

Western Australia

## **Physiotherapists Registration Board Rules 1952**

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As at 12 Dec 2005

Version 01-b0-02

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## Physiotherapists Registration Board Rules 1952

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### CONTENTS

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#### **Part I**

##### ***Citation***

1. Citation 1

##### ***Meetings and proceedings of the Board***

- 1A. Ordinary meetings 1  
2. Special meetings 1  
4. Notice of meetings 2  
5. Absence of quorum 2  
6. Committee 2  
7. Meeting procedure 2  
8. Order of business 3  
9. Written resolutions 4  
10. Rescission of resolutions 4  
11. Minutes 4

#### **Part II**

##### ***The Registrar***

12. Board to appoint Registrar 5  
13. Duties of Registrar 5  
14. Hours of office 5  
15. Consultation; keeping of documents 5  
16. Security 5  
17. Monthly statement 5  
18. Moneys 6  
19. Board may impose other duties 6

#### **Part III**

Contents

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<b><i>The Register of Physiotherapists and Record of Students</i></b>		
20.	Register	7
21.	Registrar to maintain Register	7
22.	Notification of change of address	7
23.	Updating Register	8
<b>Part IV</b>		
<b><i>Fees</i></b>		
24.	Fees and charges	9
<b>Part V</b>		
<b><i>Complaints against physiotherapists</i></b>		
25.	Who may make a complaint	10
26.	How to make a complaint	10
27.	Notification of physiotherapist	10
<b>Part VIII</b>		
<b><i>Miscellaneous</i></b>		
46.	Common seal	11
<b>Notes</b>		
	Compilation table	12

Western Australia

Physiotherapists Act 1950

## Physiotherapists Registration Board Rules 1952

### Part I

#### *Citation*

#### 1. Citation

These rules may be cited as the *Physiotherapists Registration Board Rules 1952*<sup>1</sup>.

*[Rule 1 inserted in Gazette 23 Nov 1984 p. 3761.]*

*Meetings and proceedings of the Board*

#### 1A. Ordinary meetings

The ordinary meeting of the Board shall be held on the third Friday of each month at such time and place as the Board may appoint. Provided that should the third Friday of any month fall on a public holiday or for any other sufficient reason, the Board may, by resolution appoint some other day to be the day on which the ordinary meeting in that month shall be held.

*[Rule 1A, formerly rule 1, renumbered as rule 1A in Gazette 18 Jan 2000 p. 307.]*

#### 2. Special meetings

A special meeting of the Board shall be summoned by the Registrar on the written requisition of the Chairman or of any

3 members. Such meeting shall be held within 7 days of the receipt of the requisition by the Registrar.

[3. *Repealed in Gazette 30 Dec 2004 p. 6984.*]

**4. Notice of meetings**

In the case of ordinary meetings, 7 days, and in the case of special meetings, 3 days notice in writing shall be given by the Registrar of every meeting. The notice shall indicate briefly the business to be transacted.

[*Rule 4 amended in Gazette 30 Dec 2004 p. 6984.*]

**5. Absence of quorum**

If at the expiration of 15 minutes after the time appointed for any meeting there is not a quorum present, the meeting of the Board and all business shall stand adjourned to the next meeting.

**6. Committee**

- (1) The Board may from time to time appoint from among themselves a committee, of not less than 3, any 2 of whom shall form a quorum, to investigate and report to the Board on any matter. The Board may dissolve any committee and may remove any member thereof and appoint another member to fill the vacancy.
- (2) The Chairman for the time being shall be *ex officio* a member of every committee so appointed and if present shall preside. In the absence of the Chairman the committee shall elect one of its members to preside.

**7. Meeting procedure**

- (1) Notice of every motion or resolution intended to be proposed at any ordinary meeting shall be given to the Registrar in writing at least 14 days before the date set for the next ordinary

meeting. Details shall be included in the business paper to be forwarded to each member prior to the meeting.

- (2) Every motion proposed at any meeting shall be seconded before being discussed.
- (3) Every question shall be decided on the voices unless any member demands a show of hands in which case the Chairman shall instruct that a show of hands be taken.
- (4) The Chairman for the time being of the meeting shall have a deliberate vote and in the event of any equality of votes, a casting vote.

**8. Order of business**

The arrangement of the order of business for each ordinary meeting shall be as follows:

Reading of the minutes of the previous meeting.

Confirmation of minutes of previous meeting.

Registration of physiotherapists.

Recording of students.

Correspondence.

Reports of committees.

