Western Australia

Workers' Compensation and Injury Management Regulations 1982

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Western Australia

Workers' Compensation and Injury Management Regulations 1982

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Western Australia

Workers' Compensation and Injury Management Act 1981

Workers' Compensation and Injury Management Regulations 1982

Part 1 — Preliminary

[Heading inserted in Gazette 26 Feb 1991 p. 933.]

1. Citation

These regulations may be cited as the *Workers' Compensation* and Injury Management Regulations 1982¹.

[Regulation 1 amended in Gazette 8 Mar 1991 p. 1071; 21 Jan 2005 p. 275.]

2. Commencement

These regulations shall come into operation on the date of the coming into operation of the *Workers' Compensation and Injury Management Act 1981*^{1,2}.

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r. 2A

Part 2 — General

[Heading inserted in Gazette 26 Feb 1991 p. 933.]

2A. Indexation of child's allowance and redemption amount

- (1) If the minimum award rates that would be relevant to calculating the amount of
 - (a) the child's allowance, as defined in section 5(1) of the Act; or
 - (b) the redemption amount, as defined in the Act Schedule 5 clause 1,

for a particular financial year are not published, the amount to be calculated for that financial year (*the relevant year*) is to be obtained by varying the amount for the preceding financial year as described in subregulation (2).

(2) To vary an amount as described in this subregulation, it is varied by the percentage by which the amount that the Australian Statistician published as the Wage Cost Index, ordinary time hourly rates of pay (excluding bonuses) for Western Australia varied between the second-last December quarter before the relevant year commenced and the last December quarter before the relevant year commenced.

[Regulation 2A inserted in Gazette 17 Nov 2000 p. 6309-10; amended in Gazette 28 Oct 2005 p. 4861.]

3. Limiting the definition of company

- (1) For the purposes of the definition of "company" in section 5(1) of the Act, the following registered bodies are specified
 - (a) a registered Australian body that was formed or incorporated in the State;
 - (b) a registered Australian body that was not formed or incorporated in the State and that does not have its head office or principal place of business in the State.

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Version 05-e0-03 As at 18 Dec 2008 Extract from www.slp.wa.gov.au, see that website for further information (2) In this regulation —

registered Australian body has the meaning given by the *Corporations Act 2001* of the Commonwealth.

[Regulation 3 inserted in Gazette 28 Sep 2001 p. 5357.]

4. Form of election

- (1) The form of election referred to in section 24B of the Act shall be in Form 1 or, in the case of a worker suffering from noise induced hearing loss, Form 2C in Appendix I.
- (2) The form of election referred to in section 31H of the Act must be in the form of Form 1A in Appendix I or, in the case of a worker suffering from noise induced hearing loss, in the form of Form 2CA in Appendix I.

[Regulation 4 amended in Gazette 26 Feb 1991 p. 934; 25 Aug 1995 p. 3885; 28 Oct 2005 p. 4862.]

5. Determination form for medical panel

Pursuant to section 38(2) of the Act, the form of the determination of the medical panel shall, as far as practicable in each case, be as set out in Form 2 in Appendix I.

[6. Deleted in Gazette 15 Oct 1999 p. 4900.]

6AA. Form of claim for compensation

- Form 2B or, in the case of a worker suffering from noise induced hearing loss, Form 2C or Form 2CA, as the case requires, in Appendix I is the prescribed form under section 178(1)(b) of the Act.
- (2) In addition to the details prescribed in Form 2B as being necessary to make a valid claim for compensation under section 178(1)(b)
 - (a) the "Injured worker's declaration" and the "Consent authority"; and

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r. 6AB

(b) the tear-off attachments headed "DETAILS TO BE PROVIDED TO MEDICAL PRACTITIONER" and "INFORMATION TO BE PROVIDED TO THE INJURED WORKER",

are prescribed under section 292(1)(a) as expedient for the purposes of the Act, and are to be completed and given to the appropriate parties accordingly.

(3) For a claim for compensation by dependants under section 178(1)(b) of the Act (in the case of a death), the information required by Form 2D in Appendix I is prescribed under section 178(2) of the Act.

[Regulation 6AA inserted in Gazette 28 Jun 1991 p. 3291; amended in Gazette 18 Feb 1994 p. 660; 25 Aug 1995 p. 3885; 13 Apr 1999 p. 1531-2; 15 Oct 1999 p. 4900; 28 Oct 2005 p. 4862.]

6AB. Relevant document (section 180(1)(j))

A certificate of currency in respect of the employer's insurance policy referred to in section 160(7) of the Act is prescribed under section 180(1)(j) of the Act as a relevant document.

[Regulation 6AB inserted in Gazette 28 Oct 2005 p. 4863.]

6A. Form of medical certificate

- (1) Form 3 in Appendix I is the prescribed form under sections 57A(1)(b)(i), 57B(1)(b)(i) and 231(1)(b)(i) of the Act.
- (2) In addition to the details prescribed in Form 3 as being necessary to make a valid claim for compensation under sections 57A and 57B, the "Consent authority" is prescribed under section 292(1)(a) as expedient for the purposes of the Act, and is to be completed accordingly.

[Regulation 6A inserted in Gazette 8 Mar 1991 p. 1071; amended in Gazette 13 Apr 1999 p. 1532; 28 Oct 2005 p. 4863.]

6B. Form for insurer accepting liability

Form 3A in Appendix I is the prescribed form under section 57A(3)(a) of the Act.

[Regulation 6B inserted in Gazette 8 Mar 1991 p. 1071.]

6C. Form for insurer disputing liability

Form 3B in Appendix I is the prescribed form under section 57A(3)(b) of the Act.

[Regulation 6C inserted in Gazette 8 Mar 1991 p. 1071.]

6D. Form for insurer undecided on liability

Form 3C in Appendix I is the prescribed form under section 57A(3)(c) of the Act.

[Regulation 6D inserted in Gazette 8 Mar 1991 p. 1071.]

6E. Form for employer disputing liability

Form 3D in Appendix I is the prescribed form under section 57B(2)(b) of the Act.

[Regulation 6E inserted in Gazette 8 Mar 1991 p. 1071.]

6F. Form for employer undecided on liability

Form 3E in Appendix I is the prescribed form under section 57B(2)(c) of the Act.

[Regulation 6F inserted in Gazette 8 Mar 1991 p. 1071.]

7. Certificate and notice before discontinuance of weekly payments

(1) The medical certificate required by section 61 of the Act, before discontinuance of weekly payments, shall be in the form of Form 4 in Appendix I, or in the form of Form 3 in Appendix I if that form has been marked to indicate that it is to be regarded as both a first and final medical certificate.

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(2) Notice to the worker referred to in section 61 of the Act shall be in the form of Form 5 in Appendix I.

[Regulation 7 amended in Gazette 29 Oct 1993 p. 5930; 13 Apr 1999 p. 1532.]

8. Frequency and time of medical examinations (section 66)

- (1) A worker who receives a First Medical Certificate (Form 3) under the Act which nominates a medical review of the worker within a period of 14 days from the date the certificate is issued cannot be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer before a period of one month has elapsed from the date the certificate is issued.
- (2) A worker who receives a First Medical Certificate (Form 3) under the Act which does not nominate a medical review of the worker within a period of 14 days from the date the certificate is issued may be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer at any time from the date the certificate is issued.
- (3) A worker who fails to attend a medical review, nominated on a First Medical Certificate in accordance with subregulation (1), may be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer at any time from the date of that non-attendance.
- (4) An employer shall not require a worker to attend an examination under section 64 or 65 of the Act
 - (a) more frequently than once every 2 weeks; or
 - (b) at any time other than during reasonable hours.
- (5) A worker must not, under section 64 or 65 of the Act, be required to attend medical examinations by more than 3 medical practitioners who are specialists in the same field of medicine.

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Version 05-e0-03 As at 18 Dec 2008 Extract from www.slp.wa.gov.au, see that website for further information (6) Nothing in subregulation (5) limits the number of times a worker may be required to attend a medical examination by a medical practitioner.

[Regulation 8 inserted in Gazette 13 Apr 1999 p. 1532-3; amended in Gazette 28 Oct 2005 p. 4863-4.]

[8A. Deleted in Gazette 15 Oct 1999 p. 4890.]

9. Compound discount table

The compound discount table required to be prescribed by section 68(3) of the Act is set out in Appendix II.

[Regulation 9 amended in Gazette 2 Sep 1988 p. 3464; 15 Oct 1999 p. 4890.]

9A. Discount formula

When calculating a lump sum redemption under section 68 of the Act the following formula shall be applied for use in conjunction with a compound discount table as set out in Appendix II.

DISCOUNT FORMULA UNDER SECTION 68(4)

Discounted sum = $P \times 52 \times A$

Where —

S = prescribed amount less the sum of weekly payments made

P = the weekly payment

$$T = \frac{S}{P}$$

Y = the whole number equal to or next below -T

$$W = T - (52 x Y)$$

A = the present value of \$1.00 per annum payable weekly for Y years and W weeks obtained from the compound discount tables set out in Appendix II.

[Regulation 9A inserted in Gazette 25 Jul 1986 p. 2484; amended in Gazette 2 Sep 1988 p. 3464.]

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10. Worker not residing in the State

- (1) For the purposes of section 69 of the Act, a worker shall prove his identity and the continuance of the incapacity in respect of which a weekly payment is payable, by delivering to the employer or the employer's insurer, at intervals of 3 months, a declaration by the worker and by a medical practitioner in the form of or to the effect of Form 6 in Appendix I.
- (2) Where an employer, or his insurer for the purposes of the Act, disputes identity or entitlement, or both, he may apply under section 181 of the Act for determination of the dispute by an arbitrator.

[Regulation 10 amended in Gazette 2 Sep 1988 p. 3464; 24 Dec 1993 p. 6844; 18 Feb 1994 p. 661; 17 Nov 2000 p. 6310; 28 Oct 2005 p. 4864.]

10A. Medical certificate for statutory expenses

Form 7 in Appendix I is the form prescribed under sections 231(2)(b) and 241(2)(b) of the Act.

[Regulation 10A inserted in Gazette 28 Oct 2005 p. 4864.]

[10B. Deleted in Gazette 28 Oct 2005 p. 4864.]

11. Payments after death outside the State

(1) In the event of the death of a worker who dies outside the State and who was receiving or was entitled to receive weekly payments at the date of his death, his representatives shall, for the purpose of obtaining payment of the arrears (if any) due to the worker, forward to the Director a certificate of the death of the worker, and documents showing that they are entitled to such arrears, verified by declaration before a person having authority to administer an oath, with a request for payment of such arrears, specifying the place where and the manner in which the amount is to be remitted to them.

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- (2) For the purposes of this regulation the expression *representatives* means
 - (a) if the worker leaves a will, the executors of the will; or
 - (b) where the worker dies intestate, the persons who are according to law entitled to his personal estate, and payment of the arrears may be made to the persons without the production of letters of administration.
- (3) On receipt of the certificate of death and the documents mentioned in this regulation, the Director shall examine them, and may, if not satisfied that they are in order, return them to the representatives for correction.
- (4) When the Director is satisfied that the certificate and documents are in order, or when they are returned to him in order, he shall send to the employer a notice requesting him to forward the amount due, and the employer shall thereupon forward the amount to the Director, who shall remit that amount, to the representatives of the worker at the address and in the manner requested by them, such remittance being in all cases at the risk of the representatives.

[Regulation 11 amended in Gazette 18 Feb 1994 p. 661.]

12. Agreements

- (1) A memorandum of an agreement referred to in section 76 of the Act is sent to the Director in accordance with that section by sending it to the Director as soon as practicable after the agreement has been entered into, with enough copies for the memorandum to be kept in the office of the DRD and a copy to be given to each interested party.
- (1a) A memorandum of an agreement referred to in section 76 of the Act shall be in the form of Form 15C in Appendix I.
- (2) The memorandum is to include full particulars of matters for which the agreement provides and, in the case of an agreement as to the compensation that is to be paid under Schedule 2 of the

Act, is to identify each item for which the compensation is to be paid and, for each item —

- (a) if the Act Part III Division 2 applies in respect of the personal injury or noise induced hearing loss that is the subject of the agreement
 - (i) the percentage loss of the full efficient use of a part or faculty of the body for which compensation is to be paid; and
 - (ii) the amount of compensation;

or

- (b) if the Act Part III Division 2A applies in respect of the personal injury or noise induced hearing loss that is the subject of the agreement
 - (i) the degree of permanent impairment of a part or faculty of the body for which compensation is to be paid; and
 - (ii) the amount of compensation.
- (3) The memorandum is to be signed by or on behalf of each party to the agreement and if the memorandum sent to the Director is not the original signed memorandum the original is to be produced for inspection by the Director.
- (3a) A memorandum of an agreement lodged for the purposes of a redemption amount under section 67(l) shall be accompanied by Form 15D in Appendix I signed and dated by the worker, as acknowledgment that he/she is aware of the consequences of the recording of the memorandum.
- (4) The notice despatched by the Director to each interested party, under section 76(2) of the Act, is to be in the form of Form 15A in Appendix I.
- (4a) Where any interested party disputes the genuineness of the memorandum, or the adequacy of the compensation agreed upon or otherwise objects to the recording of the agreement that party shall, within the 7 days allowed in section 76(2), notify the

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Director by completing Form 15E in Appendix I, and forwarding that completed form to the Director.

(4b) On receipt of an objection from any party in the manner prescribed in subregulation (4a), the Director shall send to each other party a notice, in the form of Form 15F, informing such parties that the memorandum will not be recorded except with the consent in writing of the objector.

- (5) If the Director records the memorandum, the Director is to notify each interested party accordingly in the form of Form 15B in Appendix I.
- (6) The Director may vary or amend a memorandum if all parties first give the Director written consent to make that variation or amendment.
- (7) For the purpose of providing a statement of benefits paid, under section 67(2) of the Act, Part 4 of the Memorandum of Agreement form (Form 15C), may be used for this purpose.

[Regulation 12 inserted in Gazette 18 Feb 1994 p. 661; amended in Gazette 15 Oct 1999 p. 4906-7; 28 Oct 2005 p. 4864-5.]

12AA. Notice of intention to dismiss worker (section 84AB)

- (1) This regulation applies to a notice of intention to dismiss a worker to which section 84AB of the Act refers.
- (2) Form 15G in Appendix I is the form prescribed for the notice. [Regulation 12AA inserted in Gazette 28 Oct 2005 p. 4865.]
- [12AB. Deleted in Gazette 28 Oct 2005 p. 4865.]

12A. Contributions to General Fund

(1) The amount prescribed for the purposes of section 109(1) of the Act is \$100 000.

(2) The amount prescribed for the purposes of section 109(4) of the Act is \$40 000.

[Regulation 12A inserted in Gazette 22 May 1987 p. 2193; amended in Gazette 2 Sep 1988 p. 3464; 22 Sep 1989 p. 3490-1; 6 Dec 1991 p. 6119; 16 Sep 2003 p. 4103; 28 Oct 2005 p. 4866.]

13. Ascertaining amount for reimbursement (section 154AC(1))

- (1) WorkCover WA may approve an application by an employer for reimbursement under section 154AC(1) of the Act.
- (2) The amount that WorkCover WA is to reimburse to an approved applicant under section 154AC(1) of the Act is to be calculated by subtracting the estimated total cost from the actual total cost.
- (3) In this regulation —

actual total cost, in relation to an award of damages, means the total amount paid on a claim (including all compensation paid in accordance with the Act, any award of damages, legal expenses and miscellaneous expenses associated with the claim, to the extent that these apply) by the insurer or self-insurer, as calculated in accordance with the Insurer/Self-Insurer Electronic Data Specification (Edition Q1), following an award of damages, as submitted to, and approved and recorded by, WorkCover WA;

estimated total cost, in relation to an award of damages, means the insurer, or self-insurer's, estimate of the total cost of the claim (including the estimated compensation to be paid in accordance with the Act, any award of damages, legal expenses and miscellaneous expenses associated with the claim to the extent that these apply or are likely to apply), estimated in accordance with the Insurer/Self-Insurer Electronic Data Specification (Edition Q1), as at the date of creation of the May 2004 return file recorded by WorkCover WA;

Insurer/Self-Insurer Electronic Data Specification (Edition Q1) means Edition Q1, Version 1.4.6 of the Insurer/Self-Insurer

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Electronic Data Specification, published by WorkCover WA on 29 July 2003 to standardise the information or return requested under section 103A of the Act.

[Regulation 13 inserted in Gazette 26 Oct 2004 p. 4898-9; amended in Gazette 21 Jan 2005 p. 276.]

13A. Prescribed rate of interest (sections 222(2), 223(2) and 224(2))

- Interest payable under an order made under section 222(1) of the Act must be calculated at a rate of 6% per annum.
- (2) Interest payable under section 223(1) of the Act must be calculated at a rate of 6% per annum.
- (3) Interest payable under section 224(1) of the Act in respect of a sum agreed to be paid must be calculated at a rate of 6% per annum.

[Regulation 13A inserted in Gazette 28 Oct 2005 p. 4866.]

[14. Deleted in Gazette 28 Oct 2005 p. 4866.]

15. Statements by approved insurance offices

The statements required to be transmitted to WorkCover WA under section 171 of the Act shall be in the form of Forms 16 and 17 in Appendix 1.

[*Regulation 15 inserted in Gazette 8 Mar 2002 p. 949; amended in Gazette 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276.*]

[16. Deleted in Gazette 28 Oct 2005 p. 4866.]

16A. Clause 1C notifications and elections

- (1) The form of notification for the purposes of the Act Schedule 1 clause 1C(1) must be in the form of Form 29 in Appendix I.
- (2) The form of notification for the purposes of the Act Schedule 1 clause 1C(4)(a) must be in the form of Form 30 in Appendix I.

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- (3) An election for the purposes of the Act Schedule 1 clause 1C(2) or clause 1C(4) or (6) must
 - (a) be made in writing;
 - (b) specify
 - (i) the name and address of the dependant;
 - (ii) the relationship (child or step-child) of the dependant to the deceased worker;
 - (iii) the name of the deceased worker, and the address of the deceased worker at the time of death;
 - (iv) whether the dependant elects to receive an apportionment of the notional residual entitlement or a child's allowance under the Act Schedule 1 clause 1A;
 - (v) whether the worker died leaving any spouse or de facto partner wholly dependent on the workers' earnings, and whether that spouse or de facto partner is a parent of the dependant making the election;
 - (vi) that the dependant has been independently advised of the financial consequences of the election, and the name, title, address and phone number of the person who gave that advice; and
 - (vii) the date on which the election is made;
 - (c) be signed by the dependant or, in the case of an election by a person under a legal disability, the parent or guardian of that person;
 - (d) include the signature and full name and address of a witness to the signature of the dependant or his or her parent or guardian; and
 - (e) be given to the Director.

[Regulation 16A inserted in Gazette 28 Oct 2005 p. 4867-8.]

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17. Prescribed allowance — clause 11(2)

The Hospital Allowance provided for under the *Western Australian Government Health Services (Australian Liquor, Hospitality and Miscellaneous Union) Agreement 2000*, or under an industrial award made in replacement of that agreement, is prescribed as an allowance for the purposes of paragraph (c) of the definition of "Amount Aa" in the Act Schedule 1 clause 11(2).

[Regulation 17 inserted in Gazette 21 Jan 2005 p. 275; amended in Gazette 28 Oct 2005 p. 4868.]

17AA. Prescribed rate for vehicle running expenses — clause 19(1)

- (1) For the purposes of the Act Schedule 1 clause 19(1), the prescribed rate for vehicle running expenses (irrespective of engine capacity) is
 - (a) for the period up to and including 30 June 2005, 34 cents per kilometre; and
 - (b) for a financial year commencing on or after 1 July 2005, the amount per kilometre obtained by
 - (i) varying the amount applying at the end of the preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is .5 of a cent being rounded off to the next highest whole number of cents).
- (2) In this regulation —

March CPI, for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth

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Statistician under the *Census and Statistics Act 1905* of the Commonwealth.

[Regulation 17AA inserted in Gazette 29 Oct 2004 p. 4939-40; amended in Gazette 28 Oct 2005 p. 4868.]

17AB. Exceptional circumstances — clause 18A(2aa)(c)(ii)

- (1) For the purposes of the Act Schedule 1 clause 18A(2aa)(c)(ii) the circumstances in relation to the medical and associated conditions, treatment and management of a worker are exceptional if operative intervention and reasonable post-operative treatment of a kind related to an MBS item are required to alleviate substantially the consequences of serious impairment and improve the worker's physical condition.
- (2) For the purposes of the Act Schedule 1 clause 18A(2aa)(c)(ii) the applicant must produce the following information to the arbitrator in writing
 - (a) clear medical opinion from a treating specialist that operative intervention and reasonable post-operative treatment of a kind related to an MBS item are required to alleviate the consequences of serious impairment and improve the worker's physical condition; and
 - (b) a management plan provided by the treating specialist that indicates that substantial medical improvement to the worker's physical condition is anticipated as a result of operative intervention and reasonable post-operative treatment.
- (3) In this regulation —

MBS item means an item specified in the Medicare Benefits Schedule published by the Commonwealth Department of Health and Aged Care;

treating specialist, in relation to an applicant, means a medical practitioner who —

(a) is treating the applicant; and

(b) is a specialist in a relevant field of medicine.

[Regulation 17AB inserted in Gazette 28 Oct 2005 p. 4868-9.]

17AC. Management plan — clause 18A(2ac)

A reference in the Act Schedule 1 clause 18A(2ac) to a management plan is a reference to a management plan produced under regulation 17AB(2)(b).

[Regulation 17AC inserted in Gazette 28 Oct 2005 p. 4870.]

17AD. Extending final day

- (1) A worker may apply to the Director to extend the final day under the Act Schedule 1 clause 18B.
- (2) The application is made by
 - (a) lodging with the Director a completed application in the form of Form 31 in Appendix I; and
 - (b) providing to the Director, with the application form, anything that this regulation requires to be provided with the application form.
- (3) When the application form is lodged
 - (a) if the worker has, in writing, requested an approved medical specialist to assess the worker's degree of permanent whole of person impairment, the Director must be provided with a copy of the worker's request; and
 - (b) if the approved medical specialist has notified the worker, in writing, that more time is or was required to give the worker the documents required to make an application under the Act Schedule 1 clause 18A(1b) before the final day, the Director must be provided with a copy of the notification.
- (4) The Director may, within the limits imposed by the Act Schedule 1 clause 18B(4), extend the final day until a day that the Director, having regard to the further time needed by the

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approved medical specialist, considers will give the worker a reasonable opportunity to make an application under the Act Schedule 1 clause 18A(1b).

[Regulation 17AD inserted in Gazette 28 Oct 2005 p. 4870-1.]

17AE. Amount prescribed for funeral expenses - clause 17(2)

- (1) For the purposes of the Act Schedule 1 clause 17(2), the amount prescribed for funeral expenses is
 - (a) for the period up to and including 30 June 2007, \$7 547; and
 - (b) for a financial year commencing on or after 1 July 2007, in accordance with section 5A of the Act, the amount obtained by —
 - (i) varying the amount applying at the end of the preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is .5 of a cent being rounded off to the next highest whole number of cents).
- (2) In this regulation —

March CPI, for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth Statistician under the Commonwealth *Census and Statistics Act 1905*.

[Regulation 17AE inserted in Gazette 4 Aug 2006 p. 2855-6.]

17A. Supplementary amount

(1) The supplementary amount referred to in the Schedule 5 clause 1 of the Act is —

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- (a) for the period up to and including 30 June 2008
 - (i) in relation to a worker with a dependant spouse or dependant de facto partner, or both, \$228; and
 - (ii) in relation to a worker without a dependant spouse or dependant de facto partner, \$128;

and

- (b) for a financial year commencing on or after 1 July 2008, in accordance with section 5A of the Act, the amount obtained by —
 - (i) varying the amount applying at the end of the preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is 0.5 of a cent being rounded off to the next highest whole number of cents).
- (2) In this regulation —

March CPI for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth Statistician under the Commonwealth *Census and Statistics Act 1905*.

[Regulation 17A inserted in Gazette 2 Nov 2007 p. 5933-4.]

17B. Witness allowances

A person who appears before a dispute resolution authority to give evidence is entitled to any allowance for that appearance set by the Costs Committee established under section 269 of the Act.

[Regulation 17B inserted in Gazette 28 Oct 2005 p. 4871.]

18. Form of election to receive redemption amount or supplementary amount

- The election to receive the redemption amount as a lump sum, referred to in Schedule 5 to the Act shall be in the form of Form 14 in Appendix I.
- (2) The election to receive the supplementary amount, referred to in Schedule 5 to the Act shall be in the form of Form 15 in Appendix I.

[Regulation 18 amended in Gazette 17 Nov 2000 p. 6312.]

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Part 2A — Assessment of costs

[Heading inserted in Gazette 28 Oct 2005 p. 4871.]

18A. Application of this Part

This Part applies in relation to any costs incurred on or after 14 November 2005 in relation to a proceeding determined, or otherwise dealt with, by a dispute resolution authority.

[Regulation 18A inserted in Gazette 28 Oct 2005 p. 4871.]

18B. Meaning of terms used in this Part

In this Part —

agent service has the meaning given to that term in section 261 of the Act;

applicant means an applicant for assessment of costs under regulation 18C;

application means an application for assessment of costs under regulation 18C;

legal service has the meaning given to that term in section 261 of the Act;

taxing officer means the Director or an arbitrator.

[Regulation 18B inserted in Gazette 28 Oct 2005 p. 4872.]

18C. Application for assessment of costs

A person who has paid or is liable to pay, or who is entitled to receive or who has received, costs as a result of an order for the payment of an unspecified amount of costs made by a dispute resolution authority may apply under the *Workers' Compensation (DRD) Rules 2005* for an assessment of the whole of, or any part of, those costs by a taxing officer.

[Regulation 18C inserted in Gazette 28 Oct 2005 p. 4872.]

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18D. Taxing officer may require application to be given to other persons

- (1) A taxing officer may, by written notice, require an applicant to give a copy of the application to
 - (a) a party to the proceeding in respect of which the relevant order for costs was made; or
 - (b) a legal practitioner, agent or other interested party,

specified by the taxing officer.

- (2) The application must be given in accordance with the *Workers' Compensation (DRD) Rules 2005* Part 3.
- (3) If a person fails, without reasonable excuse, to comply with a notice given under subregulation (1) the taxing officer may decline to deal with the application.

[Regulation 18D inserted in Gazette 28 Oct 2005 p. 4872-3.]

18E. Taxing officer may require documents or further particulars

- (1) A taxing officer may, by written notice, require a person (including the applicant, a party to the proceeding in which the relevant order for costs was made, the legal practitioner or agent concerned or any other legal practitioner or agent) to produce any relevant documents of or held by the person in respect of the matter.
- (2) A taxing officer may, by written notice, require an applicant to give to the taxing officer further particulars as to any item of costs claimed.
- (3) A notice given under subregulation (1) or (2) must specify the period within which the notice is to be complied with.
- (4) If a person fails, without reasonable excuse, to comply with a notice given under subregulation (1) or (2) the taxing officer may decline to deal with the application or may continue to deal with the application on the basis of the information provided.

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(5) Nothing in this regulation prevents a person from objecting to the production of a document on the grounds of legal professional privilege.

[Regulation 18E inserted in Gazette 28 Oct 2005 p. 4873.]

18F. Consideration of application

- (1) A taxing officer must not determine an application unless the taxing officer
 - (a) has given the applicant and any other party to the proceeding in which the relevant order for costs was made a reasonable opportunity to make oral or written submissions in relation to the application; and
 - (b) has given due consideration to any submissions so made.
- (2) In considering an application a taxing officer is not bound by the rules of evidence and may inform himself or herself on any matter in such manner as the taxing officer thinks fit.

[Regulation 18F inserted in Gazette 28 Oct 2005 p. 4874.]

18G. Assessment to give effect to order and costs determination

An assessment of costs must be made in accordance with, and so as to give effect to, orders of the dispute resolution authority and any costs determination published under section 273 of the Act.

[Regulation 18G inserted in Gazette 28 Oct 2005 p. 4874.]

18H. Matters to be considered

- (1) When dealing with an application the taxing officer must consider
 - (a) whether or not it was reasonable to carry out the work to which the costs relate; and
 - (b) what is a fair and reasonable amount of costs for the work concerned.

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- (2) In assessing what is a fair and reasonable amount of costs, the taxing officer may have regard to any or all of the following matters
 - (a) the skill, labour and responsibility displayed on the part of the legal practitioner or agent responsible for the matter;
 - (b) the complexity, novelty or difficulty of the matter;
 - (c) the quality of the work done and whether the level of expertise was appropriate to the nature of the work done;
 - (d) the place where and circumstances in which the legal services or agent services were provided;
 - (e) the time within which the work was required to be done;
 - (f) the outcome of the matter.
- (3) If the dispute resolution authority has ordered that the costs are to be assessed on a specified basis, the taxing officer must assess the costs on that basis.

[Regulation 18H inserted in Gazette 28 Oct 2005 p. 4874-5.]

18I. Cost of assessment

The costs of and incidental to an assessment are at the discretion of the taxing officer.

[Regulation 18I inserted in Gazette 28 Oct 2005 p. 4875.]

18J. Enforcement of assessment

- (1) The taxing officer must issue to each party a certificate that sets out the amount in which costs have been assessed and allowed by the taxing officer.
- (2) The costs are payable under the order made by the dispute resolution authority as to the costs.

[Regulation 18J inserted in Gazette 28 Oct 2005 p. 4875.]

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18K. Correction of error

At any time after making a determination a taxing officer who made the determination may, for the purpose of correcting an inadvertent error in the determination —

- (a) make a new determination in substitution for the previous determination; and
- (b) issue a certificate under regulation 18J that sets out the new determination.

[Regulation 18K inserted in Gazette 28 Oct 2005 p. 4876.]

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Part 2B — Medical assessment

[Heading inserted in Gazette 28 Oct 2005 p. 4876.]

18L. Meaning of terms used in this Part

In this Part —

prescribed details, in relation to a worker, means -

- (a) the worker's name and address and any other details necessary to identify the worker;
- (b) details sufficient to enable the worker to be contacted;
- (c) the worker's date of birth;
- (d) the date on which the worker's injury occurred;
- (e) a description of the worker's injury;
- (f) if a claim for compensation has been made under the Act with respect to the worker's injury details sufficient to identify the claim, including any claim number that has been given to the claim;
- (g) the employer's name and address and any other details necessary to identify the employer;
- (h) details sufficient to enable the employer to be contacted; and
- (i) the insurer's name, if any;

relevant provisions of the Act means —

- (a) Part III Division 2A of the Act (which provides for lump sum payments for specified injuries);
- (b) Part IV Division 2 Subdivision 3 of the Act (which provides for restrictions on awarding, and the amount of, damages);
- (c) Part IXA of the Act (which provides for specialised retraining programs); or
- (d) (except in regulation 18R(3)(e)) clause 18A of Schedule 1 to the Act (which provides for additional sums to be allowed for medical expenses).

