



Western Australia

## **Water Corporation Act 1995**

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Western Australia

## Water Corporation Act 1995

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### CONTENTS

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<b>Part 1 — Preliminary</b>		
1.	Short title	2
2.	Commencement	2
3.	Interpretation	2
<b>Part 2 — Water Corporation</b>		
<b>Division 1 — Establishment of Water Corporation</b>		
4.	Water Corporation established as a body corporate	4
5.	Corporation not agent of Crown	4
6.	Corporation and officers not part of Public Service	4
<b>Division 2 — Board of directors</b>		
7.	Board of directors	4
8.	Functions of board	5
9.	Provisions as to board's constitution and proceedings	5
10.	Remuneration	5
11.	Conflict of duties	6
12.	Committees	6
<b>Division 3 — Staff</b>		
13.	Chief executive officer	6
14.	Role of chief executive officer	7
15.	Staff	7
16.	Minimum standards for staff management	8

Contents

---

17.	Reports to Commissioner for Public Sector Standards	9
18.	Designation of executive officers	9
19.	Superannuation	10
	<b>Division 4 — Duties of, and relating to, directors and staff</b>	
20.	Duties of, and relating to, directors	10
21.	Chief executive officer, duties imposed	11
22.	Executive officers, duties imposed	11
23.	Members of staff, duties imposed	11
24.	Codes of conduct	11
25.	Reports to Commissioner for Public Sector Standards	12
26.	Reports to Minister	12
	<b>Part 3 — Functions and powers</b>	
	<b>Division 1 — Functions, powers and related provisions</b>	
27.	Functions	14
28.	Corporation to act in accordance with policy instruments	15
29.	Powers	15
30.	Corporation to act on commercial principles	17
31.	Subsidiaries	18
32.	Transactions which require Ministerial approval	18
33.	Exemptions from section 32	19
34.	Minister to be consulted on major initiatives	20
35.	Delegation	20
	<b>Division 2 — Arrangements authorised or approved by Governor</b>	
36.	Governor may make certain regulations	21
	<b>Division 3 — Protection of persons dealing with corporation</b>	
37.	Person dealing with corporation may make assumptions	21
38.	Third party may make assumptions	22
39.	Assumptions that may be made	22
40.	Exception to sections 37 and 38	23
	<b>Part 4 — Provisions as to accountability</b>	
	<b>Division 1 — Strategic development plans</b>	

41.	Draft strategic development plan to be submitted to Minister	24
42.	Transitional provision	24
43.	Matters to be included in strategic development plan	24
44.	Strategic development plan to be agreed if possible	24
45.	Minister's powers in relation to draft strategic development plan	25
46.	Strategic development plan pending agreement	25
47.	Minister's agreement to draft strategic development plan	26
48.	Modifications of strategic development plan	26
49.	Concurrence of Treasurer	26
	<b>Division 2 — Statement of corporate intent</b>	
50.	Draft statement of corporate intent to be submitted to Minister	27
51.	Transitional provision	27
52.	Matters to be included in statement of corporate intent	27
53.	Statement of corporate intent to be agreed if possible	29
54.	Minister's powers in relation to draft statement of corporate intent	29
55.	Statement of corporate intent pending agreement	29
56.	Minister's agreement to draft statement of corporate intent	30
57.	Modifications of statement of corporate intent	30
58.	Concurrence of Treasurer	31
	<b>Division 3 — Quarterly and annual reports</b>	
59.	Quarterly reports	31
60.	Annual reports	32
61.	Contents of annual reports	32
62.	Deletion of commercially sensitive matters from reports	33
	<b>Division 4 — Ministerial directions, general provisions</b>	
63.	Directions to corporation	33
64.	Minister may give directions	33
65.	Directions contrary to commercial interest	34
66.	When directions take effect	34
	<b>Division 5 — Consultation and provision of information</b>	

Contents

---

67.	Consultation	35
68.	Minister to have access to information	35
69.	Minister to be kept informed	36
70.	Notice of financial difficulty	37
	<b>Division 6 — General</b>	
71.	Protection	38
	<b>Part 5 — Financial provisions</b>	
	<b>Division 1 — General</b>	
72.	Capital and allotment of shares	39
73.	Bank account	39
74.	Investment	40
75.	Exemption from rates	40
	<b>Division 2 — Payments to State</b>	
76.	Payment of amount in lieu of rates	40
78.	Determination of amounts under section 76	40
79.	Dividends	41
	<b>Division 3 — Borrowing</b>	
80.	Borrowing	42
81.	Borrowing limits	43
82.	Hedging transactions	44
	<b>Division 4 — Guarantees</b>	
83.	Guarantees	45
84.	Charges for guarantee	45
	<b>Division 5 — Financial administration and audit</b>	
85.	Limited application of <i>Financial Administration and Audit Act 1985</i>	46
86.	Financial administration and audit	46
	<b>Part 6 — Miscellaneous</b>	
87.	Supplementary provision as to laying document before Parliament	48
88.	Execution of documents	48
89.	Contract formalities	49
90.	Delegation by Treasurer	50
91.	Regulations	50
	<b>Schedule 1</b>	51
	Provisions as to constitution and proceedings of board	51

1.	Definition	51
2.	Term of office	51
3.	Resignation and removal	51
4.	Chairperson and deputy chairperson	51
5.	Alternate directors	52
6.	Meetings	52
7.	Telephone and video meetings	53
8.	Resolution may be passed without meeting	53
9.	Minutes of meetings etc.	54
10.	Leave of absence	54
11.	Board to determine own procedures	54
	<b>Schedule 2</b>	<b>55</b>
	Provisions as to duties of directors and related provisions	55
	Division 1 — Preliminary	55
1.	Interpretation	55
	Division 2 — Certain duties stated	55
2.	Duty to act honestly	55
3.	Duty to exercise reasonable care and diligence	55
4.	Duty not to make improper use of information	55
5.	Duty not to make improper use of position	56
6.	Fiduciary duty	56
	Division 3 — Recovery from director	56
7.	Payment of compensation may be ordered	56
8.	Civil proceedings for recovery from director	57
	Division 4 — Relief of director	57
9.	Director, etc. may be relieved from liability	57
10.	Director, etc. may apply for relief	57
11.	Case may be withdrawn from jury	57
	Division 5 — Disclosure etc. of personal interests	58
12.	Disclosure of interests in contracts	58
13.	Voting by interested directors	58
	Division 6 — Other prohibited conduct	59
14.	Prohibition on loans to directors and related person	59
15.	Directors or auditor not to be indemnified for certain matters	60
16.	False information etc.	61

	<b>Schedule 3 — Financial administration and audit</b>	63
	Division 1 — Preliminary	63
1.	Interpretation	63
	Division 2 — Financial records	63
2.	Obligation to keep financial records ( <i>cf. s. 286 Corporations Act</i> )	63
3.	Physical format ( <i>cf. s. 288 Corporations Act</i> )	63
4.	Place where records are kept ( <i>cf. s. 289 Corporations Act</i> )	64
5.	Director access ( <i>cf. s. 290 Corporations Act</i> )	64
	Division 3 — Financial reporting	65
	<b>Subdivision 1 — Annual financial reports and directors' reports</b>	
6.	Preparation of annual financial reports and directors' reports ( <i>cf. s. 292 Corporations Act</i> )	65
7.	Contents of annual financial report ( <i>cf. s. 295 Corporations Act</i> )	65
8.	Compliance with accounting standards and regulations ( <i>cf. s. 296 Corporations Act</i> )	66
9.	True and fair view ( <i>cf. s. 297 Corporations Act</i> )	66
10.	Annual directors' report ( <i>cf. s. 298 Corporations Act</i> )	66
11.	Annual directors' report — general information ( <i>cf. s. 299 Corporations Act</i> )	67
12.	Annual directors' report — specific information ( <i>cf. s. 300 Corporations Act</i> )	68
13.	Annual directors' report — other specific information ( <i>cf. s. 300A Corporations Act</i> )	70
14.	Audit of annual financial report ( <i>cf. s. 301 Corporations Act</i> )	70
	<b>Subdivision 2 — Audit and auditor's report</b>	
15.	Audit opinion ( <i>cf. s. 307 Corporations Act</i> )	70
16.	Auditor General's report on annual financial report ( <i>cf. s. 308 Corporations Act</i> )	71
17.	Auditor General's power to obtain information ( <i>cf. s. 310 Corporations Act</i> )	71
18.	Assisting Auditor General ( <i>cf. s. 312 Corporations Act</i> )	72



<b>Subdivision 3 — Special provisions about consolidated financial statements</b>		
19.	Directors and officers of controlled entity to give information ( <i>cf. s. 323 Corporations Act</i> )	72
20.	Auditor General's power to obtain information from controlled entity ( <i>cf. s. 323A Corporations Act</i> )	72
21.	Controlled entity to assist the Auditor General ( <i>cf. s. 323B Corporations Act</i> )	72
22.	Application of subdivision to entity that has ceased to be controlled ( <i>cf. s. 323C Corporations Act</i> )	73
<b>Subdivision 4 — Financial years of the corporation and the entities it controls</b>		
23.	Financial years ( <i>cf. s. 323D Corporations Act</i> )	73
	Division 4 — Accounting standards	73
24.	Accounting standards ( <i>cf. s. 334 Corporations Act</i> )	73
25.	Equity accounting ( <i>cf. s. 335 Corporations Act</i> )	74
26.	Interpretation of accounting standards ( <i>cf. s. 337 Corporations Act</i> )	74
27.	Evidence of text of accounting standard ( <i>cf. s. 339 Corporations Act</i> )	74
	Division 5 — Exemptions and modifications	75
28.	Treasurer's power to make specific exemption orders ( <i>cf. s. 340 Corporations Act</i> )	75
29.	Criteria for specific exemption orders and class orders ( <i>cf. s. 342 Corporations Act</i> )	76
30.	Extension of time	76
	Division 6 — Sanctions for contraventions of this Schedule	76
31.	Contravention of Divisions 2 and 3 ( <i>cf. s. 344 Corporations Act</i> )	76
	Division 7 — Miscellaneous	77
35.	Deadline for reporting to the Minister ( <i>cf. s. 315 Corporations Act</i> )	77
36.	Annual financial reporting to the Minister ( <i>cf. s. 314 Corporations Act</i> )	77
38.	Audit	77
45.	Powers and duties of the Auditor General	78
	<b>Schedule 4</b>	79

Contents

---

	Provisions to be included in articles of association of subsidiaries	79
1.	Disposal of shares	79
2.	Directors	79
3.	Further shares	79
4.	Subsidiaries of subsidiary	79
	<b>Notes</b>	
	Compilation table	81



Reprinted under the  
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Western Australia

## **Water Corporation Act 1995**

**An Act to establish a corporation with the function of providing water services, and with functions necessary for and related to that purpose, and for connected purposes.**

## **Part 1 — Preliminary**

### **1. Short title**

This Act may be cited as the *Water Corporation Act 1995* <sup>1</sup>.

### **2. Commencement**

This Act comes into operation on the day on which Part 2 of the *Water Agencies Restructure (Transitional and Consequential Provisions) Act 1995* comes into operation, that is, on the day fixed by proclamation made under section 2(2) of that Act <sup>1</sup>.

### **3. Interpretation**

In this Act, unless the contrary intention appears —

“**board**” means the board of directors provided for by section 7;

“**chief executive officer**” means the officer appointed under section 13 and, except in section 13, includes an acting chief executive officer under subsection (5) of that section;

“**Commissioner for Public Sector Standards**” means the person for the time being holding the office created by section 16(1) of the *Public Sector Management Act 1994*;

“**corporation**” means the body established by section 4;

“**Corporations Act**” means the *Corporations Act 2001* of the Commonwealth;

“**director**” means a member of the board;

“**executive officer**” means a member of the staff of the corporation designated under section 18 as an executive officer;

“**function**”, except in sections 27(1), (2) and (4) and 29, includes powers, duties and authorities;

“**member of staff**” means a person engaged under section 15;

“**non-executive director**” means a director appointed under section 7(1)(b);

**“subsidiary”** means —

- (a) a body that would be a subsidiary within the meaning of the Corporations Act; and
- (b) an interest or other rights of the corporation in a unit trust, joint venture or partnership where the interest or other rights of the corporation in connection with the unit trust, joint venture or partnership entitle the corporation to —
  - (i) control the composition of the governing body of the unit trust, joint venture or partnership;
  - (ii) cast, or control the casting of, more than one-half of the maximum number of votes that might be cast at a general meeting of the unit trust, joint venture or partnership; or
  - (iii) control the business affairs of the unit trust, joint venture or partnership;

**“Treasurer”** means the Treasurer of the State;

**“water service”** means a water supply, sewerage, irrigation or drainage service.

*[Section 3 amended by No. 10 of 2001 s. 205; No. 74 of 2003 s. 127(2).]*

## **Part 2 — Water Corporation**

### **Division 1 — Establishment of Water Corporation**

#### **4. Water Corporation established as a body corporate**

- (1) There is established a body called the Water Corporation.
- (2) The corporation is a body corporate with perpetual succession.
- (3) Proceedings may be taken by or against the corporation in its corporate name.
- (4) The corporation may use, and operate under, one or more trading names approved by the Minister being —
  - (a) an abbreviation or adaptation of its corporate name; or
  - (b) a name other than its corporate name.

