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OF

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*Colonial Secretary's Office,
Perth, 24th April, 1895.*

HIS Excellency the Administrator in Executive Council, in pursuance of the powers vested in him by "The Defence Forces Act, 1894," has been pleased to make the following Regulations for the Defence Force, and to revoke all existing Regulations made under any of the Acts repealed by "The Defence Forces Act, 1894."

JOHN FORREST,
Colonial Treasurer.

PART I.

Regulations applicable to whole of Defence Force.

SECTION I.—GENERAL REGULATIONS.

Commandant to Command Military Forces.

1. The Military Forces in the Service of Her Majesty's Government in Western Australia, subject to such Rules and Regulations as are now, or may be from time to time passed by the Governor in Council, shall be under the command of the Military Commandant, as provided for by Sec. 5, Defence Forces Act, 1894.

Commandant Responsible for Discipline of Troops.

2. The Commandant shall be responsible for the discipline of the troops, and the constant preparation for actual service, and, in case of attack upon the Colony, for the immediate and advantageous disposal of every description of force under his command.

Commandant to make an Annual Inspection.

3. The Commandant will make an annual inspection of every corps under his command, and such other inspections as he may consider necessary for raising the efficiency of any corps; and he will also make an annual inspection of all the Defence Works.

Commandant to make an Annual Report.

4. As soon as may be after the close of each financial year, the Commandant will furnish a report to the Responsible Minister for Defence at the time being, as to the efficiency in all respects of the various parts of his command.

SECTION II.—PRECEDENCE OF CORPS.

Precedence of Branches of Defence Force.

5. The precedence of the various portions of the Defence Force of Western Australia has been provided for by Sec. 9, Defence Forces Act, 1894, and is as follows:—

- I.—The Permanent Force.
- II.—The Militia (or Partially Paid) Force.
- III.—The Volunteer Force.

Precedence of Various Arms.

6. The various Arms of these Forces rank amongst themselves in accordance with the rules in existence on the subject in the Imperial Army.

Precedence of Corps.

7. Different corps of the same Force and Arm take rank and precedence in accordance with the dates of their formation.

SECTION III.—COMMAND AND RANK.

Senior Officers to Command.

8. The function of command is to be exercised by the senior combatant officer, except in cases where an officer has been specially appointed to the command of a body of forces, or appointed to the command of a corps, irrespectively of the branch of the service to which he belongs. When units or detachments of different corps are employed together on any duty, each unit and detachment will, subject to the orders of the officer commanding the whole body, act under the immediate authority of its own commander in matters of a purely regimental character.

Rank and Precedence of Officers and Non-commissioned Officers.

9. Officers and non-commissioned officers of the Militia and Volunteer Forces rank junior of their rank with officers and non-commissioned officers of the Permanent Force, and officers and non-commissioned officers of the Volunteer Force rank junior of their rank with officers and non-commissioned officers of the Militia Force, whatever may be the date of their respective appointments or commissions. The relative precedence of officers holding commissions of the same rank and date shall be determined by date of previous commissions, and where there are none, by the order in which they appear in the *Government Gazette*.

Rank and Precedence of Medical Officers.

10. The ranks of officers of the Military Medical Staff shall be the same as those in the Imperial Service, and these ranks shall carry precedence and other advantages attaching to the rank indicated by the military portion of the title, but shall not entitle the officer to take military command over any body of troops other than those placed specially under his command. The various ranks will be found enumerated in the Royal Warrant for pay and promotion.

Order of Precedence of Warrant and N.C. Officers.

11. The following will be the order of precedence of warrant and non-commissioned officers. Those bracketed together rank with one another according to the dates of promotion or appointment.

Warrant Officers.

1. Staff Sergeant-Major.
2. Regimental or Battalion Sergeant-Major.
3. Bandmaster.

Non-commissioned Officers.

1. Staff Quartermaster-Sergeant.
2. Regimental Quartermaster-Sergeant.
3. { Battery or Company Sergeant-Major.
} Colour-Sergeant.
4. { Corps Bandmaster.
} Sergeant.
5. Corporal.
6. Bombardier.
7. { Lance-Corporal.
} Acting Bombardier.

SECTION IV.—APPOINTMENT AND SERVICE OF OFFICERS.

Commissions, how issued.

12. Commissions will be issued, in accordance with and subject to the provisions of Section 10, Defence Forces Act, 1894, to all persons joining the Defence Force, above the rank of warrant officer.

Appointments, &c., to be approved by Governor in Council.

13. All appointments, promotions, exchanges, transfers, and resignations of officers are to be submitted by the Commandant to the Responsible Minister for the approval of the Governor in Council, and publication in the *Government Gazette*.

Officers to pass Examination.

14. Officers appointed to corps must pass an examination as set forth in the syllabus contained in Appendix I., within a year of their appointment, and will not be eligible for promotion to the rank of lieutenant until they have passed this examination. Officers failing to pass this examination within one year will be liable to forfeit their commissions. Officers appointed to corps who have previously held commissions in other Forces, and who possess certificates of proficiency, may be exempted from this rule by order of the Commandant.

Lieutenants and Captains.

15. Lieutenants, before promotion to the rank of captain, must qualify in the subjects detailed for their rank contained in the syllabus above referred to.

Officers may be appointed to Ranks above that of Subaltern.

16. On the recommendation of the Commandant, appointments may be made to ranks superior to that of Subaltern, but officers so appointed will be required to pass the examination laid down for their rank within a year from the date of their appointment, unless specially exempted under par. 14 above.

Oath of Allegiance for Officers.

17. All officers on first appointment will be required to take and subscribe before an enrolling officer or magistrate the following oath of allegiance:—

“I, A.B., do sincerely promise and swear that I will be faithful and bear true allegiance to Her Majesty Queen Victoria, her Heirs and Successors, according to law, and that I will faithfully serve Her Majesty, her Heirs and Successors, against all her and their enemies and opposers whatsoever, according to the conditions of my service. So help me God.”

Notifications in “Government Gazette” to be deemed Official.

18. The *Government Gazette*, published by authority, in which all military appointments, promotions, exchanges, removals, etc., are inserted, is transmitted to all officers commanding corps to enable them to notify in orders such details contained therein as may affect their commands, and notifications so published will be deemed to be *official* for all military purposes.

Honorary rank whilst serving.

19. If recommended to His Excellency the Governor by the Commandant, a step of honorary rank may be granted, whilst serving, to every captain who has served a period of 15 years as a commissioned officer in the Forces of the Colony.

Promotion of officers.

20. Promotion in the Forces cannot always be conducted according to a regimental system. In the interest of particular corps it may sometimes be necessary to promote or appoint officers who are not next in seniority, or who have not served in the lower ranks.

Unattached List.

21. Officers of the Forces of this Colony may be placed on the Unattached List on the recommendation of the Commandant, to whom applications will be forwarded through commanding officers. Other persons may be granted commissions on the Unattached List, provided they have been recommended for such by the Commandant.

Unattached officers available for duty.

22. Officers on the Unattached List are available for duty, and when detailed for any special duty will rank according to the dates of their commissions, but unattached officers brought on to the Active List to serve in a corps shall take such precedence as the Order bringing them on shall define.

Unattached Officers to be detailed for duty.

23. Officers on the Unattached List will not perform any military duty unless specially detailed.

Retirement of Unattached Officers.

24. Officers on the Unattached List who have not performed any duty for a period of five years will be placed on the Retired List.

Ages of Compulsory Retirement.

25. The following are the ages in the various ranks at which officers will be compulsorily retired:—

Lieutenants, at the age of	40 years.
Captains, “ “	45 “
Majors, “ “	50 “

But the Governor in Council may nevertheless, on the recommendation of the Commandant, permit or require any officer who would otherwise be retired under this rule to continue to serve and perform his duties.

Permission to hold Rank and wear Uniform.

26. Officers ceasing to hold their commissions are not to be considered as retaining any rank in the Forces, and are not entitled to wear uniform, except the special sanction of the Governor has been granted to them to do so, and notified in the *Government Gazette*.

Retired List.

27. Field officers, and officers who retire after 10 years service, with permission to retain their rank and wear the prescribed uniform if desirous, may have their names placed on the Retired List, but officers on the Retired List have no relative rank with officers on the Active or Unattached Lists.

Step of honorary rank on retirement.

28. Officers above the rank of subaltern may be granted a step of honorary rank (if they have not already received such step while serving) on retirement provided they have over 15 years commissioned service and are recommended by the Commandant.

Nature of honorary rank.

29. The rank will be purely honorary. It will not confer the right of any higher command than that to which the holder may be entitled by virtue of his substantive commission. Officers may, however, wear the distinctive badge of their honorary rank; but captains of the dismounted branches of the Forces with the honorary rank of major will not wear spurs on parade or military duty, except when they are performing the duties of a field officer.

No second step on same commission.

30. No second step of honorary rank will, in any case, be given upon the same substantive commission, either while still serving or upon retirement.

Service allowed to count.

31. Two years' service in the ranks will be allowed to reckon as one year of commissioned rank with reference to the period of service specified in paragraph 19.

Honorary Chaplains.

32. Honorary Chaplains may be appointed to the Forces on the recommendation of the Commandant.

Officers transferred, relative positions.

33. When officers are transferred from one corps to another, their relative positions in the corps to which they are transferred will be determined by the Order appointing them. Officers attached to a corps will rank regimentially as junior in their respective ranks.

SECTION V.—DISCIPLINE.

GENERAL.

Queen's Regulations to be taken as a guide.

34. The Queen's Regulations and the customs of the Imperial Military Service, where not inconsistent with the *Defence Forces Act, 1894*, and Acts amending the same, and any regulations made thereunder, will be taken generally as a guide on all matters of discipline affecting the Forces.

Drill, exercise and evolutions.

35. The regulations for the exercise and evolutions of the various branches of H.M. Service are to be carried out, and the most exact adherence to the system therein established is required of all officers, subject only to such alterations as may be prescribed by General Orders.

These regulations prescribe the adoption and the practice of an uniform system of exercise and drill, and it is of the highest importance that this principle of uniformity should be strictly observed and maintained.

Treatment of soldiers.

36. As it is desirable to keep up in all ranks a proper feeling and high sense of honour, by which the correct and willing discharge of duty will best be insured, officers of every rank should be impressed with the advantage which they individually, their own corps, and the Service at large, will derive from the adoption towards the non-commissioned officers and privates of a system of command and treatment which shall insure respect towards superiors.

Observance of the rule by Warrant and N.C. Officers.

37. Officers are to adopt such a system themselves, and are to require it to be adopted by the warrant and non-commissioned officers; and the example of officers will have the effect of checking the use of improper and offensive terms on the part of the non-commissioned officers towards the privates. If acts of intentional neglect or of insubordination should take place, and the means of correction and punishment authorised by the Regulations of the Service have to be resorted to, these measures will have double effect if not preceded by intemperate language.

Reproving N.C. Officers.

38. Officers are to avoid reproving non-commissioned officers for any irregularity, neglect of duty, or awkwardness, in the presence or hearing of the privates—unless it shall be necessary for the benefit of example that the reproof be public—lest their authority should be weakened or their self-respect lessened.

Responsibility of Officers in general.

39. Officers are at all times accountable for the maintenance of good order and the rules and discipline of the Service, and they are to afford in these respects the utmost aid and support to the Commanding Officer. It is their duty to take notice of, repress, and instantly report any negligence or impropriety of conduct in non-commissioned

officers and privates, whether on duty or off duty, although the offenders may not belong to their particular battalion, troop, battery, company or detachment.

Praise or censure of superiors forbidden. Presents and testimonials.

40. Deliberations or discussions, having the object of conveying praise, censure, or any mark of approbation towards superiors or any others in Her Majesty's Service, are strictly prohibited, as being subversive of discipline, and an assumption of power which belongs to the Sovereign alone, or to those officers to whom the command and discipline of the troops may be intrusted. Every officer will therefore be held responsible who shall allow himself to be complimented by officers, warrant officers, non-commissioned officers, or men, who are serving or who have served under his command, by means of presents of plate, swords, &c., or by any collective expression of their opinion.

Corps not to assemble except for drill, etc.

41. Corps, or portions of a corps, are not to assemble for any purpose unconnected with military parade, drill, or rifle practice, except with the approval of the Commandant.

Political meetings.

42. Members of the Force are not individually, or collectively, to attend political meetings or join in public political discussions or demonstrations, in uniform.

Publishing military information. Anonymous complaints.

43. Commanding officers of corps, troops, batteries, companies, or detachments are to use their utmost vigilance to prevent members of the Force publishing information relative to the numbers, movements, or operations of troops, or any military details; and any member of the Force will be held personally responsible for reports of this kind which he may make without special permission, or for placing the information beyond his control, so that it finds its way into unauthorised hands. Furthermore, members of the Force are forbidden to give publicity to their individual opinions in any manner tending to prejudice questions that may at the time be undergoing official investigation by the military authorities. Anonymous complaints, and the publication through the medium of the press, of anything calculated to act injuriously to the interest of the Service, or to excite discontent in the Force, are also strictly prohibited.

