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OCCUPATIONAL SAFETY AND HEALTH  
ACT 1984

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**OCCUPATIONAL SAFETY  
AND HEALTH  
REGULATIONS 1996**



WESTERN AUSTRALIA

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# **OCCUPATIONAL SAFETY AND HEALTH REGULATIONS 1996**

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OCCUPATIONAL SAFETY AND HEALTH ACT 1984

OCCUPATIONAL SAFETY AND HEALTH REGULATIONS 1996

Made by His Excellency the Governor in Executive Council.

PART 1 — PRELIMINARY AND INTERPRETATION

*Division 1 — Preliminary and definitions*

**Citation**

1.1. These regulations may be cited as the *Occupational Safety and Health Regulations 1996*.

**Commencement**

1.2. These regulations come into operation on 1 October 1996.

**Definitions**

1.3. In these regulations, unless the contrary intention appears —

**“abrasive blasting”, “abrasive material”, “dry abrasive blasting”**  
and **“wet abrasive blasting”** have the respective meanings that  
they have in regulation 3.102;

**“approved”** means approved by the Commissioner;

**“AS”** followed by a designation refers to the Australian Standard  
having that designation that is published by the Standards  
Association of Australia and that is referred to in Schedule 1 and  
includes any amendment to the document made before the  
reference to the document is included in Schedule 1;

**“AS/NZS”** followed by a designation refers to the Australian/New  
Zealand Standard having that designation that is published by  
the Standards Association of Australia and the Standards Council  
of New Zealand under an Active Cooperation Agreement between  
those 2 bodies and that is referred to in Schedule 1 and includes  
any amendment to the document made before the reference to the  
document is included in Schedule 1;

**“asbestos”** has the meaning that it has in regulation 5.42;

**“boiler”** has the meaning that it has in regulation 4.1;

**“Building Code”** means the Building Code of Australia 1990 published by or on behalf of the Australian Building Codes Board as amended from time to time and a reference in these regulations to the class of a building is a reference to the building’s classification under Part A3 of the Building Code;

**“building maintenance unit”** has the meaning that it has in regulation 4.1;

**“building or structure”** includes any erection, edifice, wall, chimney, fence, bridge, dam, reservoir, wharf, jetty, or ship or other floating structure, and includes any part of any of those things;

**“competent person”**, in relation to the doing of anything, means a person who has acquired through training, qualification or experience, or a combination of those things, the knowledge and skills required to do that thing competently;

**“construction site”** means a workplace at which construction work is done and includes any adjoining area where plant or other materials used or to be used in connection with that work are located or kept and over which the main contractor has control for the purpose of doing the construction work;

**“construction work”** means —

- (a) the construction, erection, installation, alteration, repair, maintenance, cleaning, painting, renewal, removal, excavation, dismantling or demolition of, or addition to, any building or structure, or any work in connection with any of those things, that is done at or adjacent to the place where the building or structure is located;
- (b) work on which a hoisting appliance or any scaffold or shoring is used or intended to be used;
- (c) work in driving or extracting piles, sheet piles or trench sheet;
- (d) work in laying any pipe or work in lining pipe that is done at or adjacent to the place where the pipe is laid or to be laid;

- (e) work in sinking or lining or altering, repairing, maintaining, renewing, removing, or dismantling a well or borehole; or
- (f) road works, earthworks or reclamation;

**“crane”** has the meaning that it has in regulation 4.1;

**“danger tag”** means an accident prevention tag as referred to in section 5 of AS 1319 that is in the form of a danger sign within the meaning of that Standard;

**“demolition”** has the meaning that it has in regulation 3.114;

**“exhaust system”**, in relation to a workplace, means a system by which dust, fumes, mist, gas, vapour or any other airborne particle is removed from the atmosphere of the workplace and includes —

- (a) a collecting hood, ductwork and fan;
- (b) an air cleaning filtration system; and
- (c) an associated motor, collector bin or receptacle;

**“gas cylinder”** has the meaning that it has in regulation 4.1;

**“gear”** includes a ladder, plank, chain, rope, fastening, coupling, fitting, hoist-block, stay, pulley, hanger, sling, brace or moveable contrivance of a similar kind, used or intended for use on or in connection with construction work;

**“hoarding”** has the meaning that it has in regulation 3.66;

**“hoist”** has the meaning that it has in regulation 4.1;

**“manufacturing process”** means a process in or incidental to the making, assembly, altering, repairing, renovating, preparing, ornamenting, finishing, cleaning, washing or adapting of any goods or of any other articles or part thereof for trade, sale or gain or as ancillary to a business;

**“medical practitioner”** means a person who is registered under the *Medical Act 1894* and who has a current entitlement to practise under that Act;

**“main contractor”** means —

- (a) the person for whose direct benefit all the work done at a construction site exists upon its completion; or
- (b) if the person mentioned in paragraph (a) has engaged another person, other than as his or her employee, to do or cause to be done all the work at the construction site, the other person so engaged;

**“person having control of a workplace”** means a person other than an employee who has, to any extent, control of a workplace where persons who are not employees of that person work or are likely to be in the course of that work and where the control is in connection with the carrying on by that person of a trade, business or undertaking (whether for profit or not); and includes a person who has, by virtue of a contract or lease, an obligation of any extent in relation to the maintenance or repair of a workplace;

**“person having control of access to a workplace”** means a person other than an employee who has, to any extent, control of the means of access to and egress from a workplace where the control is in connection with the carrying on by that person of a trade, business or undertaking (whether for profit or not); and includes a person who has, by virtue of a contract or lease, an obligation of any extent in relation to the maintenance or repair of the means of access to or egress from a workplace;

**“platform”**, in relation to a construction site, includes a surface of a plank or other material that is used as an access way or for persons to stand on or load materials or other things onto, or is otherwise used as a working platform;

**“pressure vessel”** has the meaning that it has in regulation 4.1;

**“scaffold”** has the meaning that it has in regulation 3.66;

**“supplied air respirator”** has the meaning that it has in regulation 3.37;

**“welding”** and **“allied process”**, in relation to welding, have the respective meanings that they have in regulation 3.94.

***Division 2 — Interpretation*****Responsibility of employers**

**1.4.** Unless the contrary intention appears, where an employer has a duty under a provision of these regulations to do or not do something in relation to a workplace, the employer's duty —

- (a) relates only to a matter over which, and the extent to which, the employer has control or can reasonably be expected to have control having regard to the workplace and the work done or caused to be done by the employer or his or her employee; and
- (b) is limited to himself or herself and to any other person who is —
  - (i) his or her employee; or
  - (ii) any other person who may be affected wholly or in part as a result of the work done or caused to be done by the employer or his or her employee.

**Responsibility of self-employed persons**

**1.5.** Unless the contrary intention appears, where a self-employed person has a duty under a provision of these regulations to do or not do something in relation to a workplace, the self-employed person's duty —

- (a) relates only to a matter over which, and the extent to which, the self-employed person has control or can reasonably be expected to have control having regard to the workplace and the work done or caused to be done by the self-employed person; and
- (b) is limited to himself or herself and to any other person who may be affected wholly or in part as a result of the work done or caused to be done by the self-employed person.

**Responsibility of main contractors**

**1.6.** Unless the contrary intention appears, where a main contractor has a duty under a provision of these regulations to do or not do something in relation to a construction site, the main contractor's duty —

- (a) relates only to a matter over which, and the extent to which, the main contractor has control or can reasonably be expected to have control at the site; and

- (b) is limited to any person who may be affected wholly or in part as a result of the work done at the site.

### **Responsibility of persons having control of a workplace**

**1.7.** Unless the contrary intention appears, where a person having control of a workplace has a duty under a provision of these regulations to do or not do something in relation to the workplace, the person's duty —

- (a) relates only to a matter over which, and the extent to which, the person has control or can reasonably be expected to have control having regard to the person's interest in the workplace; and
- (b) is limited to persons who are at the workplace.

### **Responsibility of persons having control of access to a workplace**

**1.8.** Unless the contrary intention appears, where a person having control of access to a workplace has a duty under a provision of these regulations to do or not do something in relation to the workplace, the person's duty —

- (a) relates only to a matter over which, and the extent to which, the person has control or can reasonably be expected to have control of the access to and egress from the workplace having regard to the person's interest in the access to and egress from the workplace; and
- (b) is limited to persons who use the access to and egress from the workplace.

### **References to employees**

**1.9.** Unless the contrary intention appears, a reference in a provision of these regulations to an employee is to be treated as a reference to an employee who works at the workplace to which the provision applies but, if used in association with a reference to a workplace or to an employer, the reference is to be treated as limited to an employee who works at that workplace or to an employee of that employer.

### **References to workplaces**

**1.10.** Unless the contrary intention appears, a reference in a provision of these regulations to a workplace if used in association with a reference to —

- (a) an employer, is to be treated as limited to the workplace in respect of which that person is the employer;
- (b) an employee, is to be treated as limited to the workplace at which that employee works;
- (c) a self-employed person, is to be treated as limited to the workplace at which work is done or caused to be done by that person.

### **NOHSC**

**1.11.** A reference in any provision of these regulations to a document which has “NOHSC” in its name or code is a reference to the document of that name or code that is published by the National Occupational Health and Safety Commission and includes any amendment to the document made before that provision comes into operation.

### **Application of Standards etc.**

**1.12.** Where a provision of these regulations requires a person to comply with —

- (a) an Australian Standard published by the Standards Association of Australia;
- (b) an Australian/New Zealand Standard published by the Standards Association of Australia and the Standards Council of New Zealand under an Active Cooperation Agreement between those 2 bodies; or
- (c) a standard or other document published by the National Occupational Health and Safety Commission,

that provision is to be treated as requiring compliance only to the extent that it is not inconsistent with these regulations.

### Technical terms

**1.13.** In these regulations, unless the contrary intention appears, technical terms not otherwise defined have the respective meanings ordinarily ascribed to them in the industry in relation to which the term is used.

## PART 2 — GENERAL

### *Division 1 — Matters prescribed for purposes of the Act*

#### **Prescribed laws for the purposes of section 14(1)(b) of the Act**

**2.1.** The laws and provisions of laws relating to occupational safety and health that are set out in the Table to this regulation are prescribed for the purposes of section 14(1)(b) of the Act.

Table

<b>Law</b>	<b>Provisions of that law</b>
<i>Mines Safety and Inspection Act 1994</i>	All

#### **Introductory courses for safety and health representatives**

**2.2.** (1) This regulation applies where, under section 14(1)(h) of the Act, the Commission accredits a training course designed for attendance by safety and health representatives, subject to course availability, during the first year of holding office.

(2) In this regulation —

**“representative”** means a safety and health representative;

**“introductory course”** means a course of a kind referred to in subregulation (1).

(3) A representative, subject to the availability of introductory courses, is to endeavour to attend an introductory course within the first 12 months of being elected.



(4) A representative who has not previously attended an introductory course may give to his or her employer, not less than 21 days, or such shorter period as has been agreed between the representative and his or her employer, before the commencement of an introductory course, notice in writing that the representative wishes to attend the course.

(5) If a representative has given notice in accordance with subregulation (4) that he or she wishes to attend an introductory course then the employer, subject to subregulation (7), is to permit the representative to take off work, with pay, such time, not exceeding 5 days, as is required for the purpose of attending that course.

(6) An employer who has been given notice under subregulation (4) by a representative wishing to attend an introductory course may consult with the representative or the relevant trade union concerning the attendance of the representative at that course and, in those consultations, due regard is to be given to the need to minimize any adverse effect on the operation of the business of the employer.

(7) If the employer has consulted under subregulation (6) with the representative or trade union concerned, the employer may decline to permit attendance at the introductory course as wished but instead permit attendance at the next such course available that the representative wishes to attend.

(8) The pay to which a representative is entitled in respect of time the representative is permitted to take off work to attend an introductory course must be calculated at the representative's ordinary rate of pay on the time that the representative would ordinarily have worked had the representative worked his or her scheduled work time —

- (a) including —
  - (i) regular over award payments for ordinary hours of work;
  - (ii) shift work premiums according to roster or projected roster including Saturday or public holiday shift;
  - (iii) industry allowances;
  - (iv) climatic, regional, and other like allowances;
  - (v) first aid allowances;
  - (vi) tool allowances;

- (vii) qualification allowances;
  - (viii) service grants made on a regular basis;
  - (ix) experience allowances; and
  - (x) any penalty rates that are paid in relation to actual hours worked or payment of which are guaranteed by a contract of service whether the hours were required to be worked or not;
- (b) but not including —
- (i) overtime payments (except if they form part of the contract of service);
  - (ii) camping allowances;
  - (iii) travelling allowances;
  - (iv) disability rates such as for confined spaces and dirty work;
  - (v) car allowances; or
  - (vi) meal allowances,

but nothing in this subregulation excludes an entitlement to additional payments that may be set out in an award or agreed between the employer and the representative as being applicable.

(9) An employer must not alter the conditions or remuneration of a person who is a representative to the detriment of that person unless the alteration is in accordance with this regulation.

Penalty: \$10 000.

(10) Attendance at an introductory course is to be regarded as service for the purposes of ascertaining any entitlement under an award.

(11) In subregulation (8) —

**“award”** means —

- (a) an award within the meaning of the *Workplace Agreements Act 1993*;

- (b) an award or order that has been reduced to writing under section 143(1) of the *Industrial Relations Act 1988* of the Commonwealth; or
- (c) an enterprise flexibility agreement within the meaning of the *Industrial Relations Act 1988* of the Commonwealth.

### **Subsequent courses for safety and health representatives**

**2.3.** (1) This regulation applies where, under section 14(1)(h) of the Act, the Commission accredits a training course suitable for attendance by safety and health representatives, subject to course availability, during each 2 year term of holding office following the first 2 year term.

(2) In this regulation —

**“representative”** means a safety and health representative;

**“post-introductory course”** means a course of a kind referred to in subregulation (1).

(3) A representative, may take such time (with or without pay as is agreed between the representative and his or her employer) off work for the purpose of attending a post-introductory course as is agreed with his or her employer.

(4) Attendance at a post-introductory course is to be regarded as service for the purposes of ascertaining any entitlement under an award.

### **Notification under section 19 of certain injuries**

**2.4.** (1) For the purposes of section 19(3) of the Act, the kinds of injury incurred by an employee to be notified by an employer to the Commissioner are —

- (a) a fracture of the skull, spine or pelvis;
- (b) a fracture of any bone —
  - (i) in the arm, other than in the wrists or hand;
  - (ii) in the leg, other than a bone in the ankle or foot;

- (c) an amputation of an arm, a hand, finger, finger joint, leg, foot, toe or toe joint;
- (d) the loss of sight of an eye;
- (e) any injury other than an injury of a kind referred to in paragraphs (a) to (d) which, in the opinion of a medical practitioner, is likely to prevent the employee from being able to work within 10 days of the day on which the injury occurred.

(2) Notification of an injury to which section 19(3) of the Act applies is to be made —

- (a) in the form of Form 1 in Schedule 2; or
- (b) by telephone.

(3) The prescribed particulars for the purposes of the notification of an injury to which section 19(3) of the Act applies are —

- (a) name and business address of the employer;
- (b) name, sex and occupation of the employee;
- (c) address of the place at which the injury was incurred;
- (d) date and time the injury was incurred;
- (e) brief description of how the injury was incurred and the type of machine or equipment, if any, involved;
- (f) nature of the injury or, where applicable, report of death; and
- (g) the place to which the employee has been taken.

#### **Notification under section 19 of certain diseases**

**2.5.** (1) For the purposes of section 19(3) of the Act, the kinds of disease affecting an employee to be notified by an employer to the Commissioner are the diseases set out in column 1 of the Table to this regulation that have been contracted in the course of the kind of work set out opposite that disease in column 2 of the Table.

Table

<b>Disease</b>	<b>Work</b>
<b>1. <i>Infectious diseases:</i></b>	Work involving exposure to human blood products, body secretions, excretions or other material which may be a source of infection
tuberculosis	
viral hepatitis	
legionnaires' disease	
HIV	
<b>2. <i>Occupational zoonoses:</i></b>	Work involving the handling of or contact with animals, animal hides, skins, wool, hair, carcasses or animal waste products
Q fever	
anthrax	
leptospiroses	
brucellosis	

(2) Notification of a disease to which section 19(3) of the Act applies is to be made —

- (a) in the form of Form 2 in Schedule 2; or
- (b) by telephone.

(3) The prescribed particulars for the purposes of the notification of a disease to which section 19(3) of the Act applies are —

- (a) name and business address of the employer;
- (b) name, sex and occupation of the employee;
- (c) name and address of the workplace where the employee works;
- (d) name of the disease; and
- (e) date of diagnosis of the disease.

### **Default procedure for resolution of issues**

**2.6.** (1) If no procedure has been agreed between an employer and employees for the resolution of issues relating to occupational safety and health arising at the workplace then this regulation applies for the purposes of section 24(2) of the Act.

(2) Subject to subregulation (3), where there is a safety and health representative in respect of the workplace the employer is to arrange to meet with the employees and that representative at a time that is as soon after the issue arises as is mutually convenient.

(3) Where there is a safety and health representative in respect of the workplace but it is not practicable for the employer to meet with the employees and that representative within a reasonable time, the employer is to communicate orally with the employees and that representative at a time that is as soon after the issue arises as is mutually convenient.

(4) Where there is not a safety and health representative in respect of the workplace concerned, the employer is to arrange to meet with the employees or a person authorized by them to represent them at that meeting at a time that is as soon after the issue arises as is mutually convenient.

#### **Form of notification of election**

**2.7.** The form by which a safety and health representative is to notify the Commissioner of an election for purposes of section 31(10a) of the Act is to be in the form of Form 3 in Schedule 2.

#### **References of improvement notice or prohibition notice for review and further review**

**2.8.** (1) A reference under section 51(1) of the Act of an improvement notice issued under section 48 of the Act for review is to be made in the form of Form 4 in Schedule 2.

(2) A reference under section 51(1) of the Act of a prohibition notice issued under section 49 of the Act for review is to be made in the form of Form 5 in Schedule 2.

(3) A reference under section 51A(1) of the Act of a decision of the Commissioner to a safety and health magistrate for further review shall be made in the form of Form 6 in Schedule 2.

### ***Division 2 — Administrative provisions***

#### **Marking of plant**

**2.9.** If an inspector issues an improvement notice or a prohibition notice that relates to any plant at a workplace then the inspector may mark the

plant, or any part of it, to indicate that it is not to be used and a person must not —

- (a) use, or cause to be used, any plant, or any part of it, that is marked to indicate that it is not to be used; or
- (b) without the authority of an inspector to do so, remove, obliterate, or otherwise interfere with the mark.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

#### **Local government to notify Commissioner of construction work permits**

**2.10.** Each local government is to notify the Commissioner, in an approved form and within the first week of each month, of all permits issued by the local government within the previous month in relation to the commencement of construction work in the local government's district.

#### **Medical examinations**

**2.11.** (1) The Commissioner may, by written notice, direct an employer to arrange at the expense of the employer and within the time specified in the notice a medical examination of an employee whose name is specified in the notice.

(2) The Commissioner is to set out in any notice under subregulation (1) the purpose of the proposed medical examination.

(3) The Commissioner is to ensure that, before the medical examination is conducted, the employee is advised of the nature of, and the reasons for, the medical examination so that the employee is sufficiently informed for the purposes of making a choice in the selection of a medical practitioner.

(4) For the purposes of selecting a medical practitioner to conduct a medical examination under this regulation, an employer must consult with the employee to be examined and give the employee a reasonable choice in the selection of the medical practitioner.

(5) An employer must comply with a notice under subregulation (1) unless the employee does not agree to the selection of the medical practitioner or consent to undergoing the examination, proof of which is on the employer.

(6) A medical practitioner who conducts an examination under this regulation must —

- (a) explain any test results to the employee and give the employee a copy of any test results;
- (b) give to the employee a copy of any medical report based on the test results or medical examination;
- (c) give a copy of the test results to the Commissioner; and
- (d) on the written request of the person examined, supply the medical practitioner's findings on the examination to another medical practitioner who has been nominated by the person examined.

(7) The Commissioner is to inform the employer of —

- (a) the outcome of the medical examination; and
- (b) any need for remedial action.

(8) The employer must ensure that the results of a medical examination under this section are treated as confidential records.

Penalty applicable to subregulations (4), (5), (6) and (8): \$10 000.

### **Exemption where substantial compliance**

**2.12.** (1) A person may apply to the Commissioner for a person who, or a workplace which, does not fully comply with a requirement of these regulations to be exempted from the requirement and the application is to be in an approved form.

(2) If, on an application under subregulation (1), the Commissioner is satisfied that there is substantial compliance with the relevant requirements of these regulations then the Commissioner may exempt the person or workplace from the requirement and the exemption is to be in writing and may be made subject to such conditions as are specified by the Commissioner.

(3) If the Commissioner imposes a condition in relation to an exemption granted under subregulation (2) then a person having the benefit of the exemption must comply with the condition.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.



(4) The Commissioner may, at any time, revoke an exemption granted under subregulation (2) and the revocation takes effect on the day on which notice of the revocation posted to the person's last known address would have been delivered in the ordinary course of post.

### **Exemption where compliance unnecessary or impracticable**

**2.13.** (1) A person may apply to the Commissioner for a person or a workplace to be exempted from complying with a requirement of these regulations and the application is to be in an approved form.

(2) If, on an application under subregulation (1), the Commissioner is satisfied that compliance with any requirement of these regulations would be unnecessary or impracticable then the Commissioner may exempt the person or workplace from the requirement and the exemption is to be in writing and may be made subject to such conditions as are specified by the Commissioner.

(3) If the Commissioner imposes a condition in relation to an exemption granted under subregulation (2), a person having the benefit of the exemption must comply with the condition.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(4) The Commissioner may, at any time, revoke an exemption granted under subregulation (2) and the revocation takes effect on the day on which notice of the revocation posted to the person's last known address would have been delivered in the ordinary course of post.

### **Exemption from fees**

**2.14.** If the Commissioner is satisfied that plant —

- (a) is owned by a charitable non-profit making institution or organization; or
- (b) is used solely for the purpose of education or instruction,

then the Commissioner may, by notice in the *Government Gazette*, exempt a person who would otherwise be liable to pay a fee under these regulations in relation to that plant from that liability.

***Division 3 — Review of decisions under these regulations***

**Review of decisions by persons other than Commissioner**

**2.15.** (1) This regulation applies in respect of a decision made under these regulations by a person other than the Commissioner, whether or not the decision was made by that person as a delegate of the Commissioner.

(2) A person who is not satisfied with a decision referred to in subregulation (1) may, within 14 days of receiving notice of the decision, refer the decision to the Commissioner for review setting out the grounds upon which a review of the decision is sought.

(3) On reference of a decision to the Commissioner for review under this regulation the Commissioner is to inquire into the circumstances relevant to the decision and may —

- (a) affirm the decision;
- (b) set aside the decision; or
- (c) substitute for the decision any decision that the Commissioner considers should have been made in the first instance,

and the determination of the matter by the Commissioner is to have effect according to its tenor.

**Review of Commissioner's decisions**

**2.16.** (1) In this regulation —

**“decision”** means —

- (a) a decision made under these regulations by the Commissioner himself or herself; and
- (b) a determination of the Commissioner under regulation 2.15(3),

but does not include a decision made by a person acting as a delegate of the Commissioner.

(2) A person who is not satisfied with a decision may, within 14 days of receiving notice of the decision and in the form of Form 6 in Schedule 2 refer

the decision to a safety and health magistrate for review setting out the grounds upon which a review of the decision is sought and giving to the Commissioner a copy of the reference.

(3) On reference of a decision to a safety and health magistrate for review under this regulation, the safety and health magistrate is to inquire into the circumstances relevant to the decision and may —

- (a) affirm the decision;
- (b) set aside the decision; or
- (c) substitute for the decision any decision that the safety and health magistrate considers the Commissioner should have made in the first instance,

and the determination of the matter by the safety and health magistrate is to be final.

### **PART 3 — WORKPLACE SAFETY REQUIREMENTS**

#### ***Division 1 — General duties applying to workplaces***

##### **Identification of hazards, and assessing and addressing risks, at workplaces**

**3.1.** A person who, at a workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must, as far as practicable —

- (a) identify each hazard to which a person at the workplace is likely to be exposed;
- (b) assess the risk of injury or harm to a person resulting from each hazard, if any, identified under paragraph (a); and
- (c) consider the means by which the risk may be reduced.

Penalty: \$25 000.

**Persons at workplaces to have access to Act etc.**

**3.2.** A person who, at a workplace, is an employer or the main contractor must ensure that, as soon as practicable following a request from a person who works at the workplace, there is available for that person's perusal an up to date copy of —

- (a) the Act;
- (b) these regulations;
- (c) all Australian Standards, Australian/New Zealand Standards and NOHSC documents or parts of those Standards or documents referred to in these regulations that apply to that workplace;
- (d) all codes of practice approved under section 57 of the Act that apply to that workplace; and
- (e) guidelines or forms of guidance referred to in section 14 of the Act —
  - (i) the titles of which have been published in the *Government Gazette* and which are set out in Schedule 3.1; and
  - (ii) which apply to that workplace.

Penalty: \$2 000.

**Communication with isolated employees**

**3.3.** If an employee is isolated from other persons because of the time, location or nature of the work then the employer must ensure that —

- (a) there is a means of communication available which will enable the employee to call for help in the event of an emergency; and
- (b) there is a procedure for regular contact to be made with the employee and the employee is trained in the procedure.

Penalty: \$25 000.

## **Manual handling**

**3.4.** (1) In this regulation —

**“manual handling”** means any activity requiring the use of force exerted by a person to lift, lower, push, pull, carry or otherwise move, hold or restrain a person, animal or thing.

(2) Without limiting regulation 3.1, a person who, at a workplace, is an employer, the main contractor or a self-employed person must, as far as practicable —

- (a) identify each hazard that is likely to arise from manual handling at the workplace;
- (b) assess the risk of injury or harm to a person resulting from each hazard, if any, identified under paragraph (a); and
- (c) consider the means by which the risk may be reduced.

Penalty: \$25 000.

## **Reports of hazards etc. to be investigated**

**3.5.** If an employer receives from an employee a report of a kind described in section 20(2)(d) of the Act or from a safety and health representative under section 33(1)(d) of the Act then the employer must, within a reasonable time, investigate the situation that has been reported.

Penalty: \$25 000.

## **Movement around workplaces**

**3.6.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must, where practicable, ensure that the workplace is arranged so that —

- (a) persons are able to move safely within the workplace; and
- (b) passages for the purpose of enabling persons to move within the workplace are at all times kept free of obstructions.

Penalty: \$25 000.

### **Access to and egress from workplaces**

**3.7.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of access to the workplace must, where practicable, ensure that the means of access to and egress from the workplace —

- (a) enable persons to move safely to and from the workplace; and
- (b) are at all times kept free of obstructions.

Penalty: \$25 000.

### **Emergency egress from workplaces**

**3.8.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of access to the workplace must ensure that the means of emergency egress from the workplace enable safe egress from the workplace in the event of an emergency.

Penalty: \$25 000.

### **Fire precautions**

**3.9.** (1) If there is a risk of fire at a workplace then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must, as far as practicable —

- (a) provide regularly maintained and efficient portable fire extinguishers to control any fire likely to arise from the work being done at the workplace; and
- (b) ensure that portable fire extinguishers are located and distributed at the workplace in accordance with AS 2444.

Penalty: \$25 000.

(2) If, in any part of a workplace —

- (a) there are goods or materials which in the event of a fire are likely to burn with extreme rapidity, emit poisonous fumes or cause explosions; and

- (b) there is a risk of harm or injury to a person at the workplace resulting from the goods or materials being ignited,

then a person who, in the case of a construction site, is the main contractor or who, in the case of any other workplace, is an employer or a self-employed person, must ensure, where practicable, that no person smokes or introduces a naked flame into that part of the workplace.

Penalty: \$25 000.

- (3) A person must comply with a direction given for the purposes of subregulation (2).

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Evacuation procedures**

**3.10.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that —

- (a) there is an evacuation procedure to be followed in the event of fire or other emergency at the workplace;
- (b) where practicable, the evacuation procedure is clearly and prominently displayed at the workplace;
- (c) where practicable, a diagram showing the location of exits and the position of the diagram in relation to the exits is clearly and prominently displayed at the workplace;
- (d) where practicable, the evacuation procedure is practised at the workplace at reasonable intervals; and
- (e) persons at the workplace who would be required to help control or extinguish a fire at the workplace are appropriately trained and provided with appropriate protective clothing and equipment.

Penalty: \$25 000.

### **Warning signs**

**3.11.** Without limiting any other requirement of these regulations for the display of signs, if, in an area of a workplace there is a hazard which may not be readily apparent to a person working in or entering the area then a person who, at the workplace, is an employer, the main contractor, a person having control of the workplace or a person having control of access to the workplace must ensure that —

- (a) a sign relevant to each hazard is displayed to persons in or entering the area; and
- (b) the sign complies, and is used in accordance, with AS 1319.

Penalty: \$25 000.

### **First aid**

**3.12.** (1) In this regulation —

**“first aid”** means the immediate treatment or care of a person who is injured or who becomes ill at a workplace.

(2) A person who, at a workplace, is an employer, the main contractor or a self-employed person —

- (a) must provide such first aid facilities as are appropriate having regard to —
  - (i) the type of hazards to persons at the workplace and the risk of those hazards; and
  - (ii) the number of persons at the workplace; and
- (b) must ensure that, as far as practicable, persons trained in first aid are available to give first aid at the workplace having regard to —
  - (i) the type of hazards to persons at the workplace and the risk of those hazards; and
  - (ii) the number of persons at the workplace.

Penalty: \$25 000.



### **Lighting**

**3.13.** A person who, at a workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must ensure that lighting for the workplace from natural or artificial sources or both —

- (a) is adequate having regard to the nature and location of the work being done; and
- (b) without limiting regulation 3.6, is adequate for the movement of persons about the workplace.

Penalty: \$25 000.

### **Work space generally**

**3.14.** An employer must, as far as practicable, provide each employee with sufficient space in which to work without risk to the employee's safety and health.

Penalty: \$25 000.

### **Air temperature**

**3.15.** An employer must ensure —

- (a) that work practices are arranged so that employees are protected from extremes of heat and cold; and
- (b) if the workplace is in a building or structure that, as far as practicable, heating and cooling are provided to enable employees to work in a comfortable environment.

Penalty: \$10 000.

### **Water**

**3.16.** (1) A person who, at a workplace, is an employer or the main contractor must ensure that a supply of clean, cool, drinking water is provided for, and is readily accessible to, persons working at the workplace, and that the outlet is in a place —

- (a) where the water supply is unlikely to be contaminated; and

(b) other than a place in which a toilet is located.

(2) If, at a workplace —

- (a) water is provided for use in industrial processes or for fire protection;
- (b) the water is unfit for drinking; and
- (c) it is not readily apparent that the water is unfit for drinking,

then a person who, at the workplace, is an employer or the main contractor or a person having control of the workplace must ensure that conspicuous notices are posted at points of supply clearly marked “UNFIT FOR DRINKING” or with words having a similar effect.

Penalty applicable to subregulations (1) and (2): \$10 000.

### **Cleanliness and removal of debris**

**3.17.** (1) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that —

- (a) the workplace and other areas ancillary to the workplace are maintained in such clean condition as is necessary to avoid hazards to persons at the workplace;
- (b) where practicable, rubbish and debris are removed by mechanical means; and
- (c) as far as practicable, dust is prevented from being released into the atmosphere.

(2) A person who, at a construction site, is the main contractor, an employer or a self-employed person must ensure that rubbish, building material and plant is stored away from footpaths and roadways at the site.

(3) A person who, at a construction site, is the main contractor, an employer, or a self-employed person must ensure that debris from first and subsequent storeys at the site is removed by means of —

- (a) a hoisting appliance; or

- (b) a completely enclosed chute discharging either into disposal hoppers or into an area which is completely enclosed by a hoarding that is at least 2 metres in height.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Surfaces and floors**

**3.18.** (1) A person who, at a workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must ensure that as far as practicable —

- (a) the floor of the workplace; or
- (b) any stair or ramp in the workplace,

has an unbroken and slip resistant surface and is free from any obstruction that may cause a person to trip or fall.

(2) If, at a workplace, there is a risk of liquids coming into contact with a floor because of the nature of work done at the workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that the floor is designed and constructed to provide adequate drainage.

(3) This regulation does not apply to a natural ground surface comprising a floor.

Penalty applicable to subregulations (1) and (2): \$25 000.

### **Seating**

**3.19.** (1) If an employee's work is done from a sitting position or is of a kind that can be satisfactorily done from a sitting position then the employer must provide and maintain seating —

- (a) that is designed having regard to the nature of the work to be performed and the characteristics of the work station;
- (b) that is strongly constructed, stable, comfortable and of suitable size and height for the employee; and

- (c) if practicable, has a backrest or is otherwise designed to provide back support.

(2) If an employee's work is done from a standing position and the employee's work allows the employee to sit from time to time then, to the extent practicable, the employer must provide and maintain seating so that the employee may sit down for the periods when the employee is not working.

Penalty applicable to subregulations (1) and (2): \$10 000.

