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[1966

Crown Law Department,
Perth, 28th June, 1966.

THE undermentioned Regulations made under the provisions of the Nurses Registration Act, 1921 and amended from time to time up to and including the 14th February, 1966, are reprinted as so amended pursuant to the Reprinting of Regulations Act, 1954, by authority of the Minister for Justice.

R. C. GREEN.
Under Secretary for Law.

NURSES REGISTRATION ACT, 1921.

REGULATIONS

Published in the *Government Gazette* on the 24th November, 1958, and incorporating the amendments thereto published in the *Government Gazette* on the 17th July, 1961, 3rd November, 1961, 6th February, 1964, 16th June, 1964, 29th October, 1964, and the 10th June, 1965, and the amendments that, pursuant to the provisions of section 3 of the Decimal Currency Act, 1965, are deemed for the purposes of this reprint to be amendments to the regulations; and reprinted pursuant to the Reprinting of Regulations Act, 1954.

Reprinted pursuant to the Reprinting of Regulations Act, 1954, by authority of the Minister for Justice, and dated 28th June, 1966.

Schedule.

Regulations.

PART I.—PRELIMINARY.

1. (1) These regulations may be cited as the Midwifery Nurses Registration Regulations, 1958.

*Cf. Reprinted
Regs. G.G.
20/6/56.*

(2) These regulations are in addition to and not in derogation of the Midwives Regulations made under the provisions of the Health Act, 1911, as amended and published in the *Government Gazette* of 9th January, 1948.

*Reg. 2
amended
by G.G.
29/10/64,
p. 3625.*

2. For the purpose of these regulations, unless a contrary intention appears—

“Act” means the Nurses Registration Act, 1921, as amended;

“approved” means approved in writing by the Board;

“Board” means the Nurses Registration Board established under the Act;

“controlling authority” means (a) in the case of a public hospital, the Board of Management or the Minister in the absence of a Board of Management; and (b) in the case of a private hospital, the person or persons responsible for the control of the hospital;

“First Professional Examination” means an examination in the subjects of Anatomy and Physiology, Personal and Communal Health, and Principles and Practice of Nursing, conducted by the Board;

“midwifery nurses’ school of nursing” means any public or private hospital approved by the Board as a school of nursing for midwifery nurses;

“pupil midwife” means a woman who has been accepted by the controlling authority for training to qualify as a midwifery nurse;

“Secretary” means the Secretary of the Nurses Registration Board; and

“training” means theoretical, practical and clinical instruction for the purpose of these regulations.

*Heading
amended
by G.G.
29/10/64,
p. 3625.*

PART II.—MIDWIFERY NURSES’ SCHOOLS OF NURSING.

*Reg. 3
amended
by G.G.
16/6/64,
p. 2404;
G.G.
29/10/64,
p. 3625.*

3. (1) The controlling authority of a hospital may make application in Form No. 1 in Appendix I to these regulations to the Board to have the hospital approved as a midwifery nurses’ school of nursing, and shall annex to the application the names and qualifications of the persons who will constitute the teaching staff of the hospital.

(2) A hospital shall be approved by the Board as a midwifery nurses’ school of nursing if it fulfils the following conditions that—

(a) the matron is a registered nurse who, in the opinion of the Board, has had suitable experience to undertake the training of nurses;

(b) the buildings, equipment, and other facilities available are in the opinion of the Board suitable and adequate for training purposes;

- (c) exclusive of sick, and leave other than ordinary leave, a course of training is provided for a period of—
 - (i) not less than two years in the case of an untrained person;
 - (ii) not less than one year in the case of a registered general nurse;
 - (iii) not less than one year in the case of a registered children's nurse; and
 - (iv) not less than eighteen months in the case of a registered mental nurse who is the holder of a certificate certifying that she has passed the Board's First Professional Examination;
- (d) at least 500 confinements take place in the hospital annually and facilities are available, to the satisfaction of the Board, for training by specialist obstetricians;
- (e) the proportion of qualified staff to pupil midwives is sufficient to constitute an adequate teaching staff, and to ensure adequate supervision of their duties;
- (f) provision is made for systematic instruction in theoretical, practical and clinical nursing during the period of training by registered medical practitioners and the matron, or other qualified teachers or lecturers approved by the Board, in accordance with the curriculum prescribed in Appendix II to these regulations;
- (g) provision is made for the instruction of pupil midwives in the administration of nitrous oxide and air, trilene or other agents approved by the Board, in accordance with the curriculum in Appendix III to these regulations;
- (h) the hospital—
 - (i) conducts examinations in the subjects prescribed for the course of instruction, and at the conclusion of the final examination undertakes to furnish to each successful pupil midwife a certificate that she has passed the examination;
 - (ii) provides adequate training in the use of methods of obstetric analgesia in accordance with the requirements of Appendix III of these regulations; and
 - (iii) provides that no pupil midwives may sit for an examination at the end of a course unless that pupil has attended at least two-thirds of the lectures and demonstrations appropriate to that course; and
- (i) the hospital undertakes to furnish to the Board such information as it may at any time, or from time to time, require regarding the pupil midwives and their training.

4. The Board may inspect hospitals applying for approval under regulation 3 of these regulations and refuse approval if in its opinion the necessary conditions have not been fulfilled or maintained.

5. The following hospitals at which training of midwifery nurses may be undertaken are approved by the Board for the time being:—

King Edward Memorial Hospital, Subiaco.
St. John of God Hospital, Subiaco.
St. Anne's Nursing Home, Mount Lawley.

PART III.—QUALIFICATIONS OF PUPIL MIDWIVES.

Reg. 6
amended
by G.G.
29/10/64,
p. 3625.

6. An applicant for admission as a pupil midwife into a school of nursing for midwifery nurses shall have attained the age of twenty-one (21) years, but this requirement does not apply to an applicant who is a registered general nurse, a registered children's nurse, or a registered mental nurse.

