



Western Australia

Royal Perth Hospital By-laws 2009

Compare between:

[05 Jul 2013, 01-a0-01] and [13 Jun 2014, 01-b0-00]



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at 5 July 2013

Western Australia

Hospitals and Health Services Act 1927

Royal Perth Hospital By-laws 2009

Part 1 — Preliminary

1. Citation

These by-laws are the *Royal Perth Hospital By-laws 2009*¹.

2. Commencement

These by-laws come into operation as follows:

- (a) by-laws 1 and 2 — on the day on which these by-laws are published in the *Gazette*;
- (b) the rest of the by-laws — on the day after that day¹.

3. Terms used

- (1) In these by-laws, unless the contrary intention appears —
authorised person means an officer or servant of the board authorised in writing by the chief executive officer for the purpose of these by-laws;
chief executive officer means the person in charge of the day-to-day management of the affairs of the Hospital;
driver, in relation to a vehicle, includes a rider;
Hospital means the Royal Perth Hospital;

bl. 3

parking facility means land or a structure on the site that contains a parking space;

parking space means a section whether in a parking facility or not that is marked by means of painted lines or metallic studs or similar devices for the purpose of indicating where a vehicle may be parked, whether or not a permit is required in relation to the parking of the vehicle;

permit means a permit issued under by-law 17;

registered owner, in relation to a vehicle means the person who is the holder of the vehicle licence issued under the *Road Traffic Act 1974* in respect of the vehicle;

roadway means a part of the site set aside for use by vehicular traffic, notwithstanding that it may not be a road within the definition of the *Road Traffic Act 1974*, but excludes a parking facility;

sign means a marking, notice or sign that is marked, erected or displayed by or with the authority of the chief executive officer;

site means the land described in Schedule 1;

speed restriction sign means a sign, in or adjacent to a roadway or a parking facility, that displays a number;

vehicle has the same definition as in the *Road Traffic Act 1974*;

Wellington Street Campus means the land described in Schedule 1 Division 1.

- (2) A reference in these by-laws to ***permission*** is a reference to permission that is —
- (a) given by the chief executive officer or an authorised person; and
 - (b) in writing; and
 - (c) obtained and not revoked prior to the performing of the act that is the subject of the permission.
- (3) An officer or servant of the board is to be treated as having the permission referred to in sub-by-law (2).

Part 2 — Trespass and order

4. No entry without cause

A person must not enter or remain on the site without a reasonable excuse.

Penalty: a fine of \$50.

5. Directions as to use of certain areas

(1) In this by-law —

specified means specified in the sign containing the direction.

(2) An authorised person may, by means of a sign, direct that a specified part of the site is open to members of the public or a specified section of the public.

(3) A direction under this by-law may be made subject to specified conditions.

(4) The chief executive officer may cancel or vary a direction or condition under this by-law.

(5) A person must not contravene a direction under this by-law.

Penalty: a fine of \$50.

6. Liquor

A person must not bring any alcoholic beverage onto the site, unless the person has permission to do so.

Penalty: a fine of \$50.

7. Smoking

A person must not smoke on the site.

Penalty: a fine of \$50.

bl. 8

8. Disorderly persons may be removed from site

A person who —

- (a) uses abusive language; or
- (b) behaves in a manner that is indecent, disorderly or inappropriate,

on the site, whether in a building on the site, or otherwise, may be discharged or expelled from the site.

Part 3 — Traffic control

Division 1 — Driving and use of vehicles

9. Driving of vehicles

- (1) A person must not drive or bring a vehicle onto a part of the site that is not a roadway or a parking facility, unless the person has permission to do so.
Penalty: a fine of \$50.
- (2) A person must not drive or bring a vehicle that has an unladen weight of more than 4 tonnes onto the site, unless the person has permission to do so.
Penalty: a fine of \$50.
- (3) A person must not drive, use or stand a vehicle in a part of the site contrary to a direction in a sign that relates to that part of the site.
Penalty: a fine of \$50.
- (4) This by-law does not apply to a vehicle that is an emergency vehicle.

10. Driver to obey reasonable direction

The driver of a vehicle is to obey an authorised person's reasonable direction in relation to the parking or movement of the vehicle on the site, despite that direction being different from a direction in a sign.

Penalty: a fine of \$50.

