational therapy.

Cardiac Diseases.

Neurology: The causes, prognosis and treatment of diseases and injuries to the spine, spinal cord and brain.

Pediatrics: An outline of the development of the normal infant and child, simple behaviour problems and their relationship to disease; cardiac and respiratory diseases of children, infectious diseases; the problems of cross-infection in children's hospitals and the causes and prevention of such.

Psychiatry and Psychopathology: An outline of abnormal psychology and the aetiology, signs, symptoms, prognosis and treatment of mental illness; the use of mental testing and the treatment of behaviour problems, and the psychological factors influencing mental outlook; general knowledge of the rules and laws in force in the treatment of mental patients; knowledge of the principles of modern treatment.

Tuberculosis: Lectures given on the aetiology, pathology, diagnosis, prevention and treatment of tuberculosis. The use of occupational therapy in rehabilitation.

Approximately 50 hours on Research. A minimum of one thousand hours to be devoted to technical training in Therapeutic Activities:—

Arts—fine and applied.

Industrial skills.

Education (Special and Adult).

Recreation.

Clinical Training: Should be not less than forty weeks in the various fields:—

	Not Less Than
Psychiatric conditions	8 weeks
Physical disabilities	8 weeks
Chest conditions	4-8 weeks
Pediatrics	8 weeks
General Medicine and Surgery	4-8 weeks

35. (1) A person shall not be employed in the training of occupational therapy students in a prescribed training school unless that person has been approved by the Board as qualified and competent for that position.

(2) A student shall not be permitted to sit for any examination unless that student has attended at least seventy-five per cent of the lectures and demonstrations arranged for each year as preparation for that examination.

36. A student shall not be accepted at an occupational therapy school unless that student—

- (a) is not less than seventeen years of age on the thirty-first day of December in the year immediately preceding the date of commencement of training; and
- (b) is of good character; and
- (c) has furnished to the school a medical report which certifies that the student is in good health and is fit to undertake the course of training; and
- (d) has been certified as suitable to undertake the course of training by a vocational guidance testing organisation approved by the Board; and
- (e) has a good command of the English language; and
- (f) has either—
  - (i) obtained the Leaving Certificate in English and four other subjects including one science subject; or
  - (ii) Matriculated for entrance to a University (including a mature age matriculation); or
  - (iii) attained a standard of education which the Board accepts as equal to the standard set by sub-paragraph (i) or (ii) of this paragraph.

Part X.—Miscellaneous.

37. Every registered occupational therapist shall notify the Registrar of a new address within fourteen days of the change of address.

38. The following fees are payable to the Board:—

	£	s.	d.
(a) For application for registration as an occupational therapist—per annum	2	2	0
(b) For an extract of entry in the Register		5	0
(c) For registration after deregistration:			
(i) Where a registration fee has previously been paid in that year	1	1	0
(ii) Where a registration fee has not previously been paid in that year	2	2	0

39. (1) The common seal of the Board shall—

- (a) be kept in the custody of the Registrar at the Office of the Board;
- (b) be affixed only to such documents as are authorised by resolution of the Board; and
- (c) be affixed by the Registrar in the presence of the Chairman.

(2) Every document to which the common seal is attached shall be signed by the Chairman and the Secretary.

Appendix.

Form No. 1.

Occupational Therapists Registration Board of Western Australia.

APPLICATION FOR REGISTRATION.

I, .....,  
 of .....,  
 apply to be registered as an Occupational Therapist under section 8 (1) (c) (i) of the Occupational Therapists Act, 1957, and in support of my application do solemnly and sincerely declare as follows:—

(1) The qualifications by which I claim to be registered are:

.....  
 and I expressly declare that I am the person to whom the qualifications were granted, the qualifications are those submitted with this application, and I am the person referred to therein.

- (2) I have never at any time been convicted of any felony, crime or misdemeanour, nor have I at any time in any country been found guilty of misconduct in a professional respect.
- (3) I am not disqualified from practising as an Occupational Therapist in the country or state in which the qualifications were obtained.

Declared before me.

(Signature).....

Date.....

.....  
Registrar.

Form No. 2.

Occupational Therapists Registration Board of Western Australia.

I, .....  
of .....  
apply to be registered as an Occupational Therapist under section 8 (1) (c) (ii) of the Occupational Therapists Act, 1957, and in support of my application do solemnly and sincerely declare as follows:—

- (1) I was bona fide engaged in the practice of Occupational Therapy in the State for at least twenty-four months or periods aggregating twenty-four months during the three years immediately preceding the coming into operation of the Occupational Therapists Act, 1957.
- (2) The attached signed statement is a true and full record of the times and places where I have practised occupational therapy.
- (3) I have not been convicted of any felony, crime or misdemeanour, nor have I at any time in any country been found guilty of misconduct in a professional respect.

Declared before me.

(Signature).....

(Date).....

.....  
Registrar.

This application must be accompanied by:—

Details of educational standard attained, and any special qualifications held.

Two character references by persons who have known the applicant for not less than two years.

The names of two medical practitioners to whom reference may be made as to the applicant's experience and competence in the practice of occupational therapy.

Form No. 3.

Occupational Therapists Registration Board of Western Australia.

APPLICATION FOR RENEWAL OF REGISTRATION.

I hereby apply for registration as an Occupational Therapist for the period ending 31st December, ..... The previous Certificate of Registration issued to me was numbered ..... and expired on 31st December, .....

(Signature).....

(Address).....

(Date).....

Form No. 4.

Occupational Therapists Registration Board of Western Australia.

CERTIFICATE OF REGISTRATION.

This is to certify that

.....  
of

.....  
has been registered as an Occupational Therapist for the period ending 31st December, 19.....

Date..... Registrar.

HEALTH ACT, 1911-1957.

Katanning Road Board.

Health By-laws—Eating Houses.

Ex. Co. No. 2025.