### **Workplace facilities**

**3.20.** (1) In this regulation —

**“other facility”** means an area for the changing of clothes, showering, eating, drinking or resting;

**“sanitary facilities”** means toilets (including urinals), hand-wash basins and units for the disposal of sanitary items.

(2) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that there are provided at the workplace for the use of persons working at the workplace —

- (a) reasonable sanitary facilities, having regard to the reasonable requirements of the persons working at the workplace;
- (b) convenient access to sanitary facilities; and
- (c) any other facility if the safety or health of a person working at the workplace would be at risk if the facility were not provided.

Penalty: \$10 000.

### **Drawings showing location of certain services**

**3.21.** (1) If there is a risk that work to be conducted at a workplace might interfere with any gas, water, sewerage or electrical service then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that —

- (a) the location of the service that might be affected is established; and

- (b) an accurate diagrammatic representation of the service that might be affected is available at the workplace before the work commences.

(2) If any person causes the location of any gas, water, sewerage or electrical service to a workplace to be changed then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that an accurate diagrammatic representation of the change to the service is either prepared or amended, as the case requires, to show the change.

(3) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure, where practicable, that “as constructed” drawings showing the location of gas, water, sewerage and electrical service to the workplace are kept at the workplace.

Penalty applicable to subregulations (1), (2) and (3): \$10 000.

### **Management of vehicles and moving plant at workplaces**

**3.22.** A person who, at a workplace, is an employer, the main contractor or a person having control of the workplace must ensure that the movement and speed of vehicles and plant at the workplace are managed in a way that minimizes the risk of injury to pedestrians and persons operating vehicles.

Penalty: \$10 000.

### **Protection of persons and property in vicinity of cranes**

**3.23.** (1) If any material or gear is being lifted, lowered or otherwise moved by a crane at a construction site then the main contractor must ensure that persons and vehicles are prevented from entering any area in or adjacent to the site where there is a risk of injury to persons or damage to property occurring as a result of the movement of the material or gear, and that such prevention is —

- (a) by means of warning signs, flashing lights, barriers, traffic controllers or other means as would be appropriate to the nature of the load; and
- (b) with the minimum amount of disruption to persons and traffic in the area.

(2) If an area of a construction site where any material or gear is being lifted, lowered or otherwise moved from or onto the area is open to the public or if an inspector so requires it then a person who, at the site, is the main contractor, an employer, or a self-employed person must ensure that there is either in place or available in the area a system or device that would prevent persons or vehicles entering the area when the material or gear is being lifted, lowered or otherwise moved.

(3) A person who, at a construction site, is the main contractor, an employer or a self-employed person must ensure that any material or gear that is being raised or otherwise moved or suspended or supported at the site is properly secured so as to minimize the risk of injury to persons or damage to property occurring as a result of the movement of the material or gear.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Lowering gear**

**3.24.** A person working on a construction site who lowers any gear from any building or structure where persons in the vicinity are at risk of injury from the gear being lowered must do so carefully, without throwing or dropping the gear.

Penalty for a person who commits the offence as an employee: \$5 000.  
Penalty in any other case: \$25 000.

### **Safety in relation to conduit**

**3.25.** A person who, at a construction site, is the main contractor, an employer or a self-employed person must ensure that any conduit crossing a thoroughfare is secured to the ground or protected by a non-slip ramp.

Penalty: \$25 000.

### **Portable ladders**

**3.26.** (1) If, at a workplace, a person uses either a single or extension ladder then the person must ensure that the ladder —

- (a) is placed so that the distance from the ladder base to the base of the support wall is about  $\frac{1}{4}$  of the working length of the ladder;

- (b) is located on a firm footing;
- (c) is secured into position so as to prevent slipping and sideways movement;
- (d) if being used to approach a working platform, protrudes at least one metre beyond the landing for the working platform; and
- (e) if being used at a workplace that is a construction site, is not suspended from a parapet hook.

(2) If, at a workplace, a person uses —

- (a) a portable metal ladder then the person must ensure that the ladder is designed and constructed in accordance with the general requirements of AS/NZS 1892.1 and the specific requirements of that Standard in relation to the type of ladder; or
- (b) a portable wooden ladder then the person must ensure that the ladder is designed and constructed in accordance with the general requirements of AS 1892.2 and the specific requirements of that Standard in relation to the type of ladder.

(3) A person must not use a ladder-bracket scaffold at a workplace unless the ladder-bracket scaffold is set up and used in accordance with clause 10.2.5 of AS/NZS 4576.

Penalty applicable to subregulations (1), (2) and (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1), (2) and (3) in any other case: \$25 000.

### **Gas cylinders to be secured**

**3.27.** A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that any gas cylinder at the workplace —

- (a) is appropriately secured and protected from damage; and
- (b) is not lifted or lowered by mechanical means unless it is contained in an appropriate type of box.

Penalty: \$25 000.

### **Protection of manifolded cylinder pack**

**3.28.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure, in relation to a manifolded cylinder pack used in welding or in an allied process at the workplace, that at all times —

- (a) each manifolded cylinder pack is so located and guarded to protect it from damage; and
- (b) where 2 or more manifolded cylinder packs are located in the same room, they are located at least 5 metres apart.

Penalty: \$25 000.

### **Construction diving work to be in accordance with Standard**

**3.29.** (1) In this regulation —

**“construction diving work”** means any construction work in which diving is done using either surface supplied breathing apparatus or self-contained underwater breathing apparatus, and includes the work done by the persons who give direct support to the diver.

(2) If, at a workplace, a person is to do construction diving work the person’s employer or the self-employed person, as the case may be, must ensure that —

- (a) each person to do the work is qualified in accordance with AS 2299; and
- (b) the work is done in accordance with the relevant requirements of AS 2299.

Penalty: \$25 000.

(3) A person who does construction diving work must, when in the water, use compressed air to breathe in accordance with the requirements of AS 2299.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.



**Flotation devices where persons working in company**

**3.30.** If, at a workplace —

- (a) there is a risk of a person falling into water or other liquid and drowning at or adjacent to the workplace; and
- (b) persons other than the person referred to in paragraph (a) are likely to be present at the workplace,

then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must provide appropriate flotation devices in a readily accessible position and ensure that rescue equipment is maintained and ready for use.

Penalty: \$25 000.

**Flotation devices where person working alone**

**3.31.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must, as far as practicable, ensure that a person who —

- (a) works over water or other liquid at the workplace; and
- (b) works alone,

wears a life jacket to reduce the risk of drowning.

Penalty: \$25 000.

***Division 2 — General duties in relation to personal protective clothing and equipment***

**Risks to be reduced in first instance by means other than protective clothing and equipment**

**3.32.** When a person is considering, for the purposes of regulation 3.1(c), the means by which a risk may be reduced, the person is to —

- (a) firstly consider the means other than the use of protective clothing and equipment by which the risk might be reduced; and

- (b) then consider the use of protective clothing and equipment to the extent that it is not practicable to reduce the risk by means other than the use of protective clothing and equipment.

### **Standards relevant to certain protective clothing and equipment**

#### **3.33. (1) If a person —**

- (a) is required under any of these regulations to identify a hazard at a workplace and to assess the risk of injury or harm to a person resulting from the hazard; and
- (b) concludes from the assessment process that a risk might be reduced by any of the personal protective clothing or equipment set out in column 1 of the Table to this regulation,

then the person must ensure that the personal protective clothing or equipment is in accordance, and complies, with the relevant requirements of each Standard set out opposite the clothing or equipment in column 2 of the Table.

Table

Column 1	Column 2
<b>Means of protection</b>	<b>Standard</b>
Safety helmet	AS 1801
Eye protection	AS / NZS 1337 and AS/NZS 1338
Gloves	AS 2161
Footwear	AS/NZS 2210
Skin protection by way of sunscreen	AS/NZS 2604

Column 1	Column 2
<b>Means of protection</b>	<b>Standard</b>
Clothing to protect skin against burns by heat or fire	AS 2375
Clothing to protect skin against toxic or volatile chemicals	AS 3765

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person, the protection provided by the person in relation to a particular risk is of an equivalent or higher standard than the means of protection referred to in subregulation (1).

(3) Nothing in subregulation (1) affects any requirement in the Act or in these regulations to provide such protection as will protect a person from a risk if the means of protection referred to in subregulation (1) would not provide adequate protection in relation to that risk.

### **Responsibilities of persons who require personal protective clothing and equipment to be used**

**3.34.** (1) If a person is required under any of these regulations to identify a hazard at a workplace and to assess the risk of injury or harm to a person resulting from the hazard and the person concludes from the assessment process that personal protective clothing or equipment should be used at the workplace then the person must ensure that —

- (a) the person who uses the clothing or equipment is instructed in relation to the correct fitting, use, selection, testing, maintenance and storage of the clothing or equipment;
- (b) the person who uses the clothing or equipment is informed of the limitations in the use of the clothing or equipment;
- (c) the clothing or equipment is maintained in good working order;
- (d) the clothing or equipment is replaced —
  - (i) when it no longer provides the level of protection required to protect the wearer or user against the particular hazard;

- (ii) when the safe working life, as specified by the person who manufactured the clothing or equipment, has expired; or
- (iii) subject to subregulation (2), when it is damaged and cannot be repaired;

and

- (e) the area of a workplace at which the clothing or equipment is required to be used by a person other than the person who provides the clothing or equipment is identified by signs in accordance, and complying, with AS 1319.

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1)(d) if, proof of which is on the person, the clothing or equipment is repaired rather than replaced and —

- (a) the repair is done by a competent person;
- (b) the repair is done according to the specifications of the manufacturer of the equipment; and
- (c) any replacement part used in the repair is that which is specified by the manufacturer of the equipment as the correct replacement part.

### **Responsibilities of users of personal protective clothing and equipment**

**3.35.** A person to whom personal protective clothing or equipment is provided or made available for use at a workplace —

- (a) must use the protective clothing or equipment in a manner in which he or she has been properly instructed to use it;
- (b) must not misuse or damage the clothing or equipment; and
- (c) must, as soon as practicable after becoming aware of any —
  - (i) damage to;
  - (ii) malfunction of; or

(iii) need to clean or sterilize,

the clothing or equipment, notify the person providing the clothing or equipment of the damage, malfunction or need to clean or sterilize the clothing or equipment.

Penalty: \$5 000.

### **Safety helmets to be worn at construction sites**

**3.36.** If there is a risk of a person being struck on the head by a falling object at a construction site then the main contractor must ensure that —

- (a) at all times when the person is at risk, the person wears a safety helmet complying with the relevant requirements of AS 1801; and
- (b) there is displayed at each entrance to the site a safety sign bearing the words “SAFETY HELMET AREA — HELMETS MUST BE WORN AT THIS SITE” and that otherwise complies with AS 1319.

Penalty: \$25 000.

## ***Division 3 — Atmosphere and respiratory protection***

### **Definitions**

**3.37.** In this Division —

**“filter”** means a filter that complies with the requirements of AS/NZS 1715;

**“oxygen deficient atmosphere”** means an atmosphere containing less than 19.5% oxygen;

**“self-contained breathing apparatus”** means a type of supplied air respirator which is carried by the user and supplies the user with respirable air from a source carried by the user;

**“supplied air respirator”** means a device which, by means of an air line, air hose or apparatus carried by the user, supplies the user with respirable air from a source other than the ambient atmosphere;

**“toxic atmosphere”**, in relation to a workplace, includes —

- (a) an atmosphere in which there is an atmospheric contaminant in a concentration exceeding the exposure standard for the contaminant specified in the *National Exposure Standards* [NOHSC: 1003 (1995)];
- (b) where an inspirable dust or respirable dust is not within the scope of the Exposure Standards referred to in paragraph (a), an atmosphere in which a person at the workplace would be exposed to —
  - (i) the inspirable dust that, when measured in accordance with AS 3640, exceeds 10 milligrams per cubic metre of air; or
  - (ii) the respirable dust that, when measured in accordance with AS 2985, exceeds 5 milligrams per cubic metre of air,
 as an average over a work period of 8 hours;
 

and
- (c) an atmosphere containing gas, vapour, dust or any other particle which is, or is in a concentration that is, a risk to the safety and health of a person at the workplace.

#### **Identification and assessment of hazards in relation to atmosphere**

**3.38.** Without limiting regulations 3.1 and 3.32, a person who, at a workplace, is an employer, the main contractor or a self-employed person must —

- (a) identify each hazard arising from an oxygen deficient atmosphere or a toxic atmosphere to which a person at the workplace is likely to be exposed;
- (b) assess the risk of injury or harm to a person resulting from each hazard, if any, identified under paragraph (a); and
- (c) consider whether the risk may be reduced by any of the means referred to in regulation 3.39.

Penalty: \$25 000.

### **Possible means of reducing risks**

**3.39.** The means referred to in regulation 3.38(c) are —

- (a) the use of an effective ventilation system for the workplace;
- (b) the provision of an exhaust system that effectively extracts any contaminant and which is arranged so as to prevent re-entry of the extracted air into the workplace; and
- (c) such other means as would prevent persons at the workplace from being exposed to an oxygen deficient atmosphere or a toxic atmosphere,

as is appropriate to the particular case.

### **Respiratory protective equipment generally**

**3.40.** (1) In this regulation —

**“toxic atmosphere”** means any toxic atmosphere that is of a kind other than a kind referred to in any of paragraphs (b) to (f) of regulation 3.41.

(2) To the extent that it is not practicable to prevent, by any of the means referred to in regulation 3.39, a person at a workplace from being exposed to a toxic atmosphere a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that each person who may be so exposed is provided with respiratory protective equipment —

- (a) selected in accordance with AS/NZS 1715 to suit the circumstances of the case and that is used and maintained in accordance with that Standard; and
- (b) complying with the relevant requirements of AS/NZS 1716.

(3) Nothing in regulation 3.41 prevents a person from concluding, for purposes of subregulation (2), that the appropriate respiratory protective equipment in a particular case is equipment of a kind referred to in regulation 3.41.

(4) A person who, at a workplace, is an employer, the main contractor or a self-employed person and who provides for use at a workplace respiratory

protective equipment of any kind must ensure that the equipment is readily accessible to persons at the workplace who may need to use the equipment.

Penalty applicable to subregulations (2) and (4): \$25 000.

### **Supplied air respirators required for certain atmospheres**

**3.41.** To the extent that it is not practicable to prevent, by any of the means referred to in regulation 3.39, a person at a workplace from being exposed to —

- (a) an oxygen deficient atmosphere;
- (b) an atmosphere in which the level of toxic gases or vapours exceeds the capability of an air-purifying device;
- (c) a toxic atmosphere where the level of contamination is not known;
- (d) a toxic atmosphere in which the person is required to remain for a period longer than the estimated life of a filter;
- (e) an atmosphere that presents an immediate danger to life or health; or
- (f) a toxic atmosphere which contains a contaminant against which there is no suitable filter,

a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that each person who may be so exposed is provided with a supplied air respirator.

Penalty: \$25 000.

### **Duties in relation to provision of supplied air respirators etc.**

**3.42.** If a person is required, under regulation 3.40 or 3.41, to ensure that a supplied air respirator is provided for use at a workplace then the person must —

- (a) assess the number of sets of supplied air respirators that should be provided for regular, emergency or rescue purposes at the workplace;



- (b) assess whether self-contained breathing apparatus should be provided for emergency use and rescue at the workplace and, if so, the number of sets of such apparatus that should be provided;
- (c) ensure that each supplied air respirator provided for use at the workplace —
  - (i) has been selected in accordance with AS/NZS 1715 to suit the circumstances of the case and is used and maintained in accordance with that Standard; and
  - (ii) complies with relevant requirements of AS/NZS 1716;
- (d) in the case of a supplied air respirator by which air is supplied to the user by means of an air line or air hose, assess whether there should be provided for use at the workplace a device that warns when the air supply is about to fail;
- (e) assess whether there should be provided for use at the workplace a supplied air escape type-respirator in the event that the flow of supplied air fails; and
- (f) ensure that each person required to use a supplied air respirator for emergency or rescue purposes at a workplace is trained in the use of the equipment and in emergency procedures.

Penalty: \$25 000.

### **Specifications, maintenance, testing of supplied air respirators**

**3.43.** Without limiting regulation 3.34, if a person is required, under regulation 3.40 or 3.41, to ensure that a supplied air respirator is provided for use at a workplace then the person must also ensure that —

- (a) the compressor, filters and respirator supplying air to breathe —
  - (i) are maintained in efficient working order and in accordance with the manufacturer's instructions; and
  - (ii) are inspected before and after each use and during cleaning;
- (b) the respirator is kept in a place where it will not be contaminated;

- (c) the equipment for the supply of air to breathe or the compressor incorporates a mechanism to cut off the air supply to the respirator in the event that the equipment or compressor heats beyond the manufacturer's specifications for the maximum temperature at which the equipment or compressor will function properly;
- (d) the respirator and air supply have couplings of a type that requires at least 2 deliberate actions to separate the connector or coupling and are of a design that is different from that of other compressed gas and air services, if any, at the workplace;
- (e) the air supply or compressor has a receiver of sufficient capacity to reduce pulsation from compressor action;
- (f) the quality of air supplied to the respirator is tested regularly to ensure that it is in accordance with regulation 3.44; and
- (g) records are kept of —
  - (i) the purchase dates of the respirator and the compressor;
  - (ii) the maintenance of the respirator and compressor;
  - (iii) the date and result of each test conducted on the respirator;
  - (iv) the name and address of the person who conducted each test; and
  - (v) the —
    - (I) volume of air;
    - (II) odour;
    - (III) volume of oxygen, carbon monoxide, carbon dioxide, oil and water in the sample of air tested; and
    - (IV) temperature of the sample.

Penalty: \$25 000.

### **Quality of air in supplied air respirators**

**3.44.** If a person is required, under regulation 3.40 or 3.41, to ensure that a supplied air respirator is provided for use at a workplace then the person must also ensure —

- (a) that air supplied to the supplied air respirator is supplied at a minimum rate of 170 litres per minute per person measured at the respirator;
  - (b) that air supplied to the supplied air respirator has passed through an efficient purifying device so that the air —
    - (i) does not have an objectionable or nauseous odour;
    - (ii) contains not less than 19.5% and not more than 22% by volume of oxygen; and
    - (iii) at 15°Celsius and 100 Kpa absolute —
      - (I) contains not more than 11 mg/m<sup>3</sup> (10 ppm by volume) of carbon monoxide;
      - (II) contains not more than 1400 mg/m<sup>3</sup> (800 ppm by volume) of carbon dioxide;
      - (III) contains not more than 1 mg/m<sup>3</sup> (1 ppm) of oil;
      - (IV) if in a cylinder, contains not more than 100 mg/m<sup>3</sup> of water when sampled from the cylinder when it is initially filled to a pressure of at least 12 MPa; and
      - (V) if used for diving, contains not more than 900 mg/m<sup>3</sup> (480 ppm by volume) of carbon dioxide;
- and
- (c) where the air is to be supplied from a compressor to a face-piece, hood or helmet, that the air has passed through —
    - (i) a conditioner to ensure that the temperature of the air is not less than 15° Celsius and not more than 25° Celsius;
    - (ii) an efficient condensate trap fitted with a drain cock for the removal of any condensed liquid; and

- (iii) an efficient ring circuit or controlled leak-off for the elimination of stale air.

Penalty: \$25 000.

#### ***Division 4 — Noise control and hearing protection***

##### **Interpretation**

**3.45.** In this Division —

**“exposure standard for noise”**, in relation to a person, means —

- (a) an  $L_{Aeq,8h}$  of 90 dB(A) until 31 August 1999 and an  $L_{Aeq,8h}$  of 85 dB(A) for the period commencing on 1 September 1999; or
- (b) an  $L_{peak}$  of 140 dB(lin),

measured at the position of the person’s ear without taking into account any protection which may be provided to the person by personal hearing protectors;

**“ $L_{Aeq,8h}$ ”** means an 8 hour equivalent continuous A-weighted sound pressure level in decibels (dB(A)) referenced to 20 micropascals, that is to say, the steady noise level which would, in the course of an 8 hour period, cause the same A-weighted sound energy that would be caused by the actual noise during an actual working day, determined in accordance with AS 1269;

**“ $L_{peak}$ ”** means peak noise level, that is to say, the linear (unweighted) peak hold sound pressure level in decibels (dB(lin)) referenced to 20 micropascals determined in accordance with AS 1269 as measured by a sound level meter with a peak detector-indicator characteristic complying with AS 1259.1;

**“noise”** means any unwanted or damaging sound;

**“personal hearing protectors”** means a device, or pair of devices, worn by a person or inserted in the ears of a person to protect the person’s hearing.

### **Avoidance of noise above exposure standard**

**3.46.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must, as far as practicable, ensure that noise to which a person is exposed at the workplace does not exceed the exposure standard for noise.

Penalty: \$25 000.

### **Standard of personal hearing protectors**

**3.47.** If it is not practicable to avoid exposing a person at a workplace to noise above the exposure standard for noise then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that the first-mentioned person is provided with personal hearing protectors that —

- (a) have been selected in accordance with the procedures specified in AS 1269; and
- (b) comply with the requirements of AS 1270.

Penalty: \$25 000.

## ***Division 5 — Prevention of falls at workplaces***

### **Definition**

**3.48.** In this Division —

“**anchorage**” means an anchorage point or anchorage line within the meaning of AS 1891.3.

### **Identification and assessment of hazards in relation to falling**

**3.49.** Without limiting regulation 3.1, a person who, at a workplace, is an employer, the main contractor, a self-employed person, a person having

control of the workplace or a person having control of access to the workplace must —

- (a) identify each hazard to which a person at the workplace is likely to be exposed in relation to the person falling from one level to another at the workplace;
- (b) assess the risk of injury or harm to a person resulting from each hazard, if any, identified under paragraph (a); and
- (c) consider whether the risk may be reduced by any of the means referred to in regulation 3.50.

Penalty: \$25 000.

#### **Possible means of reducing risks**

**3.50.** The means referred to in regulation 3.49(c) are —

- (a) the provision of edge protection;
- (b) the use of a building maintenance unit that is installed by a competent person;
- (c) the use of a scaffold or a working platform;
- (d) where it is not practicable to provide the equipment referred to in paragraph (b) or (c), the use of an industrial fall-arrest system and device and an anchorage, each of which complies with AS 1891.3, AS 2626 and AS 4626;
- (e) the use of ladders;
- (f) the provision of training —
  - (i) in the use of fall-arrest systems and devices and personal protective equipment and in rescue procedures; and
  - (ii) that is otherwise relevant to hazards that may be encountered;

- (g) the provision of supervision by a competent person; and
- (h) the provision of assistance by another person,

as may be appropriate to the particular case, and include any other means relevant to the particular case.

### **Fall-arrest systems and devices**

**3.51.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure, in relation to each industrial fall-arrest system and device provided for use at the workplace that —

- (a) each component of the system and device and its means of attachment to an anchorage is inspected by a competent person at regular intervals;
- (b) each component of a system and device which has been used to arrest a free fall is withdrawn from service and inspected by a competent person; and
- (c) no component of the system and device or its means of attachment to an anchorage which, in the opinion of the competent person inspecting it under paragraph (a) or (b), shows wear or weakness is used.

Penalty: \$25 000.

### **Fall-arrest devices to be protected where welding etc. being done**

**3.52.** If a person is using a fall-arrest system and device in an area of a workplace where welding or an allied process is being done then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that the person using the device wears, in addition to the protection required by AS 1674, a protective vest to protect the device from hot particles or sparks resulting from the welding or allied process.

Penalty: \$25 000.

### **Inspection of anchorages**

**3.53.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure —

- (a) that each anchorage or system of anchorages at the workplace is inspected by a competent person at regular intervals and —
  - (i) in the case of an anchorage that is permanently fixed and in regular use, inspected at intervals not greater than 6 months; and
  - (ii) in the case of an anchorage that is permanently fixed but not in regular use, inspected before it is used;
- (b) where, in the opinion of the competent person, an anchorage is worn or the load bearing capacity of the anchorage may be impaired —
  - (i) that the anchorage is not used while it is in that condition; and
  - (ii) while the anchorage is in that condition, that it is tagged to indicate that it is not to be used;

and
- (c) that an anchorage or system of anchorages that has been repaired is not used unless it has been inspected by a competent person who is of the opinion that the anchorage or system of anchorages can be used again.

Penalty: \$25 000.

### **Protection in relation to holes and openings**

**3.54.** (1) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that any hole or opening (other than a lift well, stairwell or vehicle inspection pit) with dimensions of more than 200 mm x 200 mm but



less than 2 metres x 2 metres or with a diameter greater than 200 mm but less than 2 metres —

- (a) in a floor, other than a concrete floor, of a building or structure at the workplace is covered with a material that is —
  - (i) strong enough to prevent persons or things entering or falling through the hole or opening; and
  - (ii) securely fixed to the floor;
 or
- (b) in a concrete floor of a building or structure at the workplace —
  - (i) has wire mesh that meets the requirements of subregulation (2); and
  - (ii) is covered with a material that is —
    - (I) strong enough to prevent persons or things entering or falling through the hole or opening; and
    - (II) securely fixed to the floor.

(2) The wire in the wire mesh referred to in subregulation (1)(b)(i) is required to —

- (a) be at least 4 mm in diameter;
- (b) have maximum apertures of 100 mm x 100 mm;
- (c) be embedded, at least 200 mm in the edges of the surrounding concrete; and
- (d) be embedded either —
  - (i) in the upper half of the slab with a minimum concrete cover of 20 mm; or
  - (ii) in the lower half of the slab with a minimum cover of 30 mm.

- (3) A person to whom subregulation (1) applies must ensure that —
- (a) wire mesh referred to in subregulation (1)(b)(i) —
    - (i) is not used as a working platform; and
    - (ii) is only removed for the purposes of installing services in circumstances where the removal takes place immediately before the installation of a service and the only portion removed is the minimum portion required to be removed for the installation;
  - and
  - (b) any cover referred to in subregulation (1)(a) or (b)(ii) —
    - (i) is marked in clearly legible lettering not less than 75 mm in height with the words “DANGER — HOLE BENEATH”; and
    - (ii) is only removed for the purposes of installing services in circumstances where the removal takes place immediately before the installation of a service.

Penalty applicable to subregulations (1) and (3): \$25 000.

### **Edge protection**

**3.55.** Where edge protection is used as a means of reducing a risk of falling at a workplace then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of a workplace must ensure —

- (a) in the case of edge protection on a scaffold, that the edge protection is in accordance with AS 1576;
- (b) in the case of edge protection on a stair, landing or fixed platform which is located so that a person falling from it would fall 2 or more metres, that the edge protection is in the form of a guard rail complying with AS 1657; and
- (c) in the case of edge protection on any other open edge located so that a person falling from it would fall 3 or more metres, that the

edge protection has a guard rail which, in addition to complying with AS 1657, incorporates a toe board.

Penalty: \$25 000.

### **Grid mesh and checker plate flooring panels**

**3.56.** A person who, at a workplace that is a construction site, is the main contractor, an employer, or a self-employed person must ensure that if grid mesh or checker plate flooring panels are being installed at the workplace —

- (a) subject to paragraph (b), then each panel is securely fixed, in accordance with the manufacturer's specifications, to a supporting structure before the support structure is placed into position on the building or structure under construction; and
- (b) where it is not practicable to fix the panels to a supporting structure, then each panel is securely fixed to the building or structure under construction immediately after the panel is placed into position.

Penalty: \$25 000.

### **Working on or from fragile roofing**

**3.57.** (1) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that if a person is required to work on or from a roof at the workplace where fragile material forms the whole or any part of the roof then —

- (a) the person to work on or from the roof is informed that the roof is wholly or in part fragile, as the case requires;
- (b) the person to work on or from the roof is advised of —
  - (i) the precautions to be taken;
  - (ii) where to access the roof; and
  - (iii) where to access the working position;
 and

- (c) to the extent practicable, a warning notice bearing the words “DANGER — FRAGILE ROOFING — USE WORKING PLATFORM” is placed at each place where a person who is to work on or from the roof is to access the roof.

Penalty: \$25 000.

(2) A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure, if a person is required to work on or from a roof at the workplace where fragile material forms the whole or any part of the roof and there is a risk that that person might fall onto and through the roof, that —

- (a) non-corrosive safety mesh that satisfies the test for safety mesh described in AS 2424 is securely fixed directly over the top of, or directly underneath, the fragile areas; or
- (b) barriers are securely fixed and adequately maintained around the fragile areas,

if there is no other practicable means of preventing the person falling onto and through the roof.

Penalty: \$25 000.

(3) A person must not remove a notice referred to in subregulation (1) without the authority of the person who caused the notice to be placed.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

## ***Division 6 — Electricity***

### **Definition**

**3.58.** In this Division —

**“supply authority”** has the meaning that it has in the *Electricity Act 1945*,

and, for the purposes of this Division, a reference in AS/NZS 3012 to a supply authority is to be treated as a reference to a supply authority as defined in this regulation.

### **Electrical installations at workplaces**

**3.59.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that —

- (a) all electrical installations at the workplace are designed, constructed, installed, protected, maintained and tested so as to minimize the risk of electrical shock or fire; and
- (b) each connection on a flexible cord that is installed or renewed at the workplace after 1 October 1996 is of either the moulded one part non-rewireable or transparent type.

Penalty: \$25 000.

### **Protection against earth leakage current**

**3.60.** (1) A person who, at a workplace other than one to which AS/NZS 3012 applies, is an employer, a self-employed person or a person having control of the workplace must ensure —

- (a) where electricity is supplied to hand-held or portable equipment through a fixed socket at the workplace, that after 1 September 1997 —
  - (i) the final sub-circuit to which the fixed socket is connected is protected by a non-portable residual current device; or
  - (ii) the output side of the fixed socket is directly connected to a portable residual current device;

and

- (b) any residual current device installed at the workplace is kept in a safe working condition and tested on a regular basis to ensure its continued effective operation.

Penalty: \$25 000.

(2) This regulation does not apply to a workplace at which the supply of electricity —

- (a) does not exceed 32 volts alternating current;

- (b) is direct current;
- (c) is provided through an isolating transformer complying with AS/NZS 3108; or
- (d) is provided from the unearthed outlet of a portable generator.

#### **Electrical installations on construction sites etc.**

**3.61.** If work of a type referred to in clause 1.2 of AS/NZS 3012 is to be done then a person who, in relation to the workplace is an employer, the main contractor or a self-employed person must ensure that —

- (a) the requirements of AS/NZS 3012 are complied with in relation to matters within the scope of AS/NZS 3012 except clause 2.3.5 of that Standard;
- (b) each socket outlet provided on a switchboard for the connection of portable appliances and equipment is individually controlled by a double pole switch or other device that provides the same level of safety as a double pole switch; and
- (c) no aerial cable is fixed onto, or attached to, a scaffold.

Penalty: \$25 000.

#### **Tester to record licence number on tag**

**3.62.** A person who conducts under clause 3.6, 3.7 or 3.8 of AS/NZS 3012 a test on an item of portable electrical equipment or a portable residual current device that is intended for use at a workplace must ensure that, in addition to the information referred to in clause 3.9.2 of that Standard, the tag bears the person's licence number as an electrical worker under the *Electricity Act 1945*.

Penalty: \$2 000.

#### **Records of electrical equipment test results to be provided**

**3.63.** If a person brings to a workplace to which regulation 3.61 applies an item of portable electrical equipment or a portable residual current device

required under AS/NZS 3012 to be tested then that person must, before the thing is used at the workplace —

- (a) provide the main contractor with a record of the relevant testing data under that Standard for the thing; and
- (b) ensure that the tag bears the licence number of the electrical worker who conducted the test.

Penalty: \$2 000.

### **Restrictions on working in vicinity of electric wires**

**3.64.** (1) A person who, at a workplace is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure —

- (a) that no work is done above overhead electric wires;
- (b) that no work is done on or adjacent to a metal scaffold —
  - (i) that is less than 4.5 metres horizontally from; or
  - (ii) that is less than 6 metres or below,
 overhead electric wires;
- (c) without limiting clause 2.5.7 of AS/NZS 3012, that where practicable, no plant is used —
  - (i) within 2 metres of overhead electric distribution wires;
  - (ii) within 6 metres of overhead electric transmission wires; or
  - (iii) in any manner by which the plant could reach an aerial conductor;
 and
- (d) that as far as practicable no person, other than a person who is authorized to do so under the *Electricity Act 1945*, comes into contact, through any medium, with live electric wires at the workplace.

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person —

- (a) the electric wires have been adequately insulated and effectively cordoned off to protect the safety of persons or otherwise made safe, as the case requires; and
- (b) the action, if any, required by the supply authority to be taken to make the wires safe, has been taken.

### **Connecting electricity to construction sites**

**3.65.** The main contractor at a construction site must ensure, if it is practicable to do so, that by the time when work on the site has reached plate height or the equivalent, electricity has been supplied to the site from a supply authority's service line or service cable by way of a temporary or permanent connection.

Penalty: \$10 000.