#### **5. Corporation not agent of Crown**

The corporation is not an agent of the Crown and does not have the status, immunities and privileges of the Crown.

#### **6. Corporation and officers not part of Public Service**

- (1) The corporation is not, and is not to become, part of the Public Service.
- (2) Neither the chief executive officer nor any member of staff is to be included in the Senior Executive Service provided for by the *Public Sector Management Act 1994*.

### **Division 2 — Board of directors**

#### **7. Board of directors**

- (1) The corporation is to have a board of directors comprising —
  - (a) the chief executive officer for the time being; and

- (b) not less than 5 nor more than 6 other persons appointed as non-executive directors by the Governor on the nomination of the Minister.
- (2) In making nominations for appointment to the board the Minister is to ensure that —
  - (a) each nomination is made only after consultation with the board; and
  - (b) no member of staff other than the chief executive officer is a director.
- (3) Where a vacancy occurs in an office of non-executive director the board may recommend a candidate to the Minister.
- (4) Subsection (2)(a) does not apply —
  - (a) to the initial appointments to the board; or
  - (b) where the nominee was recommended by the board under subsection (3).

**8. Functions of board**

The board is the governing body of the corporation with authority, subject to this Act, in the name of the corporation, to perform the functions, determine the policies and control the affairs of the corporation.

**9. Provisions as to board's constitution and proceedings**

Schedule 1 has effect with respect to the directors and the board.

**10. Remuneration**

- (1) A non-executive director is to be paid out of the funds of the corporation such remuneration and allowances as are determined in the case of that director by the Minister.
- (2) Remuneration is not to be paid to a non-executive director who holds a full-time office or position that is remunerated out of moneys appropriated by Parliament.

**11. Conflict of duties**

- (1) If a public service officer is a director —
  - (a) his or her duties as a director are to prevail if a conflict arises between those duties and his or her other duties as a public service officer; and
  - (b) he or she does not have any immunity of the Crown in respect of the duties and liabilities imposed on directors by this Act.
- (2) In this section —

**“public service officer”** means a person who is employed in the Public Service under Part 3 of the *Public Sector Management Act 1994*.

**12. Committees**

- (1) The board may —
  - (a) appoint committees of directors or other persons; and
  - (b) discharge, alter or reconstitute any committee.
- (2) A committee is to comply with any direction or requirement of the board.
- (3) A committee may, with the approval of the board, invite any person, including a member of staff, to participate in a meeting of the committee but such a person cannot vote on any resolution before the committee.
- (4) Subject to subsection (2), a committee may determine its own procedures.

**Division 3 — Staff**

**13. Chief executive officer**

- (1) There is to be a chief executive officer of the corporation.



- (2) The powers —
  - (a) to appoint and remove the chief executive officer; and
  - (b) to fix and alter his or her terms and conditions of service,are vested in the board.
- (3) The board is to obtain the concurrence of the Minister before it exercises any of the powers conferred by subsection (2).
- (4) Subject to any provision of his or her terms and conditions of service, the chief executive officer may resign his or her office by giving notice in writing to the board.
- (5) The board may appoint a person to act in place of the chief executive officer —
  - (a) during a vacancy in that office; or
  - (b) during any period when the chief executive officer is unable to carry out his or her duties or is absent from the State.
- (6) Despite subsection (2), the Minister is to appoint the initial chief executive officer.

*[Section 13 amended by No. 10 of 1998 s. 73(1).]*

**14. Role of chief executive officer**

Subject to the control of the board, the chief executive officer is responsible for, and has the necessary powers to administer, the day to day operations of the corporation.

**15. Staff**

- (1) The power to engage and manage the staff of the corporation is vested in the board.

- (2) The power conferred by subsection (1) —
  - (a) includes powers to determine remuneration and other terms and conditions of service and to remove, suspend and discipline staff; and
  - (b) does not preclude the delegation of any matter under section 35.
- (3) The remuneration of members of staff and other terms and conditions of employment are not to be less favourable than is provided for in —
  - (a) an applicable award, order or agreement under the *Industrial Relations Act 1979*; or
  - (b) the *Minimum Conditions of Employment Act 1993*.
- (4) Nothing in this section affects the operation of Part VID of the *Industrial Relations Act 1979*.

*[Section 15 amended by No. 20 of 2002 s. 27; amended in Gazette 15 Aug 2003 p. 3692.]*

**16. Minimum standards for staff management**

- (1) The board must, after consultation with the Commissioner for Public Sector Standards, prepare and issue an instrument setting out minimum standards of merit, equity and probity applicable to the management of the staff of the corporation.
- (2) In subsection (1) —  
**“management”** includes recruitment, selection, appointment, transfer, secondment, performance management, redeployment, discipline and termination of employment.
- (3) In complying with subsection (1) the board is to have regard to the principles set out in section 8 of the *Public Sector Management Act 1994*.
- (4) Section 13(3) is not affected by the requirements of subsection (3).

(5) The Commissioner for Public Sector Standards may at any time recommend to the board any amendment that he or she thinks should be made to an instrument issued under this section.

- (6) The board may —
- (a) amend an instrument issued under this section; or
  - (b) revoke it and substitute a new instrument,

but, except where subsection (5) applies, is to do so only after consultation with the Commissioner for Public Sector Standards.

**17. Reports to Commissioner for Public Sector Standards**

- (1) The Commissioner for Public Sector Standards may in writing require the board —
- (a) to report to him or her on the observance of the minimum standards in force under section 16; and
  - (b) to make the reports at such times, but not more often than half-yearly,

as the Commissioner may specify.

- (2) The board must comply with a requirement made under subsection (1).
- (3) The Commissioner for Public Sector Standards may at any time report to the Minister on the content or observance of the minimum standards in force under section 16.

**18. Designation of executive officers**

For the purposes of section 22, the board may designate a member of the staff of the corporation as an executive officer by resolution —

- (a) passed by the board; and
- (b) notified in writing to the employee,

and may in the same manner revoke such a designation.

**19. Superannuation**

- (1) The corporation may grant, or make provision for the grant of, retirement benefits to members of staff and, for that purpose may —
  - (a) establish, manage and control; or
  - (b) enter into an arrangement with any body for the establishment, management and control by such body either alone or jointly with the corporation of, any fund or scheme for the purpose of providing for such retirement benefits.
- (2) The corporation may make contributions to any fund or scheme referred to in subsection (1).
- (3) In subsection (1) —

**“members of staff ”** includes —

  - (a) dependants of members of staff; and
  - (b) former members of staff and their dependants.
- (4) Nothing in this section affects the operation of the *State Superannuation Act 2000* in relation to the corporation or any member of staff.

*[Section 19 amended by No. 43 of 2000 s. 70.]*

**Division 4 — Duties of, and relating to, directors and staff**

**20. Duties of, and relating to, directors**

Schedule 2 has effect in relation to —

- (a) the duties of directors;
- (b) the duties of the corporation in respect of directors and related persons; and
- (c) the other matters provided for in that Schedule.

**21. Chief executive officer, duties imposed**

- (1) Clauses 2 to 11, 15 and 16 of Schedule 2 apply to the chief executive officer in his or her capacity as such in addition to their application to him or her in the capacity of director.
- (2) Clauses 4 and 7 to 11 of Schedule 2 apply to a former chief executive officer in his or her capacity as such in addition to their application to him or her in the capacity of former director.
- (3) This section and section 20 do not operate so as to make a chief executive officer or a former chief executive officer liable to be punished twice for the same act or omission.

**22. Executive officers, duties imposed**

- (1) Clauses 2 to 5, 7 to 11, 15 and 16 of Schedule 2 apply to an executive officer as if references to a director were replaced by references to an executive officer.
- (2) Clauses 4 and 7 to 11 of Schedule 2 apply to a former executive officer as if references to a former director were replaced by references to a former executive officer.

**23. Members of staff, duties imposed**

- (1) Clauses 4, 5 and 7 to 11 of Schedule 2 apply to any person engaged under section 15, other than an executive officer, as if references to a director were replaced by references to a person so engaged.
- (2) Clauses 4, 5 and 7 to 11 of Schedule 2 apply to a person formerly engaged under section 15, other than an executive officer, as if references to a former director were replaced by references to a person formerly so engaged.

**24. Codes of conduct**

- (1) The board must, after consultation with the Commissioner for Public Sector Standards, prepare and issue a code or codes of

conduct setting out minimum standards of conduct and integrity to be observed by members of staff.

- (2) In complying with subsection (1) the board is to have regard to the principles set out in section 9 of the *Public Sector Management Act 1994*.
- (3) The board may, after consultation with the Commissioner for Public Sector Standards, amend any code of conduct in force under subsection (1) or revoke it and substitute a new code of conduct.
- (4) In this section and in sections 25 and 26 —  
“**members of staff**” includes the chief executive officer.

**25. Reports to Commissioner for Public Sector Standards**

- (1) The Commissioner for Public Sector Standards may in writing require the board —
  - (a) to report to him or her on the observance by members of staff of any code of conduct in force under section 24; and
  - (b) to make the reports at such times, but not more often than half-yearly,

as the Commissioner may specify.

- (2) The board must comply with a requirement made under subsection (1).
- (3) The Commissioner for Public Sector Standards may at any time report to the Minister on any matter relating to the observance by members of staff of a code of conduct in force under section 24 that the Commissioner thinks should be brought to the Minister’s attention.

**26. Reports to Minister**

- (1) The board, when it delivers to the Minister its annual report under section 60, is also to deliver to the Minister a separate

report on the observance by members of staff of any code of conduct in force under section 24.

- (2) The board is to give to the Commissioner for Public Sector Standards a copy of each report under subsection (1).

## **Part 3 — Functions and powers**

### **Division 1 — Functions, powers and related provisions**

#### **27. Functions**

- (1) The functions of the corporation are —
  - (a) to acquire, store, treat, distribute, market and otherwise supply water for any purpose;
  - (b) to collect, store, treat, market and dispose of wastewater and surplus water;
  - (c) to undertake, maintain and operate any works, system, facilities, apparatus or equipment required for any purpose referred to in paragraph (a) or (b);
  - (d) to use its expertise and resources to provide consultative, advisory or other services for profit;
  - (e) to develop and turn to account any technology, software or other intellectual property that relates to a function referred to in paragraph (a), (b) or (c);
  - (f) to manufacture and market any product or by-product that relates to a function referred to in paragraph (a), (b), (c) or (e).
- (2) It is also a function of the corporation —
  - (a) to use or exploit its fixed assets for profit so long as the proper performance of its functions under paragraphs (a), (b) and (c) of subsection (1) are not affected;
  - (b) to do anything that the corporation determines to be conducive or incidental to the performance of a function referred to in subsection (1); or
  - (c) to do anything that it is authorised to do by any other written law.
- (3) Where the performance of any of the corporation's functions referred to in subsection (1)(a) or (b) requires that the



corporation hold a licence under the *Water Services Licensing Act 1995*, the corporation may only perform that function in accordance with the terms and conditions of such a licence.

- (4) The corporation may perform any of its functions in the State or elsewhere.
- (5) This section or section 28 does not impose on the corporation any duty to perform any function that is enforceable by proceedings in a court.
- (6) Subsection (5) does not apply to any direction given under this Act by the Minister.
- (7) In subsection (1) —  
“**surplus water**” means storm water, surface water or underground water which accumulates or may accumulate to the detriment or disadvantage of any person;  
“**wastewater**” means liquid waste, whether domestic or otherwise, and includes faecal matter and urine.

*[Section 27 amended by No. 67 of 2003 s. 62.]*

**28. Corporation to act in accordance with policy instruments**

The corporation must perform its functions in accordance with its strategic development plan and its statement of corporate intent as existing from time to time.

**29. Powers**

- (1) The corporation may do all things necessary or convenient to be done for or in connection with the performance of its functions.
- (2) Without limiting subsection (1) or the other powers conferred on the corporation by this Act or any other Act, the corporation may for the purpose of performing any function —
  - (a) acquire, hold, manage, improve, develop and dispose of any real or personal property;

**Water Corporation Act 1995**

**Part 3** Functions and powers

**Division 1** Functions, powers and related provisions

**s. 29**

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- (b) enter into any contract or arrangement including a contract or arrangement with any person for the performance by that person on behalf of the corporation of any of the functions described in section 27(1)(a), (b) and (c);
- (c) apply for the grant of any licence or other authority required by the corporation;
- (d) acquire, establish and operate —
  - (i) any undertaking necessary or convenient for the performance of any of the functions described in section 27(1)(a), (b) and (c); and
  - (ii) any associated undertaking;
- (e) produce and deal in —
  - (i) any by-product resulting from; or
  - (ii) any equipment, facilities or system associated with,  
the performance of any function of the corporation;
- (f) appoint agents or engage persons under contracts for services to provide professional, technical or other assistance to the corporation;
- (g) subject to sections 31 and 32, participate in any business arrangement and acquire, hold and dispose of shares, units or other interests in, or relating to, a business arrangement;
- (h) carry out any investigation, survey, exploration or boring;
- (i) collaborate in, carry out, or procure the carrying out of, research and publish information that results from the research;
- (j) for the purposes of section 27(1)(e), apply for, hold, exploit and dispose of any patent, patent rights, copyright or similar rights; and
- (k) promote and market the corporation and its activities.