WHEREAS under the provisions of the Health Act, 1911-1957, a local authority may make by-laws and may amend, repeal or alter any by-laws so made: Now, therefore, the Katanning Road Board, being a local authority, doth hereby make the following by-laws:—

Part 1.

Commencement.

1. These by-laws shall come into operation on the 1st day of January 1960.

Interpretation.

2. In the construction of these by-laws, unless the context otherwise requires—

“Act” means the Health Act, 1911-1957, and any amendment thereof;

“eating house” as defined in Division 3, section 160, of the Health Act, 1911-1957;

“Inspector” means any person appointed by the local authority to be a Health Inspector pursuant to the provisions of the Act;

“license” means a license to conduct an eating house granted pursuant to the provisions of these by-laws;

“local authority” means the Katanning Road Board;

“proprietor” means the person having the management or control of premises;

“registered premises” means any premises which are registered as an eating house under these by-laws;

“Secretary” means the Secretary or the acting Secretary for the time being of the Katanning Road Board.

Part 2.

Licenses and Registration.

3. No person shall occupy or use any premises as an eating house unless—
  - (a) the premises are registered under these by-laws as an eating house; and
  - (b) the proprietor of the said premises is the holder of a license issued by the local authority authorising him to conduct on the premises the business of an eating house.
4. Before any premises are registered under these by-laws as an eating house the proprietor thereof shall make application in the appropriate form prescribed in the First Schedule hereto and shall forward his application together

with a plan of the premises in respect of which such application is made and the prescribed fee to the Secretary and, if the application is approved, the local authority shall issue to the proprietor a certificate of registration in the appropriate form prescribed in the Second Schedule hereto.

5. Before any license to any proprietor to conduct an eating house is granted by the local authority under these by-laws the proprietor shall sign an application for the same in the appropriate form prescribed in the Third Schedule hereto and shall forward same together with the prescribed fee to the secretary and, if the application is approved, the local authority shall issue to the proprietor a license in the appropriate form prescribed in the Fourth Schedule hereto.

6. Every certificate of registration of premises registered as an eating house and every license issued to a proprietor shall be signed by the Secretary and shall be duly entered in a book to be provided by the local authority for that purpose. Every proprietor of registered premises shall keep the certificates of registration and the license on the registered premises in a position visible to the general public and shall, when requested so to do by an Inspector, produce to him the certificate of registration and also the license issued to the proprietor in respect of such premises.

7. Every certificate of registration and every license shall be in force for a period of 12 months from the date of the issue thereof.

8. Application for the renewal of certificates of registration and license shall be made annually and such applications shall be in the appropriate form prescribed in the Fifth and Sixth Schedules hereto respectively and shall be accompanied by the prescribed fee.

9. The fees to be paid to the local authority on the registration of premises, on the issuing of a license and on the removal of any registration or license shall be as set out in the Seventh Schedule hereto.

10. If the owner of any registered premises sells or transfers or agrees to sell or transfer the said premises to another person he shall, within 14 days from the date of such sale or transfer or agreement, notify the Secretary thereof in writing, stating the full name, address and occupation of such other person.

11. The local authority may refuse registration of an eating house for any of the following reasons:—

- (a) If it considers the premises intended to be used as an eating house are unsuitable for the purpose.
- (b) If, in its opinion, the proprietor of the premises in respect of which registration is applied for is not a fit and proper person to have the conduct and management of an eating house.
- (c) In the case of an application for renewal of a previous registration, if it considers that the eating house is not being maintained or the business therein is not being conducted in a reasonable and efficient manner.

12. The local authority may cancel the registration of an eating house during the currency of such registration for any one of the following reasons:—

- (a) If, in its opinion, the premises in which the eating house is established are not being maintained or the business of the eating house is not being carried on in a reasonable and efficient manner.
- (b) If the proprietor fails or refuses to make in or to the premises in which the eating house is established alterations, amendments or repairs as required by the local authority under this Act.
- (c) If the proprietor of the eating house has been convicted of any offence against these by-laws in respect of such eating house.

13. The local authority may refuse to issue a license to the proprietor of an eating house for any one of the following reasons:—

- (a) The eating house is not registered or the registration of the eating house has been cancelled.
- (b) If in its opinion the said proprietor is not a suitable or a fit and proper person to have the management or control of an eating house.

- (c) If the applicant for the license while previously licensed as the proprietor of an eating house has been convicted of an offence against these by-laws of any local authority in respect of an eating house.

14. The local authority may cancel the existing license of the proprietor of an eating house for any one of the following reasons:—

- (a) The holder of the license has ceased to be the proprietor of an eating house.
- (b) The registration of the eating house of which he is the proprietor has expired or has been cancelled.
- (c) The holder of the license has been convicted of an offence against these by-laws in respect of the eating house.
- (d) If it considers that the holder of the license has during the currency of the license by reason of his conduct or on any other grounds become unsuitable or ceased to be a fit and proper person to have the control and management of an eating house.

15. Every person applying for a certificate of registration under these by-laws shall comply with the following conditions:—

- (a) He shall maintain on the premises at least one properly trapped sink discharging into either a french drain or a liquid waste scheme.
- (b) He shall have scheme water connected to such sink on such premises.
- (c) He shall provide and maintain a hot water installation of capacity to supply sufficient hot water for the thorough cleansing of all drinking vessels, dishes, plates and other vessels, tableware, spoons, forks, knives and all other utensils used on the premises to the satisfaction of the Inspector.

Penalty.

16. Any person who shall commit a breach of any of the provisions of these by-laws shall be guilty of an offence and upon conviction shall be liable to a penalty not exceeding £50, and where such breach is of a continuing nature to a daily penalty not exceeding £2.

First Schedule.

APPLICATION FOR REGISTRATION OF EATING HOUSE.

To the Secretary,  
 Katanning Road Board,  
 Katanning.

