



Western Australia

**Casino Control (Burswood
Island) (Licensing of
Employees) Regulations 1985**

Reprinted as at 2 January 2001

Western Australia

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

CONTENTS

1.	Citation	1
2.	Interpretation and completion of Forms	1
3.	Unlicensed persons not to be casino key employees or casino employees	3
4.	Application for a licence as an employee	4
5.	Investigation by police	6
6.	Licence fees	7
7.	Consideration of application	8
8.	Commission may grant or refuse licence	9
9.	Issue of licence	10
10.	Custody of licence	11
11.	Display of identification	11
12.	Notification of commencement of employment	12
13.	Submission of information as to licensees and maintenance of register	12
14.	Duration of licence	13
14A.	Renewal of licence	14
15.	Cancellation or suspension of licence	15
16.	Letter of censure	16
16A.	Imposition of fine	17
16B.	Combination of punitive measures	17
17.	Surrender of licence	17
18.	Termination of employment and notification of termination	18
19.	Provisional licences	18

Schedule

Notes



Western Australia

Reprinted under the
Reprints Act 1984 as
at 2 January 2001

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

1. Citation

These regulations may be cited as the *Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985*¹.

2. Interpretation and completion of Forms

- (1) In these regulations, unless the contrary intention appears —
- “**current holder**”, in relation to a licence granted or renewed under these regulations, means the holder of a licence the operation of which is not suspended by the Commission, notwithstanding that it may be, for the time being, held in abeyance pursuant to regulation 14(2)(b) with the approval of the Chief Casino Officer;
 - “**employ**” includes engage under a contract for services;
 - “**form**” means a Form in the Schedule;
 - “**the Casino**” means the Burswood Casino;
 - “**the Casino Gaming Licence**” means the licence of that kind granted in respect of the Casino pursuant to the Act;

“the Commission” means the Gaming Commission of Western Australia established pursuant to section 4 of the *Gaming Commission Act 1987*;

“the Operator”, in relation to a person employed or permitted to work at the Casino, means such of —

- (a) Genting W.A.;
- (b) the Manager; or
- (c) any other person for the time being acting as an employee of or agent for the holder of the Casino Gaming Licence in the organisation or conduct of games at the Casino,

as was, is, or will be, responsible for the person being so employed or permitted to work.

- (2) Subject to subregulation (1), in these regulations names and other words and expressions used in the Agreement as set out in the Schedule to the *Casino (Burswood Island) Agreement Act 1985* shall have the same respective meanings as in clause 2 of that Agreement.
- (3) Where a form prescribed by these regulations requires completion by the insertion or attachment of particulars or other matters referred to in the form, those particulars or other matters are prescribed as the particulars or other matters required under the Act for the purpose for which the form is prescribed.
- (4) A form prescribed by these regulations shall be completed in accordance with the directions specified in the form as so prescribed.

*[Regulation 2 amended in Gazette 4 May 1990 p.2237;
2 July 1999 p.2922.]*

3. Unlicensed persons not to be casino key employees or casino employees

- (1) Neither the holder of the Casino Gaming Licence, nor the Operator, shall employ a person, or permit a person to be employed or to work, in the Casino —
- (a) as a casino key employee, if that person is not the current holder of a casino key employee licence; or
 - (b) as a casino employee, if that person is not the current holder of a casino employee licence,
- or if that person is not of or above the age of 18 years.
Penalty: \$2 000.
- (2) A person who is employed or works in the Casino —
- (a) as a casino key employee, not being the current holder of a casino key employee licence;
 - (b) as a casino employee, not being the current holder of a casino employee licence; or
 - (c) being a person who is not of or above the age of 18 years,
- commits an offence.
Penalty: \$1 000.
- (3) For the purpose of paragraph (b) of the definition of “casino employee” in section 3 of the Act, a person shall not be taken to be employed, or to work, as a casino employee under these regulations by reason only that the person —
- (a) serves, dispenses or mixes drinks or food;
 - (b) is an entertainer, or is associated with an entertainer by way of supporting facilities or maintenance work or as director, producer or other support personnel; or
 - (c) carries out building or other maintenance work, or cleaning, or is engaged in the installation, servicing or removal of facilities not directly related to gaming operations,
- at the Casino.

r. 4

- (4) The Commission may define the types of work in the Casino which may be carried out by a person who is the holder of a licence under these regulations, and may by restrictions imposed in relation to a licence require that the holder of the licence be employed or permitted to carry out a specified type or types of such work and not otherwise.

[Regulation 3 amended in Gazette 4 May 1990 p.2238.]

4. Application for a licence as an employee

- (1) A person who desires to be employed, or to work, at the Casino as a casino key employee or a casino employee shall forward to or lodge with the Chief Casino Officer an application in writing that substantially —

- (a) is in the form of Form 1; and
- (b) complies with the requirements of that form and any other requirement made known to the applicant by the Chief Casino Officer.

