

Criminal Procedure Act 2004

Criminal Procedure Regulations 2005

Western Australia

Criminal Procedure Regulations 2005

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Defined terms

Criminal Procedure Regulations 2005

Part 1 — Preliminary

1. Citation

These regulations are the Criminal Procedure Regulations 2005.

2. Commencement

These regulations come into operation on 2 May 2005.

3. Terms used

- (1) In these regulations, unless the contrary intention appears *approved user*, of the ECMS, means a person
 - (a) who is authorised by the CEO under regulation 4A to use the ECMS; and
 - (b) whose identity is verified by the ECMS each time the person uses the system;

CEO means the chief executive officer of the department of the Public Service principally assisting the Minister in the administration of the CPA;

CPA means the *Criminal Procedure Act* 2004;

ECMS means the electronic case management system for the management of proceedings in Western Australian courts and tribunals;

Form, if followed by a number, means the form of that number in Schedule 1:

lodge a document, means to lodge it with the court concerned by means of the ECMS or at the registry where the prosecution

concerned is being conducted together with any fee required to be paid under —

- the Magistrates Court (Fees) Regulations 2005; or (a)
- (b) the Children's Court (Fees) Regulations 2005, as the case requires.
- (2) Examples in these regulations do not form part of them and are provided to assist understanding.

[Regulation 3 amended: Gazette 26 Sep 2014 p. 3557-8; 2 Dec 2016 p. 5386; 31 Dec 2019 p. 4671.]

Part 2 — General

4. Forms prescribed

Each form in Schedule 1 is prescribed for the purposes for which it is applicable, whether under the CPA or another Act referred to in the form.

Authorisation of persons to lodge documents by means of 4A. **ECMS**

The CEO may, from time to time, by written notice, authorise a specified person, or a person in a specified class of persons, to use the ECMS to lodge with, or make available to, the court documents of a specified class.

[Regulation 4A inserted: Gazette 2 Dec 2016 p. 5386; amended: Gazette 31 Dec 2019 p. 4671.]

4B. Means of completing prescribed forms electronically

Each form in Schedule 1 may be completed electronically by an approved user by entering the information required to complete the form into the ECMS.

[Regulation 4B inserted: Gazette 2 Dec 2016 p. 5386; amended: Gazette 31 Dec 2019 p. 4671.]

5. Forms, completion of

- (1) When completing a form in Schedule 1
 - the name of a party must be capitalised according to the preference of the party; and
 - the family name of a party must be underlined. (b)

Examples: Vincent van Gogh; Wong Hei; Mary Jane Citizen.

A person completing a form in Schedule 1 must adapt the form (2) to the circumstances of the prosecution concerned, such as where there is more than one accused.

- If an item in a form in Schedule 1 does not have enough space to complete it, the person completing it must
 - insert in the item "See attachment [number]"; and (a)
 - attach to the form a separate document titled (b) "Attachment [number] — [name of the item]".

5A. Warrants issued electronically

- (1) A court may issue any of the following warrants by means of the ECMS —
 - (a) arrest warrants;
 - (b) remand warrants;
 - warrants to imprison a witness. (c)
- (2) The warrant must bear
 - the name, or facsimile signature, of the judge or magistrate issuing it; or
 - a facsimile of the court's seal. (b)
- (3) The warrant is authenticated for the purposes of the *Courts and* Tribunals (Electronic Processes Facilitation) Act 2013 section 10.
- The warrant is given in electronic form for the purposes of the (4) Courts and Tribunals (Electronic Processes Facilitation) Act 2013 section 12.

[Regulation 5A inserted: Gazette 2 Dec 2016 p. 5387; amended: Gazette 25 Aug 2017 p. 4569; 31 Dec 2019 p. 4671.]

6. **Service information**

Unless a form in Schedule 1 provides otherwise, the following information is the service information that must be included in the service certificate on a document that is served on a person under the CPA Schedule 2 -

- the name of the person who served the document; (a)
- (b) the name of the person served with the document;

- (c) how the document was served;
- (d) if the document was served under the CPA Schedule 2 clause 2 the date on which, and the time and place at which, it was served;
- (e) if the document was served under the CPA Schedule 2 clause 3
 - (i) the date on which it was posted; and
 - (ii) the address to which it was posted; and
 - (iii) if the CPA Schedule 2 clause 3(4) or (5) applies, a statement as to how the person who served the document is qualified to serve it.

Part 3 — CPA Part 2 regulations

6A. Acts prescribed (Act s. 4 prescribed Act)

For the purposes of the definition of *prescribed Act* in the CPA section 4, the Acts listed in Schedule 1A are prescribed.

[Regulation 6A inserted: Gazette 14 Jul 2006 p. 2568.]

7. Laws prescribed (Act s. 11 corresponding law)

For the purposes of the definition of *corresponding law* in the CPA section 11, each law of each jurisdiction listed in the Table to this regulation is prescribed to be a law that corresponds with the Road Traffic (Vehicles) Act 2012 or the Control of Vehicles (Off-road Areas) Act 1978.