Reg. 7
amended
by G.G.
29/10/64,
p. 3625.

7. The application shall be in the handwriting of the applicant and signed by her, and shall be made to the matron of the school of nursing and accompanied by—

- (a) certificate of birth of applicant;
- (b) three personal references;
- (c) a certificate as to physical and mental fitness from a legally qualified medical practitioner, and from a legally qualified dental practitioner in respect of oral hygiene; and
- (d) where an applicant has had no previous training as a pupil midwife and is not registered as a general nurse, children's nurse, or mental nurse, an Eighth Standard Certificate (including the subjects of English and Arithmetic) of the Education Department of Western Australia, or such other certificate as may be deemed by the Board to be the equivalent of this certificate.

Reg. 7A
added
by G.G.
6/2/64,
p. 502;
amended
by G.G.
29/10/64,
p. 3625.

7A. Every applicant shall forthwith on admission to a school of nursing supply the information required of her in Form No. 3 in the Appendix I to these regulations, and shall hand the Form to the matron of the school of nursing who shall complete the Form and forward it to the Board.

Reg. 8
amended
by G.G.
29/10/64,
p. 3625.

8. (1) Each applicant when admitted to a school of nursing shall enter on three months' probation.

(2) The period of probation served by an applicant who subsequently becomes a pupil midwife shall be deemed to be part of her period of training.

PART IV.—BROKEN PERIOD OF TRAINING.

Reg. 9
amended
by G.G.
6/2/64,
p. 502.

9. (1) The period during which a pupil midwife has interrupted her training owing to illness or for other reasons sanctioned by the Board, that is in excess of a period computed at the rate of fourteen days in any year (calculated from the date of the commencement of her training) shall be made up so that she completes the full period of training as prescribed in these regulations.

(2) Where the interruption is for a period exceeding one month, she shall in addition to making up the time of her absence, undergo a further one week's training for each month, or part of a month, of the interruption.

Reg. 10
amended
by G.G.
29/10/64,
p. 3625.

10. Where a nurse has ceased training at a school of nursing, whether of her own accord or through dismissal, the Board may, at its discretion, permit her to complete training in the same or another school of nursing, but she shall incur a penalty of one week's extra training for each month or part of a month of the interruption in training.

Reg. 11
amended
by G.G.
29/10/64,
p. 3625.

11. Where a pupil midwife comes from outside the State and presents satisfactory evidence of previous training, the Board may allow that person to complete her training at an approved school of nursing in Western Australia, under such conditions as it may determine.

PART V.—EXAMINATIONS.

12. (1) Where nurses are undergoing the full training period of two years the Board shall hold a First Professional Examination at the end of the first year of training in the subjects prescribed for that year.

(2) When a course of study approved by the Board is taken prior to commencement of training the Board may permit the candidate to present herself for Part I (Anatomy and Physiology and Personal and Communal Health) of the First Professional Examination before commencing training, or grant credit for passing an approved examination of equal standard after the course of study, and may grant exemption from any written examination in these subjects during training.

13. (1) (a) If a candidate fails to satisfy the examiners at the First Professional Examination, the Board may permit her to sit for one but not more than one deferred examination in the subject or subjects in which she failed.

(b) A candidate who is permitted to sit at a deferred examination and who qualifies at this examination in the subject or subjects in which she previously failed, shall be deemed to have passed the First Professional Examination, but she may not sit for the examination for registration until at least eight (8) months have elapsed after she has passed the First Professional Examination.

(2) A pupil midwife who fails to comply with the provisions of subregulation (1) of this regulation shall discontinue training, but the Board may, in its discretion, permit her to commence another prescribed course of training.

(3) Notwithstanding the provisions of each of subregulations (1) and (2) of this regulation, where a pupil midwife fails to pass the First Professional Examination for a second time the Board may, having regard to the nature of the case, permit her to continue training and to sit for one further deferred examination.

14. (1) Candidates for admission to the First Professional Examination shall lodge an application with the Secretary on the form provided, not later than one month before the date of the examination.

(2) The application shall be accompanied by the prescribed examination fee and a statement signed by the Matron showing—

- (a) the date on which training commenced;
- (b) the number of lectures attended; and
- (c) that the applicant has passed the necessary hospital examinations.

15. (1) Candidates for admission to an examination for registration shall lodge an application with the Secretary on the form provided, not later than one month before the date of the examination.

Reg. 15
amended
by G.G.
3/11/61,
p. 3058; G.G.
29/10/64,
p. 3625.

(2) The application shall be lodged with the Secretary together with the prescribed examination fee.

16. (1) A pupil midwife is not eligible to sit for examination for registration until she has completed training.

Reg. 16
amended by
G.G. 29/10/64,
p. 3625.

(2) Notwithstanding the provisions of subregulation (1) of this regulation, a pupil midwife may sit for the examination for registration if the end of her period of training will occur within fourteen days after the date fixed for that examination, or within such extended period as the Board in any particular case having regard to the circumstances may allow, but in every case the pupil midwife shall nevertheless complete her full period of training.

17. Where a pupil midwife produces a certificate of training from a midwifery nurses' school of nursing or other institution outside the State approved by the Board, and who satisfies the Board that she is a fit and proper person to sit for an examination may be permitted to sit for an examination for registration.

Reg. 17
amended
by G.G.
29/10/64,
p. 3625.

18. (1) The question papers for every examination shall be sent in a sealed envelope or container to each examination centre, where at the time appointed for the commencement of the

examination the seals shall be broken by the person appointed to supervise the examination in the presence of the candidates and the question papers given out.

(2) At the close of the examination the written answers shall be collected and placed in an envelope or container, sealed, and forwarded by the supervisor to the examiners who shall report to the Board on the answers of each candidate for the examination.