- (2) The application shall be accompanied by —

- (a) the appropriate licence fee prescribed in regulation 6;
- (b) 3 identical photographs of the applicant taken within the preceding 6 months, the photographs being of the size required for a passport and the back of one of them being endorsed by the person before whom the declaration required by Form 1 is made with a certificate as follows —

“ I certify this photograph to be a true likeness of
..... (insert name or
names of applicant in full) ”,

the certificate being signed and dated by the person before whom the declaration is made;

- (c) the original, or a certified copy, of the applicant’s full birth certificate, or the applicant’s current passport;

- (d) a letter from the Operator with which the applicant desires to be employed addressed to the Chief Casino Officer stating that the applicant (subject, in an appropriate case, to the successful completion by the applicant of a training course approved by the Commission will be considered for employment in the Casino in the capacity or in one of the capacities specified in that letter;
 - (e) if the applicant does not seek employment as such, but desires to be permitted to work at the Casino, a letter from the Operator stating the nature of the permission which is being sought; and
 - (f) evidence that —
 - (i) the applicant is qualified by experience which the applicant considers to be relevant; or
 - (ii) unless subregulation (3) applies, the applicant has successfully completed a training course approved by the Commission.
- (3) Where the applicant has not completed a training course approved by the Commission at the time of the making of the application and the successful completion of a training course is to be relied upon by the applicant as the evidence of relevant experience, the applicant may, if the Chief Casino Officer permits, forward the evidence referred to in subregulation (2)(f)(ii) to the Chief Casino Officer after completing such a training course.
- (4) The Chief Casino Officer may require a person who is —
- (a) an applicant for a casino key employee licence or a casino employee licence, as a prerequisite to the application for the licence being considered; or
 - (b) the holder of a licence under these regulations, whenever so directed,

to permit fingerprints, palm prints and such other means of identifying that person as may be appropriate to the type of

employment or work to be carried out to be taken and recorded by an officer of the Police Force for the purposes of an investigation under regulation 5.

- (5) The Chief Casino Officer shall not issue a casino key employee licence unless —
- (a) the fingerprints of the applicant have been taken; and
 - (b) if the Chief Casino Officer so requires palm prints and such other means of identifying the applicant as are appropriate to the type of employment or work to be carried out have been taken.

[Regulation 4 amended in Gazette 29 May 1987 p.2217; 4 May 1990 p.2238; 8 February 1991 p.650.]

5. Investigation by police

- (1) The Chief Casino Officer shall submit particulars of any application for a casino key employee licence or casino employee licence, and may submit particulars of, and any information or inquiry as to, the holder of any such licence, to the Commissioner of Police who shall cause an investigation to be made, in the State and elsewhere as he may think fit, as to the character of the applicant or holder, the suitability of the applicant to hold or of the holder to continue to hold such a licence, and as to such other matters as the Chief Casino Officer may require.
- (2) An investigation under subsection (1) may, if the Commissioner of Police thinks fit, include an investigation of the financial standing of the person concerned.
- (3) The Commissioner of Police may report to the Chief Casino Officer the result of any investigation made, including any record of the conviction of a person concerned for any offence and as to any known or suspected associates of that person or as to any antecedents or circumstances giving cause for suspicion that the person may be concerned in any crime that has been or

may have been committed or may be likely to be committed, and shall report his opinion of the suitability of the applicant for the employment or work in question.

- (4) Upon the completion or discontinuance of an investigation under this regulation the Commissioner of Police shall return any fingerprints and, where applicable, palm prints which were taken and recorded, and retained for the purposes of that investigation, to the Chief Casino Officer for destruction.
- (5) The Chief Casino Officer shall, as soon as practicable, upon the return of any fingerprints and, where applicable, palm prints cause their destruction.

[Regulation 5 amended in Gazette 8 February 1991 p.650.]

6. Licence fees

- (1) Subject to subregulation (2), the fee payable in respect of an application —
 - (a) for a casino key employee licence, is \$300; and
 - (b) for a casino employee licence, is \$150.
- (1a) The fee payable in respect of an application —
 - (a) for the renewal of a casino key employee licence, is \$75; and
 - (b) for the renewal of a casino employee licence, is \$75.
- (2) If an application —
 - (a) for a casino key employee licence is made, by a person who is the holder of a casino employee licence the application shall be accompanied by a fee of \$200; or
 - (b) for a licence is made by a person who has been the holder of a licence under these regulations, within 4 months of the applicant having ceased to hold such a licence, the application shall be accompanied by a fee of 10% of the fee that would otherwise have been payable under subregulation (1).

r. 7

- (3) A full or partial refund of the licence fee accompanying the application may be made by the Chief Casino Officer to —
- (a) the applicant —
 - (i) if an application is refused;
 - (ii) if an application is not proceeded with; or
 - (iii) if the Operator withdraws the offer of employment;
 - or
 - (b) the holder of a provisional licence where —
 - (i) the holder does not take up duties with the Operator; or
 - (ii) the holder ceases to be employed or permitted to work in the Casino,

but no refund is demandable.