I, ..... of .....  
 being the owner/occupier of premises situate at .....  
 in the Katanning Road Board District, and known as .....  
 hereby make application for the registration of the said premises as an eating  
 house subject to the Health Act and the by-laws from time to time in force  
 thereunder.

I attach hereto a plan of the said premises.

Dated this ..... day of ..... 19.....

.....  
 Signature of Applicant.

Second Schedule.

This is to certify that the premises situate at..... in the Katanning Road Board District, which are known as..... and are owned/occupied by..... of..... are registered as an eating house from the..... day of..... 19....., until the..... day of..... 19....., unless this Certificate is previously cancelled.

This Certificate is issued subject to the Health Act and the by-laws from time to time in force thereunder.

Dated this..... day of..... 19.....

Secretary of Katanning Road Board.

Third Schedule.

APPLICATION FOR A LICENSE TO CONDUCT AN EATING HOUSE.

I, ..... of..... hereby apply for a license to conduct an eating house on premises situate at..... in the Katanning Road Board District and known as..... subject to the Health Act and by-laws from time to time in force thereunder.

Dated this..... day of..... 19.....

Signature of Applicant.

Fourth Schedule.

LICENSE TO CONDUCT AN EATING HOUSE.

This is to certify that....., of..... is licensed to conduct an eating house on premises situate at..... in the Katanning Road Board District known as..... from the..... day of....., 19....., unless the License is previously cancelled.

This License is issued subject to the Health Act and the by-laws from time to time in force thereunder.

Dated this..... day of..... 19.....

Secretary of the Katanning Road Board.

Fifth Schedule.

APPLICATION FOR RENEWAL OF REGISTRATION OF AN EATING HOUSE.

I, ..... of....., being the owner/occupier of premises situate at..... in the Katanning Road Board District and known as..... for which premises I hold a current certificate of registration as from the..... day of..... 19....., as an eating house hereby apply for a similar certificate of registration as from the..... day of..... 19....., subject to the Health Act and the by-laws from time to time in force thereunder.

Dated this..... day of..... 19.....

Signature of Applicant.

Sixth Schedule.  
APPLICATION FOR RENEWAL OF LICENSE TO CONDUCT AN  
EATING HOUSE.

I, ..... of .....  
being the holder of a current license to conduct an eating house on premises  
situate at ..... in the Katanning Road Board District  
and known as ..... hereby apply for a similar license  
as from the ..... day of ..... 19....., subject to  
the Health Act and the by-laws from time to time in force thereunder.

Dated this ..... day of ..... 19.....

.....  
Signature of Applicant.

Seventh Schedule.

The fee payable on registration of premises as an eating house and on  
every renewal thereof shall be £3.

The fee payable on the issue of a license to the proprietor of an eating  
house and on every renewal thereof shall be £1.

Passed by the Katanning Road Board at the ordinary meeting of the Board  
held on the 11th day of December, 1957.

W. E. NOTT,  
Chairman.  
W. E. BROUGHTON,  
Secretary.

Approved by His Excellency the Governor in Executive Council this 11th  
day of November, 1959.

(Sgd.) R. H. DOIG,  
Clerk of the Council.

DOG ACT, 1903-1948.

The City of Perth.

By-law No. 22—Amendment.

L.G. 313/52.

WHEREAS pursuant to an Order in Council dated the 11th July, 1951, the  
City of Perth made a by-law under section 35A of the Dog Act, 1903-1948,  
which was published in the *Government Gazette* on the 5th October, 1951,  
and is numbered 22: Now, therefore, in pursuance of the powers conferred  
by the said Act, the Lord Mayor and Councillors of the City of Perth order  
that the said by-law be amended as follows:—

Clause 3 is amended by adding after subclause (d) the following new  
subclause, namely:—

(e) If a dog is impounded more than once pursuant to this by-law,  
such dog shall not be released except upon payment of £1 on each  
occasion after the first, which sum shall be in addition to any sum  
payable under subclause (b) of this clause.

Passed by the Council of the City of Perth at the ordinary meeting of  
the Council held on the 28th day of September, 1959.

[L.S.]

H. R. HOWARD,  
Lord Mayor.  
W. C. MILLS,  
Acting Town Clerk.

Recommended—

(Sgd.) L. A. LOGAN,  
Minister for Local Government.

Approved by His Excellency the Governor in Executive Council this 11th  
day of November, 1959.

(Sgd.) R. H. DOIG,  
Clerk of the Council.

## ROAD DISTRICTS ACT, 1919.

Plantagenet Road Board.

Building By-law—Numbering of Houses.

L.G. 680/59.

PURSUANT to the powers conferred by regulation 37 of the Second Schedule of the Road Districts Act, 1919, the Plantagenet Road Board doth hereby make the following by-law for the numbering of houses within the boundaries of the Mt. Barker townsite, as follows:—

(1) The Board shall allot a number to every house or other building within the boundaries of the Mt. Barker Townsite and shall affix such number plate and the owner or occupier shall thereupon forthwith pay the cost to the Board.

(2) An occupier shall be entitled to recover the cost of numbering the house or building of which he is the occupier from rent due to the owner.

(3) No person shall remove, deface, or in any way damage any number plate affixed in accordance with this by-law.

(4) Any person committing a breach of this by-law shall be liable on summary conviction to a penalty not exceeding two pounds (£2).

Passed at a meeting of the Plantagenet Road Board this 23rd day of October, 1959.

C. B. MITCHELL,  
Chairman.  
T. McDONALD,  
Secretary.

Recommended—

(Sgd.) L. A. LOGAN,  
Minister for Local Government.

Approved by His Excellency the Governor in Executive Council this 11th day of November, 1959.

(Sgd.) R. H. DOIG,  
Clerk of the Council.

## ROAD DISTRICTS ACT, 1919.

Moora Road Board.

Amendment to General By-laws.

L.G. 169/59.