19. (1) Each candidate for examination shall be allocated a number and provided with a numbered card.

(2) Sealed envelopes containing the numbered cards shall be forwarded to the examination centres and the numbered cards distributed to the respective candidates immediately before the distribution of examination question papers.

(3) Each candidate shall write the number shown on the card given to her in accordance with the provisions of subregulation (2) of this regulation on each paper containing her answers to examination questions and shall not write her name or other identification on that paper.

20. An oral examination shall be conducted at the centre nominated by the examiners appointed under the Act, and shall be held after the written examination on a date to be fixed by the examiners.

21. A candidate who fails to pass the examination for registration shall, unless exempted therefrom by the Board, sit for the next following similar examination, and if she also fails to pass that next following examination, the Board may require her to undergo additional training for such further time not exceeding twenty-five per centum of the period prescribed for the training of that candidate as the Board approves before she again presents herself, upon payment of the prescribed fee, as a candidate for an examination for registration, in which case such examination shall be that next following the completion of further training so approved.

Reg. 21
substituted
by G.G.
6/2/64,
p. 502.

PART VI.—REGISTRATION.

22. Every nurse who applies for registration under subsection (6) of section 5 of the Act shall:—

- (a) make application to the Board in writing in the Form No. 3A in Appendix I to these regulations;
- (b) complete, sign and make the statutory declaration endorsed on or attached to that Form;
- (c) complete or cause to be completed and sign a record and report of her training and examination in the Form No. 3B in Appendix I to these regulations; and
- (d) lodge with the Board the documents duly completed and signed which by this regulation she is required to complete and sign.

Reg. 22
amended
by G.G.
3/11/61,
p. 3058;
substituted
by G.G.
6/2/64,
p. 502.

23. Every nurse registered by the Board shall receive a certificate in the Form No. 4 or in the Form No. 5 in Appendix I to these regulations, as the case may require, and her name shall be entered in the register.

Reg. 23
amended
by G.G.
6/2/64,
p. 502.

24. A person who procures herself to be registered by means of any false or fraudulent representation, or by the production of any false certificate or testimonial, shall be guilty of an offence and on conviction her name shall be erased from the register.

Change of Address.

25. Where it appears to the Board that a registered nurse has changed her address and by reason of her failure to notify the Board thereof, any notice or other written communication from the Board addressed and duly posted to her at her last address appearing in the register has not been received by her within a period of two months from the posting thereof, the Board may cause the name of such nurse to be erased from the register.

Annual Re-registration Fee.

26. (1) The fee to be paid for annual renewal of registration is ten cents (10c) and is due and payable during the month of January in each year subsequent to the year in which registration was granted.

(2) The Board shall remove from the register the name of any nurse who fails to apply for registration in each of two consecutive years.

Revision of Register.

27. (1) The Board may authorise the register to be revised from time to time by erasing the name of any nurse—

- (a) on written application by her;
- (b) on satisfactory evidence that she has died or permanently left the State; or
- (c) who has ceased for any reason to be entitled to registration.

(2) A person whose name has been removed from the register shall return her certificate of registration to the Board on demand by the Board.

Restoration of Name to Register.

28. (1) Upon application the Board may restore to the register the name of any person which has been removed under subsection (2) of section 4A, section 10A, or subsection (1) of section 11 of the Act.

(2) The application shall be made in writing in the Form No. 6 in Appendix I to these regulations and addressed to the Secretary.

(3) Where the cancelled certificate has not already been returned to the Board, it must be sent in with the application, or a statutory declaration made of its previous loss or destruction.

Appeals from Decisions of the Board.

29. (1) Appeals from decisions of the Board shall be brought by notice in writing signed by the person aggrieved.

(2) The notice shall set out the substance of the decision complained of and the date of the decision, and also fully state the grounds on which the appeal is brought; and an address for service within one mile of the General Post Office, Perth, shall be given at which notices and documents relating to the appeal may be delivered or given to the appellant.

(3) The appeal shall be entered by the appellant in the Central Office of the Supreme Court and the notice of appeal shall be filed therewith within a period of three months from the date of the Board's decision.

(4) Notice of the entry shall be given to the Board by the appellant within two days after entry, and a copy of the notice of appeal shall be delivered therewith.

(5) The appeal shall come on for hearing on such day as the Judge in Chambers appoints, not less than seven days after entry, and notice thereof shall be sent to the appellant at the appointed address for service and to the Board.

(6) Either party may, without further or special order, adduce evidence on affidavit to be filed at least two clear days before the hearing.

(7) The appeal may be determined on the material before the Board when giving its decision, which may be ascertained in such manner as the Judge thinks proper, or on fresh evidence either oral or by affidavit or partly in one way and partly in another

Cf. Midwives
Regs. G.G.
9/1/48, p. 19
and
reprinted
regs.
20/6/56.

and the Judge may rehear the testimony of any witness whether by way of examination or cross-examination and any party concerned may be represented by counsel.

(8) The result of the appeal shall be embodied in a formal order and a minute thereof shall be entered by the Board in its register.

Midwifery Nurse's Cap.

30. The cap to be worn by a registered midwifery nurse whilst in attendance on or nursing midwifery patients shall be the cap commonly worn by a registered nurse consisting of a square of material, worn folded in half diagonally, with the centre across the forehead and the folded corners drawn round, under the rest to the back of the head and fixed there to form a cap, the other corners falling behind and reaching to or below the shoulders.

Penalties for Breaches of the Regulations.

31. A person who fails to comply with the provisions of these regulations commits an offence.

Penalty: Twenty dollars.

Fees.

Reg. 32 substituted by G.G. 17/7/61, p. 2208.