*[Regulation 6 amended in Gazette 29 May 1987 p.2218;
14 November 1997 p.6450; 2 July 1999 p.2923.]*

7. Consideration of application

- (1) Upon receipt of an application, and compliance by the applicant with any requirement made pursuant to these regulations including the furnishing of any fingerprints, palm prints or other means of identification, together with any further or other information or matter required from the applicant, the Chief Casino Officer shall —
- (a) cause such investigation as he considers necessary to be made in regard to the applicant;
 - (b) consider the application and any information or other matters relevant to or accompanying it together with the results of any such investigation and make an assessment of the suitability of the applicant to be employed or work in the Casino; and

- (c) recommend to the Commission that the application be granted, or be granted only in respect of a specified type or specified types of work or subject to specified terms, conditions or restrictions, or that it be refused.
- (2) In a case to which regulation 4(3) applies, the Chief Casino Officer may only make a recommendation that the application be granted where the licence is to be a provisional licence or upon receipt of satisfactory evidence of completion of the training course concerned.
- (3) Upon receipt of an application for the renewal of a casino key employee licence or a casino employee licence, and compliance by the applicant with any requirement made under these regulations together with any further or other information or matter required from the applicant, the Chief Casino Officer shall —
 - (a) consider the application and any information or other matters relevant to or accompanying it and make an assessment of the suitability of the applicant to be employed or work in the Casino; and
 - (b) recommend to the Commission that the application be granted, or be granted only in respect of a specified type or specified types of work or subject to specified terms, conditions or restrictions, or that it be refused.

*[Regulation 7 amended in Gazette 4 May 1990 p.2238;
2 July 1999 p.2923.]*

8. Commission may grant or refuse licence

- (1) The Commission after giving consideration to the recommendation of the Chief Casino Officer and to such other information or matters as the Commission thinks fit, may in its absolute discretion —
 - (a) grant the application for or for the renewal of a casino key employee licence or a casino employee licence; or
 - (b) refuse the application.

r. 9

- (2) A licence or renewal of a licence may be granted subject to such to such terms, conditions or restrictions as the Commission thinks fit, including restriction as to the type of work to be carried out pursuant to the licence.
- (3) The Chief Casino Officer shall cause the applicant to be notified in writing of the decision of the Commission.
[Regulation 8 amended in Gazette 4 May 1990 p.2238; 2 July 1999 p.2923.]

9. Issue of licence

- (1) Where the Commission grants an application for or renewal of a casino key employee licence or a casino employee licence, the Chief Casino Officer shall cause the licence to be issued in respect of that applicant.
- (2) The licence shall —
 - (a) be in the form of —
 - (i) in the case of a casino key employee licence, Form 2; and
 - (ii) in the case of a casino employee licence, Form 3;
 - (b) be signed by the holder of the licence;
 - (c) be signed by the Chief Casino Officer; and
 - (d) bear a photograph of the holder of the licence embossed in part by the seal of the Commission.
- (3) Any terms, conditions or restrictions imposed by the Commission pursuant to regulation 8(2) shall be made known in writing to the holder of licence, and a licence shall be held subject also to such other terms, conditions and restrictions as may be prescribed.
- (4) Where the Commission becomes aware of any fresh information as to the holder, or of any change in any circumstance or of any consideration relevant to any circumstance, relating to a licence which has been issued, the Commission may —
 - (a) vary any term, condition or restriction imposed by the Commission in relation to the licence; or

- (b) approve the issue of a replacement licence subject to such terms conditions or restrictions as the Commissions thinks fit on cancellation of the existing licence.

*[Regulation 9 amended in Gazette 4 May 1990 p.2238;
2 July 1999 p.2923.]*

10. Custody of licence

- (1) The original of a licence issued under these regulations shall be retained in the custody of the Chief Casino Officer and a duplicate shall be forwarded by him to a casino key employee approved by the Commission.
- (2) The casino key employee referred to in subregulation (1) shall retain all duplicate licences forwarded to him in his custody.
Penalty: \$200.

[Regulation 10 amended in Gazette 4 May 1990 p.2238.]

11. Display of identification

- (1) The Operator shall ensure that each casino key employee and casino employee shall, other than where an exemption under subregulation (2) applies wear a form of individual identification approved by the Commission in such a manner as to be readily visible to other persons in the Casino.
Penalty: \$500.
- (1a) A casino key employee or casino employee shall, other than where an exemption under subregulation (2) applies in relation to the employee, wear a form of individual identification approved by the Commission in such a manner as to be readily visible to other persons in the Casino.
Penalty: \$500.
- (2) The Chief Casino Officer may, in relation to a specified casino key employee or casino employee, or casino key employee or casino employee carrying out duties of a kind specified in the

exemption, in writing exempt the Operator from the requirements of subregulation (1) and the employee from the requirements of subregulation (1a).

[Regulation 11 amended in Gazette 4 May 1990 p.2238; 17 March 1998 p.1492.]

12. Notification of commencement of employment

The Operator shall within 7 days thereafter notify the Chief Casino Officer in a manner substantially in compliance with Form 4 of the day on which a casino key employee or a casino employee commenced employment or work in the Casino.

Penalty: \$200.

13. Submission of information as to licensees and maintenance of register

- (1) The Operator shall submit to the Chief Casino Officer, on demand being made in writing by the Chief Casino Officer, information setting out the required particulars as to each current holder of a casino key employee licence or casino employee licence who —
 - (a) is then employed or so working;
 - (b) was employed or so working at a time specified by the Chief Casino Officer; or
 - (c) is not, or at the time so specified was not, so employed or working,

in the Casino, as the Chief Casino Officer may require.