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[Regulation 18L inserted in Gazette 28 Oct 2005 p. 4876-7.]

18M. Request for assessment by approved medical specialist of worker's degree of impairment

For the purposes of section 146A(3) of the Act, a request for a worker's degree of impairment to be assessed by an approved medical specialist has to be given in writing to the approved medical specialist, specifying —

- (a) the prescribed details in relation to the worker;
- (b) the approved medical specialist's name;
- (c) the relevant provisions of the Act for the purposes of which the assessment is to be made; and
- (d) the date of the request for the assessment.

[Regulation 18M inserted in Gazette 28 Oct 2005 p. 4877.]

18N. Requirement to attend at place specified by approved medical specialist

For the purposes of section 146G(1)(a) of the Act, the requirement for a worker to attend at a place specified by an approved medical specialist —

- (a) has to be given in writing to the worker and sent to the worker's address specified in the request for assessment referred to in regulation 18M; and
- (b) has to specify
 - (i) the prescribed details in relation to the worker;
 - (ii) the approved medical specialist's name;
 - (iii) details sufficient to enable the approved medical specialist to be contacted;
 - (iv) the relevant provisions of the Act for the purposes of which the assessment is to be made; and

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(v) the time when and the place where the worker is to submit to examination, as required under section 146G(1)(d) of the Act.

[Regulation 18N inserted in Gazette 28 Oct 2005 p. 4878.]

180. Requirement to produce to approved medical specialist relevant documents and information and give consent

- (1) For the purposes of section 146G(1)(c)(i) of the Act, the requirement to produce to an approved medical specialist any relevant document or information has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - (a) the prescribed details in relation to the worker;
 - (b) details of any relevant document or information to which the requirement applies;
 - (c) the approved medical specialist's name;
 - (d) details sufficient to enable the approved medical specialist to be contacted; and
 - (e) the relevant provisions of the Act for the purposes of which the assessment is to be made.
- (2) For the purposes of section 146G(1)(c)(ii) of the Act, the requirement to consent to another person who has any relevant document or information producing it to an approved medical specialist has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - (a) the prescribed details in relation to the worker;
 - (b) details of any relevant document or information to which the requirement applies;
 - (c) the name of the person who has the relevant document or information;
 - (d) the approved medical specialist's name;
 - (e) details sufficient to enable the approved medical specialist to be contacted; and

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(f) the relevant provisions of the Act for the purposes of which the assessment is to be made.

[Regulation 180 inserted in Gazette 28 Oct 2005 p. 4878-9.]

18P. Period for compliance with requirements

If the time for complying with a requirement referred to in regulation 18O is not specified in the requirement, the requirement has to be complied with within 7 days after the day on which the person who is to comply with the requirement receives it.

[Regulation 18P inserted in Gazette 28 Oct 2005 p. 4879.]

18Q. Requirement for worker to produce requested information

- (1) On being requested in writing to do so by the approved medical specialist, a worker who has requested an approved medical specialist to assess his or her degree of impairment is required to produce to the approved medical specialist for use in dealing with the requested assessment, within 7 days after the day on which the worker receives the approved medical specialist's request, any information that
 - (a) relates to the injury from which the impairment resulted; and
 - (b) is specified in the approved medical specialist's request.
- (2) A request by an approved medical specialist under subregulation (1) has to include
 - (a) the approved medical specialist's name; and
 - (b) details sufficient to enable the approved medical specialist to be contacted.
- (3) A person who contravenes a requirement under subregulation (1) commits an offence and is liable to a fine of \$2 000.
- (4) Subregulation (1) does not apply to any information that is the subject of a requirement referred to in regulation 18O(1).

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[Regulation 18Q inserted in Gazette 28 Oct 2005 p. 4880.]

18R. Reports and certificates regarding outcome of assessment

- (1) A report of a worker's degree of impairment given by an approved medical specialist under section 146H(1)(a) of the Act has to include
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted;
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist; and
 - (e) the relevant provisions of the Act for the purposes of which the assessment was made.
- (2) A certificate specifying a worker's degree of impairment given by an approved medical specialist under section 146H(1)(b) of the Act has to include —
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted; and
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist.
- (3) A report given by an approved medical specialist under section 146H(2)(c) of the Act has to include
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted;
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist; and

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(e) the relevant provisions of the Act for the purposes of which the relevant certificate under section 146H(2) of the Act was given.

[Regulation 18R inserted in Gazette 28 Oct 2005 p. 4880-1.]

18S. Requirement to attend at place specified by approved medical specialist panel

For the purposes of section 146L(2)(a) of the Act, the requirement for a worker to attend at a place specified by an approved medical specialist panel has to be given in writing to the worker, specifying —

- (a) the prescribed details in relation to the worker;
- (b) the names of the members of the approved medical specialist panel; and
- (c) the time when and the place where the worker is to submit to examination, as required under section 146L(2)(d) of the Act.

[Regulation 18S inserted in Gazette 28 Oct 2005 p. 4882.]

18T. Requirement to produce to approved medical specialist panel relevant documents and information and give consent

- (1) For the purposes of section 146L(2)(c)(i) of the Act, the requirement to produce to an approved medical specialist panel any relevant document or information has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - (a) the prescribed details in relation to the worker;
 - (b) details of any relevant document or information to which the requirement applies; and
 - (c) the names of the members of the approved medical specialist panel.
- (2) For the purposes of section 146L(2)(c)(ii) of the Act, the requirement to consent to another person who has any relevant

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document or information producing it to an approved medical specialist panel has to be given in writing to the worker, the employer, or the employer's insurer, specifying —

- (a) the prescribed details in relation to the worker;
- (b) details of any relevant document or information to which the requirement applies;
- (c) the name of the person who has the relevant document or information; and
- (d) the names of the members of the approved medical specialist panel.

[Regulation 18T inserted in Gazette 28 Oct 2005 p. 4882-3.]

18U. Period for compliance with requirements

If the time for complying with a requirement referred to in regulation 18T is not specified in the requirement, the requirement has to be complied with within 7 days after the day on which the person who is to comply with the requirement receives it.

[Regulation 18U inserted in Gazette 28 Oct 2005 p. 4883.]

18V. Requirement for worker to produce requested information

- (1) On being requested to do so by the approved medical specialist panel, a worker in respect of whom a question as to degree of impairment has been referred to an approved medical specialist panel is required to produce to the approved medical specialist panel for use in dealing with the referral, within 7 days after the day on which the worker receives the request, any information that
 - (a) relates to the injury from which the impairment resulted; and
 - (b) is specified in the approved medical specialist panel's request.

- (2) A request by an approved medical specialist panel under subregulation (1) has to include the names of the members of the approved medical specialist panel.
- (3) A person who contravenes a requirement under subregulation (1) commits an offence and is liable to a fine of \$2 000.
- (4) Subregulation (1) does not apply to any information that is the subject of a requirement referred to in regulation 18T(1).

[Regulation 18V inserted in Gazette 28 Oct 2005 p. 4883-4.]

18W. Reports and certificates regarding outcome of assessment

A report of a worker's degree of impairment given by an approved medical specialist panel under section 146O(2)(a) of the Act, or a certificate specifying a worker's degree of impairment given by an approved medical specialist panel under section 146O(2)(b) of the Act, has to include —

- (a) the prescribed details in relation to the worker;
- (b) the names of the members of the approved medical specialist panel; and
- (c) the date of the examination of the worker by, or at the request of, the members of the approved medical specialist panel.

[Regulation 18W inserted in Gazette 28 Oct 2005 p. 4884.]

[**19.** Deleted in Gazette 8 Mar 2002 p. 949.]

r. 19A

Part 3 — Noise induced hearing loss

[Heading inserted in Gazette 26 Feb 1991 p. 934.]

19A. Meaning of terms used in this Part

In this Part unless the contrary intention appears —

approved means approved in writing by the chief executive officer;

approved medical practitioner means a medical practitioner approved under regulation 19B(1)(a);

approved person means a person approved under regulation 19B;

audiologist means an audiologist approved under regulation 19B(1)(b);

audiometric officer means a person approved under regulation 19B(1)(c);

Australian Standard means a standard published by the Standards Association of Australia³, as amended from time to time;

clause means a clause in the Act Schedule 7.

[*Regulation 19A inserted in Gazette 26 Feb 1991 p. 934; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4884.*]

19B. Persons approved to carry out audiometric testing

- (1) The chief executive officer may approve, either generally or in a particular case, the following persons to carry out audiometric testing
 - (a) a medical practitioner;
 - (b) an audiologist who is either a full member or qualified to be a full member of the Audiological Society of Australia; and
 - (c) a person who, in the opinion of the chief executive officer, has appropriate qualifications to enable that

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person to carry out audiometric testing as an audiometric officer.

- (2) An audiometric test for the purposes of sections 24A and 24B of the Act shall be carried out by a person approved under subregulation (1).
- (3) The chief executive officer may at any time cancel an approval given under subregulation (1).
- (4) The chief executive officer shall serve on each person to whom an approval, or cancellation of approval, relates a certificate of approval or notification of cancellation, as the case requires.

[Regulation 19B inserted in Gazette 26 Feb 1991 p. 934; amended in Gazette 21 Jan 2005 p. 276.]

19C. Testing procedures

- (1) An approved person shall carry out an audiometric test
 - (a) using an audiometer which meets the standards specified in writing by the chief executive officer; and
 - (b) in an approved hearing booth or other approved testing environment.
- (2) An approved person using an audiometer under subregulation (1) shall
 - (a) check the audiometer on each day of use, both before and after the series of measurements carried out and after any relocation of the audiometer, to ensure that the audiometer is in satisfactory working order; and
 - (b) ensure that the audiometer has been calibrated at an approved calibration laboratory within the 12 months preceding each day of use and that the audiometric officer has received a copy of the report prepared on that calibration.
- (3) An approved person shall ensure that the background noise levels during the testing of the hearing of a worker do not

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exceed those values listed in Table 5.1 in Section 5 of Australian Standard 1269-1989, or an approved equivalent, for the type of earphone/cushion or earphone enclosure combination connected to the audiometer used for the testing.

- Subject to subregulation (5), an approved person shall test the (4) hearing of a worker by means of a pure tone air conduction hearing threshold test carried out separately for the left and right ears
 - in accordance with (a)
 - the procedure described in Section E2 of (i) Appendix E of Australian Standard 1269-1989 as modified by written direction of the chief executive officer; or
 - (ii) any procedure which establishes a higher testing procedure than that specified in subparagraph (i) and which is approved in writing by the chief executive officer;

and

- if the test is conducted in accordance with the procedure (b) referred to in paragraph (a)(i), at the frequencies 500, 1 000, 1 500, 2 000, 3 000, 4 000, 6 000, 8 000 Hz except that where an audiometer does not possess a 1 500 Hz tone the hearing threshold for that frequency shall be calculated by drawing a straight line on an audiogram connecting the points of threshold for 1 000 and 2 000 Hz, marking the point of intersection with the 1 500 Hz line, and adjusting this value to the nearest 5dB increment.
- If, in the opinion of the chief executive officer, a worker has an (5) injury which will prevent the effective use of an audiometric test referred to in subregulation (4), the hearing of that worker may be tested by any other method approved for the purposes of this subregulation.

- (6) In instances where audiometric testing is carried out by an audiometric officer and the audiometric officer believes that the worker meets the criteria specified in Item 4 of Waugh & Macrae's criteria for medical referral in Table 1 of National Acoustic Laboratories Report No. 80 "Criteria for assessing hearing conservation audiograms", the audiometric officer shall refer the worker to a medical practitioner and the audiometric officer shall defer audiometric testing until the worker has complied with the referral and the audiometric officer is satisfied that the worker does not meet those criteria.
- (7) Where an initial audiometric test is carried out by an audiometric officer and the results of an air conduction test meet the criteria specified in Item 1, 2 or 3 of Waugh and Macrae's criteria for medical referral in Table 1 of National Acoustic Laboratories Report No. 80, the audiometric officer shall refer the worker to an audiologist or an approved medical practitioner for full audiometric testing.
- (8) Where the results of an air conduction test carried out after an initial audiometric test show
 - (a) at least a 10% loss of hearing from the initial audiometric test;
 - (b) at least a 5% loss of hearing from the loss shown by the audiometric test which resulted in a successful election by the worker under section 24A or 31E of the Act; or
 - (c) where the worker has reached the age of 65 years or on the worker's retirement from work before that age, any further percentage loss of hearing from the loss shown by the audiometric test which resulted in a successful election by the worker under section 24A or 31E of the Act,

the worker shall be referred by WorkCover WA to an audiologist or an approved medical practitioner for full audiometric testing, and the audiologist or medical practitioner shall, upon completion of that testing refer the worker to a

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medical practitioner registered in the specialty of otorhinolaryngology for full otorhinolaryngological assessment to determine the percentage of noise induced hearing loss.

- (9) Where the results of a further air conduction test, carried out after those tests referred to in subregulation (8), show a further loss of hearing, the worker shall be referred by WorkCover WA to an audiologist or an approved medical practitioner for full audiometric testing and the audiologist or medical practitioner shall, if a further hearing loss is confirmed, refer the worker to a medical practitioner registered in the speciality of otorhinolaryngology for a full otorhinolaryngological assessment to determine the percentage of noise induced hearing loss.
- (10) Where a worker is referred to an approved medical practitioner, audiologist or medical practitioner registered in the speciality of otorhinolaryngology under subregulation (6), (7), (8) or (9), the audiometric test of that worker is completed on the date that
 - (a) if the referral is under subregulation (6), the audiometric officer completes the audiometric test;
 - (b) if the referral is under subregulation (7), the medical practitioner or audiologist completes the audiometric test; and
 - (c) if the referral is under subregulation (8) or (9), the medical practitioner or audiologist completes the audiometric test, or if the worker is further referred, the medical practitioner registered in the speciality of otorhinolaryngology determines the percentage of noise induced hearing loss.

[Regulation 19C inserted in Gazette 26 Feb 1991 p. 935-7; amended in Gazette 3 Apr 1992 p. 1541-2; 24 Dec 1993 p. 6845; 17 Nov 2000 p. 6312; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4884-5.]

19D. Notice of audiometric test and testing arrangements

- (1) The employer of a worker who is required, or who makes a request, to undergo an audiometric test under clause 2 shall give written notice of the test to the worker in the form of Form 18 in Appendix I.
- (2) The employer of a worker given a notice under subregulation (1) shall ensure that the worker is not knowingly exposed in the workplace, and the worker shall not knowingly permit himself to be exposed, to noise levels above 80dB(A) during the 16 hours preceding an audiometric test.
- (3) A worker given a notice under subregulation (1) shall not, without reasonable excuse, proof of which is on the worker, fail to submit himself for testing so notified.

[Regulation 19D inserted in Gazette 26 Feb 1991 p. 937; amended in Gazette 17 Nov 2000 p. 6312.]

19E. Calculation of loss of hearing

- In sections 24A(2) and 31E(3) of the Act, loss of hearing means loss of hearing calculated in accordance with the hearing loss tables RB and EB published in Appendices 3 and 7 of Report No. 118 of the National Acoustic Laboratories as annexed in Appendix III.
- (2) The method of determining percentage loss of hearing occurring during the interval between 2 audiometric tests shall be by subtraction.

[Regulation 19E inserted in Gazette 26 Feb 1991 p. 937; amended in Gazette 28 Oct 2005 p. 4885.]

19F. Report on audiometric test and storage of results

(1) A person who carries out an audiometric test shall ensure that the results are prepared and delivered to WorkCover WA and the worker in the form of Form 19A or Form 19B in Appendix I, as the case requires.

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 - (2) WorkCover WA shall, on the written request of the worker tested, communicate the results of an audiometric test delivered to it under clause 4(2) to any person specified by the worker in that request.
 - (3) A person who receives the results of an audiometric test under subregulation (2) shall ensure that the results of the test, and any information derived from those results are not communicated to any person other than the worker except at the written request of the worker tested.

Penalty: a fine of \$1 000.

(4) WorkCover WA shall store the results of audiometric tests delivered to it under clause 4(2) for a period ending the day after the 70th birthday of the worker to whom the results relate.

[Regulation 19F inserted in Gazette 26 Feb 1991 p. 937-8; amended in Gazette 17 Nov 2000 p. 6312; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4885.]

[**19G.** Deleted in Gazette 28 Oct 2005 p. 4885.]

19H. Retest of person's hearing

- A worker or employer who disputes the results of an audiometric test shall give notice in the form of Form 21 in Appendix I to WorkCover WA.
- (2) A retest of a worker's hearing under clause 7(1) shall be carried out in the manner prescribed under regulation 19C by
 - (a) an approved medical practitioner;
 - (b) an audiologist; or
 - (c) a medical practitioner registered in the speciality of otorhinolaryngology,

nominated in writing by the chief executive officer.

- (3) A retest of a worker's hearing under clause 7(1) may include
 - (a) a physical examination; and

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- (b) any other appropriate investigation the approved medical practitioner or audiologist considers necessary to determine
 - (i) whether the worker's hearing loss is noise induced;
 - (ii) whether the worker's hearing loss is due, or partly due, to ear disease;
 - (iii) whether the worker's hearing loss is due, or partly due, to a hearing loss which is noise induced but of a type which is not due to the nature of any employment in which the worker was or is engaged; and
 - (iv) any other causes of the hearing loss.
- (4) Having regard to the results obtained under subregulation (3), the medical practitioner registered in the speciality of otorhinolaryngology may determine the noise induced hearing loss of the worker as a binaural noise induced hearing loss expressed as a percentage loss of hearing.

[Regulation 19H inserted in Gazette 26 Feb 1991 p. 938-9; amended in Gazette 21 Jan 2005 p. 276.]

19I. Prescribed workplaces

- (1) For the purposes of clause 10 a prescribed workplace is a workplace or part of a workplace where a worker is receiving, or is likely to receive, noise above the action level specified in subregulation (2).
- (2) For the purposes of this regulation —

action level means -

- (a) an L peak of 140dB(lin); or
- (b) a representative LAeq,8h of 90dB(A);

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L peak means the maximum unweighted sound pressure level recorded with an instrument equipped for measuring peak values in accordance with AS 1259.1-1990;

representative LAeq,8h means an 8 hour equivalent continuous A weighted sound pressure level, determined from the assessment of worker exposures that is typical of the operation, work pattern or process being assessed as described in AS 1269-1989 Clause 1.4.7.

[Regulation 19I inserted in Gazette 26 Feb 1991 p. 939.]

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Part 3A — Constraints on awards of common law damages

[Heading inserted in Gazette 15 Oct 1999 p. 4890.]

Division 1 — 1993 scheme

[Heading inserted in Gazette 28 Oct 2005 p. 4885.]

19IA. Guides for assessing degree of disability

- (1) The first edition is prescribed for the purposes of the definition of "AMA Guides" in section 93CA of the Act.
- (2) To the extent, if any, that neither section 93D(2)(a) nor (b) of the Act applies to the assessment of the degree of disability of a worker for the purposes of section 93E, the degree of disability is to be assessed in accordance with the American Medical Association's *Guides to the Evaluation of Permanent Impairment* (4th Edition).

[Regulation 19IA inserted in Gazette 17 Nov 2000 p. 6312-13; amended in Gazette 28 Oct 2005 p. 4885.]

19J. Assessment of degree of disability

- (1) Subject to regulations 19JA and 19JB, a referral under section 93D(5) of the Act
 - (a) is to be made in the form of Form 22 in Appendix I; and
 - (b) is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made.
- (2) A notification under section 93D(7) of the Act is to be
 - (a) made in the form of Form 23 in Appendix I; and
 - (b) accompanied by a copy of the medical evidence produced to the Director under section 93D(6) of the Act.

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(3) Subject to regulations 19JA and 19JB, a notification under section 93D(8) of the Act is to be made in the form of Form 23 in Appendix I.

[Regulation 19J inserted in Gazette 15 Oct 1999 p. 4890-1; amended in Gazette 14 Dec 1999 p. 6147; 26 Oct 2004 p. 4899; 28 Oct 2005 p. 4886 and 4911.]

19JA. Method of referral and notification when section 93EA(3) of the Act applies

- A referral under section 93D(5) of the Act in combination with section 93EA(3) of the Act (due to the application of section 93EA(3) of the Act) is to be made in the form of Appendix I Form 22A.
- (2) When completing Form 22A, the worker is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made, and provide details of the medical evidence relied upon to support the referral.
- (3) If section 93EA(3) of the Act applies because of a referral that was made before 14 December 1999 and, in that earlier referral —
 - (a) the worker nominated both relevant levels of the degree of disability on the same form; and
 - (b) the worker is still seeking to nominate both relevant levels of the degree of disability in the present referral,

the worker is to complete a separate Form 22A for each of the previously nominated relevant levels of the degree of disability.

- (4) A notification under section 93EA(5)(a) and (b)(i) of the Act is to be given in the form of Appendix I Form 23A.
- (5) The Director is to include a copy of any medical evidence that was produced and that complies with section 93D(6) of the Act, when giving notification under subregulation (4).

- (6) A notification under section 93D(8) of the Act that relates to a referral under section 93D(5) of the Act, due to the application of section 93EA(3) of the Act, is to be made in the form of Appendix I Form 23A.
- (7) A notification under section 93EA(5)(b)(ii) of the Act is to be given in writing.

[Regulation 19JA inserted in Gazette 26 Oct 2004 p. 4899-900; amended in Gazette 28 Oct 2005 p. 4911.]

19JB. Method of referral and notification when section 93EB(3) of the Act applies

- A referral under section 93D(5) of the Act in combination with section 93EB(3) of the Act (due to the application of section 93EB(3) of the Act) is to be made in the form of Appendix I Form 22B.
- (2) When completing Form 22B, the worker is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made, and provide details of the medical evidence relied upon to support the referral.
- (3) If section 93EB(3) of the Act applies because of a referral that was made before 14 December 1999 and, in that earlier referral—
 - (a) the worker nominated both relevant levels of the degree of disability on the same form; and
 - (b) the worker is still seeking to nominate both relevant levels of the degree of disability in the present referral,

the worker is to complete a separate Form 22B for each of the previously nominated relevant levels of the degree of disability.

(4) A notification under section 93EB(5)(a) and (b)(i) of the Act is to be given in the form of Appendix I Form 23B.

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 - (5) The Director is to include a copy of any medical evidence that was produced and that complies with section 93D(6) of the Act, when giving notification under subregulation (4).
 - (6) A notification under section 93D(8) of the Act that relates to a referral under section 93D(5) of the Act, due to the application of section 93EB(3) of the Act, is to be made in the form of Appendix I Form 23B.
 - (7) A notification under section 93EB(5)(b)(ii) of the Act is to be given in writing.

[Regulation 19JB inserted in Gazette 26 Oct 2004 p. 4900-1; amended in Gazette 28 Oct 2005 p. 4911.]

19K. Agreement as to degree of disability

- (1) An agreement as to the level of the degree of disability for the purposes of section 93E(3)(a), (4) or (9) of the Act is to be made in the form of Form 24 in Appendix I and lodged with the Director.
- (2) On receipt of the agreement the Director is to
 - (a) record the agreement in a register kept for that purpose; and
 - (b) complete the relevant section of the agreement form and give a copy of it to the worker and the employer.

[Regulation 19K inserted in Gazette 15 Oct 1999 p. 4891; amended in Gazette 28 Oct 2005 p. 4886.]

19L. Determination of degree of disability

- (1) The Director is to be notified as soon as practicable after the determination of
 - (a) a dispute dealt with as required by section 93D(10) of the Act; or
 - (b) a question referred to a medical panel under section 93D(11) of the Act.

- (2) Upon becoming aware of a determination described in subregulation (1), the Director is to, as soon as practicable
 - (a) record the determination in a register kept for that purpose; and
 - (b) give a copy of the determination to the worker, the employer and the employer's insurer advising that the determination has been recorded.

[Regulation 19L inserted in Gazette 15 Oct 1999 p. 4891; amended in Gazette 17 Nov 2000 p. 6313; 28 Oct 2005 p. 4886.]

19M. Election to retain right to seek common law damages

- (1) An election under section 93E(3)(b) of the Act
 - (a) is made by completing an election form in the form of Form 25 in Appendix I and lodging it with the Director; and
 - (b) cannot be made unless
 - (i) it is agreed that the degree of disability is not less than 16%; or
 - (ii) it is determined that the degree of disability is not less than 16%.
- (2) If it is agreed that the degree of disability is not less than 16% the election form is to be accompanied by Form 24 in Appendix I unless an agreement as to the degree of disability for the purposes of section 93E(3)(a), (4) or (9) of the Act was recorded under regulation 19K before the lodgment of the election form.
- (3) If it is determined that the degree of disability is not less than 16% the election form is to be accompanied by evidence of the determination unless a determination of a dispute as to the degree of disability was recorded under regulation 19L before the lodgment of the election form.

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- (4) Subject to subregulation (5), on the day on which the Director receives the election form the Director is to
 - (a) record
 - (i) under regulation 19K(2)(a) the agreement (if any) accompanying the election form; or
 - (ii) under regulation 19L(2)(a) the determination (if any) accompanying the election form;
 - (b) register the election in a register kept for that purpose; and
 - (c) complete the relevant section of the election form and give a copy of it to the worker and the employer.
- (5) The Director may refuse to register an election if not satisfied that the worker has been properly advised of the consequences of the election.
- (6) This regulation applies to an election under section 93E(3)(b) of the Act that is commenced on or after the day on which the Workers' Compensation and Rehabilitation Amendment Regulations (No. 11) 1999 come into operation¹.

[Regulation 19M inserted in Gazette 14 Dec 1999 p. 6147-8; amended in Gazette 17 Nov 2000 p. 6313-14.]

19N. Extension of time to make election under section 93E(3)(b)

(1) In this regulation —

extension period means the period of time that ends 6 months after the termination day;

termination day has the meaning that it has in section 93E of the Act.

(2) For the purposes of section 93E(7) of the Act, the circumstances in which the Director may extend the period of time within which an election can be made under section 93E(3)(b) of the Act exist, whether or not the period being extended has already expired, if —

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- (a) the Director is satisfied that the worker will require major surgery in respect of the injury in the extension period;
- (aa) upon an application described in subregulation (3a), the Director is satisfied that an extension should be given for a period ending not more than 8 weeks after the termination day to give time for a specialist in a relevant field of medicine to prepare a report, based on treatment or medical investigation of the worker, as to whether the worker will require major surgery in respect of the injury in the extension period;
- (b) no extension has been given under paragraph (aa) and the Director is satisfied that medical evidence that the worker will require major surgery in respect of the injury in the extension period has not been obtained from a medical practitioner who is a specialist in a relevant field of medicine despite all reasonably practicable steps having been taken by or on behalf of the worker to obtain that evidence; or
- (c) the Director is satisfied that a medical panel under section 36 of the Act has determined that the worker's injury is of a kind mentioned in section 33 or 34 of the Act.
- (3) An application for an extension of time under subregulation (2)(a) is to be
 - (a) made in the form of Form 26 in Appendix I;
 - (b) accompanied by medical evidence from a medical practitioner who is a specialist in a relevant field of medicine; and
 - (c) lodged with the Director at least 21 days before
 - (i) the termination day; or
 - (ii) if an extension of time has been granted under subregulation (2)(aa) or (b), the last day of the period as extended.

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(3a)	subreg special of the	plication for an extension of time under gulation (2)(aa) to give time for the preparation of a list's report, based on treatment or medical investigation worker, is to be —		
	(a)	made i	in the form of Form 28 in Appendix I;	
	(b)		panied by medical evidence from a specialist in a nt field of medicine indicating that —	
		(i)	a report could not be satisfactorily prepared without the treatment or investigation having been carried out; and	
		(ii)	the extension sought is needed to give sufficient time for the preparation of the report;	
		and		
	(c)	-	l with the Director at least 21 days before the ation day.	
(4)		application for an extension of time under egulation (2)(b) is to be —		
	(a)	made i	in the form of Form 27 in Appendix I;	
		panied by such evidence, in addition to that ed in the Form 27, as may be requested by the or about —		
		(i)	the requirement for the worker to have the surgery mentioned in subregulation (2)(b); or	
		(ii)	the action taken by or on behalf of the worker to	

obtain the medical evidence mentioned in subregulation (2)(b);

and

- (c) lodged with the Director at least 21 days before the termination day.
- (5) An application for an extension of time under subregulation (2)(c) is to be
 - (a) made in the form of Form 26 in Appendix I;

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	. ,		panied by evidence of the medical panel's nination; and
	(c)	lodged	l with the Director at least 21 days before —
		(i)	the termination day; or
		(ii)	if an extension of time has been granted under subregulation (2)(aa) or (b), the last day of the period as extended.
(6)	Within	14 day	s of receiving the application the Director is to —
	(a)		whether to extend the period within which the on can be made;
	(b)		extension period in accordance with n 93E(7); and
	(c)	-	ete the relevant section of the application form and copy of it to the worker and the employer.
		led in G	9N inserted in Gazette 14 Dec 1999 p. 6149-50; azette 17 Nov 2000 p. 6314-16; 28 Oct 2005
0.	Applic	cation f	or compensation
	Act is Worke	to be m rs ' Con	n for compensation under section 93E(11) of the ade and dealt with in accordance with the <i>pensation and Injury Management (DRD)</i> if it were an application in respect of a dispute as

[Regulation 190 inserted in Gazette 15 Oct 1999 p. 4892; amended in Gazette 28 Oct 2005 p. 4886.]

19P. Notification to workers about elections as to common law damages

to the amount of compensation.

190.

(1) The employer of a worker who has an unfinalised claim for compensation under the Act is to give the worker written notice, in a form approved by the chief executive officer, of —

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- (a) the requirement under section 93E(3)(b) of the Act for the worker to elect to retain the right to seek damages; and
- (b) the date by which the election is to be made.
- (2) The employer is to give the notice mentioned in subregulation (1)
 - (a) if a dispute resolution authority orders that weekly payments of compensation are to commence, within 7 days of the day of the order; or
 - (b) in any other case, 3 and 5 months from the day on which weekly payments commenced.
- (3) An employer's obligation under this regulation to give a worker notice is fulfilled if the notice is given, within the time required, by an insurer with which the employer has a policy indemnifying the employer against liability to pay the compensation claimed.

[Regulation 19P inserted in Gazette 14 Dec 1999 p. 6150-1; amended in Gazette 17 Nov 2000 p. 6316-17; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4886.]

Division 2 — 2004 scheme

[Heading inserted in Gazette 28 Oct 2005 p. 4887.]