Commanding Officers, responsibility of.

44. Commanding Officers shall be responsible for the discipline, drill, and instruction of the various troops, batteries, companies, or detachments under their command, and they shall notice any infraction of the provisions of the law, or of the orders of the Commandant, relating to the use of arms, the regulations about clothing, distinctive marks of rank, discipline, and the like.

Senior Officer on parade.

45. When members of the Force belonging to one or more corps are brought together under arms, at rifle matches or on other occasions, either in or out of uniform, the senior combatant officer present is to be considered as in command; and, although his position in this respect does not involve any authority for his interference in the arrangements of the meeting, yet he is held responsible for the due maintenance of order and discipline among the members of the Force present.

Disobedience of orders.

46. Disobedience of orders or disrespect shown to higher authority shall be instantly reported to the Commanding Officer, and it is impressed upon all ranks that discipline depends entirely upon instant obedience, so that not only must all commissioned officers see that it is always duly enforced, but non-commissioned officers failing to report any contempt or neglect of their authority will be liable to be summarily reduced. Obedience must be rendered even when it may be considered justifiable subsequently to prefer a complaint.

Applications, how to be made.

47. It is strictly forbidden for any member of the Force to make any application for promotion, leave of absence, change of quarters, or upon any other matter affecting his position in the Service, except through his Commanding Officer.

Right of appeal.

48. If any member of the Force has cause to think himself aggrieved, he may represent his case, through his captain or other officer commanding his troop, battery, company, or detachment, to the Commanding Officer. Any appeal against the decision of the Commanding Officer will be made through the proper channel to the Commandant, and any further appeal will be made through these officers for transmission to higher authority.

Dismissal from the Force to be published.

49. When a member of the Militia or Volunteer Force has been dismissed for misconduct, a notification of the fact, with the cause of the dismissal, will be inserted in Regimental Orders, in addition to the *Government Gazette*.

Care of rifles and ammunition.

50. Members of the Force must not, under any circumstances, alter or tamper with their rifles, or use other than the authorised ammunition; and any rifle which, on inspection, may be found to have had any part altered or damaged, will be at once returned into store, and repaired at the expense of the member to whom such rifle was issued.

Fines.

51. All fines shall be noted in returns, and shall be appropriated according to the rules laid down in Regulations or General Orders.

Investigation of charges.

52. All charges preferred against persons serving under the said Act, and the circumstances on which they are founded, are to be carefully inquired into, without delay, by the Commanding Officer of the accused. The said Commanding Officer will either deal with the case himself (if it is within his power under the *Defence Forces Act, 1894*, the Acts amending the same, and these Regulations) or refer the matter to higher authority. In the latter case, the evidence of the witnesses for the prosecution and for the defence shall be taken down in writing, in a narrative form, in the presence of the accused, unless such accused shall fail to attend, after having been duly warned. The evidence of each witness, when taken down, shall be read over to him, and shall be signed by him, or, if he cannot write his name, shall be attested by his mark and witnessed. Any statement of the accused material to his defence shall be added in writing.

Rules of procedure for trial.

53. All trials shall be conducted in accordance with the rules of procedure appended to the English Army Act in force for the time being, so far as such rules may not be inconsistent with the provisions of the *Defence Forces Act, 1894*, and Acts amending the same.

Court of Inquiry not a Judicial Body.

54. A Court of Inquiry is not a judicial body; it has no power to administer an oath. The Commandant may at any time assemble a Court of Inquiry composed of volunteer officers of the Forces, to assist him in arriving at a correct conclusion on any subject on which it may be expedient for him to institute an inquiry. Such Court, when the inquiry is with reference to an officer, to be composed of officers senior to the officer who is the subject of the inquiry, if possible.

Duties of Courts of Inquiry.

55. The duties of a Court of Inquiry depend on the instructions which the convening authority may think proper to give. It may either be employed merely

collecting and arranging evidence, or it may, in addition, be directed to give an opinion as to the facts established by that evidence; but it will have no power to pronounce any judgment as to the course to be taken by the convening authority in dealing with those facts. When facts connected with the conduct of an individual are submitted to the investigation of a Court of Inquiry, it is necessary that the instructions for the guidance of the Court should be sufficiently specific as regards matter, names, dates, and places, to convey clearly to the Court the nature of the subject into which it is appointed to inquire, and also to enable the person whose conduct is called in question to know what he has to answer.

Evidence how taken. Proceedings how disposed of.

56. All evidence taken by a Court of Inquiry is to be recorded, as nearly as possible, in the words of the witness, and in the order in which it is received. The proceedings, when closed, are to be signed by the president and members, after which they are to be forwarded by the president direct to the convening authority.

Re-assembly of Court of Inquiry.

57. A Court of Inquiry may be re-assembled as often as the superior authority may deem necessary, and on every occasion of its meeting it is competent to receive and record new evidence, if so desired.

Military Body not to quit Station without leave.

58. No members of the Forces shall quit the district or station in which they are quartered, as a military body, without the sanction of the Commandant being first obtained.

SECTION VI.—CORRESPONDENCE AND RETURNS.

Communications—how to be forwarded.

59. All communications, whether original letters or minutes on previous correspondence, which are sent to the Military Office, are to be signed by commanding officers, and addressed to the "Staff Adjutant."

Highly important or confidential matters.

60. Communications, on highly important or confidential matters, will be addressed to the Commandant by commanding officers.

Letters—how to be written. Signing.

61. Official letters are to contain full information of all particulars upon the subject to which they relate, and are to be headed thus:—

[Here state subject.]

From.....[Here state rank, name, and corps.]

To.....[Here state officer or head of department addressed.]

Station.....Date.....

In all cases not otherwise specially regulated, each letter is to refer to one subject only, which is to be briefly indicated, for example: Discipline—Equipment—Transport—Route, &c., &c., and is to be written on foolscap paper with quarter margin. The paragraphs are to be numbered, and the enclosures (if any) described in the margin, or in a separate schedule. As a general rule, short communications may be written on a half sheet; but when the letter extends beyond one page, or is accompanied

by enclosures, it should be written on a whole sheet. The transmission of unnecessary enclosures is to be avoided, and when additional papers are forwarded, all blank fly-leaves are to be removed from them. The rank and corps of officers are in all cases to be added after their signatures. Signatures impressed by a stamp are forbidden to be attached to letters and official documents forwarded to the Military Office. All officers whose duty it is to sign documents will do so in their own handwriting. When a communication has any reference to previous correspondence from head-quarters, the registered number, date, and purport of the former papers are to be quoted. The names of all foreign peoples, countries, and places will invariably be written in block letters, thus: BULGARIA.

Letter and memorandum form—when to be used.

62. The memorandum form will be used as much as possible, the letter form being reserved for very important matters, and for those which, in all probability, will have to be forwarded beyond the Military Office.

Minutes, etc.

63. Unless otherwise directed or indicated, all replies, remarks, or queries arising out of an original letter or memorandum are to be made in the form of minutes. The first minute is to follow on the page where the original letter or memorandum ends, and the person who affixes it will mark the original letter or subject matter No. 1, and his own minute thereon No. 2 (in red ink when possible). Each succeeding minute is to follow immediately that which by date precedes it, and will in like manner be numbered in sequence. A fresh half-sheet is to be added, when required, for the commencement or continuation of a minute, and on no account is such commencement or continuation to be made on vacant spaces under previous minutes, or in the margin. Any communication from head-quarters which requires no reply is to be noted and returned.

Channel of correspondence.

64. Officers commanding units may address one another direct on subjects which are purely internal, and only affect their respective commands. Communications by members of corps intended to pass beyond their corps must be forwarded through the immediate commanding officer of the writer. All communications intended for the Minister of Defence, or referring to matters external to their command, are to be forwarded through the Military Office.

SECTION VII.—MISCELLANEOUS.

Enrolling Officers.

65. Under the provisions of Sections 35 and 52, *Defence Forces Act, 1894*, all combatant officers on the Head-quarter Staff shall be, *ex officio*, Enrolling Officers. Officers commanding corps shall hold the appointment of Enrolling Officers for their corps, and the Senior Combatant Officer in a district shall be the Enrolling Officer for all corps in such district.

Alarm Signals.

66. The general alarm signal on which the Forces are to assemble will be as follows:—

At stations where there is a corps of field artillery, six guns, fired in pairs, 15 seconds between each gun of a pair, and two minutes between each pair.

At stations where there is no field artillery the ringing of the fire bell for three periods of three minutes each, with pauses of two minutes between periods.

Members of Defence Forces to Rendezvous at respective Head-quarters.

67. All members of the Defence Force, on hearing these signals, or on learning that they have been made, will at once repair to the head-quarters of their corps, taking with them such military arms, accoutrements, ammunition, and outfit as are in their possession.

Saluting Station.

68. Salutes will be fired at Perth, and Point King, Albany; and the rules laid down in the Queen's Regulations for saluting will, on all occasions, be strictly adhered to.

The reigning Sovereign's Birthday is the only anniversary which will be marked by a salute, unless special orders are issued to the contrary.

Flag Station.

69. Point King, Albany, is constituted a Flag Station, and the following regulations as to the flying of flags from the military flagstaff will be in force until further orders:—

1. The Union Jack will be flown on Sundays and anniversaries, when any ships of war are in the Sound, or when specially required for saluting purposes.
2. Where two flags of different sizes, but of the same description, are on charge, the smaller will be used in bad weather.

W. and N.C. Officers and Privates to Salute His Excellency and all officers.

70. Warrant and non-commissioned officers and men in uniform shall give the military salute to His Excellency the Governor and to all commissioned officers.

Funerals.

71. No militiaman or volunteer will be buried with military honours unless he shall have expressed a wish to that effect previous to his decease, or unless his relations or immediate friends shall do so after his death. Commanding officers are authorised to make the necessary arrangements for military funerals when occasion requires. Such funerals must be strictly carried out as laid down in the Infantry Drill Book.

UNIFORM AND DRESS.

Uniform and dress at Government House.

72. Officers attending levées, dinners, or evening entertainments at Government House will invariably appear in uniform; full dress being worn at levées and State balls, unless another order of dress is specially sanctioned.

At public entertainments.

73. Officers attending public entertainments under the patronage of His Excellency the Governor, or of the Commandant, or at which his Excellency the Governor has expressed his intention to be present, will appear in uniform, mess dress being worn if the entertainment be an evening one. At other public entertainments uniform will not be worn without the approval of the officer commanding the station or district where the entertainment is held.

Uniform—when to be worn by Militia and Volunteers.

74. Members of the Militia and Volunteer Force will wear uniform on all parades and military duties (except corps parades and duties when commanding officers order otherwise) and on any special occasion when ordered to do so. Warrant officers, non-commissioned officers, and men will not wear uniform at other times without the sanction of their commanding officer. Bands are not to appear in uniform, except at parade or drill, without the consent of commanding officers.

Certain articles how to be worn.

75. The following general rules are to be observed as to the manner and times of wearing certain articles of uniform:—

Swords.

(a.) Swords are to be hooked up, with the edge to the rear, during parade, and at levées and drawing-rooms, by all officers who wear the waist-belt over the tunic (the mounted services excepted). Sword-knots are to be twisted round the hilt. At public balls and entertainments where the sword is allowed to be taken off, the belt with slings will continue to be worn by all branches of the service that wear the sword-belt *outside* the tunic. In services that wear the sword-belt *under* the tunic, should the sword be taken off, the sword-belt will also be removed.

Scabbards.

(b.) When officers dismounted draw their swords, the scabbards are to be hooked up by officers who wear the waist-belt over the tunic, but will be carried in the left hand by all other officers.

Sabretache.

(c.) The sabretache is to be worn on mounted duties only, except by mounted officers of artillery, who wear it on all occasions when the sword is worn. In the field the sabretache may be worn by staff and mounted officers of infantry on the belt, or attached to the saddle.

Watch-chains.

(d.) Watch-chains and trinkets are not to be worn outside the uniform.

Whistles.

(e.) The whistles of the pattern described in the Dress Regulations will be worn on all parades by the officers therein referred to.

Gloves.

(f.) Brown dogskin or brown buckskin gloves will, in time of peace, be worn by officers only when in undress, when the troops are route marching, on flying columns, or at field manoeuvres, and when at camps of exercise. This will apply to general, staff, and other officers, except officers of rifle regiments, or of those services in which the men wear buff leather gloves or gauntlets.

Great-coats, leggings.

(g.) Great-coats, cloaks, and leggings will be worn by officers when parading with their men so dressed.

Straps to be worn with spurs.

(h.) When wearing spurs, trouser-straps should always be worn, and boots without laces or buttons.

Mourning in uniform.

76. Non-commissioned officers and men are not permitted to wear mourning in uniform.

Mourning.