Table

	Tubic
Jurisdiction	Corresponding law
Australian Capital Territory	Road Transport (General) Act 1999 Road Transport (Driver Licensing) Act 1999 Road Transport (Vehicle Registration) Act 1999
New South Wales	Road Transport (General) Act 1999 ¹ Road Transport (Driver Licensing) Act 1998 Road Transport (Vehicle Registration) Act 1997 ²
Northern Territory	Motor Vehicles Act 2004
Queensland	Transport Operations Road Use Management Act 1995
South Australia	Motor Vehicles Act 1959
Tasmania	Vehicle and Traffic Act 1999
Victoria	Road Safety Act 1986

[Regulation 7 amended: Gazette 10 Feb 2015 p. 599.]

Division 1

Part 4 — CPA Part 3 regulations

Division 1 — General

7A. Public authorities prescribed

For the purposes of the CPA Part 3 the following public authorities are prescribed —

- each department of the Public Service;
- each local government; (aa)
- each regional local government; (ab)
- the Authority as defined in the Public Transport (b) Authority Act 2003 section 3.

[Regulation 7A inserted: Gazette 21 Apr 2009 p. 1368; amended: Gazette 23 Aug 2019 p. 3101-2.]

8. Prosecution notice, form and content of etc.

- A prosecution notice must be in the form of Form 3. (1)
- Any attachment to a prosecution notice that is not lodged by (2) means of the ECMS must be signed by the person or persons who sign the notice.
- (3) A prosecution notice must not allege both an either way charge and an indictable charge that is not an either way charge.
- (4) If a prosecution notice alleges more than one offence
 - the item in Form 3 that requires the details of the alleged offence must contain "See attachment 1 — Charges";
 - (b) in the attachment —
 - (i) each alleged offence must be numbered consecutively as "Charge No. 1 of 2" and "Charge No. 2 of 2" as the case requires; and
 - the details of each alleged offence, as required by (ii) Form 3, must be stated.

- (5) If a prosecution notice that is not lodged by means of the ECMS alleges that more than one person committed an offence
 - (a) the item in Form 3 that requires the accused's details must contain "See attachment [number] Accused"; and
 - (b) in the attachment
 - (i) each of the accused must be numbered consecutively as "Accused No. 1 of 2" and "Accused No. 2 of 2" as the case requires; and
 - (ii) the name of each accused, and the accused's details, as required by Form 3, must be stated;

and

- (c) on the original of the notice that is lodged, in the item in Form 3 that requires the details of the alleged offence, the name of the first accused in the item must be marked with an asterisk; and
- (d) for each of the other accused the prosecutor must lodge a copy of the original of the notice (together with its attachment or attachments) on which, in the item in Form 3 that requires the details of the alleged offence, the name of the accused to which the copy relates is marked with an asterisk.
- (6) If a prosecution notice that is lodged by means of the ECMS alleges that more than one person committed an offence, the prosecutor must provide for the prosecution notice to be associated electronically with the prosecution notices for each of the other accused persons.

[Regulation 8 amended: Gazette 26 Sep 2014 p. 3558-9; 31 Dec 2019 p. 4671.]

Division 1

9. Arrest warrant for accused, how application for to be made (Act s. 28)

- In this regulation (1)
 - remote communication means any way of communicating at a distance including by telephone, fax, email and radio.
- A reference in this regulation to making an application includes (2) a reference to giving information in support of the application.
- (3) This regulation applies to and in respect of an application to a magistrate under the CPA section 28 for an arrest warrant for an accused.
- (4) The application must be made in person before the magistrate in chambers unless —
 - (a) the warrant is needed urgently; and
 - (b) the applicant reasonably believes that a magistrate is not available within a reasonable distance of the applicant,

in which case —

- it may be made to a magistrate by remote communication: and
- the magistrate must not grant it unless satisfied about the (d) matters in paragraphs (a) and (b).
- The application must be made in writing unless (5)
 - the application is made by remote communication; and (a)
 - it is not practicable to send the magistrate written (b) material.

in which case —

- it may be made orally; and (c)
- the magistrate must make a written record of the (d) application and any information given in support of it.

Division 1

r. 9

General

- (5a) Despite subregulation (5), information in support of the application may be given orally if the warrant is needed urgently, in which case the magistrate must make a written record of the information.
 - (6) The application must be made on oath unless
 - (a) the application is made by remote communication; and
 - (b) it is not practicable for the magistrate to administer an oath to the applicant,

in which case —

- (c) it may be made in an unsworn form; and
- (d) if the magistrate issues a warrant, the applicant must as soon as practicable send the magistrate an affidavit verifying the application and any information given in support of it.
- (7) If on an application made by remote communication a magistrate issues a warrant, the magistrate must, if practicable, send a copy of the original warrant to the applicant by remote communication, but otherwise
 - (a) the magistrate must give the applicant by remote communication any information that must be set out in the warrant; and
 - (b) the applicant must complete a form of a warrant with the information received and give the magistrate a copy of the form as soon as practicable after doing so; and
 - (c) the magistrate must attach the copy of the form to the original warrant and any affidavit received from the applicant and make them available to the applicant.
- (8) The copy of the original warrant sent, or the form of the warrant completed, as the case may be, under subregulation (7) has the same force and effect as the original warrant.

