

Approved for Reprint, 16th March, 1970.

WESTERN AUSTRALIA.

ARCHITECTS.

12° Geo. V., No. XLVII.

No. 13 of 1922.

(Affected by Act No. 113 of 1965.)

[As amended by Acts:

No. 43 of 1923, assented to 22nd December, 1923;
No. 45 of 1956, assented to 18th December, 1956;
No. 29 of 1960, assented to 21st October, 1960;
No. 74 of 1965, assented to 25th November, 1965;
No. 76 of 1969,¹ assented to 7th November, 1969;

and reprinted pursuant to the Amendments Incorporation Act, 1938.]

AN ACT to make provision for the Registration of Architects.

[Assented to 31st January, 1922.]

BE it enacted by the King's Most Excellent Majesty, by and with the advice and consent of the Legislative Council and the Legislative Assembly of Western Australia, in this present Parliament assembled, and by the authority of the same, as follows:—

Preliminary.

1. This Act may be cited as the *Architects Act, 1921-1969*.

Short title.
Amended by
No. 76 of
1969, s. 1.

2. In this Act, subject to the context—

“Board” means The Architects' Board of Western Australia constituted under this Act.

Interpreta-
tion.
Amended by
No. 76 of
1969, s. 3.

“By-law” means a by-law made under the authority of this Act.

¹ Came into operation on 1st January, 1970. See *Gazette* 19/12/69, p. 4154.
67362/12/69—2,200

“Register” means the Register of Architects kept under this Act.

“Registered” means registered under this Act.

“Supreme Court” means the Supreme Court of Western Australia or a Judge thereof.

3. [*Repealed by No. 76 of 1969, s. 4.*]

4. [*Repealed by No. 76 of 1969, s. 4.*]

The Architects' Board of Western Australia.

The
Architects'
Board.

Amended by
No. 76 of
1969, s. 5.

5. (1) A Board to be called “The Architects' Board of Western Australia” shall be established, and such Board shall be a body corporate with perpetual succession and may have and use a common seal.

(2) The Board shall consist of ten members, three to be appointed from time to time by the Governor, one to be nominated by the Western Australian Chapter of the Royal Australian Institute of Architects and six to be elected from time to time by the registered architects from among their number in accordance with the by-laws, and until by-laws are made, in the manner prescribed in the First Schedule to this Act.

First
Schedule.

(3) [*Repealed by No. 76 of 1969, s. 5.*]

(3a) The member nominated by the Western Australian Chapter of the Royal Australian Institute of Architects shall hold office for a period of twelve months.

(4) One of the appointed members and two of the elected members shall retire annually, on a date to be fixed by the by-laws, but shall be eligible for re-appointment or re-election.

(5) If any member of the Board—

- (a) dies, resigns, or ceases to reside in the State; or
- (b) absents himself from three consecutive meetings of the Board without leave obtained from the Board in that behalf; or
- (c) ceases to be registered under this Act or is suspended from practising as an architect,

his seat shall become vacant.

(6) The rules set out in the Second Schedule to this Act shall apply to the business and proceedings of the Board, but may be revoked or altered wholly or in part by the by-laws.

Second Schedule.

6. (1) The Board shall appoint a registrar, and may appoint such other officers as may be deemed necessary for the purposes of this Act.

Registrar and Officers of the Board.

(2) The registrar and officers shall act under the control of the Board.

7. It shall be lawful for the Board to acquire and hold land for offices or chambers for the use of the Board, or for any of the purposes of the Board.

Board may hold land.

8. The Board may borrow money to be expended in the purchase of such land as is mentioned in the last preceding section, or in erecting offices or buildings for the use of the Board.

Borrowing powers of Board.

9. The Board may sell, lease, exchange, or mortgage any real or personal property vested in it.

Powers of Board with respect to property.

10. The Board may for the purposes of any inquiry under this Act examine any person upon oath, and for such purpose any member of the Board may administer an oath.

Power to examine on oath.

Proceedings
of Board
not invali-
dated by
vacancy, etc.

11. (1) No act or proceeding of the Board shall be invalid or illegal in consequence only of the number of the members of the Board not being complete at the time of such act or proceeding.

(2) All acts and proceedings of the Board shall, notwithstanding the subsequent discovery of any defect in the appointment or election of any member thereof, or that any member was disqualified or disentitled to act, be as valid as if such member had been duly appointed or elected and was qualified and entitled to act, and as if the Board had been properly and fully constituted.