11. Speed limits

- (1) A person must not drive a vehicle on a roadway or parking facility —
 - (a) if no speed restriction sign is displayed, at a speed exceeding 8 km/h; or

- (b) if a speed restriction sign is displayed in relation to a part of a roadway or parking facility, at a speed exceeding the speed indicated by the speed restriction sign.

Penalty: a fine of \$50.

- (2) Sub-bylaw (1) does not apply to the driving of an emergency vehicle.

12. Giving way

The driver of a vehicle that is entering or about to enter a parking facility is to give way to a vehicle that is leaving the parking facility.

Penalty: a fine of \$50.

13. No instruction or repairs on site

A person must not —

- (a) drive a vehicle on the site for the purpose of giving or receiving driving instructions; or
- (b) repair or adjust a vehicle on the site, except in an emergency.

Penalty: a fine of \$50.

Division 2 — Parking

14. Parking to be in parking spaces only

A person must not park a vehicle on the site unless the vehicle is parked in a parking space.

Penalty: a fine of \$50.

15. Signs to be obeyed

A person must not park, stand or move a vehicle on the site contrary to a direction in a sign.

Penalty: a fine of \$50.

16. Parking in parking spaces

- (1) In this by-law —
specified means specified in a sign.
- (2) A sign may contain a direction that parking in a parking space, parking facility or part of a parking facility is set aside for —
 - (a) a specified vehicle or specified class of vehicle; or
 - (b) the vehicle of a specified person or specified class of persons; or
 - (c) parking of vehicles for a specified period of time; or
 - (d) parking of vehicles for a maximum period of time as is specified.
- (3) A person must not park, stand or move a vehicle in a parking space or a parking facility contrary to a direction in a sign.
Penalty: a fine of \$50.

17. Permit

- (1) In this by-law —
specified means specified in the relevant permit.
- (2) A person who wishes to obtain a permit to park a vehicle on the site is to apply to the chief executive officer or an authorised person.
- (3) An application under sub-by-law (2) must be in a form approved by the chief executive officer.
- (4A) The fee (if any) payable for a parking permit is set out in Schedule 2A.
- (4B) The chief executive officer or authorised person may issue a parking permit even though the fee for the permit is not paid in full if satisfied that arrangements are in place for the fee for the permit to be paid in instalments.

- (4) The chief executive officer may waive the fee for a parking permit in a case where the chief executive officer or an authorised person believes that there are proper grounds for doing so.
- (5) The chief executive officer or the authorised person to whom the application under sub-by-law (2) is made, may issue to the applicant, a permit that allows the applicant to park a vehicle on the site.
- (6) A permit may be of general application or be issued —
 - (a) to allow a specified vehicle only to be parked; or
 - (b) to allow a vehicle of a specified person or class of persons only to be parked; or
 - (c) to allow a vehicle of a specified class only to be parked; or
 - (d) to allow a vehicle to be parked only in a specified part of the site; or
 - (e) to allow a vehicle to be parked for a specified period of time only.
- (7) A permit expires on the day specified in the permit.
- (8) The chief executive officer or an authorised person may cancel a permit if —
 - (a) a vehicle in respect of which the permit is issued is parked on the site in contravention of —
 - (i) these by-laws; or
 - (ii) the terms of the permit;or
 - (b) a person to whom the permit is issued —
 - (i) contravenes these by-laws; or
 - (ii) ceases to be in the category of persons to whom a permit may be issued.

- (9) A person must not park a vehicle on the site in an area that has been set aside for permit holders only, without a current permit to do so.

Penalty: a fine of \$50.

[By-law 17 amended in Gazette 26 Nov 2010 p. 5948; 23 Dec 2011 p. 5434; 23 Oct 2012 p. 5056.]

18. Refund of permit fees

- (1) A fee paid in advance for a permit may be refunded in accordance with sub-bylaw (2) to a person —
- (a) who no longer wishes to use the permit; or
 - (b) whose employment at the Hospital ends; or
 - (c) who is granted absence on —
 - (i) long service leave; or
 - (ii) other leave from employment at the Hospital, for a period of at least 4 consecutive weeks.
- (2) The refund is the amount of the fee paid for a period that occurs —
- (a) after the person ceases to use the permit or ceases employment; or
 - (b) during the period of leave.

[By-law 18 amended in Gazette 23 Dec 2011 p. 5435.]