77. Officers in uniform, when in mourning or attending funerals, are to wear a piece of black crape $3\frac{1}{4}$ inches wide round the left arm above the elbow. This is the only mourning to be worn in uniform, unless when otherwise specially ordered. It will never be worn at levées or drawing-rooms except when the Court is in mourning.

78. Table showing orders of Dress and Horse Furniture.

Branch of Service.	Marching Order.	Review Order.	Field Day Order.	Drill Order.	Mess Order.	Remarks.
STAFF.	Undress—helmet and pouch belt. No saddle cloth.	Full dress. Horse furniture complete.	Same as marching order.	Undress.	Mess jacket, waist-coat, dress trousers.	The plume is only worn in full dress. The dress (laced) trousers are never worn on parade with men.
ARTILLERY.	Same as review order, undress belts, pouch, and sabretache.	Full dress, but with red stripe pantaloons and knee boots for mounted officers.	Same as marching order.	Undress stable jacket or serge patrol jacket.	Stable jacket, waist-coat, dress trousers.	
INFANTRY.	Same as review order, but serge patrol jackets instead of tunics.	Full dress—no lace belts or trousers.	Same as marching order.	Undress, serge patrol jacket.	Mess jacket, waist-coat, red stripe trousers.	The dress sash, trousers, and sword belt, will be worn at levées, balls, etc., when in full dress. Note.—Horse furniture for all officers, saddle and bridle complete, with valises (bear skin cover for Staff and Infantry).
MEDICAL STAFF.	Same as Infantry.	Same as Infantry.	Same as Infantry.	Undress, patrol jacket with pouch belts.	Same as Infantry, but gold lace trousers.	
FIELD BATTERIES.	Full dress—but with frocks unless tunics specially ordered. Complete kit and equipment.	Full dress.	Same as review order, but with frocks, unless tunics specially ordered.	Undress.		
GARRISON ARTILLERY. INFANTRY.	Frocks, full dress head-dress, valises.	Full dress, no valise. Tunics, full dress head-dress, no valises.	Same as Field Batteries.	Undress. Frocks, cups.		

Medals and decorations.

79. Medals and decorations given by the Queen, or by a foreign Sovereign, if in the latter case their acceptance has been sanctioned by Her Majesty, will be worn on the left breast. Medals awarded by a society for bravery in saving human life, provided Her Majesty the Queen or Her Representative has approved the issue, will be worn on the right breast. No other medals or decorations than those specified in these regulations will be worn by volunteers in uniform.

CONVEYANCE OF THE FORCES BY RAIL.

Permanent Force.

80. The following Regulations apply to the Great Southern Railway Company and to Government Railways:—

Single Journey.

* (1.) Officers on, or off duty, are allowed to make a single journey at three-fourths the ordinary first-class fare, on payment and on production of Military Form G. 12.

Single Journey.

* (2.) Soldiers on, or off duty, are allowed to travel second-class at the rate of 1d. per mile, on payment and on production of Military Form G 12.

Return Journey.

* (3.) Officers and soldiers on, or off duty, are allowed return tickets at single fares, on payment and on production of Military Form G 12.

(4.) Large and small parties of soldiers may occasionally travel on duty without paying their fares. In such instances it will be necessary to issue them a ticket or tickets, on production of Military Form G 12A, and to charge the same fares for each officer or soldier as are enumerated in Regulations 1, 2, and 3.

(5.) Military Forms G 12 and G 12A, presented at any booking office, must bear the signature of the commanding officer of the corps to which they belong.

* These Rules (1), (2), and (3) apply also to the whole of the Defence Force when travelling over the Great Southern Railway Line, but not to the Militia or Volunteers travelling in their private capacity.

Militia and Volunteer Forces.

81. The following Regulations are to be observed on Government Railways:—

- (1.) Members of the Militia and Volunteer Forces, whether in uniform or not, are not allowed to travel in Government Railway trains without a railway ticket.
- (2.) Militiamen and Volunteers of all ranks travelling on duty in uniform, and officers not in uniform, will be supplied by their commanding officer with a ticket order on Military Form G 13. When such an order is presented at a booking office, a railway ticket or tickets must be issued in exchange.
- (3.) Militiamen and Volunteers of all ranks wearing plain clothes when actually going to or returning from rifle practice (the carrying of a rifle being taken as a proof) will be allowed to travel under conditions provided in Regulation No. 7.
- (4.) The fares will be the same as those provided under Regulations 1, 2, and 3.
- (5.) Officers commanding corps will be held strictly responsible that there is no abuse of any of these arrangements, a check being easily kept, as all order forms are consecutively numbered.
- (6.) Station-masters are to treat Military Forms G 12A and G 13 as cash, and attach them to the remittance notes which are sent to the Railway Accountant.
- (7.) All tickets issued must be recorded in the train book and ticket statement account.
- (8.) Military Forms G 12A and G 13, received by booking clerks in exchange for railway tickets, should be attached by the Railway Accountant to his claim when sending it to the Defence Department.

DEFINITIONS.

Corps.

82. Any military body of the same arm which has been duly appointed a "corps" by the Governor in Executive Council. A list of such corps will appear as an appendix to these regulations.

District.

83. The locality prescribed as such: a corps district shall be the locality contained within the circumference of a circle having the corps head-quarters as the centre, and a radius of six miles.

PART II.

Permanent Force.

SECTION I.—TITLES, BADGES, DEVICES, Etc.

Title of Force.

1. The Permanent Force may be designated as follows:— (1.) Western Australian Permanent Force. (2.) The Permanent Force; the branch of the Service to which any portion belongs being inserted after the word "permanent." It may also be described by letters thus: "W.A.P.F." or "P.F."

Title.	Badges, Mottoes, and Devices.	Uniform.	Facings.
Permanent Artillery	The Southern Cross encircled by a laurel wreath and engraved by the Imperial Crown "aut pace aut bello" (above), "Western Australia" (below)	Blue (similar to Imperial pattern)	Scarlet.
Permanent Engineers	Do. do. ...	Scarlet (similar to Imperial pattern)	Blue.

SECTION II.—DISCIPLINE.

OFFENCES AND PUNISHMENTS.

Liability to punishment of members of Permanent Force.

2. The offences by committing which members of the Permanent Force render themselves liable to punishment, are those contained in the *Army Act*, the Queen's Regulations, the *Defence Forces Act, 1894*, and these Regulations, and the punishments for such offences are those laid down in the *Army Act*, the *Defence Forces Act, 1894*, the Queen's Regulations, and these Regulations.

Commanding officer responsible for making those under him cognisant of their liabilities.

3. The commanding officer is responsible that the same are enumerated and explained clearly to the officers, non-commissioned officers, and men of the corps under his command. Sections 4 to 44, inclusive, *Army Act, 1881*, and Para. 18A, Sec. 6, Queen's Regulations, shall be read to his command once every three months, and a certificate that this regulation has been complied with will be forwarded to the Military Office on 1st January, 1st April, 1st July, and 1st November.

Commandant may delegate powers to award summary punishment to commanding officers.

4. The powers given to commanding officers by the *Army Act* and Queen's Regulations shall be exercised by the Commandant, who may, by publishing a general order to that effect, delegate to commanding officers such powers to award summary punishment as he may think fit, having due regard to the service and military experience of such officers, anything contained in the *Army Act* and Queen's Regulations notwithstanding.

Summary Punishment.

5. The Commandant shall have special power to inflict the following summary punishments—(anything contained in the *Army Act* and Queen's Regulations notwithstanding):—

1. Dismissal from the Service.
2. Forfeiture of pay not exceeding thirty days.
3. Confinement to barracks not exceeding thirty days.
4. Fine not exceeding ten pounds.
5. Imprisonment with or without hard labour for a period not exceeding twenty-eight days.

In dealing with a case under this regulation, the plea, finding, and sentence will be recorded. Where the prisoner pleads guilty the summary of evidence will be attached, otherwise the evidence will be taken on oath and recorded in writing, the prisoner being allowed to cross-examine witnesses and call evidence in his defence.

Commandant can remove or appoint warrant or non-commissioned officer.

6. Under the provisions of the last paragraph of section 10, *Defence Forces Act, 1894*, the Commandant is the "proper authority" therein referred to for the removal or appointment of any warrant officer or non-commissioned officer.

Anything unprovided for by these regulations to be settled by reference to Queen's Regulations.

7. Anything appertaining to the management or discipline of the Permanent Force, not provided for by these Regulations, shall be decided by the ruling of the Queen's Regulations and the custom of Military Service in like cases; but where the pay or service of any member of the Permanent Force may be affected, reference shall be made to the Commandant, whose decision shall be final.

SECTION III.—ENROLMENT, SERVICE, TRANSFER AND DISCHARGE.

Notice Paper to be given to Intending Recruits.

8. Any person applying to be enlisted in the Permanent Force when it is open for recruiting shall be given a notice paper setting forth terms of service, &c., and his enlistment shall not be proceeded with until he has assented to the conditions contained therein.

Qualifications for Enlistment.

9. The following is the standard of measurements which a man must reach to qualify for enlistment in the Permanent Force:—Height (with bare feet), 5 feet 8 inches; chest measurement (next to skin), 36 inches. He must also be between the ages of eighteen and thirty, of good character, and single, except in the case of persons specially engaged, when the Commandant may relax these rules.

Boys.

10. Boys must be fourteen years of age before they are qualified for enlistment.

Recruits to be medically examined.

11. All recruits prior to enlistment will be examined by a medical man as to their fitness for service.

Method of attesting a recruit. Actual enlistment. Final approval.

12. (I.) When a recruit is attested, the questions set forth on the first page of the attestation paper will be put to him by the enrolling officer, who will duly enter and record the answers given by the recruit thereon, and the recruit will then take the oath on the first page of the attestation paper, and sign his name thereto in the presence of a witness. The enrolling officer will then sign the certificate at the foot of page 1, entering the place and date at the same time. (II.) When the enrolling officer has signed this certificate the recruit is to be considered as enlisted, and is entitled to pay from that date, inclusive, but his enrolment is subject to the final approval or disapproval of the Commandant, whose decision must be given within 14 days of the date of the enrolling officer's certificate.

Subsistence allowance if enlistment delayed.

13. If it is not possible to enlist a recruit on the same day that he presents himself for enlistment, one sum of 2s. shall be paid for his subsistence, if provided with food and quarters in barracks, on the certificate of the enrolling officer that the delay in his enlistment was unavoidable. If the recruit is not enlisted, no allowance can be claimed.

Non-commissioned officer or man enlisted in other Australasian Colony may engage for less period than three years.

14. Any non-commissioned officer or man who has been originally enlisted in any Australasian Colony other than Western Australia, for a term of service of which the unexpired residue at the time of his transfer to this Colony is a period of less than three years' duration, may be allowed, if he is not desirous of engaging himself to serve for three years from the time of such transfer, to enlist in the Permanent Force of Western Australia for such period only as shall complete the original term of his engagement or re-engagement.

Transfer.

15. The Commandant may order the transfer of any member of the Permanent Force, other than a commissioned officer, to any of the Permanent Forces of the other Australian colonies. The transfer of officers will be ordered by the Governor-in-Council.

DISCHARGE.

Discharge within six months for incapacity or misconduct.

16. If a recruit, within the first six months of his service, proves himself, by his incapacity to acquire his drill and training, or by his misconduct, unlikely to become a good and efficient soldier, his commanding officer shall make a full report thereon to the Commandant, who shall have the power to order his discharge from the service; but such discharge must be carried out before the recruit has completed six months' service.

Confirmation of discharges.

17. All discharges must be confirmed by the Commandant, in whom the powers of discharge are vested.

Purchase of discharge.

18. If a recruit within three months after the date of his enlistment pays for the use of the Government of this Colony a sum not exceeding £10, he shall be discharged with all convenient speed, provided that his services are not required. After the expiration of this term of three months a man will not be permitted to obtain his discharge by purchase until after two years' service, then, provided he is a good character and no urgent occasion for his services exist, he can obtain his discharge on payment of £20.

Discharge, how to be carried out.

19. The following is the mode of procedure to be observed in carrying out the discharge of any soldier on the expiration of his service:—

- (a.) The officer commanding the soldier's unit will submit a claim for deferred pay up to the last day of the soldier's service, to the Military Office, 10 days prior to his discharge, for verification and authority for payment.
- (b.) The soldier will appear before his commanding officer five clear days before the completion of his service, when he will be paid up to the last day of his service, and Military Form G 14, Proceedings on Discharge, will be prepared.
- (c.) This Form will be completed, as far as paragraph 10 inclusive, by the soldier's commanding officer, who will also fill in Military Form G 10, Parchment Discharge Certificate, as far as necessary.
- (d.) When completed, these forms and the documents enumerated on the back of Military Form G 14 are to be forwarded to the Military Office in sufficient time to enable the Parchment Discharge Certificate to be confirmed by the Commandant and returned before the expiration of the soldier's service.
- (e.) His deferred pay will either be handed to the soldier and his receipt taken on the day of his discharge, or it will be sent to him at his own risk, by draft or money order, to any postal town in Australia, as he may desire.