- (3) The corporation may —
- (a) make gifts for charitable purposes or for other purposes of benefit to the community or a section of the community;
  - (b) make any *ex gratia* payment that the board considers to be in the corporation's interest;
  - (c) accept any gift, devise or bequest if it is absolute, or subject to conditions that are within the functions of the corporation.
- (4) If the generality of any power conferred on the corporation by this Act is restricted by any provision of the *Water Agencies (Powers) Act 1984* or of a relevant Act within the meaning of that Act, that restriction applies, despite this Act.
- (5) In subsection (2) —
- “business arrangement”** means a company, a partnership, a trust, a joint venture, or an arrangement for sharing profits;
- “participate”** includes form, promote, establish, enter, manage, dissolve, wind up, and do anything incidental to participating in a business arrangement.

*[Section 29 amended by No. 10 of 1998 s. 73(2).]*

### **30. Corporation to act on commercial principles**

- (1) The corporation in performing its functions must —
- (a) act in accordance with prudent commercial principles; and
  - (b) endeavour to make a profit, consistently with maximizing its long term value.
- (2) If there is any conflict or inconsistency between the duty imposed by subsection (1) and a direction given by the Minister under this Act the direction prevails.

**31. Subsidiaries**

- (1) The corporation must obtain the approval of the Minister before it acquires a subsidiary or enters into any transaction that will result in the acquisition of a subsidiary.
- (2) The corporation must ensure that the memorandum and articles of association of every subsidiary of the corporation that under a written law is required to have a memorandum and articles of association —
  - (a) contain provisions to the effect of those required by Schedule 4;
  - (b) are consistent with this Act; and
  - (c) are not amended in a way that is inconsistent with this Act.
- (3) The corporation must, to the maximum extent practicable, ensure that every subsidiary of the corporation complies with its memorandum and articles of association and with this Act.
- (4) The provisions of this Act prevail to the extent of any inconsistency with the articles of association of any subsidiary of the corporation.

**32. Transactions which require Ministerial approval**

- (1) Despite sections 27 and 29, the corporation must obtain the approval of the Minister before a transaction to which this section applies is entered into.
- (2) This section applies to a transaction if —
  - (a) it is to be entered into by the corporation or a subsidiary of the corporation;
  - (b) it is not exempt under section 33; and
  - (c) the corporation's liability exceeds the prescribed amount.

- (3) For the purposes of subsection (2)(c) the corporation's liability is the amount or value of the consideration or the amount to be paid or received by the corporation or a subsidiary, ascertained as at the time when the transaction is entered into.
- (4) The prescribed amount is the greater of —
  - (a) a sum equal to 0.25% of the written down value of the corporation's consolidated fixed assets and investments as appearing in its last audited accounts; or
  - (b) the sum of \$15 million.
- (5) In this section and section 33 —  
**“transaction”**—
  - (a) includes a contract or other arrangement or any exercise of the power conferred by section 29(2)(g); and
  - (b) does not include any transaction under section 80 or 82.

**33. Exemptions from section 32**

- (1) The Minister may by order exempt a transaction or class of transaction from the operation of section 32 either unconditionally or on specified conditions.
- (2) An order under subsection (1) may be revoked or amended by the Minister.
- (3) An order under subsection (1) or (2) is to show sufficient particulars of the transactions or class of transaction to which it relates to enable the transaction or class to be identified.
- (4) The Minister must, within 14 days after an order under subsection (1) or (2) is made, cause it to be laid before each House of Parliament or dealt with in accordance with section 87.

**34. Minister to be consulted on major initiatives**

In addition to section 32, the corporation must consult the Minister before it enters upon a course of action that in its opinion —

- (a) amounts to a major initiative; or
- (b) is likely to be of significant public interest.

**35. Delegation**

- (1) The corporation may, by instrument in writing, delegate the performance of any of its functions, except this power of delegation.
- (2) A delegation under subsection (1) may be made to —
  - (a) a director or directors;
  - (b) a member or members of staff;
  - (c) a committee established under section 12; or
  - (d) any other person.
- (3) A delegate cannot subdelegate the performance of any function unless he or she is expressly authorised by the instrument of delegation to do so.
- (4) A function performed by a delegate is to be taken to be performed by the corporation.
- (5) A delegate performing a function under this section is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown.
- (6) Nothing in this section is to be read as limiting the ability of the corporation to act through its officers and agents in the normal course of business.

**Division 2 — Arrangements authorised or approved by  
Governor**

**36. Governor may make certain regulations**

- (1) Regulations under section 91 may authorise or approve —
  - (a) any arrangement involving or relating to the corporation or any subsidiary or the performance by the corporation of any of its functions;
  - (b) any act or thing done or proposed to be done in the State by the corporation or any subsidiary in the performance of its functions; or
  - (c) any other matter or thing necessary or convenient to facilitate or give effect to the authorisation or approval.
- (2) For the purposes of subsection (1) —
  - (a) **“arrangement”** includes any contract, arrangement or understanding, or any market practice or market or customer restriction, division, allocation or segregation of any nature, or a course of conduct or dealing; and
  - (b) a reference to any act or thing done or proposed to be done includes a reference to an omission or proposed omission to do that act or thing.

**Division 3 — Protection of persons dealing with corporation**

**37. Person dealing with corporation may make assumptions**

- (1) A person having dealings with the corporation is entitled to make the assumptions mentioned in section 39.
- (2) In any proceedings in relation to the dealings, any assertion by the corporation that the matters that the person is entitled to assume were not correct must be disregarded.

**38. Third party may make assumptions**

- (1) A person having dealings with a person who has acquired, or purports to have acquired, title to property from the corporation (whether directly or indirectly) is entitled to make the assumptions mentioned in section 39.
- (2) In any proceedings in relation to the dealings, any assertion by the corporation or the second person that the matters that the first person is entitled to assume were not correct must be disregarded.

**39. Assumptions that may be made**

The assumptions that a person is, because of section 37 or 38, entitled to make are —

- (a) that, at all relevant times, this Act has been complied with;
- (b) that a person who is held out by the corporation to be a director, the chief executive officer, an executive officer, a member of staff or an agent of a particular kind —
  - (i) has been properly appointed; and
  - (ii) has authority to perform the functions customarily performed by a director, the chief executive officer, an executive officer, a member of staff or an agent of that kind, as the case may require;
- (c) that a member of staff or agent of the corporation who has authority to issue a document on behalf of the corporation has authority to warrant that the document is genuine;
- (d) that a member of staff or agent of the corporation who has authority to issue a certified copy of a document on behalf of the corporation has authority to warrant that the copy is a true copy;



- (e) that a document has been properly sealed by the corporation if —
  - (i) it bears what appears to be an imprint of the corporation's seal; and
  - (ii) the sealing of the document appears to comply with section 88;and
- (f) that the directors, chief executive officer, members of staff and agents of the corporation have properly performed their duties to the corporation.

**40. Exception to sections 37 and 38**

- (1) Despite sections 37 and 38, a person is not entitled to assume a matter mentioned in section 39 if —
  - (a) the person has actual knowledge that the assumption would be incorrect; or
  - (b) because of the person's connection or relationship with the corporation, the person ought to know that the assumption would be incorrect.
- (2) If, because of subsection (1), a person is not entitled to make a particular assumption —
  - (a) if the assumption is in relation to dealings with the corporation, section 37(2) does not apply to any assertion by the corporation in relation to the assumption; or
  - (b) if the assumption is in relation to an acquisition or purported acquisition from the corporation of title to property, section 38(2) does not apply to any assertion by the corporation or another person in relation to the assumption.

## **Part 4 — Provisions as to accountability**

### **Division 1 — Strategic development plans**

#### **41. Draft strategic development plan to be submitted to Minister**

- (1) The board must in each year prepare, and submit to the Minister for his or her agreement, a draft strategic development plan for the corporation and any subsidiary.
- (2) Each draft strategic development plan is to be submitted not later than 2 months before the start of the next financial year.

*[Section 41 amended by No. 74 of 2003 s. 127(3).]*

#### **42. Transitional provision**

The first strategic development plan of the corporation is to be in respect of the next full financial year after the commencement of this Part.

#### **43. Matters to be included in strategic development plan**

- (1) The strategic development plan must set out economic and financial objectives and operational targets and how those objectives and targets will be achieved.
- (2) The matters which are to be considered in the preparation of the strategic development plan include competitive strategies, pricing of products, productivity levels, financial requirements, capital expenditure, customer service arrangements, relevant government policy and personnel requirements.
- (3) A strategic development plan is to cover a forecast period of 5 years or a lesser period agreed with the Minister.

#### **44. Strategic development plan to be agreed if possible**

The board and the Minister must endeavour to reach agreement on the draft strategic development plan as soon as possible, and

in any event not later than one month before the start of the next financial year.

**45. Minister's powers in relation to draft strategic development plan**

- (1) The Minister may return the draft strategic development plan to the board and request it to —
  - (a) consider or further consider any matter and deal with the matter in the draft plan; and
  - (b) revise the draft plan in the light of its consideration or further consideration.
- (2) The board must comply with the request as soon as is practicable.
- (3) If a draft strategic development plan has not been agreed to by the Minister by one month before the start of the next financial year, the Minister may, by written notice, direct the board —
  - (a) to take specified steps in relation to the draft plan; or
  - (b) to make specified modifications to the draft plan.
- (4) The board must comply with a direction under subsection (3) as soon as is practicable.
- (5) The Minister must within 14 days after a direction is given cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.

**46. Strategic development plan pending agreement**

- (1) If the Minister has not agreed to a draft strategic development plan before the start of a financial year, the latest draft plan is to be the strategic development plan for the corporation and any subsidiary until a draft strategic development plan is agreed to under section 47.

- (2) In subsection (1) —

**“latest draft plan”** means the draft strategic development plan submitted, or last submitted, by the board to the Minister before the start of the financial year with any modifications made by the board, whether before or after that time, at the direction of the Minister.

**47. Minister’s agreement to draft strategic development plan**

When a draft strategic development plan is agreed to by the Minister, it becomes the strategic development plan for the relevant financial year or the remainder of the year, as the case may be.

**48. Modifications of strategic development plan**

- (1) A strategic development plan may be modified by the board with the agreement of the Minister.
- (2) The Minister may, by written notice, direct the board to modify the strategic development plan.
- (3) Before giving the direction the Minister must consult with the board and take its views into account.
- (4) The Minister must within 14 days after a direction is given cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.

**49. Concurrence of Treasurer**

The Minister is not to —

- (a) agree to a draft strategic development plan under section 47; or
- (b) agree to or direct any modification of a strategic development plan under section 48,

except with the concurrence of the Treasurer.

### **Division 2 — Statement of corporate intent**

**50. Draft statement of corporate intent to be submitted to Minister**

- (1) The board must in each year prepare, and submit to the Minister for his or her agreement, a draft statement of corporate intent for the corporation and any subsidiary.
- (2) Each draft statement of corporate intent is to be submitted not later than 2 months before the start of the next financial year.

*[Section 50 amended by No. 74 of 2003 s. 127(4).]*

**51. Transitional provision**

The first statement of corporate intent of the corporation is to be in respect of the next full financial year after the commencement of this Part.

**52. Matters to be included in statement of corporate intent**

- (1) The statement of corporate intent must be consistent with the strategic development plan under Division 1 for the corporation and any subsidiary.
- (2) The statement of corporate intent for the corporation and any subsidiary must specify —
  - (a) an outline of objectives including —
    - (i) the continuity of the provision of water services;
    - (ii) the maintenance of assets to ensure the proper provision of water services; and
    - (iii) the delivery of an optimum service to customers in meeting their requirements for water services;
  - (b) the performance targets and other measures by which performances may be judged and related to objectives;
  - (c) measures to be taken to protect the environment;

**Water Corporation Act 1995**

**Part 4** Provisions as to accountability

**Division 2** Statement of corporate intent

**s. 53**

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- (d) an outline of the nature and scope of the functions proposed to be performed during the relevant financial year;
  - (e) an outline of the borrowings to be undertaken or proposed to be undertaken;
  - (f) an outline of main undertakings during the relevant financial year;
  - (g) the dividend policy for the relevant financial year;
  - (h) accounting policies that apply to the preparation of accounts;
  - (i) the type of information to be given to the Minister, including information to be given in quarterly and annual reports;
  - (j) the nature and extent of community service obligations that are to be performed;
  - (k) the costings of, funding for, or other arrangements to make adjustments relating to, community service obligations;
  - (l) the ways in which, and the extent to which, compensation will be made for performing community service obligations; and
  - (m) such other matters as may be agreed on by the Minister and the board.
- (3) The Minister may exempt the corporation from including any matter, or any aspect of a matter, mentioned in subsection (2) in the statement of corporate intent.
- (4) In subsection (2) —
- “community service obligations”** means obligations to perform functions that it is not in the commercial interests of the corporation to perform.

**53. Statement of corporate intent to be agreed if possible**

The board and the Minister must endeavour to reach agreement on the draft statement of corporate intent as soon as possible and, in any event not later than the start of the next financial year.