32. The fees payable under these regulations are as follows, that is to say:—

| | \$ |
|--|------|
| (a) For initial registration where fee not paid in accordance with item (d) or (e) | 1.25 |
| (b) For first professional examinations— | |
| Parts 1 and 2 | 2.10 |
| Part 2 | 1.05 |
| Part 1 (extra hospital students) | 1.05 |
| (c) For subsequent First Professional Examination, after failing at that examination a first time— each part | 1.05 |
| (d) For examination for registration, including one supplementary examination | 6.30 |
| (e) For subsequent examination for registration, after failing at that examination a second time | 2.10 |
| (f) For restoration of name to register | 0.75 |
| (g) For copy of registration certificate | 0.50 |

Appendix I.

Western Australia.

Nurses Registration Act, 1921-1956.

Form No. 1.

APPLICATION FOR RECOGNITION OF A HOSPITAL AS A MIDWIFERY NURSES' TRAINING HOSPITAL.

To the Nurses Registration Board, Perth:

I hereby apply for the recognition of..... as a training hospital for midwifery nurses; and in support of this application submit the following particulars—

Name of Hospital.....

Name and Qualifications of the Matron.....

.....

.....

Names of the Medical Staff of the Hospital.....

.....

.....

.....

Average annual number of confinements within the hospital during the past two years.....
 Number of confinements during past year.....
 Number of ante-natal beds.....
 The consent of the medical staff of the hospital to give lectures in accordance with the prescribed schedule of training has been obtained, as evidenced by their signatures on the statement attached hereto.
 Number of trained nurses and pupil midwives, respectively, employed in the hospital.....
 Signature of Applicant on behalf of controlling authority.....
 Date of Application.....

Western Australia.

Nurses Registration Act, 1921 (as amended).

Form No. 2.

FORM OF APPLICATION FOR ADMISSION TO EXAMINATION.

The Secretary,
 Nurses Registration Board,
 Perth.

Form No. 2
 substituted
 by G.G.
 3/11/61,
 p. 3058-9.

We, the undersigned, hereby make application—

- (a) to sit for the next.....examination to be held at.....on...../...../.....
- (b) for State registration as.....
- (c) if unsuccessful, to re-sit the.....examination.
 (Cancel (b) by a line through if it does not apply.)

| Surname | Christian Names | N.R.B. Index No. | Signature |
|---------|-----------------|------------------|-----------|
| | | | |

We certify that the above listed students have undergone the prescribed course of training at.....
 School of Nursing. (Several hospitals may be combined forming one School of Nursing.)

Their conduct during this period has been satisfactory.

They have attended the prescribed courses of lectures and have passed the necessary examinations and have had the required experience in all specified fields.

Detailed records of compliance with the above requirements are available at.....School of Nursing.

.....
 Officer of Medical Staff.
 Matron.....
 Date.....

Note.—Part 1 First Professional Students write name of school for School of Nursing. Sign by Head Teacher and Class Instructress.

Form No. 3A
added
by G.G.
6/2/64.
p. 505-8;
amended
by G.G.
29/10/64,
p. 3625.

Form No. 3A.

Nurses' Registration Board (Crest) of Western Australia.

APPLICATION FOR REGISTRATION AS A NURSE.

This form should be completed and signed before an authorised person and returned to the Secretary, Nurses' Registration Board, 55 Murray Street, Perth, W.A. together with:—

1. The prescribed fees of \$2.00 (Australian) for each division of the register for which you are applying.
2. Evidence of training (School of Nursing Certificate, and statement verified by School of Nursing giving details of training).
3. Certificate of Registration from the Country, State, or Territory under whose jurisdiction training was taken.
4. Birth and Marriage Certificates.
5. Recent photograph, "passport" type, 1½ in. x 1½ in. (23 mm x 23 mm).
6. Medical certificate from a qualified medical practitioner.
7. Such other evidence as the Board may require to be satisfied that the applicant is qualified under the Nurses Registration Act, 1921, as amended.

I,
(In block letters—Surname first and then other names.)

of
(Permanent address.)

and of
(Address for contact in Western Australia.)

hereby apply for entry of my name in the register kept by the Nurses' Registration Board in respect of the following division/s:—

.....
(State here General, Children's, Mental, etc., as the case may be.)

In support of this/these application/s, I submit the following evidence. (List here document/s submitted, stating the nature of the document/s tendered in such manner as to make it/them clearly identifiable):—

.....
.....

The following information represents an accurate summary of my general education:—

High School attended.....

Address

Period of Attendance from.....to.....

Diploma and/or Certificate obtained.....

Issued by.....

Subjects passed therein.....

.....

Languages spoken fluently.....

I have been recently examined by a qualified Medical Practitioner, who certifies that I am mentally and physically competent to undertake nursing duties. (Certificate to be attached.)

The undermentioned person will give evidence as to my character:—

.....
(Name, address, occupation and qualifications, being a person in good standing who has known the applicant for not less than three years and is not a relative.)

And that the undermentioned persons will give evidence as to my character and professional ability:—

1.
(Name, address and position, being a person under whom the applicant has worked in the past three years in a professional capacity.)

2.
(Same as 1 above.)

- (f) The particulars given by me on this attached application for registration are in every respect complete and true.
- (g) And I make this solemn declaration by virtue of section 106 of the Evidence Act, 1906.

.....
(Signature of applicant.)

Declared at.....
this.....day of.....
19..... before me.....

.....
(Signature of witness.)

a
(State qualification of witness.)
of
(State full address of witness.)

Note.—This declaration must be witnessed by a Member of Parliament, a commissioner for affidavits, a commissioner for declarations, a justice of the peace, the clerk of a municipal council, an electoral registrar, a classified officer of the State or Commonwealth public service, a classified State school teacher, or a member of the police force.