(9) If an applicant contravenes subregulation (6)(d) or (7)(b) any evidence obtained under the warrant is not admissible in proceedings in a court unless the court is satisfied that the desirability of admitting the evidence outweighs the undesirability of admitting the evidence.

[Regulation 9 amended: Gazette 14 Nov 2006 p. 4728.]

10. Simple offences prescribed (Act s. 35(1) prescribed simple offence)

For the purposes of the CPA section 35, the offences listed in Schedule 3 are prescribed as prescribed simple offences.

11. Periods prescribed (Act s. 45)

- For the purposes of the CPA section 45(2), the prescribed period (1) is 21 days.
- For the purposes of the CPA section 45(3), the prescribed period (2) is 21 days.

12. Simple offences prescribed (Act s. 60(1) listed simple offence)

For the purposes of the CPA section 60, the offences listed in Schedule 4 are prescribed as listed simple offences.

13A. Recording of matters on prosecution notice (Act s. 47(1) and 68)

For the purposes of the Courts and Tribunals (Electronic Processes Facilitation) Act 2013 section 11, the information referred to in sections 47(1) and 68 of the CPA may be incorporated in a prosecution notice that is in electronic form by entering the information in the ECMS in respect of the prosecution notice.

[Regulation 13A inserted: Gazette 26 Sep 2014 p. 3559; amended: Gazette 31 Dec 2019 p. 4671.]

Part 4 CPA Part 3 regulations

Division 1A Applications and notice for Bail Act 1982 s. 54 in courts of

summary jurisdiction

r. 13B

13B. Recording of service information in service certificate

(1) In this regulation —

specified document means any of the following documents served on a person in accordance with the CPA Schedule 2 —

- (a) a prosecution notice;
- (b) a court hearing notice;
- (c) a summons.
- (2) For the purposes of the *Courts and Tribunals (Electronic Processes Facilitation) Act 2013* section 11, an approved user who serves a named person with a specified document may incorporate electronically the service information to be recorded in the service certificate by entering the information into the ECMS.
- (3) If subregulation (2) applies, the court may refer to the service information incorporated electronically in the service certificate in determining whether it is satisfied that the accused has been served
 - (a) for the purposes of section 55(2) of the CPA; or
 - (b) as the case may be, for the purposes of an application for an arrest warrant.

[Regulation 13B inserted: Gazette 30 Sep 2016 p. 4173-4; amended: Gazette 31 Dec 2019 p. 4671.]

Division 1A — Applications and notice for Bail Act 1982 s. 54 in courts of summary jurisdiction

[Heading inserted: SL 2020/100 r. 4.]

13C. Forms for purposes of *Bail Act 1982* s. 54 in courts of summary jurisdiction

(1) An application in a court of summary jurisdiction for a summons or warrant under the *Bail Act 1982* section 54(2)(b) must be made by lodging a Form 5A.

Division 2

- (2) If a police officer arrests an accused without warrant under the *Bail Act 1982* section 54(2)(a) for the purposes of causing the accused to appear before an appropriate judicial officer in a court of summary jurisdiction under section 54(1) of that Act, the police officer must lodge a notice in the form of Form 5B.
- (3) An affidavit may be, but is not required to be, lodged in support of an application referred to in subregulation (1) or notice referred to in subregulation (2).
- (4) Despite regulation 14A, an application referred to in subregulation (1) is not required to be served.

[Regulation 13C inserted: SL 2020/100 r. 4.]

Division 2 — Applications to courts of summary jurisdiction

Subdivision 1 — Applications in or after a prosecution

[Heading inserted: Gazette 9 Nov 2007 p. 5612.]

13. Application of Subdivision

- (1) This Subdivision applies to and in respect of any application that may be made to a court of summary jurisdiction
 - (a) in a prosecution; or
 - (b) after a prosecution
 - (i) if the application could have been, but was not, made in the prosecution; or
 - (ii) under the CPA section 72.
- (2) This Subdivision does not apply to or in respect of an application that may be made to a superior court.

[Regulation 13 inserted: Gazette 9 Nov 2007 p. 5612.]

[13AA. Deleted: SL 2020/100 r. 5.]

Part 4 CPA Part 3 regulations

Division 2 Applications to courts of summary jurisdiction

r. 14

14. Other applications under this Subdivision

- (1) This regulation applies to and in respect of an application, other than an application under the *Bail Act 1982* section 54(2)(b), except to the extent that
 - (a) another regulation provides otherwise; or
 - (b) the CPA or a written law provides otherwise; or
 - (c) a court, in a particular case, permits otherwise.
- (2) A person wanting to make the application must make the application by lodging a Form 6.
- (3) The application and any affidavit in support of it must be lodged and served at least 3 clear working days before the date on which it is to be heard, unless the court orders otherwise.