20. Recording agreement

- (1) If
 - (a) the worker and the employer agree
 - (i) that the worker's degree of permanent whole of person impairment is at least 15%; and
 - (ii) as to whether or not the worker's degree of permanent whole of person impairment is at least 25%;

and

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2 Version 05-e0-03 As at 18 Dec 2008 Extract from www.slp.wa.gov.au, see that website for further information (b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose unless an agreement or assessment as to the worker's degree of permanent whole of person impairment has already been recorded under this regulation or regulation 21.

- (2) The request under subregulation (1)(b) for the Director to record the agreement has to include
 - (a) the worker's name and any other details necessary to identify the worker;
 - (b) details sufficient to enable the worker to be contacted;
 - (c) the worker's date of birth;
 - (d) the date on which the injury occurred and a description of the injury;
 - (e) if a claim for compensation under the Act for the injury has been made, the date on which the worker's claim was made and sufficient other details to identify the claim (including any claim number that may have been given to the claim);
 - (f) the employer's name and any other details necessary to identify the employer;
 - (g) details sufficient to enable the employer to be contacted; and
 - (h) the name of the insurer, if any.
- (3) The Director's record in the register is to be in the form of Form 32 in Appendix I, and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 20 inserted in Gazette 28 Oct 2005 p. 4887-8.]

21. Recording assessment

(1) If —

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(a)	the worker's degree of permanent whole of person
	impairment has been assessed to be a percentage that is
	not less than 15%;

- (b) the Director has been given
 - (i) a copy of the certificate given to the worker under section 146H(1)(b) of the Act; and
 - (ii) if the assessment involves a special evaluation as defined in section 146C(4) of the Act, a copy of the certificate referred to in section 93N(1) of the Act on the basis of which the special evaluation was requested;

and

(c) the worker, in writing, requests the Director to record the assessment,

the Director is required to record the assessment in a register kept for the purpose unless an agreement or assessment as to the worker's degree of permanent whole of person impairment has already been recorded under regulation 20 or this regulation.

(2) The Director's record in the register is to be in the form of Form 33 in Appendix I, and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 21 inserted in Gazette 28 Oct 2005 p. 4888-9.]

22. Electing to retain right to seek damages

- An election under section 93K(4)(a) of the Act is made by completing an election form in the form of Form 34 in Appendix I and lodging it with the Director.
- (2) Unless under subregulation (3) the Director refuses to register the election, the Director is to
 - (a) register the election in a register kept for that purpose on the day on which the Director receives the election form; and

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- (b) complete the relevant section of the election form and give a copy of it to the worker and the employer.
- (3) The Director may refuse to register the election if not satisfied that the worker has been properly advised of the consequences of the election.

[Regulation 22 inserted in Gazette 28 Oct 2005 p. 4889.]

23. Extending termination day

- (1) A worker may apply for the Director to extend the termination day under section 93M of the Act.
- (2) The application is made by
 - (a) lodging with the Director a completed application form in the form of Form 35 in Appendix I; and
 - (b) providing to the Director, with the application form, anything that this regulation requires to be provided with the application form.
- (3) If the application is made in the circumstances described in section 93M(4)(a) of the Act
 - (a) when the application form is lodged, the Director has to be provided with
 - a copy of the approved medical specialist's certificate certifying that the worker's condition has not stabilised to the extent required for a normal evaluation of the worker's degree of permanent whole of person impairment to be made in accordance with the WorkCover Guides as described in sections 146A and 146C of the Act;
 - (ii) a copy of the approved medical specialist's recommendation of a day until which the termination day be extended; and
 - (iii) a copy of the approved medical specialist's report under section 146H(2)(c) of the Act;

and

(b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director, having regard to the approved medical specialist's recommendation, considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.

- (4) If the application is made in the circumstances described in section 93M(4)(b) of the Act, the Director cannot extend the termination day to a day that is more than 6 months after the day on which the Director gives the extension.
- (5) If the application is made in the circumstances described in section 93M(4)(c) of the Act
 - (a) when the application form is lodged
 - (i) if the worker has, in writing, requested an assessment of the worker's degree of permanent whole of person impairment, the Director has to be provided with a copy of the worker's request; and
 - (ii) if the approved medical specialist has notified the worker, in writing, that more time is or was required to give the worker the documents required by section 146H of the Act than the time described in section 93O(1)(d) of the Act, the Director has to be provided with a copy of the notification;
 - and
 - (b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director, having regard to the further time needed by the approved medical specialist, considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.

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- (6) If the application is made in the circumstances described in section 93M(4)(d)(i) or (ii) of the Act
 - (a) when the application form is lodged
 - the Director has to be provided with a copy of the worker's request for an assessment of the worker's degree of permanent whole of person impairment; and
 - (ii) if the approved medical specialist has notified the worker, in writing, that it would be impracticable to give the worker the documents required by section 146H of the Act at least 7 days before the termination day, the Director has to be provided with a copy of the notification;

and

(b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.

[Regulation 23 inserted in Gazette 28 Oct 2005 p. 4889-92.]

24. Expected time for approved medical specialist to give assessment documents

An approved medical specialist can reasonably be expected to take 6 weeks, after a worker requests an assessment of the worker's degree of permanent whole of person impairment, to give the worker the documents that the approved medical specialist is required by section 146H of the Act to give the worker.

[Regulation 24 inserted in Gazette 28 Oct 2005 p. 4892.]

25. Employer's obligation to notify worker

The notice that an employer is required by section 93O(1) of the Act to give to a worker has to be given by sending the worker a document in the form of Form 36 in Appendix I.

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[Regulation 25 inserted in Gazette 28 Oct 2005 p. 4893.]

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Part 4 — Registered agents

[Heading inserted in Gazette 28 Oct 2005 p. 4893.]

Division 1—**Preliminary**

[Heading inserted in Gazette 28 Oct 2005 p. 4893.]

26. Meaning of terms used in this Part

In this Part —

applicant means an applicant for registration;

code of conduct means the code of conduct set out in Appendix IV;

employer, in relation to an applicant or registered agent, other than a person in a class of persons prescribed under regulation 27A(b) or (c), means the person or body —

- (a) by which the applicant or registered agent is employed or engaged; and
- (b) as an employee or officer of which the applicant proposes to act as a registered agent, or of which the registered agent acts as a registered agent;

fit and proper person, in relation to an applicant or registered agent, means a person who satisfies WorkCover WA that he or she —

- (a) by reason of qualification or experience or both, has sufficient knowledge of the workers' compensation jurisdiction to represent a party effectively; and
- (b) is of good character;

independent agent means a person in a class of persons prescribed under regulation 27A(c);

registration means registration under this Part as a registered agent.

[Regulation 26 inserted in Gazette 28 Oct 2005 p. 4893; amended in Gazette 9 Dec 2005 p. 5892.]

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27. Prescribed organisations (section 277(1)(e))

The following organisations are prescribed for the purposes of section 277(1)(e) of the Act —

- (a) the Asbestos Diseases Advisory Service of Australia;
- (b) UnionsWA;
- (c) the Chamber of Commerce and Industry of Western Australia.

[Regulation 27 inserted in Gazette 9 Dec 2005 p. 5892.]

27A. Prescribed classes of persons (section 277(1)(f))

The following classes of persons are prescribed for the purposes of section 277(1)(f) of the Act —

- (a) persons employed or engaged by a person or body that is engaged to provide claims management services to a self-insurer;
- (b) persons engaged by a self-insurer to provide claims management services to the self-insurer;
- (c) persons to whom section 277 of the Act does not otherwise apply and who act, or propose to act, as independent agents in the Dispute Resolution Directorate.

[Regulation 27A inserted in Gazette 9 Dec 2005 p. 5892-3.]

Division 2— Registration and renewal

[Heading inserted in Gazette 28 Oct 2005 p. 4894.]

28. Application for registration

- (1) An application for registration must be made to WorkCover WA in a form approved by WorkCover WA.
- (2) Unless an application is made by a person in a class of persons prescribed under regulation 27A(b) or (c), it must include a nomination of the applicant signed by the applicant's employer.

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- (2a) An application by an independent agent must be accompanied by
 - (a) a criminal record check in respect of the applicant issued not more than 3 months before the application is made;
 - (b) if the criminal record check shows details of a conviction, a statement detailing the grounds on which the applicant believes that, having regard to the conduct required under the code of conduct, the conviction is of a kind that does not relate to whether or not the applicant is a fit and proper person to be registered;
 - (c) a statement setting out the qualifications of the applicant, or any experience of the applicant, that demonstrates sufficient knowledge of the workers' compensation jurisdiction to enable the applicant to represent a party effectively;
 - (d) a statutory declaration verifying the particulars contained in the application and accompanying material.
- (2b) An application by a person in a class of persons prescribed under regulation 27A(a) or (b) must be accompanied by —
 - (a) a statement identifying the self-insurers to whom the agent, or the employer of the agent, is engaged to provide claims management services; and
 - (b) a statutory declaration verifying the particulars contained in the statement.
 - (3) The application must be accompanied by evidence satisfactory to WorkCover WA that
 - (a) there is, or upon registration under this Part will be, in force with respect to the applicant a policy of professional indemnity insurance for not less than \$1 million for any one claim; or
 - (b) within the meaning of subregulation (4), the applicant has sufficient material resources to provide professional indemnity.

- (a) the person is nominated by an employer who ----
 - (i) maintains professional indemnity insurance for not less than \$1 million for any one claim; or
 - (ii) holds legal or equitable estates or interests of not less than \$1 million in real or personal property;
 - or
- (b) the person holds legal or equitable estates or interests of not less than \$1 million in real or personal property.
- (5) The applicant must provide WorkCover WA with any additional information or document that WorkCover WA may ask for.
- In subregulation (2a)(a) (6)

criminal record check means a document issued by the Western Australian Police Service, Australian Federal Police or another body or agency approved by WorkCover WA that sets out the criminal convictions of an individual for offences under the law of Western Australia, the Commonwealth, another State or a Territory.

[Regulation 28 inserted in Gazette 28 Oct 2005 p. 4894-5; amended in Gazette 9 Dec 2005 p. 5893-4.]

29. Registration

- (1)WorkCover WA may refuse to register an applicant if
 - the application is not duly made; or (a)
 - (b) in the case of an application by an independent agent, the applicant is not a fit and proper person to be a registered agent.
- (2)WorkCover WA cannot refuse an application unless it has ---
 - given the applicant written notice of the intention to (a) refuse the application, and of the grounds for the proposed refusal; and

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- (b) allowed at least 21 days for the applicant to show cause why the application should not be refused.
- (3) In the case of a registered agent other than a person in a class of persons prescribed under regulation 27A(b) or (c), registration has effect to the extent that the person acts as a registered agent as an employee or officer of the employer that nominates the person in the application under regulation 28(2), and not otherwise.
- (4) In the case of a registered agent who is a person in a class of persons prescribed under regulation 27A(a) or (b), registration has effect to the extent that the person acts as a registered agent for —
 - (a) a self-insurer identified in the agent's application under regulation 28(2b); or
 - (b) a self-insurer identified in a statement
 - (i) provided to WorkCover WA after registration by the agent;
 - (ii) verified by statutory declaration of the agent; and
 - (iii) accepted by WorkCover WA.

[Regulation 29 inserted in Gazette 28 Oct 2005 p. 4895; amended in Gazette 9 Dec 2005 p. 5894-5.]

30. Indemnity and other conditions of registration

- (1) It is a condition of registration that the professional indemnity insurance or material resources of the registered agent referred to in regulation 28(3) must be maintained during the period of registration.
- (2) It is a condition of registration that the registered agent must comply with the code of conduct.
- (3) In the case of a registered agent other than a person in a class of persons prescribed under regulation 27A(b) or (c), it is a condition of registration that the person will not act as a registered agent other than as an employee or officer of the

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employer who nominated the agent in the application for registration.

- (4) In the case of a registered agent who is a person in a class of persons prescribed under regulation 27A(a) or (b), it is a condition of registration that the person will not act as a registered agent other than for --
 - a self-insurer identified in the agent's application under (a) regulation 28(2b); or
 - a self-insurer identified in a statement (b)
 - (i) provided to WorkCover WA after registration by the agent;
 - verified by statutory declaration of the agent; and (ii)
 - accepted by WorkCover WA. (iii)

[Regulation 30 inserted in Gazette 28 Oct 2005 p. 4895-6; amended in Gazette 9 Dec 2005 p. 5895.]

31. **Duration of registration**

- Except as provided in subregulation (3), a registration has effect (1)from the day it is granted and continues in force until the following 30 June.
- (2)An application for the renewal of registration may be made at any time before the registration expires and, except as provided in subregulation (3), any such renewal has effect for the period 1 July to 30 June.
- If a registered agent is removed from the register under (3) regulation 36, or has his or her registration suspended or cancelled under regulation 38 or 39, the registration or renewal has effect until that removal or suspension, as the case requires.

[Regulation 31 inserted in Gazette 28 Oct 2005 p. 4896.]

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32. Application for renewal of registration

- (1) An application for renewal of registration must be made in the same manner and form as an application for registration.
- (2) An application for renewal must be made not later than 28 days before the day on which the registration is due to expire.
- (3) WorkCover WA may shorten the period referred to in subregulation (2) and may do so either before or after the application is required to be made under that subregulation.
- (4) WorkCover WA may refuse to renew the registration if
 - (a) the application is not duly made; or
 - (b) in the case of an application by an independent agent, the applicant is not a fit and proper person to be a registered agent.
- (5) WorkCover WA cannot refuse to renew the registration unless it has
 - (a) given the applicant written notice of the intention to refuse the application, and of the grounds for the proposed refusal; and
 - (b) allowed at least 21 days for the applicant to show cause why the application should not be refused.

[Regulation 32 inserted in Gazette 28 Oct 2005 p. 4896-7; amended in Gazette 9 Dec 2005 p. 5895-6.]

33. Certificate of registration

- (1) WorkCover WA must issue a person with a certificate of registration
 - (a) on the registration of the person; and
 - (b) on the renewal of the person's registration.
- (2) The period for which the registration of the person has effect must be entered on the certificate.

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 - (3) In the absence of evidence to the contrary a certificate of registration is evidence that the person to whom the certificate is issued is registered for the period specified in the certificate.

[Regulation 33 inserted in Gazette 28 Oct 2005 p. 4897.]

34. False or misleading information

A person must not in relation to an application for registration or renewal of registration give information orally or in writing that the person knows to be —

- (a) false or misleading in a material particular; or
- (b) likely to deceive in a material way.

Penalty: a fine of \$1 000.

[Regulation 34 inserted in Gazette 28 Oct 2005 p. 4897.]

Division 3— The register

[Heading inserted in Gazette 28 Oct 2005 p. 4898.]

35. Register

- (1) WorkCover WA must keep a register in a manner and form determined by it.
- (2) WorkCover WA is to record in the register
 - (a) the name and address of each registered agent;
 - (b) the name and address of the employer, if any, of the registered agent;
 - (c) the date of the initial registration and each date of renewal of registration of each registered agent; and
 - (d) such other particulars as WorkCover WA may determine.
- (3) WorkCover WA must allow any person
 - (a) to inspect the register; and
 - (b) to take copies of, or extracts from, any part of it.

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- (4) A person may, on application to WorkCover WA, obtain a certified copy of a part of, or entry in, the register.
- (5) WorkCover WA must make the amendments, additions and corrections to the register that are necessary to make the register an accurate record of the particulars in relation to all registered agents.

[*Regulation 35 inserted in Gazette 28 Oct 2005 p. 4898; amended in Gazette 9 Dec 2005 p. 5896.*]

36. Removal from register

- (1) WorkCover WA may, on the written request of a registered agent and the return of the relevant certificate of registration, remove the name of the registered agent from the register.
- (2) WorkCover WA may remove the name of a registered agent from the register if the employer who nominated the registered agent under regulation 28(2) notifies WorkCover WA in writing that the employer has withdrawn the nomination.

[Regulation 36 inserted in Gazette 28 Oct 2005 p. 4898-9.]

Division 4 — **Disciplinary powers**

[Heading inserted in Gazette 28 Oct 2005 p. 4899.]

37. Restriction on exercise of powers

WorkCover WA cannot take disciplinary action under regulation 38 or 39 unless it has given the registered agent and the employer, if any, who nominated the registered agent under regulation 28(2) an opportunity to show cause why the action should not be taken.

[Regulation 37 inserted in Gazette 28 Oct 2005 p. 4899; amended in Gazette 9 Dec 2005 p. 5896.]

38. Cancellation of registration

WorkCover WA may cancel the registration of a registered agent if WorkCover WA is satisfied that the registered agent has ceased to be an employee or officer of the employer who nominated the registered agent under regulation 28(2).

[Regulation 38 inserted in Gazette 28 Oct 2005 p. 4899.]

39. Taking disciplinary action

- (1) Proper causes for disciplinary action in respect of a registered agent are that the registered agent
 - (a) improperly obtained registration;
 - (b) has contravened a condition of that person's registration; or
 - (c) has done or omitted to do something, or engaged in conduct, that renders the person unfit to be registered.
- (2) WorkCover WA may, on receiving a written complaint about a registered agent, carry out any investigation necessary to decide whether there is proper cause for disciplinary action in respect of a registered agent.
- (3) If WorkCover WA is satisfied that proper cause exists for disciplinary action, WorkCover WA may
 - (a) reprimand or caution the registered agent;
 - (b) attach a condition to the registration;
 - (c) suspend the registration for a period not exceeding 12 months; or
 - (d) cancel the registration.

[Regulation 39 inserted in Gazette 28 Oct 2005 p. 4899-900.]

40. Return of certificate of registration

(1) If WorkCover WA suspends or cancels a person's registration it must give directions in writing to the person as to the return to it of the certificate of registration.

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(2) A person given a direction under subregulation (1) must comply with the direction.

Penalty: a fine of \$1 000.

[Regulation 40 inserted in Gazette 28 Oct 2005 p. 4900.]

Division 5—**Review**

[Heading inserted in Gazette 28 Oct 2005 p. 4900.]

41. Review

A person aggrieved by a decision of WorkCover WA to ----

- (a) refuse an application for registration or for renewal of registration; or
- (b) suspend or cancel the person's registration,

may apply to the State Administrative Tribunal for a review of that decision.

[Regulation 41 inserted in Gazette 28 Oct 2005 p. 4900.]

Division 6—Miscellaneous

[Heading inserted in Gazette 28 Oct 2005 p. 4901.]

42. Evidentiary matters

In all courts and before all persons and bodies authorised to receive evidence, in the absence of evidence to the contrary —

- (a) a certificate purporting to be issued by WorkCover WA and stating
 - (i) that a person was or was not registered;
 - (ii) that a person's registration was suspended or cancelled,

on any day or days or during a period mentioned in the certificate is evidence of the matters so stated; and

(b) a copy of, or extract from the register or any statement that purports to reproduce matters entered in the register

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and that is certified by WorkCover WA as a true copy, extract or statement, is evidence of the facts appearing in that copy, extract or statement.

[Regulation 42 inserted in Gazette 28 Oct 2005 p. 4901.]

43. Transitional provision

- (1) If a person, other than a legal practitioner, was, immediately before the commencement day, the representative of a party to a pending proceeding, that person may continue to act as the representative of the party in that proceeding during the transition period, and for that purpose the person is to be taken to be a registered agent.
- (2) In the case of a person other than a person referred to in subregulation (2a), the transition period is from the commencement day until
 - (a) in the case of a person who does not make an application within 30 days after the commencement day for registration, the 30th day after the commencement day; and
 - (b) in the case of a person who makes an application within 30 days after the commencement day for registration
 - (i) that person is registered under this Part; or
 - (ii) the application is refused and the review period is completed,

whichever happens first.

- (2a) In the case of a person who is an employee or officer of an organisation referred to in regulation 27(b) or (c), or a person in a class of persons prescribed under regulation 27A, the transition period is from commencement day until
 - (a) in the case of a person who does not make an application within 60 days after the commencement day for registration, the 60th day after the commencement day; and

- (b) in the case of a person who makes an application within 60 days after the commencement day for registration
 - (i) that person is registered under this Part; or
 - (ii) the application is refused and the review period is completed,

whichever happens first.

- (3) For the purposes of subregulation (2)(b) a review period is completed when
 - (a) the time for applying for a review of the decision expires without an application for review being made; or
 - (b) an application for review of the decision is made but
 - (i) results in the refusal being confirmed; or
 - (ii) is withdrawn, discontinued or dismissed for want of prosecution.
- (4) In this regulation —

commencement day means the day on which section 130 of the *Workers' Compensation Reform Act 2004* comes into operation;

dispute resolution body has the same meaning as in the *Workers' Compensation and Injury Management Act 1981* as in force immediately before the commencement day;

pending proceeding means —

- (a) any matter the conciliation, review or other determination of which has been sought but not commenced before a dispute resolution body; or
- (b) any matter that has been partly or fully heard or otherwise dealt with before, but not determined by, a dispute resolution body.

[Regulation 43 inserted in Gazette 28 Oct 2005 p. 4901-3; amended in Gazette 9 Dec 2005 p. 5896.]

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Part 5 — Injury management

[Heading inserted in Gazette 28 Oct 2005 p. 4903.]

44. Vocational rehabilitation services

The services listed in column 2 of the Table to this regulation and described in column 3 are services the provision of which, if they are for the purpose of enabling the worker to return to work, may be "vocational rehabilitation" as defined in section 5(1) of the Act.

	Ta	ıble
column 1	1 column 2 column 3	
item	service	description
1	support counselling	activities to assist the worker to adjust to the injury and to the worker's return to work; family counselling related to vocational rehabilitation; progress counselling related to the progress of, and problems with, the worker's return to work
2	vocational counselling	activities focussed on problems the worker has in selecting and preparing for vocational change
3	purchase of aids and appliances	advising and assisting the worker with the purchase of aids and appliances
4	case management	activities associated with the management of the worker's return to work, which may include liaising and negotiating with the parties, developing, coordinating and otherwise managing, and reviewing, the service delivery plan, and arranging for interpreter services

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column	1	column 2	column 3
item		service	description
5		retraining criteria assistance	assisting a worker to explore eligibility to participate in a specialised retraining program and to prepare information to show that the retraining criteria are satisfied
6		specialised retraining program assistance	services to assist a worker undertake a specialised retraining program
7		training and education	assisting to develop the worker's skills and knowledge, which may include providing training courses or other aspects of injury management
8		workplace activities	activities involving analysis of work behaviour and analysis and design of job duties
9		placement activities	activities focussed on obtaining a new job for the worker, which may include assistance with the preparation of a resume and preparation for an interview and research and other assistance in finding jobs
10		assessments:	
((a)	functional capacity	activities associated with assessing the worker's functional capacity, which may include preparing a report
(b)	vocational	activities associated with assessing the worker's vocational and retraining options, which may include preparing a report
((c)	ergonomic	activities associated with assessing how a particular work environment would affect the worker, which may include preparing a report

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column 1	column 2	column 3
item	service	description
(d)	job demands	activities associated with identifying and assessing the physical and cognitive demands of a job, which includes preparing a report
(e)	workplace	activities associated with assessing the suitability of various workplace alternatives and other job options, which may include preparing a report
(f)	aids and appliances	activities associated with developing recommendations for aids and appliances to assist the worker, which may include preparing a report
11	travel	travel that is associated with providing vocational rehabilitation
12	medical	discussion with specialists and other medical practitioners about vocational rehabilitation, which may include preparing a report
13	general reports	status reports relating to vocational rehabilitation

[Regulation 44 inserted in Gazette 28 Oct 2005 p. 4903-5.]

44A. Counselling psychology

(1) In this regulation —

counselling psychologist means a psychologist who has completed a 4 year psychology degree, a 2 year Master's degree in counselling psychology and 2 years of weekly supervision of full-time practice after completion of the Master's Degree.

(2) Where counselling psychology is approved under section 5(1) of the Act as an "approved treatment" for workers suffering disabilities that are compensable under the Act, that treatment can only be provided by a counselling psychologist.

[Regulation 44A inserted in Gazette 15 Dec 2006 p. 5637.]

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44B. Exercise physiology

(1) In this regulation —

exercise physiologist means an individual with current accreditation as an exercise physiologist by the Australian Association for Exercise and Sports Science.

(2) Where exercise physiology is approved under section 5(1) of the Act as an "approved treatment" for workers suffering disabilities that are compensable under the Act, that treatment can only be provided by an exercise physiologist.

[Regulation 44B inserted in Gazette 17 Dec 2008 p. 5333-4.]

45. Insurer to advise of injury management obligations

- Subregulation (2) specifies the action that section 155D(1) of the Act requires an insurer to take to make an employer aware of the employer's obligations under section 155B and section 155C(1) and (3) of the Act.
- (2) Whenever the insurer issues to an employer, or renews, a policy of insurance against the employer's liability to pay compensation under the Act, the insurer has to give the employer a written notice informing the employer of the things described in subregulation (3).
- (3) The notice has to inform the employer that
 - (a) section 155A(1) of the Act authorises WorkCover WA to issue a code of practice (injury management) and WorkCover WA will, on request, provide a copy of a code it issues;
 - (b) section 155B of the Act requires the employer to establish and implement an injury management system in accordance with the code; and
 - (c) section 155C of the Act requires the employer to establish and implement a return to work program for a worker in accordance with the code in circumstances described in that section.

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[Regulation 45 inserted in Gazette 28 Oct 2005 p. 4905-6.]

46. Particulars for notice under section 157A(1) of Act

The prescribed particulars for a notice under section 157A(1) of the Act are —

- (a) the full name of the worker concerned;
- (b) the number given by the insurer or self-insurer to the claim by the worker for compensation; and
- (c) whether the notice is required because of knowledge described in section 157A(1)(a) of the Act or knowledge described in section 157A(1)(b) of the Act.

[Regulation 46 inserted in Gazette 28 Oct 2005 p. 4906.]

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Part 6 — Specialised retraining programs

[Heading inserted in Gazette 28 Oct 2005 p. 4907.]

47. Recording agreement

- (1) If
 - (a) the worker and the employer agree that the worker's degree of permanent whole of person impairment is at least 10% but less than 15%; and
 - (b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose.

- (2) If
 - (a) the worker and the employer agree that the worker satisfies all of the retraining criteria; and
 - (b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose.

- (3) A request under subregulation (1)(b) or (2)(b) for the Director to record an agreement has to include
 - (a) the worker's name and any other details necessary to identify the worker;
 - (b) details sufficient to enable the worker to be contacted;
 - (c) the worker's date of birth;
 - (d) the date on which the injury occurred and a description of the injury;
 - (e) if a claim for compensation under the Act for the injury has been made, the date on which the worker's claim was made and sufficient other details to identify the

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claim (including any claim number that may have been given to the claim);

- (f) the employer's name and any other details necessary to identify the employer;
- (g) details sufficient to enable the employer to be contacted; and
- (h) the name of the insurer, if any.
- (4) The Director's record in the register is to be in the form of
 - (a) if subregulation (1) requires the record, Form 37 in Appendix I;
 - (b) if subregulation (2) requires the record, Form 38 in Appendix I,

and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 47 inserted in Gazette 28 Oct 2005 p. 4907-8.]

48. Extending final day

- (1) A worker may apply for the Director to extend the final day under section 158B of the Act.
- (2) The application is made by
 - (a) lodging with the Director a completed application form in the form of Form 39 in Appendix I; and
 - (b) providing to the Director, with the application form, particulars about
 - (i) the action taken by the worker to obtain from the employer by the final day any agreement that the worker was unable to obtain as to
 - (I) the worker's degree of permanent whole of person impairment; or
 - (II) whether the worker satisfies all of the retraining criteria;

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- (iii) the action taken by the worker towards applying under section 158C or 158D of the Act to have a matter in dispute determined by an arbitrator.
- (3) The Director may, within the limits imposed by the Act, extend the final day until a day that the Director considers will give the worker a reasonable opportunity to take the action referred to in section 158B(1) of the Act.

[Regulation 48 inserted in Gazette 28 Oct 2005 p. 4908-9.]

49. Request for WorkCover to direct payment

(ii)

- A person seeking that, under section 158F of the Act, WorkCover WA direct an employer or an insurer to make a payment may, in accordance with this regulation, request WorkCover WA to give the direction.
- (2) The request has to be made to WorkCover WA in writing, giving
 - (a) the date on which the request is made;
 - (b) the worker's name and any other details necessary to identify the worker;
 - (c) details sufficient to enable the worker to be contacted;
 - (d) reasons justifying the giving of the direction; and
 - (e) the date, if any, by which the payment needs to be made.
- (3) If the payment is to satisfy a debt incurred or to recoup the cost of any payment that has been made, the request has to be accompanied by copies of relevant invoices or other sufficient evidence of the debt or cost, showing details of each item charged and the rate at which it was charged, if applicable.

[Regulation 49 inserted in Gazette 28 Oct 2005 p. 4909-10.]

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Part 7 — Infringement notices and modified penalties

[Heading inserted in Gazette 28 Oct 2005 p. 4910.]

50. Prescribed offences

The offences described in Appendix V are the offences for which an infringement notice may be given under section 175G(1) of the Act.

[Regulation 50 inserted in Gazette 28 Oct 2005 p. 4910.]

51. Prescribed modified penalties

A penalty specified in Appendix V is the modified penalty for the corresponding offence in Appendix V for the purposes of section 175H(2)(b) of the Act.

[Regulation 51 inserted in Gazette 28 Oct 2005 p. 4910.]

52. Prescribed form of infringement notice

The form of an infringement notice is set out in Appendix I Form 40 for the purposes of section 175H(1) of the Act.

[Regulation 52 inserted in Gazette 28 Oct 2005 p. 4910.]

53. Prescribed form of withdrawal of notice

The form of a notice to withdraw an infringement notice is set out in Appendix I Form 41 for the purposes of section 175J(1) of the Act.

[Regulation 53 inserted in Gazette 28 Oct 2005 p. 4911.]

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Appendix I

Form 1

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Workers' Compensation and Injury Management Act 1981

ELECTION FOR SCHEDULE 2 INJURIES UNDER PART III DIVISION 2

(Section 24B)

suffered compensable personal injury by accident in the employment of		
. 20		

The injury/injuries suffered by me was/were:

(state nature of injury and percentage loss of use or loss of efficient use of a part or faculty of the body)

*Before that injury was suffered I had previously suffered compensable personal injury by accident to that part or faculty of the body resulting in % loss of use of that part or faculty.

In making this election and upon an agreement being registered under Division 7 of Part 3 of the Act or an award being made by a dispute resolution authority, I acknowledge that after registration or the making of the award:

- (1) I shall have no further entitlement to compensation under the Act for weekly payments arising out of that injury;
- (2) I shall have no further entitlement in respect of that injury subsequent to the date of this election, to payment of expenses under the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 17, 18, 18A and 19 (that is, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses);

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

(3) I shall have no entitlement to further moneys upon any increase to the prescribed amount for this percentage loss of the part or faculty of the body the subject of this election.

Dated the day of 20.

(Signature)

in the presence of:

(Signature and full names and address of witness)

*Delete if not applicable.