Discharged soldier entitled to free conveyance.

20. A discharged soldier shall be entitled to be conveyed free of cost from the place where he is discharged to the place in which he appears from his attestation paper to have been attested, or to any other place he may wish, provided that no greater expense is thereby incurred than would be incurred in sending him to the place of his enlistment.

Rules in Queen's Regulations to be followed.

21. The rules for discharge contained in the Queen's Regulations will be adhered to invariably in as much as they apply.

SECTION IV.—PAY, RATIONS, AND ALLOWANCES.

PAY AND ACCOUNTS.

When payment is to be made.

22. Officers shall be paid monthly. Warrant officers, non-commissioned officers, and men shall be paid weekly.

Pay and allowances—how to be accounted for.

23. Treasury Form M, accompanied by Military Forms P 1 and 2 (Pay list and allowance return), as sub-vouchers, will be forwarded on the first day of the month following the one to which they refer, to the Staff Adjutant.

Accounts to be settled monthly.

24. Warrant officers, non-commissioned officers, and men will be settled up with to and for the end of each month on the last day of the month, and on no account, except in unavoidable cases, is there to be any balance carried forward to the next month's accounts.

System of issuing pay.

25. Pay is invariably to be issued in the presence of an officer, and the sum of money paid to each warrant officer, non-commissioned officer, or man is to be inked in at the place on the pay list set apart for that purpose, at the time of issue. If anyone to whom pay is due is unavoidably absent when payment is being made, a line is to be drawn in ink, through the space in the column for the day which should have contained the entry of his pay, and a fresh column is to be used when his pay is made over to him. The officer's signature at the foot of the column in which the pay has been entered is his certificate of its issue to each individual, and to the correctness of the total, and no appeal can be made regarding the correctness of an entry except at the time of issue. [NOTE.—Military Form P 3 (pay sheet) will invariably be used to record the weekly issue of pay.]

Scales of pay.

26. The pay for the warrant officers, non-commissioned officers, and men enlisting for a term of three years shall be as follows:—

(a.) The scale of pay shall be—

Company Sergeant-Major...	...	6s. 6d. per diem.
Quartermaster and pay-sergeant...	...	5s. 3d. "
Sergeant	4s. 3d. "
Corporal	3s. 6d. "
Bombardier	3s. 3d. "
District Gunner	3s. 0d. "
Gunner	2s. 6d. "
Bugler or Trumpeter	2s. 9d. "
Boy	1s. 0d. "

(b.) Threepence per day more in each rank if enlisted for five years in South Australia.

Deferred pay.

27. Threepence per diem of the above rates of pay shall be retained by the Government in the case of all men enlisting, or who have enlisted, since the 24th February, 1887, as deferred pay, to be handed over to the man on completion of his engagement. Such deferred pay shall be forfeited to the Government in cases of desertion or dismissal from the Service for misconduct, and for every day for which actual pay is forfeited. (See para. 37.)

Extra duty pay.

28. The following daily rates of extra duty pay may be granted with the approval of the Commandant:—

	s.	d.
(a.) Non-commissioned officers or men employed as artificers, or on skilled work	1	0
(b.) Orderly room clerk	0	6
(c.) Gun layers (up to an establishment of four per company)	0	3
(d.) Range finders (up to an establishment of two per company)	0	3

Working pay.

29. When ordered by the Commandant, working pay will be allowed at the following rates:—

Officer (in charge)	5s. per diem
Officer (not in charge)	3s. per diem
Sergeant-major or sergeant (in charge)	2s. 6d. per diem
Non-commissioned officers or gunners	2d. per horam.

When claims for working pay are submitted they will be supported by a copy of the General Orders authorising the work.

GOOD-CONDUCT PAY.

Good conduct badges and pay.

30. A good-conduct badge shall be a distinction conferred on a soldier (below the rank of sergeant) as a token of good conduct, and will be marked by a chevron worn on the left arm below the elbow, for each badge gained in accordance with these regulations. To every good-conduct badge shall be attached good-conduct pay at the rate of twopence per diem.

Service for badges.

31. The following periods of total service shall be necessary to render a soldier eligible for good-conduct badges:—

After two years' service	1 badge.
After four years' service	2 badges.
After seven years' service	3 badges.
After eleven years' service	4 badges.

Non-commissioned officers and men enlisted in South Australia will become entitled to their fourth badge after nine years' service.

Conditions entitling to badges.

32. But in order to receive any of these badges the soldier must be clear of any entries in the regimental defaulters' book for one whole year.

Forfeiture and restoration of badges.

33. One badge held by a soldier shall be forfeited for each entry in the regimental defaulters' book, and it shall not be restored to him until he has served for one year without entry in that book: Provided that if he has lost more than one badge he shall complete one year of good conduct from the date of losing the last badge before he shall be eligible to have one badge restored, and another year before the second shall be restored; and so on.

Soldier becoming entitled to good-conduct pay by reduction.

34. A soldier reduced from a higher rank to one of the ranks eligible for good-conduct badges shall be awarded at once the number of badges, less by one, to which he would have been entitled if he had always been in that rank, the forfeited badge to be restored to him after one year's service with good conduct.

Powers of general and district courts martial.

35. A general or district court-martial may order a soldier to forfeit all or any of his good-conduct badges.

29th of February not to be calculated.

36. In calculating a soldier's service the 29th of February is not to be reckoned.

Bonus on re-engagement to complete 12 years, and grant of deferred pay.

37. After having served six years in this force, any member re-engaging, with the approval of the Commandant, for another six years, shall receive a bonus of £2, and on completing the term of his re-engagement, in addition to his ordinary pay as above specified, shall receive deferred pay at the rate of sixpence per day for such term, and will be allowed to retain his good-conduct badges. Such deferred pay will be forfeited in cases of desertion or dismissal from the service for misconduct, and for every day for which actual pay is forfeited. For non-commissioned officers or men originally enlisted in South Australia the periods of service and re-engagement will be five years respectively, to enable them to benefit under this paragraph.

MEDAL FOR LONG AND MERITORIOUS SERVICE.

Good Conduct Medal.

38. The granting of good conduct medals to soldiers of the Colonial Permanent Forces, who are qualified by their service and conduct to receive the same, having been approved by the Imperial Authorities, the attention of all concerned is directed to the paragraphs contained in Section XX., Queen's Regulations, bearing on the subject.

The qualifying service is 18 years. The soldier must be of exemplary character, and in possession of four good conduct badges.

RATIONS.

Rations in kind.

39. Every warrant officer, non-commissioned officer, and man shall, when quartered in barracks, be entitled to the following rations:—

Meat (uncooked)...	1½lbs. (not more than ¾lb. bone) per diem.
Bread	1½lbs. per diem.
Potatoes	1lb. per diem.
Tea	3oz. per week.
Sugar	1lb. per week.
Salt	3½oz. per week.
Milk	¼ pint per diem.
Vegetables (green)	1lb. per diem.

Men mounting guards, other than barrack guards, will be served out with the following allowance of rations in lieu of the above:—

Tea	1oz. per diem.
Sugar... ..	5oz. „
Salt	1oz. „

Allowance in lieu of Rations to men on Furlough.

40. An allowance of one shilling per diem in lieu of rations shall be paid to any warrant officer, non-commissioned officer, and man on leave of absence, or furlough, whilst out of mess, but to become entitled to this allowance the leave of absence granted to the soldier must be more than two days. This rule does not apply to married soldiers, who permanently draw the allowance in lieu of rations, as this last-named allowance would continue whilst on leave or furlough.

ALLOWANCES.

Allowances in lieu of Quarters and Rations. Fuel and Light.

41. The following shall be the allowances to married warrant officers, non-commissioned officers, and men on the establishment of the force:—

(a.) In lieu of quarters ...	{ Quartermaster and pay-sergeant, 12s. per week. Other ranks, 10s. per week. To each married man, 1s. per diem.
(b.) In lieu of rations ...	
(c.) Fuel	15cwt. of wood per month each.
(d.) Light	{ Two gallons of oil and 4lbs. of candles per month each.

Officers also receive (c.) and (d.)

Fuel and Light Allowance for Barracks.

42. The following are the scales of allowances of fuel and lighting material for barracks during the winter months beginning on 15th April and ending on 30th September:—

Fuel.

(a.)	FUEL (WOOD).
	Scale F.A., for barrack and recreation rooms, each 47lbs. daily.
	Scale F.B., for kitchen, 178lbs. daily.
	Scale F.C., for guard room, 44lbs. daily.
	Scale F.D., for offices, &c., 30lbs. daily.

Light.

(b.)	LIGHT (KEROSENE).
	Scale L.A., for barrack and recreation rooms, each 1½ pint daily.
	Scale L.B., for kitchen and guard room, each 1 pint daily.
	Scale L.C., for sergeants' room, offices, passages, canteen, lavatory, and latrines, each ¾ pint daily.

Issue in Bad Weather.

(c.) The officer commanding will have the power to increase the issue of fuel under scales F.A. and F.C. by not more than $\frac{1}{5}$ of the daily allowance, and to issue fuel according to scale during other than the winter months if, in his opinion, the

inclemency of the weather necessitates it. He will send a copy of the order making the increase or issue to the Military Office, for the information of the Commandant.

Allowance for Kitchens.

(d.) The allowance of fuel for the kitchen will continue throughout the year.

Summer Allowance.

(e.) In the summer months the following will be allowance for lighting:—

Scale L.A.	1 pint.
Scale L.B.	¾ do.
Scale L.C.	½ do.

Surplus.

43. If at the end of any month any surplus of fuel or lighting material is found to exist from what has been issued, the commanding officer may sanction its use for the good of the troops, but if there is no cause for it being used, it shall be taken on charge again.

Fuel and Light Return.

44. The receipt and expenditure of fuel and lighting material will be accounted for on Military Form Q 11, which will be despatched to the Military Office on the first day of the month following the one it refers to.

Straw for Beds.

45. The following is the allowance of straw for each warrant officer, non-commissioned officer, and man for bedding—to be changed every three months—35lbs.

Scales do not always apply to Soldiers specially engaged.

46. The scales of the various allowances which have been fixed do not apply to soldiers with whom special agreements have been made, unless so stipulated.

Travelling Allowance.

47. The following are the rates of allowances for officers when travelling on duty, or while absent from their headquarters on any special duty:—

I. Without Troops.

Rank of Officer.	{ (a.) When proceeding a distance of over 5 miles from head-quarters and returning same day, 10s. if more than 6 hours absent, if less 5s. (b.) 1. For each night absent from quarters, if not supplied with lodging at Government expense, 15s. 2. If supplied with lodging at Government expense, 10s.
Captain	
Lieutenant	{ (b.) 1. For each night absent from quarters, if not supplied with lodging at Government expense, 15s. 2. If supplied with lodging at Government expense, 10s.
2nd Lieutenant	

Officers defray Expenses.

48. Officers travelling without troops will invariably defray all expenses in the first instance, and recover on completion of the duty.

Officers receiving Forage Allowance, no claim under 10 miles.

49. Officers in receipt of forage allowance are to travel at their own expense up to a distance of 10 miles from head-quarters, and no recovery for conveyance can be made for distances within that limit.

II. With Troops.

50.—

Rank of Officer.	{ (a) First day of journey by land, 15s.; (b) Subsequent days of journey by land or halting days, 10s.; (c) Journeys by sea, for each day or part of day on board ship, 5s.; when steamboat fares include all meals, the allowance will be 2s. 6d. a day. (d) For the day of embarkation and for the day of disembarkation, 15s.
Captain	
Lieutenant	
2nd Lieutenant	

When at drill and manoeuvres.

51. Travelling allowance will not be issued to officers marching with troops for drills and manoeuvres unless specially authorised by the Commandant.

GOVERNMENT RAILWAYS OF WESTERN AUSTRALIA.

New Time Table to come into operation on 1st May.

Errata: Government Gazette dated 26th April, 1895.

The Train shown leaving Bunbury at 10 a.m. on Mondays and Saturdays, arriving Perth at 4.50 p.m., should be timed the same as the Train leaving Bunbury on Wednesday, at 12.0 p.m., arriving Perth at 6.30 p.m.

By order of the Hon. the Commissioner of Railways,

JOHN DAVIES,

General Traffic Manager.

Perth, 29-4-95.

W.O., N.C.O., and men without rations.

52. Allowances for warrant officers, non-commissioned officers and men travelling without rations:—

- Warrant officers, 7s. 6d. a day.
- N.C.O. of the rank of sergeant and upwards, 5s. a day.
- Rank and file, 4s. a day.

FIELD ALLOWANCE.