Exemption
from
personal
liability.

Added by
No. 76 of
1969, s. 6.

11A. A person who is or has been a member of the Board is not personally liable for anything done, or omitted to be done, in good faith in, or in connection with, the exercise or purported exercise of any power conferred, or the carrying out of any duty imposed, on him or the Board by this Act.

Registration.

The
Register.
Amended by
No. 76 of
1969, s. 7.

12. (1) The Board shall keep a register for the registration in the prescribed manner of persons as architects under this Act.

(2) The register shall be called "The Register of Architects," and shall be kept by the registrar.

(3) A person shall be registered by the entering in the register of his name and such other particulars relating to him as are prescribed.

(4) [*Repealed by No. 76 of 1969, s. 7.*]

13. [*Repealed by No. 76 of 1969, s. 8.*]

14. No person shall, except as hereinafter provided, be registered as an architect unless he applies for registration to the Architects' Board of Western Australia, and proves to the satisfaction of the Board that he has attained the aged of twenty-one years, and is a person of good character and reputation; and

Registration
by the
Board.

Amended by
No. 43 of
1923, s. 2;
No. 45 of
1956, s. 2;
No. 29 of
1960, s. 2;
No. 76 of
1969, s. 9.

- (a) has completed a course of studies in architectural subjects approved by the Board at a college, school or other educational institution approved by the Board;
- (b) has passed the examinations in architectural subjects conducted by the Board and has had not less than—
 - (i) in the case of a person who has, on or before the first day of December nineteen hundred and sixty-nine, given notice to the Board of his intention to present himself as a candidate in the examinations conducted by the Board and has on or before that date satisfied the Board that he is eligible to be such a candidate—four years' experience in the work of an architect; or
 - (ii) in the case of a person not referred to in subparagraph (i) of this paragraph—six years' experience in the work of an architect; or
- (c) is a member of a prescribed institute or is registered as an architect by a prescribed body or authority,

and satisfies the Board, by examination or otherwise, as the Board thinks necessary in any particular case, that he possesses sufficient knowledge of matters concerning the practice of architecture.

Application
for
registration.

Amended by
No. 29 of
1960, s. 3;
No. 76 of
1969, s. 10.

15. (1) Every application by any person to be registered shall be in the prescribed form, and shall be addressed to the chairman of the Architects' Board of Western Australia, and the statements made therein shall be verified by a statutory declaration made by the applicant.

Attendance
of applicant
and other
persons.

(2) The Board may require the attendance before it of the person applying to be registered, or of any other person.

Discretion
of the Board.

(3) If not satisfied that the applicant is entitled to be registered, the Board may refuse the application or adjourn the same for further consideration.

Registration
fee.

(4) Every such application shall be accompanied by a registration fee of twenty dollars, or such other fee not exceeding twenty dollars as may be prescribed, which shall be returned to the applicant if the application is refused.

Appeal.

Amended by
No. 45 of
1956, s. 3;
No. 76 of
1969, s. 11.

16. (1) If any person who applies for registration is dissatisfied with the decision of the Board, it shall be lawful for him, within one month of the giving of the decision, to apply in the manner prescribed, and on payment of the prescribed fees, to the Local Court at Perth for an order directing the Board to register him.

(2) The Local Court may order that the person applying be registered, or that he be registered conditionally or upon terms, or may decline to make such or any order.

(3) The Local Court may make such order as to costs of and incidental to the application as it thinks just.

Certificate
of
registration.

17. When any person has become registered, the registrar shall deliver to him a certificate of registration in the prescribed form.

18. (1) Every registered architect shall pay, on or before the thirty-first day of March in every year, an annual subscription to the funds of the Board of such amount, not exceeding twenty dollars, as is prescribed by the by-laws, and the amount of such subscription shall be recoverable by the Board by action in any court of competent jurisdiction:

Subscription fees.

Amended by No. 29 of 1960, s. 4; No. 76 of 1969, s. 12.

Provided that any registered architect who has ceased to practise may, with the approval of the Board, remain on the register without liability to pay such subscription, but he shall not be qualified to be a member of the Board or be allowed to vote at any meeting of registered architects held under this Act.