[Form 1 amended in Gazette 26 Feb 1991 p. 939; 8 Mar 1991 p. 1076; 18 Feb 1994 p. 662; 17 Nov 2000 p. 6319; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4912-13.]

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Form 1A

[r. 4(2)]

Workers' Compensation and Injury Management Act 1981 ELECTION FOR SCHEDULE 2 INJURIES UNDER PART III DIVISION 2A

(Section	31H)
(Section	JIN

	Mr/Mrs/Miss/Ms			
Other Name	Other Names			
Address				
	Postcode			
Phone No.(H)(W)(Mb)			
	maker, underground miner)			
Main tasks (e.g. weldin	or duties performed g, drilling)			
Employer a	t date of injury			
Address of	employer			
•••••	Postcode			

WORKER'S DECLARATION

Date of injury/injuries
Type of injury/injuries
Degree of permanent impairment
* Before that impairment was suffered I had previously suffered a permanent impairment from a compensable personal injury by accident to that part or faculty of the body resulting in degree of permanent impairment of that part or faculty.
I elect to receive compensation under the <i>Workers' Compensation and Injury</i> <i>Management Act 1981</i> Part III Division 2A which I anticipate should be the sum of \$

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In making this election and upon an agreement being registered under Part III Division 7 of the Act or an award being made by a dispute resolution authority, I acknowledge that after registration or the making of the award:

- (1) I shall have no further entitlement to compensation under the Act for weekly payments arising out of that injury.
- (2) I shall have no further entitlement in respect of that injury subsequent to the date of this election, to payment of expenses under the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 17, 18, 18A and 19 (that is, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses).
- (3) I shall have no entitlement to further moneys upon any increase to the prescribed amount for this degree of permanent impairment the subject of this election.

Dated the20.....

(Signature of worker)

in the presence of:

(Signature and full names and address of witness)

*Delete if not applicable.

[Form 1A inserted in Gazette 28 Oct 2005 p. 4913-14.]

Form 2

[r. 5]

Workers' Compensation and Injury Management Act 1981

MEDICAL PANEL (Sections 36 and 38)

Particulars of Claimant

Surname	
Christian Names	
Address	
Date of Birth	

DETERMINATION

1. Is, or was, the worker suffering from pneumoconiosis, mesothelioma or lung cancer?

- 2. If so, is, or was, the worker thereby less able to earn full wages?
- 3. To what extent if any does, or did ----
 - (i) pneumoconiosis;
 - (ii) mesothelioma;
 - (iii) lung cancer,

adversely affect the worker's ability to undertake physical effort?

4. What other, if any, disease or physical condition is, or was, contributing to the worker's being less able to earn full wages, or death and to what extent?

5. Is, or was, the worker fit for work? If so, at what level — light, moderate, or heavy?

Signed:

(Chairman) (Member)

.....

(Member)

Attendance of Medical Practitioner.

Date

I hereby certify that

of, a Medical Practitioner, attended the examination of the above claimant.

[Form 2 amended in Gazette 8 Mar 1991 p. 1076; 24 Dec 1993 p. 6845-6; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276.]

[Form 2A deleted in Gazette 15 Oct 1999 p. 4900.]

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Form 2B

[r. 6AA]

Workers' Compensation and Injury Management Act 1981 (Section 178(1)(b))

WORKERS' COMPENSATION CLAIM FORM

Employer Details

(To be completed by employer after receipt from the worker)

Name of policy holder:		
Address:		
Suburb/town:		•••••
	Postcode:	
Trading name of employe	эг:	
(e.g. Browns Pharmacy; .		
E.J. Imports)		
Address of worker's usua	J	
workplace or base:		
	Postcode:	
Major activity of workpla	ıce:	
(e.g. sheep or grain farmin	ng;	
	n	
manufacturing)		
manufacturing)		
Office Use only	ANZSIC CODE -	
Insurance Co	Policy No	
WorkCover No. WC	Claim No	
	Insurer/Self Insurer to com	

EMPLOYER: Forward to your insurer within 3 full working days of receipt from the Worker

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Injured worker details

Surname: <i>Mr/Mrs/Miss/Ms</i> . Other names: Address:		
Postcode:		
Phone No.:		
Date of birth:/ Age: Sex Male/Fe	emale	
If you have difficulty understanding English, what is your preferred language?]	
Occupation (e.g. first class welder; accounts clerk)		
Main tasks or duties performed? (e.g. welding of		
high pressure steam pipes; recording and paying		
accounts)		•••••
At the time of the occurrence were you working as a:		
— direct employee? □ 1	Full-Time	🗖 F
— working director? □ 2 — contractor? □ 3 — employee of contractor? □ 4	Part-Time	D P
$ \begin{array}{c} - \text{ sub-contractor}? & \Box 5 \\ - \text{ other}? & \Box 6 \end{array} $	ASCO	

Occurrence details

Day of occurrence:	Date///	Time: am/pm
At what address did the occurrence occur?		

When did	you have to stop working?	Date/ Time: am/pm		
Were you	 on duty? on duty & in a road traffic accident? on a work break? 	□ 1 □ 2 □ 3	 travelling between home and work? doing something else, if so what? 	□ 4 □ 5

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What actually happened and what caused the occurrence?Include:(i) what action was involved, e.g. fall, caught between, struck by moving object	<u>Mechanism</u>
	Agency
(ii) what object/machine was involved, e.g. petrol fumes, wooden door frame	
	Nature
Describe:	
(i) the most serious injury caused by the occurrence, e.g. fracture, burn, cut, abrasion	Bodily Location
(ii) bodily location of the injury, e.g. upper arm, ankle, eye	

Occurrence report

Where did the occurrence occur? (e.g. store room, machinery shop)				
	•••••			•••••
What were you doing at the time of the occur	rrence?			
What were the normal working hours for that day?	Starting time	am/pm	Finishing time	am/pm
When did you first report the occurrence?	Date:	.//	Time:	
To whom did you report the occurrence?	Na	ame / Title		
If the occurrence was not reported immediate state the reason:	ely,			
Name and address of witness(es) to the occur	rrence:			

Medical attention/history - this event

1. When did you first seek medical attention?	Date:/
2. If not immediately, state reason:	
3. Was the part of the body affected or injured by this occurrence healthy before the occurrence? If not, give details:	

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Medical attention/history – similar or related previous events

4. Is the present injury totally attributable to this occurrence? If not, give details:	
5. Give details of any similar injury prior to this	
occurrence:	
6. Name & address of usual medical practitioner, and any person who has treated you for a similar	
injury:	

Other or previous claims

2. Give details of similar or related previous workers' compensation claims

Name & address of employer	Name of insurer (if known)	Nature of injury, disease or other claim

Injured worker's declaration

I solemnly and sincerely declare that each and every answer above and the particulars contained herein or annexed hereto relating to myself and the occurrence are true both in substance and in fact to the best of my knowledge and belief. I take notice that, under the provisions of section 59(2) of the *Workers' Compensation and Injury Management Act 1981*, I am required to notify my employer in writing within 7 days if I commence work with another employer after making a claim, or while receiving weekly payments of workers' compensation.

Dated this day of Year

Signature of worker Signature of witness

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<u>Consent authority</u> (to be signed at the option of the worker)

I authorise any doctor who treats me (whether named in this certificate or not) to discuss my medical condition, in relation to my claim for workers' compensation and return to work options, with my employer and with their insurer.

Dated this day of Year

Signature of worker Signature of witness

IMPORTANT:

FAILURE TO PROVIDE YOUR SIGNATURE ON EITHER THE DECLARATION OR THE AUTHORITY ABOVE MAY DELAY A DECISION BY YOUR EMPLOYER ON YOUR CLAIM.

Insurer/Self-insurer to complete		Insurer/Self-insurer's Date Stamp
Estimated time off work —		
- less than one day	- 10-20 work days (inclusive)	
- 1-4 work days (inclusive)	- more than 20 work days	
- 5-9 work days (inclusive)	- fatality	

Front

Employer please complete

If the First Medical Certificate indicates the injured worker will be absent from the workplace for more than 3 working days and/or is unable to return to normal duties please complete the section overleaf and fax to the medical practitioner who provided the worker's First Medical Certificate within 2 working days.

Employer, please provide the information overleaf to the injured worker.

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	R	everse			
ATTENTION Dr			Fax No		
DETAILS	TO BE PROVIDE	D TO MEDI	CAL PRACTITI	ONER	
	Please complete a	all sections of	this form		
WORKER'S DETAILS	1				
Name in full:]				
Address:					
Telephone:			. Date of birth	/	/
Occupation:					
INSURER'S DETAILS	1				
Name of insurer:]				
Contact person:					
1			1		
EMPLOYER'S DETAILS]				
Trading name:					
Address of worker's usual work	place:				
ALTERNATIVE DUTIES FO	R WORKER				
Name of contact for liaison with	medical practitione				
Role within organisation:	-				
Telephone:			Fax:		
The above nominated return	l contact is willing n-to-work options			d / or approp	riate
This organisation can provide al	ternative duties which	ch are attached	l.	🗖 Yes	🗖 No
Signature				Date/	′/
∝ ==========			=========		
INFORMAT	TON TO BE PROV	IDED TO T	HE INJURED W	ORKER	

EMPLOYER please ensure this section is given to the injured worker.

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Workers' Compensation Information for Injured Worker

- WorkCover WA is the government authority that administers the workers' compensation system in Western Australia. WorkCover WA is available as an independent third party to help answer your questions about how the workers' compensation system works. Contact WorkCover WA's Infoline if you need any information about the system.
- You should be notified by your employer's insurance company if your claim is accepted or not within 3 weeks of submitting your claim to your employer.
- You have the right to choose your doctor and vocational rehabilitation provider.
- Provide your employer with all medical certificates from your doctor as quickly as possible.
- Under section 59(2) of the Workers' Compensation and Injury Management Act 1981 you must notify your employer in writing within 7 days if you commence work with another employer after making a claim, or while receiving weekly payments of workers' compensation.
- Regular contact between you, your doctor and employer is important and will assist the overall management of your claim. Make sure your doctor gives you a WorkCover WA brochure. This outlines what you should know about the system.
- An injury management system is in place and it is important you understand your rights and responsibilities in relation to your return to work. Contact WorkCover WA's Infoline to find out more.
- WorkCover WA runs free information seminars aimed at helping you understand the workers' compensation system. Contact WorkCover WA to arrange your attendance.

For workers' compensation information or assistance contact WorkCover WA's Infoline: 08 9388 5555 Country callers: 1 800 670 055

[Form 2B inserted in Gazette 13 Apr 1999 p. 1533-38 (printer's correction in Gazette 16 Apr 1999 p. 1598); amended in Gazette 15 Oct 1999 p. 4893; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4915.]

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Form 2C

[regs 4(1), 6AA]

Workers' Compensation and Injury Management Act 1981

(Sections 24B, 178(1)(b))

WORKER'S CLAIM AND ELECTION FOR LUMP SUM COMPENSATION FOR NOISE INDUCED HEARING LOSS

WORKER'S DETAILS — (Worker to complete)

Surname	Mr/Mrs/Miss/Ms	Date of Birth	Age	Sex M/F
Other Names				
	ode	If you have diffi English what is language?		ling
	(W)	TYPE 32 AGENCY 991		
1	aker, underground miner)	ICD 250 LOCN 130		
Main tasks or duties p (e.g. welding, drilling	performed)	offic	e only	

ELECTION FOR SCHEDULE 2 INJURY — item 6

NIHL FILE No (Office Use Or	nly)	
Date of compensable test///		
Compensable noise induced hearing loss	% (of item 6)	Entitlement \$
Employer at time of test		
Address	Post Code	
Previous settlement date//	PLH	

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WORKER'S DECLARATION

I elect to accept under Part III Division 2 of the Workers' Compensation and Injury Management Act 1981 the sum of \$ representing% of loss of Schedule 2 item 6 of the Act, being loss of hearing. In making this election I declare that I have not received nor am I eligible to receive compensation in respect of the noise induced hearing loss under any law of the Commonwealth, another State or Territory of the Commonwealth, or country other than Australia. In making this election and upon an agreement being registered by the Director, Dispute Resolution Directorate, I acknowledge that after registration or making an award: 1. I shall have no further entitlement to compensation under the Act for the percentage loss of hearing which is the subject of this election; 2. I shall have no entitlement to further monies upon any increase to the prescribed amount for the percentage loss of hearing which is the subject of this election. DATED the day of 20..... (Signature of worker) in the presence of : (Signature and full name and address of witness)

WorkCover No.

Local Gov.

EMPLOYER DETAILS — (Employer to complete)

Trading name of employer (e.g. Browns Welding; E.J. Drilling Service)

Insurance Co.

Address of worker's usual workplace or base

Policy No.

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insurer to complete
Code
Insurer/self insurer's date stamp
office use only
ANZSIC
•

WORKER'S EMPLOYMENT HISTORY FROM MARCH 1, 1991

To be completed by WorkCover WA:

Name of wor	ker		File #
Name of insurer	Period of	f insurance	Policy No
Name of insurer	Period o	f insurance	Policy No
Name of insurer	Period o	f insurance	Policy No
Name of insurer	Period o	f insurance	Policy No
Employer at March	1, 1991:		
		(Name)	
Address			
			(Postcode)
Telephone N	umber ()		
Type of work engage	ed in	Pr	escribed 🛛 Yes 🖾 No
Baseline Test (if worker has had a Full Aud and PLH of the full audiolog	Date// iological Baseline Test use the date ical test)		NO BASELINE TEST please circle if applicable
Subsequent Test	Date//	PLH 🗆 🗆 . 🗆 🗖	
Subsequent Test	Date///	PLH 🗆 🗆 . 🗆 🗆	
Subsequent Test	Date///	PLH 🗆 🗆 . 🗆 🗖	
Subsequent Test	Date///	PLH 🗆 🗆 . 🗆 🗖	
Subsequent Test	Date///	PLH 🗆 🗖 . 🗖 🗖	
Subsequent Test	Date//	PLH 🗆 🗆 . 🗆 🗖	

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Subsequent Test	Date///	PLH 🗆 🗆 . 🗆 🗖
Subsequent Full Audio Test	Date//	PLH 🗆 🗆 . 🗆
Otorhinolarynigological assessment	Date//	NIHLPLH 🗆 🗆 . 🗆 🗖
Number of years with this	s employer since the baseline te	st/March 1, 1991 🗖 🗖
		Termination Date//
Subsequent test at termination	Date//	PLH 🗆 🗆 . 🗆 🗆
NIHL Claims Officer check:	Date//	Signature
NIHL Manager		

[Form 2C inserted in Gazette 25 Aug 1995 p. 3885-7; amended in Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4915-16.]

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Form 2CA

[regs 4(2), 6AA]

Workers' Compensation and Injury Management Act 1981 (Sections 31H, 178(1)(b))

WORKER'S CLAIM AND ELECTION FOR LUMP SUM COMPENSATION FOR NOISE INDUCED HEARING LOSS

WORKER'S DETAILS — (Worker to	o complete)
SurnameMr/Mrs/Miss/Ms	Date of Birth Age Sex
	/ / M/F
Other Names	
	If you have difficulty understanding
Address	English what is your preferred
	language?
Postcode	
Phone No. (H)	TYPE 32
(W)	AGENCY 991
Occupation	ICD 250
(e.g. boiler maker, underground miner)	LOCN 130
Main tasks or duties performed	
	office use only
(e.g. welding, drilling)	ASCO

ELECTION FOR SCHEDULE 2 INJURY — item 44

NIHL FILE No (Office Use Only)
Date of compensable test/
Compensable noise induced hearing loss% (of item 44) Entitlement \$
Employer at time of test
Address Post Code
Previous settlement date/PLH

WORKER'S DECLARATION

I elect to accept under the Workers' Compensation and Injury Management Act 1981 Part III Division 2A the sum of \$ representing% of loss of Schedule 2 item 44, being loss of hearing. In making this election I declare that I have not received nor am I eligible to receive compensation in respect of the noise induced hearing loss under any law of the Commonwealth, another State or Territory of the Commonwealth, or country other than Australia. In making this

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election and upon an agreement being registered by the Director, I acknowledge that after registration or making an award:				
1. I shall have no further entitlement to compensation under the Act for the percentage loss of hearing which is the subject of this election;				
 I shall have no entitlement to further monies upon any increase to the prescribed amount for the percentage loss of hearing which is the subject of this election. 				
DATED the day of 20				
(Signature of worker)				
in the presence of :				
(Signature and full name and address	s of witness)			
	WorkCover No			
EMPLOYER DETAILS — (Employer to complete)				
Trading name of employer	Local Gov.			
(e.g. Browns Welding;				
E.J. Drilling Service)	Insurance Co.			
Address of worker's usual workplace or base	Policy No.			
Name of Policy Holder	Claim No:			
	Insurer/self insurer to complete			
Address	complete			
Suburb/Town Post Code	Insurer/self-insurer's date stamp			
Major activity or workplace				
(e.g. metal fabrication, gold mining, engineering)	office use only			
	ANZSIC			

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WORKER'S EMPLOYMENT HISTORY FROM 1 MARCH 1991

To be completed by WorkCover WA:

Name of worker		File No		
Name of insurer	Period of insur	ance Policy No		
Name of insurer Period of insurance Policy No				
Name of insurer Period of insurance Policy No.				
Name of insurer Period of insurance Policy No				
Employer at 1 March 1991				
	(Name)			
Address				
		(Postcode)		
Telephone Number ()				
Type of work engaged in		Prescribed 🗆 Yes 🗆 No		
Baseline Test Date/	/	PLH 🗆 🗆 . 🗆 🗆 / NO BASELINE		
		TEST		
(if worker has had a Full Aud use the date and PLH of the fi		(please circle if applicable)		
Subsequent Test	Date//			
Subsequent Test	Date//			
Subsequent Test	Date//			
Subsequent Test	Date//			
Subsequent Test	Date//			
Subsequent Test	Date//	$PLH \square \square . \square \square$		
Subsequent Test	Date//	PLH 🗆 🗆 . 🗆 🗖		
Subsequent Full Audio Test	Date//	PLH 🗆 🗆 . 🗆 🗆		
Otorhinolaryngological				
assessment	Date//			
Number of years with this employer since the baseline test/1 March 1991 \Box				
Termination Date//				
Subsequent test at termination		Date/ PLH 🗆 🗆 .		
		Signature		
NIHL Manager check	Date//	Signature		

[Form 2CA inserted in Gazette 28 Oct 2005 p. 4916-19.]

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Form 2D

[r. 6AA]

Workers' Compensation and Injury Management Act 1981

WORKERS' COMPENSATION CLAIM FORM FOR DEPENDANTS OF DECEASED WORKERS

If insufficient space attach relevant details. If you can't fill in this form yourself you may ask someone to help you. If the deceased had no dependants this form can be used to claim for statutory allowances only (e.g. funeral expenses). Please complete all questions except for the details requested on dependants (see below).

Applicant's Details

Full Name of Applicant	Surname	Other Names
	Occupation	Relationship to deceased worker
		i.e. Executor, spouse, de facto partner, son, daughter
Residential Address		
	Postcode	Telephone No.
Deceased Worker's	<u>Details</u>	
Full Name of deceased	Surname	Other Names
worker		
C.	Male Female	Date of Birth / /
Sex	Male Female	Date of Birth / /
Worker's Occupation		
Period of Employment		
Residential Address		
immediately prior to death		
Employer's Details		
Full Name of Employer,		
including trading name		

Address of worker's usual workplace or base

Postcode

Telephone No.

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Major activity of workplace	
(e.g. footwear manufacturing, sheep farming)	

Deceased Worker's Dependant/s Details

Do not complete the following question if you are claiming for statutory allowances only. Give full details of deceased worker's dependants as at the date of death:

Name of	Date of	Residential	Occupation	Relationship to	Depend	lency
Dependant	Birth	Address		deceased worker	Wholly	Part
					✓ Ticl	Box

<u>Details of Fatality</u>	
Was the death the result of a work-related injury and/or disease?	Yes No
What was the cause of	
death?	
What were the main tasks/duties of the	
deceased's employment	
when he/she suffered the injury and/or contracted the	
disease?	
In the case of personal	Day of the week Time Date
injury, when did it occur?	/ /
Date of death if different.	Date / /
Where did the injury occur?	
(e.g. Workshop floor, Hay Street, Cloverdale)	

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In the case of a disease, what was the date of death?	Date	/ /	Date of Date diagnosis	/ /
If known, when was the deceased first incapacitated by the disease?	Date	/ /	Don't know	
Prior to this application, have any workers' compensation payments been received or applied for in respect of the deceased (i.e. weekly payments, medical expenses, lump sums).	YES	NO	Have you attached a copy of any official notice of the deceased's death?	NO

If yes, please attach as much information as you can

Declaration

I, the undersigned, do hereby warr practitioner to disclose to the decer information regarding the deceased	sed worker's employer	or his/her insurer and W	
Signature		Date	/ /
Signature		Date	/ /
INSURER/SELF-INSURER DET	JILS		
Insurer/self-insurer to complete the 2 Bedbrook Place, Shenton Park, V		e duplicate of this notice	e to WorkCover WA,
Name of insurer/self-insurer:		Date stamp of insurer/	self-insurer
Policy number:			
Claim number:			
WCN:			
Occurrence Details			
Mechanism:			
Agency:			
Nature:			
Body Locn:			

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[Form 2D inserted in Gazette 15 Oct 1999 p. 4901-2; amended in Gazette 17 Nov 2000 p. 6320; 30 Jun 2003 p. 2637; 21 Jan 2005 p. 276.]

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Form 3

[r. 6A, 7(1)]

Workers' Compensation and Injury Management Act 1981 (Sections 57A(1)(b), 57B(1)(b), 61(1) and 231(1)(b))

FIRST MEDICAL CERTIFICATE

1. Worker's Details

First name(s):	Surname:
Address:	
Telephone: Date of birth: I have provided a WorkCover WA Injury Managemer	1
2. Employer Details	
Name & address of worker's employer:	

.....

3. Consent Authority (to be signed at the option of the worker)

I authorise any doctor who treats me (whether named in this certificate or not) to discuss my medical condition, in relation to my claim for workers' compensation and return to work options, with my employer and with their insurer.

Worker's Signature Date

IMPORTANT: FAILURE TO PROVIDE YOUR SIGNATURE ON THE AUTHORITY ABOVE MAY DELAY A DECISION BY YOUR EMPLOYER ON YOUR CLAIM.

	AFFECTED AREA
4. Details from Worker Date of injury by accident or approximate date of onset of condition:	\mathfrak{Q}
Workplace location where incident occurred:	
Worker's description of the injury:	
Worker's description of how it occurred:	MYNA(+
5. Medical Assessment Clinical findings / diagnosis (include possible complications, effect of prior injury or medical condition):	

In my opinion the above diagnosis does \Box / does not \Box correlate with the injury described to me by the worker. INJURY MANAGEMENT

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6. F FIT	Titness for Work It is my opinion that as from the d	ate of thi	is certificate the worker is:
	Fit to return to pre-injury duties, no further treatme	nt	First and Final certificate
_	required		[See reg. 7 and s. 61(1) of the Act]
	Fit to return to pre-injury duties, but requires furthe		
	Fit for restricted return to work from		
	□ restricted hours (<i>please specify</i>):		
	□ restricted days (<i>please specify</i>):		
	restricted duties.		
	Work restrictions:		
	 No lifting anything heavier than	Other r	restrictions:
	 Avoid repetitive bending / lifting. 		estretions.
	 Avoid repetitive use of body part. 		
	Avoid prolonged standing / walking / sitting.		
	Keep injured area clean and dry.		
UN	ETT.	•••••	
	Totally unfit for work for days from	1	to (inclusive).
7. N	Aedical Management		
	Medication:		
_			
	Approved allied health treatments (specify type and		,
_			
_	Imaging		
□ Referred to hospital/specialist (name)			
	er treatment:		
Nex	t appointment (unless "First & Final Certificate")	Date .	Time
Ifi	the worker is reviewed within 14 days, the worker c	annot ha	e required under section 64 or 65 of the Act

If the worker is reviewed within 14 days, the worker cannot be required, under section 64 or 65 of the Act, to submit to a medical examination by a medical practitioner provided by the employer, on a day chosen by the employer that is within one month of the date of this certificate.

8. Medical Practitioner / Employer Contact

- $\hfill\square$ I have made contact with the employer and discussed alternative work options.
- The worker will be off work for more than 3 working days and/or is unable to return to normal duties. Employer please fax your contact details as I will contact you to discuss return to work options.
- \Box The worker is able to return to normal duties. Contact with employer not necessary at this stage.

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

9. Medical Practitioner's Details

Name	Registration No.
Address	
Telephone	Signature
Fax	Time & Date of examination

For workers' compensation information or assistance contact WorkCover WA's Infoline: 1300 794 744

[Form 3 inserted in Gazette 13 Apr 1999 p. 1539-40; amended in Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4919-20.]

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Form 3A [r. 6B] Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(a)) **INSURER'S NOTICE THAT LIABILITY IS ACCEPTED** To: 1..... [name and address of worker to whom the claim relates] 2. [name and address of employer] From: [name and address of insurer] _____ * Claim number: Date of injury by accident or approximate date of onset of condition: Nature of incapacity: Date claim made by employer: In respect of the above claim you are notified that liability is accepted in respect of the weekly payments claimed by the worker. Date on which weekly payments are proposed to commence: [Insurer to liaise with employer to ascertain the commencement date] Signed on behalf of the insurer: Date: * Please provide this claim number to your general practitioner at your next appointment in relation to this claim

[Form 3A inserted in Gazette 14 Dec 1999 p. 6151; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4920.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 3B

[r. 6C]

Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(b)) **INSURER'S NOTICE THAT LIABILITY IS DISPUTED** 1. [name and address of worker to whom the claim relates] 2. [name and address of employer]

..... From:

[name and address of insurer]
Claim number: Date of injury by accident or approximate date of onset of condition: Nature of incapacity:
Date claim made by employer:
 In respect of the above claim you are notified that liability is disputed in respect of: all the weekly payments claimed by the worker. the following weekly payments claimed by the worker. [provide details]
The reasons why liability is disputed are as follows:
If a reason is that the applicant is not a worker, state the grounds upon which this assertion is made:
If a reason is that the applicant did not suffer an injury as defined in section 5(1) of the Act, state the grounds upon which this assertion is made:

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To:

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If a reason is that the injury was not suffered in the course of employment, state the grounds upon which this assertion is made:

The provisions of the *Workers' Compensation and Injury Management Act 1981* relied on to dispute liability are:

.....

Signed on behalf of the insurer.....

(signature of senior officer responsible for claim)

Date:

[*delete if appropriate]

NOTE THAT if you wish you may ----

- discuss this notice with the insurer or apply to have the matter heard under any internal dispute resolution process of the insurer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3B inserted in Gazette 8 Mar 1991 p. 1074; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4921-2.]

Form 3C

[r. 6D]

Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(c)) INSURER'S NOTICE WHERE NO DECISION ABOUT LIABILITY

To:
1
[name and address of worker to whom the claim relates]
2
[name and address of employer]
3. Director Dispute Resolution
From:
Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
Date claim made by employer:
In respect of the above claim you are notified that a decision as to whether or not liability is to be accepted in respect of the weekly payments claimed by the worker is not able to be made within the time allowed by section 57A(3) of the Act.
The reasons why the decision is not able to be made are as follows:
Where further medical information is required to make a decision about liability, state the nature and substance of the medical information and whether a written authority from the worker is required:
Where further information on the worker's weekly earnings is required to make a decision about liability, state the nature and substance of the information:

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0 Version 05-e0-03 As at 18 Dec 2008 Extract from www.slp.wa.gov.au, see that website for further information Where other particulars are required to help make a decision about liability, specify the particulars required:

Signed on behalf of the insurer:	

Date:

NOTE THAT if you wish you may ----

- discuss this notice with the insurer or employer or apply to have the matter heard under any internal dispute resolution process of the insurer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3C inserted in Gazette 8 Mar 1991 p. 1075; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4922-3.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 3D

[r. 6E]

Workers' Compensation and Injury Management Act 1981 (Section 57B(2)(b)) UNINSURED OR SELF-INSURED EMPLOYER'S NOTICE THAT LIABILITY IS DISPUTED

То:
[name and address of worker to whom the claim relates]
From:
[name and address of uninsured or self-insured employer]
Claim number:
Date of injury by accident or approximate date of onset of condition: Nature of incapacity:
Date claim made by worker: In respect of the above claim you are notified that liability is disputed in respect of the
weekly payments claimed by you.
The reasons why liability is disputed are as follows:
If a reason is that the applicant is not a worker, state the grounds upon which this assertion is made:
If a reason is that the applicant did not suffer an injury as defined in section 5(1) of the Act, state the grounds upon which this assertion is made:
If a reason is that the injury was not suffered in the course of employment, state the grounds upon which this assertion is made:

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2 Version 05-e0-03 As at 18 Dec 2008 Extract from www.slp.wa.gov.au, see that website for further information The provisions of the *Workers' Compensation and Injury Management Act 1981* relied on to dispute liability are:

Date:

NOTE THAT if you wish you may ----

- discuss this notice with the employer or, if the employer is self insured, apply to have the matter heard under any internal dispute resolution process of the employer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3D inserted in Gazette 8 Mar 1991 p. 1075; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4923-4.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 3E

[r. 6F]

Workers' Compensation and Injury Management Act 1981 (Section 57B(2)(c))

UNINSURED OR SELF-INSURED EMPLOYER'S NOTICE WHERE NO DECISION ABOUT LIABILITY

To:
1
[name and address of worker to whom the claim relates]
2. Director Dispute Resolution
From:
[name and address of uninsured or self-insured employer]
Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
Date claim made by worker:
In respect of the above claim you are notified that a decision as to whether or not
liability to make the weekly payments claimed by the worker is not able to be made
within the time allowed by section $57B(2)$ of the Act.
The reasons why the decision is not able to be made are as follows:
Where further medical information is required to make a decision about liability, state
the nature and substance of the medical information and whether a written authority
from the worker is required:
Where further information on the worker's weekly earning is required to make a
decision about liability, state the nature and substance of the information:

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Where other particulars are required to help make a decision about liability, specify the particulars required:

.....

.....

Signed on behalf of the uninsured or self-insured employer:

Date:

NOTE THAT if you wish you may ----

- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3E inserted in Gazette 8 Mar 1991 p. 1075-6; amended in Gazette 5 Feb 1993 p. 1060; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4925-6.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 4
[r. 7(1)]
Workers' Compensation and Injury Management Act 1981
(Section 61(1))
FINAL MEDICAL CERTIFICATE
Claim No. (if known)
To (name and address of worker's employer)
WORKER'S DETAILS
First name(s):
Address:
Telephone:
Date and place of occurrence of injury:/
MEDICAL ASSESSMENT
Having examined the worker, it is my opinion that as from/
 the worker has total capacity for work. the worker has partial capacity for work.
 the worker's incapacity is no longer a result of the injury.
It is also my opinion that as from/
fit for alternative duties with the following limitations:
Grounds for the opinion in medical assessment

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MEDICAL PRACTITIONER'S DETAILS

Name:	Registration No.:
	c
Telephone:	
Fax:	
1 u.x.	