### ***Division 7 — Scaffolds, gantries, hoardings and barricades and formwork***

#### **Definitions**

**3.66.** In this Division —

**“barricade”** means a temporary fence consisting of rigid vertical and horizontal members;

**“cantilevered scaffold”** means a scaffold which is supported by cantilevered load-bearing members, but does not include a scaffold the platform of which is carried on frames attached to or supported by permanent or temporary construction;

**“gantry”** means a structure that is used —

- (a) for the overhead protection of persons; and
- (b) for the support of materials and persons;

**“hoarding”** means a substantial and fully sheeted fence or screen;



**“hung scaffold”** means a scaffold which is hung from another structure and which is not capable of being raised or lowered when in use;

**“scaffold”** means a temporary structure, stage or platform specifically erected to support access or working platforms, persons, plant or other material but does not include a gantry;

**“scaffolding equipment”** means any component, assembly or machine used or intended to be used in the construction of a scaffold;

**“spur scaffold”** means a scaffold which is partially supported by inclined load bearing members;

**“suspended scaffold”** means a scaffold incorporating a suspended platform which is capable of being raised or lowered when in use and includes a boatswain’s chair.

**Scaffolds and scaffolding equipment to be in accordance with Standard**

**3.67.** (1) A person who erects or dismantles a scaffold at a workplace must ensure that the erection or dismantling, as the case may be, is done in accordance with the relevant requirements of AS/NZS 1576 Parts 1 to 5.

(2) A person who designs, manufactures, imports or supplies scaffolding equipment for use at a workplace must ensure that it complies with the relevant requirements of AS/NZS 1576 Parts 1 to 5.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

**Area for scaffold to be kept clear**

**3.68.** A person who is the main contractor at a workplace or, if there is not a main contractor, a person who causes a scaffold to be erected at a workplace, must ensure that an area where a scaffold is to be erected is clear of rubbish and any material and equipment not required for immediate use.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

**Welding of lugs and saddle pieces**

**3.69.** (1) A person who welds a lug or saddle piece to a steel structure or tank which supports, or is to support, a scaffold at a workplace must not depart for any purpose whatever leaving the lug or saddle piece partially and incompletely welded.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(2) A person who welds a lug or saddle piece to a steel structure or tank which supports, or is to support, a scaffold at a workplace must endorse his or her initials, with a durable crayon, on the structure or tank, immediately adjacent to every lug or saddle piece that has been finally and completely welded.

Penalty: \$2 000.

**Warning signs etc. for incomplete scaffolds**

**3.70.** If a scaffold is being erected at a workplace but is still incomplete then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that danger tags, warning signs or other appropriate measures are used to prevent unauthorized access to the scaffold during the times when it is left unattended.

Penalty: \$25 000.

**Certain scaffolds not to be used**

**3.71.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no person is required to use a scaffold that is incomplete or in relation to which there is a danger tag, warning sign or other measure for the prevention of unauthorized access to the scaffold.

Penalty: \$25 000.

**Inspection and marking of certain scaffolds**

**3.72.** (1) A person who is the main contractor at a workplace or if there is not a main contractor, the person who causes to be erected at a workplace a

cantilevered scaffold, a hung scaffold, a spur scaffold, a suspended scaffold or any scaffold from which a person or thing could fall more than 4 metres, must ensure that the scaffold is inspected by a competent person —

- (a) before the scaffold is used;
- (b) after the scaffold is altered or repaired; and
- (c) at least every 30 days,

and tagged during the inspection in accordance with subregulation (2).

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(2) For the purposes of subregulation (1), the scaffold is to be tagged in a prominent position at every access to the scaffold with a durable tag that is integrated into the scaffold and on which is legibly recorded in durable material —

- (a) the date that the scaffold was erected, altered or repaired, as the case may be;
- (b) the name and signature of the person doing the inspection; and
- (c) whether the scaffold is to be used for —
  - (i) light duty;
  - (ii) medium duty; or
  - (iii) heavy duty,

as defined by AS/NZS 1576.1.

### **Scaffold not to be moved etc. without authority**

**3.73.** A person must not remove or alter a scaffold or any part of a scaffold at a construction site without the authority of the main contractor.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

**Lowering scaffolding equipment**

**3.74.** A person working on a construction site who lowers any scaffolding equipment from any building or structure must do so carefully, without throwing or dropping the scaffolding equipment.

Penalty for a person who commits the offence as an employee: \$5 000.  
Penalty in any other case: \$25 000.

**Hoardings and barricades**

**3.75.** The main contractor at a construction site must ensure, for the purposes of reducing the risk of injury or harm to persons who are or who are likely to be in the vicinity of, but not on the construction site, that —

- (a) until a hoarding (or, if a barricade could provide adequate protection against the risk, a barricade) has been erected, no other construction work is done at the site; and
- (b) the hoarding or barricade remains in place until the completion of all the other construction work, unless, in the case of a barricade, it is replaced by a hoarding.

Penalty: \$25 000.

**Gantries**

**3.76.** If there is a risk of an object or material used in construction work falling, whether from a crane or otherwise, onto persons who are likely to be in an area that is in the vicinity of, but not on the construction site, the main contractor at the construction site must ensure that —

- (a) a gantry is erected in the area;
- (b) no construction work other than the erection of the gantry in the area is done at any place on the site adjacent to the area until the gantry is erected; and
- (c) the gantry remains in place until the completion of all the other construction work or until there is no longer the risk that required the presence of the gantry.

Penalty: \$25 000.

### **Level of protection required**

**3.77.** The main contractor at a construction site must ensure that the design, erection, use and maintenance of a hoarding, barricade or gantry at the site is such that, having regard to the construction work to be done, the hoarding, barricade or gantry —

- (a) is self-supporting; and
- (b) can withstand the loading, if any, to be placed on it.

Penalty: \$25 000.

### **No unauthorized removal etc.**

**3.78.** A person must not remove or make any alteration to a barricade, hoarding or gantry on a construction site without the authority of the main contractor.

Penalty for a person who commits the offence as an employee: \$5 000.  
Penalty in any other case: \$25 000.

### **Requirements as to formwork**

**3.79.** A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that formwork is not constructed or used at the workplace unless the formwork is so designed, erected, supported, braced and maintained that it supports safely all vertical or lateral loads and withstands any force that may be applied to the loads until the loads are supported by a concrete structure.

Penalty: \$25 000.

### **Formwork to be contained within workplace**

**3.80.** The main contractor at a workplace must ensure that if formwork is used at the workplace then material is placed around the formwork so that in the event that the formwork fails, no component of the formwork goes outside the workplace area.

Penalty: \$25 000.

### **Stripping and lowering of formwork**

**3.81.** (1) A person who strips formwork must —

- (a) do the work in a systematic manner and so as to minimize damage to the components;
- (b) remove nails and sharp fixings before stacking the components; and
- (c) upon completion of the work, stack the components of the formwork so that there is no obstruction either to access ways or to work areas.

(2) A person who lowers any formwork from any building or structure must do so carefully, without throwing or dropping the formwork.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### ***Division 8 — Work in confined spaces***

#### **Definition**

**3.82.** In this Division —

**“confined space”** means an enclosed or partially enclosed space which —

- (a) is not intended or designed primarily as a workplace;
- (b) is at atmospheric pressure during occupancy; and
- (c) has restricted means for entry and exit,

and which either —

- (d) has an atmosphere containing potentially harmful levels of contaminant;
- (e) has an unsafe oxygen level; or
- (f) is of a nature that could contribute to a person in the space being overwhelmed by an unsafe atmosphere.

### **Duties of designers, manufacturers and suppliers of things with confined spaces**

**3.83.** (1) A person who designs, manufactures or supplies, for use at a workplace, a thing constituting or containing a confined space must ensure, as far as practicable, that the design eliminates the need for a person to enter the confined space.

(2) If it is not practicable to eliminate the need for a person to enter or work in a confined space at the workplace, then a person who designs, manufactures or supplies the thing constituting or containing the confined space must ensure —

- (a) where practicable, that the thing constituting or containing the confined space is designed to minimize risks of injury or harm to a person who enters or works in the confined space; and
- (b) that the thing constituting or containing the confined space is provided with safe means of entry and exit.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

### **Modification of confined spaces**

**3.84.** A person who modifies a thing constituting or containing a confined space at a workplace must ensure that the thing is not modified to the detriment of the safe means of entry and exit.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Work in confined spaces to comply with Standard**

**3.85.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that the provisions of AS 2865 are complied with in relation to work done in a confined space at the workplace.

Penalty: \$25 000.

### **When persons to stand by confined spaces**

**3.86.** If, at a workplace, there is a risk of injury or harm to a person who enters or works in a confined space then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that no person enters or works in the confined space unless another person is present in the immediate vicinity outside the confined space.

Penalty: \$25 000.

### **Training in relation to work in confined spaces**

**3.87.** (1) If a person is to enter or work in a confined space at a workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that persons referred to in subregulation (2) receive training on the matters referred to in subregulation (3).

Penalty: \$25 000.

(2) The persons to receive the training are the persons who —

- (a) work in or near a confined space;
- (b) manage or supervise persons working in or near confined spaces;
- (c) purchase or maintain equipment used by, or for the rescue or protection of, persons working in or near confined spaces;
- (d) are required to be in the immediate vicinity outside the confined space for the purposes of regulation 3.86; and
- (e) are involved in rescue and first aid procedures in relation to persons working in or near confined spaces.

(3) The training is to include the following matters —

- (a) the hazards of the confined space;
- (b) assessment procedures;
- (c) control measures;
- (d) emergency procedures; and



- (e) the selection, use, fit, storage and maintenance of safety equipment.

***Division 9 — Safety requirements in relation to certain work processes***

***Subdivision 1 — Tilt-up concrete and precast concrete elements for use in buildings***

**Work to be in accordance with Standard**

**3.88.** (1) A person who, at a construction site where concrete tilt-up panels are to be cast on the site and tilted or lifted into place, is the main contractor, an employer or a self-employed person must ensure that —

- (a) the safety requirements for the erection of the panels; and
- (b) the design, casting and erection of the panels,

are in accordance with the relevant requirements of AS 3850.1 and AS 3850.2.

(2) A person who, at a construction site where precast concrete members for building construction are to be erected and lifted into place, is the main contractor, an employer, or a self-employed person must ensure that —

- (a) the safety requirements for the erection of the concrete members; and
- (b) the erection of the concrete members,

are in accordance with the relevant requirements of AS 3850.1.

(3) A person who, at a workplace where precast concrete members for building construction are to be loaded or unloaded, is an employer, the main contractor or a self-employed person must ensure that the loading or unloading is in accordance with the relevant requirements of AS 3850.3.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

*Subdivision 2 — Moulding and casting***Moulding and casting**

**3.89.** (1) A person who, at a workplace at which moulding or casting of metal is done, is an employer, a main contractor or a self-employed person must ensure that the moulding or casting is not done within 3 metres of —

- (a) any part of a furnace that is in use; or
- (b) any part of a receptacle or ladle that is in use or about to be used in the process of tapping hot metal from a furnace.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person, the moulding or casting is of a type that is required to be done in close proximity to, or in direct contact with, a furnace.

(3) A person who, at a workplace at which moulding or casting of metal is done, is an employer, a main contractor or a self-employed person must ensure —

- (a) that the surface on which moulding or casting is done is level;
- (b) if molten metal is to be carried by hand, that the walkway or floor over which it is carried is as even and level as practicable; and
- (c) that the area within a 3 metre radius of the place where moulding or casting is being done is kept clear of any hazard.

Penalty applicable to subregulations (1) and (3): \$25 000.

**Pit or deep mould**

**3.90.** A person who, at a workplace at which a pit or deep mould is used for the moulding or casting of metal, is an employer, a main contractor or a self-employed person must ensure —

- (a) that around the pit or deep mould there is a fence at least one metre high with a fender board and that the fence is removed only for the purposes of working the pit or deep mould;
- (b) in the case of a below ground pit furnace, that the pit is either fenced in accordance with paragraph (a) or that any unfenced

areas are covered by a substantial grating that is hinged or otherwise movable so as to allow the removal of metal from the furnace;

- (c) in the case of a pit or deep mould that is used frequently, that the internal walls are lined with bricks or concrete or other material that provides adequate reinforcement and keeps the pit or mould dry;
- (d) in the case of a pouring pit at which a ladle is used for taking molten metal from the furnace, that either —
  - (i) there is permanently fitted an automatic guiding mechanism that prevents spillage; or
  - (ii) there is a clearance of at least 300 mm between the side of the pit and any part of the ladle or attachment to the ladle;
 and
- (e) in the case of a pit or deep mould where a person is required to stand or work over or near the edge of the pit or deep mould, that the floor or walkway on which the person works is at a uniform level and that the edge is covered by a grating that —
  - (i) is substantial enough to prevent a person falling into the opening; and
  - (ii) as far as practicable, is flush with the surrounding floor and walkways.

Penalty: \$25 000.

### **Ladles**

**3.91.** A person who, at a workplace at which moulding or casting of metal is done, is an employer, a main contractor or a self-employed person must ensure that —

- (a) each hand-carried ladle is fitted with a suitable shield or guard to protect each person carrying the ladle from the effects of radiant heat;
- (b) each handle on a hand-carried ladle has safe gripping points;

- (c) when a double-handled ladle is used, there is not carried a mass greater than a mass calculated on the basis of 19 kilograms for each person operating the ladle;
- (d) where practicable, each lip pouring ladle is fitted with a safety device to prevent the accidental tipping of the ladle;
- (e) each lip pouring ladle that has a capacity of more than 500 kilograms is fitted with —
  - (i) a gear-operated device that enables the operator to directly control the tilting of the ladle at all times; and
  - (ii) a locking mechanism which prevents the ladle from tilting until the locking mechanism is released by the operator;
- (f) each bottom pouring ladle is fitted with an opening mechanism that enables the operator to directly control the ladle at all times, even if the ladle strikes another object;
- (g) that maintenance work on a ladle is not done in the vicinity of moulding or casting work; and
- (h) ladles are not heated or dried in a foundry by means of an open coal, coke or wood fire unless the means of extracting fumes generated by the heating or drying process and the means of ventilation are as close as practicable to the point where the heating or drying is done.

Penalty: \$25 000.

### **Work under suspended loads at foundries**

**3.92.** A person who, at a workplace that is a foundry, is an employer or a self-employed person must ensure that no work is done in the foundry under a moulding box, core or casting unless the box, core or casting, as the case may be, is securely supported either on a trestle or on a support of a similar kind.

Penalty: \$25 000.

### **Moulds or chills for spare metal**

**3.93.** A person who, at a workplace at which moulding or casting of metal is done, is an employer, a main contractor or a self-employed person must ensure that an adequate number of moulds or chills into which spare metal may be poured are immediately available to persons doing moulding or casting.

Penalty: \$25 000.

### *Subdivision 3 — Welding and allied processes*

#### **Definitions**

**3.94.** In this Subdivision —

“**allied process**” includes cutting, grinding and gouging associated with welding;

“**welding**” means the joining of material by means of heat or pressure or both so that the material is united in a homogenous mass.

#### **Atmosphere safety when welding etc.**

**3.95.** A person who, at a workplace at which welding or an allied process is done, is an employer, a main contractor or a self-employed person must ensure, for the purposes of complying with regulation 3.38 in relation to the workplace, that the means of extracting fumes generated by the welding or the allied process and the means of ventilation are as close as practicable to the point where the welding or allied process is done.

Penalty: \$25 000.

#### **Welding and allied processes to be in accordance with Standard**

**3.96.** A person who, at a workplace at which welding or an allied process is done, is an employer, a main contractor or a self-employed person must ensure that the welding or allied process is done in accordance with the provisions of AS 1674 applying to the type of welding or allied process.

Penalty: \$25 000.

### **Protective screens**

**3.97.** A person who, at a workplace at which an electric welding process is done, is an employer, a main contractor or a self-employed person must ensure, where practicable, that suitable screens are provided to protect persons in the vicinity of the welder from harmful rays produced by the process.

Penalty: \$25 000.

### **Flash arresters etc.**

**3.98.** (1) A person who, at a workplace at which welding or an allied process is done, is an employer, a main contractor or a self-employed person must ensure —

- (a) that a flash arrester is fitted on the operator's side of each regulator connection or gas discharge of a manifolded cylinder pack; and
- (b) in the case of gas welding or gas cutting, that either a flash arrester or a non-return valve is fitted to the torch.

Penalty: \$25 000.

(2) This regulation does not apply to gas welding or gas cutting equipment manufactured before 1 September 1997.

### *Subdivision 4 — Spray painting*

### **Definitions**

**3.99.** In this Subdivision —

**“flammable paint”** means any —

- (a) paint; or
- (b) other liquid used in a spray painting process,

with a flash point of or below 61°C when determined in accordance with AS 2106;

**“powder paint”** means any paint in solid powder form that is capable of being ignited;

**“spray painting”** means the application, either alone or in combination, of flammable paint, toxic paint or powder paint to an object by a spray painting process, whether done manually, mechanically or automatically;

**“spray painting process”** means spray painting by one of the following methods —

- (a) airless — whereby flammable paint, toxic paint or powder paint, either alone or in combination, is ejected from a spray nozzle under hydraulic pressure;
- (b) compressed air — whereby a mixture of air and flammable paint, toxic paint or powder paint, either alone or in combination, is applied under pressure;
- (c) electrostatic — whereby an object and flammable paint, toxic paint or powder paint, either alone or in combination, are electrically charged at opposite polarities;
- (d) any combination of the processes referred to in paragraphs (a), (b) and (c);

**“toxic paint”** means a paint, solvent, liquid or other material which contains a substance referred to in an item in Schedule 3.2 in the quantity and, where applicable, calculated in the manner, specified in that item.

### **Spray painting generally to be inside booth**

**3.100.** (1) A person who, at a workplace at which spray painting is done, is an employer, a main contractor or a self-employed person must ensure that the spray painting is done inside a booth that is designed, constructed, installed and maintained in accordance with AS/NZS 4114.

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person —

- (a) it is not practicable to do the spray painting in a booth; or
- (b) the work to be done is spotting, touching up, or another minor operation.

### **Electrostatic spray painting**

**3.101.** A person who, at a workplace at which spray painting is done by an electrostatic process, is an employer, a main contractor or a self-employed person must ensure that —

- (a) all electrical equipment complies with AS 2268 and AS 3000;
- (b) the equipment has automatic controls that operate without delay —
  - (i) to give audible warning; and
  - (ii) to disconnect the power supply to any high voltage transformer being used,

in the event of a failure of the ventilation system or stoppage of any conveyor carrying objects through the high voltage field used in the process;

- (c) objects being painted are maintained in effective metallic contact with the conveyor or other earthed support and all hooks are kept clean to ensure maintenance of this contact; and
- (d) where practicable, sharp points or knife edges and points of contact are shielded from random spray or are so located as not to collect spray material during normal operations.

Penalty: \$25 000.

### *Subdivision 5 — Abrasive blasting*

#### **Definitions**

**3.102.** In this Subdivision —

**“abrasive blasting”** means propelling a stream of abrasive material at high speed against a surface by means of compressed air, liquid,



steam, centrifugal wheels or paddles for the purpose of cleaning, abrading, etching or otherwise changing the original appearance or condition of the surface;

**“abrasive material”** means any substance, including metal shot, metal grit or slag (whether or not incorporated in water or other liquid or steam) used or intended to be used as an abrasive for abrasive blasting;

**“blasting cabinet”** means a structure used for abrasive blasting and which is designed so that when operating, the presence of a person inside the cabinet is not required;

**“blasting chamber”** means a structure used for abrasive blasting and which is designed so that when operating, the presence of a person inside the chamber is required;

**“compressed air wet abrasive blast cleaning”** means abrasive blasting where liquid is added to the abrasive material at least 3 metres before the nozzle exit of the propellant (or 100 mm before the nozzle exit when a venturi is used);

**“dry abrasive blasting”** means abrasive blasting conducted without the addition of water or other liquid to the abrasive material or its propellant;

**“pressurized liquid blast cleaning”** means the cleaning of an object using liquid that is compressed or pressurized;

**“wet abrasive blasting”** means compressed air wet abrasive blast cleaning or pressurized liquid blast cleaning.

### **Blasting equipment**

**3.103.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that equipment used for the purposes of abrasive blasting at the workplace —

- (a) is designed so that —
  - (i) the person operating the nozzle can control the flow of abrasive material through the nozzle; and

- (ii) the flow of abrasive material through the nozzle is automatically cut off if the person operating the nozzle becomes unable to control the flow of abrasive material through the nozzle;
- (b) has hose whip checks or hose coupling safety locks or both;
- (c) in the case of equipment used for dry abrasive blasting, has an efficient means for the discharge of static electrical charge from the abrasive blasting nozzle; and
- (d) in the case of equipment used for wet abrasive blasting, has a water flow rate sufficient to prevent the generation of dust.

Penalty: \$25 000.

### **Blasting chambers and cabinets**

**3.104.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that each blasting cabinet or blasting chamber at the workplace —

- (a) is constructed of hard wearing non-combustible materials;
- (b) is designed and maintained —
  - (i) to prevent the escape of dust; and
  - (ii) to minimize internal projections on which dust may settle;
- (c) which has any window or inspection port —
  - (i) has each such window or inspection port fixed in a metal sash;
  - (ii) has each such window or inspection port maintained so as to permit effective inspection of operations; and
  - (iii) that is glazed, has glass that is toughened safety glass, laminated safety glass or safety wired glass manufactured to the requirements of AS 2208 for each such glazed window or inspection port;

and

- (d) has a mechanical exhaust system that effectively extracts the dust from the blasting cabinet or the blasting chamber and which is arranged so as to prevent re-entry of the extracted dust into the blasting cabinet or blasting chamber and the workplace.

Penalty: \$25 000.

### **Lighting and exits for blasting chambers**

**3.105.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that each blasting chamber at the workplace —

- (a) has illumination to at least 200 lux, measured on a horizontal plane situated one metre above the floor; and
- (b) has 2 exits —
  - (i) located as far from each other as is practicable; and
  - (ii) both of which are fitted with a quick release system.

Penalty: \$25 000.

### **Persons doing abrasive blasting to be protected**

**3.106.** If, at a workplace, a person does abrasive blasting of a kind other than abrasive blasting done in a blasting cabinet, then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that —

- (a) the first-mentioned person is provided with a supplied air respirator which is fitted with an inner bib; and
- (b) the first-mentioned person wears a shoulder cape, jacket or protective suit.

Penalty: \$25 000.

### **Radioactive substances not to be used in abrasive blasting**

**3.107.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no material containing any

radioactive substance as defined in the *Radiation Safety Act 1975* is used in any abrasive blasting at the workplace.

Penalty: \$25 000.

#### *Subdivision 6 — Excavations and earthworks*

#### **Assessment in relation to excavations**

**3.108.** A person who, at a workplace where excavation work is to be done, is an employer, the main contractor or a self-employed person must consider, as part of the assessment process referred to in regulation 3.1, whether any identified risk of injury or harm to persons doing the work or persons in the vicinity of the work may be reduced by any of the following means —

- (a) temporary support systems;
- (b) battering;
- (c) other forms of retaining structures whether of a temporary or permanent nature;
- (d) de-watering systems,

for use or application during and after the work.

Penalty: \$25 000.

#### **Where person at risk due to excavation**

**3.109.** (1) If, at a workplace where excavation work is to be done, any person is at risk of injury because of the excavation work then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that there are erected, as closely as possible to any likely cause of the danger, suitable barriers to a height of not less than 900 mm between the person and the likely cause of the danger.

(2) If, at a workplace, there is an excavated area of dimensions which enable persons to move across the top of the area then a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that persons are able to move safely across the top of the area.

Penalty applicable to subregulations (1) and (2): \$25 000.

### **No loads near excavation work**

**3.110.** A person who, at a workplace where excavation work is done, is an employer, the main contractor or a self-employed person must ensure that no item of plant, no excavated material and no other load is placed near the excavated area in a position where there is risk that —

- (a) the sides of the excavated area may collapse; or
- (b) the plant, material or other load may fall into the excavated area.

Penalty: \$25 000.

### **Shoring in excavations etc.**

**3.111.** (1) If, at a workplace —

- (a) any excavation work or earthwork is to be done and there is a risk that the matter forming, or adjacent to, the excavated area or the earthwork may fall or dislodge; or
- (b) a person is required to work in an excavated area or other opening in the ground that is at least 1.5 metres deep,

then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that while a person is working in or near the excavation or earthwork, the excavation or earthwork is shored in a manner which will prevent it from collapsing or moving.

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person, the sides of the excavation or earthwork have been assessed by a competent person to be self-supporting by virtue of the angle of the slope of the sides or the stability of the matter comprising the sides.

### **Certain excavation work not to be done in isolation**

**3.112.** (1) If a person is required to work in an excavated area or in another opening in the ground, either of which is at least 1.5 metres deep, then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that the first-mentioned person does not do

any work without at least one other person being present in the immediate vicinity of the area where the work is being done.

Penalty: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person, the sides of the excavated area or opening have been assessed by a competent person to be self-supporting by virtue of the angle of the slope of the sides or the stability of the matter comprising the sides.

### **Stability of affected buildings etc.**

**3.113.** If any excavation work or earthwork to be done at a workplace is likely to adversely affect the stability of any building or structure or any road then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that the work is not commenced or continued unless the stability of the building or structure or the road is protected by sheet piling, shoring, bracing, guying or other appropriate means.

Penalty: \$25 000.

## *Subdivision 7 — Demolition*

### **Definitions**

**3.114.** In this Subdivision —

**“demolition”** means the complete or partial dismantling of a building or structure by pre-planned and controlled methods or procedures;

**“specified demolition person”** means a person who, in accordance with Appendix D of AS 2601, has qualifications and experience entitling the person to the position of supervisor of specified demolition work;

**“specified demolition work”** means work of any of the following kinds —

- (a) work comprising the total demolition of a building or structure that is 10 metres or more in height when

measured from the ground level to the highest part of the building or structure;

- (b) work —
  - (i) comprising the partial demolition of a building or structure that is 10 metres or more in height; and
  - (ii) affecting the structural integrity of the building or structure;
- (c) work —
  - (i) comprising the total or partial demolition of a building or structure; and
  - (ii) involving the use of load shifting equipment on a suspended floor;
- (d) work comprising the total or partial demolition of pre-tensioned or post-tensioned structural components of a building or structure;
- (e) work done to a building or structure involving explosives or methods of induced collapse;
- (f) work comprising the total or partial demolition of a building or structure containing precast concrete elements erected by the tilt-up method of construction.

**Specified demolition work to be supervised by a specified demolition person**

**3.115.** A person on whose behalf specified demolition work is done must ensure that the work is supervised by a specified demolition person.

Penalty: \$25 000.

**Commissioner to be notified of intention to do specified demolition work in accordance with Standard**

**3.116.** (1) A specified demolition person who wishes to do specified demolition work in a manner that would be in accordance with AS 2601 is to notify the Commissioner at least 5 working days before the work is intended to begin.

(2) The notification is to be in an approved form and is to be accompanied by —

- (a) the name of the specified demolition person;
- (b) written confirmation of the specified demolition person that the demolition work will be done in accordance with AS 2601 (other than the requirement in that Standard to submit the work plan to the Commissioner for approval); and
- (c) written confirmation of the specified demolition person that all persons doing the demolition work are qualified in accordance with Appendix D of AS 2601 to do the work.

**Application for Commissioner's approval to do specified demolition work not in accordance with Standard**

**3.117.** (1) A specified demolition person who wishes to do specified demolition work but to do the work in a manner that would not be in accordance with AS 2601 is to apply, at least 10 working days before the work is intended to begin, to the Commissioner for approval to do the work.

(2) The application is to be in an approved form and is to be accompanied by —

- (a) the work plan and information referred to in clause 1.7.3 of AS 2601 in respect of the demolition work; and
- (b) such other information as the Commissioner requires to consider the application.

**Commissioner to acknowledge receipt of application and may impose conditions**

**3.118.** (1) The Commissioner is to acknowledge the receipt of an application under regulation 3.117 within 10 days of receiving the application.



(2) The acknowledgment is to include either —

- (a) advice to the effect that the specified demolition work has not been approved by the Commissioner;
- (b) advice to the effect that the specified demolition work has been approved by the Commissioner without conditions; or
- (c) advice to the effect that the specified demolition work has been approved by the Commissioner on conditions imposed or to be imposed by the Commissioner.

(3) The Commissioner may impose any condition that the Commissioner thinks is necessary in relation to any occupational safety and health matter in respect of the specified demolition work but if the Commissioner imposes a condition then it must be communicated to the applicant within 50 days from the day of the acknowledgment.

**Specified demolition work not to be done without notification or approval or until conditions set**

**3.119.** A person must not do specified demolition work unless —

- (a) in the case of work to be done in accordance with AS 2601, the Commissioner has been notified in accordance with regulation 3.116; or
- (b) in the case of work that is not to be done in accordance with AS 2601 the Commissioner has approved the work under regulation 3.117 and conditions imposed or to be imposed by the Commissioner have been communicated to the person who applied for the approval.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

**Demolition work to be in accordance with Standard or approval**

**3.120.** (1) A person who, at a workplace where demolition work other than specified demolition work is being done, is an employer, the main contractor or a self-employed person must ensure that the work is done in accordance with AS 2601 (other than the requirement in that Standard to submit the work plan to the Commissioner for approval).

Penalty: \$25 000.

(2) A specified demolition person must ensure that any specified demolition work that is to be done in accordance with AS 2601 and which is supervised by the specified demolition person is done in accordance with AS 2601 (other than the requirement in that Standard to submit the work plan to the Commissioner for approval).

(3) A specified demolition person must ensure, in relation to any specified demolition work that is not to be done in accordance with AS 2601 and which is supervised by the specified demolition person that —

- (a) the work is done in accordance with the Commissioner's approval to do the work under regulation 3.117; and
- (b) there is compliance with each condition (if any) imposed by the Commissioner in relation to the approval to do the work.

Penalty applicable to subregulations (2) and (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (2) and (3) in any other case: \$25 000.

### **Certain documents to be at demolition workplaces**

**3.121.** (1) A specified demolition person must ensure that at all times when specified demolition work is being done, there is kept at the workplace —

- (a) a copy of the notification or approval, as the case requires, and each condition (if any) imposed by the Commissioner, in relation to the work;
- (b) a copy of AS 2601; and
- (c) a copy of the work plan referred to in clause 1.7.3 of AS 2601.

(2) A person who, at a workplace where demolition work other than specified demolition work is being done, is an employer, the main contractor or a self-employed person must ensure that at all times when the work is being done, there is kept at the workplace —

- (a) a copy of AS 2601; and
- (b) a copy of the work plan referred to in clause 1.7.3 of AS 2601.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

(3) A person does not commit an offence under subregulation (2) if the thing to be demolished is —

- (a) a fence or wall less than 1.8 metres in height; or
- (b) a building or structure less than 2 metres in height.

### **Demolition work involving asbestos**

**3.122.** If any demolition work involves the demolition of a building or structure in which there is any thermal or acoustic insulating material containing asbestos then a person who, at the workplace, is an employer, the main contractor, a self-employed person or the specified demolition person supervising the demolition work must ensure that the work —

- (a) does not commence or immediately ceases when the presence of the material is apparent; and
- (b) does not proceed until the material has been removed in accordance with regulation 5.45.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Limited entry to area where demolition work being done**

**3.123.** After demolition work has commenced at a workplace a person who, at the workplace, is an employer, the main contractor, a self-employed person or the specified demolition person supervising the demolition work must not allow any person to enter or remain in the area where the work is being done other than —

- (a) a person doing the work;
- (b) a person authorized by the employer, main contractor, self-employed person or specified demolition person to enter the area for a purpose connected with doing the work; or

- (c) a person authorized under a written law to enter the area.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Scaffold used in demolition work to be heavy duty scaffold**

**3.124.** (1) If any demolition work done at a workplace involves the use of a scaffold then a person who, at the workplace, is an employer, the main contractor, a self-employed person or the specified demolition person supervising the demolition work must ensure that the scaffold —

- (a) is a heavy duty scaffold that meets the requirements of AS/NZS 1576.1;
- (b) is erected to the full height of the building or structure;
- (c) has a closely boarded platform with a minimum width of 900 mm that abuts on the face of the building or structure at the working level;
- (d) has a fender board not less than 900 mm high fitted on the outer edge and on the ends of the working platform;
- (e) has the external face and ends sheathed with a fire retardant material and wire mesh that has wires that are at least 3 mm in diameter and with apertures not greater than 50 mm x 50 mm;
- (f) is maintained in position and in an effective state up to the working level of the scaffold for the whole of the period during which the demolition work is being done; and
- (g) is progressively dismantled so that the unsupported part of the scaffold does not exceed by more than 4 metres the height of the last row of ties that secure the scaffold to the building or structure.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(2) A person does not commit an offence under subregulation (1) if, proof of which is on the person, the scaffold is otherwise in accordance with any approval of, or a condition imposed by, the Commissioner in relation to specified demolition work.