Penalty: \$200.

- (2) The information referred to in subregulation (1) shall show in respect of each licence —
 - (a) the name and current address of the holder;

- (b) where the holder is restricted to a certain type of work in the Casino that type; and
 - (c) the licence number.
- (3) Information may also be required in relation to the holder of any current licence under these regulations who was employed or worked in the Casino but has not been so employed or worked in the Casino during the preceding 4 months.
- (4) The Chief Casino Officer shall cause a register of all licences, decisions, letters of censure and other matters affecting licences issued, granted, held in abeyance, suspended, cancelled or surrender to be entered up and maintained so that the register shall at any time be an accurate record in respect of all matters relating to licences issued under these regulations.

14. Duration of licence

- (1) Subject to subregulation (2), a casino key employee licence or a casino employee licence shall remain in force until —
 - (a) the holder dies;
 - (b) it is surrendered by the holder;
 - (c) it is cancelled by the Commission;
 - (d) the holder ceases to be employed or permitted to work in the Casino;
 - (e) in the case of a licence issued before 1 July 2000, 1 July 2005; or
 - (f) in the case of a licence issued on or after 1 July 2000, 5 years from the day specified in the licence as the day on which the licence was issued.
- (2) The holder of a casino key employee licence or a casino employee licence —
 - (a) who is on leave with permission of the Operator; or
 - (b) who, being a casual employee or intermittent worker, has ceased to be employed or to work in the Casino for

r. 14A

the time being but has obtained the approval of the Chief Casino Officer to the operation of his licence under these regulations being held in abeyance for a period not exceeding 4 months since the last date on which he was so employed or worked or was granted such approval,

shall, for the purposes of subregulation (1), be taken not to have ceased to be employed or to work in the Casino but to be eligible to resume such employment or work pursuant to the licence.

- (3) A licence the operation of which is held in abeyance shall be taken to continue in force, unless the Chief Casino Officer, by notice in writing given to the holder, otherwise directs.

[Regulation 14 amended in Gazette 4 May 1990 p.2238; 2 July 1999 pp.2923-4; 27 October 2000 p.6029.]

14A. Renewal of licence

- (1) A person who wishes to renew a casino key employee licence or a casino employee licence shall apply for the renewal before the expiration of the licence.
- (2) A licence that is renewed has effect for 5 years from the expiration of the previous licence.
- (3) A person who wishes to renew a casino key employee licence or a casino employee licence shall forward to or lodge with the Chief Casino Officer an application for renewal in writing that substantially —
- (a) is in such form as the Commission may approve; and
 - (b) complies with the requirements of that form and any other requirements made known to the applicant by the Chief Casino Officer.
- (4) The application for renewal shall be accompanied by the appropriate licence fee prescribed in regulation 6.

[Regulation 14A inserted in Gazette 2 July 1999 p.2924.]

15. Cancellation or suspension of licence

- (1) The Commission may cancel, or suspend the operation of, a casino key employee licence or a casino employee licence —
 - (a) if the holder is convicted of an offence punishable by imprisonment, or if at any time after the issue of the licence the Commission forms the opinion that the holder is not a fit and proper person to continue to hold the licence;
 - (b) if the holder fails to comply with any requirement of, or made pursuant to, these regulations or of any term, condition or restriction to which the licence is subject; or
 - (c) if the licence has been granted or varied on false or erroneous information or if material disclosure was not made.
- (1a) If the Commission cancels, or suspends the operation of, a licence, the Commission shall cause notice of the cancellation or suspension to be forwarded to the Operator.
- (2) It is a condition of every licence issued under these regulations that the Chief Casino Officer or the Commission may require the holder to furnish, after the issue of the licence, such further information or other matters as the Chief Casino Officer or the Commission considers necessary to determine whether the holder of the licence is a fit and proper person to continue to hold the licence, and that the holder comply with any such requirement.
- (2a) It is a condition of every licence issued under these regulations that the holder shall comply with —
 - (a) the rules for authorised games approved under section 22(2) of the *Casino Control Act 1984*; and
 - (b) the procedures specified in the annexures to the direction given by the Commission under section 24 of the *Casino Control Act 1984*.

- (3) It is a condition of every licence issued under these regulations that the holder shall, within 7 days of being convicted (not being a conviction arising by reason of a modified penalty procedure, or otherwise not imposed pursuant to any hearing or proceedings) of any offence whatever, notify the Chief Casino Officer of that conviction, and the holder of such a licence who fails to do so commits an offence.

Penalty: \$500.

- (4) Where the Operator becomes aware that the holder of a licence under these regulations has been convicted of an offence (being a conviction that is or should be notified under subregulation (3)) subsequent to commencing that employment or work, the Operator shall within 7 days thereafter inform the Chief Casino Officer in writing of the particulars of that offence in so far as those particulars are known to the Operator.

Penalty: \$500.

- (5) Subject to subregulation (6), the suspension by the Commission of the operation of a licence shall have effect for such period as the Commission thinks fit and during that period of licence shall be taken not to be in force.

- (6) The Commission, after considering the recommendation of the Chief Casino Officer in relation thereto, may —

- (a) cancel the balance of any period of suspension imposed by the Commission; or
- (b) reduce any such period of suspension still to run by a period determined by the Commission.