**54. Minister's powers in relation to draft statement of corporate intent**

- (1) The Minister may return the draft statement of corporate intent to the board and request it to —
  - (a) consider or further consider any matter and deal with the matter in the draft statement; and
  - (b) revise the draft statement in the light of its consideration or further consideration.
- (2) The board must comply with the request as soon as is practicable.
- (3) If a draft statement of corporate intent has not been agreed to by the Minister by one month before the start of the financial year, the Minister may, by written notice, direct the board —
  - (a) to take specified steps in relation to the draft statement; or
  - (b) to make specified modifications to the draft statement.
- (4) The board must comply with a direction under subsection (3) as soon as is practicable.
- (5) The Minister must within 14 days after a direction is given cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.

**55. Statement of corporate intent pending agreement**

- (1) If the Minister has not agreed to a draft statement of corporate intent before the start of a financial year, the latest draft statement is to be the statement of corporate intent for the

corporation and any subsidiary until a draft statement of corporate intent is agreed to under section 56.

(2) In subsection (1) —

**“latest draft statement”** means the draft statement of corporate intent submitted, or last submitted, by the board to the Minister before the start of the financial year with any modifications made by the board, whether before or after that time, at the direction of the Minister.

**56. Minister’s agreement to draft statement of corporate intent**

- (1) When a draft statement of corporate intent is agreed to by the Minister, it becomes the statement of corporate intent for the relevant financial year or the remainder of the year as the case may be.
- (2) The Minister must within 14 days after he or she agrees to a draft statement of corporate intent under subsection (1) cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.
- (3) The board may request the Minister to delete from the copy of a statement of corporate intent that is to be laid before Parliament a matter that is of a commercially sensitive nature, and the Minister may, despite subsection (2), comply with the request.

**57. Modifications of statement of corporate intent**

- (1) A statement of corporate intent may be modified by the board with the agreement of the Minister.
- (2) The Minister may, by written notice, direct the board to modify the statement of corporate intent, and the board must comply with any such direction.
- (3) Before giving the direction, the Minister must consult with the board and take its views into account.



- (4) The Minister must within 14 days after a direction is given cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.

**58. Concurrence of Treasurer**

The Minister is not to —

- (a) agree to a draft statement of corporate intent under section 56; or
- (b) agree to or direct any modification of a statement of corporate intent under section 57,

except with the concurrence of the Treasurer.

**Division 3 — Quarterly and annual reports**

**59. Quarterly reports**

- (1) The corporation must, for each of the first 3 quarters of a financial year, give to the Minister a separate report on the operations of the corporation and of each subsidiary.
- (2) A quarterly report is to be prepared on a consolidated basis.
- (3) A quarterly report must be given to the Minister —
  - (a) within one month after the end of the quarter; or
  - (b) if another period after the end of the quarter is agreed between the board and the Minister, within the agreed period.
- (4) The corporation must give a copy of each quarterly report to the Treasurer.
- (5) A quarterly report must include the information required to be given in the report by a relevant statement of corporate intent under Division 2.
- (6) Subject to section 62, the Minister shall, after consultation with the board, make a quarterly report available to the public.

**60. Annual reports**

- (1) The corporation must prepare and deliver to the Minister in each year a separate annual report on the operations of each of the corporation and any subsidiary in accordance with clauses 35 and 36 of Schedule 3.
- (2) All of the reports under subsection (1) are to be sent to the Minister at the same time.
- (3) The Minister must within 21 days after the day on which a copy of an annual report of the corporation is delivered to the Minister cause a copy of the report to be laid before each House of Parliament or dealt with in accordance with section 87.
- (4) An annual report on the operations of a subsidiary is not required to be laid before Parliament or dealt with under section 87.

**61. Contents of annual reports**

- (1) The annual report in respect of the corporation or a subsidiary must —
  - (a) contain such information as is required to be included in the report by the Minister to enable an informed assessment to be made of the operations of the corporation or the subsidiary;
  - (b) include a comparison of the performance of the corporation or the subsidiary with any relevant statement of corporate intent;
  - (c) include particulars of any directions given by the Minister under section 45(3), 48(2), 54(3), 57(2), 64(1), 70(4) or 79(3) or (6) —
    - (i) that apply to the corporation or the subsidiary; and
    - (ii) were given during the relevant financial year, or at any other time to the extent that they continued to be material during that year;

and

- (d) include particulars of the impact on the financial position, profits and losses and prospects of the corporation or the subsidiary of any modifications to —
  - (i) the statement of corporate intent; and
  - (ii) any directions given by the Minister under section 64(1),  
that were given during the relevant financial year.
- (2) The annual report in respect of the corporation must also include a summary of the report referred to in section 25.
- (3) The requirements of this section are in addition to clauses 35 and 36 of Schedule 3.

**62. Deletion of commercially sensitive matters from reports**

- (1) The board may request the Minister to delete from the copies of a quarterly or annual report (and accompanying documents) that are to be made public, a matter that is of a commercially sensitive nature.
- (2) The Minister may, despite section 61, comply with a request under subsection (1).

**Division 4 — Ministerial directions, general provisions**

**63. Directions to corporation**

Except as provided by this Act or any other written law, the corporation is not required to comply with any direction or administrative request given or made by or on behalf of the Government.

**64. Minister may give directions**

- (1) The Minister may give directions in writing to the corporation generally with respect to the performance of its functions and,

subject to section 65, the corporation is to give effect to any such direction.

- (2) The Minister must cause the text of any direction under subsection (1) to be laid before each House of Parliament or dealt with under section 87 —
- (a) within 14 days after the direction is given; or
  - (b) if the direction is the subject of a notification under section 65, within 14 days after it is confirmed under that section.

**65. Directions contrary to commercial interest**

- (1) Where a direction under section 64 is given and the board determines that —
- (a) it would be inconsistent with section 30(1) for the corporation to comply with the direction; or
  - (b) there is some other reason why it should not so comply,
- the board is to notify the Minister in writing within 7 days of receipt of the direction, of its determination and the reason for it.
- (2) Where the board gives such a notice to the Minister —
- (a) the Minister is to consult with the Treasurer and having regard to those consultations the Minister is to cancel or confirm the direction; and
  - (b) the corporation is not required to give effect to the direction unless it is so confirmed.

**66. When directions take effect**

- (1) A direction under section 64 becomes effective —
- (a) on the expiry of 7 days after its receipt by the board or of such longer period as the Minister may, at the request of the board, determine; or

- (b) if subsection (1) of section 65 applies, on its being confirmed under subsection (2) of that section.
- (2) If the board asks the Minister to extend the 7 day period under subsection (1), the Minister must consider the request and notify the board of his or her decision before the 7 day period has expired.

### **Division 5 — Consultation and provision of information**

#### **67. Consultation**

The board and the Minister, at the request of either, are to consult together, either personally or through appropriate representatives, in relation to any aspect of the operation of the corporation.

#### **68. Minister to have access to information**

- (1) The Minister is entitled —
  - (a) to have information in the possession of the corporation and any subsidiary; and
  - (b) where the information is in or on a document, to have, and make and retain copies of, that document.
- (2) For the purposes of subsection (1) the Minister may —
  - (a) request the chief executive officer or the board to furnish information to the Minister;
  - (b) request the chief executive officer or the board to give the Minister access to information;
  - (c) for the purposes of paragraph (b) make use of the staff of the corporation and any subsidiary to obtain the information and furnish it to the Minister.
- (3) The chief executive officer or the board is to —
  - (a) comply with a request under subsection (2); and
  - (b) make staff and facilities available to the Minister for the purposes of paragraph (c) of that subsection.

- (4) Where the chief executive officer or the board furnishes or gives access to information to the Minister, the Minister is to be advised whether or not in the opinion of the chief executive officer or the board the public disclosure of the information would adversely affect the commercial interests of the corporation or any subsidiary.
- (5) In this section —
- “**document**” includes any tape, disc or other device or medium on which information is recorded or stored mechanically, photographically, electronically or otherwise;
- “**information**” means information specified, or of a description specified, by the Minister that relates to the functions of the corporation.

**69. Minister to be kept informed**

The corporation must —

- (a) keep the Minister reasonably informed of the operations, financial performance and financial position of the corporation and its subsidiaries, including the assets and liabilities, profits and losses and prospects of the corporation and its subsidiaries;
- (b) give the Minister reports and information that he or she requires for the making of informed assessments of matters mentioned in paragraph (a); and
- (c) if matters arise that in the board’s opinion may prevent, or significantly affect, achievement of the corporation’s —
- (i) objectives outlined in its statement of corporate intent; or
- (ii) targets under its strategic development plan,
- promptly inform the Minister of the matters and its opinion in relation to them.

**70. Notice of financial difficulty**

- (1) The board must notify the Minister if the board forms the opinion that the corporation or a subsidiary is unable to, or will be unlikely to be able to, satisfy any financial obligation, of the corporation or the subsidiary from the financial resources available or likely to be available to the corporation or the subsidiary at the time the financial obligation is due.
- (2) The notice must —
  - (a) be in writing;
  - (b) provide the reasons for the board's opinion; and
  - (c) provide such other information as the board considers relevant.
- (3) Within 7 days of receipt of the notice, the Minister must —
  - (a) confer with the Treasurer and the board for the purpose of determining what action is required to ensure that the corporation or subsidiary is able to satisfy the relevant financial obligation when it is due; and
  - (b) initiate such action as is required to ensure that the corporation or subsidiary is able to satisfy the relevant financial obligation when it is due.
- (4) For the purposes of subsection (3) the Minister may give directions to the corporation including a direction requiring the corporation or any subsidiary to cease or limit the performance of any function.
- (5) The board must give effect to any such direction and must ensure that it is complied with in relation to any relevant subsidiary.
- (6) The Minister must within 14 days after a direction has been given under subsection (4) cause a copy of it to be laid before each House of Parliament or dealt with in accordance with section 87.

### **Division 6 — General**

#### **71. Protection**

- (1) The corporation, a subsidiary of the corporation or a person performing functions under this Act is not liable —
  - (a) in respect of any claim arising as a consequence of the disclosure of information or documents under section 59, 60, 67, 68, 69 or 70; or
  - (b) for the fact of having done or omitted any thing that is required to be done or omitted by a direction given under section 45(3), 48(2), 54(3), 57(2), 64(1), 70(4) or 79(3) or (6).
- (2) Subsection (1) does not extend to the manner in which any thing is done or omitted if it is done or omitted contrary to clause 2 or 3 of Schedule 2.



## **Part 5 — Financial provisions**

### **Division 1 — General**

**72. Capital and allotment of shares**

- (1) The amount of the authorised capital of the corporation and the number and nominal value of the shares into which it is to be divided are to be prescribed by regulation.
- (2) All of the shares are to be allotted to the Minister and are to be paid for in the manner agreed between the Minister and the board and approved by the Treasurer.
- (3) Shares in the authorised capital of the corporation are not to be held otherwise than by the Minister.
- (4) For the purpose of holding shares under this section, the Minister is a corporation sole with perpetual succession, a common seal and power to do all such things as are required for giving effect to this section.

**73. Bank account**

- (1) Funds of the corporation are to be credited to an account at either —
  - (a) the Treasury; or
  - (b) with the approval of the Treasurer, a bank,and if paragraph (a) applies the account is to form part of the Trust Fund constituted under section 9 of the *Financial Administration and Audit Act 1985*.
- (2) Money received by and expenditure of the corporation is to be credited to or paid from the account referred to in subsection (1).

**74. Investment**

Funds of the corporation may, unless section 73(1)(a) applies, be invested, until they are required for the performance of the corporation's functions, in such investments as the board determines.

**75. Exemption from rates**

No local government rate or charge is to be imposed or levied on any land vested in, or under the management and control of, the corporation that is used or reserved exclusively for the purpose of providing works, undertakings or facilities necessary to the performance of the functions of the corporation.

**Division 2 — Payments to State**

**76. Payment of amount in lieu of rates**

The corporation is to pay to the Treasurer in respect of a financial year a sum equal to the amount of any local government rate or charge that, apart from section 75, the corporation would have been liable to pay in respect of that financial year.

[77. *Repealed by No. 55 of 1996 s. 10(4).*]

**78. Determination of amounts under section 76**

Amounts payable under section 76 —

- (a) are to be determined in accordance with such principles;  
and
- (b) are to be paid at such time or times,

as the Treasurer may direct.

[Section 78 amended by No. 55 of 1996 s. 10(4).]

**79. Dividends**

- (1) A final dividend under this section is to be —
  - (a) calculated with respect to the net profits of the corporation for a financial year after first taking into account —
    - (i) any amounts payable to the Treasurer under section 76 and the *State Enterprises (Commonwealth Tax Equivalents) Act 1996*; and
    - (ii) the amount of any interim dividend paid to the Treasurer during that financial year, in accordance with subsection (7);
  - (b) paid to the Treasurer, in accordance with subsection (4).
- (2) The board, as soon as practicable after the end of each financial year, is to make a recommendation to the Minister as to the amount of the final dividend (if any) that the board recommends as appropriate for that financial year.
- (3) The Minister, with the concurrence of the Treasurer —
  - (a) may accept a recommendation under subsection (2); or
  - (b) after consultation with the board, is to direct that the amount of the final dividend is to be some other amount.
- (4) The corporation is to pay the final dividend —
  - (a) as soon as practicable after the amount is fixed under subsection (3); and
  - (b) in any case not later than —
    - (i) 6 months after the end of the financial year to which the final dividend relates; or
    - (ii) such other time as may be agreed between the Treasurer and the board.
- (5) If the board considers that payment of an interim dividend is justified by the net profits of the corporation during part of a financial year, the board may make a recommendation to the

Minister as to the amount of the interim dividend that the board recommends should be paid to the Treasurer.