[Regulation 14 amended: Gazette 26 Jun 2018 p. 2422.]

14A. Procedure for applications under Subdivision

- (1) An application under this Subdivision must be served on each party in accordance with the CPA Schedule 2 clause 2 or 3.
- (2) The application must be heard in court and not in chambers. [Regulation 14A inserted: Gazette 26 Jun 2018 p. 2422.]

15. Applications that can be made orally

Despite regulations 13C(1) and 14(2) and (3), these applications may be made orally unless the court in any particular case orders otherwise —

- (a) an application for bail;
- (b) an application to vary a condition of bail;
- (c) an application made under the *Bail Act 1982* section 20 or 54(2)(b);
- (d) an application for the issue of a warrant under the *Bail Act 1982* section 59B;

Division 2

- an application under the CPA to a prescribed court officer, other than an application under the CPA section 159;
- an application to adjourn a prosecution, other than an (f) application made under the CPA section 63(2);
- an application for the use of a video link or audio link at (g) the hearing of any proceedings in a prosecution;
- an application for a directions hearing; (h)
- an application for costs; (i)
- (j) an application for forfeiture.

[Regulation 15 amended: Gazette 27 Feb 2009 p. 518; 26 Jun 2018 p. 2422; SL 2020/100 r. 6.]

16. Arrest warrant for accused, application for (Act s. 28)

An application under the CPA section 28(3) or (4) to a magistrate for an arrest warrant for an accused must be lodged together with —

- the prosecution notice that alleges one or more charges (a) against the accused; and
- a draft arrest warrant for the accused. (b)

17. Adjournment due to non-disclosure, application for (Act s. 63(2))

An application under the CPA section 63(2) must be lodged and served at least 5 clear working days before the date on which the trial is listed to begin, unless the court orders otherwise.

18. Decision made in absence of party, application to set aside (Act s. 71)

An application under the CPA section 71 must be made by lodging a Form 7 together with an affidavit verifying the grounds for the application.

Criminal Procedure Regulations 2005

Part 4 CPA Part 3 regulations

Division 2 Applications to courts of summary jurisdiction

r. 19

19. Video link, application for use of (Act s. 77)

An application for an order under the CPA section 77(2) or (3) may be dealt with in chambers.

20. Applications, non-appearance at hearing of

If a court is satisfied that a party who does not appear at the hearing of an application has had adequate notice of the hearing, the court may deal with the application in the absence of the party.

Subdivision 2 — Applications not in or after a prosecution

[Heading inserted: Gazette 9 Nov 2007 p. 5612.]

20A. Crimes Act 1914 (Cwlth) s. 9, applications under

- (1) An application under the *Crimes Act 1914* of the Commonwealth section 9 must be made by lodging a Form 6A.
- (2) The application and any affidavit in support of it must be lodged at least 3 clear working days before the date on which it is to be heard, unless the court orders otherwise.
- (3) The application may be heard in chambers.

[Regulation 20A inserted: Gazette 9 Nov 2007 p. 5612.]

Part 5 — Witnesses

21. Term used: trial date

In this Part —

trial date, in relation to a trial, means the date the trial is listed to begin.

22. **Application of Part**

This Part does not apply to or in respect of a prosecution in a superior court.

23. Court officers prescribed (Act s. 159)

For the purposes of the CPA section 159 the prescribed court officers for a court are as follows —

- (a) for the Magistrates Court, any registrar;
- for the Children's Court, any registrar; (b)
- (c) for an industrial magistrate's court established under the Industrial Relations Act 1979, the clerk of the court;
- for a compensation magistrate's court established under (d) the Workers' Compensation and Injury Management Act 1981, the clerk of the court.

24. Witness in custody, request for presence of

If a party or other person wants a person who is in legal custody to be present to give oral evidence in a case, he or she must lodge a Form 8.

25. Witness summons, application for (Act s. 159)

- To make an application under the CPA section 159 a party must (1) lodge a Form 9 to which is attached one or both of the following
 - a draft witness summons, in the form of Form 10, that (a) requires the witness to attend the court to give oral evidence in the case:

- a draft witness summons, in the form of Form 11, that (b) requires the witness to attend the court and produce to the court a record or thing that is relevant to the case.
- (2) The attendance date in a witness summons to produce a record or thing must be
 - if the person who applied for the issue of the summons so requests, a date before the trial date; or
 - otherwise, the trial date. (b)
- A witness summons must be issued under the seal of the court (3) concerned.
- (4) A witness summons must contain or be accompanied by the information to the witness in Schedule 2.

26. Summons to produce, early compliance with

- (1) This regulation applies in the case of a witness summons to produce a record or thing if
 - the summons requires the witness to produce the record (a) or thing to the court on a date before the trial date; or
 - (b) under the CPA section 163 the witness wishes to produce the record or thing to the court on a date before the trial date.
- (2) The witness may produce the record or thing in person or may send it to the court by post or a courier.
- (3) If the witness produces more than one record or thing to the court, the witness must give the court a list of whatever is produced.
- If the witness claims that any record or thing to which the (4) summons relates is privileged, the witness
 - must apply for an order that the record or thing is (a) privileged; and
 - must produce the record or thing to the court at the (b) hearing of the application.