53. Field allowance at the following daily rates is authorised for officers and warrant officers in aid of the expenses caused by their being placed under canvas:—

Rank of Officer.		} 4s. { If in command of a unit, 1s. in addition.
Captain	}	
Lieutenant		
2nd Lieutenant		
Warrant Officer, 1s. 6d.		

Recovery of allowances and expenses.

54. All allowances and expenses connected with travelling will be recovered on Treasury Form "N," which will be rendered to the Military Office as soon as possible after completion of the service. A separate form will be used for each individual.

SECTION V.—DRESS AND EQUIPMENT.

CLOTHING.

Clothing—Allowance of, on joining.

55. (a.) Each recruit, upon joining, will be provided with—

- 1 jumper, serge.
- 1 pair of trousers, serge.
- 1 helmet, with chain, spike or ball, and badge.
- 1 forage cap.
- 1 great-coat.
- 1 pair of gloves, leather.
- 2 pairs of ankle boots.
- 1 guernsey, blue.
- 1 pair white trousers, canvas.
- 1 hat, fatigue, soft felt, complete.

After three months' service.

(b.) After completing three months' service, on the report of his commanding officer that he is likely to prove a good and efficient soldier, he shall receive, in addition—

- 1 tunic, cloth.
- 1 pair trousers, cloth.
- 1 pair of gloves, leather.

Division of Clothing Year.

(c.) The clothing year will be divided into two periods: the first counting from 1st February to the 31st July, both dates included, and the second from the 1st August to 31st January, both dates included.

Issues to be made on 1st April and 1st October in each year.

(d.) Issues of new clothing will be made on or as soon as possible after 1st April and 1st October in each of the above periods, and any soldier who joins or has joined within either of those periods will become entitled to new issues, in accordance with the scale laid down in these Regulations (*Vide* Table g.) on the 1st April or 1st October, according to the period he joined in.

Suit of White Drill.

(e.) Warrant officers, staff sergeants, and sergeants receive a suit of plain white drill, annually, instead of the blue guernsey and canvas trousers issued to the rank and file.

Boys' Uniform.

(f.) Boys are not supplied with cloth uniform (*i.e.* tunic and trousers). A new suit of serge will be issued to them at the periods of service laid down for the issue of cloth uniform for soldiers on men's service. On attaining the age of 18 years a soldier enlisted as a boy becomes entitled to cloth uniform, to be renewed biennially, under the same conditions as are laid down in sub-sec. (d) above; the date of his attaining this age being considered as the date of joining, for the purpose of fixing the periods of issue.

(g.) Table showing periods at which soldiers become entitled to issues of clothing and necessaries.

STATUS.	Period at which entitled to an issue.	CLOTHING.		FATIGUE DRESS.		NECESSARIES.		Remarks.
		Tunic.	Trousers.	White Drill.	White Drill.	Free Kit.	Free Kit.	
Man	On joining	1	1	1	1	1	1	* To be issued in the first period of every second year of a soldier's service. † New or part worn to be renewed as required when worn out.
Do.	After 3 months' service	1	1	1	1	1	1	
Do.	Annually	1	1	1	1	1	1	
Do.	Biennially	1	1	1	1	1	1	
Boy	On joining	1	1	1	1	1	1	
Do.	After 3 months' service	1	1	1	1	1	1	
Do.	Annually	1	1	1	1	1	1	
Do.	Biennially	1	1	1	1	1	1	
Do.	On attaining age of 18 years	1	1	1	1	1	1	
Warrant Officer, Sergeant, or Staff Sergeant	Annually	1	1	1	1	1	1	
		1	1	1	1	1	1	
		1	1	1	1	1	1	

Compensation for Clothing.

56. Any man who can produce, when he becomes entitled to the above (great coat, cape, and helmet excepted), any article which is considered to be in sufficiently good order to last until he shall again become entitled to that article, or until his period of engagement expires, he shall be allowed to draw in lieu thereof a sum equal to the contract price of such article, except that when compensation is claimed for articles of cloth clothing at the end of two years' service, only half the value of those articles will be allowed unless the soldier has re-engaged to complete six years' service.

Sentence of Death by Court-Martial not applicable.

16. With reference to paragraph 3, Section 20, *Defence Forces Act, 1894*, a volunteer committing an offence, while embodied, which is punishable by military law with death, shall not be sentenced by a Court-Martial to death, but may be sentenced by such Court, for such an offence, to imprisonment with or without hard labour for seven years.

Leave of absence, officers.

17. Officers intending to be absent for any period less than a month shall give notice to the officer commanding their corps, and for any period beyond that duration they shall apply for leave of absence through their commanding officer to the Commandant.

Leave of absence non-commissioned officers and men.

18. Non-commissioned officers and volunteers must obtain leave from their immediate commanding officer for any period of leave of absence.

Absence without leave.

19. Any volunteer, other than an officer, who, without leave lawfully granted, or sickness, absents himself for a period of three months from the time and place appointed for the exercise of his corps, shall be dismissed. Exception, however, may be made when, in the opinion of the commanding officer, such exceptional circumstances may exist as to warrant a relaxation of such penalty.

Absence from annual inspection without leave.

20. Any volunteer, other than an officer, who absents himself without leave from his commanding officer from the annual inspection of his corps, shall be liable to instant dismissal from the force. The names of all volunteers so absent will be furnished to the Military Office within three days after the annual inspection, with the remarks of the officer commanding the corps, for the information of the Commandant as to the desirability of retaining the services of such absentees. The Commandant may order such absentee to be dismissed from the Force, or classed as a non-efficient for the current year.

SECTION III.—ENROLMENT, SERVICE, TRANSFER, AND DISCHARGE.

Application for Formation of New Corps.

21. Persons wishing to form a Volunteer Corps must place themselves in communication with the Commandant, through whom they must, in writing, offer their services to the Governor, submitting at the same time a list of their names, and specially noting those whom it is wished should be recommended by the Commandant to His Excellency the Governor to be appointed officers.

Meeting for purpose of taking Oath of Allegiance.

22. Upon the acceptance of such offer by the Governor, signified by notice in the *Gazette*, a meeting of persons making such offer shall be called by the Commandant, or such person as he may appoint, for the purpose of taking the oath of allegiance and subscribing their names in the "Muster Roll."

Muster Roll.

23. Every corps will be provided with a book to be termed the "Muster Roll." Every person joining a corps will sign his name therein immediately after having taken the oath of allegiance, and the officer administering the oath will sign his name to verify the enrolment, and will at the same time cause to be entered all information required by the form. The names of all members leaving the corps will be ruled through in red ink, and the cause of their leaving the corps entered in the column set apart for that purpose. This book will be invariably in the custody of the officer commanding the corps, and will be produced for examination at the annual inspection, and at any other time the Commandant may order.

Limit of age for enrolment.

24. No person below the age of seventeen, or above the age of fifty years, is to be enrolled as a volunteer in any corps, except with the approval of the Commandant. Cadets and boys of twelve years of age and upwards may be enrolled for the purpose of being trained as musicians, buglers, trumpeters, and drummers.

Height, &c., for enrolment.

25. Except in the case of boys enrolled in accordance with paragraph 24, no person under 5 feet 4 inches in height, in his stockings, for infantry, and 5 feet 6 inches for artillery, or measuring less than 32 inches round the chest, will be enrolled in the Volunteer Force.

Apprentices.

26. Apprentices are not to be enrolled without the consent of their masters.

Establishment of corps.

27. The establishment of a corps will be fixed on its formation, but may be altered from time to time by a general order.

Supernumerary members.

28. Supernumerary members shall be deemed to be members enrolled beyond the establishment of a corps. They may be enrolled to the extent of 20 per cent. beyond the establishment, but will not be entitled to capitation money unless specially approved by the Commandant.

Not to be enrolled in another corps until legally ceasing to belong to former corps.

29. No member of a corps is to be enrolled in another corps unless he is transferred with the concurrence of both commanding officers, or has legally ceased to be a member of his former corps.

Volunteers dismissed not to be enrolled in another corps.

30. Volunteers expelled or dismissed from a corps for misconduct or other reason are not in any case to be re-enrolled in any corps without the approval of the Commandant.

Dismissals to be notified to head-quarters.

31. The officer commanding the corps from which any member is dismissed, under the provisions of section 61, sub-section (7) *Defence Forces Act, 1894*, will at once notify the circumstance to the Military Office, giving the reason for the dismissal. The officers commanding all other corps will then be officially informed of the circumstance from head-quarters.

Corps failing to earn capitation money.

32. If a corps should at any time fail to earn capitation money for one-half of the established number of members, it shall be competent for the Commandant to recommend the permanent reduction of the establishment.

Supernumerary officers.

33. Under special circumstances supernumerary second lieutenants may be appointed to corps, not exceeding in numbers the proportion of one per battery or company.

Honourary members may be enrolled.

34. Honourary members may be enrolled under corps' rules, but they are not allowed to wear uniform, and their names will not appear on the service roll of the corps.

OFFICERS AND NON-COMMISSIONED OFFICERS.

Officers to know their duties.

35. Every officer is required to possess a competent knowledge of his duties, and to give a proper attendance to the drills of his corps, and the administrative duties connected therewith.

Officers failing to pay proper attention to duties.

36. Any officer who fails to pay proper and diligent attention to the duties of his position will not be allowed to retain his commission.

Appointment of examiners.

37. The Commandant is authorised to appoint such officers as he may think fit to be examiners of candidates for commissions and promotion.

Appointment of surgeons.

38. Surgeons appointed to the Medical Staff of the Volunteer Force will perform such duties as may be required of them, under the direction of the Commandant.

Vacancies for officers, how to be filled up.

39. In the event of a vacancy occurring for a commissioned officer in any corps, the officer commanding the corps will submit the name of the person he recommends for appointment, and all cases of promotion and retirement will be submitted by the commanding officer to the Commandant, who will forward the same to the Governor with his recommendation.

Appointment of N.C. Officers.

40. Non-commissioned officers will be appointed from amongst the enrolled members of a corps under the following provisions:—

(a.) Commanding officers to whom the power has been delegated may appoint all non-commissioned officers to their corps, provided the qualifying examination has been satisfactorily passed. They will submit the names of all non-commissioned officers appointed to ranks above that of corporal to the Military Office, for the information of the Commandant, giving the date of appointment and the date on which the examination was passed.

(b.) Commanding officers to whom the power of appointing superior non-commissioned officers has not been delegated will submit the names of those they wish to appoint to ranks above that of corporal, accompanied by their examination papers to the Military Office, for the approval or otherwise of the Commandant. On this approval being notified to the commanding officer, he will then make the appointment.

Reduction.

41. Commanding officers who have full powers of appointment may reduce any non-commissioned officer to a lower grade or to the ranks; but they will notify such reduction to the Military Office.

Commanding officers who have only the power to appoint non-commissioned officers below the rank of sergeant will deal with such non-commissioned officers as laid down in the preceding paragraph. Where necessity arises they may suspend superior non-commissioned officers, and report the circumstances of the case to the Military Office for the decision of the Commandant.

Sergeants to retain rank and uniform on retirement.

42. Sergeants who may retire after 10 years' service in that rank, and who are specially recommended by their commanding officer, may be allowed, under the authority of the Commandant, to retain their rank and wear the sergeant's uniform of their corps with the letter R embroidered in silver on the shoulder-strap.

Corps Bandmasters.

43. Bandmasters will rank as sergeants from date of appointment, unless promoted to warrant rank by the Commandant.

Volunteers considered unfit for military duties.

44. It shall be competent for the Commandant to require of the officers commanding corps to bring forward from time to time, for discharge, such volunteers as may be unfit for the performance of their military duties through age, infirmity, or other causes—as also such volunteers as may be below the standard or requirements of these regulations.

Certificate of discharge.

45. The commanding officer of a corps will give to any volunteer who voluntarily quits it, a certificate of discharge, on the form laid down in Appendix V., when requested to do so by such volunteer.

SECTION IV.—EFFECTIVENESS AND TRAINING.

Classification.

46. Enrolled members are classed as efficient and non-efficient.

Efficients.

47. To qualify as an efficient a volunteer must have attended at least 12 commanding officer's drill parades during the year (attendance at church parades or funerals not to be included, but drill parades ordered by the Commandant to count), and have fired 40 rounds of ball ammunition at the butts under proper supervision, the latter being certified to in the half-yearly return for June. Men of less than three months' service are exempt from this rule, as far as regards firing 40 rounds of ammunition. Nevertheless, the Commandant shall have power to direct any volunteer to be classed as a non-efficient for want of proficiency, whether in drill instruction, or a knowledge of the special duties of his position.

Non-efficient.

48. All enrolled members who do not fulfil the conditions referred to in the preceding paragraph are non-efficient.

Duration of Parades.

49. For the purpose of efficiency, the duration of parades shall be at least an hour, but should the corps, having assembled, be dismissed through inclement weather, or other sufficient cause, before the hour's drill is completed, such parade may be counted under the authority of the officer commanding the corps.

Recruits.