THE General By-laws of the Moora Road Board published in the *Government Gazette* of 1st December, 1933, pages 1851 to 1859, both inclusive, and subsequently amended from time to time, are hereby further amended as follows:—

By deleting the words "per match" after the word "Cricket" and inserting the words "per day" in lieu thereof in the Schedule of Charges in By-law 68a.

Passed by resolution of the Moora Road Board at a meeting held on 21st day of October, 1959.

A. S. CRANE,  
Chairman.  
R. WITTBBER,  
Secretary.

Recommended—

(Sgd.) L. A. LOGAN,  
Minister for Local Government.

Approved by His Excellency the Governor in Executive Council this 11th day of November, 1959.

(Sgd.) R. H. DOIG,  
Clerk of the Council.

## CEMETERIES ACT, 1897-1957.

Department of Local Government,  
Perth, 17th November, 1959.

L.G. 329/58.

HIS Excellency the Governor in Executive Council, acting under the provisions of the Cemeteries Act, 1897-1957, has been pleased to approve of the by-laws made by the Lake Grace Road Board as Trustees of the Lake Grace, Newdegate and Lake King Public Cemeteries as set out in the Schedule hereunder.

(Sgd.) GEO. S. LINDSAY,  
Secretary for Local Government.

## Schedule.

## LAKE GRACE, NEWDEGATE, LAKE KING PUBLIC CEMETERIES.

## By-laws.

1. All fees and charges payable to the Trustees as set forth in Schedule "A" hereto shall be paid at the times and manner therein mentioned, unless otherwise ordered.

2. The "secretary" as referred to in these by-laws means the person for the time being employed by the Trustees as the secretary of the cemetery, and such person shall, subject to the Trustees, exercise a general supervision and control over all matters pertaining to the cemetery and to the carrying out and enforcement of these by-laws, and the direction of such person shall in all cases and for all purposes be presumed to be and to have been the direction of the Trustees.

3. The "superintendent" as referred to in these by-laws means the person for the time being employed by the Trustees as the superintendent of the cemetery, and such person shall, subject to the Trustees, have charge of the general care of the cemetery, and supervision of the erection or placing of monumental work and fixtures, also the supervision of interments, the opening, closing, and dressing of graves, and such other duties as are mentioned in these by-laws or ordered by the Trustees.

4. Any person desiring to inter any dead body in the cemetery shall make application in the form contained in Schedule "D" hereto, and shall pay the appropriate fees as set out in Schedule "A."

5. All applications for interment shall be made at the office of the Trustees, in such time as to allow at least eight working hours' notice being given to the superintendent at the cemetery, prior to the time fixed for burial, otherwise an extra charge shall be made as specified in Schedule "A."

6. The Trustees shall cause all graves to be dug; any vaults, brick graves, or graves to be re-opened as and when required.

7. Every coffin shall have upon the lid an approved metal plate bearing the name of the deceased stamped or otherwise indelibly inscribed in legible characters thereon. Any coffin not complying with these by-laws will not be admitted to or be interred in the cemetery.

8. Every grave shall be at least six feet deep at the first interment, and no interment shall be allowed in any grave with a less depth than three feet from the top of the coffin to the original surface of the surrounding ground.

9. Any person requiring an Exclusive Right of Burial in any part of the cemetery shall apply to the Trustees in writing, specifying the location of the grave, and whether it is proposed to erect a brick grave or vault, and in such case submitting plans and specifications of the proposed work. Such application shall also state the name of any deceased person or persons whose remains it is proposed to inter therein. If the application is approved by the Trustees a Grant of Exclusive Right of Burial shall be issued in the form of Schedule "B."

10. Every such grant shall be subject to by-laws for the time being in force, and no interment in any such grave or vault shall be allowed unless upon the production of the Order of Burial in the form of Schedule "D," nor shall any such grave or vault be opened, unless with the written consent of the Trustees.

11. In the case of an application for interment in any private grave or vault to which the deceased had no claim during life, the written and verified consent of the grantee shall be handed in with the application.

12. If the application be made for an interment in any grave or vault of the remains of any person other than the person to whom the grant was issued, or his registered assign, the written and verified consent of such grantee or assignee shall be produced, together with the Exclusive Grant of Right of Burial.

13. No burial shall be allowed to take place in the cemetery nor shall any coffin be allowed to enter the cemetery unless a medical certificate of death or a Coroner's order for burial is handed to the secretary, for inspection and return, at the latest upon the funeral entering the cemetery. Should the undertaker or his representative be unable to produce a medical certificate or the Coroner's order for burial, he shall give a written guarantee to produce the same within three days and satisfactory reasons must be given for the non-production of the medical certificate or Coroner's order for burial in the first instance. In default of production of the medical certificate or Coroner's order within three days, the undertaker's license may be suspended until the certificate or order is produced.

14. No interment shall be allowed on Sunday without the written permission of the Trustees or when it is certified in writing by a Medical Officer of Health, or by a Police Magistrate, or by two Justices of the Peace, that for sanitary reasons or special religious reasons, it is necessary or advisable that the burial take place on that day.

15. The hours for burial shall be as follows: Weekdays, 8 a.m. to 5 p.m., Saturdays, 8 a.m. to 12 noon at penalty rates, and no burial shall be allowed to take place nor any coffin allowed to enter the cemetery at any other hour except by written permission of the Trustees.

16. The time fixed for any burial shall be the time at which the funeral is to arrive at the cemetery gates, and such time shall be rigidly and punctually observed.

17. Every funeral shall enter by the principal entrance and no vehicle, except the hearse and mourning coaches, shall be permitted to enter the cemetery or stand opposite the entrance gates. Vehicles shall not be allowed to proceed faster than five miles per hour within the cemetery, and shall proceed at and by such roads as directed by the superintendent or other officer of the Trustees from time to time.

Any driver or other person failing or neglecting to observe such directions may be forthwith expelled from the cemetery. No bicycle shall be ridden within the cemetery.