**PART 4 — PLANT*****Division 1 — Preliminary*****Definitions**

**4.1.** In this Part and in Schedules 4.1, 4.2 and 4.3, unless the contrary intention appears —

**“alter”**, in relation to plant, means to change the design of, add to or take away from the plant where the change may affect safety or health, but does not include routine maintenance, repairs or replacement;

**“amusement structure”** means equipment operated for hire or reward which provides entertainment or amusement through movement of the equipment, or part of the equipment, or when passengers travel on, around or along the equipment or move the equipment through self-powered motion;

**“boiler”** means a vessel or an arrangement of vessels and their interconnecting parts in which steam or other vapour is generated or in which water or other liquid is heated at a pressure above that of the atmosphere by the application of fire, the products of combustion, electrical power or by similar high temperature means and —

- (a) includes superheaters, reheaters, economisers, boiler piping, supports, mountings, valves, gauges, fittings, controls, the boiler setting and other equipment directly associated with the boiler;
- (b) does not include a fully flooded or pressurized system where water or other liquid is heated to a temperature lower than the normal atmospheric boiling temperature of the liquid;

**“boom-type elevating work platform”** means a telescoping device, hinged device, articulated device or any combination of those devices used to support a platform on which personnel, equipment and materials may be elevated;

**“bridge crane”** means a crane comprising a bridge beam mounted at each end to an end carriage and capable of travelling along elevated runways and having one or more hoisting mechanisms arranged to traverse the bridge;

**“building maintenance equipment”** means a suspended platform and associated equipment (including a building maintenance unit or a swing stage) which incorporates permanently installed overhead supports to provide access to the faces of a building or structure for maintenance or cleaning, but does not include a suspended scaffold;

**“building maintenance unit”** means a power operated suspended platform and associated equipment on a building or structure specifically designed to provide permanent access to the faces of the building or structure for maintenance or cleaning;

**“commissioning”**, in relation to plant, means performing the necessary adjustments, tests and inspections before the plant is used to ensure that the plant is in full working order in accordance with the requirements specified in the design of the plant, and includes recommissioning;

**“concrete placing unit”** means plant used to place concrete by way of pumping concrete through a pipeline attached to or forming part of a boom and capable of travelling over a supporting surface without the need for fixed runways or railway tracks and relying on gravity for stability, that is, with no vertical restraining connection between itself and the supporting surface and no horizontal restraining connection (other than frictional forces at supporting surface level) which could aid stability;

**“conveyor”** means an apparatus or equipment worked by any power other than manual power and by which loads can be raised, lowered, transported or continuously driven by —

- (a) an endless belt, rope or chain or other similar means;
- (b) buckets, trays or other containers or fittings moved by an endless belt, rope, chain or other similar means;
- (c) a rotating screw;
- (d) a vibration or walking beam; or
- (e) a powered roller conveyor where the rolls are driven by an endless belt, rope or chain,

and includes the supporting structure, auxiliary equipment and gear used in connection with the conveyor;

**“crane”** means plant that is intended for the raising or lowering of a load and moving a load horizontally and —

- (a) includes the supporting structure of the crane and its foundations;
- (b) does not include any industrial lift truck, earthmoving machinery, amusement structure, tractor, industrial robot, conveyor, building maintenance equipment, suspended scaffold or lift;

**“design verifier”** means a person competent to undertake the tasks set out in regulation 4.3(2)(c);

**“earthmoving machinery”** means an operator controlled item of plant used to excavate, load, transport, compact or spread earth, overburden, rubble, spoil, aggregate or similar material but does not include a tractor or an industrial lift truck;

**“electrical plant”** means plant which consumes, converts or generates electricity;

**“elevating work platform”** means a telescoping device, scissor device or articulating device or any combination of those devices used to position personnel, equipment and materials to and from workplaces located above the support surface;

**“escalator”** includes a moving ramp for use by passengers but does not include a conveyor used only for moving goods;

**“explosive powered tool”** means a powder actuated hand-held tool which can drive a fastener against, into or through a substance by means of an explosive charge and includes every attachment and accessory for such tool and every device to be used with such tool but does not include a firearm, an LPG or propane gas-powered tool or a side-wall coring gun used in exploratory borehole work;

**“fired heater”** means a pressure vessel in which a liquid is heated below its atmospheric boiling temperature or a process in which fluid is heated in tubes above or below its atmospheric boiling temperature by the application of fire, the products of combustion or electric power or by similar high temperature means;

**“gantry crane”** means a crane comprising a bridge beam supported at each end by legs mounted on end carriages which is capable of travelling on supporting surfaces or deck levels (whether fixed or not) and which has a crab with one or more hoisting units arranged to travel across the bridge;

**“gas cylinder”** means a rigid pressure vessel designed for the storage and transport of gas under pressure and to which AS 2030 applies that does not have more than 3000 litres water capacity and is without openings or integral attachments on the shell other than at the ends;

**“hoist”** means an appliance intended for raising or lowering a load or persons and —

- (a) includes an elevating work platform, a mast-climbing work platform, a people and materials hoist, a scaffold hoist and a serial hoist;
- (b) does not include a lift or building maintenance equipment;

**“industrial lift truck”** means powered mobile plant designed to move goods, materials or equipment and which is equipped with an elevating load carriage and which usually has a load-holding attachment but does not include a mobile crane or earthmoving machinery;

**“industrial robot”** means a multi-functional manipulator that is capable of handling materials, parts, tools or specialised devices through variable programmed motions for the performance of a variety of tasks and includes its controls;

**“interlocked”** in relation to a plant’s guarding device or machine element means the connection between the guarding device or machine element and the plant’s control system or power system by which connection —

- (a) access is allowed to the plant’s moving parts when those parts are not operating; and
- (b) moving parts are prevented from starting up or operating when access is available to those parts;

**“laser”** means any device that can produce or amplify electromagnetic radiation in the wave length range from 100 nanometres to



one millimetre by the process of controlled stimulated emission but does not include any electric light globe, fluorescent light tube, electric radiator used for heating, radio or video communication equipment, domestic cooking appliance using high powered lamps or navigation and search light;

**“laser product”** means any product or assembly of components which constitutes, incorporates or is intended to incorporate a laser;

**“lift”** means any permanent plant (or plant that is intended to be permanent) which is in, or attached to, a building or structure and by means of which persons, goods or materials may be raised or lowered within or on a car cage or a platform and the movement of which is restricted by a guide or guides and includes an apparatus in the nature of a chair lift, escalator, moving walk or stairway lift and any supporting structure, machinery, equipment, gear, lift well, enclosures and entrances;

**“mast climbing work platform”** means a hoist having a working platform for the support or raising of personnel, equipment and materials to the working position by means of a drive system which moves along an extendable mast (which may be tied to a building) but does not include a lift or building maintenance equipment;

**“mobile crane”** means a crane capable of travelling over a supporting surface without the need for fixed runways or railway tracks and which relies on gravity only for stability and accordingly, has neither a vertical restraining connection between itself and the supporting surface nor a horizontal restraining connection (other than frictional forces at the supporting surface level) to aid stability;

**“nail gun”** means a tool which by the use of compressed air, is capable of discharging a nail, spike or other fastener into or through material;

**“operator protective devices”** includes roll-over protective structures, falling object protective structures, operator restraining devices and seat belts;

**“out-of-service tag”** means an accident prevention tag as referred to in section 5 of AS 1319 in the form of a warning sign, within the meaning of that Standard, bearing the words “OUT-OF-SERVICE”;

**“presence sensing safeguarding system”** includes —

- (a) a sensing system employing one or more forms of radiation which can be either self-generated or generated by pressure;
- (b) the interface between the final switching devices of the sensing system and the machine primary control elements; and
- (c) the capacity of a machine to stop when the presence of a person or part of a person within the sensing field will cause the dangerous parts of a machine to be brought to a safe state;

**“pressure equipment”** means a boiler, pressure vessel and pressure piping to which AS/NZS 1200 applies and having a hazard level of A, B, C or D according to the criteria set out in AS 3920.1;

**“pressure piping”** means an assembly of pipes, pipe fittings, valves and pipe accessories subject to internal or external pressure and used to contain or convey fluid or to transmit fluid pressure and —

- (a) includes distribution headers, bolting, gaskets, pipe supports and pressure retaining accessories;
- (b) does not include any boiler or pressure vessel or a pipeline to which any other written law applies;

**“pressure vessel”** means a vessel subject to internal or external pressure and —

- (a) includes interconnected parts and components, valves, gauges and other fittings up to the first point of connection to connecting piping, fired heaters and gas cylinder;
- (b) does not include any boiler or pressure piping;

**“regulatory authority”** means any Commonwealth, State or Territory authority, other than the Commissioner, with responsibility for plant safety;

**“repair”**, in relation to plant, means to restore plant to an operating condition but does not include replacement, routine maintenance or alteration;

**“tower crane”** means a boom or jib crane mounted on a tower structure;

**“tractor”** means a motor vehicle whether wheeled or track mounted, designed to provide power and movement of any attached machine or implement by a transmission shaft, belt or linkage system;

**“use”**, in relation to plant, means to work from the plant or to operate, or maintain the plant;

**“vehicle hoist”** means a vehicle-hoisting device, the purpose of which is to provide accessibility for convenient under-chassis examination or service;

**“work box”** means a personnel carrying device designed to be suspended from a crane for the purpose of providing a working area for persons elevated by and working from the box.

## ***Division 2 — Registration of plant design and items of plant***

### **Design of kinds of plant in Schedule 4.1 to be registered**

**4.2.** (1) A person who manufactures, imports or supplies plant of a kind set out in Schedule 4.1 for erection, installation, commissioning or use at a workplace must ensure —

- (a) that the design of the plant has been registered by the Commissioner or a regulatory authority;
- (b) that the registration is current;
- (c) that the plant is or has been manufactured in accordance with the current registered design; and
- (d) while the plant is under the person’s control, that the current design registration number issued by the Commissioner under regulation 4.10 or by a regulatory authority is within the vicinity of the plant and is readily accessible.

Penalty: \$25 000.

(2) For the purposes of this regulation, a plant design is to be treated as being registered if —

- (a) the Commissioner or a regulatory authority, as the case requires, has registered the design on the basis that there will be a modification; and
- (b) the modification is in accordance with the specifications of the Commissioner or the regulatory authority.

**Application for registration of design of kinds of plant in Schedule 4.1**

**4.3.** (1) A person who wishes to apply for the registration of the design of plant of a kind set out in Schedule 4.1 is to apply to the Commissioner in accordance with this regulation.

(2) An application under subregulation (1) is to be in an approved form and is to be accompanied by the following —

- (a) a statement signed by the person who designed the plant to the effect that the person has complied with the duties that a person who designs plant has under these regulations;
- (b) the name, business address and qualifications of each of the design verifiers and where applicable, the employer of each design verifier;
- (c) a statement signed by a design verifier to the effect that the plant's design complies with each Standard set out in Schedule 4.3 that is relevant to that kind of plant and in the case of plant that is pressure equipment that, in addition, verification of the relevant Standards has been done in accordance with AS 3920.1;
- (d) representational drawings of the plant design; and
- (e) the fee set out in item 1 of Schedule 6.2.

(3) The statements and information referred to in subregulation (2) are to be in the English language.

### **Design verifier to be independent of designer**

**4.4.** For the purposes of an application under regulation 4.3 —

- (a) a design verifier must not have had any involvement in the design of the relevant plant; and
- (b) the person who designs an item of plant and the design verifier of the item of plant must not be employed by the same person unless the employer undertakes the design of items of plant using a quality system that has been certified by a body accredited or approved by the Joint Accreditation System of Australia and New Zealand.

### **Fee for design verifier who is an officer of the department**

**4.5.** Where a person intends to apply for the registration of the design of plant of a kind set out in Schedule 4.1, the person may request the Commissioner to provide the design verification statement under regulation 4.3(2)(c) and, where the statement is provided by an officer of the department, the person must pay to the Commissioner a fee calculated at the rate set out in Schedule 6.1 for the time taken to prepare the statement.

### **Provision of further information**

**4.6.** (1) The Commissioner may require a person who makes an application under regulation 4.3 to provide any of the following —

- (a) detailed drawings of the plant design;
- (b) design calculations;
- (c) details of operating instructions;
- (d) diagrams of control systems, including the sequence of operating the controls;
- (e) details of maintenance requirements;
- (f) a statement of the limitations of the plant's use;
- (g) any other information that the Commissioner thinks is necessary to make a decision on the application.

(2) The statements and information referred to in subregulation (1) are to be in the English language.

**Commissioner may register design of kinds of plant in Schedule 4.1**

**4.7.** (1) On an application under regulation 4.3 and on payment of the fee referred to in regulation 4.8, the Commissioner may —

- (a) register the plant design without conditions or modifications;
- (b) register the plant design on any condition that the Commissioner thinks is appropriate;
- (c) register the plant design on the basis that —
  - (i) the design, and any drawings, calculations or instructions that accompanied it, will be modified to the extent specified by the Commissioner; or
  - (ii) the design will be tested in a manner specified by the Commissioner,

with or without requiring any further application or the provision of any more information; or

- (d) refuse to register the plant design.

(2) If the Commissioner refuses to register the plant design, the Commissioner is to provide written reasons for the refusal to the applicant with the notice of the decision.

**Assessment fee**

**4.8.** A person who makes an application under regulation 4.3 must, on completion of the assessment of the application and in addition to the fee referred to in regulation 4.3(2)(e), pay to the Commissioner a fee for any assessment of the application required by the Commissioner to be undertaken calculated at the rate set out in Schedule 6.1 for the time taken to conduct the assessment.

### **Procedure where testing required by Commissioner**

**4.9.** If, for the purposes of regulation 4.7(1)(c)(ii), the Commissioner specifies a test that is to be done then the Commissioner may specify that the test be witnessed by an officer of the department or another competent person and if the test is to be witnessed by an officer of the department then the applicant is to —

- (a) allow at least 5 working days for the Commissioner to arrange for an officer to witness the test; and
- (b) pay to the Commissioner a fee for the witnessing of the test calculated at the rate set out in Schedule 6.1 for the time taken to witness the test.

### **Design registration number**

**4.10.** If the Commissioner registers a plant design, the Commissioner is to issue a design registration number for the plant design and provide the applicant with evidence of the registration in an approved form.

### **Alteration to design of types of plant in Schedule 4.1 to be registered**

**4.11.** If the design of plant of a kind set out in Schedule 4.1 that is used at a workplace is altered then a person who, at a workplace, is an employer, the main contractor, a self-employed person or a person having control of the workplace must ensure that plant manufactured to the altered design is not used at the workplace unless the alteration to the design of the plant has been registered by the Commissioner or a regulatory authority and the registration is current.

Penalty: \$25 000.

### **Application for registration of alteration to plant design etc.**

**4.12.** A person who wishes to apply for the registration of an alteration to the design of plant of a kind set out in Schedule 4.1 is to apply to the Commissioner under regulation 4.3, and that regulation and regulations 4.6, 4.7, 4.8 and 4.10 apply as if the application were for a new design.

### **Confidentiality of design information**

**4.13.** (1) The Commissioner is to ensure that any information provided with an application under regulation 4.3 is treated as confidential information.

(2) Despite subregulation (1), the Commissioner may —

- (a) if requested by a regulatory authority or by a coroner of this or any other State or Territory, allow that regulatory authority or coroner to have access to the design information;
- (b) if a person has the applicant's authority, allow that person to have access to such of the information as is authorized;
- (c) provide any design verification statement referred to in regulation 4.3(2) to employees or their safety and health representatives at a workplace where the relevant plant is installed or used.

(3) If —

- (a) the person who initially supplied the information accompanying an application under regulation 4.3 no longer exists or cannot be located; and
- (b) the plant that was the subject of the application has been installed or is used at a workplace,

then the Commissioner may release the information to a person who, at the workplace, is an employer, the main contractor, a self-employed person or a person in control of the workplace but only to the extent that the Commissioner thinks balances the requirements for the safe operation of that plant and for the information to be treated as confidential information.

#### **Individual items of plant in Schedule 4.2 to be registered**

**4.14.** (1) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that an individual item of plant of a kind set out in Schedule 4.2 is not used at the workplace unless the individual item has been registered by the Commissioner or a regulatory authority and the registration is current.

(2) If an individual item of plant has been registered by the Commissioner or a regulatory authority and —

- (a) the plant is altered;
- (b) in the case of plant which is fixed plant, the plant is relocated; or



- (c) there is a change in the ownership of the plant,

then a person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that the plant is not used at the workplace unless the plant is re-registered.

Penalty applicable to subregulations (1) and (2): \$25 000.

#### **Application for registration etc. of Schedule 4.2 items of plant**

**4.15.** (1) A person who wishes to apply for the registration or the re-registration of an individual item of plant of a kind set out in Schedule 4.2 is to apply to the Commissioner in accordance with this regulation.

(2) An application under subregulation (1) is to be in an approved form and is to be accompanied by the following —

- (a) sufficient information to identify the individual item of plant and any relevant matter referred to in regulation 4.14(2);
- (b) if the design of the kind of plant is required under this Division to be registered —
  - (i) whether the Commissioner or a regulatory authority registered the design (or any alteration of the design) and the name of any relevant regulatory authority; and
  - (ii) the plant's design registration number;
- (c) a signed statement by a competent person to the effect that —
  - (i) the individual item of plant has been inspected by that competent person, and that the plant is safe to operate; and
  - (ii) the information referred to in regulation 4.30(1)(c) for the individual item of plant is at the workplace;

and
- (d) the fee set out in item 2 of Schedule 6.2.

(3) The statements and information referred to in subregulation (2) are to be in the English language.

### **Provision of further information**

**4.16.** The Commissioner may require a person who makes an application under regulation 4.15 to provide any other information that the Commissioner thinks is necessary to make a decision on the application.

### **Commissioner's functions as to applications to register etc. Schedule 4.2 items of plant**

**4.17.** (1) On an application under regulation 4.15 and on payment of the fee referred to in regulation 4.18, the Commissioner may —

- (a) register or re-register the individual item of plant without conditions;
- (b) register or re-register the individual item of plant on any condition that the Commissioner thinks is appropriate; or
- (c) refuse to register the individual item of plant.

(2) If the Commissioner refuses to register or re-register an individual item of plant, the Commissioner is to provide written reasons for the refusal to the applicant with the notice of the decision.

### **Assessment fee**

**4.18.** A person who makes an application under regulation 4.15 must, on completion of the assessment of the application and in addition to the fee referred to in regulation 4.15(2)(d), pay to the Commissioner a fee for any assessment of the application required by the Commissioner to be undertaken calculated at the rate set out in Schedule 6.1 for the time taken to conduct the assessment.

### **Registration number of Schedule 4.2 item of plant**

**4.19.** If the Commissioner —

- (a) registers an individual item of plant, the Commissioner is to issue a registration number for that item of plant; or

- (b) re-registers an individual item of plant, the Commissioner is to use the existing registration number for that item of plant,

and provide the applicant with evidence of the registration in an approved form.

### **Registration numbers and evidence to be displayed**

**4.20.** (1) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that an individual item of plant which has been registered as required by this Division is not used at the workplace unless —

- (a) the current registration number of the item of plant is legibly stamped on the plant or, if stamping is impractical, is legibly marked on the plant;
- (b) a copy of the evidence of the registration referred to in paragraph (a) is displayed on or near the item of plant; and
- (c) the current design registration number issued by the Commissioner under regulation 4.10 or by a regulatory authority for that kind of plant is within the vicinity of the plant and is readily accessible.

Penalty: \$25 000.

(2) A person who, by way of hiring or leasing, supplies for installation or use at a workplace an individual item of plant which has been registered as required by this Division must ensure that before the plant is hired or leased the current registration number of the item of plant is legibly stamped on the plant or, if stamping is impractical, is legibly marked on the plant.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Commissioner may deregister items of plant**

**4.21.** (1) If the Commissioner has registered an individual item of plant under this Division but is of the opinion that the item of plant should no longer be registered having regard to the requirements of this Part in relation to the item of plant then the Commissioner may deregister the item of plant.

(2) If the Commissioner deregisters an item of plant under subregulation (1) then the Commissioner is to inform the following persons that the item of plant has been deregistered —

- (a) the person who applied to have the item of plant registered (if available); and
- (b) each person who is an employer, the main contractor or a self-employed person at the workplace where the item of plant was being used at the time of the deregistration,

and the Commissioner is to give each person so informed written reasons for the deregistration.

### ***Division 3 — General duties applying to plant***

#### ***Subdivision 1 — Kinds of plant to which this Division applies***

#### **Meaning of “plant” for the purposes of Division 3**

**4.22.** In this Division, a reference to plant is to be treated as a reference to plant —

- (a) which is pressure equipment; or
- (b) which, in order to work, requires the supply of energy of a kind other than, or in addition to, the energy supplied by the exertion of the body of a human or an animal.

#### ***Subdivision 2 — Identification of hazards and assessing and addressing risks in relation to plant***

#### **Duties of persons who design plant**

**4.23.** (1) A person who designs plant must, during the design process —

- (a) identify any hazard in the design of the plant to which persons who properly install or use the plant at a workplace may be exposed;
- (b) assess, in accordance with subregulation (2), the risk of injury or harm to a person resulting from each identified hazard; and

- (c) consider whether the risk may be reduced by the means referred to in subregulation (3).

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(2) An assessment under subregulation (1)(b) must include assessment of each of the following —

- (a) the impact of the plant on the work environment in which the plant is designed to operate;
- (b) the range of environmental and operational conditions in which the plant is intended to be manufactured, transported, installed and used;
- (c) the relationship between the functioning of the plant and the physical capacities and requirements of persons who may use the plant; and
- (d) the need for safe access and egress for persons who install, erect, inspect, use and dismantle the plant.

(3) The means referred to in subregulation (1)(c) are —

- (a) the means referred to in regulation 4.29;
- (b) ensuring the plant is designed according to each Standard set out in Schedule 4.3 that is relevant to that kind of plant;
- (c) in the case of powered mobile plant —
  - (i) ensuring that the plant is designed to reduce, as far as is practicable, the risk of the plant overturning, or of an object coming into contact with the operator;
  - (ii) where, despite reduction measures, there is a risk that —
    - (I) the plant may overturn;
    - (II) an object may come into contact with the operator of the plant; or
    - (III) the operator of the plant may be ejected from the seat,

ensuring that the risk is limited by the provision of an appropriate combination of operator protective devices; and

- (iii) where, despite reduction measures, there is a risk that an object may come into contact with the operator of the plant from the front, side or rear of the plant, ensuring that the risk is limited by the provision of an appropriate structure that protects the operator.

### **Duties of persons who manufacture plant**

**4.24.** (1) If the person who designed plant is not within the jurisdiction of the State, the person who manufactures the plant must carry out the duties under regulation 4.23 of the person who designed the plant.

(2) A person who manufactures plant must, during the manufacturing process, identify any hazard arising from the construction of the plant to which persons who properly install or use the plant at a workplace may be exposed.

(3) If, under subregulation (1) or (2), a person who manufactures plant identifies a hazard, the person must assess, in accordance with subregulation (4), the risk of injury or harm to a person resulting from each identified hazard.

(4) An assessment under subregulation (3) must, as far as practicable, adequately address each identified hazard by way of —

- (a) a visual inspection of the plant and its associated environment;
- (b) auditing;
- (c) testing;
- (d) a technical or scientific evaluation;
- (e) an analysis of injury and near-miss data;
- (f) discussions with designers, suppliers, importers, employers, employees or any other relevant person; and
- (g) a quantitative hazard analysis,

as the case requires.

(5) If, under subregulation (1) or (2) a person identifies a hazard and then assesses the risk of injury or harm to a person resulting from each identified hazard then the person must —

- (a) consider whether the risk may be reduced by the means referred to in regulation 4.29; or
- (b) arrange with the person who designed the plant to alter the design to reduce the risk as far as is practicable.

Penalty applicable to subregulations (1), (2), (3) and (5) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1), (2), (3) and (5) in any other case: \$25 000.

#### **Duties of persons who import plant**

**4.25.** (1) If neither the person who designed plant nor the person who manufactured the plant is within the jurisdiction of the State, the person who imports the plant must carry out —

- (a) the duties under regulation 4.23 of the person who designed the plant; and
- (b) the duties under regulation 4.24 of the person who manufactured the plant.

(2) A person who imports plant must —

- (a) identify any hazard in the design and construction of the plant to which persons who properly install or use the plant at a workplace may be exposed;
- (b) assess, in accordance with subregulation (3), the risk of injury or harm to a person resulting from each identified hazard; and
- (c) consider whether the risk may be reduced by the means referred to in regulation 4.29.

(3) An assessment under subregulation (2)(b) must include assessment of each of the following —

- (a) the impact of the plant on the work environment in which the plant is designed to operate;

- (b) the range of environmental and operational conditions in which the plant is intended to be manufactured, transported, installed and used;
- (c) the relationship between the functioning of the plant and the physical capacities and requirements of persons who may use the plant; and
- (d) the need for safe access and egress for persons who install, erect, inspect, use and dismantle the plant.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

#### **Duties of persons who supply plant**

**4.26.** (1) A person who supplies plant for installation or use at a workplace must, before the plant leaves his or her control, ensure that —

- (a) the duties under regulation 4.23 of the person who designed the plant; and
- (b) the duties under regulation 4.24 of the person who manufactured the plant,

have been carried out.

(2) To the extent that it is not practicable for a person who supplies plant to comply with subregulation (1), the person must, before the plant leaves his or her control —

- (a) identify any hazard in the design and construction of the plant to which persons who properly install or use the plant at a workplace may be exposed;
- (b) assess the risk of injury or harm to a person resulting from each hazard, if any, identified under paragraph (a); and
- (c) consider whether the risk may be reduced by the means referred to in regulation 4.29.



(3) A person who supplies plant does not commit an offence under subregulation (1) or (2) if, proof of which is on the person, the plant is intended for use as scrap material.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

### **Duties of erectors and installers of plant**

**4.27.** (1) Without limiting regulation 3.1, a person who erects or installs plant at a workplace must, before and during the erection or installation process, identify each hazard arising from the erection or installation of the plant to which persons who properly use the plant at the workplace are likely to be exposed.

(2) If, under subregulation (1) a person who erects or installs plant identifies a hazard then the person must assess, in accordance with subregulations (3) and (4), the risk of injury or harm to a person resulting from each identified hazard.

(3) An assessment under subregulation (2) must include assessment of each of the following —

- (a) the impact of the erection or installation process on the work environment during the erection or installation of the plant; and
- (b) the need for safe access and egress for persons who install, erect, inspect or subsequently use the plant.

(4) An assessment under subregulation (2) must, as far as practicable, adequately address each identified hazard by way of —

- (a) a visual inspection of the plant and its associated environment;
- (b) auditing;
- (c) testing;
- (d) a technical or scientific evaluation;
- (e) an analysis of injury and near-miss data;

- (f) discussions with designers, manufacturers, suppliers, importers, employers, employees or any other relevant person; and
- (g) a quantitative hazard analysis,

as the case requires.

(5) For the purposes of subregulation (2), an assessment may be done either on individual items of plant or, where multiple items of plant of the same design are installed and are intended for use under conditions that are the same for all practical purposes, the assessment may be done in relation to a representative sample, but if the risk associated with the plant could vary from operator to operator, a separate assessment of the risk to each operator of the particular plant is to be done in relation to each item of plant.

(6) If, under subregulation (1), a person identifies a hazard and then assesses the risk of injury or harm to a person resulting from each identified hazard then the person must consider whether the risk may be reduced —

- (a) by the means referred to in regulation 4.29; or
- (b) in the case of plant to which AS 3000 applies, by complying with the relevant requirements of that Standard in relation to electrical installations.

Penalty applicable to subregulations (1), (2) and (6) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1), (2) and (6) in any other case: \$25 000.

#### **Duties of employers, main contractors and self-employed persons in relation to plant**

**4.28.** (1) Without limiting regulation 3.1, a person who, at a workplace, is an employer, the main contractor or a self-employed person must identify each hazard arising from the design, construction, erection, installation or use of plant to which persons who properly install, use or dismantle the plant at the workplace are likely to be exposed.

(2) Without limiting subregulation (1), a person who, at a workplace, is an employer, the main contractor or a self-employed person must, before and during the introduction of the plant to the workplace, identify each hazard

referred to in that subregulation to which a person at the workplace is likely to be exposed in the event of —

- (a) any alteration to the plant;
- (b) any change in the way, or the location in which, the plant is used;
- (c) any change in a system of work associated with the plant; or
- (d) the first-mentioned person becoming aware of the existence of the hazard through new or further safety or health information relating to the plant or its associated systems of work.

(3) If, under subregulation (1) or (2), a person identifies a hazard then the person must assess, in accordance with subregulation (4), the risk of injury or harm to a person resulting from each identified hazard.

(4) An assessment under subregulation (3) must, as far as practicable, adequately address each identified hazard by way of —

- (a) a visual inspection of the plant and its associated environment;
- (b) auditing;
- (c) testing;
- (d) a technical or scientific evaluation;
- (e) an analysis of injury and near-miss data;
- (f) discussions with designers, manufacturers, importers, suppliers, installers or erectors of plant, employees or any other relevant person; and
- (g) a quantitative hazard analysis,

as the case requires.

(5) For the purposes of subregulation (3), an assessment may be done either on individual items of plant or, where multiple items of plant of the same design are installed and are intended for use under conditions that are the same for all practical purposes, the assessment may be done in relation to a representative sample, but if the risk associated with the plant could vary from operator to operator, a separate assessment of the risk to each operator of the particular plant is to be done in relation to each item of plant.

(6) If, under subregulation (1) or (2), a person identifies a hazard and then assesses the risk of injury or harm to a person then the person must consider whether the risk may be reduced by the means referred to in regulation 4.29.

Penalty applicable to subregulations (1), (2), (3) and (6): \$25 000.

### **Possible means of reducing risks in relation to plant**

**4.29.** The means referred to in regulations 4.23(3)(a), 4.24(5)(a), 4.25(2)(c), 4.26(2)(c), 4.27(6)(a) and 4.28(6) are —

- (a) one or a combination of the following means —
  - (i) substitution of the plant by less hazardous plant;
  - (ii) modification of the design of the plant;
  - (iii) isolation of the plant;
  - (iv) using engineering methods to change physical characteristics of the plant;
  - (v) implementing, maintaining and supervising control measures and systems of work so as to reduce the risk as far as is practicable;
- (b) to the extent that it is not practicable to reduce the risk by the means referred to in paragraph (a), the means of administrative controls and personal protective clothing and equipment;
- (c) ensuring that the plant is manufactured, inspected and, where required, tested —
  - (i) according to each Standard set out in Schedule 4.3 that is relevant to that kind of plant; and
  - (ii) having regard to the designer's specifications;
- (d) ensuring that if, after supply to a workplace, any plant is found to have a fault that may affect safety or health, then as far as is practicable, the person to whom the plant was supplied is advised of the fault and what is required to rectify it;

- (e) ensuring that there is an optimum relationship between the functioning of the plant and the physical capacities and requirements of persons who may use the plant;
- (f) ensuring that there is sufficient access to and egress from —
  - (i) the parts of the plant that require cleaning, maintenance, adjustment or repair; and
  - (ii) the operator's work station for normal and emergency situations,
 so as to reduce the risk as far as is practicable;
- (g) the provision of emergency lighting, safety doors and alarm systems where access to the plant is required as part of its normal operation and persons could become entrapped and at risk because of heat, cold or lack of air suitable for breathing;
- (h) the reduction, as far as is practicable, of exposure to dangerous parts during operation, lubrication, adjustment or maintenance of the plant;
- (i) ensuring, in the case where guarding should be provided for the plant, that the guarding comprises —
  - (i) a permanently fixed physical barrier for cases in which, during normal operation, maintenance or cleaning of the plant, no person would need either complete or partial access to the dangerous area;
  - (ii) an interlocked physical barrier for cases in which during normal operation, maintenance or cleaning of the plant, a person may require complete or partial access to the dangerous area; or
  - (iii) a physical barrier securely fixed in position by means of fasteners or other suitable devices sufficient to ensure that the guard cannot be altered or removed without the aid of a tool or key for cases where neither a permanently fixed physical barrier nor an interlocked physical barrier is practicable,
 but, if none of the guards described in subparagraphs (i), (ii) or (iii) is practicable, the provision of a presence sensing safeguard system;

- (j) ensuring, in the cases where guarding of any moving part of the plant does not eliminate the risk of entanglement or where it is not practicable to guard a moving part of the plant, that persons do not operate, or pass in close proximity to, the moving part unless a safe system of work is in place to reduce the risk as far as is practicable;
- (k) ensuring that the plant's operating controls are —
  - (i) suitably identified so as to indicate their nature and function;
  - (ii) located so as to be readily and conveniently operated by each person using the plant;
  - (iii) located, guarded or of a double action type to prevent unintentional activation; and
  - (iv) able to be locked into the "off" position to enable the disconnection of all motive power and forces;
- (l) ensuring that plant —
  - (i) designed to be operated or attended by more than one person; and
  - (ii) having more than one control fitted,

has multiple controls of the "stop and lock-off" type so that the plant cannot be restarted after a stop control has been used unless each stop control has been reset; and
- (m) ensuring that each of the plant's emergency stop devices —
  - (i) is prominent, clearly and durably marked and immediately accessible to each operator of the plant;
  - (ii) has handles, bars or push buttons that are coloured red; and
  - (iii) will not be affected by electrical or electronic circuit malfunction,

as may be appropriate to the particular case.

*Subdivision 3 — Information and general matters in relation to plant*

**Persons who design plant to provide information**

**4.30.** (1) A person who designs plant for use at a workplace must ensure that the person who manufactures the plant is provided with sufficient information to enable the plant to be manufactured in accordance with the design specifications and, as far as practicable, provide information relating to —

- (a) the purpose for which the plant is designed;
- (b) testing or inspections to be conducted in relation to the plant;
- (c) installation, commissioning, operation, maintenance, cleaning, transport, storage and (where plant is capable of being dismantled) dismantling of the plant;
- (d) systems of work necessary for the safe use of the plant;
- (e) knowledge, training or skill necessary for persons undertaking inspection and testing of the plant;
- (f) the current design registration number (if any) issued by the Commissioner under regulation 4.10 or by a regulatory authority for that kind of plant; and
- (g) emergency procedures relating to the plant,

to accompany the plant when it is manufactured, supplied, installed or erected, inspected and used at a workplace.

