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LEGAL PROFESSION ACT 2008

**LEGAL PROFESSION
(SOLICITORS COSTS) REPORT
AND DETERMINATION 2021**

**LEGAL PROFESSION
(NON CONTENTIOUS PROBATE
COSTS) REPORT AND
DETERMINATION 2021**

**LEGAL PROFESSION
(PUBLIC NOTARIES) REPORT
AND DETERMINATION 2021**

LEGAL PROFESSION ACT 2008**LEGAL PROFESSION (SOLICITORS COSTS) REPORT 2021**

Made by the Legal Costs Committee under Division 5 of Part 10 of the *Legal Profession Act 2008* (Act).

PART 1—PRELIMINARY**1. Citation**

(1) This Report may be cited as the *Legal Profession (Solicitors Costs) Report 2021*.

(2) The determination set out in the Schedule to this Report is referred to in this Report as the *Legal Profession (Solicitors Costs) Determination 2021*.

PART 2—NOTICE AND INQUIRIES**2. Notice under section 278 of the Act**

The Legal Costs Committee has complied with the notice provisions of section 278 of the Act.

3. Inquiries and submissions under section 277 of the Act

Before making the *Legal Profession (Solicitors Costs) Determination 2021*, the Legal Costs Committee—

- (a) gave notice under section 277 of the Act;
- (b) reviewed submissions from the Law Society of Western Australia Inc;
- (c) undertook consultation with the legal profession;
- (d) met with the Registrars of the Supreme Court of Western Australia; and
- (e) considered the impact of changes in relevant Australian Bureau of Statistics data for the period.

PART 3—REPORT OF THE LEGAL COSTS COMMITTEE'S CONCLUSIONS**4. Maximum hourly rates changed—scale of costs amended**

(1) As a result of its inquiries described in clause 3, the Legal Costs Committee is satisfied it is appropriate to continue to adopt hourly rates charged by law practices as the basis for the rates used in the *Solicitors Costs Determination 2021*. It is also considered appropriate to retain a system of instruction fees as set out in items 1 to 5 of Table A of the *Solicitors Costs Determination 2021*.

(2) It is the recommendation of the Legal Costs Committee in light of prevailing market and economic considerations, that the hourly rates referred to in subclause 4 (1) be varied from the hourly rates used in the *Solicitors Costs Determination 2019*¹. The rates which will apply are set out in Item 7 of Table A of the *Legal Profession (Solicitors Costs) Determination 2021*.

(3) The Determination of the Legal Costs Committee does not override the entitlement of a law practice to make a written agreement as to costs with a client under the Act.

CLARE THOMPSON, Chair.
ANGELA GAFFNEY, Member.
MARCUS COCKER, Member.
JANICE DUDLEY, Member.
MATTHEW CURWOOD SC, Member.
BRENDAN ASHDOWN, Member.

Schedule**LEGAL PROFESSION ACT 2008****LEGAL PROFESSION (SOLICITORS COSTS) DETERMINATION 2021**

Made by the Legal Costs Committee under section 275 of the *Legal Profession Act 2008* (Act).

1. Citation

This Determination may be cited as the *Legal Profession (Solicitors Costs) Determination 2021*.

2. Commencement

This Determination comes into operation on 1 July 2021.

3. The Solicitors Costs Determination 2019

The *Solicitors Costs Determination 2019*² does not apply to business carried out by law practices after the commencement of this Determination.

4. Interpretation

In this Determination—

“**clause**” means a clause in this Determination;

“**document**” includes a document in electronic form;

“**instruction fee**” means the fee set out in the column headed ‘Amount’ in Table A, in relation to the matter specified next to that fee in Table A;

“**instructions**” in relation to items 1 to 5 includes the initial attendance when instructions are taken, and all subsequent attendances at which instructions are taken which ought properly to have been taken at the initial attendance;

“**item**” means an item in the Table A and “**items**” has a corresponding meaning;

“**mortgagee**” includes the grantee of a security and, in relation to a hire-purchase agreement, means the owner;

“**mortgagor**” includes the grantor of a security and, in relation to a hire-purchase agreement, means the hirer;

“**prepare**” includes considering searches, researching matters of law, negotiating, settling and drafting the provisions of and producing a document;

“**security**” includes a mortgage, hire-purchase agreement, debenture or charge or a bill of sale or assignment by way of security, or any other form of security granted by a person;

“**sheet**” means one side of a single A4 page, with no less than 25 lines of print with a minimum of a 10 point font;

“**Table A**” means Table A to this Determination.