18. If application be made to the Trustees to exhume any corpse for the purpose of examination or identification, or for the purpose of its being buried elsewhere in accordance with the wishes of the deceased or its family, an order from the Governor or warrant of the Coroner or a Justice of the Peace issued in accordance with the law authorising the Trustees to permit of the exhumation must be attached to the application form.

19. Children under the age of 10 years entering the cemetery must be in the charge of some responsible person.

20. Smoking shall not be allowed within the cemetery, nor any fireworks discharged therein.

21. No dogs shall be admitted into the cemetery, and any found there shall be liable to be destroyed.

22. No person shall remove any plant, tree, shrub, flower (other than withered flowers which are to be placed in the receptacles provided for same) or any article from any grave without first obtaining a permit from the Trustees or their representative.

23. No person shall pluck any tree, plant, shrub, or flower growing in any portion of the cemetery.

24. No person shall remove or carry out of, or attempt to carry out of the cemetery, any tree, plant, shrub, flower, earth, or any other material without the written permission of the Trustees.

25. No person shall promote or advertise, or carry on within the cemetery any trade, business, or calling, either by solicitation, distribution of circulars, by cards or otherwise, or by any other system of advertisement whatsoever, without the written consent of the Trustees, and any person infringing this by-law shall be expelled from the cemetery.

26. No person employed by the Trustees shall be permitted to accept any gratuity whatsoever, nor shall he be pecuniarily interested in any work in the cemetery, other than remuneration he receives from the Trustees, except by written permission of the Trustees, and any such person proved guilty of accepting any gratuity, or being pecuniarily interested in any such work without such permission, shall be liable to summary dismissal.

27. Any person desiring to place or erect, or to alter or add to any monument, tombstone, or enclosure in any part of the cemetery must first obtain the written consent and approval of the Trustees and otherwise comply with section 23 of the Cemeteries Act, 1897-1957.

28. Every tombstone, monument or enclosure shall be placed on proper substantial foundations which, if required by the Trustees, shall extend to the bottom of the grave.

29. The materials used in every such erection shall be subject to the approval of the superintendent or any other officer appointed by the Trustees and any material rejected shall be immediately removed from the Cemetery by the contractor for the erection. All refuse and other rubbish remaining after any work is completed shall be immediately removed from the cemetery by the person causing the same.

30. Should any work by masons or others be not completed before a Sunday, they shall be required to leave the work in a neat and safe condition, to the satisfaction of the superintendent.

31. All materials required in the erection and completion of any work shall, as far as possible, be prepared before being taken to the cemetery, and all materials required by tradesmen shall be admitted at such entrance as the superintendent shall direct, and no vehicle conveying any such materials with wheels less than four inches wide shall be permitted to enter the cemetery. No sand, earth or other material shall be taken from any part of the cemetery for use in the erection of any monument or work, except with the written approval of the Trustees.

32. No catacomb shall be allowed.

33. Monumental masons shall not be permitted to carry on work within the cemetery other than during the hours specified for the opening and closing of the gates on week days, Saturdays and Sundays excepted, when no work is to be done from noon on Saturday until the opening of the gates on Monday morning, without the written permission of the Trustees.

34. No trees or shrubs shall be planted on any grave except such as are approved by the superintendent.

35. All workmen, whether employed by the Trustees or by any other person, shall at all times, whilst within the boundaries of the cemetery, be subject to the supervision of the superintendent, and shall obey such directions as that officer may find it necessary to give; and any workman committing a breach of these regulations and by-laws, or refusing or neglecting to comply with any directions of the superintendent shall be removed from the cemetery.

36. Any person taking part in the dressing or attending to any grave shall comply with the following rules:—

- (a) No rubbish, sand, soil or other materials removed in dressing a grave shall be placed on any other grave, and if placed on any adjoining ground shall be removed immediately the work is completed.
- (b) No sand, soil or any other materials shall be taken from any portion of the cemetery for the purpose of dressing a grave, except with the permission of the superintendent.

- (c) The dressing of all graves, and the wheeling and carting of any materials, shall be subject to the supervision of the superintendent.
- (d) Work in all cases to be carried on with due despatch, and only during regulation hours.

37. The Trustees may decorate graves from time to time when desired by the grantee so to do. If the grantees do not desire the Trustees to carry out this work, the grantees may either do it themselves or employ any person to do the work.

38. No person except the relatives of the deceased, the Trustees, or those employed by the relatives shall be permitted to decorate any grave.

39. If for the purpose of re-opening any grave the Trustees find it necessary to remove edging tiles, plants, shrubs, etc., from the grave, the person so ordering the re-opening shall pay to the Trustees charges in accordance with the work performed.

40. Notwithstanding anything contained in the existing by-laws to the contrary, permission may be granted to the Defence Department of the Commonwealth, to erect headstones on the graves of deceased soldiers without the payment of any fee.

41. Free ground may be granted if it is proved to the satisfaction of the Trustees—

- (a) that the deceased was a returned soldier, and that he died as a result of injuries received in a war; and
- (b) that the relatives of the deceased are in necessitous circumstances.

Provided that such grant shall be made subject to the condition that only the remains of deceased soldiers shall be interred in the grave.

42. A plan of the cemetery showing the distribution of the land, compartments, sections, situations, and number of graves, and a register of all certificates of Exclusive Rights of Burial shall be kept at the office.

43. Any person violating the rule of propriety and decorum or injuring any tree, shrub, flower, border, grave or erection or in any way infringing these by-laws shall be expelled from the cemetery.

44. Any person committing any breach of any by-law or regulation or of any other rules, regulations or by-laws lawfully made under the authority of any Act relating to cemeteries shall, for every such offence, be liable to a penalty not exceeding five pounds (£5) and in case of a continuing breach a further sum not exceeding one pound (£1) for every day during which such breach continues.