[Regulation 15 amended in Gazette 13 November 1987 p.4142; 4 May 1990 p.2238; 12 December 1997 p.7288.]

16. Letter of censure

- (1) If the Commission considers that the circumstances warrant it, the Commission may serve on a casino key employee licence holder or casino employee licence holder a letter of censure

censuring the holder of the licence in respect of a matter set out in regulation 15(1).

- (2) The Commission shall cause a copy of a letter served on the holder of a licence under subregulation (1) to be forwarded to the Operator.

[Regulation 16 inserted in Gazette 5 February 1999 p.406.]

16A. Imposition of fine

If the Commission considers that the circumstances warrant it, the Commission may impose a fine of an amount not exceeding \$1 000 on a casino key employee licence holder or casino employee licence holder in respect of a matter set out in regulation 15(1).

[Regulation 16A inserted in Gazette 5 February 1999 p.406.]

16B. Combination of punitive measures

Where the Commission considers it appropriate, and in response to a matter described in regulation 15(1), the Commission may combine 2 or all of the punitive measures set out in regulations 15, 16 and 16A, and impose that combination of measures on a casino key employee licence holder or casino employee licence holder.

[Regulation 16B inserted in Gazette 5 February 1999 pp.406-7.]

17. Surrender of licence

The holder of a casino key employee licence or a casino employee licence may, by notice in writing to the Commission furnished to the Chief Casino Officer, surrender the licence.

[Regulation 17 amended in Gazette 4 May 1990 p.2238.]

18. Termination of employment and notification of termination

The Operator shall notify the Chief Casino Officer substantially in compliance with Form 5 —

- (a) when the employment of, or the permission to work granted to, a casino key employee or a casino employee has been terminated;
- (b) where a casino key employee or a casino employee has terminated that employment or work; or
- (c) where a casino key employee or a casino employee has otherwise ceased to be an employee or to be permitted to work in the Casino,

within 7 days of the termination or cessation of such employment or work.

Penalty: \$200.

19. Provisional licences

- (1) Pending the decision of the Commission in respect of an application for a casino key employee licence or a casino employee licence, the Chief Casino Officer may cause to be issued in respect to the applicant a provisional casino key employee licence or a provisional casino employee licence if —
 - (a) he anticipates that there may be a delay in making a decision in relation to the licence applied for;
 - (b) the issue of the provisional licence will, in the opinion of the Chief Casino Officer, not prejudice the integrity of the operation of the Casino; and
 - (c) subject to subregulation (1a) the applicant is not known to have been convicted of any offence punishable by imprisonment.
- (1a) Notwithstanding subregulation (1)(c) the Chief Casino Officer may, with the approval of the Commission, issue a provisional

licence where an applicant is known to have committed an offence punishable by imprisonment.

- (2) The Chief Casino Officer may issue a provisional licence subject to such terms, conditions or restrictions as are, in the opinion of the Chief Casino Officer, appropriate, including restrictions as to the type of work to be carried out pursuant to the licence, and any terms, conditions or restrictions so imposed shall be made known in writing to the holder of the licence.
- (3) A provisional casino key employee licence shall be in the form of Form 6 and a provisional casino employee licence shall be in the form of Form 7.
- (4) A provisional licence shall remain in force until —
 - (a) the expiry of 3 months after the day on which it is issued or such further time as the Chief Casino Officer may allow in writing;
 - (b) a casino key employee licence or a casino employee licence, as the case may be, is granted to the holder of the provisional licence;
 - (c) the Commission refuses to grant to the holder the licence for which application was made, pursuant to which application the provisional licence was issued;
 - (d) it is surrendered by the holder; or
 - (e) it is cancelled by the Chief Casino Officer,whichever is the sooner.
- (5) The Chief Casino Officer in his absolute discretion may cancel a provisional casino key employee licence or a provisional casino employee licence, and shall cause the holder and the Operator to be notified accordingly as soon as is practicable thereafter.
- (6) During its currency and subject to any term, condition or restriction imposed by the Chief Casino Officer in respect of it, a provisional casino key employee licence or a provisional casino employee licence shall have effect as if it were a casino

r. 19

key employee licence or a casino employee licence issued under these regulations.

- (7) Subject to this regulation, a reference to a licence in these regulations includes a reference to a provisional licence.

*[Regulation 19 amended in Gazette 4 May 1990 p.2238;
13 September 1991 p.4831; 12 December 1997 p.7289.]*

Schedule

Form 1

[Regulation 4]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

CONFIDENTIAL

APPLICATION FOR LICENCE AS A CASINO KEY EMPLOYEE OR CASINO EMPLOYEE

IMPORTANT NOTICE

Failure to give a true, correct and complete answer to any question in this application form may result in a refusal of the licence application and may make you liable to conviction of an offence under section 29 of the *Gaming Commission Act 1987*. A person who makes a declaration that, in any material particular, is to the person's knowledge false, is also liable to be convicted of an offence under section 170 of *The Criminal Code*.

This application form must be signed and dated by the applicant at the foot of each page.

Information provided in this application will be treated CONFIDENTIALLY.