Signature: Time & Date of examination:

For workers' compensation information or assistance contact WorkCover WA's Infoline: 1300 794 744

[Form 4 inserted in Gazette 14 Dec 1999 p. 6152; amended in Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4926.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 5

[r. 7(2)]

Workers' Compensation and Injury Management Act 1981 NOTICE TO WORKER OF INTENTION TO DISCONTINUE OR REDUCE PAYMENTS

(Section 61(1) and (2))

ТО:		
		dress of worker)
TAKE NOT		
		(name of employer)
intends, after	r 21 clear days from the date o	f service upon you of this notice, to
*discontinue following ba		pensation/reduce the weekly payments on the
(1)	_	medical certificates or report(s) of
		ted 20
		tioners and dates of reports)
	· · ·	h it is said that (state concisely the ground
(2)	weekly payments within the	employer's right to discontinue or reduce the 21 days referred to in this notice apply for an weekly payments shall not be discontinued
(3)	if you do not so apply, week reduced;	y payments may be lawfully discontinued or
[(4)	deleted]	
(5)		from WorkCover WA situated
	means available to you to esponentiate your injury.	ablish or protect your rights in respect of
Dated the	day of	20 .
		Signed on behalf of the employer.

* Delete whichever is inapplicable.

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[Form 5 corrigendum in Gazette 23 Apr 1982 p. 1384; amended in Gazette 8 Mar 1991 p. 1076; 29 Oct 1993 p. 5930; 18 Feb 1994 p. 663; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276 and 277; 28 Oct 2005 p. 4926.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form	6
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Workers' Compense	[r. 10(1)] Ition and Injury Management Act 1981
normers compense	(Section 69)
DECLARATIONS IN RESP	ECT OF WORKER NOT RESIDING IN W.A.
	propriate. * = delete where appropriate]
To: (name and address of employer or en	ployer's insurer
A. WORKER'S SECTION	
/	ull name of worker)
	residential address)
·	Postcode:
Occupation:	
*being duly sworn, say that/do sole	emnly and sincerely affirm that —
1. The above details about me	
2. I reside at the above address	
	red an injury when employed by
	and address of employer)
*Sworn/affirmed at)
in (State or country))
this day of 20)
Before me:	
	(a person having authority to administer an oath)
D. DOCTODIC CECTION	to administer an oath)
B. DOCTOR'S SECTION	
	ne of medical practitioner)
	(address)
*being duly sworn, say that/do sole	Postcode:
1. I am a duly qualified medica	
1. I am a dury quanned medica	a practitioner.

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2.	On	/	/20 I e	examine	d the above person and am of the opinion
	that he/	she is –	-		
	(a)		Fit.		
	(b)		Fit for alte	rnative	duties with the following
			limitations	:	
	(c)		Totally un	fit for w	ork.
*Swo	rn/affirm	ed at)	
in		(State c	or country))	
this	day	' of	20)	
Befor	e me:				
					(a person having authority
					to administer an oath)
	IF A	WORK	ER RESIDES	S OUTS	IDE THE STATE, PROOF OF THE
	WO	ORKER	'S IDENTIT'	Y AND	CONTINUING INCAPACITY IS

REQUIRED EVERY 3 MONTHS

[Form 6 inserted in Gazette 24 Dec 1993 p. 6849; amended in Gazette 18 Feb 1994 p. 663; 24 Jun 1994 p. 2889; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4926.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 7

[r. 10A]

Workers' Compensation and Injury Management Act 1981 (Sections 231(2)(b) and 241(2)(b))

MEDICAL CERTIFICATE — INTERIM PAYMENT OF STATUTORY ENTITLEMENTS OR MINOR CLAIM

1.	Worker's details
First	name(s):
Surna	ame:
Addr	
Telep	bhone:
Occu	pation:
Date	of injury:
	ription of injury:
2.	Employer's details
Name	e and address of worker's employer:
3.	Statutory expenses claimed by worker
4.	Medical practitioner's details
Name	2:
Regis	stration No:
Addr	ess:
incur	ny opinion that the statutory expenses set out in item 3 are expenses that have beer red by the worker for treatment or services required in relation to the injury red by the worker.
Signa	ture of medical practitioner:
Date:	

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[Form 7 inserted in Gazette 28 Oct 2005 p. 4927-8.] [Forms 8-11 deleted in Gazette 8 Mar 1991 p. 1076.] [Form 12 deleted in Gazette 18 Feb 1994 p. 663.] [Form 13 deleted in Gazette 28 Oct 2005 p. 4928.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 14

[r. 18(1)]

Workers' Compensation and Injury Management Act 1981 ELECTION TO RECEIVE REDEMPTION AMOUNT

(Schedule 5 clause 3)

I,.....of (name of worker) (address) having suffered from pneumoconiosis/mesothelioma/lung cancer and being entitled to weekly payments of compensation in accordance with Schedule 1 of the Act, elect to receive the redemption amount of \$ as a lump sum. I acknowledge that, by making this election: ----1. I shall have no other claim to redemption of weekly payments. 2. I shall have no claim after the date of this election to weekly payments of compensation. 3. I shall have no further entitlement from the date of this election, to payment of expenses under the Workers' Compensation and Injury Management Act 1981 Schedule 1 clauses 9, 17, 18, 18A and 19 (that is, in general terms, medical and other expenses, hospital charges and travelling costs). Upon my death the provisions of the Workers' Compensation and Injury 4. Management Act 1981 Schedule 1 clauses 1, 1A, 1B, 1C, 2, 3, 4, 5 and 17(2) shall not apply: that is, in general terms dependants of mine, whether totally or partially dependent, shall have no entitlement to payment, benefit, allowance or expenses (funeral or otherwise). Dated the day of 20 Signed by the worker in the presence of:

(Signature and full names of witness).

[Form 14 amended in Gazette 8 Mar 1991 p. 1076; 24 Dec 1993 p. 6850; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4928.]

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Form 15

[r. 18(2)]

Workers' Compensation and Injury Management Act 1981 ELECTION TO RECEIVE SUPPLEMENTARY AMOUNT

(Schedule 5 clause 3)

I acknowledge that, by making this election: —

- 1. I shall have no other claim to redemption of weekly payments.
- 2. I shall have no claim after the date of this election to weekly payments of compensation.
- 3. If my death results from that injury and a dependant spouse or/and a dependant de facto partner survives me then that person is, or those persons are, entitled to all or part of a lump sum calculated in accordance with the *Workers' Compensation and Injury Management Act 1981* Schedule 5 clause 7 of the supplementary amount for a worker with a dependent spouse or dependent de facto partner.
- 4. Upon my death the provisions of the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 1, 1A, 1B, 1C, 2, 3, 4, 5 and 17(2) shall not apply: that is, in general terms, dependants of mine, whether totally or partially dependent, shall have no entitlement to any payment, benefit, allowance or expense (funeral or otherwise).

Dated the	day of	20 .
Signed by the worker in the presence of:		
		(Signature and full names of witness).

* Delete whichever is inapplicable.

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[Form 15 amended in Gazette 8 Mar 1991 p. 1076; 24 Dec 1993 p. 6850; 17 Nov 2000 p. 6320; 30 Jun 2003 p. 2637-8; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4928-9.]

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Form 15A

[r. 12(4)]

Workers' Compensation and Injury Management Act 1981 NOTICE OF MEMORANDUM HAVING BEEN RECEIVED

Ref.

TAKE NOTICE

- 1. That a Memorandum, copy of which is hereto annexed, has been sent to me for registration. The Memorandum appears to affect you.
- 2. I therefore request you to inform me within 7 days from this date whether you admit the genuineness of the Memorandum, or whether you dispute it, and if so, in what particulars, or object to its being recorded, and if so, on what ground.
- 3. If the Memorandum is recorded it is enforceable as an award or order.
- 4. If you have any doubts as to the effect of the agreement, or your rights to compensation generally you should contact me immediately.

Dated this day of 20......

Director Dispute Resolution

[Form 15A inserted in Gazette 18 Feb 1994 p. 663; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

Form 15B

[r. 12(5)]

Workers' Compensation and Injury Management Act 1981 NOTICE OF RECORDING OF MEMORANDUM OF AGREEMENT

Ref.

YOU ARE NOTIFIED

That a memorandum of the agreement entered into between

Director Dispute Resolution

[Form 15B inserted in Gazette 18 Feb 1994 p. 664; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929.]

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Form 15C

[r. 12(1a)]

Workers' Compensation and Injury Management Act 1981 MEMORANDUM OF AGREEMENT

(Section 76 & 67(2))

TO: the Director Dispute Resolution Perth, Western Australia

In the matter of an Agreement made the

Between

day of

(year)

(Employer)

of (address) (WCN Number)

and

(Worker)

of *(address)* Claim No:

Upon the Agreement being recorded pursuant to section 76 of the *Workers' Compensation and Injury Management Act 1981* ("the Act") the worker's claims referred to in this Agreement are finalised and the employer shall pay to the worker, and the worker shall accept, the lump sum of \$, upon the terms and conditions as set out in the following —

1. Date of injury

Which occurred by:

- * a personal injury by accident arising out of or in the course of the employment, or whilst the worker was acting under the employer's instructions;
- * a disabling disease to which Part III Division 3 applies;
- * a disease contracted by a worker in the course of his/her employment at or away from his/her place of employment and to which the employment was a contributing factor and contributed to a significant degree;
- * the recurrence, aggravation, or acceleration of any pre-existing disease where the employment was a contributing factor to that recurrence, aggravation, or acceleration and contributed to a significant degree; or
- * a disabling loss of function to which Part III Division 4 applies.

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2.	When the disability occurred —									
	(a)	the w	orker was	years of age.	Date of Birth					
	(b)		the worker was employed by the employer as a							
	(c)	his or her weekly earnings were								
3.	The nature of the disability was:									
	and no	and now is:								
	and it	occurr	ed in the followi	ng circumstances —						
4.	The worker has received from the employer prior to the date of this Agreement:									
	(a)	week	ly payments in re	espect of that disability	totalling \$					
	(b)	expenses payable under the <i>Workers' Compensation</i> and Injury Management Act 1981 Schedule 1 clauses 9, 10, 17, 18, 18A and 19								
		Total	ling		\$					
5.	The lu	The lump sum is made up as follows:								
	*(a)	weekly payments of compensation:								
		(i)	• •	mption of liability to n nts as for permanent to		\$				
		(ii)	• •	mption of liability to n nts as for permanent pa		\$				
		(iii)	otherwise;			\$				
	*(b)	expenses as are provided for in the <i>Workers' Compensation</i> and Injury Management Act 1981 Schedule 1 clauses 9, 10, 17, 18, 18A and 19 namely;								
		,				\$				
	*(c)	electi Part I	on dated II Division 2, rep	cted under s. 24 of the , compensation paya presenting % le nt loss of the efficient	able under oss of Item					
					Totalling:	\$				

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*(ca)	the worker having elected under section 31C of the Act by a form of election dated, compensation payable under the Act Schedule 2 Division 2A, in respect of an impairment mentioned in Schedule 2 item, representing degree of permanent impairment from the injury.	
	Totalling:	\$
*(d)	redemption amount under the <i>Workers' Compensation and</i> <i>Injury Management Act 1981</i> Schedule 5 clause 2 or	
	3(2), (3) or (4)	\$
*(e)	supplementary amount under the Workers' Compensation and Injury Management Act 1981 Schedule 5 clause 2	
	or 3(2), (3) or (4)	\$
	TOTAL LUMP SUM \$	

- 6. The employer warrants that to the date of this Agreement it has paid all compensation due to the worker and all expenses in respect of the matters contained in the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 10, 17, 18, 18A and 19 (which includes medical and travelling) and, to the extent that these have not been paid, undertakes to pay them.
- 7. The worker warrants that he/she is not aware of any expenses due but unpaid in respect of the matters contained in the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 10, 17, 18, 18A and 19.
- 8. The worker hereby releases and forever discharges the employer from all claims and demands which the worker now has or, but for the execution of this agreement, could or might have had against the employer under the Act in any respect to the disability to the worker referred to in this Agreement.

SIGNED by the worker: in the presence of:

SIGNED by or on behalf of the employer: in the presence of-

*Delete if not applicable.

[Form 15C inserted in Gazette 15 Oct 1999 p. 4907-10; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929-31.]

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Form 15D

[r. 12(3a)]

Workers' Compensation and Injury Management Act 1981 STATEMENT OF THE CONSEQUENCES OF THE RECORDING OF A MEMORANDUM OF AGREEMENT

(Section 76(2)(a))

In making an agreement for the purposes of section 67(l) of the *Workers' Compensation and Injury Management Act 1981* ("the Act") and upon that agreement being recorded under section 76 of the Act the following will apply;

- (1) The worker will have no further entitlement to compensation under the Act for weekly payments arising out of the injury referred to in the agreement.
- (2) The worker will not have any other claim to redemption of weekly payments arising out of the injury referred to in the agreement.
- (3) The worker will not have any further entitlement in respect of the injury referred to in the agreement (after the date the agreement is recorded) to payment of expenses under the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 17, 18, 18A or 19.

<u>That is</u>, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses.

- (4) The worker forfeits any entitlement he/she may have under the Act Part III to compensation for a permanent impairment from a compensable personal injury by accident referred to in the agreement.
- (5) The worker forfeits any chance of a court awarding common law damages against the employer in respect of the injury referred to in the agreement (see section 93E(13) and section 93K(1) of the Act).

That is, in general terms, the worker forfeits any chance to recover civil damages from the employer.

I , confirm that I have read the above information and I acknowledge that I am aware of the consequences of the recording of a memorandum under section 67(l) of the Act.

Dated the day of (year)

Signature of the worker

[Form 15D inserted in Gazette 15 Oct 1999 p. 4910; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4931-2.]

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Form 15E

[r. 12(4a)]

Workers' Compensation and Injury Management Act 1981 NOTICE DISPUTING MEMORANDUM OF AGREEMENT, OR OBJECTING TO ITS BEING RECORDED

(Section 76)

In the matter of an Agreement between

Employer and Worker

Ref. AG

TAKE NOTICE that the genuineness of the Memorandum in the abovementioned matter sent to you for registration is disputed by

a party affected by such Memorandum, in the following particulars:

day of

(here state particulars)

(Or that

of a party interested in the Memorandum in the above mentioned matter sent to you for registration, objects to the same being recorded, on the following grounds:)

(here state grounds)

Dated this

(year)

[Form 15E inserted in Gazette 15 Oct 1999 p. 4911; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4932.]

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Form 15F

[r. 12(4b)]

Workers' Compensation and Injury Management Act 1981 NOTICE THAT MEMORANDUM OF AGREEMENT IS DISPUTED, OR OF OBJECTION TO ITS BEING RECORDED

(Section 76)

In the matter of an Agreement between

Employer and Worker

Ref. AG

TAKE NOTICE that the genuineness of the Memorandum in the abovementioned matter left with me (or sent to me) for registration is disputed by

a party affected by such Memorandum, in the following particulars:

(Here state particulars of dispute)

(Or that

a party interested in the Memorandum in the abovementioned matter, left (or sent to) me for registration objects to the same being recorded, on the following grounds:)

(*Here state grounds*)

The Memorandum will therefore not be recorded, except with the consent in writing of

or by order of the Commissioner.

Dated this day of , (year)

Director Dispute Resolution

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[Form 15F inserted in Gazette 15 Oct 1999 p. 4911-12; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4932.]

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Form 15G

[r. 12AA]

Workers' Compensation and Injury Management Act 1981

NOTICE OF INTENTION TO DISMISS WORKER TO WHICH **SECTION 84AB OF THE ACT REFERS**

TO: (insert name of worker or "WorkCover WA", as the case requires)

TAKE NOTICE

The employer described below intends to dismiss the worker described below with effect from the following date.

Date dismissal effective:

[Note that the date on which the dismissal is effective cannot be before a period of 28 days has passed after this notice is given to the worker and WorkCover WA (see section 84AB of the Workers' Compensation and Injury Management Act 1981)].

Worker's details

Surname		Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		WorkCover claim number (WCCN)

(if not known, insurer can provide WCCN)

Employer's details

Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.

As	at	18 Dec 2008	
		-	

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Name					
Address					
					Postcode
Policy no.					
Contact person		_	Telepho	one no.	
<u> </u>					
Injury details					
· · · · · · · · · · · · · · · · · · ·					
Description of injury					
Date injury occurred	Clai	m nu	mber give	en by ins	surer (if known)
Notice given to					
worker					
				Date	/ /
	(signed on behalf of er	nplo	yer)		
WorkCover					
WA				Date	/ /
	(signed on behalf of er	nplo	yer)		

[Form 15G inserted in Gazette 28 Oct 2005 p. 4932-4.]

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[r. 15]

Workers' Compensation and Injury Management Act 1981

MONTHLY STATEMENT BY APPROVED INSURANCE OFFICES

CONFIDENTIAL

(Section 171(1)(a))

NEW/RENEWED POLICIES/COVER NOTES

Name of approved insurance office

Address

Chief executive officer, WorkCover WA.

Policy/Cover Note No.	New (N) Renewal (R)	Name	Address	Occupation	Effective Date (If Less Than 12 Months Cover)	Expiry Date

Position held by officer Date

Signature of responsible officer

[Form 16 inserted in Gazette 25 Jul 1986 p. 2484; amended in Gazette 8 Mar 1991 p. 1076; 28 Jun 1991 p. 3294; 17 Nov 2000 p. 6321; 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276 and 277.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

[r. 15]

Workers' Compensation and Injury Management Act 1981 MONTHLY STATEMENT BY APPROVED INSURANCE OFFICES

CONFIDENTIAL

(Section 171(1)(b))

LAPSED POLICIES

Name of approved insurance office	
Address	Date approved
Chief executive officer, WorkCover WA.	

Policy No.	Name	Address	Occupation	Reason

Position held by officer Date

Signature of responsible officer

[Form 17 inserted in Gazette 25 Jul 1986 p. 2485; amended in Gazette 8 Mar 1991 p. 1076; 28 Jun 1991 p. 3294; 17 Nov 2000 p. 6321; 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276 and 277; 28 Oct 2005 p. 4934.]

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		[r. 19D]
Workers' C	ompensation and Injury Management Act 1981	
NOTICE OF	ARRANGEMENT OF AUDIOMETRIC TES	Т
ТО:		
<u>,</u>	(full name of worker)	
	(full address of worker)	
Notice is hereby given that conducted by	t I have arranged for you to undergo an audiomet	ric test to be
(name	of person approved under regulation 19B)	
	address at which test is to be conducted)	•••••
	am/pm on	
	(Signature of person a	00
(r	name of employer)	(date)
NON-ATTENDANCE:	A worker shall not, without reasonable excuse, submit himself for an audiometric test of which has notice (regulation 19D(3)).	
PERIOD OF QUIET:	An employer shall ensure that the worker is no exposed in the workplace, and the worker shall knowingly permit himself to be exposed, to not above 80dB(A) during the 16 hours immediate the audiometric test (regulation 19D(2)).	not ise levels
	erted in Gazette 26 Feb 1991 p. 940; amende r 1991 p. 1076; 21 Jan 2005 p. 276; 28 Oct 2	

Form 19A

[r. 19F]

Workers' Compensation and Injury Management Act 1981 REPORT OF BASELINE AUDIOMETRIC TEST

TO: Chief executive officer, WorkCover WA.

Notice is hereby given that I have conducted an audiometric *test/retest of:

WORKER'S DETAILS
GIVEN NAMES (in full) SEX
SURNAME M F
ADDRESS NUMBER AND STREET
SUBURB OR TOWN POSTCODE
DATE OF BIRTH
DAY MONTH YEAR HOME PHONE NUMBER WORK PHONE NUMBER
DAT MONTH TEAK HOME THONE NUMBER WORK THONE NUMBER
OCCUPATION OF WORKER A.S.I.C. OFFICE USE
EMPLOYED BY:
FULL NAME OF EMPLOYER
ADDRESS NUMBER AND STREET OF EMPLOYER
SUBURB OR TOWN POSTCODE
PREDOMINANT INDUSTRY OF EMPLOYER A.S.I.C. OFFICE USE
LEVEL OF TEST: PURPOSE OF TEST:
Air-conduction Baseline
Full audiological
Medical Panel

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WAUGH AND MACRAE'S CRITERIA: (Please tick only if worker fails)													
Item 1 Item 2 Item 3													
HEARING	HEARING TEST RESULTS												
HERTZ (Hz)		500	1000	1500	2000	3000	4000	6000	1		8000)	
AIR	RT EAR RT EAR **MASKED												
CONDUCTION	LT EAR												
	LT EAR **MASKED												
	RT EAR												
**BONE	RT EAR MASKED										⋕	Ħ	
CONDUCTION	LT EAR												
	LT EAR MASKED											╞	-
CALCULATED PLH OFFICE USE %													
SURNAME						INIT	IAL			RE	G. N	0.	
EQUIPMENT REG. NO. BOOTH REG. NO.													
I hereby certify, that I have personally conducted an audiometric test in accordance with the Workers' Compensation and Injury Management Act 1981 and to the best of my knowledge and belief the results are true and correct.													
							_	DA	TE O	F TES	Т		
SIGNATURE						_		DAY	MONT	 н	YI	EAF	2
* Delete	which doesn't a ved Medical Pra		ers or Ai	ıdiologis	sts Only							11	-

As at	18	Dec	2008
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B Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

[Form 19A inserted in Gazette 3 Apr 1992 p. 1542-3; amended in Gazette 21 Jan 2005 p. 276 and 277.]

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Form 19B

[r. 19F]

Workers' Compensation and Injury Management Act 1981

REPORT OF SUBSEQUENT/RETIRING/TURNING 65 AUDIOMETRIC TEST

TO: Chief executive officer, WorkCover WA.

Notice is hereby given that I have conducted an audiometric *test/retest of:

WORKER'S DETAILS
GIVEN NAMES (in full) SEX
SURNAME M
FORMER SURNAME IF APPLICABLE
ADDRESS NUMBER AND STREET
SUBURB OR TOWN POSTCODE
DATE OF BIRTH
DAY MONTH YEAR HOME PHONE NUMBER WORK PHONE NUMBER
OCCUPATION OF WORKER A.S.I.C. OFFICE USE
EMPLOYED OR FORMERLY EMPLOYED BY:
FULL NAME OF EMPLOYER
FULL NAME OF EMPLOYER
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN POSTCODE
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN POSTCODE
FULL NAME OF EMPLOYER FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN PREDOMINANT INDUSTRY OF EMPLOYER A.S.I.C. OFFICE USE
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN PREDOMINANT INDUSTRY OF EMPLOYER LEVEL OF TEST: PURPOSE OF TEST:
FULL NAME OF EMPLOYER FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN PREDOMINANT INDUSTRY OF EMPLOYER A.S.I.C. OFFICE USE
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN PREDOMINANT INDUSTRY OF EMPLOYER LEVEL OF TEST: PURPOSE OF TEST:
FULL NAME OF EMPLOYER ADDRESS NUMBER AND STREET OF EMPLOYER SUBURB OR TOWN PREDOMINANT INDUSTRY OF EMPLOYER LEVEL OF TEST: Air-conduction

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HEARING TEST RESULTS

HERTZ (Hz)		500	1000	1500	2000	3000	4000	6000	8000
AIR	RT EAR RT EAR **MASKED								
CONDUCTION	LT EAR								
	LT EAR **MASKED								
	RT EAR								
**BONE	RT EAR MASKED								
CONDUCTION	LT EAR								
	LT EAR MASKED								
***CALCULATI NOISE INDUCE	CALCULATED PLH % OFFICE USE % Practitioner								
PERSON	CONDUCT	TING	TES	Т					
SURNAME						INIT	IALS		REG. NO.
EQUIPMENT REG. NO. BOOTH REG. NO.									
I hereby certify, that I have personally conducted an audiometric test in accordance with the <i>Workers' Compensation and</i> <i>Injury Management Act 1981</i> and to the best of my knowledge and belief the results are true and correct.									
DATE OF TEST									
** Appro	which doesn't a ved Medical Pra ered Otorhinola	ctition			sts Only	-		DAY M	ONTH YEAR
[Form 19B inserted in Gazette 3 Apr 1992 p. 1544-5; amended in Gazette 21 Jan 2005 p. 276 and 277.]									

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[Form 20 deleted in Gazette 28 Oct 2005 p. 4934.]

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Form 21	
[r. 19]	H]
Workers' Compensation and Injury Management Act 1981	
NOTICE OF DISPUTE	
TO: Chief executive officer, WorkCover WA	
NAME OF WORKER:	
ADDRESS OF WORKER:	
NAME OF EMPLOYER:	
ADDRESS OF EMPLOYER:	
I, being an *employer/worker hereby notify you that I dispute the results of an audiometric test conducted on the above worker on (date)	•••
Signature of Applicant Date	
* Strike out whichever does not apply.	

[Form 21 inserted in Gazette 26 Feb 1991 p. 946; amended in Gazette 8 Mar 1991 p. 1076; 21 Jan 2005 p. 276 and 277.]

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[r. 19J(1)]

Workers' Compensation and Injury Management Act 1981 REFERRAL OF QUESTION OF DEGREE OF DISABILITY

Worker's details

Surname	Other names
Date of birth Sex	Occupation
Address	
Address	
	Postcode
Telephone no.	
Employer's details	_
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postcode
Date weekly payments commenced (if	Claim no. (if known)
applicable).	
Contact person	
Telephone no.	

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Injury details

Date injury occurred	Date weekly payments commenced				
Degree of disability as assessed	Degree of disability (see s. 93E(3) of the Act)				
by medical practitioner	Nominate only one of the following.				
	not less than 30%not less than 16%				
	a worker to obtain the employer's agreement				
The action taken by of on benan of u	he worker to obtain the employer's agreement				
	e worker to obtain the employer's agreement				
	e worker to obtain the employer's agreement				
Signature of worker	e worker to obtain the employer's agreement Date / /				
Signature of worker					
Signature of worker Lodging this form					
Signature of worker Lodging this form This form should be lodged with —	Date / /				
Signature of worker Lodging this form	Date / /				
Signature of worker Lodging this form This form should be lodged with — Director Dispute Resolution	Date / /				

[Form 22 inserted in Gazette 14 Dec 1999 p. 6153-4; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4934-5.]

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As at 18 Dec 2008

Form 22A

[r. 19JA]

Workers' Compensation and Injury Management Act 1981 **REFERRAL OF QUESTION OF DEGREE OF DISABILITY**

[Made by the worker under sections 93D(5) and 93EA(3) of the Act, due to the application of section 93EA(3)]

Worker's details

Surname			Other names
Date of birth	Sex		Occupation
Address			
			Postcode
Telephone no.			
Employer's details			
Name			
Address			
			Postcode
Telephone no.			WorkCover no. (if known)
Contact person		_	
Title			Telephone no.

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Insurer's details

Name	
Ivanie	
Address	
	Postcode
	rostoue
Date weekly payments commenced (if applicable)	f Claim no. (if known)
Contact person	
Telephone no.	
•	
njury details	
Description of injury	
	and only that injury that was the subject of a referral in
the circumstances set out in section	93EA(1) of the Act.
Date injury occurred	Date weekly payments commenced
Degree of disability as assessed by medical practitioner	Degree of disability (see s. 93E(3) of the Act) Nominate only one of the following
	not less than 30%
	Li liot less tilali 1070
riginal referral was pre 14 Decembe	e same level as was nominated in the original referral. If r 1999 and both levels were nominated, the nominated lev rther Form 22A may be used for the other level, if requir
Tick if the worker and the employer ca disability is not less than the relevant l	
The action taken by or on behalf of the	e worker to obtain the employer's agreement

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The following information should be included with this referral —	
If, on or before 30 September 2001, you sought to refer a question to the Director under section 93D(5) of the Act, and in order to satisfy section 93D(6) of the Act you produced to the Director anything that, even though it may not	
have constituted evidence of the kind required by that subsection, was accepted by the Director as evidence of that kind, then a copy of the Form 22 that was	
referred to and accepted by the Director should be attached.	
If, based on a failure to satisfy the requirements of section 93D(6), a review officer did not deal with the substance of the question referred to above, a copy of the review officer's decision should be attached;	
or	
If, based on a failure to satisfy the requirements of section 93D(6), a court set aside or quashed a decision of a review officer that dealt with the substance of the question referred to in the first paragraph above, a copy of the court	
decision should be attached.	

 Name of Medical Practitioner/s
 Date of medical report/s

 Image: Control of the second secon

<u>Note</u> : Under section 93EA(4)(c) of the Act, this form is to be accomevidence that complies with section 93D(6) of the Act, unless the we complying evidence has already been produced.	

Signature of worker Date	Signature of worker	I	Date	/	/	
----------------------------------	------------------------	---	------	---	---	--

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Lodging this form	
This form should be lodged with —	
Director Dispute Resolution	
WorkCover WA	
Perth, Western Australia	

[Form 22A inserted in Gazette 26 Oct 2004 p. 4902-5; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4935.]

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Form 22B

[r. 19JB]

Workers' Compensation and Injury Management Act 1981 **REFERRAL OF QUESTION OF DEGREE OF DISABILITY**

[Made by the worker under sections 93D(5) and 93EB(3) of the Act, due to the application of section 93EB(3)]

Worker's details

Other names
Occupation
Postcode
Postcode
WorkCover no. (if known)
Telephone no.
Postcode
Claim no. (if known)

As at 18 Dec 200)8
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Workers' Compensation and Injury Management Regulations 1982 Appendix I

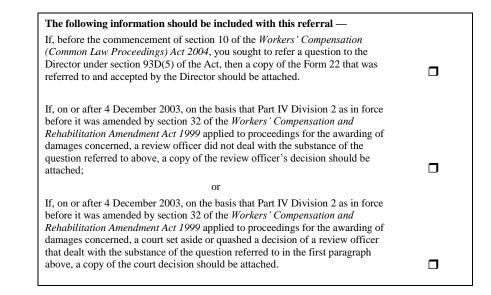
Telephone no.	
<u>njury details</u>	
Description of injury	
<u>Note</u> : This must be the same injury the circumstances set out in section	and only that injury that was the subject of a referral in $O(2EP(1)) = \int dx dx dx$
the circumstances set out in section	93EB(1) of the Act.
Date injury occurred	Date weekly payments commenced
Dute injury occurred	Bate weekly payments commented
Degree of disability as assessed	Degree of disability (see s. 93E(3) of the Act)
by medical practitioner	Nominate only one of the following
	not less than 30%
	not less than 16%
	e same level as was nominated in the original referral. If
lote: The nominated level must be th	
riginal referral was pre 14 Decembe	r 1999 and both levels were nominated, the nominated le
riginal referral was pre 14 Decembe	
riginal referral was pre 14 Decembe hould be one of those levels, and a fu	r 1999 and both levels were nominated, the nominated le orther Form 22B may be used for the other level, if requin
riginal referral was pre 14 Decembe	r 1999 and both levels were nominated, the nominated le orther Form 22B may be used for the other level, if requin annot agree on whether the degree of

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The following details must be completed regarding the medical evidence relied upon in support of this referral —

Name of Medical Practitioner/s	Date of medical report/s	

evidence that complies with section 930(6) of the Act, unless the worker satisfies the Director that the complying evidence has already been produced.

