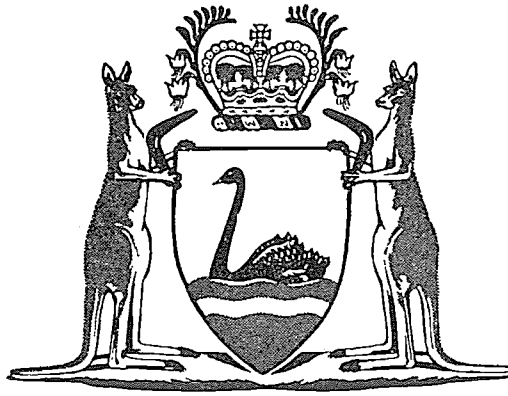


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Government Gazette

OF

WESTERN AUSTRALIA

(Published by Authority at 3.30 p.m.)

No. 63]

PERTH: THURSDAY, 11th SEPTEMBER

[1980

FACTORIES AND SHOPS ACT 1963.

FACTORIES (WELFARE) REGULATIONS.

Published in the *Government Gazette* on the 11 October, 1967 and now reprinted, incorporating the amendment thereto published in the *Government Gazette* on the 16 January, 1976, pursuant to the Reprinting of Regulations Act 1954.

Reprinted pursuant to the Reprinting of Regulations Act 1954, by authority the Attorney General dated 5 September, 1980.

FACTORIES AND SHOPS ACT 1963.

FACTORIES (WELFARE) REGULATIONS.

1. These regulations may be cited as the Factories (Welfare) Regulations.

2. Subject to sections 6 to 10, inclusive, of the Factories and Shops Act 1963, these regulations apply, unless the contrary intention appears, in respect of every factory.

Change Rooms and Rest Rooms.

Reg. 3.
Amended by
G.G. 16/1/76,
p. 84.

3. (1) Every occupier of a factory where work carried on is of such a nature as to necessitate a change of clothes by employees on entering or leaving their place of work, shall provide a separate change room for the use of each sex, unless there are less than six persons of either sex employed, in which case suitable accommodation for changing giving privacy to each sex, shall be provided.

(2) Each change room shall—

- (a) be fitted with suitable mirrors and shelving;
- (b) contain adequate seating;
- (c) unless other suitable arrangements are made, contain for each employee, an individual locker and hanging space or alternatively, for each employee, hat and coat hooks with sufficient hanging space.
- (d) in trades where any change of clothing by persons is necessary or usual, a minimum unencumbered floor area of 0.5 square metre per person, calculated on the basis of the greatest number of persons using the change room at any one time; and
- (e) not be used by the occupier or on his behalf for any process related to the occupation carried on in the factory or for the storage of goods or material.

(3) In trades that are subject to wet conditions, dirty conditions or health hazards that render necessary changes of clothing, each employee shall be provided with separate facilities for keeping clean and dirty clothes.

(4) In trades where working clothes or boots become wet, the occupier shall provide drying facilities.

Reg. 4.
Amended by
G.G. 16/1/76,
p. 84.

4. (1) Every occupier of a factory shall, unless he provides a fully equipped casualty room in accordance with the provisions of regulation 8 of the regulations provide for use in case of employees suffering from illness—

- (a) where more than 10 but not more than 100 women are employed at any one time—one couch with blanket, pillow and hot water bottle; or
- (b) where more than 100 women are employed at any one time—the articles referred to in paragraph (a) of this subregulation together with one additional couch with blanket, pillow and hot water bottle for each additional 100 women or part thereof.

(2) Where less than 50 women are employed at any one time a couch may be placed in a secluded and well ventilated position in the change room.

(3) Where more than 50 women are employed at any one time the occupier shall provide a separate rest room.

(4) Where a rest room is provided pursuant to this regulation, the floor space shall not be less than six square metres and where more than two couches are provided not less than three square metres shall be provided for each additional couch in addition to the first mentioned quantity of floor space.

5. The occupier shall keep change and rest rooms in a clean condition and shall provide adequate rubbish bins in the rooms.

Dining Accommodation.

6. (1) Subject to subregulation (2) of this regulation, the occupier of any factory in which more than six employees are employed shall provide for the use of those employees dining accommodation which—

Reg. 6.
Amended by
G.G. 16/1/76,
p. 84.

- (a) shall have not less than one square metre of floor space per person, including the space occupied by tables and chairs, but excluding the space occupied by any service area, calculated on the basis of the greatest number of persons using the dining accommodation at any one time;
- (b) shall be provided with—
 - (i) sufficient tables and seating to accommodate the greatest number of employees using the dining room at one time;
 - (ii) an efficient means of boiling water in sufficient quantities to meet the needs of those employees;
 - (iii) a sink which is fitted with a draining board and near to which a source of water is located;
 - (iv) cupboards in which foodstuffs and crockery are protected from dust and vermin; and
 - (v) an adequate number of garbage bins fitted with vermin proof lids;
- (c) shall be kept in a clean state;
- (d) shall not be used for any process in the occupation carried on in the premises or for the storage of goods; and
- (e) shall be air locked from any closet, urinal or other part of the premises.

(2) Where the number of employees employed in a factory is less than seven, the occupier of the factory shall provide such dining accommodation for those employees as is directed in writing by the Chief Inspector.

First Aid.

7. Every occupier of a factory shall—
- (a) provide one first aid box or cabinet of dustproof design for every one hundred and fifty persons employed in the factory occupied by him;
 - (b) cause that first aid box or cabinet to be kept in a readily accessible place within the factory;
 - (c) appoint a person or persons to have the control of the use of the contents of that box so that one such person is at the factory whenever work is being engaged in on those premises; and
 - (d) cause every first aid box or cabinet kept by him pursuant to this regulation to—
 - (i) be stocked with such medical supplies as are appropriate for treating injuries caused or likely to be caused to persons engaged at the factory, having regard to the trade or processes carried on therein; and

- (ii) have printed upon or affixed to the inside cover of the box or cabinet simple instructions for the emergency treatment of simple wounds, minor burns, minor haemorrhages, dust or splash in the eye, and such further instructions as are appropriate for the use of the medical supplies with which the first aid box or cabinet is stocked.

8. Every occupier at whose factory more than two hundred persons are engaged shall provide at the factory a casualty room and shall—

- (a) appoint a person or persons capable of so doing to be in control of that room so that one such person is at the factory whenever work is being engaged in on those premises.
- (b) cause the room to be so equipped as to permit the administering of first aid therein; and
- (c) cause the room and all fittings and equipment therein to be kept in a clean state.

9. Any person who, without the consent of the occupier or of the person appointed by the occupier to have the control of the use of the contents of a first aid box or cabinet, removes or interferes with the contents of such a first aid box or cabinet commits an offence.

10. Any person who—

- (a) does any act or thing which by these regulations he is forbidden to do;
- (b) fails or omits to do any act or thing which by these regulations he is required to do, commits an offence.

PENALTY: One hundred dollars.