(2) The Board may remove from the register the name of any registered architect who has failed to pay the annual subscription fee payable by him within the time required by subsection (1) of this section; and on notice of such removal under the hand of the secretary being served on such member, he shall cease to be registered.

(3) Any architect whose name is so removed from the register may, at any time after the date when notice thereof is served on him, pay to the Board all fees which are in arrear, or which would be in arrear if he had continued to be registered, and shall thereupon be entitled to have his name restored to the register.

(4) Any architect to whom subsections two and three may apply may make representations to the Board with the object of obtaining remission of fees in arrear, and the Board may, if it should think fit, remit such fees in whole or in part.

19. Every registered architect who obtains any degree or qualification other than that in respect of which he is registered shall be entitled, on payment of a fee of one dollar, to have such other degree or qualification inserted in the register, in substitution for or in addition to the qualification therein stated.

Register may be altered to insert new or additional qualifications.

Amended by No. 113 of 1963, s. 8.

20. [*Repealed by No. 76 of 1969, s. 13.*]

21. [*Repealed by No. 76 of 1969, s. 13.*]

Correction
of register.

Amended by
No. 45 of
1956, s. 6;
No. 76 of
1969, s. 14.

22. (1) The Board shall from time to time erase from the register the names of all registered persons who have died, or whose names have been removed from the register by order of the Board or the Local Court under section twenty-two A of this Act and shall make such alterations and amendments in the register as may be necessary for the purpose of making the same an accurate record of the names, addresses, and qualifications of all architects for the time being registered.

(2) All such corrections of the register shall be recorded in the minutes of the Board, and a reference to the relevant minute shall be made on the register.

Misconduct
of architect.

Added by
No. 45 of
1956, s. 7.

Amended by
No. 76 of
1969, s. 15.

22A. (1) In this section, "misconduct" means the doing by a person registered under this Act as an architect of any of the following things—

- (a) allowing any person except a registered architect in partnership with himself to practise in his name as an architect;
- (b) directly or indirectly sharing his professional remuneration with any person not being a registered architect in partnership with him, or directly or indirectly accepting any share of the professional remuneration of such a person, or any commission or bonus thereon;
- (c) signing accounts, statements, reports, specifications, plans, or other documents purporting to represent any architectural work performed by himself, where the work has not been performed under his personal supervision or direction;

- (d) directly or indirectly paying a person a commission for bringing him work, or giving any person monetary or other consideration as a remuneration for bringing him work, or for inducing other persons to give him work;
- (e) performing any architectural work in connection with any matter which is the subject of dispute or litigation upon condition that only in the event of the dispute or litigation ending favourably for the party for whom the work is performed shall payment be made for the work;
- (f) receiving, or accepting any promise of any direct or indirect reward for his services as an architect, in connection with any architectural work, other than his professional remuneration;
- (g) accepting any architectural work on condition or promise that he will give or receive, or because he has given or received, any remuneration, discount, gift or commission directly or indirectly to or from any person, other than his professional remuneration to be received by him from the person by whom he has been engaged to perform that architectural work;
- (h) failing to disclose to any person who engages his professional services as an architect in connection with any architectural work that he has a direct or an indirect pecuniary interest in any building material, device, invention or patented matter, if he proposes that it be used or applied in or in connection with, the work; or using it or causing it to be used in, or in connection with, the work, without the written approval of the person; except in either case where he has that interest as,

and in common with, the other members of a limited liability company of not less than fifty-one members;

- (i) advertising, by any means, that he offers his services as an architect or that his services as such are available, unless the Board approves the advertising, whether in a particular case by written approval issued by the Board, or generally by by-law made under this Act;
- (j) if he is registered because of qualification conferred on him by any institution or other body, and that qualification has been withdrawn or cancelled by that institution or body, failing as soon as practicable after the withdrawal or cancellation of that qualification to apply to the Board for removal of his name from the register and for cancellation of his registration;
- (k) obtaining registration by fraud or misrepresentation;
- (l) committing, whether in the State or elsewhere, and being convicted of, an offence of so serious a nature, that he should not, in the opinion of the Board, be permitted to continue to have his name on the register;
- (m) being guilty of negligence or incompetence in the performance of any contract, or of fraudulent conduct in regard to carrying out his duties, as an architect; or
- (n) any other thing that constitutes infamous or improper conduct in a professional respect.