Part 4 — Infringement notices

19. Terms used

In this Part —

alleged offender includes the registered owner of a vehicle to which an infringement notice is attached;

infringement notice means an infringement notice under by-law 20;

modified penalty means a penalty prescribed in Schedule 2 for an offence under Part 3 or 4.

20. Infringement notices

- (1) An authorised person who has reason to believe that a person has committed an offence under Part 3 or this Part may, within 28 days after the alleged offence is believed to have been committed, give an infringement notice to the alleged offender.
- (2) An infringement notice may be given to an alleged offender by delivering it to the alleged offender or by attaching it to the vehicle involved in the commission of the alleged offence.
- (3) An infringement notice is to be in the form of Form 1 in Schedule 3 and in every case, is to —
 - (a) contain a description of the alleged offence; and
 - (b) advise that if the alleged offender does not wish to have the alleged offence heard and determined by a court, the amount of money specified in the notice as being the modified penalty for the offence may be paid to an authorised person, other than the authorised person who issued the infringement notice, within a period of 28 days after the giving of the notice.
- (4) In an infringement notice the amount specified as being the modified penalty for the offence referred to in the notice is to be the amount that was the modified penalty at the time the alleged offence is believed to have been committed.

- (5) An authorised person other than the authorised person who issued an infringement notice in a particular case, may extend the period of 28 days within which the modified penalty may be paid and the extension may be allowed whether or not the period of 28 days has elapsed.
- (6) If the modified penalty specified in an infringement notice has been paid within 28 days or such further time as is allowed and the notice has not been withdrawn, the bringing of proceedings and the imposition of penalties are prevented to the same extent as they would be if the alleged offender had been convicted by a court of, and punished, for the alleged offence.
- (7) Payment of a modified penalty is not to be regarded as an admission for the purposes of any proceedings, whether civil or criminal.

*[By-law 20 amended in Gazette 26 Nov 2010 p. 5949;
23 Dec 2011 p. 5435.]*

21. Withdrawal of infringement notice

- (1) An authorised person other than the authorised person who issued an infringement notice in a particular case, may, whether or not the modified penalty has been paid, withdraw an infringement notice by delivering to the alleged offender a notice in the form of Form 2 in Schedule 3 stating that the infringement notice has been withdrawn.
- (2) If an infringement notice is withdrawn after the modified penalty has been paid, the amount is to be refunded.

22. Authorised person to have certificate

The chief executive officer is to issue to each authorised person who may issue infringement notices, a certificate stating that the person is so authorised, and the authorised person is to produce the certificate whenever required to do so by a person to whom the authorised person has given or is about to give an infringement notice.

bl. 23

23. Authorised persons only to endorse and alter infringement notices

A person must not endorse or alter an infringement notice unless the person is an authorised person.

Penalty: a fine of \$50.

24. Restriction on removal of infringement notices

A person must not remove an infringement notice that is attached to a vehicle unless the person is —

- (a) the driver, registered owner or person in charge of the vehicle; or
- (b) an authorised person.

Penalty: a fine of \$50.

Part 5 — General

25. Removal of vehicles

- (1) The chief executive officer or an authorised person may order that a vehicle that —
 - (a) is parked in contravention of these by-laws; or
 - (b) has been left on the site for more than 3 days,be removed to a storage place on the site.
- (2) The chief executive officer or an authorised person may order that a vehicle that —
 - (a) is parked in contravention of these by-laws; and
 - (b) is obstructing other vehicles or activities of the Hospital,be removed immediately to a storage place on the site.
- (3) An authorised person may take such action as is reasonably necessary for the purposes of removing a vehicle under this by-law, by way of unlocking, driving, towing or otherwise causing the removal of the vehicle.
- (4) The board may retain possession of a vehicle removed and stored under this by-law until —
 - (a) the owner of the vehicle has paid the fee to recover the vehicle calculated at the rate of \$50 for the first 24 hours or part thereof and \$5 for each 7 day period or part period after that; or
 - (b) if the vehicle was removed under sub-bylaw (2) — the owner or the person in charge of the vehicle has been given an infringement notice for the contravention.
- (5) Payment under sub-bylaw (4)(a) may be made by one of the following methods —
 - (a) in person to an authorised person at the site;

bl. 26

- (b) in person at the Metropolitan Access and Parking Department at —
100 Flinders Street
Mt. Hawthorn WA
- (c) at any Australia Post Office or agency;
- (d) by telephone on 1800 753 191;
- (e) by cheque or money order payable to “Metropolitan Access and Parking” and posted to —
Metropolitan Access and Parking
PO Box 1135
Osborne Park WA 6916

[By-law 25 amended in Gazette 23 Dec 2011 p. 5435-6.]