45. Any person committing a breach of any by-law in the cemetery shall, in addition to being liable to a penalty under any by-law, be liable to be forthwith removed from the cemetery by the Trustees or by the superintendent or other employee of the Trustees, or by any Police constable. If such person resists removal, or if, and as often as such person is removed, shall, unless with the consent of the Trustees or superintendent, again enter the cemetery within 24 hours of his removal therefrom, he shall be liable to a penalty not exceeding five pounds (£5).

46. The by-laws for the management of the Lake Grace Public Cemetery published in the *Government Gazette* on the 3rd April, 1925, are now revoked.

---

The foregoing by-laws, with the accompanying Schedules, were duly framed and presented to a meeting of the Lake Grace Road Board held at Lake Grace on the 14th day of October, 1959, and adopted.

W. K. MORTON,  
Chairman.

W. COLQUHOUN,  
Secretary.

Schedule "A."

SCALE OF FEES AND CHARGES PAYABLE TO THE TRUSTEES.

On application for an Order for Burial the following fees shall be payable in advance:—

(a) In open ground—

	£	s.	d.
For sinking grave for any adult six feet deep ....	4	0	0
For sinking grave for any adult six feet deep if buried by Government contract ....	4	0	0
For sinking grave for any child under seven years, four feet six inches deep ....	2	0	0
For re-opening grave for any adult ....	2	10	0
For re-opening grave for any child ....	1	10	0
For grave plate ....	5	0	0

(b) In private ground, including the issue of a grant of Exclusive Right of Burial—

Ordinary land for grave, 8 ft. x 4 ft. ....	1	10	0
Ordinary land for grave, 8 ft. x 12 ft. ....	2	10	0
Grave digging fees as in (a) ....			
Special land for grave 9 ft. x 10 ft. ....	10	0	0

(c) Extra charges—

For interment without due notice under by-law 5	1	10	0
For sinking a grave beyond six feet, for each additional foot ....	1	0	0
For permission to construct a vault ....	1	1	0
For each interment on a Saturday or Sunday ....	1	0	0

Schedule "B."

FORM OF GRANT OF EXCLUSIVE RIGHT OF BURIAL.

By virtue of the Cemeteries Act, 1897, we, the undersigned, Trustees of the Public Cemetery....., in consideration of..... pounds.....shillings and.....pence paid to us by (1)....., of (2)....., hereby grant to the said (1).....the exclusive right of burial in that piece of ground.....(description of ground so as to identify); to hold the same to the said (1).....and.....assigns for the term of 99 years from the date hereof, for the purpose of burial only.

This grant is issued subject to all by-laws and regulations now and hereafter in force, made or to be made under the above Act or any future Act or Acts.

Given under our hands and common seal, this.....day of....., 19.....

.....  
 .....  
 .....  
 Trustees.

Entered

- (1) Name in full.
- (2) Address and description in full.

Schedule "C."

FORM OF ORDER FOR BURIAL.

Date of application .....

Number of application.....

The remains of....., late of....., deceased, may be interred in grave No. ...., compartment section ....., of the land appropriated to the ..... denomination. The time fixed for burial is.....o'clock in the.....noon on the..... day of....., 19.....

.....  
Secretary.

I, the undersigned, certify that a coffin purporting to contain the above remains was interred in the above ground on the ..... day of ....., 19.....

.....  
Superintendent.

Schedule "D."

FORM OF INSTRUCTIONS FOR GRAVES AND APPLICATION FOR ORDER FOR BURIAL.

Answers to the following questions to be supplied at the time of making application:—

Date.....

- (1) Name of deceased.....
- (2) Age of deceased.....
- (3) Late place of residence of the deceased.....
- (4) Place where death occurred.....
- (5) Rank or occupation of the deceased.....
- (6) Birthplace of the deceased.....
- (7) What denomination.....
- (8) Number of grave on plan.....
- (9) Size of ground.....
- (10) Length and width of coffin.....
- (11) Depth of grave.....
- (12) Day of burial and hour.....
- (13) Name of minister to officiate at grave.....
- (14) Name of undertaker.....

Name in full and signature of person giving order.....

Occupation .....

Address .....

Order received this.....day of....., 19....., at.....o'clock..... m,

.....  
Secretary.

## CEMETERIES ACT, 1897-1957.

Department of Local Government,  
Perth, 17th November, 1959.

L.G. 976/53.

HIS Excellency the Governor in Executive Council, acting under the provisions of the Cemeteries Act, 1897-1957, has been pleased to approve of the by-laws made by the Trustees of the Collie Public Cemetery as set out in the Schedule hereunder.

(Sgd.) GEO. S. LINDSAY,  
Secretary for Local Government.

## Schedule.

## COLLIE PUBLIC CEMETERY BY-LAWS.

## Resolution.

1. The Trustees of the Collie Public Cemetery, acting in exercise of the powers conferred by section 14 of the Cemeteries Act, 1897-1957, hereby make the following by-laws for the management of the Collie Public Cemetery (Reserve No. 6738) and repeal by-laws and schedules made on the 17th August, 1906, and all subsequent amendments and schedules thereto.

2. The "secretary" as referred to in these by-laws means the person for the time being employed by the Trustees to act in that capacity, and such person shall, subject to the Trustees, exercise a general supervision and control over all matters pertaining to the cemetery, and to the carrying out and enforcement of these by-laws, and the direction of such person shall in all cases and for all purposes be presumed to be and have been the direction of the Trustees. The "office" of the Trustees shall be the office of the Collie Coalfields Road Board.

3. A plan of the cemetery showing the distribution of the land, compartments, sections, situation and number of grave, and a register of all burials, certificates of right of burials shall be kept at the office of the Trustees.

4. All workmen, whether employed by the Trustees or by any other persons, shall at all times, whilst within the boundaries of the Cemetery, be subject to the supervision of, direction and control of the secretary and shall obey all such directions, and shall be removable from the cemetery upon any breach of the by-laws or any refusal or neglect to comply with or obey any such directions.