(2) A person who designs plant for use at a workplace must ensure that the information referred to in subregulation (1) is in, or has been translated into, the English language before providing the information.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

### **Persons who manufacture plant to provide information**

**4.31.** (1) A person who manufactures plant for use at a workplace must ensure that when the plant is delivered to a person who will supply the plant, that the person who will supply the plant is provided with —

- (a) the information about the plant that has been provided under regulation 4.30 and
- (b) the current design registration number issued by the Commissioner under regulation 4.10 or by a regulatory authority for that kind of plant.

(2) A person who manufactures plant for use at a workplace must ensure that the information referred to in subregulation (1) is in, or has been translated into, the English language before providing the information.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

### **Persons who import plant to provide information**

**4.32.** (1) A person who imports new plant for use at a workplace must ensure that when the plant is delivered to a person who will supply or use the plant, that the person who will supply or use the plant is provided with the information about the plant that has been provided under regulation 4.30 or 4.31 and the current design registration of that kind of plant.

(2) A person who imports used plant for use at a workplace where the plant is not intended for use as scrap material or for spare parts for other plant must provide the person to whom delivery is intended with —

- (a) all available and relevant safety and health information provided by the persons who designed or manufactured the plant; and
- (b) any additional available information required to enable the plant to be used safely.

(3) A person who imports plant for use at a workplace must ensure that the information referred to in subregulation (1) or (2), as the case requires, is in, or has been translated into, the English language before providing the information.



(4) A person who imports plant for use at a workplace where the plant is intended for use as scrap material or for spare parts for other plant must advise the person to whom delivery is intended, either in writing or by marking the plant before its delivery —

- (a) of the intended purpose for the plant; and
- (b) that the plant in its current form is not to be placed in service but is to be used only as scrap material or as spare parts.

Penalty applicable to subregulations (1), (2), (3) and (4) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1), (2), (3) and (4) in any other case: \$25 000.

#### **Persons who supply plant other than by way of hire or lease to provide information**

**4.33.** (1) This regulation does not apply to plant supplied by way of hire or lease.

(2) A person who supplies new plant for use at a workplace must ensure when the plant is supplied to a person, that the person is provided with —

- (a) the information about the plant that has been provided under regulation 4.30, 4.31 or 4.32 and the current design registration of that kind of plant; and
- (b) any available information, data or certificate specified for that plant by each Standard set out in Schedule 4.3 that is relevant to that kind of plant.

(3) Subject to subregulation (5), a person who supplies used plant for use at a workplace must ensure when the plant is supplied to a person that the person is provided with —

- (a) all available, relevant safety and health information provided by the persons who designed or manufactured the plant, and any additional available information required to enable the plant to be used safely; and
- (b) where available, any record kept by a previous owner of the plant in accordance with these regulations.

(4) A person who supplies plant for use at a workplace must ensure that the information referred to in subregulation (2) or (3), as the case requires, is in, or has been translated into, the English language before providing the information.

(5) A person who supplies plant for use at a workplace where the plant is intended for use as scrap material or for spare parts for other plant must ensure before the plant is supplied that the person to whom the plant is to be supplied has been advised, either in writing or by marking the plant —

- (a) of the intended purpose for the plant; and
- (b) that the plant in its current form is not to be placed in service but is to be used only as scrap material or as spare parts.

(6) A person who supplies plant for use at a workplace through an intermediary must ensure before the plant is supplied to a person that the person is advised in writing of each fault (if any) in the plant and, where applicable, that the plant is not to be used until a specified fault is rectified.

Penalty applicable to subregulations (2), (3), (4), (5) and (6) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (2), (3), (4), (5) and (6) in any other case: \$25 000.

#### **Employers, main contractors and self-employed persons to keep records in relation to plant**

**4.34.** (1) If plant of a kind specified in subregulation (2) is used at a workplace then a person who, at the workplace, is an employer, a main contractor or a self-employed person must ensure that a record is made and kept of any relevant tests, maintenance, inspection, commissioning or alteration of the plant while it is at the workplace or otherwise under the control of that person.

(2) The following plant is specified for the purposes of subregulation (1) —

- (a) an individual item of plant of a kind set out in Schedule 4.2;
- (b) any of the following items of plant —
  - (i) an industrial lift truck;
  - (ii) a mobile crane;

- (iii) a hoist with a platform movement in excess of 2.4 metres and designed to lift people;
- (iv) a boom-type elevating work platform;
- (v) a presence-sensing safeguarding system;
- (vi) a vehicle hoist;
- (vii) a gantry crane with a safe working load greater than 5 tonnes, or which is designed to handle molten metal or dangerous goods;
- (viii) a bridge crane with a safe working load greater than 10 tonnes, or which is designed to handle molten metal or dangerous goods;
- (ix) a mast climbing work platform.

(3) A person who, at a workplace, is an employer, a main contractor or a self-employed person must ensure that —

- (a) any record kept by the person under subregulation (1); and
- (b) any information that has been provided under regulation 4.33 about plant at the workplace,

is accessible at all reasonable times to any person working at the workplace and to any safety and health representative at the workplace.

(4) A person who, at a workplace, is an employer, a main contractor or a self-employed person must ensure, in relation to plant used at the workplace or otherwise under the control of that person, that any record relating to safety and health in respect of the plant is transferred on sale of the plant, unless the plant is sold as scrap material or as spare parts for other plant.

Penalty applicable to subregulations (1), (3) and (4): \$25 000.

#### **Duties of suppliers of plant by way of hire or lease**

**4.35.** (1) A person who supplies plant for use at a workplace by way of hiring or leasing the plant must —

- (a) ensure that the plant is inspected between periods of hire or lease so as to reduce, as far as is practicable, any risk of injury or harm

occurring to persons properly installing or erecting, commissioning or using the plant at a workplace;

- (b) ensure that an assessment is done to determine whether the plant requires testing, in order to check whether new or increased risks of injury or harm occurring to persons properly installing or erecting, commissioning or using the plant at the workplace have developed and to determine the frequency of any required testing; and
- (c) ensure that any testing determined by the assessment to be necessary is done and recorded and that the records are maintained for the operating life of the plant.

(2) A person who supplies plant for use at a workplace by way of hiring or leasing the plant must ensure —

- (a) when the plant is supplied to a person that the person is provided with all available, relevant safety and health information provided by the persons who designed or manufactured the plant, and any additional available information required to enable the plant to be used safely; and
- (b) that the information referred to in paragraph (a) is in, or has been translated into, the English language before providing the information.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

#### **Duties of employers, main contractors and self-employed persons as to installation, commissioning etc. of plant**

**4.36.** A person, who at a workplace, is an employer, a main contractor or a self-employed person must ensure —

- (a) that a competent person undertakes the installation or erection and commissioning of plant at the workplace and is provided with the information necessary to enable the plant to be installed or erected and commissioned so as to reduce, as far as is practicable, the risk of injury or harm occurring as a result of the installation or erection and commissioning of the plant;

- (b) that plant is installed or erected in a location of the workplace that is suitable for the operation being undertaken, and for the type of plant;
- (c) that there is sufficient space around plant at the workplace to allow the plant to be used and repaired so as to reduce, as far as is practicable, the risk of injury or harm occurring as the result of the use or repair of that plant;
- (d) during testing and start-up of plant at the workplace, if the final means of safeguarding is not in place, that interim safeguards are used; and
- (e) that plant is not put into active service at the workplace unless the adjustments, inspections and testing undertaken during the commissioning process indicate that the plant is in full working order and is appropriate for the intended service.

Penalty: \$25 000.

**Duties of employers, main contractors and self-employed persons as to use of plant**

**4.37.** (1) A person, who at a workplace, is an employer, a main contractor or a self-employed person must ensure —

- (a) that plant at the workplace is used only for the purpose for which it was designed, unless the person has determined, and a competent person has assessed, that a proposed change in use does not increase the risk of injury or harm occurring;
- (b) that measures are provided to prevent, as far as practicable, interference with plant or the alteration or use of plant in a manner that could render the plant a hazard to any person at the workplace; and
- (c) in the cases where guarding of any moving part of the plant does not eliminate the risk of entanglement or where it is not practicable to guard a moving part of the plant, that persons do not operate, or pass in close proximity to, the moving part unless a safe system of work is in place to reduce the risk as far as is practicable.

(2) A person does not commit an offence under subregulation (1)(b) if, proof of which is on the person, the measures are designed to allow interference with the plant or the alteration or use of the plant for the purposes of dealing with an accident or emergency.

(3) If access to plant at a workplace is required for the purpose of maintenance, cleaning or repair of the plant and it is practicable to do the maintenance, cleaning or repair when the plant is stopped then a person who, at the workplace, is an employer, a main contractor or a self-employed person must ensure —

(a) that, where practicable, the plant is stopped and all energy sources are —

(i) isolated using isolation devices; and

(ii) locked out using lockout devices,

and that the action to stop the plant and to return the plant to operational status is taken by a person authorized by the first-mentioned person;

(b) if the measures in paragraph (a) (i) and (ii) are not practicable, that the plant is stopped and the person who is to do the maintenance, cleaning or repair work —

(i) de-energizes or locks out that part of the plant capable of being de-energized or locked out;

(ii) displays signs and fixes danger tags to all energy sources;

(iii) removes the signs, danger tags, lock out and isolation devices when the cleaning, maintenance or repair work is complete; and

(iv) re-energizes or unlocks the plant when the cleaning, maintenance or repair work is complete.

(4) If access to plant at a workplace is required for the purpose of maintenance, cleaning or repair of the plant and it is not practicable to do the maintenance, cleaning or repair when the plant is stopped then a person who,

at the workplace, is an employer, a main contractor or a self-employed person must ensure that —

- (a) the plant is fitted with operating controls that allow controlled movement of the plant; and
- (b) there are written procedures to be followed in relation to the cleaning, maintenance and repair of the plant which are designed to prevent interference with the operating controls and any change in the controlled movement while the plant is being maintained, cleaned or repaired.

Penalty applicable to subregulations (1), (3) and (4): \$25 000.

**Duties of employers, main contractors and self-employed persons as to damaged plant**

**4.38.** A person, who at a workplace, is an employer, a main contractor or a self-employed person must ensure —

- (a) when plant at the workplace has been damaged to the extent that its function or condition is impaired in a manner that increases a risk of injury or harm occurring to a person at the workplace, that a competent person assesses the damage and advises the first-mentioned person —
  - (i) of the nature of the damage; and
  - (ii) whether the plant can be repaired and, if so, what repairs are to be done to reduce, as far as is practicable, any risk of injury or harm occurring;
- (b) that any repair, inspection and, where necessary, testing of plant at the workplace is done by a competent person; and
- (c) that repairs to plant at the workplace are done so that the original design limits in relation to the plant are not exceeded.

Penalty: \$25 000.

### **Duties of certain persons when design of plant is altered**

**4.39.** Without limiting regulation 4.11, if the design of existing plant at a workplace is altered then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that —

- (a) the design alteration is assessed for any risk of injury or harm occurring as if it were an original design;
- (b) the alteration to the plant is done by a competent person; and
- (c) before the plant is returned to service, it is inspected and tested by a competent person having regard to the design specifications for the design alteration.

Penalty: \$25 000.

### **Duties of employers, main contractors and self-employed persons as to dismantling, storing or disposing of plant**

**4.40.** (1) If plant at a workplace is dismantled then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that —

- (a) the dismantling is done, or supervised, by a competent person; and
- (b) any relevant information that has been provided by the person who designed or manufactured the plant is made available to the competent person.

(2) If plant, including plant that is dismantled, is to be stored at a workplace rather than disposed of then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that both the preparation for storage, and the storage, of that plant is done by a competent person.

(3) If plant at a workplace is to be disposed of and contains materials presenting a risk to the safety or health of a person then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that disposal is done by a competent person.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.



**Plant not to be used etc. if a hazard unless in an emergency**

**4.41.** A person must not interfere with, alter or use plant in a manner which could render the plant a hazard to any person at a workplace unless the interference, alteration or use of the plant occurs by way of dealing with an accident or emergency.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

**Mandatory markings not to be interfered with**

**4.42.** A person must not remove, disfigure, destroy or conceal or attempt to remove, disfigure, destroy or conceal, any stamp or mark showing the safe working load of plant at a workplace or a number or marking displayed in accordance with this Part.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

***Division 4 — Safety requirements in relation to certain types of plant***

**Plant under pressure**

**4.43.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure —

- (a) that each gas cylinder to be used at the workplace is inspected and maintained in accordance with the relevant Parts of AS 2030 and otherwise complies with the relevant Parts of AS 2030;
- (b) that any pressure equipment to which AS/NZS 1200 applies (other than a gas cylinder) to be used at the workplace is inspected, operated and maintained in accordance with AS 2593, AS 3788 or AS 3873 , as is applicable, or the Australian Miniature Boiler Safety Committee Code, except that the inspection is to be conducted by a competent person rather than an accredited inspector within the meaning of AS 3788;
- (c) that each gas cylinder to be used at the workplace is presented to a gas cylinder test station for inspection and testing in accordance with the relevant Parts of AS 2030 and AS 2337 Parts 1, 2 and 3; and

- (d) when a gas cylinder to be used at a workplace is presented to a gas cylinder filling station for filling that —
  - (i) the cylinder is not filled unless it bears a current inspection mark in accordance with AS 2030 and is in good condition;
  - (ii) the filling is in accordance with AS 2030; and
  - (iii) the fluid to be introduced is compatible with the particular cylinder.

Penalty: \$25 000.

#### **Powered mobile plant**

**4.44.** (1) Subject to regulation 4.45, a person who, at a workplace at which there is any powered mobile plant, is an employer, the main contractor or a self-employed person must ensure in relation to each item of powered mobile plant that —

- (a) if there is any risk that —
  - (i) the plant could overturn;
  - (ii) an object could come into contact with the operator of the plant; or
  - (iii) the operator of the plant could be ejected from the seat,

then, as far as practicable, the risk is limited by the provision of an appropriate combination of operator protective devices, and that those devices are maintained and used appropriately; and
- (b) if there is a risk that an object may come into contact with the operator of the plant from the front, side or rear of the plant then, as far as practicable, the risk is limited by the provision of an appropriate structure that protects the operator.

(2) Subject to regulation 4.45, a person who supplies powered mobile plant for use at a workplace must ensure that the plant is fitted with suitable and adequate operator protective devices to reduce, as far as is practicable, the risk of injury or harm to the operator.

Penalty for a person who commits the offence as an employee: \$5 000.  
 Penalty in any other case: \$25 000.

(3) Nothing in subregulation (1) or (2) or regulation 4.45 prevents a person from lowering or removing a roll-over protective structure for such time as the powered mobile plant is being used under a tree or in a place that would be too low for the plant to work had the roll-over protective structure been in operating position.

(4) If powered mobile plant at a workplace is fitted with a roll-over protective structure or a falling object protective structure then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that —

- (a) the protective structure complies with AS 1636 or AS 2294; or
- (b) the protective structure has been designed by a suitably qualified engineer to a standard that provides at least the same level of protection as would be provided if the protective structure complied with AS 1636 or AS 2294.

(5) If powered mobile plant at a workplace —

- (a) is fitted with a roll-over protective structure or a falling object protective structure; and
- (b) has seat belt attaching points incorporated into the original design of that plant,

then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that the plant is fitted with a seat belt at each set of attaching points.

(6) A person who, at a workplace at which there is any powered mobile plant, is an employer, the main contractor or a self-employed person must ensure in relation to each item of powered mobile plant that if there is any risk that the plant could collide with persons or any other plant or thing, then the risk is reduced as far as practicable.

(7) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that a person other than the operator (**“the passenger”**) does not ride on powered mobile plant at the workplace unless —

- (a) the passenger is seated in a seat specifically designed for carrying a passenger;

- (b) the passenger's seat is located within the zone of protection afforded by the framework of an operator protective device if such a device is required under these regulations; and
- (c) the passenger's seat is fitted with an appropriate seat belt.

Penalty applicable to subregulations (1), (4), (5), (6) and (7): \$25 000.

#### **Specific protection requirements for certain tractors and certain earthmoving machinery**

**4.45.** (1) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that —

- (a) a tractor —
  - (i) of a mass greater than 800 kilograms and less than 15 000 kilograms manufactured, imported or originally purchased after 1 January 1981; and
  - (ii) used at the workplace on or after 1 September 1997, is fitted with a roll-over protective structure; and
- (b) earthmoving machinery —
  - (i) of a kind to which AS 2294 applies manufactured, imported or originally purchased after 1 January 1989; and
  - (ii) used at the workplace on or after 1 September 1997, is fitted with an appropriate combination of operator protective devices.

(2) Nothing in this regulation or in regulation 4.44 applies to a tractor that is installed in a fixed position and in a manner that would not enable the tractor to be used as mobile plant.

#### **Plant with hot or cold parts**

**4.46.** (1) If any plant at a workplace has a hot or a cold part and a person could be exposed to that hot or cold part then a person who, at the workplace, is an employer, the main contractor or a self-employed person

must ensure that the exposure is monitored, and is appropriately managed to reduce, as far as is practicable, any risk of injury or harm occurring to the first-mentioned person.

(2) If plant containing molten metal is to be moved at a workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that arrangements are made to prevent unnecessary access to any part of the transport route during the transportation.

(3) If plant at a workplace has pipes or other parts which are hot or cold then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that those pipes or other parts are adequately guarded or insulated to reduce, as far as is practicable, the risk of injury or harm to a person.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Plant and electricity**

**4.47.** (1) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure —

- (a) that plant is not used at the workplace if its use or the conditions under which it is used expose a person to a hazard because of the presence of electricity;
- (b) where electrical plant at the workplace has been isolated but not physically disconnected from the electricity supply, that appropriate permit-to-work systems are in place so as to avoid the inadvertent energizing of the plant;
- (c) that only competent persons do electrical work on plant at the workplace;
- (d) if excavation work is to be done, that all relevant available information relating to the position of any underground cables is obtained; and
- (e) if plant at the workplace is to operate near overhead electrical power lines, that control options comply with the requirements of the Director of Energy Safety within the meaning of the *Energy Coordination Act 1994* or of the local government of the district.

(2) If, at a workplace, any plant is damaged and the damage exposes a person to a hazard because of the presence of electricity then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that —

- (a) the plant is disconnected from the electricity supply and is not used until the damaged part is repaired or replaced; and
- (b) a person authorized by the first-mentioned person fixes an “out-of-service” tag to the plant and all the common isolation points for that plant, and only removes the tags when the electrical hazard is no longer a hazard.

Penalty applicable to subregulations (1) and (2): \$25 000.

#### **Industrial robots, etc.**

**4.48.** If there is at a workplace an industrial robot or other type of remotely or automatically energized equipment of a kind that could start without warning then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that —

- (a) no person works in the immediate vicinity of that plant unless appropriate controls and systems of work are in place; and
- (b) access to the immediate area around that plant is restricted and controlled at all times by —
  - (i) positive isolation; or
  - (ii) the provision of interlocked guarding, presence-sensing devices or permit-to-work systems.

Penalty: \$25 000.

#### **Lasers**

**4.49.** A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that —

- (a) a laser or laser product is not operated at a workplace unless it has been classified and labelled in accordance with AS 2211;

- (b) Class 3B or Class 4 lasers or laser products (as defined in AS 2211) are not used for construction work;
- (c) the use of lasers and laser products (other than Class 3B or Class 4 lasers or laser products) in construction work is in accordance with AS 2397; and
- (d) the use of lasers and laser products at a workplace other than a construction site is in accordance with AS 2211.

Penalty: \$25 000.

### **Nail guns**

**4.50.** (1) A person must not bring onto a workplace, or use at a workplace, a nail gun that is capable of being discharged by applying a force of less than 50 N or 1.5 times the mass of the gun, whichever is the greater, to the springs of the muzzle bracket.

(2) A person who brings a nail gun to a workplace must ensure that if the gun is deliberately or accidentally fired, the nail, spike or other fastener fired from the gun cannot fly free.

(3) A person must not use a nail gun at a workplace unless one or more safety warning signs bearing the words "WARNING — NAIL GUN IN USE — KEEP CLEAR" are displayed so as to be clearly legible to all persons who are at or near that part of the workplace where the gun is to be used.

Penalty applicable to subregulations (1), (2) and (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1), (2) and (3) in any other case: \$25 000.

### **Explosive powered tools**

**4.51.** A person must not bring onto a workplace, or use at a workplace, an explosive powered tool unless it complies with the requirements of, and is used in accordance with, AS/NZS 1873.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Amusement structures**

**4.52.** (1) If, at a workplace, there is an amusement structure then a person who, at the workplace is an employer or a self-employed person must ensure —

- (a) that the structure is operated —
  - (i) in accordance with AS 3533 or, if applicable, the Australian Miniature Boiler Safety Committee Code and maintained in accordance with that Standard or Code, as the case requires; or
  - (ii) having regard to the instructions of a person who designed or manufactured the structure or of any competent person who develops instructions for the operation of that structure;
- (b) that records are kept in relation to the structure in accordance with AS 3533 or, if applicable, the Australian Miniature Boiler Safety Committee Code;
- (c) that the structure has such emergency brakes as are necessary to prevent collision between components of the amusement structure in the event of the normal controls failing; and
- (d) where the structure uses inclined tracks, that it has automatic anti-rollback devices to prevent backward movement of any passenger carrying units upon failure of the propelling mechanism.

(2) A person who is an employer or a self-employed person at a workplace at which an amusement structure is operated must ensure that —

- (a) if the operator of the structure does not have a clear view of the point at which passengers are loaded or unloaded then the structure has a signal system for starting and stopping;
- (b) any code of signals adopted is printed and kept posted at the stations of the operator and the signaller; and
- (c) signals for the movement or operation of the structure are given only when all passengers and other persons who may be endangered by such movement or operation are in a position of safety.

Penalty applicable to subregulations (1) and (2): \$25 000.



**Plant that lifts, suspends or lowers people, equipment or materials**

**4.53.** (1) If there is at a workplace any plant that is designed to lift or lower people, equipment or materials then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure, as far as practicable, that no loads are suspended over, or travel over, a person.

(2) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that no person is lifted or suspended by any plant at a workplace or its attachment (other than any plant specifically designed for the lifting or suspending of persons) unless —

- (a) another method is impracticable;
- (b) a suitable and adequate work box, designed for the purpose, is used and securely attached to the plant;
- (c) the plant is fitted with a means by which the work box can be safely lowered in the event of an emergency or the failure of the power supply;
- (d) the plant is suitably stabilized at all times while the work box is in use;
- (e) a suitable means of preventing a person falling from the work box is provided in accordance with Division 5 of Part 3 and worn by all persons in a suspended work box, except where the work box is fully enclosed; and
- (f) in the case of a crane, it has “drive-up” and “drive-down” controls on both the hoisting and luffing motions and those controls are used.

(3) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that a load is not lifted at the workplace simultaneously with 2 or more items of plant other than cranes unless —

- (a) it is not practicable to lift the load with one item of plant only;
- (b) the distance between any 2 of the items of plant is such that each plant and its load cannot come into contact with the other items of plant and their loads; and
- (c) a means of communication is provided for the operator of each item of plant and each operator is trained in the use of the means of communication.

(4) A system of radio communication is not sufficient for the purposes of subregulation (3) unless it is kept free from interference from any other radio system and enables clear communication at all times.

(5) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that if plant is used for lifting or moving a load at the workplace and the load may become unstable, then the load is appropriately restrained.

(6) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that plant other than a crane or hoist is not used at the workplace to suspend a load unless —

- (a) the use of a crane or hoist is impracticable;
- (b) the lifting arm of the plant is not extended beyond the limit required to lift the load;
- (c) the plant does not travel with the load unless the lifting arm is retracted as far as practicable;
- (d) if necessary, stabilisers are provided and used to achieve stability of the plant;
- (e) persons and vehicles are prevented from entering any area in or adjacent to the workplace where there is a risk of injury or damage occurring as a result of the movement of the load —
  - (i) by means of warning signs, flashing lights, barriers, traffic controllers or other means as would be appropriate to the nature of the load; and
  - (ii) with the minimum amount of disruption to persons and traffic in the area;
- (f) a lifting point is provided on the plant;
- (g) if buckets operated by trip-type catches are used for lifting, the catch is bolted or otherwise positively engaged;
- (h) an appropriate load chart is provided and all lifting is done within the safe working load limits of the plant;
- (i) the safe working load limits of the plant are actually displayed on the plant; and

- (j) loads are only lifted using attachments that are suitable for the task being performed.

(7) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no winch is used at the workplace for any lifting work unless the winch is a “drive-up/drive-down” type that does not incorporate any form of declutching allowing free fall.

Penalty applicable to subregulations (1), (2), (3), (5), (6), (7) and (8): \$25 000.

#### **Additional requirements as to cranes, hoists and building maintenance units**

**4.54.** (1) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that if, at the workplace, a person is to ride in a work box suspended from a crane then both the rider and the driver of the crane have been given written instructions for the use of the crane in those circumstances, setting out the conditions of use, and signed by both the first-mentioned person and a competent person.

(2) A person who, at a workplace where there is a crane or hoist, is an employer, the main contractor or a self-employed person must ensure that the crane or hoist is not used as an amusement structure, whether or not for payment or reward.

(3) If there is a crane, hoist or building maintenance unit at a workplace then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that the crane, hoist or unit is operated —

- (a) in accordance with AS 2550.1 and any other Part of AS/NZS 2550 that is relevant to that kind of plant and with AS 1418.1 and any other Part of AS 1418 that is relevant to that kind of plant; and
- (b) having regard to the instructions of a person who designed or manufactured the crane, hoist or unit or of any competent person who develops instructions for the operation of the crane, hoist or unit.

(4) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no crane is used at the workplace for multi-crane hoisting unless —

- (a) the physical dimensions and mass of the load prevent it from being handled by any single crane that is readily available; and

- (b) the hoisting is supervised by a competent person who is not otherwise involved in the operation.

Penalty applicable to subregulations (1), (2), (3) and (4): \$25 000.

#### **Additional requirements as to industrial lift trucks**

**4.55.** If there is an industrial lift truck at a workplace then a person who, at the workplace is an employer, the main contractor or a self-employed person must ensure that the industrial lift truck is operated —

- (a) in accordance with AS 2359.2; and
- (b) having regard to the instructions of a person who designed or manufactured the industrial lift truck or of any competent person who develops instructions for the operation of the industrial lift truck.

Penalty: \$25 000.

#### **Lifts and general work on lifts**

**4.56.** (1) If there is a lift at a workplace then a person who, at the workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must ensure that —

- (a) the lift is installed, commissioned, maintained, inspected and tested by a competent person —
  - (i) in accordance with AS 1735.1 and any other Part of AS 1735 that is relevant to that kind of lift; and
  - (ii) having regard to the instructions of the persons who designed and manufactured the lift;

and

- (b) a clearly legible notice is affixed to the lift in a conspicuous place specifying the safe working load expressed in appropriate metric units or as a maximum number of people, depending on the lift's primary use.

(2) Without limiting regulation 3.49, if a person does work in a lift well at a workplace and there is a risk of the person falling or of objects falling on the person or a risk to the person from movement of the lift or a false car then a person who, at the workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must ensure that as a minimum, the following protection is provided for the first-mentioned person —

- (a) a safe working platform;
- (b) adequate protection decking; and
- (c) suitable access to the lift well, the working platform and the protection decking.

(3) Without limiting regulation 3.3, if a person does work involving the use of a winch in a lift well at a workplace then a person who, at the workplace, is an employer, the main contractor, a self-employed person, a person having control of the workplace or a person having control of access to the workplace must ensure that the first-mentioned person is provided with an efficient auditory signalling system allowing communication between the winch driver and that person.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Construction and installation work on lifts**

**4.57.** (1) The requirements of this regulation in relation to the construction and installation of lifts are in addition to the requirements in regulation 4.56 in relation to lifts.

(2) If a lift is being constructed or installed and a person other than a person involved in the work could have access to the area where the work is being done then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that secure barriers are provided to prevent access to the lift well by anyone other than persons doing the work.

(3) If —

- (a) a lift is being installed; or
- (b) work associated with the installation of a lift is being done in an express lift well,

and a false car, permanent car platform or permanent car is in use then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that a false car, permanent car platform or permanent car is provided in an adjacent lift well so as to give access to or egress from the express lift well in case of an emergency.

(4) If a lift is being constructed in a building or structure then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that an independent power supply is provided to enable the persons to do the work.

(5) Without limiting regulation 3.49, if a lift is being constructed or installed in a building or structure and there is a risk of a person falling or of objects falling on the person or a risk to the person from movement of the lift or a false car then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that there is a solid or mesh enclosure between the lift well and any adjacent lift well that has a lift in operation.

Penalty applicable to subregulations (2), (3), (4) and (5): \$25 000.

## **PART 5 — HAZARDOUS SUBSTANCES**

### ***Division 1 — Preliminary***

#### **Interpretation**

**5.1.** (1) In this Part, unless the contrary intention appears —

**“appointed medical practitioner”** means a medical practitioner who is —

- (a) adequately trained to conduct health surveillance in relation to the hazardous substance in question; and
- (b) appointed by the employer, a main contractor or a self-employed person, as the case requires, after consultation with the person in respect of whom the health surveillance is to be conducted and after giving the person a reasonable choice in the selection of the medical practitioner;

**“article”** means an item which —

- (a) during production is formed to a specific shape or design, or with a specific surface;

(b) is used for a purpose that depends in whole or in part upon its shape, surface or design; and

(c) undergoes no change in chemical composition or physical state during use except as an intrinsic aspect of that use,

but does not include fluid or a particle;

**“biological monitoring”** means the measurement and evaluation of a hazardous substance or its metabolites in a person’s body tissues, fluids or exhaled air;

**“chemical name”** means the scientifically recognized name given to a compound or substance based on its chemical constitution;

**“consumer package”** means a package —

(a) intended by the supplier for retail display and sale; or

(b) containing a number of packages referred to in paragraph (a);

**“container”** means anything in or by which a hazardous substance is or has been held, but does not include a tank or bulk storage container as defined in the *ADG Code*;

**“emergency services”** means —

(a) the Police Force of Western Australia;

(b) a brigade within the meaning of the *Fire Brigades Act 1942*; or

(c) any other department, agency or instrumentality of the Crown that may be required to attend the scene of an emergency involving a hazardous substance;

**“exposure standard”**, in relation to a substance specified in the *National Exposure Standards* [NOHSC: 1003 (1995)], means the exposure standard specified in those Standards for the substance;

**“generic name”** means the name used to describe a category or group of chemicals;

**“hazardous substance”** means a substance —

- (a) entered in the *List of Designated Hazardous Substances* [NOHSC: 10005 (1994)]; or
- (b) which, under regulation 5.3(b) is, or should be, determined to be a hazardous substance;

**“health surveillance”** means the monitoring of a person for the purpose of identifying changes in the person’s health status resulting from exposure to a hazardous substance;

**“ingredient”** means a component of a substance (including an impurity) whether in a mixture or combined with that substance;

**“Material Safety Data Sheet”** or **“MSDS”** means a document which contains the information in relation to a substance that is required by the *National Code of Practice for the Preparation of Material Safety Data Sheets* [NOHSC: 2011 (1994)], whether or not the document is in the form required by that code of practice;

**“monitoring”** means the regular survey of all measures which are used to control hazardous substances at a workplace and includes the monitoring of the atmosphere at the workplace to derive a quantitative estimate of the levels of hazardous substances in the air, but does not include biological monitoring;

**“purchaser”**, in relation to a substance, means a person who acquires the substance for valuable consideration;

**“record”** means any form in which information can be stored, whether on a permanent basis or in a form from which information can be reproduced;

**“retailer”**, in relation to a substance, means a person who sells the substance to members of the public who themselves are not engaged in any further resale of the substance;

**“risk phrase”** refers to the phrases set out in Appendix 4 of the *Approved Criteria for Classifying Hazardous Substances* [NOHSC: 1008 (1994)] by which the health effects of hazardous substances can be described;

**“safety phrase”** means a phrase describing the safe handling, storage or use of personal protective equipment for a hazardous substance;



**“substance”** means any natural or artificial entity, composite material, mixture or formulation, other than an article;

**“supplier”**, in relation to a hazardous substance, includes —

- (a) a wholesaler, distributor, warehouse operator or other person who supplies the substance; and
  - (b) a person who manufactures or imports the substance,
- but does not include a retailer;

**“type I ingredient”** means an ingredient described as a type I ingredient in Schedule 5.1;

**“type II ingredient”** means an ingredient described as a type II ingredient in Schedule 5.1;

**“type III ingredient”** means an ingredient described as a type III ingredient in Schedule 5.1;

**“use”**, in relation to a hazardous substance, includes the production, handling, storage, transport or disposal of the substance but does not include —

- (a) the holding of a substance in transit for less than 2 working days; or
- (b) transportation of a substance in compliance with the *ADG Code*, the *International Maritime Dangerous Goods Code*, the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* or a law of the Commonwealth regulating the transportation of the substance;

**“warehouse operator”** means a person who operates a warehouse where unopened packaged goods intended for supply to a retailer are held on the premises.