PART 1 — TYPE OF APPLICATION

I, being a person over the age of 18 years, apply for a licence as —

- (a) a casino key employee*; or
- (b) a casino employee*,

at the Burswood International Resort Casino to perform the following type(s) of work:

.....

.....

.....

.....

Signature of Applicant

Date

Note: dates should be entered in the following format —
Day/Month/Year

* Delete as necessary.

Schedule

PART 2 — PERSONAL INFORMATION

All questions must be answered. If a question does not apply to you, write Not Applicable or N/A in response.

(a) Photographic Identification:

Date of photograph: / /

I certify that this is a true resemblance of:

.....
(name of applicant)

whom I have known for: years.

.....
(signature of person certifying identity of applicant)

3 x Passport
Photographs
(attach with
pins)

Back of each photograph
must be signed by person
certifying applicant's
identity.

Name, address, and telephone numbers of person certifying identity of
applicant, and relationship to applicant:

.....
.....
.....

(b) Legal name(s): Male Female

.....
(surname/family name) (first name) (middle name(s))

(c) Other names: include any maiden name, nickname, aliases and other
names (legal or otherwise) that you have used or by which you have
been known. If your name has changed from birth, please provide
documentary evidence of name change, such as a marriage certificate,
deed poll or licence.

.....
.....

(d) Date of birth:

(e) **Place of birth:**
 (city) (State) (country)

(f) **If you were born overseas, the date of your arrival in Australia:** ...

(g) **Residential address:** Home telephone: ()
 Mobile telephone:

 (number) (street) (postcode)

(h) **Do you hold a current motor vehicle driver's licence?**
 Yes No

If yes, please provide licence number and State or Country of issue and expiry date:

.....

(i) **Employment details:**
 Current occupation:
 Employer's name:
 Employer's address: work telephone: ()

 (number) (street) (postcode)

Provide complete details of your work history, including, if applicable, periods of unemployment, schools or colleges attended and all businesses with which you have been involved in the last 5 years:

Month and year (from — to)	Name, address of employer/business	Position held	Name of supervisor and tel. or fax nos.	Reason for leaving
-------------------------------	---------------------------------------	---------------	--	--------------------------

.....

Have you ever been retrenched, dismissed, discharged or requested to resign from any employment?

Yes No

Schedule

If yes, provide the employer's name and address and the reasons for your dismissal, resignation, etc.:

.....
.....
.....

(j) Have you ever served in the armed forces?

Yes No

If yes, while in the armed forces were you ever charged with an offence that resulted in a court martial or other disciplinary action against you?

Yes No

If yes, please provide details:

.....
.....
.....

(k) Physical description:

Height: (cms)..... Weight (kgs).....

Colour of eyes: Blue Green Brown Hazel Other.....

Colour of hair: Fair Brown Auburn Red Black

Other

Complexion: Fair Ruddy Medium Dark Other.....

Do you have any scars, tattoos or other distinguishing markings?

Yes No

If yes, please provide details:

.....
.....
.....

PART 3 — MARITAL INFORMATION

(a) Marital status:

Married Single De facto

Separated Divorced Widow(er)

If applicable:

Spouse/De facto's full name:

Spouse/De facto's alias(es):

Spouse/De facto's maiden name:

PART 4 — RESIDENCES

List ALL addresses at which you have been a permanent resident for a period of 6 months or more over the last 5 years:

Month and year (from — to)	Number, street, city	State	Country
-------------------------------	----------------------	-------	---------

.....

.....

.....

.....

.....

PART 5 — PASSPORT AND TRAVEL INFORMATION

(a) Do you have a current passport?

Yes No

If yes, please provide the following:

Passport number:

Country of issue:

Place of issue:

Date of issue:

Date of expiration:

(b) If you are normally resident in Australia, have you travelled out of Australia during the last 3 years?

Yes No

If yes, please provide details:

Date of departure	Date of return	Period overseas	Countries visited	Reasons for travel
-------------------	----------------	-----------------	-------------------	--------------------

.....

.....

.....

.....

.....

.....

Schedule

PART 6 — RECORD OF CRIMINAL OFFENCES AND CIVIL CLAIMS

(a) **Have you ever been convicted of any offence whatsoever (whether or not resulting in a fine), either in Western Australia or elsewhere?**

Yes No

If yes, please provide details:

Nature of offence	Age at time of offence	Date and place of conviction	Full name under which convicted	Sentence imposed
-------------------	------------------------	------------------------------	---------------------------------	------------------

.....

.....

.....

.....

.....

.....

.....

IMPORTANT

IN RELATION TO EVERY APPLICATION FOR A CASINO EMPLOYEE LICENCE OR CASINO KEY EMPLOYEE LICENCE, THE GAMING COMMISSION MAKES INQUIRIES TO ESTABLISH WHETHER THE APPLICANT HAS HAD ANY INVOLVEMENT WITH LAW ENFORCEMENT AGENCIES. FAILURE TO DISCLOSE ANY SUCH INVOLVEMENT WILL BE TAKEN INTO ACCOUNT IN ASSESSING YOUR CHARACTER, HONESTY AND INTEGRITY.