5. Application

(1) This Determination applies to the maximum remuneration of law practices in respect of any work carried out by a law practice not being of a contentious nature and which is not governed by any other determination of the Legal Costs Committee under section 275 of the Act.

(2) This Determination does not apply to the remuneration of law practices based on a written agreement as to costs with a client under the Act.

(3) This Determination does not apply to the remuneration of law practices based on costs incurred before the commencement of this Determination.

6. Costs

Unless a law practice has made a written agreement as to costs with a client under the provisions of the Act, the costs payable by the client to the client’s law practice shall not exceed an amount that is reasonable in the circumstances, that amount to be calculated on the basis of—

- (a) the instruction fees and other fees for specific items set out in items 1 to 6; and
- (b) the time reasonably taken to perform the work referred to in item 7, charged at an hourly rate that does not exceed the hourly rates set out in that item; or
- (c) where clause 14 applies, the skill, urgency or complexity required to perform the work, together with the time reasonably taken to do so.

7. Instruction fee when acting for both parties to a transaction

Subject to clauses 8 and 9, where a law practice lawfully acts for both parties to a transaction, the law practice is entitled to charge each party the relevant instruction fee relating to that transaction.

8. Instruction fees for related transactions

(1) Subject to this clause, where a law practice acts for either a buyer-mortgagor or for a seller-mortgagee, the law practice may charge either the instruction fee fixed in relation to the sale or the instruction fee fixed in relation to the security, but not both.

(2) Where a law practice acts for a seller in circumstances to which item 5 applies, and the consideration or part thereof is secured by a security prepared by the same law practice and executed by the buyer in favour of the seller, the law practice shall be entitled to charge in respect of the sale the fee set out in item 5 reduced by 25%, and for instructions in respect of the security the instruction fee calculated in accordance with item 3 on the basis of the sum secured.

(3) Where, in respect of one and the same transaction, a law practice lawfully acts for both a buyer-mortgagor and a seller-mortgagee—

- (a) if all the costs are to be paid by only one of the parties, the law practice is entitled to charge the instruction fee in relation to the sale, calculated on the basis that the law practice was acting for the buyer, but is not entitled to charge an instruction fee in relation to the security;
- (b) if each party is to pay their own instruction fee, the law practice is entitled to charge each party an amount so that the aggregate of the amounts payable by each is no greater than the instruction fee in relation to the sale, calculated on the basis that the law practice was acting for the buyer.

(4) Where, in one and the same transaction, a law practice lawfully acts for both the seller and the buyer or for both the mortgagor and the mortgagee, the law practice is not entitled to charge in respect of the instructions any amount which is greater in the aggregate than the instruction fee in relation to the sale or the security, calculated on the basis that the law practice was acting for the buyer or the mortgagor, as the case may be.

(5) Where a law practice acts for the mortgagee on instructions to extend the term of the security, the law practice is entitled to charge, for instructions, an amount not exceeding 40% of the instruction fee that would be payable in relation to an original security for the same amount as that secured by the security as extended.

9. Instruction fees for leases

(1) Where a law practice lawfully acts for both the lessor and the lessee in respect of a lease or an extension of lease, the law practice is entitled to charge for instructions only the instruction fee set out in item 4 in relation to a lessor.

(2) For the purposes of calculating the instructions fees set out in item 4—

- (a) where a term of a lease exceeds 12 years but does not exceed 26 years, the instruction fee shall be calculated on the basis of the rent payable during the first 12 years of the lease;
- (b) where the term of the lease exceeds 26 years, the instruction fee shall be calculated on the basis of the rent payable during the first 15 years of the lease,

and for this purpose the term “rent”—

- (c) includes any moneys payable as a premium for the granting of the lease;
- (d) but does not include any moneys payable or reserved under or by the lease in respect of—
 - (i) rates and taxes whether by way of reimbursement of the lessor or otherwise; or
 - (ii) expenditure incurred by the lessor in the conduct or management of the lease and premises or of any other property of which the leased premises forms part.