Production of bank statement.

Accounts for payment.

Registrar's statement.

Questions.

Notices of motion.

General business.

Any other business that may be properly brought before the Board.

Provided that the Board may, by resolution, vary the order of business on the grounds of urgency or convenience.

**9. Written resolutions**

A resolution signed by all members of the Board shall be as valid and effectual as if it had been passed at a duly convened meeting.

**10. Rescission of resolutions**

No resolution arrived at or any act, matter or thing done or authorised by any meeting shall be rescinded or amended at any subsequent meeting unless notice of such intended rescission or amendment be given in the notice convening the meeting at which such rescission or amendment is proposed.

**11. Minutes**

Minutes of every meeting shall be kept by the Registrar and such minutes when signed by the Chairman of the same or any subsequent meeting shall be binding and conclusive evidence for all purposes and before all courts of the proceedings at such meeting.



## Part II

### *The Registrar*

The Registrar shall:

**12. Board to appoint Registrar**

Be appointed by the Board and hold office subject to the rules and during the pleasure of the Board.

**13. Duties of Registrar**

Discharge the duties imposed upon the Registrar by the Act.

**14. Hours of office**

Be in attendance at his office for such hours and days as the Board may from time to time direct.

**15. Consultation; keeping of documents**

Consult the Chairman on any business requiring attention between the various meetings of the Board and be responsible for the safe custody of all documents and property belonging to the Board.

**16. Security**

Find security to the satisfaction of the Board for the sum of \$1 000.

*[Rule 16 amended by No. 113 of 1965 s. 8(1).]*

**17. Monthly statement**

Present to the Board a monthly statement showing the receipts and expenditure for the past month and prepare and present to the Board a yearly balance sheet in the month of July in every year.

**18. Moneys**

Receive and be responsible for all moneys payable to the Board and bank same as soon as is practicable.

**19. Board may impose other duties**

Discharge such other duties as the Board may from time to time direct.

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## **Part III**

### *The Register of Physiotherapists and Record of Students*

**20. Register**

The Registrar shall keep a Register of Physiotherapists and a Record of Students in the form directed by the Board.

The following information shall be entered in the Register of Physiotherapists:

Name.

Address.

Male/Female.

Date of Birth.

Nationality.

Qualifications necessary for registration. Additional  
qualifications.

Registered under Section                          Date.

Date removed from Register.

Reason for removal.

*[Rule 20 amended in Gazette 6 Feb 1987 p. 322; 15 Dec 1989  
p. 4544.]*

**21. Registrar to maintain Register**

No entry shall be made in the Register by any person other than the Registrar. The Registrar shall make only such entries in the Register as the Board may direct.

**22. Notification of change of address**

Every physiotherapist shall notify the Registrar within 14 days of any change of address.

**23. Updating Register**

The Registrar shall from time to time erase the names of all physiotherapists who have died, and shall make such alterations and amendments to the Register as the Board may direct for the purpose of making the same an accurate record of the names, addresses and qualifications of the physiotherapists.

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**Part IV**

*Fees*

**24. Fees and charges**

The following fees shall be charged and shall be payable on demand of the Registrar —

	\$
(a) application for registration as a physiotherapist .....	50
(b) annual licence fee as a physiotherapist .....	75
(c) application for an additional qualification to be registered .....	32
(d) restoration fee, where the Board has withdrawn a name for non-payment of annual licence fee etc. ....	80
(e) restoration fee following voluntary withdrawal .....	20
(f) application for a change to the particulars recorded in Register .....	15
(g) for an extract of entry in the Register .....	15

*[Rule 24 inserted in Gazette 23 Nov 1984 p. 3761; amended in Gazette 24 Oct 1986 p. 3955; 9 Aug 1991 p. 4121; 18 Jan 2000 p. 307-8.]*

## **Part V**

### *Complaints against physiotherapists*

**25. Who may make a complaint**

A complaint against a physiotherapist may be initiated by any person or by resolution of the Board.

**26. How to make a complaint**

Any person who makes a complaint against a physiotherapist shall lodge with the Registrar a signed statement of the matters complained of and if required by the Board shall give such further particulars in writing and shall make such statutory declarations as to the facts as the Board shall require.

**27. Notification of physiotherapist**

On receipt of a complaint or on the passing of a resolution by the Board initiating a complaint the Registrar shall forthwith notify the physiotherapist concerned and call on him to lodge with the Registrar within 7 days an answer to such complaint.