- (5) An application under subregulation (4)(a) must be lodged as soon as practicable after the witness is served with the witness summons and in any event on or before the attendance date in the witness summons.
- On receiving the record or thing produced, a registrar must (6)
 - issue a receipt to the witness for the record or thing; and (a)
 - keep the record or thing in safe custody until any (b) application for an order under the CPA section 163(3) is decided and, subject to any order made on such an application, until the trial date.

27. Arrest warrant for a witness, form of

A warrant to arrest a witness (whether issued under the CPA section 159(3) or under the Evidence Act 1906 section 16(1)(b)) must be in the form of Form 12.

Warrant to imprison a witness, form of 28.

A warrant to imprison a witness under the CPA Schedule 4 clause 2 must be in the form of Form 13.

Part 6 — CPA Part 6 regulations

28A. Unclaimed exhibits, destruction or disposal of

If an exhibit tendered in evidence to a court remains in the possession of the court after reasonable steps have been taken to identify a person who is entitled to possession of it and to require the person to collect it from the court, a magistrate may order a registrar to destroy it or dispose of it in some other way.

[Regulation 28A inserted: Gazette 9 Nov 2007 p. 5612-13.]

28B. Additional copy of served document, fee for (Act s. 175A)

The fee to be paid for giving another copy of a document under section 175A of the Act is the fee set out in the Magistrates Court (Fees) Regulations 2005 Schedule 1 Division 1 item 1(b).

[Regulation 28B inserted: Gazette 16 May 2008 p. 1910.]

29. Correction of court record, application for (Act s. 179)

- If an application made under the CPA section 179 to correct a (1) record of a court in respect of an accused is made by or on behalf of the prosecutor in the relevant prosecution against the accused, the application
 - need not be served on the accused; and (a)
 - (b) may be dealt with in the absence of the accused,

unless a court orders otherwise.

- If an application made under the CPA section 179 to correct a (2) record of a court in a prosecution is made by a person other than the prosecutor, the application
 - must be served on the prosecutor; and (a)
 - must not be dealt with in the absence of the prosecutor (b) unless a court considers it is in the interests of justice to do so.

- To make an application under the CPA section 184 a person (1) must lodge a Form 14.
- (2) The court may deal with the application either
 - at a hearing of which notice has been given to the parties; or
 - (b) without a hearing on the basis of the documents lodged with the court.
- (3) If the application is dealt with without a hearing, the court must notify the parties of the court's decision on the application.

Part 7 — CPA Schedule 3 regulations

31. Transcripts, certification of (Act Sch. 3 cl. 6)

- (1) For the purposes of the CPA Schedule 3 clause 6(5), a certificate that a transcript of a witness's evidence is correct must comply with the Evidence Act 1906 section 50A(2).
- (2) A person who signs a certificate required by the CPA Schedule 3 clause 6(5) knowing that it is false in a material particular commits an offence.

Penalty: \$1 000.

Part 8 — Miscellaneous matters

[Heading inserted: Gazette 14 Nov 2006 p. 4728.]

32. Application under High Risk Serious Offenders Act 2020 s. 51

Regulation 9, other than subregulations (3) and (6), applies with any necessary changes to and in respect of an application under the High Risk Serious Offenders Act 2020 section 51 to a magistrate for a warrant.

[Regulation 32 inserted: Gazette 14 Nov 2006 p. 4728-9; amended: SL 2020/236 r. 4.]

Schedule 1 — Forms

[r. 4]

1. **Arrest warrant**

Western Australi	ia		Arrest warrant for an accused or
[Name of court]	at		an offender
No:			CWI Warrant No.
To	All police officers.		CWI Wallant 10.
10	All persons authorised to exercise a power in the <i>Court Security</i>		evercise a nower in the Court Security
			et 1999 Schedule 2 clause 2.
Person to be	Full name	C171005 110	v 1777 Schedule 2 chade 2.
arrested	Date of birth		Male/Female
arrestea	Address		Triane, i cinare
Command		uthorises	and commands you to arrest the above
Command			her before the above court to be dealt
	with according		ner before the above court to be dear
			n must be brought before the above
			ably practicable, either in person or by
	means of an au		
Reason for	Under the Bail A		
issue of warrant			ication to cancel surety undertaking (s. 48).
			w cause why bail should not be varied or
	revoked (s. 5		•
	,		il undertaking (s. 59B).
			dure Act 2004 —
	☐ Issued in the	first instar	nce to accompany a prosecution notice or
	indictment cl	harging the	e person (s. 28, 86).
	☐ Person did n	ot obey su	mmons (s. 38).
	☐ Person requi	red to appo	ear on a charge (s. 139).
	Under the Young	g Offender	rs Act 1994 —
			tice to attend court (s. 43).
	Under the Senter		
			tencing (s. 14, 33J).
	-		rt can ascertain if he or she has complied
			f requirements (s. 33C, 50, 84O).
			wer allegation of breach, or likely breach,
	of PSO (s. 33		
			ication to amend or cancel CRO, CBO,
			its (s. 14, 84H, 126).
			wer allegation of re-offending while
	-		ISO, CSI or suspended imprisonment
	(s. 79, 84E, 1	129).	