(2) In subregulation (1) a reference to —

- (a) the *ADG Code* is a reference to the “Australian Code for the Transport of Dangerous Goods by Road and Rail” prepared by the Standing National Advisory Committee on the Transport of Dangerous Goods (5th edition) published by the Australian Government Publishing Service, Canberra, 1992, ISBN 0 644 256 109;

- (b) the *International Maritime Dangerous Goods Code* is a reference to the code prepared by the Inter-Governmental Consultative Organisation, published by the Australian Government Publishing Service, Canberra, 1979, Catalogue Code 7992010; and
- (c) the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* is a reference to the instructions prepared by the International Civil Aviation Organisation (ICAO).

### **Application**

**5.2.** This Part does not apply in relation to —

- (a) a radioactive substance;
- (b) a substance used in or in connection with the prevention, diagnosis, curing or alleviation of a disease, ailment, defect or injury in human beings or animals; or
- (c) a substance that may be hazardous only by reason of its containing any disease causing organism.

### ***Division 2 — Hazardous substances generally***

#### **Determination of whether or not a substance is a hazardous substance**

**5.3.** A person who intends to manufacture or import a substance for use at a workplace must, before doing so —

- (a) determine whether the substance is entered as a hazardous substance in the *List of Designated Hazardous Substances* [NOHSC: 10005 (1994)]; and
- (b) if the substance is not entered in the *List of Designated Hazardous Substances*, determine in accordance with the *Approved Criteria for Classifying Hazardous Substances* [NOHSC: 1008 (1994)] whether the substance is a hazardous substance.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Commissioner to be notified of new hazardous substances**

**5.4.** If a person determines under regulation 5.3(b) that a substance is a hazardous substance then the person must, within a reasonable time of the determination, notify the Commissioner of the determination.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Material Safety Data Sheets**

**5.5.** (1) A person who manufactures or imports a hazardous substance for use at a workplace must —

- (a) prepare an MSDS for the hazardous substance;
- (b) ensure that the MSDS is available before the hazardous substance is supplied to the workplace;
- (c) review and revise the MSDS as often as is reasonably necessary to keep it up to date and, in any event, at least every 5 years; and
- (d) provide the Commissioner with a copy of the initial and each revised MSDS for the hazardous substance.

(2) A person who manufactures or imports a hazardous substance for use at a workplace must disclose in the MSDS for the hazardous substance —

- (a) the chemical name of any type I ingredient of the hazardous substance;
- (b) the chemical name of any type II ingredient of the hazardous substance or, if the identity of a type II ingredient of the hazardous substance is commercially confidential, the generic name of the ingredient; and
- (c) subject to subregulation (3), either the chemical name or a generic name of any type III ingredient of the hazardous substance.

(3) If the disclosure of a generic name of a type III ingredient does not, in the opinion of the person who manufactured or imported the hazardous

substance, provide sufficient commercial protection and the type III ingredient —

- (a) is not itself a hazardous substance; and
- (b) does not have known synergistic effects with other ingredients in the hazardous substance,

then the phrase **“Other ingredients determined not to be hazardous”** may be used instead of the chemical name or generic name.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.

#### **Labelling etc.**

**5.6.** A supplier of a hazardous substance for use in a workplace must ensure that —

- (a) any container in which the hazardous substance is supplied is labelled in accordance with the relevant requirements of the *National Code of Practice for the Labelling of Workplace Substances* [NOHSC: 2012 (1994)];
- (b) the chemical name of any type I ingredient of the hazardous substance is disclosed on a label for the hazardous substance; and
- (c) the chemical name of any type II ingredient of the hazardous substance or, if the identity of a type II ingredient of the hazardous substance is commercially confidential, the generic name of that ingredient, is disclosed on a label for the hazardous substance.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

#### **Commissioner to be notified if generic name used for type II ingredients**

**5.7.** If a generic name is used or to be used to identify a type II ingredient of a hazardous substance under regulation 5.5(2)(b) or 5.6(c), the person who

manufactured or imported the hazardous substance must notify the Commissioner in the form of Appendix 5 to the *National Code of Practice for the Preparation of Material Safety Data Sheets* [NOHSC: 2011 (1994)].

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Provision of information about hazardous substances**

**5.8.** (1) A supplier of a hazardous substance for use at a workplace must ensure that a current MSDS for the hazardous substance is provided —

- (a) to a person (whether or not a retailer) who purchases the hazardous substance from the supplier on the first occasion of the person obtaining the hazardous substance from the supplier;
- (b) to a person (whether or not a retailer) —
  - (i) who purchases the hazardous substance from the supplier on a subsequent occasion; or
  - (ii) who is a potential purchaser of the hazardous substance and intends to purchase the hazardous substance from the supplier,

at the request of that person; and

- (c) to a person —
  - (i) who purchases the hazardous substance from a person who obtained the hazardous substance from the supplier; or
  - (ii) who is a potential purchaser of the hazardous substance and intends to purchase the hazardous substance from a person who has obtained, or will obtain, the hazardous substance from the supplier,

at the request of that person.

(2) A person who is a supplier does not commit an offence under subregulation (1)(a) if the person does not provide an MSDS for a hazardous substance to another supplier or to a retailer and —

- (a) the hazardous substance is in a consumer package which holds less than 30 kilograms or 30 litres; and
- (b) proof of which is on the person, the package is not intended to be opened on either the premises of the person, the other supplier or the retailer, as the case requires.

(3) Despite subregulations (1) and (2), a supplier of a hazardous substance for use in a workplace must, at the request of a person who has obtained, either directly or indirectly, the hazardous substance from the supplier, provide the person as soon as is practicable with —

- (a) a copy of any summary report in the possession of the supplier that has been prepared under the *Industrial Chemicals (Notification and Assessment) Act 1989* of the Commonwealth in relation to the hazardous substance; and
- (b) any other information (in addition to an MSDS) in the possession of the supplier in relation to the hazardous substance which may, in the opinion of the supplier, assist in the safe use of the hazardous substance.

Penalty applicable to subregulations (1) and (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (3) in any other case: \$25 000.

### **Ingredient disclosure to medical practitioners**

**5.9.** Despite regulation 5.5(2)(b) and (c) and regulation 5.6(c), a person to whom any of those regulations applies must disclose to a medical practitioner the chemical name of a type II or type III ingredient if the medical practitioner —

- (a) determines that a medical emergency exists and requests the information for the purposes of providing proper emergency or first aid treatment; and

- (b) gives a written undertaking that the information will only be used for the purposes of providing proper emergency or first aid treatment.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Ingredient disclosure to persons who may be affected**

**5.10.** (1) If there is a hazardous substance at a workplace then for the purposes of protecting the safety and health of a person who might be exposed to the hazardous substance at the workplace —

- (a) a person who works at the workplace or employs a person who works at the workplace; or
- (b) any emergency services personnel,

may request the supplier of the hazardous substance to disclose the chemical name of any ingredient of the hazardous substance.

(2) A request under subregulation (1) is to —

- (a) be in writing;
- (b) provide details of the purposes for which the information is required; and
- (c) include a written undertaking that the information will not be used except for the purposes set out in the written request.

(3) A person who receives a request under subregulation (1) that complies with subregulation (2) must respond in writing within 30 days of receiving the request and must either —

- (a) disclose the chemical name of the ingredient as requested; or
- (b) refuse the request giving —
  - (i) specific reasons for the refusal; and

- (ii) such alternative information as can be given to satisfy the purposes set out in the request without disclosing the chemical name of the ingredient.

Penalty applicable to subregulation (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulation (3) in any other case: \$25 000.

### **Employers, main contractors and self-employed persons to obtain and provide information**

**5.11.** (1) If a hazardous substance is to be used at a workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must —

- (a) before, or upon, the first occasion on which the hazardous substance is supplied to the workplace —
  - (i) obtain from the supplier of the hazardous substance an MSDS for the hazardous substance; and
  - (ii) consult with all persons who might be exposed to the hazardous substance at the workplace about the intention to use the hazardous substance at the workplace and the safest method of using the hazardous substance;
- (b) ensure that the MSDS for the hazardous substance is readily available to any person who might be exposed to the hazardous substance at the workplace; and
- (c) ensure that no alteration is made to an MSDS except where —
  - (i) the person who is the employer, the main contractor or the self-employed person, as the case requires, is also the person who imported the hazardous substance; and
  - (ii) an overseas document described as an MSDS requires alteration in order to conform with the definition of MSDS in these regulations.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.



(2) A person to whom subregulation (1) applies and who is also a retailer or a warehouse operator does not commit an offence under that subregulation —

- (a) if the hazardous substance is in a consumer package which holds less than 30 kilograms or 30 litres; and
- (b) if, proof of which is on the person, the package is not intended to be opened on the premises of the person.

**Duties of employers, main contractors and self-employed persons as to labelling hazardous substances**

**5.12.** (1) If a hazardous substance is used at a workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure —

- (a) that any container in which the hazardous substance is held at the workplace is labelled in accordance with the relevant requirements of the *National Code of Practice for the Labelling of Workplace Substances* [NOHSC: 2012 (1994)];
- (b) if the hazardous substance is contained in an enclosed system such as a pipe or piping system or a process or reactor vessel, that the presence of the hazardous substance is made known to any person who might be exposed to the hazardous substance at the workplace; and
- (c) that a correct label or colour code of the hazardous substance or an enclosed system referred to in paragraph (b) is not removed, defaced, modified or altered, unless the container has been cleaned to the extent that it no longer contains the hazardous substance.

(2) If a hazardous substance is decanted at a workplace from its original container to another container and all of the hazardous substance is consumed immediately then a person does not commit an offence under subregulation (1) even though the container into which the hazardous substance is decanted is not labelled in accordance with that subregulation.

(3) If a hazardous substance is decanted at a workplace from its original container to another container and not all of the hazardous substance is consumed immediately then a person who, at the workplace, is an employer,

the main contractor or a self-employed person must ensure that the container into which the hazardous substance has been decanted is labelled with —

- (a) the brand name, trade name, code name or code number specified by the supplier of the hazardous substance; and
- (b) the risk phrases and safety phrases that apply to the hazardous substance.

Penalty applicable to subregulations (1) and (3): \$25 000.

### **Register of hazardous substances**

**5.13.** (1) A person who, at a workplace, is an employer, a main contractor or a self-employed person must —

- (a) establish and keep current a register of each hazardous substance used in the workplace;
- (b) ensure that the register contains (as a minimum) a list of each hazardous substance used from time to time at the workplace and the MSDS for each hazardous substance; and
- (c) ensure that the register is readily available to all persons who are or who might be exposed to a hazardous substance at the workplace, including emergency services personnel.

Penalty: \$25 000.

(2) A person to whom subregulation (1) applies and who is also a retailer or a warehouse operator does not commit an offence under that subregulation —

- (a) if the hazardous substance is in a consumer package which holds less than 30 kilograms or 30 litres; and
- (b) if, proof of which is on the person, the package is not intended to be opened on the premises of the person.

### **Certain uses of certain hazardous substances prohibited**

**5.14.** A person who, at a workplace, is an employer, a main contractor or a self-employed person must ensure that a hazardous substance of a kind set

out in column 1 of Schedule 5.2 is not used or handled at the workplace in the manner set out opposite that hazardous substance in column 2 of that Schedule.

Penalty: \$25 000.

### **Assessment in relation to hazardous substances**

**5.15.** (1) Without limiting regulation 3.1, a person who, at a workplace is an employer, the main contractor or a self-employed person must assess the risk of injury or harm occurring to a person as a result of the person being exposed to a hazardous substance at the workplace.

(2) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure, as far as is practicable, that an assessment referred to in subregulation (1) —

- (a) includes the identification of each hazardous substance used at the workplace;
- (b) includes —
  - (i) a review of the MSDS for each hazardous substance used at the workplace; or
  - (ii) where a hazardous substance is included in a consumer package, a review of each label on the package;
- and
- (c) includes the identification of any likelihood of injury or harm occurring as a result of exposure to each hazardous substance used at the workplace.

(3) If a person is required under subregulation (1) to conduct an assessment in relation to a hazardous substance at one workplace then the person may, for the purposes of the assessment, have regard to an assessment of representative work with the hazardous substance at another workplace or other workplaces.

(4) A person who is required under subregulation (1) to conduct an assessment in relation to a hazardous substance at a workplace must ensure that whatever the outcome of the assessment, a record is made in the register referred to in regulation 5.13 to indicate that the assessment has been done.

Penalty applicable to subregulations (1), (2) and (4): \$25 000.

**Assessment report**

**5.16.** If an assessment conducted under regulation 5.15 identifies a significant risk of injury or harm occurring as a result of exposure to a hazardous substance at a workplace then the person who was required under that regulation to conduct the assessment must ensure, as far as is practicable that —

- (a) a report is prepared on the assessment; and
- (b) the action to be taken in order to achieve compliance with this Part in relation to the hazardous substance is set out in the report.

Penalty: \$25 000.

**Subsequent assessments**

**5.17.** A person required under regulation 5.15 to conduct an assessment in relation to a hazardous substance at a workplace must ensure that a further assessment is made —

- (a) if it appears that there is an increase in the risk of injury or harm occurring as a result of exposure to any hazardous substance at the workplace; and
- (b) when 5 years have elapsed since the last assessment referred to in regulation 5.15 was done.

Penalty: \$25 000.

**Assessment reports to be available for inspection**

**5.18.** A person who is required under regulation 5.15 or 5.17 to conduct an assessment in relation to a hazardous substance must ensure that each assessment report (if any) prepared on behalf of that person in relation to the hazardous substance is accessible at all reasonable times to any person who might be exposed to the hazardous substance at the workplace.

Penalty: \$25 000.

**Exposure standards not to be exceeded**

**5.19.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no person is exposed at the workplace to a hazardous substance in excess of the exposure standard for the hazardous substance.

Penalty: \$25 000.

**Risks arising from hazardous substances to be reduced and means of reducing risks**

**5.20.** (1) A person who, at a workplace, is an employer, the main contractor or a self-employed person must, as far as practicable, reduce any risk to a person arising from exposure to a hazardous substance at the workplace —

- (a) by means of preventing exposure to the hazardous substance;
- (b) to the extent that it is not practicable to prevent exposure to the hazardous substance, by means other than the provision of personal protective clothing or equipment; and
- (c) to the extent that it is not practicable to reduce the risk by the means referred to in paragraph (a) or (b), by requiring the person who may be exposed to the hazardous substance to use personal protective clothing or equipment (in addition to the means referred to in paragraph (b) where practicable).

(2) A person who, at a workplace is an employer, the main contractor or a self-employed person must ensure that the means referred to in subregulation (1) are effectively maintained.

Penalty applicable to subregulations (1) and (2): \$25 000.

**Induction and training**

**5.21.** (1) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that each person who is likely to be exposed to a hazardous substance at the workplace receives, before commencing the work, relevant and adequate information about and training on —

- (a) the potential health risk and any toxic effects associated with the hazardous substance;

- (b) the control measures used to minimize the risk to safety and health;
- (c) the correct use of methods used to minimize adverse effects of exposure to the hazardous substance;
- (d) without limiting regulation 3.34, the correct care and use of personal protective clothing and equipment; and
- (e) the need for, and details of, health surveillance.

(2) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that records are kept of all induction and training undertaken by a person for the purposes of subregulation (1).

Penalty applicable to subregulations (1) and (2): \$25 000.

#### **Monitoring risks associated with hazardous substances**

**5.22.** If an assessment under regulation 5.15 indicates that monitoring should be done at the workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that —

- (a) appropriate monitoring is done;
- (b) a record is kept of the results of monitoring;
- (c) each person who is likely to be exposed to a hazardous substance at the workplace is given the results of the monitoring of the hazardous substance as soon as the results are available; and
- (d) the results of monitoring are accessible to all persons referred to in paragraph (c) at all reasonable times.

Penalty: \$25 000.

#### **Health surveillance in relation to hazardous substances**

**5.23.** (1) If the health of a person is at risk as a result of the person's exposure at a workplace to a hazardous substance set out in column 1 of Schedule 5.3 then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that health surveillance of the type set out opposite the substance in column 2 of that Schedule is

provided for, and at no cost to, the first-mentioned person and is supervised by an appointed medical practitioner.

(2) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that health surveillance supervised by an appointed medical practitioner is provided for, and at no cost to, each person who has been identified in an assessment under regulation 5.15 as being —

- (a) exposed, or likely to have been exposed, to a hazardous substance in circumstances where —
  - (i) he or she is at risk of suffering an identifiable disease or effect on health as a result of the exposure;
  - (ii) there is a reasonable likelihood that such a disease or effect on health might occur under the particular conditions of work; and
  - (iii) there is a scientifically recognized technique which can be used for detecting indications of the disease or the effect on health;
- or
- (b) exposed, or likely to have been exposed, to a hazardous substance in excess of the exposure standard for that hazardous substance.

(3) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that health surveillance under subregulation (2) includes biological monitoring if there is a suitable biological monitoring procedure available in relation to the relevant hazardous substance.

(4) A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that results of any health surveillance under subregulation (1), (2) or (3) are treated as confidential records.

Penalty applicable to subregulations (1), (2), (3) and (4): \$25 000.

### **Duties of appointed medical practitioners**

**5.24.** (1) An appointed medical practitioner who provides health surveillance in relation to a person must ensure, as soon as practicable after the health surveillance is completed, or if the health surveillance comprises a

series of tests and examinations (“**ongoing surveillance**”), as soon as practicable after the results become available, that —

- (a) the results of the health surveillance or ongoing surveillance are recorded;
- (b) the person is notified of the results of the health surveillance or ongoing surveillance and given any necessary explanation of those results;
- (c) the Commissioner is notified if the health surveillance or ongoing surveillance yields results which are consistent with exposure to a hazardous substance; and
- (d) the person who was required to arrange the health surveillance is advised —
  - (i) of the outcome of the health surveillance or ongoing surveillance;
  - (ii) on any need for remedial action; and
  - (iii) of any notification made under paragraph (c) to the Commissioner.

(2) An appointed medical practitioner —

- (a) must ensure that the results of any health surveillance are treated as confidential records; and
- (b) must not provide to any other person the results of any health surveillance that identify the person to whom they apply without first obtaining the informed and written consent of that person.

(3) Subregulation (2)(b) does not apply to the provision of the results to —

- (a) the Commissioner under subregulation (1)(c); or
- (b) a person who, as part of the requirements of the person’s profession, is bound to treat the results as confidential records.

(4) An appointed medical practitioner must ensure that results of health surveillance are clearly identified as being for the purposes of these regulations and not for any other purpose.



(5) Subject to subregulation (6), an appointed medical practitioner must ensure that the medical records of health surveillance prepared by the medical practitioner for the purposes of these regulations are kept for at least 30 years from the completion of the surveillance.

(6) If a medical practitioner to whom subregulation (5) applies ceases to practise in this State, the medical practitioner must give the records to the Commissioner.

Penalty applicable to subregulations (1), (2), (4), (5) and (6): \$10 000.

### **Employers, main contractors and self-employed persons to take remedial action**

**5.25.** If a person who, at a workplace, is an employer, a main contractor or a self-employed person is advised by an appointed medical practitioner of the need for remedial action in relation to the exposure of a person to a hazardous substance at the workplace, the first-mentioned person must, as soon as is practicable, undertake a further assessment of the other person's exposure to the hazardous substance and implement any necessary prevention or control measures.

Penalty: \$25 000.

### **Periods for which records to be kept by employers, main contractors and self-employed persons**

**5.26.** (1) Subject to subregulation (3), a person who, at a workplace, is an employer, a main contractor or a self-employed person must ensure that the following records and reports are kept for at least 30 years from the completion, or last entry, of the record or report —

- (a) each assessment report prepared under regulation 5.16 which gives rise to monitoring or health surveillance;
- (b) the results of all monitoring recorded under regulation 5.22;
- (c) each report of health surveillance received under regulation 5.24(1)(d).

(2) Subject to subregulation (3), a person who, at a workplace, is an employer, a main contractor or a self-employed person must ensure that the

following records and reports are kept for at least 5 years from the completion, or last entry, of the record or report —

- (a) each register established under regulation 5.13;
  - (b) each assessment report prepared under regulation 5.16 which does not give rise to monitoring or health surveillance;
  - (c) each record of induction and training kept under regulation 5.21(2).
- (3) If a person to whom subregulation (1) or (2) applies —
- (a) ceases to operate in the State;
  - (b) satisfies the Commissioner that keeping, or the maintaining of, a record or report is impractical or inappropriate; or
  - (c) is requested to do so by the Commissioner,

then the person must give the records to the Commissioner.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Commissioner to keep certain records as to hazardous substances**

**5.27.** If the Commissioner is given a record under regulation 5.24(6) or 5.26(3) then the Commissioner is to ensure that the record is kept for at least 30 years from the completion of the surveillance.

### ***Division 3 — Certain carcinogenic substances***

#### **Definitions**

**5.28.** In this Division, unless the contrary intention appears —

**“bona fide research”** means a systematic investigative or experimental activity conducted for the purpose of —

- (a) acquiring new knowledge whether or not that knowledge will have a specific practical application; or

- (b) creating new materials, products, devices, processes or services or improving those things;

**“carcinogenic substance”** means a substance that is either a Schedule 5.4 substance or a Schedule 5.5 substance;

**“Schedule 5.4 substance”** means a substance set out in Schedule 5.4;

**“Schedule 5.5 substance”** means a substance set out in Schedule 5.5.

### **Application**

**5.29.** This Division applies to each workplace at which a carcinogenic substance or any of its salts is used —

- (a) as a pure substance; or
- (b) in a mixture containing 0.1% or more of that substance determined as —
  - (i) a weight/weight (w/w) concentration for solids or liquids; or
  - (ii) a volume/volume (v/v) concentration for gases.

### **Commissioner to be informed if carcinogenic substances intended to be used at workplaces**

**5.30.** (1) A person who, at a workplace, is an employer or a self-employed person and who intends to use a Schedule 5.5 substance at the workplace must, before using the substance, notify the Commissioner of that intention and give the following information to the Commissioner —

- (a) the name of the employer or self-employed person and of the main contractor, if any, at the workplace;
- (b) the business address of the employer or self-employed person;
- (c) the name of the substance;
- (d) the name and address of the supplier or proposed supplier of the substance;
- (e) the address of the workplace at which the substance is intended to be used;

- (f) details of, and reasons for, the intended use or activity or process involving the substance;
- (g) the quantity of the substance and of any carcinogenic substance intended to be used on a yearly basis at the workplace;
- (h) the name and business address of the person who is to conduct any assessment;
- (i) sufficient information to show that it is not practicable to not use, or to substitute, the substance;
- (j) the number of persons likely to be exposed to the substance at the workplace;
- (k) a description of the safety measures taken to prevent or reduce the exposure of any person to the substance and to protect the health of persons generally;
- (l) sufficient information to show that the safety measures and controls in place are the most practicable in the circumstances.

(2) A person who, at a workplace, is an employer or a self-employed person and who intends to use a Schedule 5.4 substance at a workplace must, before using the substance, notify the Commissioner of that intention and give to the Commissioner —

- (a) the information referred to in subregulation (1) paragraphs (a) to (l) inclusive; and
- (b) a statement that the substance will only be used for *bona fide* research.

Penalty applicable to subregulations (1) and (2): \$25 000.

**Schedule 5.4 substances not to be used at workplaces unless for *bona fide* research and with Commissioner's approval**

**5.31.** A person who, at a workplace, is an employer or a self-employed person must ensure that a Schedule 5.4 substance is not used at the workplace unless —

- (a) the Commissioner has given approval to use the substance at the workplace;

- (b) the substance is used only for the purpose of *bona fide* research; and
- (c) if the Commissioner has imposed any condition on the use of the substance at the workplace, the use is in accordance with each condition.

Penalty: \$25 000.

**Schedule 5.5 substances not to be used at workplaces unless for purpose approved by Commissioner**

**5.32.** A person who, at a workplace, is an employer or a self-employed person must ensure that a Schedule 5.5 substance is not used at the workplace unless —

- (a) the Commissioner has given approval to use the substance at the workplace;
- (b) the substance is used only for a purpose that has been approved by the Commissioner; and
- (c) if the Commissioner has imposed any condition on the use of the substance at the workplace, the use is in accordance with each condition.

Penalty: \$25 000.

**Commissioner to acknowledge receipt of notification and information and may impose conditions**

**5.33.** (1) The Commissioner is to acknowledge the receipt of the notification and information provided under regulation 5.30 within 10 days of receiving the notification.

(2) The acknowledgment is to include either —

- (a) advice to the effect that use of the carcinogenic substance at the workplace has not been approved by the Commissioner;
- (b) advice to the effect that use of the carcinogenic substance at the workplace has been approved by the Commissioner without conditions; or

- (c) advice to the effect that use of the carcinogenic substance at the workplace has been approved by the Commissioner on conditions imposed or to be imposed by the Commissioner.

(3) The Commissioner may impose any condition that the Commissioner thinks is necessary in relation to the use of any carcinogenic substance at a workplace but if the Commissioner imposes a condition then it must be communicated to the employer or self-employed person within 50 days from the day of the acknowledgment.

### **Carcinogenic substances not to be used until conditions set**

**5.34.** An employer or self-employed person who receives an acknowledgment under regulation 5.33 to the effect that use of a carcinogenic substance at the workplace has been approved by the Commissioner on conditions imposed or to be imposed by the Commissioner must ensure that the carcinogenic substance is not used at the workplace until the conditions have been communicated to the employer or self-employed person.

Penalty: \$25 000.

### **Duties of suppliers of carcinogenic substances**

**5.35.** A supplier must not supply a carcinogenic substance to an employer or a self-employed person for use at a workplace unless the employer or self-employed person has given the supplier sufficient evidence to the effect that use of the carcinogenic substance at the workplace has been approved by the Commissioner.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Information for Commissioner to be kept up to date**

**5.36.** (1) A person who has given information under regulation 5.30 must, as soon as practicable, inform the Commissioner if —

- (a) there is evidence to indicate that the information given is no longer valid;
- (b) there is or has been a significant change in the use of the substance at the workplace; or

(c) the relevant assessment is or has been reviewed.

(2) A person who has given information under regulation 5.30 must provide the Commissioner with an update of the information, in any event, at least every 5 years.

Penalty applicable to subregulations (1) and (2): \$25 000.

**Employers and self-employed persons to keep records in relation to carcinogenic substances**

**5.37.** (1) A person who, at a workplace where a carcinogenic substance is used, is an employer or a self-employed person must establish and keep current for each person who is likely to be exposed to the carcinogenic substance at the workplace, a record including —

- (a) the full name, address and date of birth of the person likely to be exposed to the carcinogenic substance; and
- (b) the date of each period during which the person referred to in paragraph (a) was, or was likely to have been, exposed to the carcinogenic substance at the workplace,

and, subject to subregulation (3), keep the record for at least 30 years from the date of the last entry.

(2) Subject to subregulation (3), a person who, at a workplace where a carcinogenic substance is used, is an employer or a self-employed person must ensure that there is kept at the workplace —

- (a) a copy of all information that the person has given to the Commissioner under regulation 5.30; and
- (b) a copy of all conditions imposed by the Commissioner in relation to the use of the carcinogenic substance at the workplace,

for at least 30 years from the date of the document.

(3) If an employer or a self-employed person to whom subregulation (1) or (2) applies —

- (a) ceases to operate in the State;

- (b) satisfies the Commissioner that keeping, or the maintaining of, a record or report is impractical or inappropriate; or
- (c) is requested to do so by the Commissioner,

then the employer or self-employed person must give the records to the Commissioner.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Suppliers to keep records in relation to carcinogenic substances**

**5.38.** (1) A supplier of a carcinogenic substance for use at a workplace must keep a record of —

- (a) the name of the carcinogenic substance supplied;
- (b) the date of the supply; and
- (c) the name of the person to whom the carcinogenic substance was supplied,

and, subject to subregulation (2), keep the record for at least 30 years from the date of the last entry.

(2) If a person to whom subregulation (1) applies —

- (a) ceases to operate in the State;
- (b) satisfies the Commissioner that keeping, or the maintaining of, a record or report is impractical or inappropriate; or
- (c) is requested to do so by the Commissioner,

then the person must give the records to the Commissioner.

Penalty applicable to subregulations (1) and (2) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (1) and (2) in any other case: \$25 000.



**Commissioner to keep certain records in relation to carcinogenic substances**

**5.39.** If the Commissioner is given a record under regulation 5.37(3) or 5.38(2) then the Commissioner is to ensure that the record is kept for at least 30 years from the date of the last entry on the record.

**Commissioner to be informed of certain matters as to carcinogenic substances**

**5.40.** If —

- (a) a person is exposed at a workplace to a carcinogenic substance as a result of a spill or other incident; or
- (b) monitoring or health surveillance results indicate that a person may have had excessive exposure at a workplace to a carcinogenic substance,

then a person who, at the workplace, is an employer, the main contractor or a self-employed person must, as soon as practicable, report the matter to the Commissioner.

Penalty: \$25 000.

**Persons who may be exposed to carcinogenic substances to be informed of certain matters**

**5.41.** (1) If a person is exposed, or is likely to have been exposed, at a workplace to a carcinogenic substance then a person who, at the workplace is an employer, the main contractor or a self-employed person must, as soon as practicable, inform the first-mentioned person of the exposure or likelihood of exposure.

(2) An employer must ensure, in relation to each employee for whom a record is kept under regulation 5.37(1), that when the employment is terminated, the employee receives a written statement setting out the following —

- (a) the name of any carcinogenic substance to which the employee was, or might have been, exposed at the workplace;
- (b) the date of each period during which the employee was, or was likely to have been, exposed to a carcinogenic substance at the workplace;

- (c) details of how and where the employee can obtain access to records kept under this Part; and
- (d) a recommendation that the employee has periodic health assessments, and the type of health assessments that would be appropriate for the employee.

Penalty applicable to subregulations (1) and (2): \$25 000.

***Division 4 — Further requirements in relation to certain hazardous substances***

*Subdivision 1 — Asbestos*

**Definitions**

**5.42.** In this Subdivision unless the contrary intention appears —

**“asbestos”** means the fibrous form of mineral silicates belonging to the serpentine and amphibole groups of rock forming minerals and includes actinolite, amosite (brown asbestos), anthophyllite, crocidolite (blue asbestos), chrysotile (white asbestos), tremolite, or any material containing one or more of those minerals;

**“asbestos dust”** means airborne dust consisting of or containing a time-weighted average fibre concentration of asbestos that is in excess of the exposure standard when measured in accordance with the *Guidance Note on the Membrane Filter Method for Estimating Airborne Asbestos Dust* [NOHSC: 3003 (1988)];

**“asbestos removal area”** means the place where asbestos removal occurs and the area in the immediate vicinity of that place which is required under the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)] to be cordoned off;

**“asbestos removal site”** means the region surrounding, and adjacent to, an asbestos removal area;

**“asbestos removal work”** means work involving the removal or encapsulation of installed thermal or acoustic insulation materials comprising or containing asbestos;

**“licensed asbestos removalist”** means a person licensed under regulation 5.44 to do asbestos removal work.

### **Identification and assessment of asbestos hazards at workplaces**

**5.43.** Without limiting regulation 3.1 or 5.15, a person who, at a workplace, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that —

- (a) the presence and location of asbestos at the workplace is identified; and
- (b) the process of identification referred to in paragraph (a) and the assessment of risks arising from hazards in relation to asbestos at the workplace are conducted in accordance with the *Guide to the Control of Asbestos Hazards in Buildings and Structures* [NOHSC: 3002 (1988)].

Penalty: \$25 000.

### **Asbestos removalist licences**

**5.44.** (1) A person may, in an approved form, apply to the Commissioner to be licensed as an asbestos removalist and the application is to be accompanied by a fee of \$2 860, which is to be refunded if the application is refused.

(2) On an application under subregulation (1) and if the Commissioner is satisfied that the applicant is able to conduct asbestos removal work in a safe and proper manner, the Commissioner may issue to the applicant an asbestos removalist licence.

(3) An asbestos removalist licence may be issued subject to such conditions, if any, as the Commissioner sees fit and endorses on the licence.

(4) An asbestos removalist licence has effect for 2 years from its issue unless it is sooner cancelled or suspended under subregulation (5).

(5) If a licensed asbestos removalist —

- (a) is convicted of an offence against these regulations or the Act; or
- (b) in the opinion of the Commissioner —
  - (i) breaches a condition of the licence; or

- (ii) is unable to comply with a condition of the licence or a provision of these regulations or the Act,

then the Commissioner may, by notice in writing, cancel or suspend the licence.

### **Asbestos removal work**

**5.45.** (1) A person who, at a workplace, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that any asbestos removal work at the workplace —

- (a) is done by a licensed asbestos removalist; and
- (b) is done in accordance with —
  - (i) the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)] unless the Commissioner has directed that the work be done in a manner set out in a direction under regulation 5.48(1); and
  - (ii) the removalist's licence and each condition (if any) endorsed on the licence.

Penalty: \$25 000.

(2) A person doing asbestos removal work at a workplace must maintain the standard of personal hygiene and use such protective equipment as is required by sections 5 and 6 of the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)].