26. Registered owner may be treated as being driver or person in charge of vehicle at time of offence

- (1) If an offence under these by-laws is alleged to have been committed by the driver or person in charge of a vehicle, the chief executive officer or an authorised person may, by written notice delivered to the registered owner of the vehicle, request the name and address of the driver or person in charge of the vehicle at the time the offence is alleged to have been committed.
- (2) If the registered owner of the vehicle does not supply the requested details to the chief executive officer or the authorised person (as the case may be) within 14 days of the date of receipt of the notice, the registered owner is to be treated as being the driver or the person in charge of the vehicle at the time the offence is alleged to have been committed.

27. Other offences

A person must not —

(a) intentionally obstruct an officer or servant of the board
in the discharge of his or her duty under these by-laws;
or

(b) remove, damage, deface or misuse a sign.

Penalty: a fine of \$50.

Schedule 1 — Hospital sites

[bl. 3(1)]

Division 1 — Wellington Street Campus

- 1 Lot 915 on Deposited Plan 183229
- 2 Lot 916 on Deposited Plan 183229
- 3 Lot 917 on Deposited Plan 183229

Division 2 — Shenton Park Campus

- 4 Lot 3240 on Deposited Plan 34515

Schedule 2A — Fees

[bl. 17(4A)]

[Heading inserted in Gazette 26 Nov 2010 p. 5949; amended in Gazette 23 Dec 2011 p. 5436.]

Table

Type of permit	Fee
All types of parking permit at Wellington Street Campus	\$4.80 (for each day on which the permit holder is permitted to park a vehicle on the site, up to a maximum of \$24.00 per week)
All types of parking permit at Shenton Park Campus	no fee

[Schedule 2A inserted in Gazette 26 Nov 2010 p. 5949; amended in Gazette 24 Jun 2011 p. 2506; 23 Dec 2011 p. 5436; 23 Oct 2012 p. 5056; 28 Jun 2013 p. 2751.]

Schedule 2 — Infringement notices and modified penalties

[bl. 20]

By-law	Description of offence	Modified penalty (\$)
9(1)	Driving or bringing vehicle on part of site other than on roadway or parking facility, without permission	40
9(2)	Driving or bringing onto the site, a vehicle with an unladen weight of more than 4 tonnes, without permission	20
9(3)	Driving, using or standing on part of site, a vehicle contrary to a sign	40
10	Disobeying an authorised person’s reasonable direction	20
11(1)(a)	Driving in excess of 8 km/h	40
11(1)(b)	Driving in excess of speed limit indicated by speed restriction sign	40
12	Failing to give way when entering parking facility	20
13(a)	Driving on site for the giving or receiving of driving instruction	20
13(b)	Repairing or adjusting a vehicle on site	10
14	Parking a vehicle on site not in a parking space	40
15	Failing to obey a stop sign on site	45
15	Parking, standing or moving a vehicle on site contrary to a sign other than a stop sign	40
16(2)(b) and (3)	Parking in an area on site set aside for vehicles of disabled persons identified in the manner specified in a sign, contrary to the sign	40

By-law	Description of offence	Modified penalty (\$)
16(3)	Parking, standing or moving a vehicle in a parking space or parking facility contrary to a sign in relation to vehicles of disabled persons or contrary to any sign	40
17(9)	Parking in an area on the site set apart for permit holders only, without a current permit	40
23	Unauthorised person endorsing or altering an infringement notice	20
24	Removing an infringement notice when not authorised to do so	20

[Schedule 2 amended in Gazette 23 Dec 2011 p. 5436.]

Form 1

Schedule 3 — Forms

[bl. 20 and 21]

Form 1: Infringement Notice (by-law 20)

Infringement Notice		
<i>Royal Perth Hospital By-laws 2009</i>		
Notice No.	Issue date	Issue time
Location		
Vehicle		
Plate no. & type	Make	Model/Style
Alleged Offence		
Date	Time	
By-law	Modified penalty	
Issuing Officer		
Name	Signature/Officer No.	