10. Limitations on instruction fee in item 3

In relation to an instruction fee set out in item 3—

- (a) any amount secured by an existing collateral security prepared by the same law practice within one year prior to the instructions shall be deducted from the amount to be secured before calculating the instruction fee; and
- (b) where the security is for an annuity and the term during which the annuity is to be paid is a period exceeding 12 years or for life—the instruction fee shall be calculated on the basis that the amount secured is 12 times either the annual payment or the average of the first 12 payments.

11. Uncompleted business

Where any business is not completed the instruction fee payable shall be the proportion of the relevant instruction fee payable under this Determination as is reasonable in the circumstances.

12. Services related to item 5

(1) The fees set out in item 5 are the remuneration payable in respect of acting on instructions for the completion by transfer of an executed contract for the sale of land registered under the *Transfer of Land Act 1893* and include the fees for all services usually performed in respect of the transaction and in particular—

- (a) the investigation of title;
- (b) enquiries of and advice to all rating and taxing authorities of change of ownership;
- (c) the adjustment of rates and taxes;
- (d) preparation, execution, stamping and the registration of the transfer; and
- (e) the arrangements for and attendances on settlement including the discharge of encumbrances,

but the remuneration does not include the fees for—

- (f) any service performed or rendered in respect of an amendment to the contract of sale;
- (g) the perusal of any document other than the contract of sale;
- (h) the preparation of any document other than the transfer;
- (i) requisitions on title or answers thereto;
- (j) correspondence or attendances as may be rendered necessary by the amendment to, or the preparation of, any document other than the transfer;
- (k) correspondence or attendances not usually involved in respect of completion of the contract of sale including interpretation of or enforcement of the contract of sale; or
- (l) any costs or expenses lawfully incurred due to the distance of the law practice from the place of settlement or from an office of the Western Australian Land Information Authority, established under the *Western Australian Land Authority Act 1992*.

(2) Where a law practice acting on instructions to which item 5 applies is obliged to perform additional services which are not services to which item 5 applies, the law practice is entitled to charge for those additional services at the rate set out in item 7.

13. Preparing documents and copies for execution, photocopying, facsimile and electronic transmissions—item 6

The fees set out in items 601 and 602 are fees in addition to time taken to prepare documents, including amendments to drafts or standard documents, and—

- (a) in the case of item 601, the fee is intended to recognise the cost to, and time taken by, a law practice in the preparation and maintenance of standard precedents; by way of example, a standard office lease, shop lease, assignment of lease, extension of lease and mortgage; and
- (b) in the case of item 602, the fee is intended to recognise the cost to, and time taken by a law practice in the preparation, availability and maintenance of a document which is not a standard precedent within item 601, and the skill, cost of preparation and maintenance of having that document available.

14. Complex matters and matters involving a high degree of skill or urgency

Where a law practice acts on instructions or performs a service in respect of a matter in relation to which a fee or rate of remuneration is set out under items 1 to 6, that is complex, or involves a high degree of skill or urgency, then, notwithstanding the rates in items 7 and 8, the law practice is entitled to charge a fee, or charge at a rate (as the case requires) that is greater than one set out in an item, if it is reasonable in the circumstances.

15. New Item 8—counsel rates

These rates apply when counsel, being an Australian Lawyer who practises in accordance with Supreme Court Consolidated Practice Direction 10.5, is briefed to give advice, draft or settle documents or undertake any other work that is not contentious and is therefore not covered by the *Legal Profession (Supreme and District Courts) (Contentious Business) Determination 2020*, or any other contentious business determination published by the Legal Costs Committee.

Where it is reasonably necessary to brief counsel to undertake work that is non-contentious, the rates set out in item 8 are recoverable in addition to work which comes within the other items of this Determination.

16. Effect on costs of Goods and Services Tax (GST)

The hourly rates and the calculation of fees under each of the items in Table A are inclusive of GST. If any amount calculated under items 1 to 4 is not divisible by 11, it should be rounded up to the next highest amount which is divisible by 11.