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Register**

**5.46.** (1) A licensed asbestos removalist —

- (a) on being issued with the licence, must notify the Commissioner of the name, address, and date of birth of every person employed by the licensee to do asbestos removal work; and

- (b) within 7 days of the commencement or termination of the employment by the licensee of a person as an asbestos removalist, must notify the Commissioner of the name, address, and date of birth of that person.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

(2) The Commissioner is to establish a register of the details of which the Commissioner is notified under subregulation (1) and is to keep those details for at least 40 years.

#### **Licence, Code and Guide to be available**

**5.47.** A licensed asbestos removalist must ensure that a copy of —

- (a) the licence;
- (b) the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)]; and
- (c) the *Guide to the Control of Asbestos Hazards in Buildings and Structures* [NOHSC: 3002 (1988)],

is available for inspection at each place at which asbestos removal work is done under the authority of the licence and are produced upon reasonable request.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

#### **Commissioner may give certain directions as to asbestos at workplaces**

**5.48.** (1) The Commissioner may issue a written notice to a person who, at a workplace, is an employer, the main contractor, a self-employed person or the person having control of the workplace, directing the person —

- (a) to conduct tests to ascertain if asbestos is present in the workplace in such manner set out in the direction; or
- (b) to cause any installed thermal or acoustic insulation materials comprising or containing asbestos at the workplace to be removed

or encapsulated in accordance with the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)] or in such other manner and within such time set out in the direction.

(2) A person must comply with each direction issued to the person under subregulation (1).

Penalty: \$25 000.

(3) The Commissioner may give a direction under this regulation whether or not the assessment referred to in regulation 5.43 indicates that the testing or the asbestos removal work needs to be done and the Commissioner is not liable for any costs in relation to the tests or asbestos removal work.

#### **Further duties as to exposure to asbestos dust**

**5.49.** (1) A person who, at a workplace that is an asbestos removal area, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that, as far as is practicable, no person in the asbestos removal site is exposed to asbestos dust.

(2) Without limiting regulation 5.20, a person to whom subregulation (1) applies must ensure that if it is likely that a person in or entering the asbestos removal site may be exposed to asbestos dust then that person is provided with appropriate personal protective clothing or equipment.

(3) A person who, at a workplace, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that on completion of any asbestos removal work at the workplace the workplace is left in a clean and safe condition either by washing or vacuuming and that any material containing asbestos is not left in such a state that asbestos dust may be dispersed into the atmosphere.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

#### **Asbestos cement building materials**

**5.50.** A person who, at a workplace, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that —

- (a) any work involving the use or cleaning of asbestos cement building materials at the workplace is done in accordance with

section 9 of the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)]; and

- (b) any tool other than —
  - (i) a non-powered hand tool; or
  - (ii) a portable power tool incorporating dust suppression or dust extraction attachments designed to collect asbestos fibres,

is not used in any work involving the use or cleaning of asbestos cement building materials at the workplace.

Penalty: \$25 000.

#### **Prohibition on use of compressed air and other techniques**

**5.51.** A person must not use or cause or permit to be used at a workplace compressed air or other dry brushing, shaking or dry sweeping method in any work involving the use of asbestos or in relation to any equipment or clothing used in the work.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

#### **Waste asbestos material**

**5.52.** A person who, at a workplace at which there is asbestos waste material, is an employer, the main contractor, a self-employed person or the person having control of the workplace must ensure that the waste material is disposed of in accordance with section 13 of the *Code of Practice for the Safe Removal of Asbestos* [NOHSC: 2002 (1988)].

Penalty: \$25 000.

#### *Subdivision 2 — Lead*

#### **Definitions**

**5.53.** In this Subdivision, unless the contrary intention appears —

“**atmospheric monitoring**” means determining the concentration of lead in air;

**“biological monitoring”** means determining the amount of lead in a person’s capillary or venous blood and the measurements incidental to that determination;

**“blood lead level”** means the concentration of lead in whole blood expressed in micromoles per litre ( $\mu\text{mol/L}$ ) or micrograms per decilitre ( $\mu\text{g/dL}$ );

**“confirmed blood lead level”** means the concentration of lead in venous whole blood;

**“damp”** means sufficiently moist to prevent the escape of dust;

**“health surveillance”** has the meaning that it has in regulation 5.1 in relation to the hazardous substance of lead and includes biological monitoring and medical examination, but not atmospheric monitoring;

**“inorganic lead”** means lead metal, inorganic lead compounds and lead salts of organic acids;

**“lead material”** means material containing metallic lead or an inorganic lead compound in an amount such that the lead content of the anhydrous material is in excess of 5% by weight;

**“lead process”** means any process involving —

- (a) the use or handling of lead material;
- (b) any work which exposes a person to lead dust in air or lead fumes arising from the manufacture or handling of dry lead compounds;
- (c) any work in connection with the manufacture, assembly, handling or repair of, or parts of, electric accumulators which involves the manipulation of dry lead compounds, pasting or casting of lead;
- (d) the breaking up or dismantling of lead accumulators and the sorting, packing and handling of plates or other parts containing the lead removed or recovered from accumulators;
- (e) spraying with molten lead or alloys containing greater than 5% by weight of lead;



- (f) spray painting with paint containing greater than 1% by dry weight of lead;
- (g) the storage, manipulation, movement, or other treatment of lead material whether by means of any furnace, melting pot, retort, condensing chamber, flue, or other container;
- (h) melting or casting of lead alloys containing greater than 5% by weight of lead;
- (i) the cleaning or demolition of any furnace, melting pot, retort, condensing chamber, flue, or container in which lead material has been processed or contained;
- (j) recovery of lead from its ores, oxides or other compounds by a thermal reduction process;
- (k) using any power tool to dry machine grind, buff or cut lead or alloy containing greater than 5% by weight of lead;
- (l) hand grinding and finishing of lead or alloy containing greater than 50% by weight of lead;
- (m) using a machine to sand or buff a surface coated with paint containing greater than 1% by dry weight of lead;
- (n) the application, for the purposes of welding, cutting or cleaning, of electric arc, oxyacetylene, oxygas, plasma arc or a flame to the surface of any metal which is coated with lead or paint containing greater than 1% by dry weight of lead;
- (o) radiator repairs where exposure to lead dust or fumes may occur;
- (p) fire assay where lead is used; and
- (q) any other process determined by the Commissioner to be a lead process,

where the lead is inorganic lead;

**“lead-risk job”** means a work activity or a series of activities involving inorganic lead, in which the blood lead level of a person might reasonably be expected to be, or is —

- (a) in the case of females of reproductive capacity, at least 20 micrograms per decilitre ( $\mu\text{g/dL}$ ); and
- (b) in any other case, at least 30 micrograms per decilitre ( $\mu\text{g/dL}$ );

**“removal level”** means a confirmed blood lead level concentration at which, under regulation 5.63, a person is to be transferred from a lead-risk job to a job which is not a lead-risk job.

#### **Lead-risk job assessment**

**5.54.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that before a person commences work at the workplace, it has been ascertained whether or not the proposed work is a lead-risk job.

Penalty: \$25 000.

#### **Information for prospective employees**

**5.55.** An employer must provide each prospective employee who, if employed, would work in a lead process, information about —

- (a) the health risks and toxic effects associated with lead exposure; and
- (b) the need for, and content of, health surveillance.

Penalty: \$25 000.

#### **Health surveillance and counselling**

**5.56.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that individual counselling and health surveillance supervised by an appointed medical practitioner is provided for, and at no cost to, each person who —

- (a) is about to commence work at the workplace in a lead-risk job; or

- (b) works at the workplace in a lead-risk job.

Penalty: \$25 000.

### **Assessment of suitability for working in lead-risk jobs**

**5.57.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must consider a person's suitability for work in a particular lead-risk job at the workplace before the person commences the work and during the consideration must take into account, after consultation with the person —

- (a) the person's medical history and medical condition in relation to health effects associated with exposure to lead;
- (b) the removal level applicable to the person; and
- (c) the blood lead level which might reasonably be expected if a person works in a particular lead-risk job.

Penalty: \$25 000.

### **Induction and training**

**5.58.** (1) Before each employee who is likely to be exposed to lead commences work in a lead process, and at least annually after that, the employer must provide to the employee information about and training on —

- (a) the potential health risk and toxic effects associated with lead exposure;
- (b) the control measures used to minimize the risk to health and safety;
- (c) the correct use of methods used to minimize lead contamination of the workplace and persons at the workplace;
- (d) without limiting regulation 3.34, the correct care and use of personal protective equipment; and
- (e) the need for, and details of, health surveillance,

with particular attention to the induction and training of any employee to whom regulation 5.63(1)(a), (b) or (c) applies or could apply and to the increased risks to females of reproductive capacity.

(2) The employer must ensure that records are kept of all induction and training undertaken by an employee for the purposes of subregulation (1) for the duration of the employee's employment.

Penalty applicable to subregulations (1) and (2): \$25 000.

### **Frequency of biological monitoring**

**5.59.** If a person works in a lead-risk job at a workplace then a person who, at the workplace, is an employer, the main contractor or a self-employed person must ensure that biological monitoring is conducted in relation to the first-mentioned person at the following times —

- (a) within the first month of the person's commencing the job;
- (b) 2 months after the initial monitoring;
- (c) 6 months after the initial monitoring; and
- (d) at such subsequent times as are determined by the appointed medical practitioner who is supervising the person's health surveillance.

Penalty: \$25 000.

### **Duties of employers, main contractors and self-employed persons in relation to work with lead**

**5.60.** (1) A person who, at a workplace other than a foundry, is an employer, the main contractor or a self-employed person must ensure that lead material (other than metallic lead) is not handled or moved at the workplace unless the material is damp.

(2) A person who, at a workplace in which a lead process is conducted, is an employer, the main contractor or a self-employed person must ensure —

- (a) that protective clothing which has been provided for a person working in a lead process is washed, cleaned or renewed once a

week or more frequently where necessary to protect the health or safety of persons at the workplace;

- (b) in the case of a workplace other than a construction site, that —
  - (i) any area for eating and drinking is air-locked from any room in which a lead process is conducted and that there is no door or other means of entry directly from such room into the area set aside for eating and drinking;
  - (ii) basins with hot and cold water are provided in the ratio of one basin to every 5 (or up to 5) persons who work in the lead process; and
  - (iii) showers are provided for the use of persons who work in the lead process;
- and
- (c) in the case of a construction site, that running water is available to enable persons who work in the lead process to wash.

Penalty applicable to subregulations (1) and (2): \$25 000.

### **Duties in relation to working with lead**

**5.61.** A person who works in a lead process must —

- (a) not smoke while his or her hands are contaminated with lead material;
- (b) before eating or drinking and on ceasing the work, wash his or her face, neck, hands and arms in the wash room or facilities provided for that purpose; and
- (c) remove any contaminated clothing or personal protective equipment before entering an area set aside for the consumption of food.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Employee to notify if pregnant or breast-feeding**

**5.62.** A female employee who works in a lead-risk job and who —

- (a) becomes pregnant; or
- (b) is breast-feeding,

must, as soon as practicable after becoming aware of the pregnancy or commencing the breast-feeding, as the case may be, notify her employer of the pregnancy or of the fact that she is breast-feeding.

Penalty: \$5 000.

### **When person to be removed from lead work**

**5.63.** (1) An employer must ensure that an employee is removed from a lead-risk job to a job that is not a lead-risk job if —

- (a) the employee's confirmed blood lead level is at or above —
  - (i) in the case of a female of reproductive capacity, 30 micrograms per decilitre ( $\mu\text{g/dL}$ ); and
  - (ii) in any other case, 60 micrograms per decilitre ( $\mu\text{g/Dl}$ );
- (b) the employee is pregnant or breast-feeding; or
- (c) the employer or the employee believes that —
  - (i) the employee has had an excessive exposure to lead; or
  - (ii) the employee is experiencing adverse health effects related to lead exposure,

and that the removal takes place as soon as practicable after the employer becomes aware of the relevant event.

(2) An employer who is required to remove an employee from a lead-risk job under paragraph (a) or (c) of subregulation (1) must also arrange for the employee to be examined by an appointed medical practitioner within 7 days of the removal.

Penalty applicable to subregulations (1) and (2): \$25 000.

### **Return to lead work after removal**

**5.64.** If an employee has been removed from a lead-risk job under regulation 5.63(1)(a) or (c), the employer must ensure that the employee does not return to any lead-risk job until the employee has been examined by an appointed medical practitioner (at the cost of the employer) and the medical practitioner has certified the employee as suitable to return to work in a lead-risk job.

Penalty: \$25 000.

### **Records in relation to lead**

**5.65.** (1) An employer must establish and maintain for each employee who is removed from, or returned to, a lead-risk job, a record including —

- (a) the employee's name, sex and date of birth; and
- (b) the date of each occasion that the employee was removed from a lead-risk job together with the blood lead level reached, and the corresponding date on which the employee was returned to a lead-risk job.

(2) Subject to subregulation (3), an employer to whom subregulation (1) applies must keep the record for the duration of the employee's employment with the employer and for at least 30 years from the date of the last entry.

(3) If an employer to whom subregulation (1) applies —

- (a) ceases to operate in the State;
- (b) satisfies the Commissioner that keeping, or the maintaining of, a record or report is impractical or inappropriate; or
- (c) is requested to do so by the Commissioner,

then the employer must give the record to the Commissioner.

Penalty applicable to subregulations (1), (2) and (3): \$25 000.

### **Commissioner to keep certain records in relation to lead**

**5.66.** If the Commissioner is given a record under regulation 5.65(3) then the Commissioner is to ensure that the record is kept for at least 30 years from the date of the last entry on the record.

### **Review of decisions concerning lead work**

**5.67.** A person who is not satisfied with a decision of an appointed medical practitioner in relation to the exclusion of a person from, the removal from or the return to a lead-risk job may seek a review by the Commissioner of the decision in accordance with regulation 2.15.

### *Subdivision 3 — Styrene*

#### **Definition**

**5.68.** In this Subdivision —

**“lower explosive limit”** means the minimum concentration of vapour, gas or dust in the atmosphere of a workplace that will propagate a flame.

#### **Styrene vapour to be minimised**

**5.69.** If styrene monomer vapour is present at a workplace, a person who, at the workplace, is an employer, the main contractor or a self-employed person must reduce, as far as practicable, the amount of styrene monomer vapour that is released into the workplace.

Penalty: \$25 000.

#### **Extracting styrene vapour from atmosphere**

**5.70.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must prevent the lower explosive limit of styrene monomer from being reached in the workplace by ensuring, where it is practicable to do so, that there is in place a mechanical exhaust system arranged so as to —

- (a) prevent re-entry of the extracted air into the workplace; and
- (b) continue to extract air for at least 15 minutes after cessation of any process using styrene monomer.

Penalty: \$25 000.



### **Emergency egress from workplaces where styrene monomer present**

**5.71.** A person who, at a workplace at which styrene monomer is present, is an employer, the main contractor, or a self-employed person must ensure that there is, in addition to any requirement in the Building Code in relation to exit signs for the building, a self-illuminating exit sign placed adjacent to the exit door of the workplace at a height of 1.5 metres above the level of the floor.

Penalty: \$25 000.

### *Subdivision 4 — Isocyanates*

#### **Definitions**

**5.72.** In this Subdivision —

**“curing agent”** means a chemical substance or energy source that is added to another substance or a process to change the nature of that other substance or the process and in the course of which the chemical substance or energy source is itself changed in character and wholly or partly incorporated into that other substance or process;

**“isocyanate”** includes monomeric toluene diisocyanate (TDI), monomeric hexamethylene diisocyanate (HDI), diphenyl methane diisocyanate (MDI), naphthalene diisocyanate (NDI), polymethylene polyphenyl isocyanate (PAPI), isocyanurate or any chemical commonly known as an isocyanate or as a derivative of an isocyanate;

**“polyhydroxy compound”** includes any chemical commonly known as a polyhydroxy compound or polyol that reacts with an isocyanate to form polyurethane;

**“polyurethane manufacturing process”** means any manufacturing process involving the reaction of an isocyanate or blend of differing isocyanates with a polyhydroxy compound;

**“promoter”** means the chemical cobalt naphthenate or any other chemical that assists a catalyst in a polyurethane manufacturing process;

**“resin”** means a solid, semi-solid or liquid organic material which normally has an indefinite and high molecular weight and which is used as a base in a polyurethane manufacturing process.

### **Handling and using isocyanates**

**5.73.** Whatever the outcome of the assessment process referred to in regulations 3.1 and 3.32 and without limiting Division 3 of Part 3, a person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure —

- (a) that an isocyanate or any substance containing an isocyanate at the workplace is not —
  - (i) poured, injected, sprayed or otherwise handled or used in such a way that atomization of such a substance could occur;
  - (ii) handled or used in a form in which the temperature of such a substance is above 60°C; or
  - (iii) handled or used in a place that is a confined space within the meaning of regulation 3.82;
- and
- (b) that no person enters any area of the workplace that is known to be or is suspected of being contaminated with an isocyanate vapour,

unless the person handling or using the isocyanate or substance or entering the area, as the case may be, is wearing or using adequate eye, skin and respiratory protective equipment.

Penalty: \$25 000.

### **Decanting isocyanates**

**5.74.** Whatever the outcome of the assessment process referred to in regulations 3.1 and 3.32 and without limiting Division 3 of Part 3, a person who, at a workplace, is an employer, the main contractor or a self-employed

person must ensure that a person who decants an isocyanate at the workplace —

- (a) wears or uses adequate eye, skin and respiratory protective equipment for protection against hazards resulting from a spillage;
- (b) does not, under any circumstances, apply positive pressure to the isocyanate container; and
- (c) does not siphon by the use of the mouth.

Penalty: \$25 000.

#### **Ventilation required if containers heated**

**5.75.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that no container of isocyanate is heated at the workplace unless the space in which the container is located is vented to the external atmosphere.

Penalty: \$25 000.

#### **Decontamination of isocyanate containers and utensils**

**5.76.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that any container or utensil at the workplace that has been used for storing or handling an isocyanate is decontaminated before the container or utensil is re-used or sold.

Penalty: \$25 000.

**Spillage of isocyanates etc.**

**5.77.** A person who, at a workplace at which is conducted a process in which an isocyanate is used, is an employer, the main contractor or a self-employed person must —

- (a) display in a conspicuous place, a statement in relation to the spillage of an isocyanate, a curing agent, a promoter or resin setting out —
  - (i) the procedures to be followed by persons at the workplace in the event of a spillage; and
  - (ii) the decontaminants present at the workplace which are to be used to clean up a spillage;
 and
- (b) arrange for the contents of every bin containing a mixture of an isocyanate and decontaminant or sawdust or sand obtained after cleaning up a spillage to be disposed of at a sanitary landfill site in accordance with the *Health Act 1911*.

Penalty: \$25 000.

**Workplace requirements**

**5.78.** A person who, at a workplace, is an employer, the main contractor or a self-employed person must ensure that a polyurethane manufacturing process involving the use of toluene diisocyanate or any blend of isocyanates that has monomeric toluene diisocyanate as a constituent is not conducted at the workplace unless —

- (a) the workplace is divided into separate areas for the following purposes —
  - (i) administration and amenities;
  - (ii) bulk stores for raw materials that are polyhydroxy compounds;
  - (iii) bulk stores for raw materials that are isocyanates;
  - (iv) polyurethane manufacture;

- (v) curing area;
  - (vi) bulk store for manufactured foam;
  - (vii) the making of any product derived from the process;
- (b) the areas of the workplace referred to in paragraph (a) —
- (i) are each situated in a separate building not less than 6 metres from any other such area; or
  - (ii) are separated from each other in the same building by walls having a fire resistance level not less than that required under the Building Code in relation to the class of that building;
- (c) the areas referred to in paragraph (a) (ii) to (vii) are in a building or buildings having not more than one storey;
- (d) each area referred to in paragraph (a) (ii) to (vii) has not less than 2 exits situated so that there is at least one exit within 20 metres of any part of the area;
- (e) there is, in addition to any requirement in the Building Code in relation to exit signs for the building, a self-illuminating exit sign placed adjacent to each exit referred to in paragraph (d) at a height of 1.5 metres above the level of the floor;
- (f) there is a fire hydrant within 60 metres of each part of the workplace;
- (g) the storage of all isocyanates at the workplace is in accordance with the *Dangerous Goods Regulations 1992*; and
- (h) polyurethane foam produced from monomeric toluene diisocyanate is placed in the curing area for not less than 6 hours immediately after it is produced so that there is sufficient ventilation to ensure the dispersal of heat and fumes from the curing area.

Penalty: \$25 000.

## PART 6 — CERTIFICATES OF COMPETENCY

### Interpretation

6.1. (1) In this Part, unless the contrary intention appears —

**“assessor”** means a person registered under regulation 6.6 as an assessor;

**“boiler”** does not include an “unattended boiler”, as referred to in Schedule C to the national standard;

**“certificate of competency”** means a certificate issued in accordance with the national standard, and includes evidence of a satisfactory assessment referred to in clause 5.22 of the national standard;

**“certificated person”** means a person who is using or operating industrial equipment and holds a certificate of competency to do so;

**“industrial equipment”** means equipment to which the national standard applies;

**“national standard”** means the *National Occupational Health and Safety Certification Standard for Users and Operators of Industrial Equipment* [NOHSC: 1006 (1995)];

**“prescribed work”** means work to which the national standard applies;

**“uncertificated person”** means a person who is performing prescribed work, or using or operating industrial equipment, but does not hold a certificate of competency to do so, and includes a person who is receiving training in accordance with the national standard in the performance of that work or in the use or operation of that equipment.

(2) A reference in this Part to using or operating equipment is to be treated, if the equipment is a boiler, as including a reference to attending and checking the boiler.

### **Application of national standard**

**6.2.** (1) The national standard applies in relation to the obtaining and holding of certificates of competency by persons who perform prescribed work, or who use or operate industrial equipment, as if the provisions of the national standard were set out in these regulations and, for the purposes of applying the national standard, a reference in it —

- (a) to the certifying authority, or the authorized officer of the certifying authority, is to be treated as a reference to the Commissioner; and
- (b) to a workplace, is to be treated as a reference to a workplace as defined in section 3 of the Act.

(2) A person who applies to the Commissioner in accordance with the national standard for —

- (a) a certificate of competency; or
- (b) a replacement for a lost, stolen or destroyed certificate of competency,

is to include with the application the application fee set out in item 1 or item 2 of Schedule 6.3, as the case requires, which is not refundable if the application is unsuccessful.

### **Certificate necessary to perform prescribed work or use or operate industrial equipment**

**6.3.** (1) Subject to subregulation (2) and regulation 6.4(1), a person must not perform any prescribed work, or use or operate any industrial equipment, unless the person holds a certificate of competency that the person is required by the national standard to hold to perform that work or use or operate that equipment.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

- (2) A person who does not hold a certificate of competency —
  - (a) may use or operate a materials platform hoist where the vertical travel involved does not exceed 11 metres; or
  - (b) may use or operate any industrial equipment in the course of its manufacture, maintenance or repair if —
    - (i) the equipment is not used or operated outside the bounds of the workplace at which it is being manufactured, maintained or repaired, as the case requires; and
    - (ii) the equipment is not used or operated under load conditions.

#### **Uncertificated person under supervision**

**6.4.** (1) An uncertificated person may perform prescribed work, or use or operate industrial equipment, if —

- (a) the person is under the supervision of a person who holds a certificate of competency to perform that work, or use or operate that equipment; or
- (b) the person is being assessed by an assessor in the performance of that work or the use or operation of that equipment.

(2) A person who holds a certificate of competency to perform prescribed work, or use or operate industrial equipment, as referred to in Schedule A to the national standard, must not supervise more than 4 uncertificated persons at any one time.

(3) A person who holds a certificate of competency to perform prescribed work, or use or operate industrial equipment, as referred to in Schedule B or C to the national standard, must not supervise more than one uncertificated person at any one time.

Penalty applicable to subregulations (2) and (3) for a person who commits the offence as an employee: \$5 000.

Penalty applicable to subregulations (2) and (3) in any other case: \$25 000.



### **Certain industrial equipment not to be left unattended while in use**

#### **6.5. A certificated person using or operating —**

- (a) a crane, a hoist or a concrete placing boom, as referred to in Schedule B to the national standard; or
- (b) a boiler, turbine or reciprocating steam engine, as referred to in Schedule C to the national standard,

must not leave the crane, hoist, concrete placing boom, boiler, turbine or reciprocating steam engine, as the case requires, while it is in use or operation unless another certificated person has taken over control of it.

Penalty for a person who commits the offence as an employee: \$5 000.

Penalty in any other case: \$25 000.

### **Registration of person as assessor**

**6.6.** (1) A person may, in an approved form, apply to the Commissioner to be registered as an assessor for the purposes of assessing applicants for the categories or classes of certificates of competency set out in the application form.

(2) A person who applies under subregulation (1) is to include with the application the registration fee set out in item 3 of Schedule 6.3, which is not refundable if the application is unsuccessful.

(3) The Commissioner may register a person as an assessor for categories or classes of certificates of competency, whether or not the person is an officer of the department if the Commissioner, having regard to the qualifications in the national standard for a person to be registered as an assessor, is satisfied that the person is qualified to be so registered.

(4) Unless it is sooner suspended or cancelled, a person's registration as an assessor under this regulation has effect until the expiry of —

- (a) 3 years after the person's registration as an assessor; or
- (b) 3 years after the last renewal, if the registration has been renewed under regulation 6.8.

**Variation of registration**

**6.7.** (1) A person who is registered as an assessor may, in an approved form, apply to the Commissioner —

- (a) for a change to be made to a category or class of certificate of competency for which the assessor is registered; or
- (b) for a category or class of certificate of competency to be added to the categories or classes of certificate for which the assessor is registered.

(2) A person who applies under subregulation (1) is to include with the application the application fee set out in item 4 of Schedule 6.3, which is not refundable if the application is unsuccessful.

(3) The Commissioner may change or add to the category or class of certificate of competency for which an assessor is registered if the Commissioner, having regard to the qualifications referred to in regulation 6.6(3), is satisfied that it is appropriate to do so.

(4) A change or addition to a category or class of certificate of competency for which an assessor is registered does not affect the period for which the assessor is registered.

**Renewal of registration as assessor**

**6.8.** (1) A person may, in an approved form, apply to the Commissioner for the renewal of the person's registration as an assessor if the application is made before the expiry of the period for which the registration has effect.

(2) A person who applies under subregulation (1) is to include with the application the application fee set out in item 5 of Schedule 6.3, which is refundable if the application is unsuccessful.

(3) The Commissioner may renew the registration of an assessor if the Commissioner, having regard to the qualifications referred to in regulation 6.6(3), is satisfied that it is appropriate to do so.

### **Suspension and cancellation of registration of assessor**

**6.9.** If, in the opinion of the Commissioner, an assessor is no longer competent to do the work of an assessor, the Commissioner may, by notice in writing to the assessor —

- (a) suspend the registration of the assessor for any period not greater than 12 months that the Commissioner considers appropriate; or
- (b) cancel the registration of the assessor,

as the Commissioner considers appropriate.

## **PART 7 — REPEAL, SAVINGS AND TRANSITIONAL**

### **Definitions**

**7.1.** In this Part, unless the contrary appears —

**“classified plant”** has the meaning that it has in regulation 103 of the repealed regulations and includes plant which, under those regulations, were deemed to comply with those regulations;

**“commencement”** means the commencement of these regulations;

**“designated plant”** has the meaning that it has in regulation 103 of the repealed regulations;

**“repealed regulations”** means the regulations repealed by regulation 7.3.

### ***Interpretation Act 1984* applies**

**7.2.** This Part does not limit the operation of the *Interpretation Act 1984*.

### **Repeal**

**7.3.** The *Occupational Safety and Health Regulations 1988* are repealed.

**Dealing with audiograms recorded under certain previously repealed regulations**

**7.4.** (1) In this regulation —

“**audiogram**” includes a copy of an audiogram recorded under the *Noise Abatement (Hearing Conservation in Workplaces) Regulations 1983*<sup>1</sup> and any written details or information including test results or details of a computer code, relating to, identifying or derived from an audiogram so recorded, other than any statistical summary referred to in regulation 27 of those regulations or a copy of such a statistical summary.

(2) Except as provided in subregulation (3), a person must not communicate —

- (a) the contents of, or any information on the contents of, an audiogram recorded under the *Noise Abatement (Hearing Conservation in Workplaces) Regulations 1983*; or
- (b) any information which enables or assists a person to gain access to the contents of or any information on the contents of an audiogram recorded under those regulations.

Penalty: \$2 000.

(3) A person may make a communication referred to in subregulation (2) if it is made —

- (a) by, to, or with the written consent of, or at the written request of the person to whom the audiogram relates; or
- (b) in accordance with the written approval of the Commissioner.

**Existing accepted plant design deemed to be registered plant design under these regulations**

**7.5.** (1) If —

- (a) immediately before the commencement —
  - (i) designated plant was of a design which had been accepted by the Commissioner under regulation 603 of the repealed

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<sup>1</sup>Repealed in *Gazette* 16.9.88 at p. 3761.

regulations and the design of the plant included such modifications (if any) as had been required by the Commissioner for the acceptance of the design; or

- (ii) under the repealed regulations plant was deemed to comply with those regulations,

and

- (b) the plant referred to in paragraph (a)(i) or (ii) is also of a kind set out in Schedule 4.1,

then, on the commencement, the design for that plant is to be treated as being registered for the purposes of Division 2 of Part 4.

(2) On the commencement, the identification number which had been assigned to the design for the plant referred to in subregulation (1)(a)(i) or (ii) is to be treated as the design registration number issued under regulation 4.10 for the plant design.

#### **Unfinished applications for acceptance of plant design deemed to be applications for registration of plant design under these regulations**

##### **7.6. If —**

- (a) a person had applied, before the commencement, for the design of designated plant to be accepted but the application had not been determined to be successful or unsuccessful immediately before the commencement; and
- (b) the plant is also of a kind set out in Schedule 4.1,

then, on the commencement, the application is to be treated as an application for the registration of the design of the plant under regulation 4.3.

#### **Existing classified plant with current certificate of inspection deemed to be registered under these regulations**

**7.7.** (1) If, immediately before the commencement, a certificate of inspection was current in respect of any classified plant and that plant is also an individual item of plant of a kind set out in Schedule 4.2 then, on the commencement, the classified plant is to be treated as being a registered item of plant for the purposes of Division 2 of Part 4.

(2) On the commencement —

- (a) the limitations, restrictions or conditions (if any) which had been endorsed on the certificate of inspection relating to an item of classified plant referred to in subregulation (1) are to be treated as conditions imposed under regulation 4.17(1)(b); and
- (b) the identification number which had been assigned to an item of classified plant referred to in subregulation (1) is to be treated as the registration number issued under regulation 4.19 for that item.

**Existing “Part B” plant deemed to be registered under these regulations**

**7.8.** (1) If, immediately before the commencement, designated plant to which Part B of Schedule 4 of the repealed regulations applied had been inspected in accordance with regulation 603A of the repealed regulations and that plant is also an individual item of plant of a kind set out in Schedule 4.2 then, on the commencement, the plant is to be treated as being a registered item of plant for the purposes of Division 2 of Part 4.

(2) On the commencement the identification number which had been assigned to an item of designated plant referred to in subregulation (1) is to be treated as the registration number issued under regulation 4.19 for that item.

**Certain unfinished applications for certificates of inspection deemed to be applications for registration of items of plant under these regulations**

**7.9.** If a person had applied, before the commencement, for the issue of a certificate of inspection in respect of an item of classified plant for which a certificate of inspection had not previously been issued but the application had not been determined to be successful or unsuccessful immediately before the commencement then, on the commencement, the application is to be treated as an application for the registration of the item of plant under regulation 4.15.

**Existing holders of certificates of competency deemed to be certificated under these regulations**

**7.10.** If, immediately before the commencement, a person held a certificate of competency —

- (a) within the meaning of regulation 1001(1) of the repealed regulations; or
- (b) of a kind referred to in regulation 1107(1) of the repealed regulations,

then, on the commencement, the certificate is to be treated as a certificate of competency for the purposes of Part 6.

**Existing assessors deemed to be assessors under these regulations**

**7.11.** If, immediately before the commencement, a person was an assessor within the meaning of regulation 1001(1) of the repealed regulations then, on the commencement, the person is to be treated as an assessor for the purposes of Part 6 in relation to the categories or classes of certificates of competency for which the person was registered as an assessor immediately before commencement.

**Unfinished applications for certificates of competency or for registration as an assessor deemed to be made under these regulations**

**7.12.** If a person had applied, before the commencement —

- (a) for a certificate of competency within the meaning of regulation 1001(1) of the repealed regulations; or
- (b) to be registered as an assessor within the meaning of regulation 1001(1) of the repealed regulations,

but the application had not been determined to be successful or unsuccessful immediately before the commencement then, on the commencement, the application is to be treated as having been made for the purposes of Part 6.