Signature of worker	Date	/ /

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Lodging this form	
This form should be lodged with —	
Director Dispute Resolution	
WorkCover WA	
Perth, Western Australia	

[Form 22B inserted in Gazette 26 Oct 2004 p. 4905-8; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4936.]

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[r. 19J(2), (3)]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

Worker's details

Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
<u>Injury details</u>	
Description of injury	
Date injury occurred	
Degree of disability as assessed by medical practitioner	Degree of disability
by medical practitioner	not less than 30%
	not less than 16%

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Question referred

The question of whether the worker's degree of disability is or is not less than the relevant level has been referred to the Director Dispute Resolution, for consideration.

Medical evidence

Accompanying this notice is a copy of the medical evidence provided by the worker which indicates that in the opinion of the worker's medical practitioner the worker's degree of disability is not less than the relevant level.

Objection

If you (the employer) consider the worker's degree of disability is less than the relevant level, you should complete the bottom section of this form and return it to the Director within 21 days of receiving this notice.

If you do not notify the Director within 21 days you will be taken to have agreed that the worker's degree of disability is not less than the relevant level

Employer's objection

Employer's assessment of degree of disability			
	Г		٦
Signature of employer	Date	/ /	

[Form 23 inserted in Gazette 14 Dec 1999 p. 6154-5; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4936-7.]

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Form 23A

[r. 19JA]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Notice given under section 93EA(5)(a) and (b)(i) of the Act, where section 93EA(3) applied]

Worker's details

Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
<u>Injury details</u>	
Description of injury	
Date injury occurred	
Degree of disability as assessed	Degree of disability
by medical practitioner	not less than 30%
	not less than 16%
	3
Question referred	
-	egree of disability is or is not less than the relevant level
has been referred to the Director Disput	te Resolution, for consideration under section 93D(5), due
to the application of section 93EA(3).	
Medical evidence	
Accompanying this notice is a copy of the complies with section 93D(6) of the Ac	the medical evidence produced by the worker that

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Director's opinion			
In accordance with section 93EA(5)(a) and (b)(i) of the Act, it is my opinion that —			
(a) evidence complying with section 93D(6) has been produced and in all other respects the referral is properly made; and			
(b) the referral is accepted.			
In accordance with section 93EA(5)(b)(i) of the Act, notification is also given that the following provisions may apply —			
Section 93E(6a)			
Note: Section 93E(6a) provides that, despite section 93E(5), and even though section 93E(6) does not apply if the Director gives the worker notice under section 93EA(5)(b)(i) that this subsection applies, an election can be made within 14 days after the Director subsequently gives the worker notice in writing that an agreement or determination of the question has been recorded. This only applies if the worker is required to make an election under section 93E(3)(b) of the Act (i.e. the worker has an agreed or determined degree of disability of not less than 16% but less than 30%).			
Section 93EC			
<u>Note</u> : <i>If</i> —			
 (a) under section 93EA(5)(b)(i), the Director notifies a worker that the referral of a question relating to an injury is accepted and that this section applies; and 			
(b) the time limited by any written law for the commencement of an action seeking damages in respect of the injury —			
(i) has elapsed before the day on which the Director notifies the worker (the notification day); or			
(ii) is due to elapse on the notification day or before the expiry of a period of 2 years after the notification day,			
an action seeking damages in respect of the injury may, despite that written law, be commenced at any time before the expiry of a period of 2 years after the notification day.			
Objection			
If you (the employer) consider the worker's degree of disability is less than the relevant level, you should complete the bottom section of this form and return it to the Director within 21 days of receiving this notice.			
If you do not notify the Director within 21 days you will be taken to have agreed that the worker's degree of disability is not less than the relevant level.			

Signature of Director

Date	

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Employer's objection

 Employer's assessment of degree of disability

 Signature of employer
 Date

 /

[Form 23A inserted in Gazette 26 Oct 2004 p. 4908-10; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4937-8; 9 Dec 2005 p. 5897.]

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Form 23B

[r. 19JB]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Notice given under section 93EB(5)(a) and (b)(i) of the Act, where section 93EB(3) applied]

Worker's details

Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Injury details	
Description of injury	
Date injury occurred	
Degree of disability as assessed	Degree of disability
by medical practitioner	
	not less than 16%

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Question referred

The question of whether the worker's degree of disability is or is not less than the relevant level has been referred to the Director Dispute Resolution, for consideration under section 93D(5), due to the application of section 93EB(3).

Medical evidence

Accompanying this notice is a copy of the medical evidence produced by the worker that complies with section 93D(6) of the Act.

Director's opinion

In acc	ordanc	e with s	section 93EB(5)(a) and (b)(i) of the Act, it is my opinion that —	
(a)			nplying with section 93D(6) has been produced and in all ts the referral is properly made; and	
(b)	the re	eferral is	s accepted.	
		e with s ay apply	section 93EB(5)(b)(i) of the Act, notification is also given that the fo	llowing
Sectio	on 93E((6a)		
	sectio sectio 14 da agree work work	on 93E(on 93EB tys after ement of er is req	in 93E(6a) provides that, despite section 93E(5), and even though (6) does not apply if the Director gives the worker notice under B(5)(b)(i) that this subsection applies, an election can be made with r the Director subsequently gives the worker notice in writing that d r determination of the question has been recorded. This only applia quired to make an election under section 93E(3)(b) of the Act (i.e. t an agreed or determined degree of disability of not less than 16% bu	an es if the the
Sectio	on 93E0	C		
	Note	: If —		
	(a)	referra	section 93EB(5)(b)(i), the Director notifies a worker that the al of a question relating to an injury is accepted and that this a applies; and	
	(b)		e limited by any written law for the commencement of an seeking damages in respect of the injury —	
		(<i>i</i>)	has elapsed before the day on which the Director notifies the worker (the notification day); or	
		(ii)	is due to elapse on the notification day or before the expiry of a period of 2 years after the notification day,	

an action seeking damages in respect of the injury may, despite that written law, be commenced at any time before the expiry of a period of 2 years after the notification day._____

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Objection

If you (the employer) consider the worker's degree of disability is less than the relevant level, you should complete the bottom section of this form and return it to the Director within 21 days of receiving this notice.

If you do not notify the Director within 21 days you will be taken to have agreed that the worker's degree of disability is not less than the relevant level.

Signature	
of Director	

Bate

Employer's objection

Employer's assessment of degree of disability				
Signature of				ĺ
8				
employer	Date	/	/	

[Form 23B inserted in Gazette 26 Oct 2004 p. 4911-13; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4937-8; 9 Dec 2005 p. 5897.]

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Form 2	4
--------	---

[r. 19K(1), (2)]

Workers' Compensation and Injury Management Act 1981 DEGREE OF DISABILITY AGREEMENT

Worker's details		
Surname		Other names
Address		
		Postcode
Telephone no.		Occupation
Employer's details		
Name		
Address		
		Postcode
Telephone no.		WorkCover no. (if known)
Insurer's details	_	
Name		
Address		
		Postcode
Date weekly payments commenced (if		Claim no. (if known)
applicable).		
Contact person		
Telephone no.		
<u>Injury details</u>		
Description of injury		
Date injury occurred		

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

Agreement	
Agreed degree of disability	Agreed degree of disability is —
(insert actual figure e.g. 22%) %	not less than 30%
	not less than 16%
Γ	
Signature of	
Worker	Date / /
Signature of	Name of
witness	witness
C!	
Signature of Employer	Date / /
Signature of	Name of
witness	witness
Recording of agreement	
	Record no.
Signature of	
Director	Date / /

[Form 24 inserted in Gazette 14 Dec 1999 p. 6156-7; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938.]

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[r. 19M(1)]

Workers' Compensation and Injury Management Act 1981

ELECTION TO RETAIN RIGHT TO SEEK DAMAGES

<u>Worker's details</u>	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
Data weekly payments commenced	Postcode Claim no. (if known)
Date weekly payments commenced	
Contact person	
F	
Telephone no.	

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

Injury details

Г

Description of injury		
Date injury occurred		
Has a Degree of Disability Agreement (Form 24) already been recorded	Yes	
by the Director?	No	
If yes:date when recorded		
record number		
Degree of disability as agreed%		
Has the determination of a dispute as to the degree of disability already	Yes	
been recorded under reg. 19L by the Director?	No	
	140	
If yes:date when recorded		
record number		
Degree of disability as determined%		

Advice of consequences of election

|--|

Signature Da	ate / /
--------------	---------

Warning

The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the *Workers' Compensation and Injury Management Act 1981.*

You should seek appropriate independent advice before lodging this form.

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Registration of election Date of registration Registration no. Signature of Director Date / /

[Form 25 inserted in Gazette 14 Dec 1999 p. 6157-9; amended in Gazette 17 Nov 2000 p. 6317 and 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938.]

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[r. 19N(3)(a) and (5)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (MEDICAL EVIDENCE AVAILABLE)

Worker's details

Surname	Other names
Date of birth Sex	Occupation
Address	
Address	
	Postcode
Telephone no.	
<u>Employer's details</u>	
Name	
Address	
	Destanda
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Title	Telephone no.
Insuran's datails	
Insurer's details	
Name	
Address	
	Postcode
Date weekly payments commenced	Claim no. (if known)
Contact person	
Telephone no.	

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Injury details

Description of injury	
	Degree of disability
Date injury occurred	(as assessed by worker's medical specialist)
	%
Extension of time so	ought
The application for extensi	on of time is made under —
regulation 19N(2)(a)	OR \Box regulation 19N(2)(c)
Extension sought until	
Signature	
of Worker	Date / /
Lodging this form	
This form should be lodged	1 with —
Director Disput	e Resolution
WorkCover WA	A
Perth, Western	Australia
If applying under regulatio	n 19N(2)(a) you must also give to the Director medical evidence from
a medical practitioner who	is a specialist in a relevant field of medicine indicating that you will e extension period (see regulation 19N(1)).
1 5 6 7	n $19N(2)(c)$ you must give the Director evidence of the medical panel's
determination.	
Granting of extension	on
An extension of time to ma	the an election under section $93E(3)(b)$ of the Act —
_	_
is granted until	/ / OR is not granted
The extension of time is g	ranted under —
_	
\Box regulation 19N(2)(a)	OR \Box regulation 19N(2)(c)
Signature	
of Director	Date / /
L	

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[Form 26 inserted in Gazette 14 Dec 1999 p. 6159-61; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938-9.]

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[r. 19N(4)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (MEDICAL EVIDENCE NOT YET AVAILABLE)

Worker's details

Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	
Employer's details	
Name	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Contact person	
Title	Telephone no.
inte	
Insurer's details	
Name	
Address	
	Postcode
Date weekly payments commenced	Claim no. (if known)
Contact person	
Telephone no.	

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Injury details

Description of injury

Date injury occurred

Extension of time sought

Extension sought until

State grounds on which the worker submits that he or she will require major surgery in respect of the injury in the extension period (see regulation 19N(1))

State the action that has been taken by or on behalf of the worker to obtain medical evidence from a medical practitioner who is a specialist in a relevant field of medicine that the worker will require major surgery in respect of the injury in the extension period

(attach separate sheet if insufficient room)

Signature
of Worker Date

/

Lodging this form
This form should be lodged with —
Director Dispute Resolution
WorkCover WA
Perth, Western Australia
You must also give to the Director any further evidence that the Director may request in relation to this application.

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Granting of extension

An extension of time to make an election under section 93E(3)(b) of the Act —									
	is granted until	/	/	OR		is not granted			
Sig of l	nature Director					Date	/	/	

[Form 27 inserted in Gazette 14 Dec 1999 p. 6161-3; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4939.]

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[r. 19N(3a)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (TIME NEEDED FOR REPORT BASED ON TREATMENT OR MEDICAL INVESTIGATION)

Worker's details

Surname	Other names
Date of birth Sex	Occupation
Address	
Address	
	Postcode
Telephone no.	
	1
<u>Employer's details</u>	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Title	Telephone no.
In annual a dataila	
Insurer's details	
Name	
Address	
	Postcode
Date weekly payments commenced	Claim no. (if known)
Date weekry payments commenced	
Contact person	
Telephone no.	1

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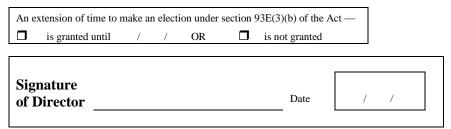
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Injury details	
Description of injury	
Date injury occurred	
Extension of time	e sought
Extension sought until	
on treatment or medica	d to give sufficient time for the preparation of a specialist's report, based l investigation of the worker, as to whether the worker will require major e injury in the extension period (see regulation 19N(1)). The treatment or s (describe below):
Signature of Worker	Date / /
Lodging this form	
This form should be lo	lged with —
Director Di	spute Resolution
WorkCover	WA
Perth, West	ern Australia
medicine indicating that	he Director medical evidence from a specialist in a relevant field of at a report could not be satisfactorily prepared without the treatment or en carried out, and that the extension sought is needed to give sufficient a of the report

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Granting of extension



[Form 28 inserted in Gazette 17 Nov 2000 p. 6317-19; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4939.]

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[r. 16A(1)]

Workers' Compensation and Injury Management Act 1981 (Schedule 1 clause 1C(1), (5))

NOTICE OF DEPENDANT'S ENTITLEMENT TO ELECT

Rec	eord No.]	
то	:		
1.	Dependant's details		
	Surname	_	Other names
	Address	-	
			Postcode

As a dependant referred to in the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clause 1B(1)(a) or (c) you are entitled to elect to receive a child's allowance under that Act Schedule 1 clause 1A or an apportionment of the notional residual entitlement of

(name of deceased worker)

You may, within 30 days of receiving this notification, elect to receive the amount of the apportionment or a child's allowance. A form for making the election is attached.

If an election is not made within 30 days of receiving this notification, and registered by the Director, you will receive a child's allowance.

The Director may refuse to register the election if not satisfied that you have been independently advised of the financial consequences of the election.

Dated this day of 20.....

.....

Director Dispute Resolution Directorate

[Form 29 inserted in Gazette 28 Oct 2005 p. 4939-40.]

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[r. 16A(2)]

Workers' Compensation and Injury Management Act 1981 (Schedule 1 clause 1C(4)(a), (5))

NOTICE OF PROVISIONAL APPORTIONMENT

details		Other names
details		Other names
details		Other names
		Other names
		Destanda
		Postcode
esidual entitlen		to deceased worker)
ovisionally app	ortioned to you	u is \$
provisional app	ortionment or a	
	•	e
•	-	•
day o	f	
	(name esidual entitlem and Injury Mane rovisionally app nin 30 days of re- provisional app ection is attached is not made with the Director, you may refuse to re- lently advised of	rtioned between the worker's of and Injury Management Act is rovisionally apportioned to you nin 30 days of receiving this no provisional apportionment or ection is attached. is not made within 30 days of n he Director, you will receive a may refuse to register the election lently advised of the financial of



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[r. 17AD(2)]

Workers' Compensation and Injury Management Act 1981

APPLICATION TO EXTEND FINAL DAY [for extension under Schedule 1 clause 18B]

Worker's details

Surname	Other names	
Date of birth Sex	Occupation	
Address		
	Postcode	
Telephone no.	WorkCover claim number (WCCN)	
	(if not known, insurer can provide WCCN)	
<u>Employer's details</u>		
Name		
Address		
	Postcode	
Telephone no.	WorkCover number (WCN)	
Contact person		
Title	Telephone no.	
<u>Insurer's details</u>		
Name		
Address		
	Postcode	
Date the claim for compensation by way of weekly payments was made on employer	Claim number given by insurer (if known)	
Contact person	Telephone no.	
]	

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<u>Final day</u>

		Act, determine the
	If so, answer question 2.	
	If not, skip question 2.	
n determined more that ents was claimed?	n 3 months after the day on which co	mpensation by way
	If so, on which date?	
	If so, on which date?	
been extended under le 1 clause 18B?	the Workers' Compensation and Inju	ury Management
	If so, to which date?	
<u>ght</u>		
ons for seeking the exte	ension.	
	ity to make the weekly comparison of the second se	If not, skip question 2. a determined more than 3 months after the day on which comments was claimed? If so, on which date? If so, on which date? If is notified that liability is accepted in respect of the week an 3 months after the day on which compensation by way of the set of the

,		gulations and before the final day, r legree of permanent whole of perso	1 11
Yes		If so, on which date?	
No			
Attach a copy of an	y such request.		
3. Specify date unti	l which extension soug	ght.	

Date

How to lodge this form

Signature of worker

1. This form should be lodged with:
Director, Dispute Resolution Directorate
WorkCover WA
Perth, WA
2. WHEN LODGING THIS FORM ALSO PROVIDE ANYTHING ELSE THAT
REGULATION 17AD REQUIRES YOU TO PROVIDE.

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Extension giv	en or refused		
The final day			
is extended	1 to / /		
is not exter	nded.		
Signature			
of Director		Date	/ /
Copies of exte	ension sent to		
worker			
	(signature of person sending copy)	Date	/ /
employer	(signature of person sending copy)		
employer		Date	/ /
	(signature of person sending copy)	Dute	, ,
Note			
	f the Workers' Compensation and Injury N	lanagement .	Act 1981 provides that if
a further additiona	l sum has been allowed to a worker under	Schedule 1 c	lause 18A(1b) of that
Act in relation to a respect of the inju	an injury that is compensable under the Act	t, damages ar	e not to be awarded in
respect of the lingu	iy.		

[Form 31 inserted in Gazette 28 Oct 2005 p. 4942-4.]

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[r. 20]

Workers' Compensation and Injury Management Act 1981

RECORD OF AGREEMENT ABOUT DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT [recorded under section 93L(2) of the Act]

Record No.	
Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postcode
Contact person	Telephone no.

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Injury details

Description of injury			
Date injury occurred			
Date the claim, if any, for compensation by			
way of weekly payments was made on		CI · · · ·	1
employer		Claim number giv	ven by insurer (if known)
Agreement			
It has been agreed that the worker's degree o	of perman	ent whole of persor	n impairment is —
(a) at least 15%			
do not complete if "Yes" in paragrap	oh (b)	Yes	
		No	
(b) at least 25%			
		••	_
do not complete if "No" in paragrap.	h (a)	Yes	
		No	
Recorded			
Signature			
of Director		Date	/ /
Copies of record sent			
To worker			
		Date	/ /
(signature of person s	ending co		· · ·
To		-r <i>.,</i> /	
-•			
employer		Date	/ /
(signature of person s	ending co	opy)	

[Form 32 inserted in Gazette 28 Oct 2005 p. 4944-6.]

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[r. 21]

Workers' Compensation and Injury Management Act 1981 ASSESSMENT OF DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT [recorded under section 93L(2) of the Act]

<u>Record No.</u>		
Worker's details		
Surname		Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		WorkCover claim number (WCCN)
Employer's details		
Name		
Address		
T-1		Postcode
Telephone no.		WorkCover number (WCN)
Contact person		
Contact person		
		Telephone no.
Title		Telephone no.
Title		Telephone no.
Title [nsurer's details		Telephone no.
Title		Telephone no.
Title [nsurer's details		Telephone no.
Title [nsurer's details Name		
Title [nsurer's details Name		Telephone no.

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<u>Injury details</u>

Description of inju	ry		
Date injury occurre	ed		
Date the claim if an	y, for compensation by way		
	was made on employer	Claim number giv	en by insurer (if known)
	1 2		
• •			
<u>Assessment</u>			
Name of approved	medical specialist assessing		
		Registration	
		number	
Degree of permane	nt whole of person impairment		
%			
Copy provided of -			
171	tiven to the worker under sectio	146H(1)(h) of the A	t 🛛
	eferred to in section 93N(1) of evaluation was requested (<i>only</i>		
	pecial evaluation as defined in		
	peetat evaluation as defined in	section 1100(1) of the 1	
Recorded			
Signature			
of Director		Date	/ /
-			
Copies of reco	rd sont to		
Copies of Teco	<u>I u sent to</u>		
worker		Date	/ /
-	(signature of person sendin	g copy)	
employer			
		Date	/ /
-	(signature of person sendin		/ /
	(Signature of Person sendin	0 ~~rj/	

[Form 33 inserted in Gazette 28 Oct 2005 p. 4946-8.]

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[r. 22]

Workers' Compensation and Injury Management Act 1981 ELECTION TO RETAIN RIGHT TO SEEK DAMAGES [made under section 93K(4) of the Act]

Registration No.	
<u>Worker's details</u>	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
• • • • •	
	(if not known, insurer can provide WCCN)
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Talanhana na
Titte	Telephone no.
Incuran's datails	
Insurer's details	
Name	
Address	
Address	
	Postcode
Contact person	Telephone no.

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Iniurv	details

Description of injury		
Date injury occurred		
Date the claim, if any		
way of weekly payme employer	ents was made on	Claim number given by insurer (if known)
employer		
Degree of permanent	whole of person	impairment
	%	
The Director has, und	ler section 93L of	f the Act, recorded an agreement or assessment as to the
worker's degree of pe	ermanent whole o	of person impairment, and the Record Number is:
Record Number		
Termination da	<u>V</u>	
		acting under section 58(1) or (2) of the Act, determine the ekly payments claimed?
Yes		If so, answer question 2.
No		If not, skip question 2.
2. Was the question of weekly payment		than 3 months after the day on which compensation by way
Yes		If so, on which date?
No		
		ability is accepted in respect of the weekly payments ne day on which compensation by way of weekly payments
Yes		If so, on which date?
No		
4. Has the terminatio	n day been extend	ded under section 93M(4) of the Act?
Yes		If so, to which date?
No		
in respect of the same Registration of an elec <i>Compensation and Inj</i>	injury or injuries (s tion may affect yo <i>ury Management</i> A	WARNING the Director registers it and a subsequent election cannot be made see section 93L(6) of the Act). ur entillement to statutory compensation under the <i>Workers'</i> <i>Act 1981</i> .
You should	l seek appropria	te independent advice before lodging this form.

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I have been properly	y advised of the consequences of making	this election	n
Signature			
of worker		Date	/ /
Registration of	f this election		
This election form	was lodged under regulation 22 and regist	tered on the	day shown below.
Signature			
of Director		Date	/ /
Conies of elect	ion form sent to		
	ton torm sent to		
worker			
_		Date	/ /
	(signature of person sending copy)		
employer			
-	(signature of person sending copy)	Date	/ /

[Form 34 inserted in Gazette 28 Oct 2005 p. 4948-50.]

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[r. 23]

Workers' Compensation and Injury Management Act 1981 APPLICATION TO EXTEND TERMINATION DAY

[for extension under section 93M(4) of the Act]

Worker's details

Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
	(if not known, insurer can provide WCCN)
<u>Employer's details</u>	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postcode
Contact person	Telephone no.

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Injury details

Descripti	on of injury		
Date iniu	ry occurred		
	ity occurred		
Dete the	claim for comper	sotion by way	of
	ayments was mad		
	2	1 5	
Termin	ation day		
			ing under section 58(1) or (2) of the Act, determine the y payments claimed?
Y	es		If so, answer question 2.
N	ю		If not, skip question 2.
	he question deterr ekly payments wa		an 3 months after the day on which compensation by way
Y	es		If so, on which date?
Ň	lo		
claime			lity is accepted in respect of the weekly payments day on which compensation by way of weekly payments
Y	es		If so, on which date?
N	ю		
4. Has th	e termination day	been extended	d under section 93M(4) of the Act?
Y	es		If so, to which date?
N	ю		
Extensi	on sought		
1. This a	pplication is for t	he termination	day to be extended in the circumstances described in
	section 93M(4)	(a) of Act	(worker's condition has not stabilised)
	section 93M(4)	(b) of Act	(employer failed to comply with section 93O of Act)
	section 93M(4)	(c) of Act	(more time required to give documents to worker)
	section 93M(4)	(d)(i) of Act	(assessment requested but documents not available within specified time — not special evaluation)
	section 93M(4)	(d)(ii) of Act	(assessment requested but documents not available within specified time — special evaluation)
2. Specif	y date until which	n extension sou	ıght.
Signat	ture		
of wor			Date / /
			I I

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How to lodge this form

1. This form shoul	d be lodged with:		
Director	r Dispute Resolution		
WorkCo	over WA		
Perth, W	VA		
	ING THIS FORM ALSO PROVIDE A N 23 REQUIRES YOU TO PROVIDE.	NYTHING	ELSE THAT
Extension give	en or refused		
The termination da	ау		
is extended	l to / /		
is not exter	nded.		
Signature			
of Director		Date	/ /
Copies of exte	ension sent to		
worker			
WOIKCI		Date	
-	(signature of person sending copy)	Dute	, ,
employer			
		Date	/ /
	(signature of person sending copy)		

[Form 35 inserted in Gazette 28 Oct 2005 p. 4951-3.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

[r. 25]

Workers' Compensation and Injury Management Act 1981 NOTICE TO WORKER ABOUT TERMINATION DAY FOR ELECTION [under section 930 of the Act]

Date on which notice given (insert date)

(Insert name of worker)

(Insert address of worker)

WorkCover claim number (WCCN) (insert number)

Date of injury (insert date)

Date when claim for compensation made on employer: (insert date)

IMPORTANT INFORMATION

Section 93O of the *Workers' Compensation and Injury Management Act 1981* entitles you to notice of certain things that may affect the damages you could recover in court.

If your cause of action arises on or after 14 November 2005, a court will not be able to award damages for your injury if you do not elect under section 93K of the Act to retain the right to seek damages and have the election registered by WorkCover's Director Dispute Resolution.

On the other hand, registering your election may affect your entitlement to statutory compensation. You should seek advice on whether or not to make an election.

One rule about electing is that, if you claim compensation by way of weekly payments because of your injury, you cannot elect after the termination day (there are exceptions to this rule for AIDS and specified industrial diseases).

Your termination day for this injury is (specify date), which is about 6 months away.

You may be able to apply for the termination day to be extended but an extension can only be given in limited circumstances (see section 93M(4) and (8) of the Act).

Also, before you can elect, an agreement (between you and your employer) or assessment (by an approved medical specialist you select — see the register kept by the Director) about the level of your degree of permanent whole of person impairment has to be made and recorded by the Director. The level agreed or assessed has to be 15% or more.

If you request an assessment, the approved medical specialist can reasonably be expected to take 6 weeks from when you make the request to give you the documents about the outcome of the assessment. In some cases 7 weeks is relevant (see section 93M(4)(d)(ii) of the Act). You need to allow for this time.

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This notice is a standard document and is not meant to be relied on instead of obtaining appropriate advice.

Employer's details

Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.

[Form 36 inserted in Gazette 28 Oct 2005 p. 4953-4.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

[r. 47(4)(a)]

Workers' Compensation and Injury Management Act 1981

RECORD OF AGREEMENT ABOUT DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT [recorded under section 158B(1)(a)(i) of the Act]

Record No.	
Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
<u>Employer's details</u>	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
· · ·	
Contact person	
Title	Telephone no.
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Contact person	Telephone no.

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<u>Injury details</u>

Description of injury		
Date injury occurred		
Date the claim, if any, for compensation by		
way of weekly payments was made on	C1 · · · ·	1
employer	Claim number given	by insurer (if known)
Agreement		
It has been agreed that the worker's degree of per	manent whole of person in	pairment is —
(a) at least 10%		
do not complete if "No" in paragraph (b)	Yes	
	No	
(b) less than 15%		
do not complete if "No" in paragraph (a)	Yes	
	No	
Deconded	110	_
Recorded		
G. 4	Г	
Signature		
of Director	Date	/ /
Copies of record sent		
	F	
To worker		
	Date	/ /
(signature of person sendin	ng copy)	
То		
employer	Date	/ /
(signature of person sendin	ng copy)	

[Form 37 inserted in Gazette 28 Oct 2005 p. 4955-6.]

As at 18 Dec 2008	Version 05-e0-03
Extract from www.slp.w	va.gov.au, see that website for further information

[r. 47(4)(b)]

Workers' Compensation and Injury Management Act 1981 RECORD OF AGREEMENT ABOUT RETRAINING CRITERIA [recorded under section 158B(1)(b)(i) of the Act]

Record No.

Surname	Other names
Date of birth Se	ex Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
<u>Employer's details</u>	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postcode
Contact person	Telephone no.

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Iniurv	details
in any	actunis

Description of inju	У		
D	1		
Date injury occurre	d		
Data the status if a	f		
	ny, for compensation by		
way of weekly pay	nents was made on		
employer		Claim number give	n by insurer (if known)
<u>Agreement</u>			
			1
	hat the worker satisfies all of t	the retraining criteria defi	ned in section 158(1)
of the Act.			
Recorded			
Cianatura			
Signature			
of Director		Date	/ /
Copies of reco	rd sent		
-			
T 1			
To worker			
		Date	/ /
	(signature of person sendir		
T	(signature of person sendin	15 COPJ)	
То			
employer		Date	/ /
	(aignotive of noncor 1:-		/ /
	(signature of person sendir	ng copy)	

[Form 38 inserted in Gazette 28 Oct 2005 p. 4957-8.]

As at 18 Dec 2008 Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

[r. 48]

Workers' Compensation and Injury Management Act 1981

APPLICATION TO EXTEND FINAL DAY [for extension under section 158B(4) of the Act]

Worker's details

Surname		Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		WorkCover claim number (WCCN)
Employer's details		(if not known, insurer can provide WCCN)
Name		

Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Contact person	Telephone no.

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As at 18 Dec 2008

т •	1 4 *1
Iniurv	defails
in any	accumb

Description of injury	7		
Date injury occurred			
	ompensation by way of		
weekly payments wa	is made on employer	Claim number given by insurer (if know	vn)
Final day unde	r section 158B of t	he Act	
1. Did a dispute reso		der section 58(1) or (2) of the Act, determine th	e
Yes		If so, answer question 2.	
No		If not, skip question 2.	
2. Was the question of weekly payment		onths after the day on which compensation by w	vay
Yes		If so, on which date?	
No			
3. Was the worker fi claimed more that was claimed?	rst notified that liability is a 3 months after the day or	accepted in respect of the weekly payments a which compensation by way of weekly payme	nts
Yes		If so, on which date?	
No			
4. Has the final day	been extended under section	on 158B(4) of the Act?	_
Yes		If so, to which date?	
No			
Extension soug	<u>ht</u>		
1. This application is	s for the final day to be ext	ended under section 158B(4) of the Act.	
2. Specify date until	which extension sought.		
Signature of worker		Date / /	
How to lodge th	nis form		
1. This form should	be lodged with:		
Director I	Dispute Resolution		
WorkCov	er WA		
Perth, WA	Δ		
	NG THIS FORM ALSO I 48 REQUIRES YOU TO	PROVIDE ANYTHING ELSE THAT PROVIDE.	