(2) [*Repealed by No. 76 of 1969, s. 15.*]

(3) Where it appears to the Board that a registered person is guilty of misconduct, the Board may, subject to the by-laws, inquire into the misconduct,

- (a) by notifying the person in writing of the misconduct alleged;
- (b) by appointing a time and place for the holding of the inquiry;
- (c) by permitting the person the right to call such evidence and make such representations as he thinks fit and as are relevant to the inquiry, and to representation by counsel;
- (d) notifying the person of the time and place, and of those rights, and opening the inquiry on the appointed day; and
- (e) proceeding with the hearing of the inquiry at the appointed place.

(4) For the purpose of conducting an inquiry under this section, the Board has and may exercise, without prejudice to the provisions of section ten of this Act, the powers conferred upon Justices of the Peace under the Justices Act, 1902, in all respects as if the matter of inquiry were a matter which may be heard and determined by Justices under that Act.

(5) If as the result of the inquiry the Board is of opinion that the person is guilty of the misconduct alleged, the Board may by written order direct,

- (a) that the person be reprimanded;
- (ab) that the registration of the person be suspended for such period, not exceeding twelve months, as the Board thinks fit and specifies in the order; or
- (b) that the person's name be removed from the register and his registration be cancelled; and

- (c) in either case that he pay to the Board costs of and incidental to the inquiry, to be fixed by the Board, or at the election of the person and on payment of the appropriate fees prescribed in relation to taxation of costs in Local Court proceedings, to be determined by taxation by the appropriate officer of the Local Court at Perth on the highest scale of costs prescribed for proceedings in the Local Court.

(6) If as a result of the inquiry the Board decides that the person is not guilty of the misconduct alleged, the Board

- (a) shall order that the decision be recorded in the Board's minutes; and
- (b) may order that the costs of and incidental to inquiry be paid by the Board, as fixed by the Board, or at the election of the person and on payment of the appropriate fees prescribed in relation to taxation of costs in Local Court proceedings, to be determined by taxation by the appropriate officer of the Local Court at Perth on the highest scale of costs prescribed for proceedings in the Local Court.

(7) A decision or order of the Board made under this section

- (a) shall be promulgated in writing sealed with the common seal of the Board;
- (b) shall be kept by the registrar of the Board in his custody, until the Minister, as he is hereby empowered to do, authorises its destruction;
- (c) shall be available at reasonable times for perusal, and to be copied, by any person;

(d) shall, subject to appeal mentioned in subsection (8) of this section—

(i) have effect according to its tenor; and

(ii) be judicially noticed by all Courts and persons exercising judicial authority.

(8) A person dissatisfied with an order or decision made under this section by the Board, including an award or refusal to award costs, may within one month of the promulgation of the order or decision appeal against it, in manner prescribed and on payment of the prescribed fees, to the Local Court at Perth which may determine the appeal either on the record of the inquiry by the Board, or on hearing evidence and submissions anew, or partly on each, as it thinks fit, and who may confirm, vary, or reverse the order or decision; and may make such order as to the costs of and incidental to the appeal as it considers just.

(b) [*Repealed by No. 76 of 1969, s. 15.*]

(9) Where costs are awarded, whether by the Local Court or the Board, the amount of the costs, if unpaid, is recoverable in a court of competent jurisdiction at the suit of the person to whom the costs are awarded, as a debt due from the person or body against whom they are awarded.

Cf. s. 31.

23. The register shall be kept in the office of the registrar, and shall at all times be open to inspection by any person without fee.

Register to be open to inspection.

24. A copy of the register shall be published in the *Gazette* annually.

Copy of register to be published annually.

25. It shall be lawful for any person whose name has been enrolled on the register, and whose professional conduct is not the subject of investigation, to

Resignation of architects.

resign by writing under his hand addressed and delivered to the Board, and thereupon his name shall be removed from the register, and he shall cease to be registered as an architect.

Committee of Architectural Education.

Committee of
architectural
education.
Repealed and
re-enacted by
No. 76 of
1969, s. 16.

26. (1) The Board shall appoint a committee to be known as the Committee of Architectural Education, and the members of the committee shall be—

- (a) the chairman and two other members of the Board;
- (b) a person nominated by the University of Western Australia;
- (c) a person nominated by the Western Australian Institute of Technology;
- (d) the chairman of the Board of Education of the Western Australian Chapter of the Royal Australian Institute of Architects; and
- (e) such other persons as the Board appoints as members of the committee.