50. Recruits enrolled in the Volunteer Force shall attend the head-quarters of the corps in which they are enrolled, or at such other place and at such time as may be directed by the officer commanding the corps, for such preliminary drill as may be necessary to fit them for the ranks.

Recruit to be passed into ranks by an officer.

51. No recruit shall be entitled to capitulation, nor proceed to target practice, until he has been passed into the ranks by an officer.

Recruit drill may be ordered. Recruit drills not to count towards efficiency.

52. It shall be competent for the Commandant, and officers commanding corps, to order a course of recruit drill to such volunteers as may fail to exhibit a proper degree of proficiency; but such attendance at recruit drill will not count towards efficiency.

Drills performed with another corps.

53. If any volunteer is resident for any time at an inconvenient distance from the head-quarters of his corps, he may (with the written consent of both commanding officers) be attached for drill purposes to another corps. In such case all his drills for efficiency must be performed with that corps, but he must wear the uniform of his own corps.

Leave of absence from annual inspection.

54. Officers and men should only apply for leave from the annual inspection when they have very special grounds for doing so. The officer or man concerned must apply to the commanding officer of the corps, and must state the precise grounds for the application; if the reason assigned is not satisfactory, leave will be refused.

Annual inspection, at least one half of the corps to be present.

55. Unless at least one half of the corps is on parade the inspection will not count as such, but will be held at a later date if possible, and if on the second occasion a satisfactory muster is not produced, the Commandant may recommend the disbandment of the corps.

Parade states.

56. Parade states, showing the total numbers on parade, must be rendered by officers commanding corps to the Commandant at inspections and brigade parades, and for all parades ordered by or held for the Commandant. Within three days after the annual inspection of a corps another state must be rendered to Head Quarters accounting for every man on the books of the corps, and giving the names of those absent, showing whether with or without leave.

Junior officers may be ordered to command on parade.

57. The senior combatant officer on parade may direct any officer to assume command for the purpose of manœuvring the Force present, although other officers senior to him be present; or may detail an officer or non-commissioned officer of the Permanent Staff to assume command on parade of any corps for the purpose of exercise and instruction, or may transfer officers or men to other companies for purposes of drill, &c.

Staff-Adjutant's visits to out-stations.

58. The Staff-Adjutant will visit all out-stations once every year, for the purpose of imparting such instruction to corps as may be found necessary. During such visits he will inspect all available recruits who have joined the corps since his last visit, examine the books, arms, and Government property on charge, and inspect and report upon rifle ranges, &c.

Date of visit to be notified.

59. The Commandant will, with a view to suit local convenience, arrange with the officers commanding out-station corps, some time in advance, the date on which the Adjutant's visit will take place.

Officers and non-commissioned officers to attend.

60. When the Adjutant visits out-station corps, officers and non-commissioned officers of such corps will make a point of attending as many parades as possible.

Officers commanding corps to render visit profitable.

61. It is the duty of officers commanding out-station corps to take every opportunity during the Adjutant's visit to make it as profitable as possible to their corps.

Staff-Adjutant's diary.

62. The Staff-Adjutant will keep a diary during his annual visits to out-station corps, for the information of the Commandant.

CAPITATION GRANT.

Capitation allowance.

63. An annual allowance will be granted to volunteer corps for every combatant officer, and for every non-commissioned officer and private, who has qualified as an efficient, in accordance with paragraph 47 of these regulations.

Capitation money, how drawn.

64. The capitation allowance will be drawn by corps half-yearly, one-half being allowed for every efficient. One-twelfth of the yearly allowance will be allowed in the case of non-efficient members for each attendance at commanding officer's parade (recruit drills not included), provided that non-efficient members qualify at musketry during the year in accordance with paragraph 47 of these regulations. In the case of a volunteer not having qualified as an efficient during the first half year, *i.e.*, having attended six commanding officer's parades, he may be classed as an efficient for the year in the June half-yearly return, provided he has fulfilled the qualifications laid down for an efficient in paragraph 47 of these regulations, between the 1st July and the 30th June.

Capitation Grant. Balance sheet to be sent to Commandant.

65. Officers commanding corps are responsible to Government for the due custody and expenditure of the capitation grant, no portion of which is to pass from their control or to be expended, except by their direction. The funds of the corps shall be kept as a special Bank account, and all cheques drawn thereon shall be signed by the treasurer,

and countersigned by the commanding officer; all books and accounts connected with the expenditure thereof shall be produced, when required, to inspecting officers, or such other persons as the Governor may direct. By the 31st August in each year an audited balance sheet of the past year's receipts and expenditure, signed by the commanding officer, must be forwarded to the Commandant.

MISCELLANEOUS.

CAMPS.

Orders and Instructions for Volunteers in Camp.

66. "Orders and Instructions for Volunteers in Regimental Camps," will form the basis for camp standing orders. Every officer and non-commissioned officer in the Volunteer Force should be in possession of this pamphlet, which will clearly point out the general duties of all ranks.

Volunteers to perform camp duties.

67. Volunteers will perform fatigue and other camp duties. One of the chief objects in holding annual camps is that they should learn the duties connected with the details of the encampment, such as constructing kitchens, latrines, &c., filling in ground, cutting up and issuing rations, &c., and it is therefore desirable that such work should be performed by the volunteers themselves. If, however, they are unable from any circumstances to carry out these duties, arrangements will be made by the Commandant, or officer commanding the camp.

Maintenance during an encampment. Qualification towards efficiency.

68. Expenses of maintenance during an encampment will be borne by the Government, and attendance at such encampment may be allowed towards the qualification for efficiency to the extent of counting each complete day's attendance (Sundays excepted) in camp as two parades or drills.

Volunteers to promise attendance in writing.

69. To enable officers commanding corps to make an approximate estimate of the numbers that will be daily in camp, every volunteer who purposes attending should be required to make a statement to that effect in writing, adding the number of days (*viz.*, Thursday, Friday, Sunday, or as the case may be) for which he can do so.

Arrival to be reported.

70. On the arrival of a corps in camp, the commanding officer will transmit to the Staff-Adjutant a report of his arrival, accompanied by a marching in state of the corps, for the information of the Commandant.

AMMUNITION, RULES FOR DRAWING AND ACCOUNTING FOR, &c.

Annual allowance of ammunition for infantry corps.

71. The issue of 120 rounds of ball ammunition to every effective member of the infantry branch of the Volunteer Force is to enable him to fire 60 rounds in class firing, the remainder to be expended in such manner as the officer commanding the corps shall think most desirable for improving the rifle shooting of his corps.

Annual allowance of ammunition for Artillery Corps.

72. The allowance for artillery will be 60 rounds for every efficient member, but in the case of men who complete the musketry course as laid down for the infantry, the full allowance of 120 rounds will be given. Before this extra issue is made however, a properly certified return showing the performance of such men must be rendered to head-quarters.

Morris Tube ammunition.

73. An issue of 20 rounds of Morris Tube ammunition per member will be made annually to every corps in possession of the Morris Aiming Tube, on application. This ammunition will be used for the instruction of recruits and indifferent shots.

All ammunition to be accounted for.

74. A full record of the expenditure of all ammunition shall be returned to the Commandant in such manner as he may from time to time direct.

The issue of ball ammunition to be limited.

75. The issue of ball ammunition will be made according to the numbers shown in the last half-yearly return rendered to head-quarters, but if an increase is shown in the next half-yearly return the ammunition may be drawn up to the full number shown in such return, always provided that the authorised establishment of the corps be not exceeded.

Blank ammunition.

76. Blank ammunition for drill purposes will be issued to corps in such quantities as may be found necessary.

Ball ammunition may be purchased by officer commanding corps.

77. Officers commanding corps are permitted to purchase from the Government, on approval by the Commandant, such quantity of ball cartridges, in addition to that fixed by paragraphs 71 and 72, as may be required for corps purposes, at cost price as landed in this Colony.

Safe keeping of ammunition.

78. Officers commanding volunteer corps and others will be held strictly responsible for the safe keeping and proper issue and use of all Government ammunition.

Sale or exchange of ammunition not permissible.

79. The sale or exchange of ammunition, except by arrangement between officers commanding corps, is illegal, and will render the parties concerned liable to proceedings at law.

MUSKETRY INSTRUCTION.

Musketry.

80. The course of musketry instruction will be as laid down from time to time in General Orders, the Imperial Musketry Regulations being followed as closely as possible.

ACTUAL SERVICE.

Pay, rations, and allowances when called out.

81. In the event of the Volunteer Force, or any part of it, being called out for actual service, the scales of pay, rations, and allowances in existence for the Permanent Force at the time being will apply to the Volunteer Force so called out.

£2 for necessaries when called out.

82. For every Volunteer called out for actual service the sum of two pounds shall be provided by the Government for the purpose of being expended in procuring such necessary articles as the Commandant may direct.

ARMS, ACCOUTREMENTS, AND GOVERNMENT PROPERTY.

Arms and Accoutrements—how supplied.

83. Corps will be supplied by the Government with such arms and accoutrements as may be deemed requisite.

Officers Commanding Corps responsible for Government Property.

84. Officers commanding corps are responsible to the Government for all arms, accoutrements, and other Government property issued to them for the use of their corps, and they will be primarily charged with any loss or deficiencies. They will keep correct accounts of all receipts and issues of such in the books supplied for the purpose, and shall render such returns as may be called for from time to time.

Armoury.

85. Before any Government arms are issued to a corps it will be necessary for the commanding officer to satisfy the Commandant that a place of security for the custody of the arms has been provided. The store must be a dry and secure building. Armouries which have been approved must not be changed without the authority of the Commandant.

Rifles to be numbered.

86. Every rifle issued to a corps shall bear a number by which such rifle must be known, and a clear record thereof must be kept both at head-quarters and in the books of the corps.

Men to use their own Rifle.

87. No man should be allowed to use any rifle except that allotted for his use, and every man must be cautioned that any interference with another man's rifle is strictly forbidden.

Officers to see that the Rifles are kept in proper order.

88. It should be distinctly understood that it is one of the main duties of officers to see that rifles are at all times clean and in proper order, especially after practice. The fact of there being a caretaker responsible for the cleanliness of the arms and other equipments in store in no way relieves commanding officers of their responsibility; it is for them to see that the duty is properly performed.

Arms damaged to be reported. Cost of repairing arms.

89. In the event of arms being damaged by accident or carelessness, a report should at once be made to the Military Office, and the damaged arms forwarded. It will be the duty of the commanding officer to make a thorough inquiry into the cause of the damage, and to state whether the expense of repairing or making good the weapon should be charged to any individual. The cost of repairing arms, if damaged wilfully, or by neglect, or want of due precaution, together with the cost of transmission to and fro, will be charged to the corps or individual.

Tampering with rifles.

90. Volunteers must not, under any circumstance, tamper with their rifles, or use other than the authorised ammunition; and any rifles which, on inspection, may be found to have had their locks, or any other parts, improperly altered or damaged, will be at once returned into store, and repaired at the expense of the individual or corps.

Certificate required before going on leave, &c.

91. When the commanding officer of a corps applies for leave of absence for over three months, or intends to resign his commission, he must obtain a certificate from the officer next in command that all arms and other articles issued to the corps—a full list of which must be given thereon—are complete and in good order. This certificate must accompany the application for leave or letter tendering the resignation.

Any loss, damage, &c., to arms, &c., shall be made good.

92. Any loss, damage, or destruction of arms, accoutrements, or stores, which shall be chargeable against any officer or man, must be made good, or, in default thereof, proceedings against him may be instituted under the Act.

CORRESPONDENCE AND RETURNS.

Correspondence.

93. The rules for official correspondence will be found in Part I. of these regulations, and must be strictly adhered to.

Claims against the Government when submitted.

94. All claims against the Government in respect to allowances for the year ending 30th June must be submitted for adjustment prior to the first day of July in the year following, in order that the performance of the public business may be facilitated, and the provisions of the Audit Act observed.

Half-yearly returns.

95. Claims for capitation money will be made half-yearly, viz., on the 31st December and 30th June in each year, by officers commanding corps, on the printed "half-yearly return" forms, which are issued from Military Office on application. This return must show, opposite to each member's name, the date of joining, and the number of parades qualifying for capitation attended during the period of such return (exclusive of recruit drills). The return rendered on the 30th June will distinguish in the

proper column those who have qualified at musketry, in accordance with paragraph 47.

Musketry Form A.

96. This form should contain the names of all efficient on the strength of the corps, and their performances at target practice so far as they qualify to pass on from class to class, and the final classification at the end of the course.

Form B.

97. Should a man fail to obtain the number of points laid down to qualify him to pass into the next period, his name will be transcribed, but not his score, to Form B., on which the result of his further practice will be shown.

Final Classification.

98. The final classification of each man will be transcribed to Form A., but not his score.

Artillery corps expenditure of ammunition, &c.

99. Officers commanding artillery corps will render to head-quarters, as soon as possible after a parade at which ammunition has been expended, a correct return on the authorised form of all such expenditure.