FOR OFFICE USE ONLY.

| Certificates Sighted and checked to Application. | Certificates Returned. | Remarks. |
|--|--------------------------|----------|
| Birth | <input type="checkbox"/> | |
| Marriage | <input type="checkbox"/> | |
| Citizenship/ Passport | <input type="checkbox"/> | |
| Training— | | |
| General | <input type="checkbox"/> | |
| Midwifery | <input type="checkbox"/> | |
| | <input type="checkbox"/> | |
| | <input type="checkbox"/> | |
| Registration— | | |
| General | <input type="checkbox"/> | |
| Midwifery | <input type="checkbox"/> | |
| | <input type="checkbox"/> | |
| | <input type="checkbox"/> | |
| Education | <input type="checkbox"/> | |
| Health | <input type="checkbox"/> | |

Fees of.....vide R/N.....
Paid for.....

Approved by the Board for inclusion of name in the following division/s of the register:—

| Division. | Certificate No. | Dated. |
|-----------|-----------------|--------|
| | | |
| | | |

Form No. 3B.

Nurses' Registration Board(Crest) of Western Australia.
APPLICANTS FOR REGISTRATION IN THE MIDWIFERY
DIVISION OF THE REGISTER.

Record of training of.....
(Full name, Surname last.)

born..... at.....
(Day, month, year.) (Place and Country.)

who commenced as a Pupil Midwife at the.....

.....
(Name and full postal address of the training institution.)

Form No. 3B added by G.G. 6/2/64, p. 508-9; amended by G.G. 29/10/64, p. 3625.

On and completed/terminated
 (Day, month, year.)
 training on
 (Day, month, year.)

The full period of training required during this period was months. If reduction was granted because of previous training in another area, or allowance by way of transfer from one school to another, give details in brief and state whether this was with the approval of the registering authority:—

The total number of beds available for nurse training during this period was

The daily average occupation of beds available for nurse training during this period was

The number of Tutors (i.e., nurse teachers) on the staff of the Hospital during this period was—full time.....

During this period, Midwives in training worked a hour week over days.

..... was examined and passed
 (Name of applicant.)
 as proficient in the following subjects before receiving her certificate of training (show theory and practice separately with mark received.)

The following represents a summary of her training:—

| Ward/Dept. | Theory Hours | Bedside Clinic Hours | Practical Experience Days | Ward/Dept. | Theory Hours | Bedside Clinic Hours | Practical Experience Days |
|---------------------------------|--------------|----------------------|---------------------------|-----------------------------|--------------|----------------------|---------------------------|
| Midwifery (Institutional) | | | | Post-Natal Clinics | | | |
| Lying-inwards | | | | Domiciliary Midwifery | | | |
| Labour Ward | | | | Other (give details) | | | |
| Analgesia | | | | | | | |
| Premature Nursing | | | | | | | |
| Ante-Natal Clinics | | | | | | | |
| | | | | Totals | | | |

| Deliveries. | Institutional. | Domiciliary. |
|---------------------------------------|----------------|--------------|
| Witnessed before First delivery | | |
| Cases personally delivered | | |
| TOTAL | | |

Report by head of school of nursing on completion/termination:—

Dated.....
 (Signature and Position.)

Form No. 4 substituted by G.G. 3/11/61, p. 3059.

Western Australia. Nurses Registration Act, 1921 (as amended).

Form No. 4.

CERTIFICATE OF REGISTRATION.

No.....

This is to certify that..... formerly a trainee at..... has passed the prescribed examination of the Nurses Registration Board of Western Australia, for registration as a..... nurse and has been entered on the roll of registered nurses.

Dated this..... day of..... 19.....

Chairman.

Secretary.

Signature of Nurse.....

Form No. 5 substituted by G.G. 3/11/61, p. 3059.

Western Australia. Nurses Registration Act, 1921 (as amended).

Form No. 5.

CERTIFICATE OF REGISTRATION.

No.....

This is to certify that..... whose signature appears in the margin hereof, has been granted registration as a Trained..... Nurse by the Nurses Registration Board of Western Australia, under the provision of section 5, subsection (6), of the Nurses Registration Act, 1921 (as amended).

Dated this..... day 19.....

Secretary to the Board.

Signature of Nurse.....

Western Australia. Nurses Registration Act, 1921-1956.

Form No. 6.

APPLICATION FOR RESTORATION OF NAME TO REGISTER.

Surname of Applicant..... Full Christian Names..... Date of Birth..... Place of Permanent Residence..... Date of Application.....

To the Nurses Registration Board, Perth.

I hereby make application for restoration of my name to the register, my reason for this application being—

.....

I enclose fee of 75c.

Signature of Applicant.....

Certificate of Identity.

I certify that I am acquainted with mentioned above, and that I know the signature appended to the foregoing application to be the genuine signature of the said person.

This certificate must be signed by a Justice of the Peace, Minister of Religion, Medical Practitioner, Sergeant of Police, or a Public Servant.

Certificate of Character in Respect of Applicant.

This is to certify that I have known for years, and that she is trustworthy, sober, and of good moral character.

Dated this day of 19

This certificate must be signed by a Justice of the Peace, Minister of Religion, Medical Practitioner, Sergeant of Police, or a Public Servant, who shall not be identical with the person signing the Certificate of Identity above.

Appendix II.

CURRICULUM FOR TRAINING OF MIDWIFERY NURSES.