(2) Each member of the Committee of Architectural Education shall be appointed for a term of twelve months.

(3) The functions of the Committee of Architectural Education are—

- (a) to advise, and submit recommendations to, the Board on matters concerning the education of students of architecture; and
- (b) to review, and to report to the Board at least once in every two years upon, the standard of courses in architecture conducted in Western Australia.

General Meeting of Architects.

27. (1) The Board shall hold a general meeting of registered architects once at least in every year, at which meeting every registered architect shall be entitled to be present, and, subject to the proviso to subsection (1) of section eighteen and the by-laws, to vote in person or by proxy.

General meeting of architects.

(2) The Board shall give to each registered architect fourteen days' notice in writing of the time and place of every such general meeting.

(3) Unless and until otherwise provided by the by-laws, one-sixth of the number of registered architects present in person or represented by proxy at a general meeting and entitled to vote shall constitute a quorum, and all questions shall be determined by a majority of votes. The chairman shall have an original, and in case of an equality of votes, a second or casting vote.

By-laws.

28. (1) The Board may make by-laws for any of the following purposes:—

By-laws.

- (a) regulating the nomination of persons for election, and the election of members of the Board, and the mode of filling casual vacancies;
- (b) regulating the meetings and proceedings of the Board and the quorum to be present;
- (c) regulating the time, mode, and place of summoning and holding ordinary and special general meetings of architects and the quorum to be present, and the mode of voting and the conduct of proceedings at such meeting;

- (d) the appointment, duties, and removal of officers of the Board;
- (e) fixing the amount of the annual subscription payable by architects and the time of payment of the same;
- (f) regulating the times and places for holding examinations of applicants for registration, and the subjects and the manner of conducting or holding any such examinations, and for fixing a reasonable fee to be paid by applicants, and the conditions on which the examiners shall hold office, and their remuneration;
- (g) and generally for prescribing such matters as it may be necessary or convenient to prescribe for the purposes of this Act.

(2) No by-law, and no repeal, alteration, or amendment of any by-law shall be of any force or effect unless and until it has been confirmed by the Governor and published in the *Gazette*.

Miscellaneous.

Unregistered persons not to practise as architects.

Amended by No. 45 of 1956, s. 8; No. 74 of 1965, s. 2; No. 113 of 1965, s. 8.

29. (1) No person, unless he is registered under this Act, and no body corporate, shall take, use, or adopt the title or description of architect or architectural practitioner, or shall use any name, title, words, letters, additions, or descriptions implying or leading to the belief that he is, or by words or conduct shall hold himself out as, or imply that he is, registered under this Act, or that he is qualified to practise as an architect, or is carrying on the practice of architecture.

Penalty: One hundred dollars.

(2) Subject to subsection (1) of this section nothing in this Act shall be deemed to prevent an engineer, builder, or other person from designing and superintending the erection of any building.

(3) Where the registration of a person is suspended under this Act, he shall be deemed not to be registered during the period of the suspension.

30. Any person who—

- (a) makes or causes to be made any falsification in the register or in any matter relating to the register; or
- (b) knowingly makes any false statement upon any examination before the Board, or in any document to be used in evidence before, or to be submitted to, the Board; or
- (c) utters or puts off, or attempts to utter or put off, as true before the Board any false, forged, or counterfeit degree, diploma, license, certificate, or other document or writing; or
- (d) procures or attempts to procure himself or any other person to be registered by making or producing, or causing to be made or produced, any false statement, declaration, or representation, either verbal or in writing; or
- (e) personates or represents himself as being the person referred to in any degree, diploma, license, certificate, document, or writing presented to the Board, or in any certificate granted under this Act; or
- (f) fraudulently or by false representation obtains any certificate of registration under this Act; or

Penalty for falsifying register, or making false statements, etc.

Amended by No. 76 of 1969, s. 17.

- (g) falsely advertises or publishes himself as having obtained any such certificate, or as being registered under this Act, or permits any such advertisement or publication,

commits an offence and is liable on conviction to a fine of one hundred dollars or to imprisonment for three months.

Costs and
proceedings.

Amended by
No. 76 of
1969, s. 18.