Military books.

100. Military hand books and manuals will be issued from head-quarters from time to time, as may be found necessary. Such books will be taken on the Government property list of the corps, and issued to officers and non-commissioned officers in the same manner as other Government property.

Returns to be rendered punctually.

101. The Commandant, while cognisant of the difficulties experienced by volunteer officers in completing returns, hopes that they will make every effort to render them as punctually as possible.

Books required by officers.

102. All officers of the Volunteer Force are required to be in possession of the latest edition of the undermentioned books:—

“Defence Forces Act and Regulations.”

Artillery Officers:

“Manual of Field Artillery Exercises.”

“Cavalry Drill.”

“Regulations and Instructions for Encampments.”

Infantry Officers:

“Infantry Drill.”

“Regulations for Musketry Instruction.”

“Manual for Rifle and Bayonet Exercise.”

“Infantry Sword Exercise.”

“Regulations and Instructions for Encampments.”

Dress.

103. The dress of the various branches of the Volunteer Force will be similar in pattern and details to the dress laid down for the corresponding branches of the Imperial Army, unless special permission is given to corps to deviate therefrom.

Uniform to remain the property of the corps.

104. Uniforms for non-commissioned officers and men will be supplied by officers commanding corps (the cost being defrayed from the Capitation Grant), and will remain the property of the corps.

Clothing, issue of.

105. Clothing will be issued on the following scale for non-commissioned officers and men:—

- 1 Tunic.
- 1 Serge Frock.
- 1 pair Trousers.
- 1 Forage Cap.
- 1 Helmet.

Recruits not to be clothed.

106. No issue of clothing will be made to any man till he has completed his recruit's drill, and been passed into the ranks.

As to fit of uniform, &c.

107. Officers commanding companies are requested to pay attention to the proper fit of the uniform, and to the fitting on and wearing of such equipment and accoutrements as may be supplied to them. If such be properly and uniformly fitted, it gives a much more soldierly appearance to a body of men.

Good Shooting Badges.

108. Badges for good shooting.

Best shot in corps.—The best shot in a corps, being a marksman, to wear a badge of cross rifles and a crown, worked in silver, on the left fore-arm above the cuff. Aggregate scores recorded on “Form A.” at all ranges to count in determining the best shot in a corps.

Marksmen.—Marksmen to wear a badge of cross rifles, worked in silver, on the left fore-arm above the cuff.

Duration of Badges.

109. Badges for good shooting will be worn only during the Volunteer Musketry year (ending 30th June) following that in which they were earned, unless the wearer thereof again qualifies as a marksman. Should he not do so, he will return his badge to his commanding officer for re-issue.

Officers not to wear shooting Badges.

110. Badges will not be worn by commissioned officers.

Uniform or purely civilian dress to be worn.

111. Volunteers will be careful on all occasions to appear either in the authorised uniform of their corps, or in purely civilian dress. The unsoldier-like appearance of Volunteers dressed partly in uniform, partly in civilian costume, brings discredit, not only on themselves, but on the Force to which they belong.

112. The issue of the Volunteer Officers' Decoration and the Volunteer Long Service Medal having been approved by Her Majesty the Queen to colonial Volunteers entitled to and recommended for the same, the Regulations under which this Decoration and Medal are issuable will be found in appendices VI. and VII. of these Regulations.

Appendix I.

Syllabus of Subjects for Examination of Officers and Non-Commissioned Officers.

Rank.	Subjects.	Books of Reference.
Corporal to Sergeant.	<i>Artillery.</i>	
	(a.) DRILL.—Movements by fours. Battery drill, laying. Gun drill. (c.) General knowledge of the Regulations.	Cavalry Drill. Field Artillery Drill. Handbook of Gun. Regulations in force.
	<i>Infantry.</i>	
	(a.) DRILL.—Squad drill—Company drill—Guides and markers—Command of section in extended order. Manual exercise.	Infantry Drill—Parts I. and II. As by latest Manual.
	(b.) Musketry: Firing exercise—Aiming drill—Care of arms—Marking in the butts—Duties on the Range.	Regulations for Musketry.
	(c.) General knowledge of the Regulations. (Additional for Mounted Rifles.) Drill of Mounted Infantry.	Defence Forces Act—Regulations. Manual for Mounted Infantry.

APPENDIX I.—continued.

Syllabus of subjects for Examination, &c.

Rank.	Subjects.	Books of Reference.
Second Lieutenant.	<i>Artillery.</i>	
	(a.) DRILL.—Squad drill—Movements by fours. } Battery drill—Use and effect of projectiles—Laying—Supply of ammunition. } Gun drill.	Cavalry Drill. Field Artillery Drill.
	(c.) A fair knowledge of the Act and Regulations. }	Handbook of Gun. Defence Forces Act and Regulations.
	<i>Infantry.</i>	
	DRILL.—Squad drill—Company drill—Extended order. } Manual firing and bayonet exercise—Sword exercise. }	Infantry Drill: Parts I. and II. As per latest Manual of Instruction.
	Musketry: Firing exercise—Aiming drill—Care of arms—Duties on Range. }	Regulations for Musketry Instruction.
	A fair knowledge of the Act and Regulations. }	Defence Forces Act Regulations.
	<i>Artillery.</i>	
	Lieutenant. Same subjects as for 2nd Lieutenant, only fuller and with addition of: Sites for guns in action—Shooting—Replacement of ammunition and casualties—Mounting and dismounting disabled ordnance. A thorough knowledge of the Act and Regulations. }	Field Artillery Drill. Handbook. Defence Forces Act Regulations.
	<i>Infantry.</i>	
DRILL.—Same subjects as for 2nd Lieutenant, only fuller and with addition of: Battalion drill—Attack and defence—Advance and rear guard outposts. Ceremonial. Musketry: Same as for 2nd Lieutenant. } Mode of keeping books and returns. Thorough knowledge of Act and Regulations.	Infantry Drill: Parts III.; V.-2; VI.-2; VII. Part IX. Regulations for Musketry Instruction.	

APPENDIX I.

Notes.

The examination in subjects *a* and *b* will be divided into two parts; one part will be practical, on parade, with *visu voce* questions, the other by written questions set by the Board or officer conducting the examination.

In the written examination not less than 15 or more than 20 questions will be set in each subject—*a*, *b*, or *c*.

To each question the numerical value 4 will be allotted in awarding the marks, and the answer will be credited 4 if correct, 3 if three-fourths right, and so on.

Candidates must obtain half marks in each subject to qualify as having passed.

Appendix II.

The following are corps, and shall be established in and for the place named in the column opposite:—

The Permanent Artillery	} Albany.
The Permanent Engineers	
The Militia Engineers	
The Perth Artillery Volunteers Perth.
The Fremantle Artillery Volunteers Fremantle.
The Perth Mounted Rifle Volunteers Perth.
The Perth Detachment 1st Infantry Volunteer Regiment Perth.
The Fremantle Detachment 1st Infantry Volunteer Regiment Fremantle.
The Guildford Detachment 1st Infantry Volunteer Regiment Guildford.
The Geraldton Rifle Volunteers Geraldton.
The Northampton Rifle Volunteers Northampton.
The Plantagenet Rifle Volunteers Albany.
The Bunbury Rifle Volunteers Bunbury.
The York Infantry Volunteers York.

Appendix III.



WESTERN AUSTRALIA.

ANNO QUINQUAGESIMO SEXTO

VICTORIÆ REGINÆ.

No. IV.

AN ACT to prevent the Unauthorised Disclosure of Information relating to the Defences of Western Australia.

[Assented to, 13th January, 1895.]

Preamble.

BE it enacted by the Queen's Most Excellent Majesty, by and with the advice and consent of the Legislative Council and Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:—

Sketching, &c., of fortifications prohibited, save by permission.

1. It shall not be lawful for any person, whether a British subject or an alien, to make any sketch, drawing, photograph, picture, or painting of any fort, battery, fieldwork, fortification, or other military work of defence in Western Australia, or of any portion thereof, without having previously obtained the permission, in writing, of the Minister for the time being charged with the administration of the defences of the Colony on the recommendation of the Commandant of the Western Australian Military Forces, but such permission may be revoked by the Minister at any time. Such permission shall clearly and expressly state the nature of the sketches, drawings, photographs, pictures, or paintings which may be made by the person to whom such permission is given, and the place or places of which such sketches, drawings, photographs, pictures, or paintings may be made.

Penalty for offending against provisions of Section 1.

2. Any person offending against the provisions of the last preceding section shall be liable to a penalty not exceeding One hundred pounds, or, at the discretion of the Justices, to be imprisoned, with or without hard labour, for any period not exceeding six months; and all sketches, drawings, photographs, pictures, and paintings, and all tools and all materials or apparatus for sketching, drawing, photographing, or painting found in his possession shall be forfeited to the Crown, and may be destroyed, sold, or otherwise disposed of as the Governor shall direct.

Penalty on persons found in or near forts with drawing materials, &c.
Penalty—Fine, or imprisonment.

3. Any person who enters or approaches any fort, battery, fieldwork, fortification, or other military work of defence in the said Colony, with sketching, drawing, photographing, or painting

materials or apparatus in his possession, with the intention or apparent intention of committing any breach of the provisions of this Act, shall be liable, upon conviction, to a penalty not exceeding Fifty pounds, and all tools and all materials or apparatus for sketching, drawing, photographing, or painting found in his possession shall be forfeited to the Crown, and may be destroyed, sold, or otherwise disposed of as the Governor shall direct.

Penalty on persons trespassing.

4. Any person found trespassing on any fort, battery, fieldwork, fortification, or other work of military defence, or any land reserved for or forming part of such defences, and whether any erection, fort, fortification, or work of any kind may be standing thereon or not, may be summarily arrested without warrant and removed therefrom by any officer or member of the Defence Forces, or any officer or member of the police force, and shall be liable to a penalty not exceeding Twenty pounds.

Penalty on communicating information respecting defences.

5. Any officer or member of the Defence Forces or officer of the Civil Service who communicates to any person, otherwise than in the course of his official duty, any plans, documents, or other information relating to any fort, battery, fieldwork, fortification, or other work of military defence in Western Australia, or to any other defences of the Colony, shall be guilty of a misdemeanour, and shall, on conviction, be liable to imprisonment for any term not exceeding three years, and not less than one year, and to a fine not exceeding Two hundred pounds, and not less than Fifty pounds.

Proceedings before Justices.

6. All proceedings for offences against this Act, except the misdemeanour mentioned in section five, or for the recovery of penalties, shall be heard and determined in a summary way by any Resident Magistrate or two or more Justices of the Peace, under the provisions of an Ordinance of the Governor and Legislative Council, No. 5 of 1850, intituled "An Ordinance to facilitate the performance of the duties of Justices of the Peace out of sessions within the colony of Western Australia, with respect to summary convictions and orders," or of any Act now in force, or hereafter to be in force, relating to the duties of Justices of the Peace with respect to summary convictions and orders.

Saving.

7. This Act shall not exempt any person from any proceeding for an offence which is punishable at common law, or by military or naval law, or under any Act other than this Act, so, however, that no person be punished twice for the same offence.

Short Title.

8. This Act may be cited as "The Safety of Defences Act, 1892."

In the name and on behalf of the Queen, I hereby assent to this Act.

W. C. F. ROBINSON, Governor.

Appendix IV.

FEDERAL COUNCIL OF AUSTRALASIA.



1893.

ANNO QUINQUAGESIMO SEXTO

VICTORIÆ REGINÆ.

No. I.

AN ACT to make Provision for the Discipline and Government of the Garrisons established at King George's Sound and Thursday Island at the joint Expense of the Australian Colonies or some of them.

[3rd February, 1893.]

Preamble.

WHEREAS the Legislatures of the Colonies of Queensland, Victoria, and Western Australia have, pursuant to the provisions of "The Federal Council of Australasia Act, 1885," referred to the Federal Council the matter of the discipline and government of the garrisons that have been heretofore or may be hereafter established and maintained at King George's Sound, in the Colony of Western Australia, and at Thursday Island, in the Colony of Queensland, or at any other place within the Australian Colonies, at the joint expense of those Colonies or any of them :

And whereas agreements have been concluded by and between the Governments of the several Australian Colonies of New South

Wales, Queensland, South Australia, Victoria, and Western Australia, for the construction, at the joint expense of the said Colonies, of fortifications at King George's Sound and at Thursday Island aforesaid, and for the establishment and maintenance of garrisons at those places respectively at the like joint expense :

And whereas it is desirable that the discipline and government of the garrisons so to be established and maintained should be regulated by a law of the Federal Council :

Be it therefore enacted by the Queen's Most Excellent Majesty, by and with the advice and consent of the Federal Council of Australasia, assembled at Hobart, in the Colony of Tasmania, and by the authority of the same, as follows :—

Short Title.