The course of training in a midwifery nurses' school of nursing shall, as a minimum course, be in accordance with the following curriculum:

- (1) General Anatomy and Physiology, at least six lectures.
- (2) Personal and Communal Health, at least six lectures.
- (3) General Nursing, at least eight lectures and eight demonstrations.
- (4) Nutrition, at least 10 lectures.
- (5) (a) Midwifery, at least 20 lectures.
(b) Obstetric Diagnosis, at least three demonstrations.
(c) Obstetric Analgesia, at least three lectures.
(d) The midwife in relation to Public Health and Social Services, at least two lectures.
- (6) Care of New Born Infants, at least six lectures.
- (7) Practical Instruction.
- (8) Make examinations, including abdominal palpation, on at least 50 pregnant women.
- (9) Take full histories of at least five pregnant women.
- (10) Make vaginal examinations on at least 10 women in labour.
- (11) Witness at least 10 deliveries other than those included in Item 12 hereunder.
- (12) Attend and watch at least 20 labours, making examinations during the course of labour, and personally delivering the child and after-birth.
- (13) Administer analgesia, in a manner approved by the Board, to at least 15 women in labour, and pass the prescribed examination.
- (14) Nurse at least 20 lying-in women and their infants during the 10 days following labour.
- (15) Receive experience in the nursing of premature babies.

Appendix II
amended
by G.G.
3/11/61,
p. 3060;
G.G.
29/10/64,
p. 3625;
G.G.
10/6/65,
p. 1722.

- (16) Attend demonstrations in the wards, physiotherapy department, and clinics.
- (17) Attend the prescribed course of lectures extending over the training period.
- (18) Receive instruction and practice in the keeping of records required by the Board.
- (19) Pass the examination conducted by the school of nursing.

Provided that during the period of training as a mid-wifery nurse a registered general and a registered children's nurse shall be required to attend Lectures and demonstrations in accordance with items (5) to (19), both inclusive, of the preceding paragraph.

Preliminary Course.

The scope of subjects for instruction shall be as follows:—

1. Anatomy and Physiology.
 - The skeleton—names and functions of various bones, joints, nature of chief varieties, functions.
 - Nervous system—brief sketch of; Brain—structure and functions; Spinal Cord—structure and functions; Motor Nerves—structure and functions.
 - The heart—structure, position, functions, respiration.
 - Digestion and absorption.
 - Saliva and salivary glands.
 - Position—Structure and functions of the stomach, small intestine, colon, defaecation, liver, pancreas, kidneys.
 - Secretion of urine, ereeters, bladder, position and functions.
 - Excretion.
 - Urine—Composition and quantity.
 - The endocrine glands—position and functions.
 - The spleen—position and functions.
 - Skin—structure and functions, sweat.
 - Organs, of special sense, eye and ear.
 - Reproductive systems.
2. Personal and Communal Health.
 - General survey of health services of the world and country.
 - The importance of mental and physical health to the individual, the family and the community.
 - The individual as a citizen.
 - Fundamentals of nutrition and its relation health.
 - Posture, exercise, recreation.
 - Rest and sleep, fatigue.
 - Habit formation.
 - General cleanliness of the body.
 - Choice and suitability of clothing and footwear.
 - Parasites and vermin, prevention and disinfection only.
 - Micro-organisms, distribution, characteristics, their relation to disease.
 - Source and modes of spread of infection.
 - Principles of disinfection and fumigation.
 - Food, the handling and sources of contamination, meat, bread.
 - Water, sources, purification, contamination diseases carried by.
 - Milk, composition of human and cow's, sources of contamination.
 - Diseases carried by milk, storage and preservation; care of milk in hospital and the home.
 - Housing in relation to health, household pests and vermin.

- Ventilation, heating and lighting, natural and other methods.
- Composition of inspired and expired air.
- Sanitation—disposal of refuse from house and hospital, excreta, disposal of, principles of sewage treatment, diseases associated with unsatisfactory sanitation.
3. Principles and Practice of Nursing.
- Short outline of midwifery history.
- Standards of conduct, hospital etiquette.
- The nurse and the hospital team.
- The nurse as a teacher.
- The nurse and public health, care of the patient in the home.
- Hospital departments.
- Ward cleaning and management.
- Care of fittings, equipment, annexes.
- Disinfection and disposal of soiled linen and dressings.
- Care of thermometers and syringes.
- General care of the patient—
- Reception and admission, care of property including valuables.
 - Bathing, bed, bathroom, children.
 - Care of mouth, teeth, hands, feet, hair, head.
 - Treatment of pediculous infestation.
 - Bed and cot making and special modifications.
 - Use of air pillows, hot water bags, electric blankets and cradles.
 - Lifting and moving patients.
 - Care of the incontinent patient, prevention and treatment of pressure sores.
 - Taking and charting of temperature, pulse and respiration, simple variations.
 - Preparing and serving of meals, feeding of helpless patients and infants.
 - Giving and removing bed pans.
 - Observation of urine, faeces, sputum, collection of specimens.
 - Routine testing of urine.
 - Disposal and disinfection of excretions and secretions.
 - Fluid balance charts.
 - Observations on condition of the patient, reporting to doctor.
- Giving and receiving ward reports.
- Nurse's duties in blood transfusion.
- Estimation of blood pressure.
- Giving of medicines, common abbreviations used in prescription writing.
- Weights and measures—Imperial and metric, apothecaries' symbols.
- The various methods of administering drugs.
- Rules for giving drugs by mouth.
- Technique of hypodermic and intramuscular injection.
- Rules for storage of medicines and poisons.
- Police Offences (Drugs) Act, 1928,¹ and Pharmacy and Poisons Act, Compilation Act, 1910.²
- Counter-irritants.
- Fomentations.
- Inhalations.
- Oxygen, methods of administration.

¹ See now Part VIA of the Police Act, 1892.

² See now the Pharmacy Act, 1964, and the Poisons Act, 1964.

Use of urethral catheter.
 Administration of evacuant enemate and suppositories.
 Bowel lavage.
 Flatus tube.
 Administration of fluid by rectum.
 Application of surgical asepsis, dressing technique.
 Cleaning and sterilising of instruments and bowls.
 Antiseptics and their uses.
 Preparation for operation—Caesarian Section.
 Post-operative care.
 The unconscious patient.
 Anoxia, causes and methods of treatment.
 Anaphylaxis, rashes due to drugs.
 First Aid and Bandaging. Emergency treatment in fits, fainting, poisoning, fractures, haemorrhage, shock, burns, drowning, choking in infants, artificial respiration.
 Bandaging breast and leg.