5. Prior to conducting any interment within the cemetery, or making use of the cemetery for any purpose connected with interments, every undertaker shall pay to the Trustees an annual fee of £2 2s. and shall at the time of making such payment give his assent to such conditions as the Trustees may deem fit to impose. Upon such assent being given, and the payment of the fee made, he shall receive a "permit" to hold good until the first day of July following, and unless in the possession of such a "permit" no undertaker shall be allowed to engage in or carry out any duty or work within the cemetery.

6. No burial shall be permitted to take place in the cemetery without an order for burial being obtained from the secretary of the cemetery in the form of Schedule "C," and delivered to the sexton of the cemetery.

7. All applications for interment shall be made to the secretary of the Trustees in such time as to allow at least six working hours' notice being given to workmen prior to the time fixed for burial, otherwise an extra charge will be made.

8. The name, age, and other particulars of the deceased shall be furnished when giving the order, as in Schedule "C."

9. The Trustees shall cause all ordinary graves to be dug, but any person desiring to construct a brick grave or vault shall be permitted to construct the same under the directions of the secretary, on payment of the required fees, and every coffin placed therein shall be bricked in and made and kept air-tight.

10. Every grave shall be at least six feet deep, except those used for the burial of infants, which the Trustees may allow to be of lesser depth, but no interment shall be allowed in any grave with a lesser depth than three feet from the top of the coffin to the original surface of the ground.

11. Every coffin shall have upon the lid a lead or copper plate with the name of the deceased stamped or otherwise indelibly inscribed in legible characters thereon. Any coffin not complying with this by-law will not be admitted to or be interred in the cemetery.

12. The officiating minister at any burial shall be given at least six hours' notice prior to the time stated for such burial.

13. The Trustees shall not (except in very exceptional circumstances, or when an order to exhume any corpse has been obtained under section 41 of the Cemeteries Act, 1897) permit the removal of any corpse from any grave for re-interment in this or any other cemetery, and before any such exceptional case can be dealt with by the Trustees, a written application setting forth the reasons for the proposed removal of such corpse, and verified by a statutory declaration, shall be produced from the nearest available representative of the deceased and, in the event of such application being granted, the permission of the Governor where required under the Act, in addition to the permission of the Trustees, shall be obtained. If found necessary, the coffin shall be enclosed in a second and air-tight wooden or leaden coffin prior to removal.

14. No interment shall be allowed on Sunday, Saturday, or public holiday except when it is certified in writing by a medical officer of health, or by a Police Magistrate, or by two Justices of the Peace that, for sanitary or special religious reasons it is necessary or advisable that the burial take place on that day, in which case double fees for grave sinking shall be charged and the hour of the burial shall be as directed by the Trustees.

15. The hours for burial on week days, Monday to Friday inclusive, shall be as follows: 8 a.m. to 5 p.m. No burial shall be allowed to take place nor any coffin allowed to enter the cemetery at any other hour except by written permission of the Trustees.

16. No burial shall be allowed to take place before or after the hours above mentioned except by special permission and upon payment of the fee for burial outside the usual hours.

17. The time stated in Schedule "C" for any burial shall be the time at which the funeral is to arrive at the cemetery gates, and if not punctually observed, the undertaker responsible shall be liable to a fine of £1.

18. Every funeral shall enter by the principal entrance, and no vehicle, except the hearse and mourning coaches, shall be permitted to enter the cemetery or stand opposite the entrance gates. Vehicles shall not be allowed to proceed faster than five miles per hour within the cemetery, and shall proceed at and by such roads as directed by the secretary from time to time. Any driver or other person failing or neglecting to observe such directions may be forthwith expelled from the cemetery. No bicycle shall be ridden within the cemetery.

19. No child under the age of 14 years shall be admitted into the cemetery except in the charge of a responsible person.

20. No dogs or other animals shall be admitted into the cemetery; any found therein shall be liable to be destroyed.

21. No smoking shall be allowed within the cemetery, nor shall any explosives or fireworks be discharged therein, except by special permission, and in the case of a military funeral when firearms may be discharged with the approval of the Trustees.

22. No person in the cemetery or in its approaches shall commit any nuisance or trespass or be guilty of any breach of decorum, or cut, pluck, gather, or take out of the cemetery any flower, plant, shrub or tree, or any part thereof, or do any injury whatsoever thereto, or to any plot, border, railing, fence, or any erection or road, or remove or interfere with anything laid, built, or placed on any grave or plot or place; and any person so doing shall be guilty of a breach of this by-law, and on conviction be liable to a penalty as hereinafter provided for.

23. No person shall promote or advertise or carry on within the cemetery or its precincts or approaches any trade or business or calling, either by solicitation, distribution of cards or circulars, or otherwise, or any other system of advertisement whatever.

24. Any person desiring ground in the cemetery for a private grave, vault, tomb, cenotaph, tombstone and railing, wall, or for any other purpose, shall apply to the Trustees therefor. If approved, the Trustees on payment of the required fees, shall issue to such person so applying a certificate of Right of Burial in the form specified in Schedule "B."

25. That in case of application for interment in any private grave or vault to which during life the deceased person had no claim, the written consent of the owner shall be given with the application, or other satisfactory evidence that the person desiring to bury a body therein is entitled to do so.

26. Any person desiring to place or erect or to alter or add to any monument, tombstone, or enclosure in any part of the cemetery shall, before obtaining permission to do so, submit a plan of such work and specify the materials of which it is to be composed, to the Trustees, and shall obtain the written consent and approval of the Trustees and otherwise comply with section 23 of the Cemeteries Act, 1897-1957, before proceeding with the work.

27. If any person shall erect or place any monument or tombstone or enclosure upon any grave, the exclusive right of which has not been obtained, and shall fail to keep the same in repair after receiving one month's notice in writing from the Trustees so to do, then the Trustees may remove such monument, etc.