You have 28 days from when this Notice is given to you to pay the modified penalty or elect to go to court. If you don't, enforcement proceedings will be taken against you.

Paying the modified penalty

By post: Send a cheque or money order payable to “Metropolitan Access and Parking” to —
Metropolitan Access and Parking
PO Box 1135
Osborne Park WA 6916

In person: Pay at the Metropolitan Access and Parking Department at —
100 Flinders Street
Mt. Hawthorn WA
OR
Pay at any Australia Post Office or agency.

By telephone: Call 1800 753 191

Electing to go to court

If you wish to elect to go to court, sign here:

..... Date:

then send this notice to —

The Chief Executive Officer
Metropolitan Access and Parking Department
100 Flinders Street
Mount Hawthorn WA 6016

Make sure you keep a copy. If you go to court and are convicted you may be fined \$50 and ordered to pay costs.

If enforcement proceedings are taken against you, your driver’s licence and/or vehicle licence may be suspended until you pay the modified penalty and expenses or you elect to go to court.

[Form 1 inserted in Gazette 23 Dec 2011 p. 5437-8.]

Form 2

Form 2: Withdrawal of Infringement Notice (by-law 21)

Royal Perth Hospital By-laws 2009		Notice No.:
Withdrawal of Infringement Notice		
To <i>[Person to whom Infringement Notice was issued]</i>	Family name	
	Other names	
	Address	
Infringement Notice	Infringement Notice No.	
	Issued at — <input type="checkbox"/> Royal Perth Hospital Wellington Street Campus <input type="checkbox"/> Royal Perth Hospital Shenton Park Campus	
	Date of issue/...../20.....	
	Alleged offence	
	Vehicle plate no.	
The Infringement Notice has been withdrawn. If you paid the modified penalty before the Infringement Notice was withdrawn, take your receipt and this notice to the cashier at Royal Perth Hospital Wellington Street Campus and your payment will be refunded.		
Notice withdrawn by	Name	
	Signature	
	Date/...../20.....	



Notes

¹ This ~~reprint~~ is a compilation ~~as at 5 July 2013~~ of the *Royal Perth Hospital By-laws 2009* and includes the amendments made by the other written laws referred to in the following table^{1a}. The table also contains information about any reprint.

Compilation table

Citation	Gazettal	Commencement
<i>Royal Perth Hospital By-laws 2009</i>	17 Apr 2009 p. 1295-315	bl. 1 and 2: 17 Apr 2009 (see bl. 2(a)); By-laws other than bl. 1 and 2: 18 Apr 2009 (see bl. 2(b))
<i>Royal Perth Hospital Amendment By-laws 2010</i>	26 Nov 2010 p. 5948-9	bl. 1 and 2: 26 Nov 2010 (see bl. 2(a)); By-laws other than bl. 1 and 2: 1 Jan 2011 (see bl. 2(b))
<i>Royal Perth Hospital Amendment By-laws 2011</i>	24 Jun 2011 p. 2505-6	bl. 1 and 2: 24 Jun 2011 (see bl. 2(a)); By-laws other than bl. 1 and 2: 1 Jul 2011 (see bl. 2(b))
<i>Royal Perth Hospital Amendment By-laws (No. 2) 2011</i>	23 Dec 2011 p. 5434-8	bl. 1 and 2: 23 Dec 2011 (see bl. 2(a)); By-laws other than bl. 1 and 2: 1 Jan 2012 (see bl. 2(b))
<i>Royal Perth Hospital Amendment By-laws 2012</i>	23 Oct 2012 p. 5056	bl. 1 and 2: 23 Oct 2012 (see bl. 2(a)); By-laws other than bl. 1 and 2: 24 Oct 2012 (see bl. 2(b))
<i>Royal Perth Hospital Amendment By-laws 2013</i>	28 Jun 2013 p. 2751	bl. 1 and 2: 28 Jun 2013 (see bl. 2(a)); By-laws other than bl. 1 and 2: 1 Jul 2013 (see bl. 2(b))
Reprint 1: The Royal Perth Hospital By-laws 2009 as at 5 Jul 2013 (includes amendments listed above)		

^{1a} On the date as at which this compilation was prepared, provisions referred to in the following table had not come into operation and were therefore not included in this compilation. For the text of the provisions see the endnotes referred to in the table.