Version 05-e0-03 Extract from www.slp.wa.gov.au, see that website for further information

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

Extension given	or refused				
The final day					
is extended to	1	/ /			
is not extende	d. 🗆				
Signature					
of Director			Date	/	/
Copies of extens	sion sent to				
worker					
			Date	/	/
	(signature of p	person sending copy)			
_					
employer					
employer			Date	/	/

[Form 39 inserted in Gazette 28 Oct 2005 p. 4959-61.]

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[r. 52]

Workers' Compensation and Injury Management Act 1981

Infringement notice

Serial No. Date/...../.....

To: (1)
of: ⁽²⁾
It is alleged that on/ at or about ⁽⁵⁾
at ⁽⁴⁾
the alleged offender named above committed the following offence —
contrary to section ⁽⁵⁾ of the <i>Workers' Compensation and</i>
Injury Management Act 1981.
The modified penalty for this offence is \$

If the alleged offender wishes to be prosecuted for the alleged offence in a court, the modified penalty should not be paid and no reply to this notice is required. The alleged offender may become liable to pay a fine and costs if court proceedings are taken against the alleged offender.

If the alleged offender does **not** wish to be prosecuted for the alleged offence in a court, the amount of the modified penalty may be paid within the period of 28 days after the giving of this notice. Payment may be made by either —

- posting this form and a cheque or money order, made payable to WorkCover Western Australia, for the amount of the modified penalty to the Chief Executive Officer, WorkCover WA, 2 Bedbrook Place, Shenton Park WA 6008; or
- delivering this form, and paying the amount of the modified penalty to an authorised officer*, at WorkCover WA, 2 Bedbrook Place, Shenton Park WA 6008.

.....

Name and title of authorised officer giving the notice:

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Workers' Compensation and Injury Management Regulations 1982 Appendix I

Signature: *The following are authorised officers for the purposes of receiving payment of modified penalties: (1) Name of alleged offender Address of alleged offender (2)

- Time when offence allegedly committed (3)
- Place where offence allegedly committed
- (4) (5) Section designation

[Form 40 inserted in Gazette 28 Oct 2005 p. 4962-3.]

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[r. 53]

Workers' Compensation and Injury Management Act 1981

Withdrawal of infringement notice

Serial No. Date/...../.....

To: ⁽¹⁾
of: ⁽²⁾
Infringement notice No dated/ for the
alleged offence of
contrary to section of the Workers' Compensation and Injury
Management Act 1981 has been withdrawn.
The modified penalty of \$
* has been paid and a refund is enclosed.
* has not been paid and should not be paid.
* Delete as appropriate
Name and title of authorised officer giving this notice:
Signature
Diginature
(1) Name of alleged offender given the infringement notice

(2) Address of alleged offender

[Form 41 inserted in Gazette 28 Oct 2005 p. 4963.]

Appendix II

[r. 9]

[Heading deleted in Gazette 21 Jan 2005 p. 277.]

Table showing present values of \$1.00 per annum payable weekly assuming an effective earning rate of 3% per annum

Weeks													
Years	0 \$	1 \$	2 \$	3 \$	4 \$	5 \$	6 \$	7 \$	8 \$	9 \$	10 \$	11 \$	12 \$
0	0.000 00	0.019 22	0.038 43	0.057 63	0.076 81	0.095 99	0.115 16	0.134 31	0.153 45	0.172 59	0.191 71	0.210 82	0.229 92
1	0.985 09	1.003 75	1.022 39	1.041 03	1.059 66	1.078 28	1.096 89	1.115 48	1.134 07	1.152 64	1.171 21	1.189 76	1.208 31
2	1.941 48	1.959 59	1.977 70	1.995 80		2.031 96	2.050 02		2.086 12	2.104 16		2.140 20	2.158 20
3 4	2.870 02	2.887 60	2.905 18	2.922 75 3.822 71	2.940 31 3.839 76	2.957 86	2.975 40		3.010 45 3.907 85	3.027 96		3.062 94	3.080 42
5	3.771 51 4.646 74	3.788 58 4.663 32	3.805 65 4.679 89	4.696 45	4.713 00	3.856 79 4.729 55	3.873 82 4.746 08		4.779 11	3.924 85 4.795 62		3.958 82 4.828 60	
6	5.496 49	5.512 58	5.528 67	5.544 75	5.560 82	5.576 88	5.592 93		5.625 00	5.641 02		5.673 04	5.689 04
7	6.321 48	6.337 11	6.352 73	6.368 34		6.399 53	6.415 11		6.446 25	6.461 81		6.492 89	
8	7.122 44	7.137 62	7.152 78	7.167 94		7.198 22	7.213 35		7.243 58	7.258 69		7.288 87	
9	7.900 08	7.914 81	7.929 53	7.944 25	7.958 95	7.973 65	7.988 34		8.017 69	8.032 35	8.047 01	8.061 65	8.076 29
10	8.655 07	8.669 37	8.683 66	8.697 95	8.712 22	8.726 49	8.740 75		8.769 25	8.783 49	8.797 71	8.811 93	8.826 15
11	9.388 06	9.401 95	9.415 82	9.429 69		9.457 41	9.471 25		9.498 92	9.512 74		9.540 36	
12 13				10.140 13 10.829 87									
13				11.499 52									
15				12.149 67									
16	12.744 97	12.756.94	12.768 92	12.780 88	12.792 84	12.804 79	12.816 73	12.828 67	12.840 59	12.852 52	12.864 43	12.876 34	12.888 25
17				13.393 71									
18				13.988 68									
19 20				14.566 33 15.127 15									
21 22				15.671 64 16.200 27									
23				16.713 50									
24	17.183 44	17.192 89	17.202 34	17.211 79	17.221 23	17.230 66	17.240 09	17.249 51	17.258 93	17.268 34	17.277 75	17.287 15	17.296 54
25	17.668 04	17.677 22	17.686 39	17.695 56	17.704 72	17.713 88	17.723 04	17.732 18	17.741 33	17.750 46	17.759 60	17.768 72	17.777 85
26				18.165 24									
27				18.621 24									
28 29				19.063 96 19.493 78									
30				19.911 09									
31	20.293 19	20.300 88	20.308 56	20.316 24	20.323 91	20.331 58	20.339 25	20.346 91	20.354 57	20.362.22	20.369 87	20.377.51	20.385 15
32				20.709 59									
33				21.091 48									
34 35				21.462 25 21.822 22									
36 37				22.171 71 22.511 02									
38				22.840 44									
39				23.160 27									
40	23.453 12	23.459 01	23.464 90	23.470 79	23.476 67	23.482 55	23.488 42	23.494 29	23.500 16	23.506 03	23.511 89	23.517 75	23.523 60
41				23.772 26									
42				24.064 95									
43 44				24.349 11 24.625 00									
45				24.892 85									
46				25.152 90									
47				25.405 38									
48	25.636 55	25.641 21	25.645 85	25.650 50	25.655 14	25.659 78	25.664 42	25.669 06	25.673 69	25.678 32	25.682 95	25.687 57	25.692 19
49 50				25.888 48									
30	20.100 39	20.110 //	20.115 16	26.119 54	20.125 91	20.128 29	20.132.66	20.13/03	20.141 39	20.145 /6	20.150 12	20.154 48	20.138 84

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Appendix II — continued

					rppen	We	eks								
Years	13	14	15	16	17	18	19	20	21	22	23	24	25		
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
0	0.249 01	0.268 09	0.287 15	0.306 21	0.325 26	0.344 29	0.363 32	0.382 33	0.401 33	0.420 32	0.439 30	0.458 27	0.477 23		
1	1.226 84	1.245 36	1.263 88	1.282 38	1.300 87	1.319 35	1.337 82	1.356 28	1.374 73	1.393 17	1.411 59	1.430 01	1.448 42		
2	2.176 19	2.194 18	2.212 15	2.230 11	2.248 06	2.266 01	2.283 94	2.301 86	2.319 77	2.337 67	2.355 56	2.373 45	2.391 32		
3 4	3.097 89 3.992 75	3.115 35 4.009 70	3.132 80 4.026 64	3.150 24 4.043 57	3.167 67 4.060 49	3.185 09 4.077 41	3.202 50 4.094 31	3.219 90 4.111 20	3.237 29 4.128 09	3.254 67 4.144 96	3.272 04 4.161 82	3.289 40 4.178 68	3.306 75 4.195 52		
5	4.861 54	4.878 00	4.894 44		4.000 49	4.943 73			4.128 09		5.025 69	5.042.05			
6	5.705 03	5.721 00	5.736 97	5.752 93	5.768 88	5.784 82	5.800 76	5.816 68	5.832 60	5.848 50	5.864 40	5.880 28	5.896 16		
7	6.523 95	6.539 46	6.554 96		6.585 94	6.601 42	6.616 89	6.632 35	6.647 80	6.663 24	6.678 67	6.694 10	6.709 51		
8	7.319 01	7.334 07	7.349 13	7.364 17	7.379 20	7.394 23		7.424 26	7.439 26		7.469 23	7.484 21	7.499 18		
9	8.090 92	8.105 55	8.120 16	8.134 76	8.149 36	8.163 95	8.178 53	8.193 10	8.207 67	8.222 22	8.236 77	8.251 31	8.265 84		
10	8.840 35	8.854 55	8.868 73	8.882 91	8.897 09	8.911 25	8.925 41	8.939 55	8.953 69	8.967 83	8.981 95	8.996 06	9.010 17		
11	9.567 95	9.581 73	9.595 51		9.623 03	9.636 78			9.677 99		9.705 42	9.719 13			
12								10.367 87							
13								11.050 97							
	15 12.272 51 12.284 75 12.296 99 12.309 22 12.321 45 12.333 67 12.345 88 12.370 88 12.370 28 12.382 47 12.394 65 12.406 83 12.419 00 16 12.900 14 12.912 03 12.935 79 12.947 66 12.959 52 12.971 37 12.983 22 12.950 66 13.006 90 13.018 73 13.030 55 13.042 30														
	14 11.626 05 11.638 66 11.651 26 11.667 86 11.676 45 11.701 62 11.714 19 11.726 75 11.739 30 11.764 39 11.764 39 11.764 39 11.764 39 12.379 36 11.744 19 11.237 86 12.370 465 12.406 83 12.419 00														
10	16 12.900 14 12.912 03 12.935 79 12.947 66 12.959 52 12.971 37 12.983 22 12.995 66 13.000 55 13.030 55 13.042 36 17 13.509 49 13.521 04 13.532 57 13.544 10 13.555 63 13.676 14 13.578 65 13.601 65 13.613 14 13.624 63 13.636 10 13.647 57														
18	7 13.509 49 13.521 04 13.532 57 13.541 10 13.555 63 13.567 14 13.578 65 13.590 16 13.613 14 13.624 63 13.661 01 13.647 8 14.101 10 14.112 31 14.123 51 14.134 70 14.145 89 14.157 07 14.168 24 14.179 41 14.109 57 14.201 73 14.212 88 14.224 02 14.235 9 14.675 47 14.686 35 14.697 23 14.708 09 14.718 96 14.729 81 14.704 06 14.751 50 14.773 17 14.784 00 14.794 81 14.805														
19	14.675 47	14.686 35	14.697 23	14.708 09	14.718 96	14.729 81	14.740 66	14.751 50	14.762 34	14.773 17	14.784 00	14.794 81	14.805 63		
20	8 14.101 10 14.112 31 14.123 51 14.134 70 14.145 89 14.157 07 14.168 24 14.179 11 14.190 57 14.201 73 14.212 88 14.224 12 14.132 51 14.145 89 14.157 07 14.168 24 14.179 11 14.190 57 14.201 73 14.212 88 14.224 02 14.212 14.212 14.224 <th1< th=""></th1<>														
21								15.846 19							
22								16.369 73							
23 24								16.878 03 17.371 52							
25								17.850 64							
26	18.253 98	18.262 83	18.271 67	18.280 51	18.289 34	18.298 16	18.306 99	18.315 80	18.324 61	18.333 42	18.342 22	18.351 02	18.359 81		
27								18.767 42							
	19.147 61														
29 30								19.631 57 20.044 86							
31 32								20.446 12 20.835 68							
	20.783 91 21.164 64														
34								21.581 11							
35	21.890 24	21.897 02	21.903 79	21.910 57	21.917 34	21.924 10	21.930 86	21.937 62	21.944 37	21.951 12	21.957 87	21.964 61	21.971 35		
36								22.283 74							
37	22.575 13	22.581 52	22.587 91	22.594 29	22.600 67	22.607 05	22.613 42	22.619 79	22.626 15	22.632 51	22.638 87	22.645 23	22.651 58		
	22.902 68														
39 40								23.262 80 23.570 33							
41 42	23.829 22 24.120 25							23.868 90							
42 43								24.138 77							
	24.677 12														
45	24.943 46	24.948 50	24.953 55	24.958 59	24.963 62	24.968 66	24.973 69	24.978 71	24.983 74	24.988 76	24.993 78	24.998 80	25.003 81		
46								25.236 26							
47								25.486 31							
48								25.729 08							
49 50								25.964 77 26.193 60							
50	20.103 19	20.107 34	20.1/1 09	20.170 24	20.100 38	20.104 73	20.107 27	20.175 00	20.177 74	20.202 27	20.200 00	20.210 73	20.213 23		

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Appendix II — continued

					rippen	- We		mucu							
Years	26 \$	27 \$	28 \$	29 \$	30 \$	31 \$	32 \$	33 \$	34 \$	35 \$	36 \$	37 \$	38 \$		
0	0.496 18	0.515 12	0.534 05	0.552 96	0.571 87	0.590 76	0.609 65	0.628 52	0.647 38	0.666 24	0.685 08	0.703 91	0.722 73		
1 2 3 4 5	1.466 82 2.409 18 3.324 09 4.212 36 5.074 75	1.485 20 2.427 03 3.341 42 4.229 19 5.091 09	1.503 58 2.444 87 3.358 74 4.246 00 5.107 42	1.521 94 2.462 70 3.376 06 4.262 81 5.123 73	1.540 30 2.480 52 3.393 36 4.279 61 5.140 04	1.558 64 2.498 33 3.410 65 4.296 39 5.156 34	1.576 98 2.516 13 3.427 93 4.313 17 5.172 63	1.595 30 2.533 92 3.445 20 4.329 94 5.188 91	1.613 61 2.551 70 3.462 46 4.346 70 5.205 18	1.631 92 2.569 47 3.479 72 4.363 45 5.221 44	1.650 21 2.587 23 3.496 96 4.380 19 5.237 70	1.668 49 2.604 98 3.514 19 4.396 92 5.253 94	3.531 41 4.413 64		
6 7 8 9 10	5.912 03 6.724 92 7.514 14 8.280 36 9.024 27	5.927 89 6.740 32 7.529 08 8.294 88 9.038 36	5.943 74 6.755 71 7.544 03 8.309 38 9.052 45	5.959 58 6.771 09 7.558 96 8.323 88 9.066 52	5.975 42 6.786 46 7.573 88 8.338 37 9.080 59	5.991 24 6.801 83 7.588 80 8.352 85 9.094 65	6.007 06 6.817 18 7.603 71 8.367 32 9.108 70	6.022 86 6.832 53 7.618 60 8.381 79 9.122 74	6.038 66 6.847 86 7.633 50 8.396 25 9.136 78	6.054 45 6.863 19 7.648 38 8.410 69 9.150 81	6.070 23 6.878 51 7.663 25 8.425 13 9.164 83	6.086.00 6.893 82 7.678 12 8.439 57 9.178 84	6.101 76 6.909 12 7.692 97 8.453 99 9.192 84		
11 12 13 14 15	10.447 10.461 10.477 10.461 10.477 10.566 10.580 11.582 10.500 11.514 10.514 10.527 10.540 54 10.553 77 10.566 10.580 11.128 10.514 10.514 10.512 10.514 10.512 10.514 10.514 10.512 10.514 10.512 11.218														
16 17 18 19 20	13.659 04 14.246 29 14.816 43	13.670 50 14.257 41 14.827 23	13.681 95 14.268 53 14.838 03	13.693 39 14.279 64	13.704 83 14.290 75 14.859 60	13.716 26 14.301 84 14.870 37	13.727 69 14.312 94 14.881 14	13.739 11 14.324 02 14.891 90	13.750 52 14.335 10 14.902 66	13.761 92 14.346 18 14.913 41	13.773 32 14.357 24 14.924 16	13.784 72 14.368 30 14.934 90	13.796 10 14.379 36 14.945 63		
21 22 23 24 25	16.429 15 16.935 72 17.427 53	16.439 03 16.945 31 17.436 84	16.448 91 16.954 90 17.446 16	15.937 91 16.458 78 16.964 49 17.455 46 17.932 14	16.468 65 16.974 07 17.464 76	16.478 51 16.983 64 17.474 06	16.488 37 16.993 21 17.483 35	16.498 22 17.002 77 17.492 63	16.508 06 17.012 33 17.501 91	16.517 90 17.021 88 17.511 18	16.527 73 17.031 43 17.520 45	16.537 56 17.040 97 17.529 72	16.547 38 17.050 51 17.538 97		
26 27 28 29 30	18.818 67 19.255 64 19.679 88	18.827 20 19.263 92 19.687 92	18.835 72 19.272 19 19.695 95	18.394 93 18.844 24 19.280 46 19.703 98 20.115 16	18.852 75 19.288 72 19.712 00	18.861 25 19.296 98 19.720 02	18.869 75 19.305 24 19.728 03	18.878 25 19.313 48 19.736 04	18.886 74 19.321 73 19.744 05	18.895 23 19.329 97 19.752 04	18.903 71 19.338 20 19.760 04	18.912 19 19.346 43 19.768 03	18.920 66 19.354 66 19.776 02		
31 32 33 34 35	20.879 90 21.256 83 21.622 78	20.887 25 21.263 97 21.629 72	20.894 60 21.271 11 21.636 64	20.514 37 20.901 95 21.278 24 21.643 57 21.998 26	20.909 29 21.285 37 21.650 49	20.916 63 21.292 49 21.657 41	20.923 96 21.299 61 21.664 32	20.931 29 21.306 73 21.671 23	21.313 84 21.678 13	20.945 94 21.320 94 21.685 03	20.953 25 21.328 05 21.691 93	21.335 15 21.698 82	20.967 87 21.342 24 21.705 71		
36 37 38 39 40	22.657 93 22.983 07 23.298 75 23.605 23	22.664 27 22.989 23 23.304 73 23.611 03	22.670 61 22.995 39 23.310 70 23.616 84	22.342 62 22.676 95 23.001 54 23.316 68 23.622 64	22.683 28 23.007 69 23.322 65 23.628 43	22.689 61 23.013 83 23.328 61 23.634 22	22.695 94 23.019 97 23.334 57 23.640 01	22.702 26 23.026 11 23.340 53 23.645 80	22.708 58 23.032 25 23.346 49 23.651 58	22.714 89 23.038 38 23.352 44 23.657 36	22.721 20 23.044 51 23.358 39 23.663 14	22.727 51 23.050 63 23.364 34 23.668 91	22.733 82 23.056 75 23.370 28 23.674 68		
41 42 43 44 45	24.191 67 24.472 14 24.744 45 25.008 82	24.197 14 24.477 46 24.749 61 25.013 83	24.202 61 24.482 77 24.754 76 25.018 83	23.919 68 24.208 08 24.488 07 24.759 91 25.023 84	24.213 54 24.493 38 24.765 06 25.028 84	24.219 00 24.498 68 24.770 21 25.033 83	24.224 46 24.503 98 24.775 35 25.038 83	24.229 91 24.509 27 24.780 49 25.043 82	24.235 36 24.514 56 24.785 63 25.048 80	24.240 81 24.519 85 24.790 77 25.053 79	24.246 25 24.525 14 24.795 90 25.058 77	24.251 69 24.530 42 24.801 03 25.063 75	24.257 13 24.535 70 24.806 15 25.068 73		
46 47 48 49 50	25.514 69 25.756 63 25.991 52	25.519 41 25.761 21 25.995 97	25.524 13 25.765 79 26.000 42	25.280 07 25.528 84 25.770 37 26.004 86 26.232 53	25.533 56 25.774 95 26.009 31	25.538 27 25.779 52 26.013 74	25.542 97 25.784 09 26.018 18	25.547 68 25.788 66 26.022 62	25.552 38 25.793 22 26.027 05	25.557 08 25.797 78 26.031 48	25.561 78 25.802 34 26.035 90	25.566 47 25.806 90 26.040 33	25.571 16 25.811 45 26.044 75		

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Appendix II — continued

					r ippen	We	_						
Years	39 \$	40 \$	41 \$	42 \$	43 \$	44 \$	45 \$	46 \$	47 \$	48 \$	49 \$	50 \$	51 \$
0	0.741 54	0.760 34	0.779 12	0.797 90	0.816 67	0.835 42	0.854 17	0.872 90	0.891 63	0.910 34	0.929 04	0.947 73	0.966 41
1 2 3 4 5	1.705 02 2.640 45 3.548 63 4.430 35 5.286 40	1.723 27 2.658 17 3.565 83 4.447 06 5.302 62	1.741 52 2.675 88 3.583 02 4.463 75 5.318 82	1.759 75 2.693 58 3.600 21 4.480 43 5.335 02	1.777 97 2.711 27 3.617 38 4.497 11 5.351 21	1.796 17 2.728 94 3.634 55 4.513 77 5.367 39	1.814 37 2.746 61 3.651 70 4.530 42 5.383 56	1.832 56 2.764 27 3.668 84 4.547 07 5.399 72	1.850 74 2.781 92 3.685 98 4.563 71 5.415 87	1.868 91 2.799 56 3.703 10 4.580 33 5.432 01	1.887 07 2.817 19 3.720 22 4.596 95 5.448 14	1.905 21 2.834 81 3.737 33 4.613 56 5.464 27	1.923 35 2.852 42 3.754 42 4.630 15 5.480 38
6 7 8 9 10	6.117 51 6.924 42 7.707 82 8.468 41 9.206 84	6.133 26 6.939 70 7.722 66 8.482 81 9.220 83	6.148 99 6.954 98 7.737 49 8.497 21 9.234 81	6.164 72 6.970 25 7.752 31 8.511 60 9.248 78	6.180 43 6.985 50 7.767 13 8.525 99 9.262 74	6.196 14 7.000 75 7.781 93 8.540 36 9.276 70	6.211 84 7.016 00 7.796 73 8.554 73 9.290 65	6.227 53 7.031 23 7.811 52 8.569 09 9.304 59	6.243 21 7.046 45 7.826 30 8.583 44 9.318 52	6.258 88 7.061 67 7.841 07 8.597 78 9.332 44	6.274 54 7.076 88 7.855 84 8.612 11 9.346 36	6.290 20 7.092 07 7.870 59 8.626 44 9.360 27	6.305 84 7.107 26 7.885 34 8.640 76 9.374 17
11 12 13 14 15	11.295 58 11.951 66	11.308 38 11.964 09	11.321 17 11.976 51	11.333 96 11.988 93	11.346 74 12.001 33	11.359 51 12.013 73	10.698 80 11.372 27 12.026 13	10.711 94 11.385 03 12.038 51	10.725 08 11.397 78 12.050 89	10.738 20 11.410 52 12.063 26	10.059 22 10.751 32 11.423 26 12.075 63 12.709 00	10.764 43 11.435 99 12.087 99	10.777 53 11.448 71 12.100 34
16 17 18 19 20	13.807 48 14.390 41 14.956 35	13.818 86 14.401 45 14.967 08	13.830 22 14.412 49 14.977 79	13.841 58 14.423 52 14.988 50	13.852 94 14.434 54 14.999 20	13.864 28 14.445 56 15.009 90	13.875 63 14.456 57 15.020 59	13.886 96 14.467 57 15.031 27	13.898 29 14.478 57 15.041 95	13.909 61 14.489 56 15.052 62	13.323 92 13.920 93 14.500 55 15.063 29 15.609 63	13.932 23 14.511 53 15.073 95	13.943 54 14.522 50 15.084 60
21 22 23 24 25	16.557 20 17.060 04 17.548 23	16.567 01 17.069 56 17.557 47	16.576 82 17.079 08 17.566 72	16.586 61 17.088 59 17.575 95	16.596 41 17.098 10 17.585 19	16.606 20 17.107 61 17.594 41	16.615 98 17.117 10 17.603 63	16.625 76 17.126 60 17.612 85	16.635 53 17.136 08 17.622 06	16.645 30 17.145 57 17.631 27	16.140 07 16.655 06 17.155 04 17.640 47 18.111 75	16.664 81 17.164 51 17.649 66	16.674 56 17.173 98 17.658 85
26 27 28 29 30	18.929 13 19.362 88 19.784 00	18.937 59 19.371 10 19.791 98	18.946 05 19.379 31 19.799 95	18.954 50 19.387 52 19.807 92	18.962 95 19.395 72 19.815 88	18.971 40 19.403 92 19.823 84	18.979 83 19.412 11 19.831 79	18.988 27 19.420 30 19.839 74	18.996 70 19.428 48 19.847 69	19.005 12 19.436 66 19.855 63	18.569 31 19.013 54 19.444 83 19.863 57 20.270 10	19.021 96 19.453 00 19.871 50	19.030 37 19.461 17 19.879 42
31 32 33 34 35	20.975 18 21.349 33 21.712 59	21.356 42 21.719 48	20.989 77 21.363 51 21.726 35	20.997 07 21.370 59 21.733 23	21.004 35 21.377 66 21.740 10	21.011 64 21.384 73 21.746 96	21.018 92 21.391 80 21.753 82	21.026 19 21.398 86 21.760 68	21.033 46 21.405 92 21.767 53	21.040 73 21.412 98 21.774 38	20.664 79 21.047 99 21.420 03 21.781 23 22.131 91	21.055 25 21.427 08 21.788 07	21.062 51 21.434 12 21.794 91
36 37 38 39 40	22.740 12 23.062 87 23.376 22	22.746 41 23.068 98 23.382 15	22.752 71 23.075 09 23.388 09	22.759 00 23.081 20 23.394 02	22.765 28 23.087 30 23.399 94	22.771 57 23.093 40 23.405 86	22.777 85 23.099 50 23.411 78	22.784 12 23.105 59 23.417 70	22.790 39 23.111 68 23.423 61	22.796 66 23.117 77 23.429 52	22.472 38 22.802 93 23.123 85 23.435 42 23.737 92	22.809 19 23.129 93 23.441 33	22.815 45 23.136 00 23.447 22
41 42 43 44 45	24.262 57 24.540 98 24.811 28	24.268 00 24.546 25 24.816 40	24.273 43 24.551 52 24.821 51	24.278 85 24.556 79 24.826 63	24.284 28 24.562 05 24.831 74	24.289 70 24.567 32 24.836 85	24.295 11 24.572 57 24.841 95	24.300 53 24.577 83 24.847 06	24.305 94 24.583 08 24.852 16	24.311 34 24.588 33 24.857 25	24.031 61 24.316 75 24.593 58 24.862 35 25.123 29	24.322 15 24.598 82 24.867 44	24.327 55 24.604 06 24.872 53
46 47 48 49 50	25.575 85 25.816 01 26.049 17	25.580 53 25.820 55 26.053 59	25.585 22 25.825 10 26.058 00	25.589 90 25.829 65 26.062 41	25.594 57 25.834 19 26.066 82	25.599 25 25.838 73 26.071 23	25.603 92 25.843 26 26.075 63	25.608 59 25.847 80 26.080 03	25.613 26 25.852 33 26.084 43	25.617 92 25.856 86 26.088 83	25.376 63 25.622 59 25.861 38 26.093 22 26.318 31	25.627 24 25.865 91 26.097 61	25.631 90 25.870 43 26.102 00

[Appendix II amended in Gazette 17 Nov 2000 p. 6322; 21 Jan 2005 p. 277.]

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Appendix III

[r. 19E]

[Heading inserted in Gazette 26 Feb 1991 p. 947.]

Report No. 118 of the National Acoustic Laboratories

Appendix 3

Binaural tables for determining percentage loss of hearing

January, 1988

It is recommended that the following procedure be used to assess binaural percentage loss of hearing.

- 1. Measure the hearing threshold levels (HTLs) of the person at the audiometric frequencies 500, 1000, 1500, 2000, 3000 and 4000 Hz.
- 2. Determine the better and worse ears at each of these frequencies. At a particular frequency, the better ear is the ear with the smaller HTL. The better ear at one frequency may be the worse at another.
- 3. Using the HTLs of the better and worse ears, read the percentage loss of hearing (PLH) at each frequency from the appropriate table (Table RB-500, RB-1000, RB-1500, RB-2000, RB-3000 or RB-4000) and add these 6 values together to obtain the overall binaural PLH.