- (6) The Minister, with the concurrence of the Treasurer —
  - (a) may accept a recommendation under subsection (5); or
  - (b) after consultation with the board, is to direct that the amount of the interim dividend is to be some other amount.
- (7) The corporation is to pay an interim dividend —
  - (a) as soon as practicable after the amount is fixed under subsection (6); and
  - (b) in any case not later than the end of the financial year to which the interim dividend relates.
- (8) The Minister is to cause the text of any direction given under subsection (3) or (6) to be laid before each House of Parliament within 14 days after the direction is given or dealt with in accordance with section 87.

*[Section 79 amended by No. 55 of 1996 s. 10(4).]*

### **Division 3 — Borrowing**

#### **80. Borrowing**

- (1) The corporation may, subject to section 81 —
  - (a) borrow or re-borrow moneys;
  - (b) obtain credit;
  - (c) issue, acquire, hold or dispose of debt paper;
  - (d) create and issue capital instruments; or
  - (e) otherwise arrange for financial accommodation to be extended to the corporation.
- (2) Capital instruments under subsection (1)(d) —
  - (a) may be described in any way determined by the corporation; and

- (b) are to be created and issued on such terms as the corporation determines and the Minister approves.
- (3) The corporation is to keep such registers for the purposes of this section as may be prescribed.
- (4) In subsection (1) —  
    **“debt paper”** means inscribed stock, bonds, debentures with coupons annexed, bills of exchange, promissory notes or bearer securities, or other similar instruments evidencing indebtedness.

**81. Borrowing limits**

- (1) The Minister may, with the concurrence of the Treasurer and in accordance with subsections (2), (3) and (4), by notice to the corporation, impose monetary limits on the exercise of the powers conferred by section 80.
- (2) The monetary limit is to be determined for the exercise of those powers in the financial year following the commencement of this Part.
- (3) That limit may be varied for any subsequent financial year and any limit for the time being in force may also be varied for a subsequent financial year.
- (4) A limit for the time being in force continues to apply until it is so varied.
- (5) The corporation must comply with any limit for the time being in force.
- (6) A liability of the corporation is not unenforceable or in any way affected by a failure of the corporation to comply with this section.
- (7) No person dealing with the corporation is bound or concerned to enquire whether the corporation has complied or is complying with this section.

**82. Hedging transactions**

- (1) The corporation may in connection with the exercise of any power conferred by section 80 —
- (a) enter into an agreement or arrangement to effect any of the following transactions —
    - (i) a foreign exchange transaction;
    - (ii) a forward foreign exchange transaction;
    - (iii) a currency swap;
    - (iv) a forward currency swap;
    - (v) a foreign currency cap, a foreign currency collar or a foreign currency floor;
    - (vi) a forward interest rate agreement;
    - (vii) an interest rate swap;
    - (viii) a forward interest rate swap;
    - (ix) an interest rate cap, an interest rate collar or an interest rate floor;
    - (x) an option for interest rate or currency management purposes;
    - (xi) a futures contract or a futures option; or
    - (xii) a transaction of such other class as is approved in writing by the Minister, with the concurrence of the Treasurer, as a class of transactions to which this paragraph applies;

or

  - (b) enter into an agreement or arrangement to effect any transaction which is a combination of —
    - (i) 2 or more transactions permitted under paragraph (a); or
    - (ii) one or more transactions permitted under paragraph (a) and one or more transactions permitted under section 80.

(2) In subsection (1)(a) —

**“interest rate”** includes coupon rate, discount rate and yield.

*[Section 82 amended by No. 10 of 2001 s. 206; No. 21 of 2003 s. 35.]*

#### **Division 4 — Guarantees**

#### **83. Guarantees**

- (1) The Treasurer may with the concurrence of the Minister, in the name and on behalf of the Crown, guarantee the performance by the corporation, in the State or elsewhere, of any financial obligation of the corporation arising under section 80.
- (2) A guarantee is to be in such form and subject to such terms and conditions as the Treasurer determines.
- (3) The due payment of moneys payable by the Treasurer under a guarantee —
  - (a) is by this subsection guaranteed by the State; and
  - (b) is to be made by the Treasurer and charged to the Consolidated Fund, and this subsection appropriates that Fund accordingly.
- (4) The Treasurer is to cause any amounts received or recovered from the corporation or otherwise in respect of any payment made by the Treasurer under a guarantee to be credited to the Consolidated Fund.

#### **84. Charges for guarantee**

- (1) The Treasurer may, after consultation with the board, fix charges to be paid by the corporation to the Treasurer for the benefit of the Consolidated Fund in respect of a guarantee given under section 83.
- (2) Payments by the corporation to the Treasurer in respect of any such charges are required to be made at such times, and in such instalments, as the Treasurer determines.

**Division 5 — Financial administration and audit**

**85. Limited application of *Financial Administration and Audit Act 1985***

Despite anything in the *Financial Administration and Audit Act 1985* that Act, other than the provisions referred to in clauses 38(2) and 45(4) of Schedule 3, does not apply to the corporation or any person performing functions under this Act.

**86. Financial administration and audit**

- (1) Schedule 3 has effect in relation to the financial administration and audit of the corporation.
  - (2) That schedule may be amended by regulations made by the Governor in accordance with subsections (3) and (4).
  - (3) If —
    - (a) a provision of Schedule 3 that set out the substance of a provision of —
      - (i) the Corporations Law (as in force at any time before the commencement of the Corporations Act); or
      - (ii) the Corporations Act,  
does not accurately reflect the corresponding provision of the Corporations Act;
    - (b) the Corporations Act does not contain a provision that corresponds to a provision of Schedule 3 that set out the substance of a provision of —
      - (i) the Corporations Law (as in force at any time before the commencement of the Corporations Act); or
      - (ii) the Corporations Act;
- or



- (c) the Corporations Act contains a provision relating to a matter provided for by Schedule 3, the substance of which is not set out in Schedule 3,

the Minister may recommend to the Governor, as soon as practicable after the circumstance in paragraph (a), (b) or (c) arises, that regulations be made under subsection (2).

- (4) The regulations are to be in such form that Schedule 3 as amended will, in the opinion of the Minister, be substantially the same as the corresponding provisions of the Corporations Act, but with such modifications as are consistent with the policy of this Act.

*[Section 86 amended by No. 10 of 2001 s. 207.]*

## **Part 6 — Miscellaneous**

### **87. Supplementary provision as to laying document before Parliament**

- (1) If —
  - (a) at the commencement of a period referred to in section 33(4), 45(5), 48(4), 54(5), 56(2), 57(4), 60(3), 64(2), 70(6), 79(8) or clause 13(7) of Schedule 2 in respect of a document a House of Parliament is not sitting; and
  - (b) the Minister is of the opinion that that House will not sit during that period,

the Minister is to transmit a copy of the document to the Clerk of that House.

- (2) A copy of a document transmitted to the Clerk of a House is to be —
  - (a) taken to have been laid before that House; and
  - (b) taken to be a document published by order or under the authority of that House.
- (3) The laying of a copy of a document that is taken to have occurred under subsection (2)(a) is to be recorded in the Minutes, or Votes and Proceedings, of the House on the first sitting day of the House after the receipt of the copy by the Clerk.

### **88. Execution of documents**

- (1) The corporation is to have a common seal.
- (2) A document is duly executed by the corporation if —
  - (a) the common seal of the corporation is affixed to it in the presence of 2 directors or of a director and an executive officer; or

- (b) it is signed on behalf of the corporation by a person or persons referred to in subsection (4).
- (3) The common seal of the corporation is not to be affixed to a document except in accordance with this section.
- (4) The corporation may, by writing under its common seal, authorise a director or a member of staff or other agent of the corporation to execute documents on its behalf.
- (5) An authority under subsection (4) —
  - (a) may be given —
    - (i) either generally or in respect of a specified matter or specified matters; and
    - (ii) so as to authorise 2 or more persons to execute documents jointly;
  - and
  - (b) may be presumed by a person dealing with the corporation to continue —
    - (i) during any period for which it is conferred; or
    - (ii) if subparagraph (i) does not apply, until notice of termination of the authority is given to the person so dealing.
- (6) A document purporting to be executed in accordance with this section is to be taken to be duly executed until the contrary is shown.

**89. Contract formalities**

- (1) In so far as the formalities of making, varying or discharging a contract are concerned, a person acting under the authority of the corporation may make, vary or discharge a contract in the name of or on behalf of the corporation in the same manner as if that contract were made, varied or discharged by a natural person.

**s. 90**

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- (2) The making, variation or discharge of a contract in accordance with subsection (1) is effectual in law and binds the corporation and other parties to the contract.
- (3) Subsection (1) does not prevent the corporation from making, varying or discharging a contract under its common seal.

**90. Delegation by Treasurer**

- (1) The Treasurer may, either generally or as otherwise provided by the instrument of delegation, delegate to an officer of the Treasury the performance of any function vested in the Treasurer by this Act.
- (2) A function performed by a delegate is to be taken to be performed by the Treasurer.
- (3) A delegate performing a function under this section is to be taken to do so in accordance with the terms of the delegation unless the contrary is shown.

**91. Regulations**

- (1) The Governor may make any regulations prescribing all matters that are required or permitted by this Act to be prescribed or are necessary or convenient to be prescribed for giving effect to the purposes of this Act.
- (2) If there is any conflict or inconsistency between a provision made by regulations under this Act and a provision made by regulations or by-laws under the *Water Agencies (Powers) Act 1984*, a relevant Act within the meaning of that Act or the *Water Services Licensing Act 1995*, the latter provision prevails.  
*[Section 91 amended by No. 67 of 2003 s. 62.]*

## Schedule 1

[Section 9]

### Provisions as to constitution and proceedings of board

**1. Definition**

In clauses 2, 3, 4 and 5(1) —

“**director**” does not include the chief executive officer in his or her capacity as a director.

**2. Term of office**

- (1) Subject to clause 3, a director holds office for such period, not exceeding 3 years, as is specified in the instrument of his or her appointment, and is eligible for reappointment.
- (2) A director, unless he or she sooner resigns or is removed from office, continues in office until his or her successor comes into office, even if the period for which he or she was appointed has expired.
- (3) A director’s duties are not required to be performed on a full-time basis.
- (4) Despite subclause (1) the directors first appointed are to be appointed for periods of between one year and 3 years so that approximately one third of the directors retire each year.

**3. Resignation and removal**

- (1) A director may resign from office by notice in writing delivered to the Minister.
- (2) The Governor may at any time remove a director from office and is not required to give any reason for doing so.

**4. Chairperson and deputy chairperson**

- (1) The Governor is to appoint a director to be chairperson and another to be deputy chairperson, appointments in each case being made on the nomination of the Minister.

**Schedule 1 Provisions as to constitution and proceedings of board**

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- (2) The chief executive officer is not eligible for appointment under subclause (1).
- (3) Where the chairperson is unable to act because of sickness, absence or other cause, the deputy chairperson is to act in his or her place.
- (4) Where the deputy chairperson is acting in place of the chairperson at a meeting, clause 5(1) applies as if the deputy chairperson were absent from the meeting.

**5. Alternate directors**

- (1) Where a director is unable to act because of sickness, absence or other cause, the Minister may in writing appoint another person to act temporarily in his or her place, and while so acting according to the tenor of the appointment that other person is to be taken to be a director and is entitled to remuneration under section 10.
- (2) Except where there is a person acting in his or her place under section 13(5), the chief executive officer may, in writing delivered to the person presiding at a meeting of the board, nominate a senior officer of the corporation approved by the board to represent him or her at that meeting if he or she is unable to attend by reason of sickness, absence or other cause; and while so attending the person so nominated is to be taken to be a director.
- (3) No act or omission of a person acting in place of another under this clause may be questioned on the ground that the occasion for the appointment or acting had not arisen or had ceased.

**6. Meetings**

- (1) The first meeting of the board is to be convened by the chairperson and, subject to subclause (2), subsequent meetings are to be held at such times and places as the board determines.
- (2) A special meeting of the board may at any time be convened by the chairperson or any 2 directors.
- (3) The chairperson, or the deputy chairperson acting under clause 4(3), is to preside at all meetings of the board at or in which he or she is present, or participating under clause 7.

**Provisions as to constitution and proceedings of board**      **Schedule 1**

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- (4) If both the chairperson and the deputy chairperson are not present or participating, the directors present or participating are to appoint a director to preside.
- (5) At any meeting of the board —
  - (a) 3 directors constitute a quorum; and
  - (b) in the case of an equality of votes the person presiding has a casting vote in addition to his or her deliberative vote.

**7. Telephone and video meetings**

Despite anything in this Schedule, a communication between directors constituting a quorum under clause 6(5)(a) by telephone or audio-visual means is a valid meeting of directors, but only if each participating director is capable of communicating with every other participating director instantaneously at all times during the proceedings.