(b) **Do you have any reason to believe that any criminal or civil proceedings against you may be pending?**

Yes No

(c) **Have you, or has a business with which you are or were associated, ever been the defendant in any civil action?**

Yes No

(d) **Have you ever had a civil judgment or decision entered against you?**

Yes No

(e) **Has or have your salary, wages, earnings or other income been subject to a garnishee order or attachment or anything of that nature?**

Yes No

(f) **Have you ever had any article repossessed, whether by a finance company or otherwise?**

If you answered yes to any of the above questions, please provide full details below or in an attached document. You may also wish to attach photocopies of any documents you may have relating to the details you provide.

.....
.....
.....
.....
.....
.....

PART 7 — GAMING EXPERIENCE

(a) **Have you ever been excluded, for any reason, from a casino either in Australia or overseas?**

Yes No

If yes, please provide details:
.....
.....

(b) **Have you ever been excluded, for any reason, either in Australia or overseas from a place (other than a casino) where gaming or racing has been conducted?**

Yes No

If yes, please provide details:
.....
.....

(c) **Provide brief details of any experience you have had in the casino/gaming industry.**

.....
.....

Schedule

(d) Have you ever been employed, either in Australia or overseas, by a casino regulatory authority or a gaming regulatory authority?

Yes No

If yes, please provide details:

.....
Jurisdiction Position
.....
Brief description of duties
.....

(e) Do you hold, or have you ever held, any casino employee licence or gaming operator's licence, in Australia or overseas?

Yes No

If yes, please provide details:

.....
Licence type and number Jurisdiction
.....
Licence type and number Jurisdiction
.....
Licence type and number Jurisdiction

(f) Have you held any licence specified above that has been —

- (i) cancelled;
- (ii) suspended; or
- (iii) made subject to any conditions as a result of disciplinary action?

Yes No

If yes, please provide details:

.....

.....

.....

.....

(g) **Have you ever withdrawn an application for a casino employee licence?**

Yes No

If yes, please provide details:
.....
.....
.....

(h) **Have you ever had an application for a casino employee licence refused?**

Yes No

If yes, please provide details:
.....
.....
.....

PART 8 — CHARACTER REFERENCES

Nominate 3 persons who —

- (a) *are not related to you;*
- (b) *do not work at the Burswood International Resort Casino; and*
- (c) *have known you for a reasonable period, preferably during the last 5 years.*

Referees nominated by you may be asked to appraise your character and reputation. Please inform your referees that you have nominated them in this application form.

1. Title: Dr Mr Mrs Ms (please tick appropriate box)

Name:

Address:

Telephone:

Schedule

2. Title: Dr Mr Mrs Ms (please tick appropriate box)
Name:
Address:
Telephone:
3. Title: Dr Mr Mrs Ms (please tick appropriate box)
Name:
Address:
Telephone:

PART 9 — STATUTORY DECLARATION AND INDEMNITY

Before completing this declaration, you should read again the notice at the beginning of this application form relating to knowingly making a false declaration.

I,
(Full (printed) name of applicant)
of
(Residential address) (Occupation)

do solemnly and sincerely declare that —

- (a) I am the person identified in Part 1 of this form;
- (b) I have personally completed this form and have supplied all the information provided in it and attached to it (other than the certification of my identity in Part 2(a));
- (c) the information provided in this form or attached to it is true and correct in every detail and fully discloses the material required to complete this form;
- (d) any document attached to or accompanying this form that is not an original document is a true copy of the original document;
and
- (e) for me, my heirs, executors, administrators, successors and assigns, I —
 - (i) release and discharge; and

- (ii) indemnify (including indemnify in respect of the costs of negotiation in relation to, or defending or settling, any action, proceeding, claim or demand),

the Government of Western Australia, the Gaming Commission of Western Australia, the Commissioner of Police and any of them, and their respective agents, employees and informants, from and against all or any manner of actions, proceedings, claims, demands, losses, costs and expenses whatsoever, in law or equity and in all jurisdictions, whether arising directly or indirectly out of or by reason of the processing or investigation of, or from matters relating to, this application, including inquiries whether made before or after the issue of the licence applied for or continuing inquiries, and whether or not attributable in whole or in part to any negligence,

and, having read and understood this declaration and indemnity, I execute them voluntarily, and I make this solemn declaration by virtue of section 106 of the *Evidence Act 1906*.

Declared at)
 this)
 day of)
)
20)
 before me)
 Commissioner for)
 Declarations or)
 Justice of the Peace)
 (or as the case may be)

.....
 Signature of Applicant

.....
 (Signature of Witness)

PART 10 — AUTHORISATION TO MAKE INQUIRIES

For the purposes of this application, I authorise the Gaming Commission of Western Australia to cause whatever inquiries are considered by the Commission to be necessary to be made, in the State of Western Australia and elsewhere, to verify the information provided by or concerning me, and that such inquiries may be made both before and after the issue of the licence.