Table A

ITEM 1—INSTRUCTION TO ACT ON A SALE OR OTHER DISPOSITION FOR VALUABLE CONSIDERATION OF PROPERTY

Ref	Party	Consideration (\$)	Maximum Amount %
101	Buyer	1 – 100,000	0.45%
		100,001 – 7,500,000	0.25%
		7,500,001 or more	0.03%
102	Seller	1 – 100,000	0.35%
		100,001 – 7,500,000	0.17%
		7,500,001 or more	0.02%

ITEM 2—INSTRUCTIONS TO ACT ON A GIFT OF REAL OR PERSONAL PROPERTY OR BOTH WHERE VALUE ASCERTAINABLE

Ref	Party	Value (\$)	Maximum Amount %
201	Donor	1 – 100,000	0.45%
		100,001 – 7,500,000	0.25%
		7,500,001 or more	0.03%
202	Donee	1 – 100,000	0.35%
		100,001 – 7,500,000	0.17%
		7,500,001 or more	0.02%

ITEM 3—INSTRUCTIONS TO ACT ON SECURITY

Ref	Party	Consideration (\$)	Maximum Amount %
301	Mortgagee	1 – 100,000	0.45%
302	Mortgagor	100,001 – 7,500,000	0.25%
		7,500,001 or more	0.03%
		1 – 100,000	0.23%
		100,001 – 7,500,000	0.13%
		7,500,001 or more	0.013%

ITEM 4—INSTRUCTIONS TO ACT ON A LEASE, SUB-LEASE, ASSIGNMENT OF LEASE OR EXTENSION OF LEASE OF PROPERTY (REAL OR PERSONAL OR BOTH)

Ref	Party	Consideration (\$)	Maximum Amount %
401	Lessor/Sub-Lessor	1 – 20,000	0.80%
		20,001 or more	0.40%
402	Lessee/Sub-Lessee	1 – 20,000	0.40%
		20,001 or more	0.20%
403	Assignor/Assignee	1-20,000	0.40%
		20,001 or more	0.20%

ITEM 5—THE SETTLEMENT OF A CONTRACT FOR THE SALE OF LAND UNDER THE TRANSFER OF LAND ACT 1893

Ref	Party	Consideration (\$)	Maximum Amount or %
501	Buyer*	1-150,000	\$990
		150,001 – 500,000	\$990 plus 0.22% of any amount in excess of \$150,000
		500,001 – 1,000,000	\$1760 plus 0.165% of any amount in excess of \$500,000
		1,000,001 or more	\$2585 plus 0.11% of any amount in excess of \$1,000,000
502	Seller*	1-150,000	\$671
		150,001 – 500,000	\$671 plus 0.143% of any amount in excess of \$150,000
		500,001 – 1,000,000	\$1171.50 plus 0.11% of any amount in excess of \$500,000
		1,000,001 or more	\$1721.50 plus 0.077% of any amount in excess of \$1,000,000

*If the contract for sale is for a Strata Title, add \$77.00 if acting for the Seller, and \$132.00 if acting for the Buyer.

ITEM 6—PREPARE DOCUMENTS AND COPIES FOR EXECUTION AND COPYING

Ref	Description of task	Maximum Amount
Preparation of documents		
601	Documents which could economically be a standard precedent	\$11.00 per sheet
602	Documents which could not economically be a standard precedent	\$44.00 per sheet
All copies for execution and cost of binding		
603	Each document for execution	\$5.50 per page
Copying (other than item 603)		
604	Copies where reasonably necessary, including of documents for which allowance is otherwise made in this Determination	\$0.165 per page

ITEM 7—ATTENDANCES AND PERFORMANCE OF WORK WHERE ITEMS 1—6 DO NOT APPLY, AND TRAVEL

Ref	Practitioner	Maximum Rate
701	Senior Practitioner—permitted to practise on his or her own account for 5 years or more	\$495 per hour
702	Junior Practitioner—permitted to practise on his or her own account for less than 5 years	\$352 per hour
703	Restricted Practitioner	\$308 per hour
704	Clerk/Paralegal	\$242 per hour

Notes—

- (1) The reference to practitioner in this Determination includes all Australian legal practitioners even if the services were rendered in another State or Territory. Where a local legal practitioner has held an interstate practising certificate, the length of admission in that other jurisdiction is to be counted in assessing that practitioner's years of admission for the purposes of this Determination.