**8. Resolution may be passed without meeting**

- (1) If a document containing a statement to the effect that an act, matter or thing has been done or resolution has been passed is sent or given to all directors and is assented to by not less than 3 directors that act, matter, thing or resolution is to be taken as having been done at or passed by a meeting of the board.
- (2) For the purposes of subclause (1) —
  - (a) the meeting is to be taken as having been held —
    - (i) if the directors assented to the document on the same day, on the day on which the document was assented to and at the time at which the document was last assented to by a director; or
    - (ii) if the directors assented to the document on different days, on the day on which, and at the time at which, the document was last assented to by a director;
  - (b) 2 or more separate documents in identical terms each of which is assented to by one or more directors are to be taken to constitute one document; and
  - (c) a director may signify assent to a document by signing the document or by notifying the corporation of the director's

**Schedule 1 Provisions as to constitution and proceedings of board**

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assent in person or by post, facsimile transmission, telephone or other method of written, audio or audio-visual communication.

- (3) Where a director signifies assent to a document otherwise than by signing the document, the director must by way of confirmation sign the document at the next meeting of the board attended by that director, but failure to do so does not invalidate the act, matter, thing or resolution to which the document relates.
- (4) Where a document is assented to in accordance with subclause (1), the document is to be taken as a minute of a meeting of the board.

**9. Minutes of meetings etc.**

The board is to ensure that an accurate record is kept and preserved of the proceedings at each meeting of the board and of each resolution passed under clause 8.

**10. Leave of absence**

The board may, on such terms and conditions as it thinks fit, grant to a director leave of absence from a meeting, including the meeting at which it is intended to grant the leave.

**11. Board to determine own procedures**

Subject to this Act, the board may determine its own procedures.



## Schedule 2

[Sections 20, 21, 22 and 23]

### Provisions as to duties of directors and related provisions

#### Division 1 — Preliminary

**1. Interpretation**

A person who attempts (within the meaning in section 4 of *The Criminal Code*) to commit an offence against a provision of this Schedule is guilty of that offence.

#### Division 2 — Certain duties stated

**2. Duty to act honestly**

A director must at all times act honestly in the performance of the functions of his or her office, whether within or outside the State.

Penalty: (a) if the contravention was committed with intent to deceive or defraud the corporation, or creditors of the corporation or creditors of any other person or for any other fraudulent purpose, \$20 000 or imprisonment for 5 years, or both;  
(b) otherwise, \$5 000.

**3. Duty to exercise reasonable care and diligence**

A director must at all times exercise the degree of care and diligence in the performance of his or her functions, whether within or outside the State, that a reasonable person in that position would reasonably be expected to exercise in the corporation's circumstances.

Penalty: \$5 000.

**4. Duty not to make improper use of information**

A director or a former director must not, whether within or outside the State, make improper use of information acquired by virtue of his or her position as such to gain, directly or indirectly, an advantage for himself or herself or for any other person or to cause detriment to the corporation.

**Schedule 2 Provisions as to duties of directors and related provisions**

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Penalty: \$20 000 or imprisonment for 5 years, or both.

**5. Duty not to make improper use of position**

A director must not, whether within or outside the State, make improper use of his or her position as to gain, directly or indirectly, an advantage for himself or herself or for any other person or to cause detriment to the corporation.

Penalty: \$20 000 or imprisonment for 5 years, or both.

**6. Fiduciary duty**

- (1) A director has the same fiduciary relationship with the corporation and has the same duties to the corporation to act with loyalty and in good faith as a director of a company under the Corporations Act has with and to the company.
- (2) The duties referred to in subclause (1) are enforceable by the Minister and not otherwise.
- (3) The provisions of this clause are in addition to the other provisions of this Schedule.

*[Clause 6 amended by No. 10 of 2001 s. 208.]*

**Division 3 — Recovery from director**

**7. Payment of compensation may be ordered**

Where —

- (a) a person is convicted of an offence for a contravention of clause 2, 3, 4 or 5; and
- (b) the court is satisfied that the corporation has suffered loss or damage as a result of the act or omission that constituted the offence,

the court by which the person is convicted may, in addition to imposing a penalty, order the convicted person to pay compensation to the corporation of such amount as the court specifies, and any such order may be enforced as if it were a judgment of the court.

**Provisions as to duties of directors and related provisions**      **Schedule 2**

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**8. Civil proceedings for recovery from director**

Where a person contravenes clause 2, 3, 4 or 5, the corporation may, whether or not the person has been convicted of an offence in respect of that contravention, recover from the person as a debt due to the corporation by action in any court of competent jurisdiction —

- (a) if that person or any other person made a profit as a result of the contravention, an amount equal to that profit; and
- (b) if the corporation has suffered loss or damage as a result of the contravention, an amount equal to that loss or damage.

**Division 4 — Relief of director**

**9. Director, etc. may be relieved from liability**

Without limiting section 71, for the purposes of clause 6, 7 or 8 if it appears to the court that a person —

- (a) is, or may be, liable under that clause;
- (b) has acted honestly;
- (c) ought fairly to be excused having regard to all the circumstances of the case, including those connected with the person's appointment,

the court may relieve the person either wholly or partly from liability on such terms as the court thinks fit.

**10. Director, etc. may apply for relief**

- (1) Without limiting section 71, where a person has reason to believe that any claim will or might be made against him or her under clause 6, 7 or 8 the person may apply to the Supreme Court for relief.
- (2) On an application under subclause (1) the Supreme Court has the same power to relieve the person as it would have had under clause 9 if it had been a court exercising jurisdiction under clause 6, 7 or 8.

**11. Case may be withdrawn from jury**

Where a case to which clause 9 applies is being tried by judge with a jury, the judge after hearing the evidence may, if he or she is satisfied that the person ought under that clause be relieved either wholly or

**Schedule 2 Provisions as to duties of directors and related provisions**

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partly from liability sought to be enforced against the person, withdraw the case in whole or in part from the jury and direct judgment to be entered for the person on such terms as to costs or otherwise as the judge thinks proper.

**Division 5 — Disclosure etc. of personal interests**

**12. Disclosure of interests in contracts**

- (1) A director who has a material personal interest in a matter involving the corporation must, as soon as possible after the relevant facts have come to the director's knowledge, disclose the nature of the interest at a meeting of the board.

Penalty: \$1 000.

- (2) A disclosure under subclause (1) is to be recorded in the minutes of the meeting.

*[Clause 12 amended by No. 10 of 1998 s. 73(3); No. 50 of 2003 s. 103.]*

**13. Voting by interested directors**

- (1) A director who has a material personal interest in a matter that is being considered by the board —

- (a) must not vote whether at a meeting or otherwise —
- (i) on the matter; or
  - (ii) in relation to a proposed resolution under subclause (3) in relation to the matter, whether in relation to that or a different director;

and

- (b) must not be present while —
- (i) the matter; or
  - (ii) a proposed resolution of the kind referred to in paragraph (a)(ii),

is being considered at a meeting.

- (2) For the purpose of subclause (1), a director does not have an interest in a matter relating to an existing or proposed contract of insurance merely because the contract insures, or would insure, the director

**Provisions as to duties of directors and related provisions**      **Schedule 2**

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against a liability incurred by the director in his or her capacity as a director of the corporation or of a subsidiary. This subclause does not apply if the corporation is the insurer.

- (3) Subclause (1) does not apply if the board has at any time passed a resolution that —
  - (a) specifies the director, the interest and the matter; and
  - (b) states that the directors voting for the resolution are satisfied that the interest should not disqualify the director from considering or voting on the matter.
- (4) Despite clause 6(5) of Schedule 1, if a director is disqualified under subclause (1) in relation to a matter, a quorum is present during the consideration of that matter if at least 2 directors are present who are entitled to vote on any motion that may be moved at the meeting in relation to that matter.
- (5) The Minister may deal with a matter in so far as the board cannot deal with it because of subclause (4).
- (6) The Minister may by writing declare that subclauses (1) and (4) do not apply in relation to a specified matter either generally or in voting on particular resolutions.
- (7) The Minister must within 14 days after a declaration under subclause (6) is made cause a copy of the declaration to be laid before each House of Parliament or to be dealt with under section 87.

**Division 6 — Other prohibited conduct**

**14. Prohibition on loans to directors and related person**

- (1) The corporation must not, whether directly or indirectly —
  - (a) make a loan to a director, a spouse or de facto partner of a director or a relative of a director or spouse or de facto partner of a director; or
  - (b) give a guarantee or provide security in connection with a loan made to a director, a spouse or de facto partner of a director or a relative of a director or spouse or de facto partner of a director.

**Schedule 2 Provisions as to duties of directors and related provisions**

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- (2) A director who is knowingly concerned in a contravention of subclause (1) by the corporation (whether or not in relation to the director) commits an offence.
- Penalty: (a) if the contravention was committed with intent to deceive or defraud the corporation or creditors of the corporation or creditors of any other person or for any other fraudulent purpose, \$20 000 or imprisonment for 5 years, or both;
- (b) otherwise, \$5 000.
- (3) In subclause (1) —
- “relative”** means —
- (a) a parent or remoter lineal ancestor; or
- (b) son, daughter or remoter issue; or
- (c) a brother or sister.

*[Clause 14 amended by No. 28 of 2003 s. 204.]*

**15. Directors or auditor not to be indemnified for certain matters**

- (1) The corporation or a subsidiary must not —
- (a) indemnify a person who is or has been a director or auditor of the corporation against a liability incurred by the person as a director or auditor; or
- (b) exempt such a person from such a liability.
- (2) Any agreement or arrangement is void so far as it provides for the corporation or a subsidiary to do anything that subclause (1) prohibits.
- (3) Subclause (1) does not prevent a person from being indemnified against a civil liability to a person, other than the corporation or a subsidiary, unless the liability arises out of conduct involving a lack of good faith.
- (4) Subclause (1) does not prevent a person from being indemnified against a liability for costs and expenses incurred by the person —
- (a) in defending proceedings, whether civil or criminal, in which judgment is given in favour of the person or in which the person is acquitted; or
- (b) in obtaining relief under clause 9 or 10.

**Provisions as to duties of directors and related provisions**      **Schedule 2**

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- (5) The corporation or a subsidiary must not pay, or agree to pay, a premium, in respect of a contract insuring a person who is or has been a director or auditor of the corporation against a liability —
  - (a) incurred by the person as such a director or auditor; and
  - (b) arising out of conduct involving —
    - (i) a wilful breach of duty in relation to the corporation; or
    - (ii) without limiting subparagraph (i), a contravention of clause 4 or 5.
- (6) In subclause (5) —  
“**pay**” includes pay indirectly through one or more interposed entities.
- (7) If subclause (5) is contravened, the contract is void so far as it insured the person against such a liability.
- (8) Subclauses (5) and (7) do not apply to a liability for costs and expenses incurred by a person in defending proceedings, whether civil or criminal and whatever their outcome.

**16. False information etc.**

- (1) A director must not make available or furnish information, or authorise or permit the making available or furnishing of information, to —
  - (a) the Treasurer or the Minister; or
  - (b) a director, auditor, debenture holder or trustee for debenture holders of the corporation,being information, whether in documentary or any other form, that relates to the affairs of the corporation and that, to the knowledge of the director —
  - (c) is false or misleading in a material particular; or
  - (d) has omitted from it a matter or thing the omission of which renders the information misleading in a material respect.

Penalty: \$10 000 or imprisonment for 2 years, or both.

**Schedule 2 Provisions as to duties of directors and related provisions**

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- (2) A director must not make available or furnish information, or authorise or permit the making available or furnishing of information, to —
- (a) the Treasurer or the Minister; or
  - (b) a director, auditor, debenture holder or trustee for debenture holders of the corporation,

being information whether in documentary or any other form, relating to the affairs of the corporation that —

- (c) is false or misleading in a material particular; or
- (d) has omitted from it a matter or thing the omission of which renders the information misleading in a material respect,

without having taken reasonable steps to ensure that the information —

- (e) was not false or misleading in a material particular; and
- (f) did not have omitted from it a matter or thing the omission of which rendered the information misleading in a material respect.

Penalty: \$5 000 or imprisonment for one year, or both.

- (3) The references in subclauses (1) and (2) to a director making available or furnishing, or authorising or permitting the making available or furnishing of, information relating to the affairs of the corporation include references to a director making available or furnishing, or authorising or permitting the making available or furnishing of, information as to the state of knowledge of that director with respect to the affairs of the corporation.
- (4) Where information is made available or furnished to a person referred to in subclause (1)(a) or (b) or (2)(a) or (b) in response to a question asked by that person, the question and information are to be considered together in determining whether the information was false or misleading.

*[Schedule 2 amended by No. 10 of 1998 s. 73(3); No. 10 of 2001 s. 208; No. 28 of 2003 s. 204; No. 50 of 2003 s. 103.]*



## Schedule 3 — Financial administration and audit

[section 86(1)]

### Division 1 — Preliminary

#### 1. Interpretation

- (1) In this Schedule, unless the contrary intention appears —  
“**financial year**” has the meaning given by clause 23(1);  
“**regulations**” means regulations made under the Corporations Act.
- (2) In this Schedule, unless the contrary intention appears, expressions (including the expressions “**accounting standard**”, “**company**” and “**financial records**”) have the respective meanings given to them by Part 1.2 of the Corporations Act.

### Division 2 — Financial records

#### 2. Obligation to keep financial records (*cf. s. 286 Corporations Act*)

- (1) The corporation must keep written financial records that —
  - (a) correctly record and explain its transactions and financial position and performance; and
  - (b) would enable true and fair financial statements to be prepared and audited.
- (2) The obligation to keep financial records of transactions extends to transactions undertaken as trustee.
- (3) The financial records must be retained for 7 years after the transaction covered by the records are completed.