Criminal Procedure Regulations 2005 Forms Schedule 1

Form 1

	Other (specify) —			
Relevant charges	Prosecution notice/ Indictment No.	Description of offence		
Warrant issued	Signature:		Date	
by				
-	Judicial officer/[Title	e of officer]		
Execution	Person arrested on	20 at hours a	ıt	
details	by:	Reg	gistered No.:	
	of:	Sta	tion:	
	Signature:	Dat	te:	

[Form 1 amended: Gazette 12 May 2006 p. 1784; 27 Feb 2009 p. 518; SL 2020/100 r. 7.]

2. Remand warrant

Western Australi	ia		Remand warrant	
[Name of court]	at			
No:	ui			
To	All police officers. Chief executive officer under the <i>Prisons Act 1981</i> . All persons authorised to exercise a power in the <i>Court Security and Custodial Services Act 1999</i> Schedule 2 clause 2 or 3, as the			
	case requires.			
Person	Full name			
remanded	Date of birth		Male/Female	
	Address			
Reason for warrant			red before this court in relation to these ings were adjourned.	
Command	This warrant authorises and commands you to keep the person in custody until the new court date stated below unless and until the person enters into bail in accordance with the conditions stated below.			
			stody on the new court date, then on t has otherwise ordered, you are —	
[Tick one box]	required to brin	ng the per	rson before the court —	
	☐ in person at the place stated below; or ☐ by means of a video link; or			
	□ with t	the prior	approval of the court, via an audio link.	
			g the person before the court.	
Offences charged	Prosecution notice Indictment No.	ce/ Desc	ription of offence	
			m:	
New court date (if in custody)	Date: Court: Place: Purpose of appea	arance:	Time:	
Additional information				
New court date (if bailed)	Date: Court: Place:		Time:	

Criminal Procedure Regulations 2005 Schedule 1 Forms

F	o	r	n	1	2

Bail	☐ Granted (see below) ☐ Not granted		
Bail details	Conditions:		
(if granted)			
	Surety to be approved by \square JP \square Other ((specify)	
Warrant issued	Signature:	Date	
by			
	Judicial officer/[Title of officer]		

[Form 2 inserted: Gazette 22 Jun 2012 p. 2780-1.]

3. Prosecution notice (r. 8)

Western Australi	a		Prosecution	notice
Criminal Proced	ure Act 2004			
[Name of court]	at			
No:	aı			
Details of	Accused		L	
alleged offence ¹	Date or period			
	Place			
	Description			
	Written law			
Notice to	You are charged	d with the	offence descr	ibed above,
accused	or the offences of	lescribed	in any attachn	nent to this notice.
	The charge(s) w	ill be dea	lt with by the a	above court.
Accused's	Date of birth			Male/Female
details ²	Address			
Prosecutor ³				
Person issuing	Full name			
this notice	Official title			
	Work address			
	Work telephone			
	Signature			
Date	This prosecution	notice is s	signed on	

Notes to Form 3 —

- 1. This description must comply with the CPA Schedule 1 clause 5.
- 2. This description must comply with the CPA Schedule 1 clause 4.
- 3. Identify the prosecutor in accordance with the CPA Schedule 1 clause 3.

[Form 3 amended: SL 2021/38 r. 7.]

4. Summons to an accused

Western Australia			Summons to an accused			
Criminal Procedure Act 2004						
[Name of court] No:	at					
Accused's	Full name					
details	Address					
Hearing details	The charge(s) in the attached prosecution notice dated					
	will be dealt with by the above court on at a.m./p.r					
	at					
Command	You are commanded to attend personally before the above court					
	at the above hearing to be dealt with according to law.					
	You must attend at the court until you are released by the court,					
	not only on the above date but also on subsequent days.					
Warning	If you do not obey this summons you may be arrested.					
Notice	If you do not know what to do, you should get advice from a law				•	
	the Legal Aid Commission or the Aboriginal Legal Service.					
	If you will need an interpreter in court, please contact the court.				he court.	
Issuing details	suing details This summons is issued on [date].					
	[Title of person issuing summons]					
Service details	I personally served a copy of this summons and the prosecution				secution	
	notice referred to	above on	the accused at	[place]	on [date].	
[*Police only]	Name of server:			*Registered	No:	
	Signature:			Station:		