- (2) The reference to Restricted Practitioner in this Determination includes practitioners undertaking restricted legal practice for the purposes of obtaining the required experience set out in section 50 of the Act and does not include a reference to an Australian legal practitioner who has a condition placed on their practising certificate by the Legal Practice Board, State Administrative Tribunal or otherwise, requiring them to practise under supervision for disciplinary, medical or other reasons.

Travel

- 705 Time spent travelling by a law practice is to be charged at no more than one half of the rates set out in items 701 to 704, with a maximum of 8 hours in any one day.

ITEM 8—COUNSEL, AND TRAVEL

Ref	Practitioner	Maximum Rate
801	Counsel	\$451 per hour
802	Senior Counsel	\$682 per hour

Notes—

- (1) The reference to Counsel in this Determination means a practitioner acting as a barrister other than a Senior Counsel, who practises in accordance with Supreme Court Consolidated Practice Direction 10.5.
- (2) The reference to Senior Counsel in this Determination means a person within the meaning of item 11 or item 12 of Regulation 5(2) of the *Legal Profession Regulations 2009* (WA).

Travel

- 803 Subject to the rates referred to being those in items 801 and 802, item 705 applies to travel undertaken by counsel.
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Made by the Legal Costs Committee on 12 May 2021.

Endnotes:

¹ published in the *Government Gazette* on 27 June 2019

² published in the *Government Gazette* on 27 June 2019

LEGAL PROFESSION ACT 2008**LEGAL PROFESSION (NON CONTENTIOUS PROBATE COSTS)
REPORT 2021**

Made by the Legal Costs Committee under Division 5 of Part 10 of the *Legal Profession Act 2008 (Act)*

PART 1—PRELIMINARY**1. Citation**

- (a) This Report may be cited as the *Legal Profession (Non-Contentious Probate Costs) Report 2021*.
- (b) The Determination set out in the Schedule to this Report is referred to in this Report as the *Legal Profession (Non-Contentious Probate Costs) Determination 2021*.

PART 2—NOTICE AND INQUIRIES**2. Notice under section 278 of the Act**

The Legal Costs Committee has complied with the notice provisions of section 278 of the Act.

3. Inquiries and submissions under section 277 of the Act

Before making the *Legal Profession (Non-Contentious Probate Costs) Determination 2021*, the Legal Costs Committee—

- (a) reviewed submissions of the Law Society of Western Australia Inc received as a result of the notice given under section 277 of the Act;
- (b) met with the Registrars of the Supreme Court of Western Australia; and
- (c) considered the impact of changes in relevant Australian Bureau of Statistics data for the period.

PART 3—REPORT OF THE LEGAL COSTS COMMITTEE'S CONCLUSIONS**4. Maximum hourly rates changed—scale of costs amended**

- (a) It is the determination of the Legal Costs Committee, as a result of the inquiries and submissions described in clause 3 and in keeping with the Committee's preference for fixed maximum fees which are not referable to hourly rates when those are reasonably practicable for the work to be done, that the rates referred to in paragraphs (a), (b) and (c) of clause 4 are varied from the rates used in the *Legal Practitioners (Non-Contentious Probate Costs) Determination 2019*¹. The rates which will apply under this Determination are set out in paragraphs (a), (b) and (c) of clause 4 of the *Legal Profession (Non-Contentious Probate Costs) Determination 2021*.
- (b) It is the determination of the Legal Costs Committee as a result of the inquiries and submissions described in clause 3 that the hourly rates referred to in paragraph (d) of clause 4 are varied from the hourly rates used in the *Legal Practitioners (Non-Contentious Probate Costs) Determination 2019*. The rates which will continue to apply under this Determination are set out in paragraph (d) of clause 4 of the *Legal Profession (Non-Contentious Probate Costs) Determination 2021*.
- (c) The Determination of the Legal Costs Committee does not override the entitlement of a law practice to make a written agreement as to costs with a client under the Act.
- (d) The Legal Costs Committee has concluded that its Determination does not apply to—
 - (1) those areas of business performed by law practices in connection with the administration and winding up of deceased persons' estates (including the gathering in and distribution of assets and satisfaction of liabilities) which can be properly chargeable under the provisions of the *Legal Profession (Solicitors Costs) Determination 2021*² or any subsequent determination in substitution for, or by way of variation to the same; or