*[Rule 27 amended in Gazette 30 Dec 2004 p. 6984.]*

*[28-33. Repealed in Gazette 30 Dec 2004 p. 6984.]*

*[Parts VI and VII repealed in Gazette 15 Dec 1989 p. 4544.]*

## **Part VIII**

### *Miscellaneous*

**46. Common seal**

- (a) The Board may adopt a seal known as the Seal of the Board.
- (b) Such seal shall be kept in the custody of the Registrar and deposited at the office of the Board.
- (c) Such seal shall be affixed by the Registrar in the presence of the Chairman of the Board to any writing when authorised by a resolution of the Board and not otherwise.

*[Part IX repealed in Gazette 15 Dec 1989 p. 4544.]*

### Notes

<sup>1</sup> This is a compilation of the *Physiotherapists Registration Board Rules 1952* and includes the amendments made by the other written laws referred to in the following table <sup>1a</sup>. The table also contains information about any reprint.

### Compilation table

Citation	Gazettal	Commencement
Untitled rules <sup>2</sup>	27 Jun 1952 p. 1581-4	27 Jun 1952
Untitled rules	6 Aug 1954 p. 1351-2	6 Aug 1954
Untitled rules	1 Apr 1955 p. 589	1 Apr 1955
Untitled rules	19 Aug 1955 p. 1955-6	19 Aug 1955
Untitled rules	19 Jul 1956 p. 1782	19 Jul 1956
Untitled rules	31 Oct 1958 p. 2878	31 Oct 1958
Untitled rules	8 Nov 1962 p. 3654	8 Nov 1962
<i>Decimal Currency Act 1965</i> assented to	21 Dec 1965	s. 4-9: 14 Feb 1966 (see s. 2(2)); balance: 21 Dec 1965 (see s. 2(1))
Untitled rules	6 Jan 1966 p. 11-12	6 Jan 1966
Untitled rules	27 Oct 1966 p. 2776-7	27 Oct 1966
Untitled rules	24 Jul 1968 p. 2109	24 Jul 1968
Untitled rules	17 Dec 1969 p. 4104	17 Dec 1969
Untitled rules	29 Jan 1971 p. 301	29 Jan 1971
<i>Physiotherapists Registration Board Amendment Rules 1981</i>	4 Dec 1981 p. 4980	4 Dec 1981
<i>Physiotherapists Registration Board Amendment Rules 1984</i>	23 Nov 1984 p. 3761	1 Jan 1985 (see r. 2)
<i>Physiotherapists Registration Board</i>	24 Oct 1986	1 Jan 1987 (see r. 2)



Citation	Gazettal	Commencement
<i>Amendment Rules 1986</i>	p. 3955	
<i>Physiotherapists Registration Board Amendment Rules 1987</i>	6 Feb 1987 p. 322	6 Feb 1987
<i>Physiotherapists Registration Board Amendment Rules 1989</i>	15 Dec 1989 p. 4544	15 Dec 1989
<i>Physiotherapists Registration Board Amendment Rules 1991</i>	9 Aug 1991 p. 4121	9 Aug 1991
<i>Physiotherapists Registration Board Amendment Rules (No. 2) 1999</i>	18 Jan 2000 p. 307-8	18 Jan 2000
<b>Reprint 1: The <i>Physiotherapists Registration Board Rules 1952</i> as at 9 May 2003</b> (includes amendments listed above)		
<i>Physiotherapists Registration Board Amendment Rules 2004</i>	30 Dec 2004 p. 6984	1 Jan 2005 (see r. 2 and <i>Gazette</i> 31 Dec 2004 p. 7130)

<sup>1a</sup> On the date as at which this compilation was prepared, provisions referred to in the following table had not come into operation and were therefore not included in this compilation. For the text of the provisions see the endnotes referred to in the table.

### Provisions that have not come into operation

Short title	Number and Year	Assent	Commencement
<i>Physiotherapists Act 2005</i> s. 107 <sup>3</sup>	32 of 2005	12 Dec 2005	To be proclaimed (see s. 2)

<sup>2</sup> Now known as the *Physiotherapists Registration Board Rules 1952*; citation added (see note to r. 1).

<sup>3</sup> On the date as at which this compilation was prepared, the *Physiotherapists Act 2005* s. 107 had not come into operation. It reads as follows:

“

**107. *Physiotherapists Regulations 1951 and Physiotherapists Registration Board Rules 1952* repealed**

The *Physiotherapists Regulations 1951* and *Physiotherapists Registration Board Rules 1952* are repealed.

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