#### 3. Physical format (*cf. s. 288 Corporations Act*)

If financial records are kept in electronic form, they must be convertible into hard copy. Hard copy must be made available within a reasonable time to a person who is entitled to inspect the records.

**Schedule 3 Financial administration and audit**

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**4. Place where records are kept**  
*(cf. s. 289 Corporations Act)*

- (1) The corporation may decide where to keep the financial records.
- (2) If financial records about particular matters are kept outside Australia, sufficient written information about those matters must be kept in Australia to enable true and fair financial statements to be prepared.
- (3) The corporation must give the Treasurer written notice of the place where the information is kept.
- (4) The Minister may direct the corporation to produce specified financial records that are kept outside Australia.
- (5) The direction must —
  - (a) be in writing;
  - (b) specify a place in Australia where the records are to be produced (the place must be reasonable in the circumstances); and
  - (c) specify a day (at least 14 days after the direction is given) by which the records are to be produced.

**5. Director access**  
*(cf. s. 290 Corporations Act)*

- (1) A director has a right of access to the financial records at all reasonable times.
- (2) On application by a director, the Supreme Court may authorise a person to inspect the financial records on the director's behalf.
- (3) A person authorised to inspect records may make copies of the records unless the Supreme Court orders otherwise.
- (4) The Supreme Court may make any other orders it considers appropriate, including either or both of the following —
  - (a) an order limiting the use that a person who inspects the records may make of information obtained during the inspection;
  - (b) an order limiting the right of a person who inspects the records to make copies in accordance with subclause (3).

**Division 3 — Financial reporting****Subdivision 1 — Annual financial reports and directors' reports****6. Preparation of annual financial reports and directors' reports**  
*(cf. s. 292 Corporations Act)*

A financial report and a directors' report must be prepared for each financial year by the corporation before 30 September.

**7. Contents of annual financial report**  
*(cf. s. 295 Corporations Act)*

- (1) The financial report for a financial year consists of —
  - (a) the financial statements for the year;
  - (b) the notes to the financial statements; and
  - (c) the directors' declaration about the statements and notes.
- (2) The financial statements for the year are —
  - (a) a profit and loss statement for the year;
  - (b) a balance sheet as at the end of the year;
  - (c) a statement of cash flows for the year; and
  - (d) if required by the accounting standards — a consolidated profit and loss statement, balance sheet and statement of cash flows.
- (3) The notes to the financial statements are —
  - (a) disclosures required by the regulations;
  - (b) notes required by the accounting standards; and
  - (c) any other information necessary to give a true and fair view.
- (4) The directors' declaration is a declaration by the directors —
  - (a) that the financial statements, and the notes referred to in subclause (3)(b), comply with the accounting standards;
  - (b) that the financial statements and notes give a true and fair view;

**Schedule 3 Financial administration and audit**

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- (c) whether, in the directors' opinion, there are reasonable grounds to believe that the corporation, will be able to pay its debts as and when they become due and payable; and
    - (d) whether, in the directors' opinion, the financial statements and notes are in accordance with this Schedule, including —
      - (i) clause 8 (compliance with accounting standards and regulations); and
      - (ii) clause 9 (true and fair view).
  - (5) The declaration must —
    - (a) be made in accordance with a resolution of the directors;
    - (b) specify the date on which the declaration is made; and
    - (c) be signed by at least 2 directors.
- 8. Compliance with accounting standards and regulations**  
*(cf. s. 296 Corporations Act)*
  - (1) The financial report for a financial year must comply with the accounting standards.
  - (2) The financial report must comply with any further requirements in the regulations.
- 9. True and fair view**  
*(cf. s. 297 Corporations Act)*
  - (1) The financial statements and notes for a financial year must give a true and fair view of —
    - (a) the financial position and performance of the corporation; and
    - (b) if consolidated financial statements are required — the financial position and performance of the consolidated entity.
  - (2) This clause does not affect the obligation under clause 8 for a financial report to comply with accounting standards.
- 10. Annual directors' report**  
*(cf. s. 298 Corporations Act)*
  - (1) The corporation must prepare a directors' report for each financial year.

- (2) The report must include —
  - (a) the general information required by clause 11; and
  - (b) the specific information required by clause 12.
- (3) The report must —
  - (a) be made in accordance with a resolution of the directors;
  - (b) specify the date on which the report is made; and
  - (c) be signed by at least 2 directors.

**11. Annual directors' report — general information**  
*(cf. s. 299 Corporations Act)*

- (1) The directors' report for a financial year must —
  - (a) contain a review of operations during the year of the corporation and the results of those operations;
  - (b) give details of any significant changes in the corporation's state of affairs during the year;
  - (c) state the corporation's principal activities during the year and any significant changes in the nature of those activities during the year;
  - (d) give details of any matter or circumstance that has arisen since the end of the year that has significantly affected, or may significantly affect —
    - (i) the corporation's operations in future financial years;
    - (ii) the results of those operations in future financial years; or
    - (iii) the corporation's state of affairs in future financial years;
  - (e) refer to likely developments in the corporation's operations in future financial years and the expected results of those operations; and
  - (f) if the corporation's operations are subject to any particular and significant environmental regulation under a law of the State or of the Commonwealth or of another State or a Territory — give details of the corporation's performance in relation to environmental regulation.

**Schedule 3 Financial administration and audit**

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- (2) If accounting standards require consolidated financial statements, the report must be on the consolidated entity of which the corporation is part.
- (3) The report may omit material that would otherwise be included under subclause (1)(e) if it is likely to result in unreasonable prejudice to —
  - (a) the corporation; or
  - (b) if consolidated financial statements are required — the consolidated entity or any entity (including the corporation) that is part of the consolidated entity.
- (4) If material is omitted from the report, the report must say so.

**12. Annual directors' report — specific information**  
*(cf. s. 300 Corporations Act)*

- (1) The directors' report for a financial year must include details of —
  - (a) dividends or distributions paid during the year;
  - (b) dividends or distributions recommended or declared for payment, but not paid, during the year; and
  - (c) the name of each person who has been a director of the corporation at any time during or since the end of the year and the period for which they were a director.
- (2) If —
  - (a) during or since the financial year, the corporation has indemnified against a liability a person who is or has been a director or auditor of the corporation or of a related body corporate; and
  - (b) but for Schedule 2 clause 15(3) or (4), subclause (1) of that clause would have prohibited the corporation from indemnifying the person against that liability,the report must set out —
  - (c) the person's name;
  - (d) the nature of the liability; and
  - (e) how much the corporation paid, and what else the corporation did, by way of indemnifying the person against the liability.
- (3) If —

- (a) during or since the financial year, the corporation has made a relevant agreement (as defined in section 9 of the Corporations Act) for indemnifying against a liability a person who is or has been a director or auditor of the corporation or of a related body corporate; and
- (b) but for Schedule 2 clause 15(3) or (4), subclause (1) of that clause would prohibit the corporation from indemnifying the person against that liability,

the report must set out particulars of the relevant agreement, including —

- (c) the person's name;
- (d) the nature of the liability; and
- (e) how much the relevant agreement provides for the corporation to pay, and what else it provides for the corporation to do, by way of indemnifying the person against the liability.

(4) If —

- (a) during or since the financial year, the corporation has paid, or agreed to pay, a premium in respect of a contract insuring against a liability a person who is or has been a director or auditor of the corporation or of a related body corporate; and
- (b) but for Schedule 2 clause 15(8), subclause (5) of that clause would have prohibited the corporation from paying, or agreeing to pay, the premium,

the report must —

- (c) name the person and state that the corporation has paid, or agreed to pay, a premium in respect of a contract insuring the person against a liability; and
- (d) set out, except so far as prohibited by the contract itself, the nature of the liability and the amount of the premium.

(5) The report must also include details of —

- (a) each director's qualifications, experience and special responsibilities;
- (b) the number of meetings of the board held during the year and each director's attendance at those meetings; and

**Schedule 3 Financial administration and audit**

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- (c) the number of meetings of each board committee held during the year and each director's attendance at those meetings.

**13. Annual directors' report — other specific information**  
*(cf. s. 300A Corporations Act)*

The directors' report for a financial year must also include —

- (a) discussion of board policy for determining the nature and amount of emoluments of board members and senior executives of the corporation;
- (b) discussion of the relationship between such policy and the corporation's performance; and
- (c) details of the nature and amount of each element of the emolument of each director and each of the 5 named officers of the corporation receiving the highest emolument.

**14. Audit of annual financial report**  
*(cf. s. 301 Corporations Act)*

The corporation must have the financial report for a financial year audited by the Auditor General in accordance with Subdivision 2 and clauses 38 and 45 and obtain an auditor's report.

**Subdivision 2 — Audit and auditor's report**

**15. Audit opinion**  
*(cf. s. 307 Corporations Act)*

The Auditor General must form an opinion about —

- (a) whether the financial report is in accordance with this Schedule, including —
  - (i) clause 8 (compliance with accounting standards and regulations); and
  - (ii) clause 9 (true and fair view);
- (b) whether he or she has been given all information, explanation and assistance necessary for the conduct of the audit;
- (c) whether the corporation has kept financial records sufficient to enable a financial report to be prepared and audited; and



- (d) whether the corporation has kept other records and registers as required by this Schedule.

**16. Auditor General's report on annual financial report**  
*(cf. s. 308 Corporations Act)*

- (1) The Auditor General must report to the Minister on whether he or she is of the opinion that the financial report is in accordance with this Schedule, including —
  - (a) clause 8 (compliance with accounting standards and regulations); and
  - (b) clause 9 (true and fair view).
- (2) If not of that opinion, the Auditor General's report must say why.
- (3) If the Auditor General is of the opinion that the financial report does not comply with an accounting standard, his or her report must, to the extent it is practicable to do so, quantify the effect that non-compliance has on the financial report.
- (4) If it is not practicable to quantify the effect fully, the report must say why.
- (5) The Auditor General's report must describe —
  - (a) any defect or irregularity in the financial report; and
  - (b) any deficiency, failure or shortcoming in respect of the matters referred to in clause 15.
- (6) The report must specify the date on which it is made.
- (7) The Auditor General must give a copy of the report to the directors as soon as practicable after it has been given to the Minister.

**17. Auditor General's power to obtain information**  
*(cf. s. 310 Corporations Act)*

The Auditor General —

- (a) has a right of access at all reasonable times to the books of the corporation; and
- (b) may require any officer to give the Auditor General information, explanations or other assistance for the purposes of the audit or review.

**Schedule 3      Financial administration and audit**

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**18.      Assisting Auditor General**  
*(cf. s. 312 Corporations Act)*

An officer of the corporation must —

- (a) allow the Auditor General access to the books of the corporation; and
- (b) give the Auditor General any information, explanation or assistance required under clause 17.

**Subdivision 3 — Special provisions about consolidated financial statements**

**19.      Directors and officers of controlled entity to give information**  
*(cf. s. 323 Corporations Act)*

If the corporation has to prepare consolidated financial statements, a director or officer of a controlled entity must give the corporation all information requested that is necessary to prepare the consolidated financial statements and the notes to those statements.

**20.      Auditor General's power to obtain information from controlled entity**  
*(cf. s. 323A Corporations Act)*

- (1) Where the financial report includes consolidated financial statements, the Auditor General —
  - (a) has a right of access at all reasonable times to the books of any controlled entity; and
  - (b) may require any officer of the entity to give the Auditor General information, explanations or other assistance for the purposes of the audit or review.
- (2) The information, explanations or other assistance required under subclause (1)(b) is to be given at the expense of the corporation.

**21.      Controlled entity to assist the Auditor General**  
*(cf. s. 323B Corporations Act)*

If the corporation has to prepare a financial report that includes consolidated financial statements, an officer or auditor of a controlled entity must —

- (a) allow the Auditor General access to the controlled entity's books; and

- (b) give the Auditor General any information, explanation or assistance required under clause 20.

**22. Application of subdivision to entity that has ceased to be controlled**  
*(cf. s. 323C Corporations Act)*

Clauses 19, 20 and 21 apply to the preparation or audit of a financial report that covers a controlled entity even if the entity is no longer controlled by the corporation when its financial report is being prepared or audited.

**Subdivision 4 — Financial years of the corporation and the entities it controls**

**23. Financial years**  
*(cf. s. 323D Corporations Act)*

- (1) The financial year of the corporation is the 12 month period ending on 30 June.
- (2) Where the corporation has to prepare consolidated financial statements, it must do whatever is necessary to ensure that the financial years of the consolidated entities are synchronised with its own financial years.
- (3) It must achieve this synchronisation by the end of 12 months after the situation that calls for consolidation arises.

**Division 4 — Accounting standards**

**24. Accounting standards**  
*(cf. s. 334 Corporations Act)*

- (1) An accounting standard applies to —
  - (a) periods ending after the commencement of the standard; or
  - (b) periods ending, or starting, on or after a later date specified in the standard.
- (2) The corporation may elect to apply the accounting standard to an earlier period unless the standard says otherwise.
- (3) The election must be made in writing by the directors.