- (2) any contentious work associated with a deceased estate which can be properly chargeable under the provisions of the *Legal Profession (Supreme and District Courts) (Contentious Business) Determination 2020*³ or any subsequent determination in substitution for, or by way of variation to the same; for example—
- (A) an application to prove a Will in solemn form; or
 - (B) an application to prove an informal Will under Part X of the *Wills Act 1970*.

CLARE THOMPSON, Chair.
ANGELA GAFFNEY, Member.
MARCUS COCKER, Member.
JANICE DUDLEY, Member.
MATTHEW CURWOOD SC, Member.
BRENDAN ASHDOWN, Member.

Schedule

LEGAL PROFESSION ACT 2008

LEGAL PROFESSION (NON-CONTENTIOUS PROBATE COSTS) DETERMINATION 2021

Made by the Legal Costs Committee under section 275 of the *Legal Profession Act 2008 (Act)*.

1. Citation

This Determination may be cited as the *Legal Profession (Non-Contentious Probate Costs) Determination 2021*.

2. Commencement

This Determination comes into operation on 1 July 2021.

3. Application

- (a) This Determination applies to the remuneration of law practices in respect of—
- (1) Applications for Grants of Probate and Letters of Administration within Western Australia or reseals of Grants and Letters of Administration made outside Western Australia; and
 - (2) All other work undertaken under the *Non-Contentious Probate Rules*, unless that work is properly chargeable under items 11 or 12 of Table B of the *Legal Profession (Supreme and District Courts) (Contentious Business) Determination 2020*.
- (b) This Determination does not apply to the remuneration of law practices based on a written agreement with a client as to costs under the Act.
- (c) This Determination does not apply to the remuneration of law practices based on costs incurred in respect of business carried out before the commencement of this Determination.
- (d) This Determination does not apply—
- (1) to those areas of business performed by law practices in connection with the administration and winding up of deceased persons' estates (including the gathering in and distribution of assets and satisfaction of liabilities) which can be properly chargeable under the provisions of the *Legal Profession (Solicitors Costs) Determination 2021* or any subsequent determination in substitution for, or by way of variation to the same; or
 - (2) any contentious work associated with a deceased estate which can be properly chargeable under the provisions of the *Legal Profession (Supreme and District Courts) (Contentious Business) Determination 2020* or any subsequent determination in substitution for, or by way of variation to the same; for example—
 - (A) an application to prove a Will in solemn form; or
 - (B) an application to prove an informal Will under Part X of the *Wills Act 1970*.

4. Costs

Unless a law practice has made a written agreement as to costs with a client under the provisions of the Act, the maximum costs payable by the client shall be as follows—

- (a) in the case of an application for a Grant of Probate to the Supreme Court of Western Australia or to reseal a Grant of Probate made outside Western Australia within another Australian jurisdiction—\$1760;
- (b) in the case of an Application for Letters of Administration with the Will annexed to the Supreme Court of Western Australia or to reseal Letters of Administration with the Will annexed made outside Western Australia within another Australian jurisdiction—\$2464;
- (c) in the case of an Application for Letters of Administration to the Supreme Court of Western Australia or to reseal Letters of Administration made outside Western Australia within another Australian jurisdiction—\$2959;

PROVIDED THAT in all of the above cases, where the application for a Grant or reseal of a Grant requires more than a primary affidavit, then up to a further hour of a Senior Practitioner's time at the hourly rate described in paragraph (d)(1) below for each affidavit required (other than where the law practice has by its own act or omission caused the need for that additional affidavit); and

- (d) for all other work undertaken under the *Non-Contentious Probate Rules*, and subject to that work not being properly chargeable under items 11 or 12 of Table B of the *Legal Profession (Supreme and District Courts) (Contentious Business) Determination 2020*, an amount that is reasonable in the circumstances calculated on the basis of the time reasonably taken to perform the work described in clause 3 above and charged at an hourly rate, inclusive of GST, which does not exceed the hourly rates set out below.