		Exan	nple		
	HEA	RING THRE	SHOLD LE	VELS	
Frequency	Right	Left	Better	Worse	PLH
	Ear	Ear	Ear	Ear	
500	40	10	10	40	1.7
1000	45	25	25	45	4.2
1500	50	40	40	50	7.1
2000	55	55	55	55	8.4
3000	60	70	60	70	6.5
4000	65	85	65	85	7.1
				Overall Binaur	al PLH = 35.0%

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Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 500 Hz

HTL – BETTER EAR

								-										
	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.4	0.6																Н
25	0.6	1.0	1.4															Т
30	1.0	1.4	2.0	2.8														L
35	1.3	1.8	2.5	3.4	4.5													
40	1.7	2.2	3.0	3.9	5.1	6.4												W
45	2.0	2.6	3.4	4.3	5.5	6.8	8.1											0
50	2.3	2.9	3.7	4.7	5.8	7.1	8.4	9.7										R
55	2.5	3.2	4.0	5.0	6.1	7.3	8.6	9.9	11.2									S
60	2.7	3.4	4.2	5.2	6.3	7.5	8.8	10.0	11.3	12.6								Е
65	2.8	3.5	4.4	5.4	6.5	7.7	8.9	10.2	11.5	12.7	14.0							
70	2.9	3.7	4.5	5.5	6.6	7.8	9.1	10.3	11.6	12.9	14.2	15.5						Е
75	3.0	3.8	4.7	5.7	6.8	8.0	9.2	10.5	11.8	13.1	14.5	15.7	16.9					А
80	3.1	3.9	4.8	5.8	6.9	8.1	9.3	10.6	12.0	13.3	14.7	16.0	17.2	18.2				R
85	3.2	4.0	4.9	5.9	7.0	8.2	9.4	10.7	12.1	13.5	14.9	16.2	17.4	18.4	19.1			
90	3.4	4.1	5.0	6.0	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.3	17.6	18.5	19.2	19.7		
≤95	3.4	4.2	5.1	6.1	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.4	17.6	18.6	19.3	19.7	20.0	

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Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 1000 Hz

HTL – BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.5	0.8																
25	0.8	1.2	1.8															Н
30	1.2	1.7	2.5	3.5														Т
35	1.7	2.3	3.1	4.3	5.7													L
40	2.1	2.8	3.7	4.9	6.3	8.0												
45	2.5	3.3	4.2	5.4	6.9	8.5	10.2											W
50	2.8	3.6	4.7	5.9	7.3	8.8	10.5	12.1										0
55	3.1	3.9	5.0	6.2	7.6	9.1	10.7	12.4	14.0									R
60	3.3	4.2	5.3	6.5	7.9	9.4	11.0	12.6	14.2	15.7								S
65	3.5	4.4	5.5	6.7	8.1	9.6	11.2	12.8	14.4	15.9	17.5							Е
70	3.7	4.6	5.7	6.9	8.3	9.8	11.3	12.9	14.6	16.2	17.8	19.4						
75	3.8	4.7	5.8	7.1	8.5	10.0	11.5	13.1	14.8	16.4	18.1	19.7	21.1					Ε
80	3.9	4.9	6.0	7.3	8.6	10.1	11.7	13.3	15.0	16.7	18.4	20.0	21.5	22.7				Α
85	4.1	5.0	6.2	7.4	8.8	10.3	11.8	13.4	15.1	16.9	18.6	20.3	21.7	23.0	23.9			R
90	4.2	5.2	6.3	7.5	8.9	10.3	11.9	13.5	15.2	17.0	18.7	20.4	21.9	23.2	24.1	24.6		
≤95	4.3	5.3	6.4	7.6	8.9	10.3	11.9	13.5	15.2	17.0	18.7	20.5	22.0	23.3	24.2	24.7	25.0	

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Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 1500 Hz

HTL – BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.4	0.6																
25	0.6	1.0	1.4															Н
30	1.0	1.4	2.0	2.8														Т
35	1.3	1.8	2.5	3.4	4.5													L
40	1.7	2.2	3.0	3.9	5.1	6.4												
45	2.0	2.6	3.4	4.3	5.5	6.8	8.1											W
50	2.3	2.9	3.7	4.7	5.8	7.1	8.4	9.7										0
55	2.5	3.2	4.0	5.0	6.1	7.3	8.6	9.9	11.2									R
60	2.7	3.4	4.2	5.2	6.3	7.5	8.8	10.0	11.3	12.6								S
65	2.8	3.5	4.4	5.4	6.5	7.7	8.9	10.2	11.5	12.7	14.0							Е
70	2.9	3.7	4.5	5.5	6.6	7.8	9.1	10.3	11.6	12.9	14.2	15.5						
75	3.0	3.8	4.7	5.7	6.8	8.0	9.2	10.5	11.8	13.1	14.5	15.7	16.9					Е
80	3.1	3.9	4.8	5.8	6.9	8.1	9.3	10.6	12.0	13.3	14.7	16.0	17.2	18.2				Α
85	3.2	4.0	4.9	5.9	7.0	8.2	9.4	10.7	12.1	13.5	14.9	16.2	17.4	18.4	19.1			R
90	3.4	4.1	5.0	6.0	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.3	17.6	18.5	19.2	19.7		
≤95	3.4	4.2	5.1	6.1	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.4	17.6	18.6	19.3	19.7	20.0	

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Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 2000 Hz

HTL – BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.3	0.5																
25	0.5	0.7	1.1															Н
30	0.7	1.0	1.5	2.1														Т
35	1.0	1.4	1.9	2.5	3.4													L
40	1.3	1.7	2.2	2.9	3.8	4.8												
45	1.5	1.9	2.5	3.3	4.1	5.1	6.1											W
50	1.7	2.2	2.8	3.5	4.4	5.3	6.3	7.3										0
55	1.9	2.4	3.0	3.7	4.6	5.5	6.4	7.4	8.4									R
60	2.0	2.5	3.1	3.9	4.7	5.6	6.6	7.5	8.5	9.4								S
65	2.1	2.6	3.3	4.0	4.9	5.7	6.7	7.6	8.6	9.6	10.5							Е
70	2.2	2.7	3.4	4.1	5.0	5.9	6.8	7.8	8.7	9.7	10.7	11.6						
75	2.3	2.8	3.5	4.3	5.1	6.0	6.9	7.9	8.9	9.9	10.8	11.8	12.7					Е
80	2.4	2.9	3.6	4.4	5.2	6.1	7.0	8.0	9.0	10.0	11.0	12.0	12.9	13.6				Α
85	2.4	3.0	3.7	4.4	5.3	6.1	7.1	8.1	9.1	10.1	11.1	12.1	13.0	13.8	14.3			R
90	2.5	3.1	3.8	4.5	5.3	6.2	7.1	8.1	9.1	10.2	11.2	12.2	13.2	13.9	14.4	14.8		
≤95	2.6	3.2	3.8	4.6	5.4	6.2	7.1	8.1	9.1	10.2	11.3	12.3	13.2	14.0	14.5	14.8	15.0	

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Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 3000 Hz

HTL – BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.2	0.3																
25	0.3	0.5	0.7															Н
30	0.5	0.7	1.0	1.4														Т
35	0.7	0.9	1.2	1.7	2.3													L
40	0.8	1.1	1.5	2.0	2.5	3.2												
45	1.0	1.3	1.7	2.2	2.7	3.4	4.1											W
50	1.1	1.4	1.9	2.3	2.9	3.5	4.2	4.8										0
55	1.2	1.6	2.0	2.5	3.0	3.6	4.3	4.9	5.6									R
60	1.3	1.7	2.1	2.6	3.1	3.7	4.4	5.0	5.6	6.3								S
65	1.4	1.8	2.2	2.7	3.2	3.8	4.4	5.1	5.7	6.4	7.0							Е
70	1.5	1.8	2.3	2.8	3.3	3.9	4.5	5.2	5.8	6.5	7.1	7.7						
75	1.5	1.9	2.3	2.8	3.4	4.0	4.6	5.2	5.9	6.6	7.2	7.8	8.4					Е
80	1.6	2.0	2.4	2.9	3.4	4.0	4.7	5.3	6.0	6.6	7.3	8.0	8.6	9.1				А
85	1.6	2.0	2.5	3.0	3.5	4.1	4.7	5.4	6.0	6.7	7.4	8.1	8.7	9.2	9.5			R
90	1.7	2.1	2.5	3.0	3.5	4.1	4.7	5.4	6.1	6.8	7.5	8.2	8.8	9.2	9.6	9.8		
≤95	1.7	2.1	2.6	3.0	3.6	4.1	4.7	5.4	6.1	6.8	7.5	8.2	8.8	9.3	9.6	9.8	10.0	

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Table EB — 4000

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 4000 Hz

HTL – BETTER EAR

	≤20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤20	0																
25	0.1	0.2															Н
30	0.2	0.3	0.5														Т
35	0.3	0.4	0.6	0.9													L
40	0.4	0.5	0.8	1.0	1.5												
45	0.5	0.7	0.9	1.2	1.6	2.1											W
50	0.6	0.8	1.0	1.4	1.7	2.2	2.6										0
55	0.6	0.8	1.1	1.5	1.8	2.2	2.7	3.1									R
60	0.7	0.9	1.2	1.5	1.9	2.3	2.7	3.2	3.6								S
65	0.7	1.0	1.3	1.6	2.0	2.4	2.8	3.2	3.6	4.0							Е
70	0.8	1.0	1.3	1.6	2.0	2.4	2.8	3.2	3.7	4.1	4.5						
75	0.8	1.1	1.4	1.7	2.1	2.5	2.9	3.3	3.7	4.1	4.5	4.9					Е
80	0.9	1.1	1.4	1.7	2.1	2.5	2.9	3.3	3.8	4.2	4.6	5.0	5.3				А
85	0.9	1.2	1.4	1.8	2.1	2.5	2.9	3.4	3.8	4.3	4.7	5.1	5.4	5.7			R
90	0.9	1.2	1.5	1.8	2.2	2.6	3.0	3.4	3.8	4.3	4.7	5.1	5.5	5.7	5.9		
≤95	1.0	1.2	1.5	1.8	2.2	2.6	3.0	3.4	3.9	4.3	4.8	5.2	5.5	5.7	5.9	6.0	

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Table EB — 6000

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 6000 Hz

HTL – BETTER EAR

	≤25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤25	0															
30	0.1	0.2														Н
35	0.2	0.3	0.4													Т
40	0.3	0.4	0.5	0.7												L
45	0.3	0.4	0.6	0.8	1.0											
50	0.4	0.5	0.7	0.9	1.1	1.3										W
55	0.4	0.5	0.7	0.9	1.1	1.3	1.5									0
60	0.4	0.6	0.7	0.9	1.1	1.4	1.6	1.8								R
65	0.5	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2.0							S
70	0.5	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2.0	2.2						Е
75	0.5	0.7	0.8	1.0	1.2	1.4	1.7	1.9	2.1	2.3	2.5					
80	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.1	2.3	2.5	2.7				Е
85	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.1	2.3	2.5	2.7	2.8			Α
90	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.2	2.4	2.6	2.7	2.8	2.9		R
≤95	0.6	0.8	0.9	1.1	1.3	1.5	1.7	1.9	2.2	2.4	2.6	2.7	2.8	2.9	3.0	

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Appendix 7

Binaural extension tables

January, 1988

These tables replace Table RB-4000 in the binaural tables given in Appendix 3 when it is necessary to determine binaural PLH over the range 500 to 8000 Hz. The weighting of 10% given to 4000 Hz in Appendix 3 has been split between 4000, 6000 and 8000 Hz, with 4000 Hz receiving 6%, 6000 Hz 3% and 8000 Hz 1%. When determining binaural PLH over the range 500 to 8000 Hz, the appropriate tables from Appendix 3 are used for the frequencies 500, 1000, 1500, 2000 and 3000 Hz and the relevant tables given in this Appendix are used for the frequencies 4000, 6000 and 8000 Hz.

Example

Hearing Threshold Levels							
Frequency	Right	Left	Better	Worse	PLH		
	Ear	Ear	Ear	Ear			
500	40	10	10	40	1.7		
1000	45	25	25	45	4.2		
1500	50	40	40	50	7.1		
2000	55	55	55	55	8.4		
3000	60	70	60	70	6.5		
4000	65	85	65	85	4.3		
6000	55	75	55	75	1.7		
8000	45	65	45	65	0.4		
	Overall Binaural PLH = 34.3%						

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Table EB — 8000

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 8000 Hz

HTL – BETTER EAR

	≤30 35	40	45	50	55	60	65	70	75	80	85	≤90	
≤30	0												Н
35	0.1 0.1												Т
40	0.1 0.2	0.2											L
45	0.1 0.2	0.3	0.3										
50	0.2 0.2	0.3	0.3	0.4									W
55	0.2 0.2	0.3	0.4	0.4	0.5								0
60	0.2 0.2	0.3	0.4	0.4	0.5	0.6							R
65	0.2 0.3	0.3	0.4	0.5	0.5	0.6	0.7						S
70	0.2 0.3	0.3	0.4	0.5	0.5	0.6	0.7	0.7					Е
75	0.2 0.3	0.3	0.4	0.5	0.5	0.6	0.7	0.8	0.8				
80	0.2 0.3	0.3	0.4	0.5	0.6	0.6	0.7	0.8	0.8	0.9			Е
85	0.2 0.3	0.4	0.4	0.5	0.6	0.6	0.7	0.8	0.8	0.9	0.9		А
≤90	0.2 0.3	0.4	0.4	0.5	0.6	0.6	0.7	0.8	0.8	0.9	0.9	1.0	R

[Appendix III inserted in Gazette 26 Feb 1991 p. 947-56.]

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cl. 1

Appendix IV — Registered agents code of conduct

[r. 26]

[Heading inserted in Gazette 28 Oct 2005 p. 4964.]

1. Duties of registered agent

It is the duty of a registered agent —

- (a) to comply with the provisions of the Act, any subsidiary legislation made under the Act and the conditions of registration;
- (b) not to engage in conduct which is illegal or dishonest or which may otherwise bring registered agents into disrepute or which is prejudicial to the administration of the workers' compensation and injury management system; and
- (c) to be competent as a registered agent.

[Clause 1 inserted in Gazette 28 Oct 2005 p. 4964.]

2. Integrity and diligence

- (1) A registered agent must not attempt to further a client's case by unethical or dishonest means.
- (2) A registered agent must not knowingly assist or seek to induce another person to breach this code of conduct.
- (3) A registered agent must treat clients fairly and in good faith, giving due regard to a client's position of dependence upon the agent, and the high degree of trust which a client is entitled to place on the agent.
- (4) A registered agent must always be completely frank and open with a client and with all others so far as the interests of the client permit and must at all times give a client a candid opinion on any matter in which the agent acts for that client.
- (5) A registered agent must take such action consistent with the agent's retainer as is necessary and reasonably available to protect and advance a client's interests.
- (6) A registered agent must at all times use his or her best endeavours to complete work on behalf of a client as soon as is reasonably possible, and if a registered agent accepts instructions and it is, or becomes,

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apparent to the agent that the work cannot be done within a reasonable time, the agent must so inform the client.

- (7) A registered agent must not take unnecessary steps or do work in such a manner as to increase proper costs to the client.
- (8) If it is in the best interests of the client of a registered agent to do so, the agent must endeavour to reach a solution by settlement rather than commence or continue proceedings.

[Clause 2 inserted in Gazette 28 Oct 2005 p. 4964-5.]

3. Confidentiality

- (1) A registered agent must strive to establish and maintain a relationship of trust and confidence with clients.
- (2) A registered agent must impress upon a client that the agent cannot adequately serve the client without knowing everything that might be relevant to the client's interests and that the client should not withhold information that the client might think is embarrassing or harmful to the client's interests.
- (3) A registered agent must not, without the client's consent, directly or indirectly reveal a client's confidence, or use the confidence in any way detrimental to the interests of that client, or lend or reveal the contents of the confidence in any brief or instructions to any person except to the extent —
 - (a) required by law, rules of court or court order; or
 - (b) necessary for replying to or defending any charge or complaint of criminal conduct or misconduct contrary to this code brought against the agent.
- (4) A registered agent's duties under this clause towards a particular client continue after the agent has ceased to act for the client.

[Clause 3 inserted in Gazette 28 Oct 2005 p. 4965-6.]

4. Conflict of interest

(1) A registered agent must at all times make a full and frank disclosure to a client of any conflict of interest that the registered agent has or may have in any matter concerning that client.

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- cl. 5
 - (2) A registered agent must not act or continue to act on behalf of a client if to do so would or may give rise to a conflict of interest adverse to the client unless the client has been fully informed of the nature and implications of the conflict and consents to the registered agent acting or continuing to act on behalf of the client.
 - (3) A registered agent must not give advice or guidance to a person where the registered agent knows that the interests of that person are in conflict or likely to be in conflict with the interests of the agent's client, other than advice to secure the services of another representative.

[Clause 4 inserted in Gazette 28 Oct 2005 p. 4966.]

5. Proceedings

- (1) Subject to this code of conduct, a registered agent must provide advice and conduct each case and matter in the manner the agent considers most advantageous to the agent's client.
- (2) A registered agent must not knowingly deceive or mislead the Commissioner, an officer of the DRD or any other officer of WorkCover WA, a client or any other person involved in a matter in respect of which the agent has been retained.
- (3) A registered agent must at all times
 - (a) act with due courtesy to the Commissioner, officers of the DRD and other officers of WorkCover WA, legal practitioners, other registered agents, their own clients and other parties to the dispute;
 - (b) use his or her best endeavours to avoid unnecessary expense and waste of a dispute resolution authority's time;
 - (c) when so requested, inform the Director of the probable length of a proceeding;
 - (d) inform the Director of the possibility of a settlement provided the agent can do so without revealing the existence or content of "without prejudice" communications; and
 - (e) subject to this code of conduct, inform the Director of any development that affects the information already before a dispute resolution authority.

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- (4) In cross examination which goes to a matter in issue, a registered agent may put questions suggesting fraud, misconduct or the commission of an offence provided that the agent is satisfied that the matters suggested are part of the case of the agent's client and the agent has no reason to believe that they are only put forward for the purpose of impugning the witness's character.
- (5) Questions which affect the credibility of a witness by attacking the witness's character, but which are otherwise not relevant to the actual inquiry, must not be put in cross examination unless there are reasonable grounds to support the imputation conveyed by such questions.

[Clause 5 inserted in Gazette 28 Oct 2005 p. 4966-7.]

6. Advertising

A registered agent must not engage in promotional conduct or advertising about the agent's skills, experience, fees or results in a manner which is misleading or deceptive, or likely to mislead or deceive.

[Clause 6 inserted in Gazette 28 Oct 2005 p. 4967.]

7. Withdrawal

- (1) A registered agent must recognise that a client is entitled to change representative at any time without giving a reason and must take all reasonable steps to facilitate such a change should a client so request.
- (2) If a client engages another registered agent in a matter and that agent is of the opinion that the conduct of a preceding representative in the matter warrants the making of a complaint, the agent must so advise the client.
- (3) A registered agent may withdraw from representing a client
 - (a) at any time and for any reason if withdrawal will cause no significant harm to the client's interests and the client is fully informed of the consequences of withdrawal and voluntarily assents to it;
 - (b) if the registered agent reasonably believes that continued engagement in the case or matter would be likely to have a seriously adverse effect upon the agent's health;

- (c) if the client, without lawful excuse, refuses or fails to comply with a written agreement regarding fees or expenses;
- (d) if the client made material misrepresentations about the facts of the case or matter to the agent;
- (e) if the agent has an interest in any case or matter which the agent is concerned may be adverse to that of the client;
- (f) if such action is necessary to avoid the agent breaching this code of conduct; or
- (g) if any other good cause exists.
- (4) If a registered agent withdraws from representing a client the agent must take reasonable care to avoid foreseeable harm to the client including
 - (a) giving due notice to the client;
 - (b) allowing reasonable time for the substitution of a new agent;
 - (c) cooperating with the new agent; and
 - (d) promptly turning over all papers and property and paying to the client any moneys to which the client is entitled.
- (5) If a registered agent withdraws from representing a client the agent must give written notice of the withdrawal to the Director and other parties to the proceeding.

[Clause 7 inserted in Gazette 28 Oct 2005 p. 4967-9.]

8. Fees

- (1) A registered agent must before commencing to act for a client inform the client in writing of the maximum costs the registered agent can charge and the basis for calculation of the costs of the agent.
- (2) Upon receiving the advice the client must sign an acknowledgment of the information.
- (3) During the course of a retainer, a registered agent must promptly advise the client of any circumstances likely to have a substantial effect on the amount, or basis of calculation, of such costs or any disbursements.
- (4) A registered agent must issue appropriate receipts for services provided to a client.

(5) A registered agent must not charge more than is reasonable for his or her services, having regard to the complexity of the matter, the time and skill involved, and any costs determination published under section 273 of the Act.

[Clause 8 inserted in Gazette 28 Oct 2005 p. 4969.]

9. Records

- (1) A registered agent must keep adequate records of
 - (a) moneys received on behalf of clients;
 - (b) disbursement made on behalf of clients; and
 - (c) time spent on cases.
- (2) Records kept under this clause must be available for inspection by WorkCover WA.

[Clause 9 inserted in Gazette 28 Oct 2005 p. 4969.]

10. Trust moneys

A registered agent must not hold for or on behalf of a client or other party any moneys in trust without the written authorisation of that person.

[Clause 10 inserted in Gazette 28 Oct 2005 p. 4970.]

11. Costs

- (1) A registered agent must not, in the course of his or her business give, or agree to give, an allowance in the nature of an introduction fee or spotter's fee to any person for introducing business to him or her and must not receive any similar allowance from any person for introducing or recommending clients to that person.
- (2) A registered agent must, as soon as practicable after being requested by a client, render a bill of costs covering all work performed for the client to which the request relates.

[Clause 11 inserted in Gazette 28 Oct 2005 p. 4970.]

Appendix V — Prescribed offences and modified penalties

[r. 50, 51]

Item	Section of Act	Description of offence	Modified penalty
1.	57A(3)	Failing to provide notice	\$200.00
2.	57A(4)	Failing to cause notification to be accompanied by means for conveying information in machine-readable form	\$200.00
3.	57B(2)	Failing to make first weekly payment or give notice	\$200.00
4.	57B(2b)	Failing to notify WorkCover WA of having declined to indemnify employer	\$200.00
5.	57B(3)	Failing to cause notification to be accompanied by means for conveying information in machine-readable form	\$200.00
б.	57C(2)	Failing to notify WorkCover WA after weekly payments commenced	\$200.00
7.	57C(4)	Failing to notify WorkCover WA of discontinuance of weekly payments	\$200.00
8.	61(2a)(a)	Failing to give notice of intention to discontinue or reduce weekly payments	\$400.00
9.	61(2a)(b)	Failing to give notice that complies with section 61(2) of the Act	\$400.00
10.	70(2)	Failing to furnish worker with copy of report	\$400.00
11.	75(2)	Giving notice contrary to section 75(1) of the Act	\$200.00
12.	103A(2)	Furnishing WorkCover WA with false information or return	\$400.00
13.	109(3)	Failing to pay contribution or instalment	\$400.00
14.	109(4b)	Failing to send particulars to WorkCover WA	\$400.00
15.	109(6)	Failing to send return or statutory declaration to WorkCover WA	\$400.00

[Heading inserted in Gazette 28 Oct 2005 p. 4970.]

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Item	Section of Act	Description of offence	Modified penalty
16.	152	Charging a premium rate loading of more than 75% without permission	\$200.00
17.	155D(3)	Failing to take reasonable action to discharge and comply with employer's obligations	\$400.00
18.	160(3)	Failing to insure employer for full amount of liability to pay compensation	\$400.00
19.	160(3a)	Failing to notify employer of cancellation of insurance	\$200.00
20.	160(5)	Declining to indemnify employer	\$400.00
21.	162(1a)	Issuing or renewing policy in respect of certain industrial diseases	\$200.00
22.	165(5)	Failing to give securities to State as directed by Minister	\$200.00
23.	171(1)	Failing to transmit to WorkCover WA statements and means for conveying information in machine-readable form	\$200.00
24.	180(5)	Failing to comply with request to provide copy of relevant document	\$200.00

[Appendix V inserted in Gazette 28 Oct 2005 p. 4970-2.]

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Notes

This is a compilation of the *Workers' Compensation and Injury Management Regulations 1982* and includes the amendments made by the other written laws referred to in the following table. The table also contains information about any reprint.

Compilation table

Citation	Gazettal	Commencement
Workers' Compensation and Assistance Regulations 1982 ⁴	8 Apr 1982 p. 1229-50 (corrigendum 23 Apr 1982 p. 1384)	3 May 1982 (see r. 2 and <i>Gazette</i> 8 Apr 1982 p. 1205)
Workers' Compensation and Assistance Amendment Regulations 1982	14 May 1982 p. 1519	14 May 1982
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1982	27 Aug 1982 p. 3427-9	27 Aug 1982
Workers' Compensation and Assistance Amendment Regulations 1983	30 Dec 1983 p. 5121	30 Dec 1983
Workers' Compensation and Assistance Amendment Regulations 1986	25 Jul 1986 p. 2484-5	25 Jul 1986 (see r. 2 and <i>Gazette</i> 25 Jul 1986 p. 2453)
Workers' Compensation and Assistance Amendment Regulations 1987	22 May 1987 p. 2193	22 May 1987 (see r. 2 and <i>Gazette</i> 22 May 1987 p. 2167)
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1987	19 Jun 1987 p. 2410	1 Jul 1987 (see r. 2)
Workers' Compensation and Assistance Amendment Regulations 1988	2 Sep 1988 p. 3464	2 Sep 1988
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1989	22 Sep 1989 p. 3490-1	22 Sep 1989
Workers' Compensation and Assistance Amendment Regulations 1991	26 Feb 1991 p. 931-56	1 Mar 1991 (see r. 2 and <i>Gazette</i> 1 Mar 1991 p. 967)

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Citation	Gazettal	Commencement
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1991	8 Mar 1991 p. 1071-6	8 Mar 1991 (see r. 2 and <i>Gazette</i> 8 Mar 1991 p. 1030)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1991	28 Jun 1991 p. 3291-4	1 Jul 1991 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1991	6 Dec 1991 p. 6118-19	6 Dec 1991
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1992	3 Apr 1992 p. 1540-1	3 Apr 1992
Workers' Compensation and Rehabilitation Amendment Regulations 1992	3 Apr 1992 p. 1541-5	3 Apr 1992
Reprint of the <i>Workers' Compensation</i> 30 Apr 1992 (includes amendments list		ation Regulations 1982 as at
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1992	16 Oct 1992 p. 5201	16 Oct 1992
Workers' Compensation and Rehabilitation Amendment Regulations 1993	5 Feb 1993 p. 1059-60	5 Feb 1993 (see r. 2 and <i>Gazette</i> 5 Feb 1993 p. 975)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1993	17 Sep 1993 p. 5182	17 Sep 1993
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1993	29 Oct 1993 p. 5929-30	29 Oct 1993
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1993	24 Dec 1993 p. 6844-50	24 Dec 1993 (see r. 2 and <i>Gazette</i> 24 Dec 1993 p. 6795)
Workers' Compensation and Rehabilitation Amendment Regulations 1994	18 Feb 1994 p. 660-4	1 Mar 1994 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1994	31 Mar 1994 p. 1444	31 Mar 1994

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Citation	Gazettal	Commencement
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1994	24 Jun 1994 p. 2888-9	24 Jun 1994
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1994	23 Aug 1994 p. 4394-5	23 Aug 1994
Reprint of the <i>Workers' Compensation</i> 14 Feb 1995 (includes amendments list		ation Regulations 1982 as at
Workers' Compensation and Rehabilitation Amendment Regulations 1995	25 Aug 1995 p. 3885-7	25 Aug 1995
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1995	15 Sep 1995 p. 4358	15 Sep 1995
Workers' Compensation and Rehabilitation Amendment Regulations 1996	17 Jan 1997 p. 444	17 Jan 1997
Workers' Compensation and Rehabilitation Amendment Regulations 1997	12 Aug 1997 p. 4568	12 Aug 1997
Workers' Compensation and Rehabilitation Amendment Regulations 1998	12 Jun 1998 p. 3205	1 Jul 1998 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations 1999	13 Apr 1999 p. 1529-41 (correction 16 Apr 1999 p. 1598)	3 May 1999 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1999	22 Jun 1999 p. 2692-3	1 Jul 1999 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1999	15 Oct 1999 p. 4890-8	15 Oct 1999 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 5) 1999	15 Oct 1999 p. 4899	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 6) 1999	15 Oct 1999 p. 4900-2	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)

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Citation	Gazettal	Commencement
Workers' Compensation and Rehabilitation Amendment Regulations (No. 7) 1999	15 Oct 1999 p. 4903	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 8) 1999	15 Oct 1999 p. 4904	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 9) 1999	15 Oct 1999 p. 4905	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 10) 1999	15 Oct 1999 p. 4906-12	15 Oct 1999 (see r. 2)
Workers' Compensation and Rehabilitation Amendment Regulations (No. 11) 1999	14 Dec 1999 p. 6145-63	14 Dec 1999

Reprint of the Workers' Compensation and Rehabilitation Regulations 1982 as at 25 Feb 2000 (includes amendments listed above)

Workers' Compensation and Rehabilitation Amendment Regulations 2000	17 Nov 2000 p. 6307-22	17 Nov 2000
Corporations (Consequential Amendments) Regulations 2001 Pt. 7	28 Sep 2001 p. 5353-8	15 Jul 2001 (see r. 2 and Cwlth <i>Gazette</i> 13 Jul 2001 No. S285)
Workers' Compensation and Rehabilitation Amendment Regulations 2002	8 Mar 2002 p. 948-9	8 Mar 2002

Reprint 4: The Workers' Compensation and Rehabilitation Regulations 1982 as at 17 Apr 2003 (includes amendments listed above)

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Equality of Status Subsidiary Legislation Amendment Regulations 2003 Pt. 42	30 Jun 2003 p. 2581-638	1 Jul 2003 (see r. 2 and <i>Gazette</i> 30 Jun 2003 p. 2579)
Workers' Compensation and Rehabilitation Amendment Regulations 2003	16 Sep 2003 p. 4103-4	16 Sep 2003
Workers' Compensation and Rehabilitation Amendment Regulations 2004	8 Apr 2004 p. 1177	8 Apr 2004
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 2004	26 Oct 2004 p. 4895-913	26 Oct 2004 (see r. 2)

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Citation	Gazettal	Commencement
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 2004	29 Oct 2004 p. 4939-40	29 Oct 2004
Workers' Compensation and Rehabilitation Amendment Regulations 2005	21 Jan 2005 p. 275-7	21 Jan 2005
Workers' Compensation and Injury Management Amendment Regulations (No. 2) 2005	28 Oct 2005 p. 4853-972	14 Nov 2005 (see r. 2)
Workers' Compensation and Injury Management Amendment Regulations (No. 3) 2005	9 Dec 2005 p. 5891-7	9 Dec 2005

Reprint 5: The *Workers' Compensation and Injury Management Regulations 1982* as at 3 Feb 2006 (includes amendments listed above)

Workers' Compensation and Injury Management Amendment Regulations 2006	4 Aug 2006 p. 2855-6	4 Aug 2006
Workers' Compensation and Injury Management Amendment Regulations (No. 2) 2006	15 Dec 2006 p. 5636-7	15 Dec 2006
Workers' Compensation and Injury Management Amendment Regulations 2007	2 Nov 2007 p. 5933-4	r. 1 and 2: 2 Nov 2007 (see r. 2(a)); Regulations other than r. 1 and 2: 3 Nov 2007 (see r. 2(b))
Workers' Compensation and Injury Management Amendment Regulations 2008	17 Dec 2008 p. 5331-4	r. 1 and 2: 17 Dec 2008 (see r. 2(a)); Regulations other than r. 1 and 2: 18 Dec 2008 (see r. 2(b))

- ² Formerly referred to the *Workers' Compensation and Assistance Act 1981* the short title of which was changed to the *Workers' Compensation and Rehabilitation Act 1981* by the *Workers' Compensation and Assistance Amendment Act 1990* s. 5 and then to the *Workers' Compensation and Injury Management Act 1981* by the *Workers' Compensation Reform Act 2004* s. 5. The reference was changed under the *Reprints Act 1984* s. 7(3)(gb).
- ³ The Standards Association of Australia has changed its corporate status and its name. It is now Standards Australia International Limited (ACN 087 326 690). It also trades as Standards Australia.
- ⁴ Now known as the *Workers' Compensation and Injury Management Regulations 1982*; citation changed (see note under r. 1).

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