5. Court hearing notice

Western Australi	ia		Court hearing notice		
Criminal Proced	lure Act 2004				
[Name of court]	at				
No:	ut				
Accused's	Full name				
details	Address				
Hearing details	The charge(s) in the attached prosecution notice dated will be first dealt with by the above court on at a.m./p.m at				
Notice to	Your options are set out below. You should read them carefully.				
accused	If you do not know what to do, you should get advice from a lawyer the Legal Aid Commission or the Aboriginal Legal Service.				
	If you will need an interpreter in court, please contact the court.				
Options	1. You can attend the above hearing.				
	 You can do nothing. You can plead <u>not guilty</u> in writing. You can plead <u>guilty</u> in writing. 				
	Options 2, 3 and 4 are explained below.				
Doing nothing	If you do not appear at the above hearing and you do not send the court a written plea in time, the court may determine the charge(s) at the above hearing in your absence. In some cases the court can take as proved any allegation in the attached prosecution notice without hearing evidence. The court may decide to summons you to court or have you arrested and brought before the court.				
[Option 2]					
	If the court finds you guilty, it may fine you and order you to pay				
	court costs and the				
Pleading not	Pleading not guilty to a charge in the prosecution notice means you				
guilty in writing					
[Option 3]	If you send the court a written plea of not guilty, you need not attend				
	the above hearing	g. If the co	ourt receives your written plea in time it		
	will send you a notice of another hearing at which the court will deal with the charge(s) (in your absence if you are not there) and hear any evidence you wish to give and any witnesses you call. To send the court a written plea of not guilty, fill out page 2 of this				
	form and send page 2 to the address on it at least 3 days before the				
	above hearing da	te.			

Pleading guilty	Pleading guilty to a charge in the prosecu	tion notice means you				
in writing	admit the charge.	-				
[Option 4]	If you send the court a written plea of <u>guilty</u> , you need not attend the above hearing unless you want to tell the court something. If the court receives your written plea in time it will deal with the charge(s) at the above hearing (in your absence if you are not there) and may fine you and order you to pay court costs and the prosecutor's costs. To send the court a written plea of guilty, fill out page 2 of this form, include any written explanation or information you want the court to consider, and send it all to the address on the form at least 3 days before the above hearing date.					
	The court might not accept your plea of guilty if what you tell the					
	court suggests you do not admit the charge. If that happens you will be notified.					
Issuing details	This notice is issued on [date].					
	[Title of person issuing notice]					
Service details ¹	On 20 , the accused was serve	ed with a copy of this notice				
	and the prosecution notice referred to abo	ve in the following manner:				
	Name of server:	*Registered No:				
[*Police only]	Signature:	*Station:				

Notes to Form 5 page one —

1. Service must be in one of the manners in the CPA Schedule 2 clauses 2, 3 or 4 (see s. 33(3)). Insert here whichever manner of service was used.

Form 5 page 2

Western Australia		Writt	en ple	a by accused	
Criminal Procedu	re Act 2004			-	·
[Name of court] at					
No:					
	Full name		ı		
	Address				
Accused's plea	I have received	a prosecu	tion not	tice dat	ed
1					of the hearing on [date].
	I understand or	have had	explain	ed to m	e the charge(s) in the
	prosecution not	ice and th	e conte	nts of th	ne court hearing notice and
	I understand the	e effect of	this wr	itten pl	ea I am sending to the
	court.				
Plea of guilty					prosecution notice.
[Tick one box]			ge No.	in th	e prosecution notice.
[T: -1 1]	Attendance at o				
[Tick one box]	☐ I will be att				
					n the above date.
	I would like the	e court to t	take acc	ount of	the following: ²
Plea of not guilty	□ I mlood mot	aniltr: to tl	ha aham	70(a) in	the prosecution notice.
[Tick one box]					n the prosecution notice.
[Tick one box]	Attendance at o		marge 1	NO. 1	if the prosecution notice.
[Tick one box]	☐ I will be att		hearin	σ on the	e above date
					n the above date.
	At the trial of the				
	myself).	ne enarge(5) 1 11100	na to c	withesses (merading
		date for th	ne trial ı	olease t	ake account of the
	following:5			-	
Contact details	My contact det	ails are —	-		
	Address (if diff	erent to th	ne one a	bove):	
	Telephone No.		Fax No	0.	Mobile No.
Lawyer's details	Name:				
[If a lawyer will	Firm name:				
appear for you]				Dit	
Accused's signature ⁶				Date	
Court address	Send this docu	mont to:]	
Court address	at:	ment to:			
	aı.				

Notes to Form 5 page 2 —

- If the prosecution notice contains more than one charge and you want to plead 1. guilty to only some of them, write the numbers of the charges here.
- 2. If you are pleading guilty you can (but need not) explain why you committed the offence(s) and give any information that you want the court to consider when deciding what sentence to impose on you.
- 3. If the prosecution notice contains more than one charge and you want to plead not guilty to only some of them, write the numbers of them here.
- 4. Please insert the number of witnesses to assist the court in deciding how long the trial might last.
- 5. Please provide any information that might assist the court when setting the date for the trial such as dates when you will be overseas or in hospital.
- 6. This may be signed by the accused's lawyer or, if the accused is a corporation, made in accordance with the Criminal Procedure Act 2004 section 154(1).