(1) General Maximum rates

Senior Practitioner—permitted to practise on his or her own account for 5 years or more	\$495 per hour
Junior Practitioner—permitted to practise on his or her own account less than 5 years	\$352 per hour
Restricted Practitioner	\$308 per hour
Clerk/Paralegal	\$242 per hour

Notes—

- (A) The reference to Practitioner in this Determination includes all Australian legal practitioners even if the services were rendered in another State or Territory. Where a local legal practitioner has held an interstate practising certificate, the length of admission in that other jurisdiction is to be counted in assessing that legal practitioner's years of admission for the purposes of this Determination.
- (B) The reference to Restricted Practitioner in this Determination includes practitioners undertaking restricted legal practice for the purposes of obtaining the required experience set out in section 50 of the Act and does not include a reference to an Australian legal practitioner who has a condition placed on their practising certificate by the Legal Practice Board, State Administrative Tribunal or otherwise, requiring them to practise under supervision for disciplinary, medical or other reasons.

(2) Complex matters and matters involving a high degree of skill

Where a law practice acts on instructions or performs a service in respect of a matter that is complex or involves a high degree of skill, the law practice is entitled to charge a fee or charge at a rate, as the case requires, that is reasonable in the circumstances, provided that the relevant service is charged at an hourly rate, inclusive of GST, which does not exceed the hourly rates set out in paragraph (d)(1) above.

5. Effect on costs of Goods and Services Tax (GST)

The rates set out in clause 4 above are inclusive of GST.

Made by the Legal Costs Committee on 12 May 2021.

Endnotes:

¹ published in the *Government Gazette* on 27 June 2019

² to be published on or about the date of this Report

³ published in the *Government Gazette* on 18 June 2020

LEGAL PROFESSION ACT 2008**LEGAL PROFESSION (PUBLIC NOTARIES) REPORT 2021**

Made by the Legal Costs Committee under Division 5 of Part 10 of the *Legal Profession Act 2008* (Act).

PART 1—PRELIMINARY**1. Citation**

(1) This Report may be cited as the *Legal Profession (Public Notaries) Report 2021*.

(2) The determination set out in the Schedule to this Report is referred to in this Report as the *Legal Profession (Public Notaries) Determination 2021*.

PART 2—NOTICE AND INQUIRIES**2. Notice under section 278 of the Act**

The Legal Costs Committee has complied with the notice provisions of section 278 of the Act.

3. Inquiries and submissions under section 277 of the Act

Before making the *Legal Profession (Public Notaries) Determination 2021* the Legal Costs Committee—

- (a) reviewed all submissions received as a result of the notice given under section 277 of the Act;
- (b) consulted with the Public Notaries Society of Western Australia Incorporated; and
- (c) considered the hourly and daily rates applicable under the *Legal Profession (Solicitors Costs) Determination 2021*¹.

PART 3—REPORT OF THE LEGAL COSTS COMMITTEE'S CONCLUSIONS**4. Adjustment in fees**

The Legal Costs Committee had regard to submission made by the Public Notaries Society of Western Australia Incorporated and resolved that prevailing market and economic considerations did not warrant an increase in the rates set out in Table A of the *Legal Profession (Public Notaries) Determination 2019*.

5. Scale of costs to be adopted

It is the determination of the Legal Costs Committee, after reviewing the information gained as a result of the inquiries and submissions described in clause 3, that the scale of costs set out in Table A to clause 4 of the *Legal Profession (Public Notaries) Determination 2019* be adopted for the business of Public Notaries.

CLARE THOMPSON, Chair.
ANGELA GAFFNEY, Member.
MARCUS COCKER, Member.
JANICE DUDLEY, Member.
MATTHEW CURWOOD SC, Member.
BRENDAN ASHDOWN, Member.

Schedule**LEGAL PROFESSION ACT 2008****LEGAL PROFESSION (PUBLIC NOTARIES) DETERMINATION 2021**

Made by the Legal Costs Committee under section 275 of the *Legal Profession Act 2008* (Act).

1. Citation

This Determination may be cited as the *Legal Profession (Public Notaries) Determination 2021*.

2. Commencement

This Determination comes into operation on 1 July 2021.