4. Theory and Practice of Invalid Cookery.

Methods of cooking.
 Planning and serving ward meals.
 Proprietary foods.
 Practice in preparation of—milk beverages and puddings, soup, vegetables, eggs, fish and meat dishes, chicken, brains, sweetbreads, tripe.

Note: Instruction in invalid cookery may be given at the training school by a qualified dietician approved by the Board, or, in lieu thereof, may be given by a qualified cookery teacher approved by the Board.

Formal Course for All Pupil Midwives.

This subject shall cease to form part of the Preliminary Course after the 31st day of December, 1965.

4a. Nutrition.

Food preparation and food service—emphasis to be on the relationship between nutrition and disease and between disease and nutrition.

Note.—Instruction in nutrition shall be integrated with nursing studies throughout the whole programme of training, and a guide approved by the Board in respect to the teaching of this subject is available from the Board.

This subject shall form part of the curriculum for all pupil midwives who enter training schools on or after the first day of January, 1966, but may prior to that date at the option of the matron of a training school be adopted as part of the curriculum in lieu of the subject Theory and Practice of Invalid Cookery.

Formal course for all pupil Midwives.

5. Midwifery.

Anatomy of pelvis, female organs of reproduction, the breasts.

Pelvinetry.

Physiology of conception and early development.

Signs and symptoms of pregnancy.

Hygiene and management of pregnancy.

Diseases and complications of pregnancy.

“Toxaemias” of pregnancy.

- Abortions.
 - Mechanisms of labour—vertex, brow, face, shoulder, breech presentations.
 - Phenomena of labour.
 - Management of normal and abnormal labour.
 - The normal puerperium and its management.
 - Complications of the puerperium.
 - The haemorrhages of pregnancy and their management.
 - Post-Partum haemorrhage.
 - Complicated labour, rupture of the uterus.
 - Trial of labour.
 - Abnormalities of foetus and pelvis.
 - The management of obstetric emergencies pending the arrival of the doctor.
 - Preparation for instrumental delivery, Caesarian Section, and other obstetric emergencies.
 - Manifestations of venereal disease.
 - Maternal mortality, causes and prevention.
 - Obstetric analgesia.
 - Drugs met in midwifery practice, their doses, uses and methods of administration.
 - Relationship of the midwife with the local health authorities and social services.
 - Notifications required by local health authorities.
 - Midwives Regulations.
 - (At least two lectures as may be arranged by the Department of Public Health.)
6. Care of New Born Infants.
- Baths, care of eyes, skin, umbilicus, buttocks.
 - Clothing, care and observations of napkins, stools.
 - Fresh air, exercise, rest.
 - Maternal nursing, care of the breasts.
 - Methods of artificial feeding up to one month.
 - Composition of human milk.
 - Preparations of milk, care of feeding utensils.
 - Nursing of premature, weakly and abnormal infants.
 - Care of infants born apparently lifeless.
 - Neo-natal mortality and stillbirth, causes and prevention.
 - Nursing of infectious infants, including ophthalmia, neonatorum, and pemphigus.
 - Elementary facts on the effects of blood incompatibilities.
7. Practical Instruction shall include—
- (a) the duties of a midwife—the mental and physiological preparation of the woman for labour, suitable exercises and relaxation;
 - (b) the preparation of infant's milk mixtures;
 - (c) nutrition;
 - (d) general nursing insofar as it applies to the lying-in woman and her infant; and
 - (e) case-studies and record keeping in midwifery.

During her training the pupil must keep careful and detailed records in the form prescribed by the Board of all work done and training received, including notes on the mother and child.

Such records shall be signed by the teachers as the Board may require and shall be presented by the pupil at her final examination.

On completion of her training these records may become the property of the pupil midwife concerned.

Appendix III.

The instruction and examination of midwifery nurses or pupil midwives in the administration of nitrous oxide and air, trilene or other agents shall be as follows:—

1. The minimum instruction to be provided by an institution approved for the purpose shall be—

(a) for its own midwifery nurses and pupil midwives—

(i) at least three lecture-demonstrations by a specialist anaesthetist, one of the lectures to deal with the emergencies or anaesthesia and care of the unconscious patient;

(ii) at least three lecture-demonstrations by a sister who has been trained and certified as competent in these procedures; and

(iii) the administration of nitrous oxide and air, trilene or other agents approved by the Board to at least 15 patients in labour by means of a recognised and approved apparatus under the detailed supervision of a midwifery nurse who is well qualified in the use of the apparatus, or a resident medical officer who is similarly qualified;

(b) for midwifery nurses not on the staff of the approved institution, if such midwifery nurses are admitted to the course, three lecture-demonstrations, one of these to deal with the emergencies of anaesthesia and care of the unconscious patient, at least three lecture-demonstrations by a sister who has been trained and certified as competent in these procedures, and the administration of nitrous oxide and air, trilene or other agents approved by the Board, to at least 15 cases, as prescribed in 1(a) (iii) above. A midwifery nurse attending the course of instruction shall attend full time for at least two consecutive weeks.

2. For the purpose of these instructions the term "recognised apparatus" means an apparatus which has been recognised by the Board as one which may be used by midwifery nurses. The following have been so recognised—

A Nitrous Oxide and Oxygen Apparatus.

A Standard Trilene Inhaler.

Tecota and Emotril Trilene Machines.

3. A midwifery nurse, or pupil midwife, on completing the prescribed course, shall be tested to ascertain her standard of proficiency in the use of the recognised apparatus, the tests being conducted by the specialist anaesthetist who has given the lectures, a member of the obstetric staff of the approved institution and the matron of the approved institution (or in her absence the midwifery nurse or resident medical officer who has undertaken the detailed supervision of the practical work).