31. On any application under this Act to the Local Court, such order as to the costs of and incidental to the application may be made as to the Court may seem fit.

32. [*Repealed by No. 76 of 1969, s. 19.*]

Annual
balance
sheet and
audit.

33. The Board shall, in every year, prepare a balance sheet showing the income and expenditure of the Board for the period of twelve months to the thirty-first day of December then last past, and shall submit such balance sheet duly audited to the annual general meeting of architects.

Amended by
No. 76 of
1969, s. 20.

THE FIRST SCHEDULE.

ELECTION OF MEMBERS OF THE BOARD.

1. [*Repealed by No. 76 of 1969, s. 20.*]

2. For the purpose of every election, the Board shall appoint a day for receiving the nomination of candidates, and a subsequent day prior to the date of retirement of the retiring member, for the holding of the election.

3. The Board shall cause to be delivered or sent by post to every registered architect at his registered address a nomination paper with notice of the day appointed for receiving nominations.

4. Every nomination shall be in writing, and shall be signed by the person nominating himself, and must be received by the Board on or before the day appointed for the receipt of nominations.

5. The Board shall cause to be delivered or sent by post to every architect at his registered address a voting paper on which shall be written or printed a list of all candidates nominated, with notice of the day appointed for the election, and that one or more (as the case may be) members are to be elected, and that the elector must record his vote by striking out the names of all the candidates for whom he does not vote, and return the voting paper to the Board before the date fixed for the election.

6. Every voting paper shall be signed by the chairman of the Board or the registrar before it is issued.

7. As soon as may be after the day appointed for the return of the voting papers the Board shall hold a meeting and shall there examine and count the voting papers duly returned (rejecting all informal voting papers), and shall by resolution declare the result of the election.

8. The resolution so passed by the Board shall be notified in the *Gazette*, and shall be conclusive proof that the election has been in all respects duly conducted, and that the person or persons so declared to be elected is or are members of the Board.

9. In any case in which two or more candidates have received the same number of votes the Board shall determine, in such manner as it thinks fit, which of those candidates is to be elected.

10. If the number of persons nominated for election does not exceed the number to be elected, it shall not be necessary to send or return voting papers, and the Board may at the meeting convened to receive nominations decide by resolution that the person or persons so nominated has or have been duly elected, and the name or names of such person or persons shall be published in the *Gazette*.

11. These rules shall, *mutatis mutandis*, apply to elections to fill casual vacancies on the Board.

Amended by
No. 76 of
1969, s. 21.

THE SECOND SCHEDULE.

RULES FOR THE CONDUCT OF THE BUSINESS OF THE
BOARD.

Board
meetings.

1. Every meeting shall, subject to the by-laws, be held at the time and place appointed by the Board.

Quorum.

2. A quorum of the Board shall consist of five members; and no business shall be transacted at any meeting of the Board unless five of the members are present when such business is transacted.

Chairman.

3. The chairman shall preside at all meetings at which he is present. In the absence of the chairman from any meeting, or if after being present, he retires, the members present shall elect from their number a chairman for that meeting or for the remainder of the meeting.

The chairman shall have a vote, and, when there is an equal division of votes upon any question, he shall have a second or casting vote.

Voting.

4. All powers vested in the Board may be exercised by the majority of the members present at any meeting duly held, and all questions shall be decided by a majority and by open voting.

Provided that any question relating to enrolment on the register shall be determined by at least five members of the Board present and voting at a duly convened meeting.

At all meetings, save as herein otherwise provided, all members present shall vote.

If a member refuses to vote, his vote shall be counted for the negative.

Adjourn-
ment.

5. The members present at a meeting may, from time to time, adjourn the meeting.

If a quorum is not present within half an hour after the time appointed for a meeting, the members present, or any one member if only one is present, or the registrar

if no member is present, may adjourn such meeting to any time not later than seven days from the date of such adjournment:

Provided that nothing herein contained shall be construed to prevent the adjournment of any meeting to a later hour of the same day on which such meeting was appointed to be held.

6. All notices of any meeting shall be in writing and shall be delivered personally or sent by post or otherwise to the address of each of the members at least seven days previous to the meeting. Notices.

7. Every appointment, order, certificate, or other document of the Board relating to the execution of this Act shall be sufficiently authenticated if signed by the chairman or any two members of the Board. Authentica-
tion of
documents.