For the purposes of this application, I authorise —

- (a) the manager or officer in charge of any bank or other financial institution to whom a request is presented by an accredited representative of the Gaming Commission of Western Australia,

Schedule

or a police officer, to allow the representative or officer to inspect and obtain copies of, or extracts from, any documents, records or correspondence relating to me, whether solely or jointly with any other person, including any credit or loan information, cheque account records, savings, credit and passbook records, safe deposit records, and statement sheets held by that bank or financial institution; and

- (b) the Commissioner of Police, and any police officer in the State or elsewhere acting at the request of the Commissioner of Police, to inquire into, record and report to the Gaming Commission of Western Australia any known or suspected criminal activity, associates, antecedents or circumstances concerning my suitability for employment in the Burswood International Resort Casino.

.....
Signature of Applicant

.....
Date

.....
(Full (printed) name of applicant)

Form 2

[Regulation 9(2)]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

CASINO KEY EMPLOYEE LICENCE

Licence No.

Gaming Commission of Western Australia

.....

whose photograph and signature appear hereunder is hereby licensed as a
Casino Key Employee under the *Casino Control (Burswood Island) (Licensing
of Employees) Regulations 1985*.

Issued at, this day of 20.....

Signature of Licensee:

.....

Chief Casino Officer
Gaming Commission of Western Australia

Schedule

Form 3

[Regulation 9(2)]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

CASINO EMPLOYEE LICENCE

Licence No.

Gaming Commission of Western Australia

.....

whose photograph and signature appear hereunder is hereby licensed as a
Casino Key Employee under the *Casino Control (Burswood Island) (Licensing
of Employees) Regulations 1985*.

Issued at, this day of 20

Signature of Licensee:

.....

Chief Casino Officer
Gaming Commission of Western Australia

Form 4

[Regulation 12]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

**NOTIFICATION OF COMMENCEMENT OF EMPLOYMENT
OR WORK**

TO: Chief Casino Officer

Gaming Commission of Western Australia

I,
(full name)

being
(position held)

for and on behalf of
(Operator)

hereby advise that
(name of licensee)

the holder of a * Casino Key Employee Licence/Casino Employee Licence

No commenced * duty as such employee/working with
permission of the Operator

on

Dated 20

Signature

* Strike out whichever is inapplicable.

Schedule

Form 5

[Regulation 18]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

**NOTIFICATION OF TERMINATION OR CESSATION
OF EMPLOYMENT OR WORK**

TO: Chief Casino Officer
Gaming Commission of Western Australia

I,
(full name)

being
(position held)

of
(Operator)

hereby notify in respect of
(full name of employee)

the holder of a * casino key employee licence/casino employee licence No.
that as from 20.

- * the Operator has terminated the employment of the employee
- * the employee has * terminated the employment/ceased working with the Operator
- * the employee has ceased to be an employee of the Operator.

Reasons for termination or cessation of employment or work are —
.....
.....
.....

Dated 20.

.....
Signature.

* Strike out whichever is inapplicable.

Form 6

[Regulation 19]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

PROVISIONAL CASINO KEY EMPLOYEE LICENCE

Licence No.: P

Gaming Commission of Western Australia

.....

whose photograph and signature appear hereunder is hereby provisionally licensed as a Casino Key Employee under the *Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985*.

Issued at, thisday of..... 20....

Signature of Licensee

This Provisional Licence is valid until

Extended to

.....

Chief Casino Officer
Gaming Commission of Western Australia.

Schedule

Form 7

[Regulation 19]

Casino Control Act 1984

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

PROVISIONAL CASINO EMPLOYEE LICENCE

Licence No.: P.

Gaming Commission of Western Australia

.....

whose photograph and signature appear hereunder is hereby provisionally licensed as a Casino Employee under the *Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985*.

Issued at, this day of 20.....

Signature of Licensee

This Provisional Licence is valid until

Extended to

.....

Chief Casino Officer

Gaming Commission of Western Australia.

[Schedule 1 amended in Gazette 29 May 1982 p.2218; 4 May 1990 pp.2238-43 (Erratum in Gazette 13 July 1990 p.3435); 12 December 1997 pp.7289-97.]

=====

Notes

- ¹ This reprint is a compilation as at 2 January 2001 of the *Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985* and includes the amendments referred to in the following Table.

Table of Regulations

Citation	Gazettal	Commencement	Miscellaneous
<i>Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985</i>	16 August 1985 pp.2905-16	16 August 1985	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1987</i>	29 May 1987 pp.2217-18	29 May 1987	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations (No. 2) 1987</i>	13 November 1987 p.4142	13 November 1987	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1990</i>	4 May 1990 pp.2237-43 (Erratum 13 July 1990 p.3435)	4 May 1990	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1991</i>	8 February 1991 p.650	8 February 1991	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1991</i>	13 September 1991 p.4831	13 September 1991	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1997</i>	12 December 1997 pp.7288-97	12 December 1997	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations (No. 2) 1997</i>	14 November 1997 pp.6449-50	1 January 1998 (see regulation 2)	

Casino Control (Burswood Island) (Licensing of Employees) Regulations 1985

Citation	Gazettal	Commencement	Miscellaneous
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1998</i>	17 March 1998 p.1492	17 March 1998	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations (No. 2) 1998</i>	5 February 1999 pp.406-7	5 February 1999	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 1999</i>	2 July 1999 pp.2922-4	2 July 1999	
<i>Casino Control (Burswood Island) (Licensing of Employees) Amendment Regulations 2000</i>	27 October 2000 p.6029	27 October 2000	