3. Application

(1) This Determination applies to the remuneration of a Public Notary for the provision of notarial services.

(2) This Determination does not apply to the remuneration of a Public Notary based on costs incurred in respect of instructions taken before the commencement of this Determination.

4. Scale of costs

The fee charged by a Public Notary for providing notarial services shall not exceed the fee, inclusive of GST, for those services set out in the Table A to this clause.

Table A
SCALE OF PUBLIC NOTARIES FEES

Item No	Matter	Maximum amount \$
1	Affidavits, affirmations and declarations:	
	(a) For administering an oath or affirmation or taking a declaration and for signing the jurat or its equivalent— where there is one deponent or declarant and for each additional deponent, affirmant or declarant swearing, affirming or declaring at the same time	140 70
	(b) For preparing an affidavit, affirmation or declaration verifying the execution of a document by a company or by a person	140
	(c) For preparing a notarial certificate in respect of an oath, affirmation or declaration and for completing the certificate	140
	(d) For completing a second and third certificate, if required	70
	(e) For preparing an exhibit to an affidavit, affirmation or declaration and for completing an exhibit	70
	(f) For each page over and above the first 5 pages which requires signing by each deponent or declarant and witnessing by the Public Notary	0.70
2	Deeds and other documents:	
	(a) Witnessing and attesting the execution or signing of a deed or other document— where there is one party and for each additional party signing at the same time	140 70
	(b) For preparing a notarial certificate in respect of the attestation and for completing the certificate	140
	(c) For each page over and above the first 5 pages which requires signing by the party or parties and witnessing by the Public Notary	0.77
	(d) For documents requiring notarisation in public or solemn form by requiring the notary to certify to the effect that “the document was read to the appearer, who listened, confirmed it and agreed to its contents”, an additional charge— For the first page For each folio (100 words) thereafter	105 14
3	Verification of copies of documents:	
	(a) For examining, with the original, a photocopy of the document for each additional page exceeding the first	77 7
	(b) For examining, with the original, a copy of a document other than a photocopy	140
	(c) For preparing a notarial certificate verifying a copy of a document and for completing the certificate	140
	(d) For each page over and above the first 5 pages which requires signing by the Public Notary	0.38
4	Certificates under seal not otherwise prescribed by this scale: For preparing a notarial certificate and for completing the certificate	132

Item No	Matter	Maximum amount \$
5	<p>Bills of Exchange:</p> <p>(a) For noting a bill of exchange, entering in the register and supplying one copy of note</p> <p>(b) For presenting bill—a fee for the time so occupied calculated in accordance with the <i>Legal Profession (Solicitors Costs) Determination 2021</i>² or any subsequent determination made in substitution for that determination</p> <p>(c) For preparing, issuing and entering a protest of a bill of exchange and supplying one copy of protest together with the reasonable disbursements necessarily incurred in connection with any of those services</p>	<p>222</p> <p>222</p>
6	<p>Ship's protests:</p> <p>(a) Preparing and attesting a ship's protest including three copies (if required)</p> <p>(b) Preparing and attesting extension of ship's protest</p>	<p>280</p> <p>280</p>
7	<p>Duplicates:</p> <p>Except where otherwise provided, for more than one copy of any of the above notarial documents completed at the same time—</p> <p>(a) for each copy, after the first, up to the tenth: one half of the prescribed fee</p> <p>(b) for each copy, after the tenth: one quarter of the prescribed fee</p>	
8	<p>Miscellaneous services:</p> <p>For instructions, attendances, correspondence, drawing, engrossing, travel and all other services not covered by this scale, or, if so covered, for matters involving unusual work or difficulty—</p> <p>a fee calculated in accordance with the <i>Legal Profession (Solicitors Costs) Determination 2021</i> or any subsequent determination made in substitution for that determination, having regard to the time skill and responsibility involved</p>	
	For photocopies where necessary, including of documents for which allowance is otherwise made in this Determination	1.00 per page

Made by the Legal Costs Committee on 12 May 2021.

Endnotes:

¹ To be published in the *Government Gazette* on or about the same time as the *Legal Profession (Public Notaries) Determination 2021*.

¹ To be published on or about the date of this Determination.