**SCHEDULE 1 — AUSTRALIAN STANDARDS and  
AUSTRALIAN/NEW ZEALAND STANDARDS**

[Regulation 1.3]

<b>Item</b>	<b>AS NUMBER</b>	<b>TITLE</b>
1	AS/NZS 1200: 1994	Pressure equipment (known as SAA Boiler Code)
2	AS 1259.1 — 1990	Acoustics — Sound level meters: Non-integrating
3	AS 1269 — 1989	Acoustics — Hearing conservation
4	AS 1270 — 1988	Acoustics — Hearing protectors
5	AS 1319 — 1994	Safety signs for the occupational environment
6	AS/NZS 1337: 1992	Eye protectors for industrial applications
7	AS/NZS 1338: 1992	Filters for eye protectors
8	AS 1418	Cranes (including hoists and winches) (known as SAA Crane Code)
	AS 1418.1 — 1994	General requirements
	AS 1418.2 — 1990	Serial hoists and winches
	AS 1418.3 — 1990	Bridge, gantry and portal cranes (including container cranes)
	AS 1418.4 — 1988	Tower cranes
	AS 1418.5 — 1995	Mobile and vehicle loading cranes
	AS 1418.6 — 1988	Guided storing and retrieving appliances
	AS 1418.7 — 1988	Builders' hoists and equipment
	AS 1418.8 — 1989	Special purpose appliances



	AS 1418.9 — 1987	Vehicle hoists
	AS 1418.10 — 1996	Elevating work platforms
	AS 1418.12 — 1991	Crane collector systems
	AS 1418.13 — 1996	Building maintenance units
	AS 1418.14 — 1996	Requirements for cranes subject to arduous working conditions
	AS 1418.15 — 1994	Concrete placing equipment
	AS 1418.17 — 1996	Design and construction of workboxes
9	AS/NZS 1576	Scaffolding
	AS/NZS 1576.1: 1995	General requirements
	AS 1576.2 — 1991	Couplers and accessories
	AS/NZS 1576.3: 1995	Pre-fabricated and tube-and-coupler scaffolding
	AS 1576.3 Supplement 1 — 1991	Pre-fabricated and tube-and-coupler scaffolding — Metal tube-and-coupler scaffolding — Deemed to comply (Supplement to AS 1576.3 — 1991)
	AS 1576.4 — 1991	Suspended scaffolding
	AS/NZS 1576.5: 1995	Pre-fabricated splitheads and trestles
10	AS 1636 — 1996	Agricultural wheeled tractors — Roll-over protective structures — Criteria and tests
11	AS 1657 — 1992	Fixed platforms, walkways, stairways and ladders — Design, construction and installation
12	AS 1674 — 1990	Safety in welding and allied processes

13	AS/NZS 1715: 1994	Selection, use and maintenance of respiratory protective devices
14	AS/NZS 1716: 1994	Respiratory protective devices
15	AS 1735	Lifts, escalators, and moving walks (known as the SAA Lift Code)
	AS 1735.1 — 1986	General requirements
	AS 1735.2 — 1993	Passenger and goods lifts — Electric
	AS 1735.3 — 1995	Passenger and goods lifts — Electro-hydraulic
	AS 1735.4 — 1986	Service lifts — Power-operated
	AS 1735.5 — 1996	Escalators
	AS 1735.6(Int) — 1996	Moving walks
	AS 1735.7 — 1987	Stairway lifts
	AS 1735.8 — 1986	Inclined lifts
	AS 1735.9 — 1994	Special purpose industrial lifts
	AS 1735.10 — 1986	Tests
	AS 1735.11 — 1986	Fire-railed landing doors
	AS 1735.12 — 1994	Facilities for persons with disabilities
	AS 1735.13 — 1986	Lifts for persons with limited mobility — Manually powered
	AS 1735.14 — 1990	Lifts for people with limited mobility — Restricted use — Low-rise platforms
	AS 1735.15 — 1990	Lifts for people with limited mobility — Restricted use — Non-automatically controlled

	AS 1735.16 — 1993	Lifts for persons with limited mobility — Restricted use — Automatically controlled
	AS 1735.17 — 1995	Lifts for people with limited mobility — Restricted use — Water-drive
16	AS 1801 — 1981	Industrial safety helmets (incorporating Amendment 1)
17	AS/NZS 1873: 1994	Powder-actuated (PA) hand-held fastening tools
18	AS 1891.3 — 1992	Industrial fall-arrest systems and devices
19	AS/NZS 1892	Portable ladders
	AS/NZS 1892.1: 1996	Metal
	AS 1892.2 — 1992	Timber
20	AS 2030	The approval, filling, inspection, testing and maintenance of cylinders for the storage and transport of compressed gases (known as the SAA Gas Cylinders Code)
	AS 2030.1 — 1989	Cylinders for compressed gases other than acetylene
	AS 2030.2 — 1996	Cylinders for dissolved acetylene
	AS 2030.3 — 1982	Non-refillable cylinders for compressed gases
	AS 2030.4 — 1985	Welded cylinders — Insulated
	AS 2030 Supplement 1 — 1986	Foreign gas cylinder specifications
21	AS 2106 — 1980	Methods for the determination of the flashpoint of flammable liquids (closed cup)
22	AS 2161 — 1978	Industrial safety gloves and mittens (excluding electrical and medical gloves)

23	AS 2208 — 1978	Safety glazing materials for use in buildings (human impact considerations)
24	AS/NZS 2210: 1994	Occupational protective footwear
25	AS 2211 — 1991	Laser safety
26	AS 2268 — 1979	Electrostatic paint and powder spray guns for explosive atmospheres
27	AS 2294 — 1990	Earthmoving machinery — Protective structures
28	AS 2299 — 1992	Occupational diving
29	AS 2337	Gas cylinder test stations
	AS 2337.1 — 1989	General requirements, inspections and tests — Gas cylinders
	AS 2337.2 — 1990	LP gas fuel vessels for automotive use
	AS 2337.3 — 1987	Inspection and testing of fibre reinforced plastics (FRP) aluminium alloy gas cylinders — Hoop-overwrapped
30	AS 2359.2 — 1985	Powered industrial trucks — Operation
31	AS 2375 — 1980	Guide to the selection, care and use of clothing for protection against heat and fire
32	AS 2397 — 1993	Safe use of lasers in the building and construction industry
33	AS 2424 — 1991	Plastics building sheets — General installation requirements and design of roofing systems
34	AS 2444 — 1995	Portable fire extinguishers and fire blankets — Selection and location
35	AS/NZS 2550	Cranes — Safe use
	AS 2550.1 — 1993	General requirements

	AS 2550.4 — 1994	Tower cranes
	AS 2550.5 — 1993	Mobile and vehicle loading cranes
	AS 2550.6 — 1995	Guided storing and retrieving appliances
	AS 2550.7 — 1996	Builders' hoists and associated equipment
	AS/NZS 2550.9: 1996	Vehicle hoists
	AS 2550.10 — 1994	Elevating work platforms
	AS 2550.15 — 1994	Concrete placing equipment
36	AS 2593 — 1995	Boilers — Unattended and limited attendance
37	AS 2601 — 1991	The demolition of structures
38	AS/NZS 2604: 1993	Sunscreen products — Evaluation and classification
39	AS 2626 — 1983	Industrial safety belts and harnesses — Selection, use and maintenance
40	AS 2865 — 1995	Safe working in a confined space
41	AS 2971 — 1987	Serially produced pressure vessels
42	AS 2985 — 1987	Workplace atmospheres — Method for sampling and gravimetric determination of respirable dust
43	AS 3000 — 1991	Electrical installations — Buildings, structures and premises (known as the SAA Wiring Rules)
44	AS/NZS 3012: 1995	Electrical installations — Construction and demolition sites
45	AS/NZS 3108: 1994	Approval and test specification — Particular requirements for isolating transformers and safety isolating transformers

46	AS 3509 — 1988	LP gas fuel vessels for automotive use
47	AS 3533 — 1988	Amusement rides and devices
48	AS 3640 — 1989	Workplace atmospheres — Method for sampling and gravimetric determination of inspirable dust
49	AS 3765 — 1990	Clothing for protection against hazardous chemicals
50	AS/NZS 3788: 1996	Pressure equipment — In-service inspection
51	AS 3850	Tilt-up concrete and precast concrete elements for use in buildings
	AS 3850.1 — 1990	Safety requirements
	AS 3850.2 — 1990	Guide to design, casting and erection of tilt-up panels
	AS 3850.3 — 1992	Guide to erection of precast concrete members
52	AS 3873 — 1991	Pressure equipment — Operation and maintenance
53	AS 3920.1 — 1993	Assurance of product quality — Pressure equipment manufacture
54	AS/NZS 4114: 1995	Spray painting booths
55	AS/NZS 4576: 1995	Guidelines for scaffolding
56	AS 4626 — 1993	Industrial fall-arrest devices — Selection, use and maintenance

**SCHEDULE 2 — FORMS RELATING TO GENERAL PROVISIONS****FORM 1 — NOTIFICATION OF INJURY**

[Regulation 2.4(2)]

***Occupational Safety and Health Act 1984***

WorkSafe Western Australia Commissioner  
 PO Box 294  
 WEST PERTH WA 6872  
 Phone: (09) 327 8777 Fax: (09) 321 8973

INJURY REPORTING TELEPHONES:  
 (09) 327 8800  
 (1800) 198 118

**Section 1: Employer Details**

Employer Name:		Date of Injury:
Workplace Name:		
Address:		-- / -- / --
Suburb/Town:		
Postcode:		
Phone Number:		Time of injury:
Fax Number:		-- : -- am
WorkCover Number:		-- : -- pm

Address of workplace  
 where injury occurred:

Phone Number:

Fax Number:

Type of workplace

where injury occurred:  
 (eg. construction site, panel  
 beating shop, etc)

Suburb/Town:	Postcode:

**Section 2: Details of injured person**

Surname:		Estimated time person is unable to work: _ _ _ days
Given Names:		
Occupation:		
Date of Birth: _ _ / _ _ / _ _      Age: _ _ _		
Sex:    Male: <input type="checkbox"/> Female: <input type="checkbox"/>		

**Section 3: Injury Details**

Nature of injury:	
Brief description of how injury occurred:	
Place injured person removed to:	
Name of person reporting accident:	
Position:	
Phone Number:	
Person for liaison:	
Phone Number:	

<b>OFFICE USE ONLY:</b>		<input type="checkbox"/> Nat.
Person receiving report: . . . . .		<input type="checkbox"/> Loc.
Date: _ _ / _ _ / _ _      Time: . . . . .		<input type="checkbox"/> Ag.
		<input type="checkbox"/> Type



**FORM 2 — NOTIFICATION OF DISEASE**

[Regulation 2.5(2)]

***Occupational Safety and Health Act 1984***

WorkSafe Western Australia Commissioner  
 PO Box 294  
 WEST PERTH WA 6872  
 Phone: (09) 327 8777 Fax: (09) 321 8973

DISEASE REPORTING TELEPHONES:  
 (09) 327 8800  
 (1800) 198 118

**Section 1: Employer Details**

Employer Name:		
Workplace Name:		
Address:		
	Suburb/Town:	Postcode:
Phone Number:		WorkCover Number:
Fax Number:		

**Section 2: Details of person affected**

Surname:		
Given Names:		
Occupation:		
	Date of Birth: __ / __ / __	Age: ____
Sex:	Male: <input type="checkbox"/>	Female: <input type="checkbox"/>

**Section 3: Diagnosis Details**

Name of Disease:

Date of Diagnosis:

Name of Medical Practitioner:

Address:

Phone Number:

Fax Number:

-----	
-----	
-----	
Suburb/Town:	Postcode:

**Section 4: Description of work done by affected person.**

-----
-----
-----

**Section 5:**

Name of person reporting disease:

Position:

Phone Number:

-----
-----

Person for liaison:

Phone Number:

-----

# **FORM 3 — NOTIFICATION OF ELECTION AS SAFETY AND HEALTH REPRESENTATIVE**

[Regulation 2.7]

## ***Occupational Safety and Health Act 1984***

WorkSafe Western Australia Commissioner  
PO Box 294  
WEST PERTH WA 6872  
Phone: (09) 327 8777 Fax: (09) 321 8973 or (09) 321 2148

### **Section 1: Safety and Health Representative Details**

Surname:

Given Names:

Workplace Name:

Workplace Address:

Suburb/Town	Postcode

Occupation:

--

Sex:

Male:

☐

Female:

☐

Years In Current Position:

Years Employed by Current Employer:

What area of, or group at,  
the workplace do you  
represent?


Is this the first time you have been elected as a Safety and Health Representative (or Health and Safety Representative)?

Yes: ☐

No: ☐

Have you attended an Introductory Training Course for Safety and Health Representatives?

Yes ☐

No ☐

## Section 2: Employer Details

Employer Name:

Business Address:

Suburb/Town	Postcode
Phone Number	Fax Number

\_\_\_\_\_  
Signature of Elected Safety and Health Representative

...../...../.....  
Day Month Year

## Section 3: Election Details

<u>Details to be completed by person conducting election:</u>	
Date of Election ...../...../..... Day Month Year	
Signature	...../...../..... Day Month Year

”.

**FORM 4 — REFERENCE OF IMPROVEMENT NOTICE FOR REVIEW**

[Regulation 2.8(1)]

***Occupational Safety and Health Act 1984 section 51***

WorkSafe Western Australia Commissioner  
PO Box 294  
WEST PERTH WA 6872  
Phone: (09) 327 8777  
Fax: (09) 321 8973 or (09) 321 2148

Take notice that I, .....  
(print name of person referring notice for review)

refer improvement notice number

issued by .....  
(inspector)

on ..... to you for review.  
(date notice was issued)

The improvement notice relates to the workplace at:

.....  
(address)

of .....  
(employer)

The notice is to be complied with before .....  
(compliance date on improvement notice)

I request the review on the following grounds:

.....  
.....  
.....  
.....

Signature of person referring notice  
for review:

--

Date:

NOTE: A reference of an **improvement notice** for review must be made to the Commissioner within the time specified in the notice as the time before which the notice is required to be complied with [section 51(2)(a) of the Act].

**FORM 5 — REFERENCE OF PROHIBITION NOTICE FOR REVIEW**

[Regulation 2.8(2)]

***Occupational Safety and Health Act 1984 section 51***

WorkSafe Western Australia Commissioner  
 PO Box 294  
 WEST PERTH WA 6872  
 Phone: (09) 327 8777  
 Fax: (09) 321 8973 or (09) 321 2148

Take notice that I, .....  
 (print name of person referring notice for review)

refer prohibition notice number ☐ ☐ ☐ ☐ ☐ ☐

issued by .....  
 (inspector)

on ..... to you for review.  
 (date notice was issued)

The prohibition notice relates to the workplace at:

.....  
 (address)

of .....  
 (employer)

Activity prohibited: .....

I request the review on the following grounds:

.....  
 .....  
 .....  
 .....

Signature of person referring notice  
for review:

--

Date:

NOTE: A reference of a **prohibition notice** for review must be made to the Commissioner within 7 days of the issue of the notice or such further time as may be allowed by the Commissioner [section 51(2)(b) of the Act].



**FORM 6 — REFERENCE TO SAFETY AND HEALTH MAGISTRATE  
FOR REVIEW OF DECISION**

[Regulations 2.8(3)) and 2.16(2)]

***Occupational Safety and Health Act 1984***

OFFICE USE ONLY IN THE LOCAL COURT OF WA SITTING AT ..... PLAINT No. ....
--

TO	THE SAFETY AND HEALTH MAGISTRATE SITTING AT THE LOCAL COURT AT .....
----	---

APPLICANT	TAKE NOTICE THAT I ..... (Full name) OF ..... ..... (Phone no.)
-----------	---

TYPE OF APPLICATION	HEREBY REFER FOR REVIEW
	<input type="checkbox"/> A decision of the WorkSafe Western Australia Commissioner made on ..... / ..... / .....
	<input type="checkbox"/> Other matter (Provide details) ..... ..... .....

	THE DECISION/MATTER RELATES TO THE WORKPLACE AT
	.....
	.....
	..... (Address of Workplace)
	..... (Name of Employer)

SECTION OF ACT OR REGULATION	AND CONCERNS
	SECTION/REGULATION No.

GROUNDS OF APPLICATION	AND I REQUEST THE REVIEW ON THE FOLLOWING GROUNDS

SIGNATURE OF APPLICANT AND DATE	..... (Signature of person calling for review)
	...../...../..... (Date of Application)

**SCHEDULE 3.1 — GUIDELINES AND FORMS OF GUIDANCE TO BE  
AVAILABLE FOR ACCESS BY PERSONS WORKING  
AT WORKPLACES**

[Regulation 3.2(e)]

<b>Date of publication in <i>Gazette</i></b>	<b>Title</b>
30 July 1996	The General Duty of Care in Western Australian Workplaces
30 July 1996	Election of Safety and Health Representatives, Representatives and Committees and Resolution of Issues
30 July 1996	Guidance Note for the Assessment of Health Risks Arising from the Use of Hazardous Substances in the Workplace [NOHSC: 3017 (1994)]
30 July 1996	Guidance Note for the Control of Workplace Hazardous Substances in the Retail Sector [NOHSC: 3018 (1994)]
30 July 1996	Guidance Note on the Interpretation of Exposure Standards for Atmospheric Contaminants in the Occupational Environment [NOHSC: 3008 (1995)]
30 July 1996	National Guidelines for Occupational Health and Safety Competency Standards for the Operation of Loadshifting Equipment and Other Types of Specified Equipment [NOHSC: 7019 (1992)]

30 July 1996

Plant Design: A Guide to Risk Management for Designers, Manufacturers, Importers, Suppliers and Installers of Plant (National Occupational Health and Safety Commission)

30 July 1996

Plant in the Workplace: A Guide to Managing Risks from Plant in the Workplace for Employers and Employees (National Occupational Health and Safety Commission)

**SCHEDULE 3.2 — TOXIC PAINT SUBSTANCES**

[Regulation 3.99]

***Division 1 — Solid components***

1. All chromates and dichromates contained in such quantity that chromium in these forms, calculated as a percentage of the dried material, exceeds 0.1% by weight.
2. Antimony and compounds of antimony contained in such quantity that antimony, calculated as a percentage of the dried material, exceeds 5% by weight.
3. Arsenic and compounds of arsenic contained in such quantity that arsenic, calculated as a percentage of the dried material, exceeds 0.1% by weight.
4. Barium and compounds of barium (except barium sulphate and barium metaborate) contained in such quantity that barium, calculated as a percentage of the dried material, exceeds 5% by weight.
5. Cadmium and compounds of cadmium contained in such quantity that cadmium, calculated as a percentage of the dried material, exceeds 0.1% by weight.
6. Lead and compounds of lead contained in such quantity that lead, calculated as a percentage of the dried material, exceeds 1% by weight.
7. Mercury and compounds of mercury contained in such quantity that mercury, calculated as a percentage of the dried material, exceeds 0.1% by weight.
8. Selenium and compounds of selenium contained in such quantity that selenium, calculated as a percentage of the dried material, exceeds 0.1% by weight.
9. Crystalline silica contained in such quantity that silicon dioxide, calculated as a percentage of the dried material, exceeds 2% by weight.

***Division 2 — Solvent components***

1. Benzene in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 1.5% by volume.
2. Chlorinated hydrocarbons in a quantity that, calculated as a percentage of the material in which they are contained, exceeds 5% by weight.
3. Methanol in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 1% by weight.
4. Nitrobenzene in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 1% by weight.
5. Pyridine in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 2% by weight.

***Division 3 — Curing agents***

1. Accelerators, promoters and catalysts (excluding driers).
2. Formaldehyde in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 0.2% by weight.
3. Oxalic acid in a quantity that, calculated as a percentage of the material in which it is contained, exceeds 5% by weight.
4. Raw epoxide resins.
5. Uncombined organic isocyanates (as NCO) in a quantity that, calculated as a percentage of the material in which they are contained, exceeds, or may exceed upon normal storage, 0.5% by weight.

**SCHEDULE 4.1 — KINDS OF PLANT REQUIRING REGISTRATION  
OF THE DESIGN AND ALTERATIONS TO DESIGN**

[Regulations 4.2, 4.3(1) and 4.12]

Amusement structures except class 1 structures within the meaning of AS 3533

Boom-type elevating work platforms

Bridge cranes with a safe working load greater than 10 tonnes, or which are designed to handle molten metal or dangerous goods

Building maintenance units

Gantry cranes with a safe working load greater than 5 tonnes, or which are designed to handle molten metal or dangerous goods

Gas cylinders

Hoists, other than elevating work platforms, that have a platform movement in excess of 2.4 metres and which are designed to lift people

Lifts

Mast climbing work platforms

Mobile cranes, other than tow trucks, with a safe working load greater than 10 tonnes

Pre-fabricated scaffolding systems

Pressure equipment categorised as hazard level A, B, C or D according to the criteria set out in AS 3920, Part 1, but not pressure piping

Tower cranes

Vehicle hoists which, in order to work, require the supply of energy of a kind other than, or in addition to, the energy supplied by the exertion of the body of a human or an animal

Work boxes

**SCHEDULE 4.2 — INDIVIDUAL ITEMS OF PLANT TO  
BE REGISTERED**

[Regulations 4.14, 4.15 and 4.34(2)]

Amusement structures except class 1 structures within the meaning of AS 3533

Boilers categorised as hazard level A, B or C according to the criteria set out in AS 3920, Part 1

Building maintenance units

Lifts

Mobile cranes, other than tow trucks, with a safe working load greater than 10 tonnes

Pressure vessels categorised as hazard level A, B or C according to the criteria set out in AS 3920, Part 1, but not —

- (a) gas cylinders to which AS 2030 applies;
- (b) LP gas fuel vessels for automotive use to which AS 3509 applies;  
and
- (c) serially produced vessels to which AS 2971 applies

Tower cranes

Truck-mounted concrete placing units with booms



**SCHEDULE 4.3 — STANDARDS RELATING TO DESIGN AND OTHER  
REQUIREMENTS IN RELATION TO CERTAIN PLANT**

[Regulations 4.3(2)(c), 4.23(3)(b) and 4.28(c)(i), 4.33(2)(b)]

<b>Standard</b>	<b>Plant</b>
AS/NZS 1200	Pressure equipment (known as SAA Boiler Code)
AS 1418	Cranes (including hoists and winches) (known as SAA Crane Code)
AS/NZS 1576	Scaffolding
AS 1735	Lifts, escalators and moving walks (known as SAA Lift Code)
AS 2030	The approval, filling, inspection, testing and maintenance of cylinders for the storage and transport of compressed gases (known as SAA Gas Cylinders Code)
AS 3509	LP gas fuel vessels for automotive use
AS 3533	Amusement rides and devices
AS 3920.1	Assurance of product quality — Pressure equipment manufacture

**SCHEDULE 5.1 — DESCRIPTION OF INGREDIENTS**

[Regulation 5.1]

**Type I ingredients**

A “type I ingredient” is an ingredient which is present in a quantity which exceeds the lowest relevant concentration cut-off level specified for the hazards classification in the *Approved Criteria for Classifying Hazardous Substances* [NOHSC: 1008 (1994)] and —

- (a) is described in the *Approved Criteria for Classifying Hazardous Substances* as carcinogenic, mutagenic, teratogenic, a skin or respiratory sensitiser, corrosive or very corrosive, toxic or very toxic, a harmful substance which can cause irreversible effects after acute exposure, or a harmful substance which can cause serious damage to health after repeated or prolonged exposure; or
- (b) has an exposure standard listed in the *National Exposure Standards* [NOHSC: 1003 (1995)].

**Type II ingredients**

A “type II ingredient” is an ingredient which is present in a quantity which exceeds the lowest relevant concentration cut-off level specified for the hazard classification in the *Approved Criteria for Classifying Hazardous Substances* [NOHSC: 1008 (1994)] and is described in the *Approved Criteria for Classifying Hazardous Substances* as a harmful substance, but which does not meet the criteria for a type I ingredient.

**Type III ingredients**

A “type III ingredient” is an ingredient which does not meet the criteria for either a type I ingredient or a type II ingredient.

**SCHEDULE 5.2 — HAZARDOUS SUBSTANCES PROHIBITED FOR  
SPECIFIED USES OR METHODS OF HANDLING**

[Regulation 5.14]

**HAZARDOUS  
SUBSTANCE**

**PROHIBITED  
USE OR HANDLING**

**Column 1**

**Column 2**

Any substance that consists of or contains asbestos

Application by spraying or installation as insulation

Any material that consists of or contains asbestos

High pressure cleaning of any such material

Installed insulation that consists of or contains asbestos

Sealing of such insulation

A substance that consists of or contains crystalline silicon dioxide

As an abrasive material in abrasive blasting except where less than 2% dry weight of crystalline silicon dioxide is present as a contaminant

A recycled material that has not been treated to remove respirable dust

As an abrasive material in dry abrasive blasting

A substance capable of causing harm to the upper respiratory tract of a person

As an abrasive material in dry abrasive blasting

Any substance that  
contains more  
than —

0.1% antimony  
0.1% arsenic  
0.1% beryllium  
0.1% cadmium  
0.5% chromium  
0.5% cobalt  
0.1% lead  
0.5% nickel  
1.0% tin

As an abrasive  
material in abrasive  
blasting

Any substance that  
contains chromate,  
nitrate or nitrite  
Polychlorinated  
biphenyls (PCBs)

As a wet abrasive  
blasting inhibitor in  
wet abrasive blasting  
All uses and handling  
except for *bona fide*  
research or analysis,  
handling for storage  
awaiting disposal,  
handling for removal  
and disposal, handling  
for repairs\*, and when  
contained in existing  
electrical equipment  
and construction  
materials

\*“Repairs” in relation to PCBs includes —

- (a) the controlled removal of PCBs from a piece of equipment to undertake repairs followed by the replacement of PCBs with non-PCB fluid and then the separate disposal of the PCBs;
- (b) the clean-up and disposal of PCBs that have spilled, leaked or otherwise escaped from the containment;
- (c) the clean-up and disposal of materials contaminated with PCBs during a process referred to in paragraph (a) or (b),

but does not include the return of spilled PCBs back into the container from which there was an uncontrolled loss of containment, or into any other container except if placed in that container for disposal.

**SCHEDULE 5.3 — HAZARDOUS SUBSTANCES FOR WHICH HEALTH SURVEILLANCE IS REQUIRED**

[Regulation 5.23(1)]

<b>HAZARDOUS SUBSTANCE</b>	<b>TYPE OF HEALTH SURVEILLANCE</b>
acrylonitrile	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination if indicated.</li> <li>• Records of personal exposure.</li> </ul>
inorganic arsenic	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination with emphasis on the peripheral nervous system and skin.</li> <li>• Urinary total arsenic.</li> <li>• Records of personal exposure.</li> </ul>
asbestos	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination if indicated.</li> <li>• Records of personal exposure.</li> </ul>
benzene	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Baseline blood sample for haematological profile.</li> <li>• Records of personal exposure.</li> </ul>
cadmium	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history.</li> <li>• Health advice, including counselling on additional cadmium burden from smoking.</li> <li>• Physical examination with emphasis on the respiratory system.</li> <li>• Completion of a standardized respiratory questionnaire.</li> <li>• Standardized respiratory function tests such as FEV<sub>1</sub>, FVC and FEV<sub>1</sub>/FVC.</li> <li>• Urinary cadmium and <math>\beta_2</math>-microglobulin.</li> <li>• Records of personal exposure.</li> </ul>

inorganic chromium	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination with emphasis on the respiratory system and skin.</li> <li>• Weekly skin inspection of hands and forearms by a responsible person.</li> </ul>
creosote	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history.</li> <li>• Health advice, including recognition of photosensitivity and skin changes.</li> <li>• Physical examination with emphasis on the neurological system and skin, noting any abnormal lesions, and evidence of skin sensitisation.</li> <li>• Records of personal exposure, including photosensitivity.</li> </ul>
isocyanates	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Completion of a standardized respiratory questionnaire.</li> <li>• Physical examination of the respiratory system and skin.</li> <li>• Standardized respiratory function tests such as FEV<sub>1</sub>, FVC and FEV<sub>1</sub>/FVC.</li> </ul>
inorganic mercury	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination with emphasis on neurological, renal and gastrointestinal systems and skin.</li> <li>• Urinary inorganic mercury.</li> </ul>
4,4'- methylene bis 2- chloroaniline (MOCA)	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Urinary total MOCA.</li> <li>• Dipstick analysis of urine for haematuria.</li> <li>• Urine cytology.</li> </ul>

organophosphate pesticides	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination.</li> <li>• Baseline estimation of red cell and plasma cholinesterase activity levels by the Ellman method. Estimation of red cell and plasma cholinesterase activity towards the end of the working day.</li> </ul>
pentachlorophenol (PCP)	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination with emphasis on skin, noting any abnormal lesions or effects of irritancy.</li> <li>• Urinary total pentachlorophenol.</li> <li>• Dipstick urinalysis for haematuria and proteinuria.</li> <li>• Records of personal exposure.</li> </ul>
polycyclic aromatic hydrocarbons (PAH)	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history.</li> <li>• Health advice, including recognition of photosensitivity and skin changes.</li> <li>• Physical examination if indicated.</li> <li>• Records of personal exposure, including photosensitivity.</li> </ul>
crystalline silica	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Completion of a standardized respiratory questionnaire.</li> <li>• Standardized respiratory function tests such as FEV<sub>1</sub>, FVC and FEV<sub>1</sub>/FVC.</li> <li>• Chest X-ray, full size PA view.</li> <li>• Records of personal exposure.</li> </ul>
thallium	<ul style="list-style-type: none"> <li>• Demography, occupational and medical history and health advice.</li> <li>• Physical examination if indicated.</li> <li>• Urinary thallium.</li> </ul>

vinyl chloride

- Demography, occupational and medical history and health advice.
- Physical examination if indicated.
- Records of personal exposure.



**SCHEDULE 5.4 — CARCINOGENIC SUBSTANCES TO BE USED  
ONLY FOR *BONA FIDE* RESEARCH**

[Regulation 5.28]

**NOTE:** The number in square brackets is the substance's chemical abstract number.

2-Acetylaminofluorene [53-96-3]

Aflatoxins

4-Aminodiphenyl [92-67-1]

Amosite [12172-73-5] (brown asbestos)  
except for removal and disposal purposes and  
except for situations where amosite occurs naturally and is not used for  
any new application

Crocidolite [12001-28-4] (blue asbestos)  
except for removal and disposal purposes and  
except for situations where crocidolite occurs naturally and is not used  
for any new application

Benzidine [92-87-5] and its salts (including benzidine dihydrochloride  
[531-85-1])

bis(chloromethyl) ether [542-88-1]

Chloromethyl methyl ether [107-30-2] (technical grade containing  
bis(chloromethyl) ether)

4-Dimethylaminoazobenzene [60-11-7]

2-Naphthylamine [91-59-8] and its salts

4-Nitrodiphenyl [92-93-3]

**SCHEDULE 5.5 — CARCINOGENIC SUBSTANCES TO BE USED  
ONLY FOR PURPOSES APPROVED BY THE COMMISSIONER**

[Regulation 5.28]

**NOTE:** The substance's chemical abstract number appears in square brackets.

Acrylonitrile [107-13-1]

Benzene [71-43-2] when used as a feedstock and containing more than 50% of benzene by volume

Chrysotile [12001-29-5] (white asbestos) when used for the manufacture of asbestos products

Cyclophosphamide [50-18-0] (cytotoxic drug) when used in preparation for therapeutic use in hospitals and oncological treatment facilities and in manufacturing operations

3,3-Dichlorobenzidine [91-94-1] and its salts (including 3,3-dichlorobenzidine dihydrochloride [612-83-9])

Diethyl sulfate [64-67-5]

Dimethyl sulfate [77-78-1]

Ethylene dibromide [106-93-4] when used as a fumigant

4,4'-Methylene bis(2-chloroaniline) [101-14-4]-MOCA

Beta-Propiolactone [57-57-8] (2-propiolactone)

o-Toluidine [95-53-4] and o-Toluidine hydrochloride [636-21-5]

Vinyl chloride monomer [75-01-4]

**SCHEDULE 6.1 — RATE PAYABLE FOR ASSESSMENTS AND TESTS**

[Regulations 4.5, 4.8, 4.9(b) and 4.18.]

The rate payable for —

- (a) the provision of a design verification statement;
- (b) an assessment for the purposes of regulation 4.8 and regulation 4.18; and
- (c) the witnessing of a test specified under regulation 4.7(1)(c)(ii),

is \$21.25 for every quarter hour it takes to prepare the statement or in which the assessment is conducted or the test is witnessed.

**SCHEDULE 6.2 — FEES UNDER PART 4 DIVISION 2**

[Regulations 4.3(2)(e) and 4.15(2)(d)]

- |    |  |         |
|----|--|---------|
| 1. | Application for registration of plant design<br>(reg. 4.3(2)(e))                                       | \$55.00 |
| 2. | Application for registration or re-registration of<br>an individual item of plant<br>(reg. 4.15(2)(d)) | \$55.00 |

**SCHEDULE 6.3 — FEES UNDER PART 6**

- |    |   |          |
|----|---|----------|
| 1. | Application for certificate of competency<br>(reg. 6.2(2)(a))             | \$55.00  |
| 2. | Application for replacement certificate of<br>competency (reg. 6.2(2)(b)) | \$28.00  |
| 3. | Application to be registered as an assessor<br>(reg. 6.6(2))              | \$660.00 |

4. Application for variation of registration as an  
assessor — for each category or class \$110.00  
(reg. 6.7(2))
5. Application for renewal of registration as an  
assessor (reg. 6.8(2)) \$330.00

By His Excellency's Command,

J. PRITCHARD, Clerk of the Council.