Provisions that have not come into operation

<u>Citation</u>	<u>Gazettal</u>	<u>Commencement</u>
<u>Royal Perth Hospital Amendment By-laws 2014 bl. 3-6²</u>	<u>13 Jun 2014 p. 1871-4</u>	<u>1 Jul 2014 (see bl. 2(b))</u>

² On the date as at which this compilation was prepared, the *Royal Perth Hospital Amendment By-laws 2014* bl. 3-6 had not come into operation. They read as follows:

3. By-laws amended

These by-laws amend the *Royal Perth Hospital By-laws 2009*.

4. By-law 20 amended

In by-law 20(6) delete “punished, for” and insert:

punished for,

5. Schedule 2A replaced

Delete Schedule 2A and insert:

Schedule 2A — Fees

[bl. 17(4A)]

Table

<u>Type of permit</u>	<u>Fee</u>
<u>All types of parking permit at Wellington Street Campus</u>	<u>\$5.50 (for each day on which the permit holder is permitted to park a vehicle on the site, up to a maximum of \$27.50 per week)</u>
<u>All types of parking permit at Shenton Park Campus</u>	<u>no fee</u>

6. Schedule 3 replaced

Delete Schedule 3 and insert:

Schedule 3 — Forms

[bl. 20 and 21]

Form 1: Infringement Notice (by-law 20)

Government of Western Australia

Department of Health

Metropolitan Access and Parking Department

Royal Perth Hospital By-laws 2009

<u>Infringement No.</u>	<u>Date</u>	<u>Time</u>
<u>Officer ID</u>		
<u>Location</u>		
<u>Car Park</u>		

Offence

<u>Date</u>		<u>Time</u>
<u>By-law clause</u>		
<u>Description of infringement as per by-laws</u>		
<u>Modified Penalty</u>	<u>If paid before</u>	<u>Full Penalty</u>

Vehicle

<u>Reg No.</u>	<u>State</u>
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<u>Billpay Code</u>
<u>Ref</u>

You have 28 days from when this notice was given to you to pay the modified penalty, declare you were not the driver, dispute the allegation or elect to go to court. If you do not, enforcement proceedings will be taken against you.

See over for full payment options.

Metropolitan Access and Parking

You must on or before the due date —

Pay the Infringement

Pay in person at any post office, phone 13 18 16 or go to postbillpay.com.au.

By credit card by phoning 1800 753 191.

By cheque or money order made payable to “Metropolitan Access and Parking” and posted to —

Metropolitan Access and Parking
PO Box 1135
Osborne Park WA 6916

OR

If you were not driving or the owner of the vehicle at the time of the alleged offence — submit a declaration giving the full name and address of the driver or owner. Documentary proof of sale is required if the vehicle was sold prior to the alleged offence.

A declaration form is downloadable at:

www.health.wa.gov.au/parking/infringement

OR

Dispute the allegation that you committed the offence — you may first dispute the alleged offence informally in writing at the address below.

OR

Elect go to court — fill in below and post to the address below.

If no election is made for an offence —

One reminder notice will be sent (a reminder fee applies).

After that you may (without a court hearing) be convicted of the offence and the unpaid fee amount will be your fine. Court costs will be added.

I
of
..... Post code

Elect to attend court in relation to the alleged offence.

Dated Signed

If enforcement proceedings are taken against you, your driver's licence and/or vehicle licence may be suspended until you pay the modified penalty and expenses or you elect to go to court.

Further information is available at:

www.health.wa.gov.au/parking/infringement
or by phoning 1800 753 181 Monday - Friday 8.30 a.m.-4 p.m.
or email : parking@health.wa.gov.au
Metropolitan Access and Parking
PO Box 1135 Osborne Park WA 6916

Form 2: Withdrawal of Infringement Notice (by-law 21)

Government of Western Australia

Department of Health

Metropolitan Access and Parking Department

Date

Infringement Notice

Dear

Infringement notice No. served on you on
for the alleged offence of

.....
.....

is hereby withdrawn and no further action will be taken against you.
If you paid the modified penalty before the Infringement Notice was
withdrawn, please contact 1800 753 191 or post receipt to

[Metropolitan Access Parking](#)
[PO Box 1135](#)
[Osborne Park WA 6916](#)
[Your payment will be refunded.](#)

[Yours sincerely](#)

[Signed for and on behalf of](#)
[the Parking Infringement Committee](#)
[Metropolitan Access and Parking Department](#)