1. This Act may be cited as "The Federal Garrisons Act, 1893."

Garrisons to be subject to local laws with certain modifications.

2. The garrisons established and maintained at King George's Sound, in the Colony of Western Australia, and at Thursday Island, in the Colony of Queensland, in pursuance of the said recited agreements, shall be governed by the laws relating to the military forces of the Colony in which those places are respectively situated, but subject to such modifications, if any, as may be made in those laws under the following provisions of this Act, that is to say :—

If, at the time when any of the officers or men who form part of either of the said garrisons were or are engaged for service in the garrison, they were or are under engagement according to the laws of another Australasian Colony for service therein during a specified period as part of the naval or military forces of such last-mentioned Colony, an agreement may be made by and between the Governor of such last-mentioned Colony and the Governor of the Colony in which the garrison is established, with the advice of their respective Executive Councils, providing for all or any of the following matters, that is to say :—

- The application to any such officers and men of any provisions of the laws relating to the military forces of the Colony in which they were or are so under engagement at the time when they were or are engaged for service in the garrison :
- The exercise by the military authorities of such last-mentioned Colony with respect to any such officer or man of any powers or authorities conferred on them by the laws relating to the military forces of that Colony :
- The places at which and manner in which the last-mentioned powers and authorities are to be exercised :
- Excluding the application to any such officers or men of any provisions of the laws relating to the military forces of the Colony in which the garrison is established, or modifying any of such provisions so far as regards their application to such officers or men.

And any such agreement shall have the force of law.

Enforcement of discipline.

3. When, in the exercise of the powers conferred under such an agreement, any officer or man is subjected to military discipline or to punishment by the military authorities of the Colony in which he was or is under engagement when he engaged or engages for service in the garrison, such discipline or punishment may be enforced in the Colony in which the garrison is established.

Engagements for service may be entered into at any place within the Australasian Colonies.

4. An engagement for service in either of the said garrisons may be entered into at any place within the Australasian Colonies, whether that place is within the Federation or not ; and, if such an engagement is entered into at a place which is not within the Federation, it shall nevertheless be valid and effectual within the Federation, and on board of all British ships to which this Act extends.

Return of troops to the Colony where they were originally engaged.

5. When a man is, at the time of his engagement for service in either of the said garrisons, under engagement for service in the naval or military forces of another Australasian Colony for a specified period, which period has not expired at the time of his engagement for service in the garrison, he may, at any time before the expiration of the period of his engagement for service in that other Colony, be ordered to return to that Colony and resume his service in the forces thereof, and may, if he refuses, be removed to that Colony in custody, by sea, in any British ship to which this Act extends.

In the name and on behalf of Her Majesty, I assent to this Act.

W. L. DOBSON,
Administrator of the Government.

Appendix V.

WESTERN AUSTRALIAN VOLUNTEER FORCE.

DISCHARGE CERTIFICATE.

Corps.....
 Rank and Name.....
 Cause and date of Discharge.....

Service as an effective Volunteer	years	months.
.....		

.....
 Commanding.

Appendix VI.

Volunteer Officers' Decoration.

CIRCULAR.

Downing Street,
 18th June, 1894.

Sir,

I have much pleasure in informing you that Her Majesty has been pleased to approve of the extension of the Volunteer Officers' Decoration to Officers of Volunteer Forces in the Colonies.

I enclose copies of the Royal Warrant instituting the Decoration and prescribing the conditions under which it is to be granted; together with copies of the Royal Warrant extending the grant to officers serving in Colonial Forces.

It will be observed that the power of conferring this Decoration is to be exercised on behalf of Her Majesty by the Governor of the Colony in which the officer shall have served, and that the name of the officer to whom the Decoration is awarded is to be published in the Official Gazette of the Colony.

In any Colony in which the Decoration is given it will be necessary to keep a register with the names of the officers on whom it is decided to confer the decoration, and a statement of the services in respect of which it is conferred. The Decoration will be similar to that given to Volunteer Officers in this country, with the exception that the Royal Cipher will be V.R.I. instead of V.R., and the cost of the issue will fall on the Colonial Governments concerned. The supply of decorations in this country is obtained from Messrs. Garrard, 25, Haymarket, S.W., and in order to ensure uniformity of pattern and quality it will be desirable for Colonial Governments to obtain the decorations from that firm.

I have, &c.,
 RIPON.

The Officer Administering
 the Government of

Extension of the Volunteer Forces' Decoration
 Warrant to the Colonies and India.

VICTORIA R.I.

WHEREAS by Our Royal Warrant of the twenty-fifth day of July, One thousand eight hundred and ninety-two, We were graciously pleased to institute a new Decoration for the purpose of rewarding the long and meritorious services of Officers of proved capacity in Our Volunteer Forces in Great Britain:

AND WHEREAS it has been represented to Us by Our Principal Secretary of State for War, on the recommendation of Our Principal Secretary of State for the Colonies, acting on behalf of the several Governments of our Colonies and of Our Principal Secretary of State for India in Council, that the extension of the grant of this Decoration for Long Service to Our Volunteer Forces throughout Our Empire would be highly valued by them:

Now, to attain this end, We have extended, and by these Presents for Us, Our Heirs, and Successors, do extend the grant of this Decoration to the Officers of the Volunteer Forces throughout Our Empire under the same terms and conditions as those on which it is granted to Officers in Our Volunteer Force by Our Royal Warrant of the twenty-fifth day of July, One thousand eight hundred and ninety-two, except that in the case of India eighteen years' service shall be the qualifying period; Provided always that the power of conferring the Decoration upon an Officer, or of removing the name of an Officer from the Registry of individuals upon whom the said Decoration shall have been conferred, shall be exercised on our behalf, with the same force as if exercised by Us, by the Governor-General of India, the Governor-General of the Dominion of Canada, or by the Governor of the Colony or Dependency according as such Officer shall have served in a Volunteer Force of India or of such Colony or Dependency; and the name of an Officer so granted the Decoration or removed from the Registry shall be published in the Official Gazette of India or of the said Colony or Dependency as the case may be.

And, We do further ordain that Officers who have given qualifying service in the Volunteer Forces of any portion of Our Empire shall be entitled to reckon such service as part of the qualifying service required for this Decoration.

And We reserve to Ourselves, Our Heirs, and Successors full power of altering, annulling, abrogating, augmenting, interpreting, or dispensing with these Regulations, or any part thereof, by a notification under the Royal Sign Manual.

Given at our Court, at Balmoral, this 24th day of May, 1894, in the 57th year of our reign.

By Her Majesty's Command,
 H. CAMPBELL-BANNERMAN.

War Office,
 29th July, 1892.

The Volunteer Officers' Decoration Warrant.

VICTORIA, R.

VICTORIA, by the Grace of God, of the United Kingdom of Great Britain and Ireland, Queen, Defender of the Faith, to all to whom these presents shall come, Greeting!

WHEREAS it is Our Royal Desire to reward the long and meritorious services of Officers of proved capacity in Our Volunteer Force: Now, for the purpose of attaining this end, We have instituted, constituted, and created, and by these presents for Us, Our Heirs, and Successors, do institute, constitute, and create a new decoration which We are desirous should be highly prized by the Officers of Our Volunteer Force; and We are gratified by the Officers of Our Volunteer Force; and We are gratified pleased to make, ordain, and establish the following rules and ordinances for the Government of the same, which shall from henceforth be observed and kept:—

Firstly.—It is ordained that the Decoration shall be styled and designated "The Volunteer Officers' Decoration," and shall consist of an Oak Wreath in silver tied with gold, having in the centre the Royal Cipher and Crown in gold.

Secondly.—It is ordained that the Decoration shall be suspended from the left breast by a green riband of one inch and a half in width from a silver Oak bar-brooch.

Thirdly.—It is ordained that the Decoration may be worn by Us, Our Heirs, and Successors, Kings and Queens Regnant of the United Kingdom of Great Britain and Ireland; and it shall be competent for Us, Our Heirs, and Successors, to confer the Decoration upon any of the Princes of the Royal Family of Great Britain and Ireland.

Fourthly.—It is ordained that no person shall be eligible for this Decoration, nor be nominated thereto, unless he is or was a Commissioned Officer, and has served twenty years in Our Volunteer Force— is recommended by the Commanding Officer of the Corps in which he has served—and is duly certified by the District Military Authorities in which the Corps is located, as having been an efficient and thoroughly capable Officer, in every way deserving of such a decoration: Provided nevertheless, and we do hereby declare that half of any time during which an Officer of Our Volunteer Force may have served in the ranks of Our said Force shall reckon as qualifying service towards the twenty years required as aforesaid.

Fifthly.—It is ordained that the names of those upon whom We may be pleased to confer the Decoration shall be published in the *London Gazette*, and a registry thereof kept in the office of Our Principal Secretary of State for War.

Sixthly.—In order to make such additional provision as shall effectually preserve pure this most honourable distinction, it is ordained, that if any person on whom it shall be conferred be convicted of any act derogatory to his honour as an Officer and

gentleman, his name shall forthwith be erased from the registry of individuals upon whom the said Decoration shall have been conferred, by an Order from Us under Our Royal Sign Manual; and a notification thereof shall be duly published in the London Gazette.

Lastly.—We reserve to Ourselves, Our Heirs, and Successors, full power of annulling, altering, abrogating, augmenting, interpreting, or dispensing with these regulations, or any part thereof, by a notification under Our Royal Sign Manual.

Given at Our Court at Osborne, the 25th day of July, in the fifty-sixth year of Our Reign, and in the year of Our Lord One thousand eight hundred and ninety-two.

By Her Majesty's Command,
EDWARD STANHOPE.

Appendix VII.

THE VOLUNTEER LONG SERVICE MEDAL.

1. Her Majesty the Queen having been graciously pleased to institute a medal for the Volunteer Force, which will be designated as—

“The Volunteer Long Service Medal,”

the issue of which is approved for the Volunteer Force of this Colony, the following instructions, to form part of the Volunteer Regulations, are issued for the guidance of all concerned.

2. The medal will be granted to all Volunteers (including Volunteers who have retired, and officers who have served in the ranks but have not qualified for the Volunteer Officers' Decoration) on completion of 20 years' service in the Volunteer Force, provided that they are recommended by their present, or former, commanding officers in the manner hereinafter prescribed.

3. In all cases, the commanding officer will be the medium through whom applications will be made, and retired Volunteers will apply through the officer commanding the corps in which they last served.

4. A Form of Application (Army Form E 593) which provides for a record and a Certificate of Meritorious Service, to be signed by the commanding officer, is given in Appendix I. This form will be submitted through the usual channel of correspondence to the Commandant, who will supply the forms throughout the force.

5. The decision of the Commandant upon the validity, or otherwise, of any claim for the medal, will be absolutely final.

6. The service of every applicant for the medal, whether as officer, non-commissioned officer, or private, must have been consecutive, except when any interruption may have been caused in his service by change of residence, or by other circumstances of civil life, which may have forced him to quit his corps; provided that in such cases he shall have rejoined the Volunteer Force as soon as practicable, and that no longer period than 12 months shall have elapsed in the interval. Any officer who is subsequently awarded the “ Volunteer Officers' Decoration ” will surrender the medal.

7. The Volunteer Long Service Medal will be worn with the tunic only, and upon the left breast.

8. Commanding officers will forward with Army Form E 593 a nominal roll, arranged alphabetically, according to the form (Army Form E 565) shown in Appendix II. This roll will be forwarded in duplicate, one copy being retained by the Commandant, and the other laid before the Governor in Executive Council with his recommendation. The individual applications (Army Form E 593) will not be forwarded.

9. Names of recipients will be promulgated in the Government Gazette, after the publication of which the original individual applications will be returned by the Commandant to the headquarters of the various Volunteer corps for record and retention.

By Command,
H. S. FLEMING,
Lieut.-Colonel.

Head-Quarters, Perth,
2-11-94.

APPENDIX I.

[ARMY FORM E 593.

INDIVIDUAL APPLICATION FOR THE VOLUNTEER LONG SERVICE MEDAL.

Record of Service of.....
of the.....

Head-Quarters.....
Date.....

Table with columns: Corps Number, Rank, Service (From, To), Total (Years, Months, Days), Grand total...

We hereby certify that, to the best of our belief, the foregoing is an accurate record of service; that we consider the applicant to have rendered meritorious service which renders him eligible for the Volunteer Long Service Medal.

.....Adjutant or other officer.
.....Officer Commanding Corps.
Approved and recommended,
.....Commandant Local Forces.
.....Head-Quarters.
.....Date.

APPENDIX II.

[ARMY FORM E 565.

NOMINAL Roll of Volunteers recommended for the Volunteer Long Service Medal.

.....Signature of Commanding Officer.
.....Head-Quarters.
.....Date.

Table with columns: Corps Number, Rank, Names (Christian, Surname), Total service.

Approved and recommended,
.....Commandant.

N.B.—All names on this roll must be written distinctly in CAPITAL LETTERS.