4. A pupil midwife is required to pass the test set down in paragraph 3 of this Appendix in addition to all other examinations prescribed in the course of training as a midwifery nurse before being eligible to sit for the examination for registration as a midwifery nurse.

5. If the midwifery nurse or pupil midwife has attained a sufficiently high standard, the institution shall forward to the Board a certificate stating that, having completed the prescribed course, she has been examined and found proficient.

6. On receipt of the certificate the Board shall make a record in the register and in due course issue a certificate of proficiency in the use of methods of obstetric analgesia in which she has been trained.

Appendix IV
 TRAINING SCHEDULE.—ANTE-NATAL CLINIC Page 1
 Case Histories Taken—Minimum 5

| No. | Name | Date | Special Notes | Sister |
|-----|------|------|---------------|--------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

No. of Physiotherapy Demonstrations Attended.....
 Examinations—Minimum 20

| No. | Name | Date | Special Notes | Sister |
|-----|------|------|---------------|--------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Vaginal Examinations—Minimum 10

| No. | Name | Full Report |
|-----|----------------|-------------|
| 1 | | |
| | | |
| | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 2 | | |
| | | |
| | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 3 | | |
| | | |
| | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 4 | | |
| | | |
| | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 5 | | |
| | | |
| | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |

Page 4

Vaginal Examinations—Minimum 10—*continued*

| No. | Name | Full Report |
|-----|----------------|-------------|
| 6 | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 7 | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 8 | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 9 | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |
| 10 | | |
| | Date..... | |
| | Palpation..... | |
| | Sister..... | |

OBSTETRIC ANALGESIA
Minimum—15 Administrations

Page 5

| No. | Name | Date | Type of Analgesia | Remarks (e.g., Relief Obtained). | Sister |
|-----|------|------|-------------------|----------------------------------|--------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |
| 16 | | | | | |
| 17 | | | | | |

Page 6

Witness Cases : Normal Deliveries—Minimum 10

| No. | Name | Date | Foetal Position | Delivered by | Sister |
|-----|------|------|-----------------|--------------|--------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

No. of other Deliveries Seen.....

Deliveries—Minimum 20

| No. | Name | Date | Par. | Sex | Weight | | Foetal Position | Per-ineum | Placenta and Mem-branes | Blood loss in oz. | Sister |
|-----|------|------|------|-----|--------|-----|-----------------|-----------|-------------------------|-------------------|--------|
| | | | | | lb. | oz. | | | | | |
| 1 | | | | | | | | | | | |
| 2 | | | | | | | | | | | |
| 3 | | | | | | | | | | | |
| 4 | | | | | | | | | | | |
| 5 | | | | | | | | | | | |
| 6 | | | | | | | | | | | |
| 7 | | | | | | | | | | | |
| 8 | | | | | | | | | | | |
| 9 | | | | | | | | | | | |
| 10 | | | | | | | | | | | |
| 11 | | | | | | | | | | | |
| 12 | | | | | | | | | | | |
| 13 | | | | | | | | | | | |
| 14 | | | | | | | | | | | |
| 15 | | | | | | | | | | | |
| 16 | | | | | | | | | | | |
| 17 | | | | | | | | | | | |
| 18 | | | | | | | | | | | |
| 19 | | | | | | | | | | | |
| 20 | | | | | | | | | | | |

No. of Other Cases Delivered.....

Page 8

PUERPERIUM

Normal Convalescent Cases—Minimum 20

A = Artificially Fed. B = Breast Fed. C = Complementary Feeding

| No. | Name | Date De- livered | Date Dis- charged | Condition of Mother on Discharge | Condition of Baby on Discharge | How Fed | Sister |
|-----|------|---------------------|----------------------|---|--------------------------------------|------------|--------|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |
| 16 | | | | | | | |
| 17 | | | | | | | |
| 18 | | | | | | | |
| 19 | | | | | | | |
| 20 | | | | | | | |

No. of Other Convalescent Cases Nursed.....

Abnormal Convalescent Cases Nursed

| No. | Name | Date De- livered | Date Dis- charged | Abnormality | Sister |
|-----|------|---------------------|----------------------|-------------|--------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |

No. of Bedside Clinics and Demonstrations Attended.....

PREMATURE BABIES

Page 9

| No. | Name | Summarised Report |
|-----|--|---|
| 1 | Date of Birth..... Weight.....lb.....oz. Weeks of Gestation..... Date of Discharge..... Weight on Discharge.....lb.....oz. Sister..... | |
| 2 | Date of Birth..... Weight.....lb.....oz. Weeks of Gestation..... Date of Discharge..... Weight on Discharge.....lb.....oz. Sister..... | |
| 3 | Date of Birth..... Weight.....lb.....oz. Weeks of Gestation..... Date of Discharge..... Weight on Discharge.....lb.....oz. Sister..... | |
| 4 | Date of Birth..... Weight.....lb.....oz. Weeks of Gestation..... Date of Discharge..... Weight on Discharge.....lb.....oz. Sister..... | |
| 5 | Date of Birth..... Weight.....lb.....oz. Weeks of Gestation..... Date of Discharge..... Weight on Discharge.....lb.....oz. Sister..... | |

Page 10

No. of Catheters Passed.....

Cases of Toxaemia of Pregnancy Nursed

| No. | Name | Date | Brief Summary | Sister |
|-----|------|------|---------------|--------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |

Lecturers :

.....

| Examinations | Date | Result |
|--|------|--------|
| Hospital | | |
| Nurses' Registration Board, Western Australia | | |
| Analgesia Proficiency Test | | |

Matron.....

Sister Tutors.....

.....

Pupil Midwife.....