28. Every person who has the exclusive right of burial in any grave shall keep such grave, and any erection thereon, in proper repair, and if, after receiving notice in writing from the Trustees requiring such repairs to be executive, shall fail so to do, then after the expiration of twenty-eight days the Trustees may cause such repairs to be executed, and may recover the cost thereof from such person before any two Justices in Petty Sessions.

29. Every erection shall be placed upon proper foundations and, if required by the Trustees, shall extend to the bottom of the grave.

30. The material used in every such erection shall be subject to the approval of the Trustees, and any material rejected, or refuse or other rubbish remaining after any work is completed, shall be immediately removed from the cemetery by the contractor for the erection, or at his expense.

31. All material required in the erection and completion of any work shall, as far as possible, be prepared before being taken into the cemetery, and all material required by tradesmen shall be admitted at such entrance as the secretary shall direct. No sand, earth or other materials shall be taken from any part of the cemetery for use in the erection of any monument or work.

32. Should any work by masons or others be not completed before a Sunday, they shall be required to leave the work in a neat and safe condition and to the satisfaction of the Trustees.

33. Monumental masons and workmen who fail to comply with the provisions of any by-law pertaining to their duties shall be liable to a fine of £2.

34. No catacomb shall be allowed.

35. No trees or shrubs or grass shall be planted on any grave except such as shall be approved by the Trustees.

36. Any person taking part in the dressing or attending to any graves shall comply with the following rules, namely:—

- (a) That no rubbish or any material removed in dressing a grave shall be placed on any other grave or pathway, and if placed on any adjoining ground shall be removed immediately after completion of the work.
- (b) No loam shall be taken from any portion of the cemetery for the purpose of dressing graves.
- (c) No graves shall be dressed in wet weather except by special permission of the secretary, nor shall any material be wheeled or carted along any path or road while the surface is soft by rain or otherwise. Work in all cases must be carried on with due despatch, and only in working hours.

37. All fees and expenses not paid may be recovered, and all proceedings under these by-laws taken before any two Justices in Petty Sessions, except where otherwise provided for.

38. Any person committing any breach of any by-law or regulation, or of any other rules, regulations or by-laws made under the authority of any Act relating to cemeteries shall, for every such offence, be liable to a penalty not exceeding five pounds, and in case of a continuing breach a further sum not exceeding one pound for every day during which such breach continues.

The foregoing by-laws, with the accompanying Schedules, were duly framed and presented to a meeting of the Board of Trustees held at Collie on the 6th day of October, 1959, and adopted.

N. S. COOTE,  
Chairman.  
R. C. H. HOUGH,  
Secretary.

Recommended—

(Sgd.) L. A. LOGAN,  
Minister for Local Government.

Approved by His Excellency the Governor in Executive Council this 11th day of November, 1959.

(Sgd.) R. H. DOIG,  
Clerk of the Council.

Collie General Cemetery.

Schedule "A."

SCALE OF FEES AND CHARGES PAYABLE TO THE TRUSTEES.

On application for an Order for Burial, the following fees shall be payable in advance:—

	£	s.	d.
In Open Ground—			
For sinking grave for an adult .....	2	15	0
For sinking grave for an adult if buried by Government contract .....	2	15	0
For sinking grave for child if under 14 years of age .....	1	10	0
For sinking grave for child under 14 years of age if buried by Government contract .....	1	12	6
For re-opening grave for an adult .....	3	10	0
For re-opening grave for child under 14 years .....	1	15	0
For sinking grave for stillborn child .....	1	0	0
For iron number plate .....	5	6	
In Private Ground, including the issue of a grant of Right of Burial—			
Ordinary land for grave, 8 ft. x 6 ft., where directed .....	2	15	0
For sinking grave for an adult .....	2	15	0
Ordinary land for grave, for each additional lot .....	3	0	0
Special land for grave, 8 ft. x 6 ft., selected by applicant in section where burials take place .....	5	0	0
Special land for grave, for each additional lot .....	3	0	0
For interment without due notice .....	2	2	0
For sinking adult's grave beyond six feet, for each additional foot .....	1	0	0
For permission to construct vault .....	3	3	0
Minister's fee (each interment) .....	1	1	0
For burials outside the usual hours .....	2	2	0
Fee for exhumation .....	2	2	0

	£	s.	d.
Permission to erect any iron railing, stone, brick, or concrete kerb, grave stone, or any combination of the same, and subject to the terms of paragraph 2 of the cemetery by-laws	2	2	0
Permission to construct a brick grave	2	2	0
Undertaker's license fee payable annually in July	2	2	0

Charges for items not included in the above shall be as specified by the Trustees after ministerial approval and publication in the *Government Gazette*.

Collie General Cemetery.

Schedule "B."

CERTIFICATE OF RIGHT OF BURIAL.

No..... Section..... No. of Grave.....

ON application of....., the Trustees of the Collie General Cemetery have agreed to grant for the term of ninety-nine (99) years unto the said applicant the use, for burial purposes, of that piece of ground.....feet long.....feet wide, lying within that portion of the cemetery marked Section....., Block....., Allotment No....., on the plan of the said cemetery kept by the Trustees, with permission to erect thereon a monument, tombstone, railing, etc., providing that the approval of the said Trustees has first been obtained, and shall be entitled to have, maintain, and keep such monument, tombstone, railing, etc., subject to such charges as may from time to time be established, and to all existing and future rules, regulations, and by-laws of the said Trustees, and any legislative enactment.

The said piece of ground shall be kept and used by the said..... and his representatives solely as a burial place, and no other use shall be made thereof.

Date.....

Fees: £.....

.....  
 .....  
 Trustees.  
 .....  
 Secretary.

Collie General Cemetery.

Schedule "C."

Order of Burial.....  
 No. ....  
 Age .....  
 Name .....  
 Denomination .....  
 Date of burial..... Time.....  
 No. of grave.....  
 Officiating Minister.....  
 Fee: £.....  
 Date.....

Undertaker.

To the Sexton.

Please supply one grave for the above.

.....  
 Secretary.