**Schedule 3 Financial administration and audit**

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**25. Equity accounting**  
*(cf. s. 335 Corporations Act)*

This Schedule (and, in particular, the provisions on consolidation of financial statements) does not prevent accounting standards from incorporating equity accounting principles.

**26. Interpretation of accounting standards**  
*(cf. s. 337 Corporations Act)*

In interpreting an accounting standard —

- (a) unless the contrary intention appears, expressions used in the standard have the same meaning as they have in Chapter 2M of the Corporations Act; and
- (b) the provisions of Part 1.2 of the Corporations Act apply as if the standard's provisions were provisions of that Chapter.

**27. Evidence of text of accounting standard**  
*(cf. s. 339 Corporations Act)*

- (1) This clause applies to a document that purports to be published by or on behalf of the AASB or ASIC and to set out the text of —
  - (a) a specified standard as in force at a specified time under section 334 of the Corporations Act; or
  - (b) a specified provision of a standard of that kind.
- (2) It also applies to a copy of a document of that kind.
- (3) In the absence of evidence to the contrary, a document to which this clause applies is proof in proceedings under this Act that —
  - (a) the specified standard was in force at that time under that section; and
  - (b) the text set out in the document is the text of the standard referred to in subclause (1)(a) or the provision referred to in subclause (1)(b).

**Division 5 — Exemptions and modifications**

- 28. Treasurer's power to make specific exemption orders**  
*(cf. s. 340 Corporations Act)*
- (1) On an application made in accordance with subclause (3) in relation to the corporation, the Treasurer may make an order in writing relieving any of the following from all or specified requirements of Divisions 2 and 3 —
    - (a) the directors;
    - (b) the corporation;
    - (c) the Auditor General.
  - (2) The order may —
    - (a) be expressed to be subject to conditions; and
    - (b) be indefinite or limited to a specified period.
  - (3) The application must be —
    - (a) authorised by a resolution of the directors;
    - (b) in writing and signed by a director; and
    - (c) lodged with the Treasurer.
  - (4) The Treasurer must give the corporation written notice of the making, revocation or suspension of the order.
  - (5) If the Treasurer makes an order under subclause (1) the Treasurer is to cause the text of the order to be laid before each House of Parliament within 14 days after the order is made.
  - (6) If at the commencement of the period referred to in subclause (5) a House of Parliament is not sitting and the Treasurer is of the opinion that that House will not sit during that period, the Treasurer is to transmit a copy of the order to the Clerk of that House and the copy of the order so transmitted is to be —
    - (a) taken to have been laid before that House; and
    - (b) taken to be a document published by order or under the authority of that House.
  - (7) The laying of a copy of a document that is taken to have occurred because of subclause (6)(a) is to be recorded in the Minutes, or Votes

**Schedule 3 Financial administration and audit**

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and Proceedings, of the House on the first sitting day of the House after the receipt of the copy by the Clerk.

**29. Criteria for specific exemption orders and class orders**  
*(cf. s. 342 Corporations Act)*

To make an order under clause 28, the Treasurer must be satisfied that complying with the relevant requirements of Divisions 2 and 3 would —

- (a) make the financial report or other reports misleading;
- (b) be inappropriate in the circumstances; or
- (c) impose unreasonable burdens.

**30. Extension of time**

- (1) Where any provision of this Schedule requires any act or thing to be observed or performed by a certain date or within a specified time by a person, other than the Auditor General, the Minister may on application by that person extend the date of, or the time for observance or performance of such act or thing to such date or time as the Minister thinks appropriate.
- (2) Where the Minister grants an extension of time under subclause (1), the provisions of clause 28(5) shall, with all necessary changes, apply to the memorandum evidencing the extension as if it were an order for the purposes of that subclause.

**Division 6 — Sanctions for contraventions of this Schedule**

**31. Contravention of Divisions 2 and 3**  
*(cf. s. 344 Corporations Act)*

- (1) A director of the corporation contravenes this subclause if he or she fails to take all reasonable steps to comply with, or to secure compliance with, Division 2 or 3.
- (2) The penalty applicable to a contravention of subclause (1) is —
  - (a) in a case to which paragraph (b) does not apply, \$5 000; or
  - (b) if the offence was committed with intent to deceive or defraud the Minister or the Treasurer or creditors of the corporation, \$20 000 or imprisonment for 5 years or both.

- (3) Subclause (1) does not apply to clause 17, 18, 20 or 21.

**Division 7 — Miscellaneous**

**35. Deadline for reporting to the Minister**  
*(cf. s. 315 Corporations Act)*

- (1) In subclause (2) —  
“**the prescribed day**” means the 5th working day after receipt by the directors under clause 16 of the Auditor General’s report.
- (2) The corporation shall as soon as practicable but not later than the close of business on the prescribed day in each year send to the Minister a copy of the annual report required by section 60.

**36. Annual financial reporting to the Minister**  
*(cf. s. 314 Corporations Act)*

The annual report of the corporation under section 60 is to contain the following documents —

- (a) the financial report for the year;
- (b) the directors’ report for the year;
- (c) the Auditor General’s report on the financial report;
- (d) a copy of any order of the Treasurer under clause 28.

**38. Audit**

- (1) If the Auditor General cannot complete the audit of the corporation by 30 September in any year he or she is to submit an interim report to the Minister setting out the reasons for his or her inability to complete the audit by that date, and the Minister is to cause copies of the report to be laid before both Houses of Parliament, within 7 sitting days of receiving that report.
- (2) Section 92 of the *Financial Administration and Audit Act 1985* applies to the audit of the corporation.

**Schedule 3 Financial administration and audit**

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**45. Powers and duties of the Auditor General**

- (1) If the Auditor General in the course of the performance of duties as auditor of the corporation and its subsidiaries, is satisfied that —
- (a) there has been a contravention of any provision of this Schedule; and
  - (b) the circumstances are such that in the Auditor General's opinion the matter has not been or will not be adequately dealt with by comment in the Auditor General's report on the financial statements or by bringing the matter to the notice of the board of the corporation,

the Auditor General is to forthwith report the matter to the Minister in writing.

- (4) The provisions of sections 78 to 80 and 82 to 91 and section 95 of the *Financial Administration and Audit Act 1985* apply to the corporation as if it were a statutory authority named in Schedule 1 of that Act.

*[Schedule 3 inserted in Gazette 24 May 2002 p. 2605-17.]*



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**Schedule 4**

[Section 31]

**Provisions to be included in articles of association of  
subsidiaries**

**1. Disposal of shares**

- (1) The corporation is not to sell or otherwise dispose of shares in the subsidiary other than as approved by the Minister.
- (2) The Minister is empowered to execute a transfer of any shares in the subsidiary held by the corporation.

**2. Directors**

- (1) The directors of the subsidiary are to be appointed by the corporation, but no such director may be appointed except with the prior written approval of the Minister.
- (2) All decisions relating to the operation of the subsidiary are to be made by or under the authority of the board of the subsidiary in accordance with the statement of corporate intent of the corporation and the subsidiary.
- (3) The board of the subsidiary is accountable to the Minister in the manner set out in Part 4 and in the memorandum and articles of association of the subsidiary.

**3. Further shares**

Shares may not be issued or transferred except with the prior written approval of the Minister.

**4. Subsidiaries of subsidiary**

- (1) The subsidiary may not form, participate in the formation of, or acquire any subsidiary without the prior written approval of the Minister.
- (2) The subsidiary must ensure that the memorandum and articles of association of each of its subsidiaries at all times comply with this Act.

**Schedule 4 Provisions to be included in articles of association of subsidiaries**

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- (3) The subsidiary must, to the maximum extent practicable, ensure that each of its subsidiaries complies with its memorandum and articles of association and with the requirements of this Act.

## Notes

- <sup>1</sup> This reprint is a compilation as at 2 July 2004 of the *Water Corporation Act 1995* and includes the amendments made by the other written laws referred to in the following table. The table also contains information about any reprint.

## Compilation table

Short title	Number and year	Assent	Commencement
<i>Water Corporation Act 1995</i>	70 of 1995	27 Dec 1995	1 Jan 1996 (see s. 2 and <i>Gazette</i> 29 Dec 1995 p. 6291)
<i>State Enterprises (Commonwealth Tax Equivalents) Act 1996</i> s. 10(4)	55 of 1996	11 Nov 1996	1 Jul 1996 (see s. 2 and 3(3))
<i>Statutes (Repeals and Minor Amendments) Act (No. 2) 1998</i> s. 73	10 of 1998	30 Apr 1998	30 Apr 1998 (see s. 2(1))
<i>Acts Amendment and Repeal (Financial Sector Reform) Act 1999</i> s. 110	26 of 1999	29 Jun 1999	1 Jul 1999 (see s. 2(1) and <i>Gazette</i> 30 Jun 1999 p. 2905)
<i>State Superannuation (Transitional and Consequential Provisions) Act 2000</i> s. 70	43 of 2000	2 Nov 2000	17 Feb 2001 (see s. 2(1) and <i>Gazette</i> 16 Feb 2001 p. 903)
<b>Reprint of the <i>Water Corporation Act 1995</i> as at 4 May 2001 (includes amendments listed above)</b>			
<i>Corporations (Consequential Amendments) Act 2001</i> Pt. 54	10 of 2001	28 Jun 2001	15 Jul 2001 (see s. 2 and <i>Gazette</i> 29 Jun 2001 p. 3257 and <i>Cwlth Gazette</i> 13 Jul 2001 No. S285)
<i>Water Corporation (Act Amendment) Regulations 2002</i> see <i>Gazette</i> 24 May 2002 p. 2605-17			1 Jul 2002 (see r. 2)
<i>Labour Relations Reform Act 2002</i> s. 27	20 of 2002	8 Jul 2002	15 Sep 2002 (see s. 2(1) and <i>Gazette</i> 6 Sep 2002 p. 4487)
<i>Corporations (Consequential Amendments) Act (No. 3) 2003</i> Pt. 16 <sup>2</sup>	21 of 2003	23 Apr 2003	11 Mar 2002 (see s. 2 and <i>Cwlth Gazette</i> 24 Oct 2001 (No. GN42))

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<b>Short title</b>	<b>Number and year</b>	<b>Assent</b>	<b>Commencement</b>
<i>Acts Amendment (Equality of Status) Act 2003 Pt. 59</i>	28 of 2003	22 May 2003	1 Jul 2003 (see s. 2 and <i>Gazette</i> 30 Jun 2003 p. 2579)
<i>Sentencing Legislation Amendment and Repeal Act 2003 s. 103</i>	50 of 2003	9 Jul 2003	15 May 2004 (see s. 2 and <i>Gazette</i> 14 May 2004 p. 1445)
<i>Labour Relations Reform (Consequential Amendments) Regulations 2003 r. 21 see Gazette</i> 15 Aug 2003 p. 3685-92			15 Sep 2003 (see r. 2)
<i>Economic Regulation Authority Act 2003 s. 62</i>	67 of 2003	5 Dec 2003	1 Jan 2004 (see s. 2 and <i>Gazette</i> 30 Dec 2003 p. 5723)
<i>Statutes (Repeals and Minor Amendments) Act 2003 s. 127<sup>3</sup></i>	74 of 2003	15 Dec 2003	15 Dec 2003 (see s. 2)

**Reprint 2: The Water Corporation Act 1995 as at 2 Jul 2004** (includes amendments listed above)

<sup>2</sup> The *Corporations (Consequential Amendments) Act (No. 3) 2003* s. 2-4 read as follows:

“

**2. Commencement**

- (1) If this Act receives the Royal Assent before the day on which Schedule 1 to the Financial Services Reform Act comes into operation, this Act comes into operation at the same time as that Schedule comes into operation.
- (2) If this Act receives the Royal Assent on or after the day on which Schedule 1 to the Financial Services Reform Act comes into operation, this Act is deemed to have come into operation at the same time as that Schedule comes into operation.

**3. Interpretation**

In this Part —

“**Financial Services Reform Act**” means the *Financial Services Reform Act 2001* of the Commonwealth;

“**FSR commencement time**” means the time when Schedule 1 to the Financial Services Reform Act comes into operation;

“**statutory rule**” means a regulation, rule or by-law.

**4. Validation**

- (1) This section applies if this Act comes into operation under section 2(2).
- (2) Anything done or omitted to have been done after the FSR commencement time and before this Act receives the Royal Assent that could have been done if this Act had received the Royal Assent before the FSR commencement time is taken to be as valid and lawful, and to always have been as valid and lawful, as it would have been if this Act had received the Royal Assent before the FSR commencement time.
- (3) Anything done or omitted to have been done by a person after the FSR commencement time and before this Act received the Royal Assent that would have been valid and lawful if the Financial Services Reform Act had not commenced, is taken to be valid and lawful.
- (4) Anything done or omitted to have been done after the FSR commencement time and before this Act receives the Royal Assent —
  - (a) that could only have been validly and lawfully done or omitted because this Act received the Royal Assent after the FSR commencement time; and
  - (b) that could not have been validly and lawfully done or omitted if this Act had received the Royal Assent before the FSR commencement time,is taken not to be valid, and to never have been valid.

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<sup>3</sup> The amendment in the *Statutes (Repeals and Minor Amendments) Act 2003* s. 127(5) is not included because the Schedule it sought to amend had been replaced in *Gazette* 24 May 2002 p. 2605-17 before the amendment purported to come into operation.