5A. **Application under** *Bail Act 1982* s. 54(2)(b) (r. 13C(1))

Court number Court location				A	Application for summons or	
			warrant under the <i>Bail</i>			
Date lodged					F	Act 1982 s. 54(2)(b)
					(Criminal Procedure Regulations 2005
Case (Names of all parties)						V
Applicant (Name of the	Name					
party applying)	Address					
	Telephone	e No.				
Application details	The applicant applies: under the <i>Bail Act 1982</i> s. 54(2)(b) for a summons for the purpose of causing the account mentioned above to appear before an appropriate judicial officer as provided in s. 54 of that Act. under the <i>Bail Act 1982</i> s. 54(2)(b) for a warrant for the purpose of causing the account mentioned above to appear before an appropriate judicial officer as provided in s. 54 of that Act. The grounds for the application are: accused unlikely to appear in court in compliance with requirement of bail undertak (<i>Bail Act 1982</i> s. 54(1)(a)(i)) breach or likely breach of the following condition(s) of bail undertaking (<i>Bail Act 1982</i> s. 54(1)(a)(ii)):					e judicial officer as provided in s. 54(1) t for the purpose of causing the accused e judicial officer as provided in s. 54(1) ce with requirement of bail undertaking
		not to partic not to distan	be in the company of a ular person go within a specified ace of a specified place in (not to approach or er	or		report to a Community Corrections Officer obey direction of a Community Corrections Officer

]		not to make contact with a			comply with curfew
			particular person attend drug and alcohol testin	ng		report to Police
			attend drug and alcohol counselling			reside at a particular address
			undertake a mental health assessment			surrender passport
			undertake a physical health examination			not to consume a specified / illicit / prohibited substance(s)
			attend / reside at a specialist treatment centre			other:
			attend other counselling / programmes as specified			
	breach of home detention condition (<i>Bail Act 1982</i> s. 54(1)(a)(iii)) surety no longer suitable or dead (<i>Bail Act 1982</i> s. 54(1)(b)(i))					
			(specify):	an He	1702	, s. 54(1)(0)(1))
Description of grounds						
Signature of applicant or lawyer						
lawyei	App	licant	/ applicant's lawyer	Date		
			HEARING This application v			d on:
Date and time	Date	•	u _F F	Time		9 am or as soon after as possible
Place		<u> </u>				•

[Form 5A inserted: SL 2020/100 r. 8.]

5B. Form to be lodged when accused arrested without warrant under *Bail Act 1982* s. 54(2)(a) (r. 13C(2))

Court number		Notice that accused arrested
Court location	Court location without warran	
Date lodged		Act 1982 s. 54(2)(a)
		Criminal Procedure Regulations 2005
Case (Names of all parties)		
Police officer lodging form		
nouging form	Address	
	Telephone No.	

Details	s. 54 offic vari	4(2)(a) cer und ed or r	for the purposes of causing the acceler section 54(1) of that Act to show evoked.	used to cause	nout warrant under the <i>Bail Act 1982</i> papear before an appropriate judicial why the accused's bail should not be
	The	accus (Bail breac	Act 1982 s. 54(1)(a)(i))	nplian	ce with requirement of bail undertaking on(s) of bail undertaking (Bail Act 1982
			not to be in the company of a particular person		report to a Community Corrections Officer
			not to go within a specified distance of a specified place or person (not to approach or enter)		obey direction of a Community Corrections Officer
			not to make contact with a particular person		comply with curfew
			attend drug and alcohol testing attend drug and alcohol counselling		report to Police reside at a particular address
			undertake a mental health assessment		surrender passport
			undertake a physical health examination		not to consume a specified / illicit / prohibited substance(s)
			attend / reside at a specialist treatment centre attend other counselling /		other:
		breac	programmes as specified h of home detention condition (<i>Bail</i> y no longer suitable or dead (<i>Bail Ac</i>		
		other	(specify):		
Description of grounds					
Signature of police officer lodging form	Poli	ce offi	cer lodging form / Lawyer	Date	

[Form 5B inserted: SL 2020/100 r. 8.]

6. Application in or after a prosecution (r. 14)

Criminal Procedure Act 2004 [Name of court] at No:		Application in or after a prosecution		
Case	[Names of all parties]			
Applicant	[Name of the party applying]			
Application	The applicant applies for —			
details	[Set out the order or orders	sought]		
Signature of			Date	
applicant or				
lawyer	Applicant/Applicant's lawyer			
Hearing details	This application will be heard —			
	on [date] at [time] or as soon after as possible,			
	at [place]			

[Form 6 amended: Gazette 9 Nov 2007 p. 5613.]

6A. Crimes Act 1914 (Cwlth) s. 9, application under (r. 20A)

Criminal Procedure Act 2004 [Name of court] at No:		Application under the <i>Crimes</i> Act 1914 (Cwlth) section 9		
Case Applicant Application details	[Names of all parties] [Name of the party applying The applicant applies for ar articles be condemned:		g forfeited	
Signature of applicant or lawyer Hearing details	Applicant/Applicant's lawy This application will be hea on [date] at [time] or as soo at [place]	rd —		

[Form 6A inserted: Gazette 9 Nov 2007 p. 5613.]

7. Decision made in absence of a party, application to set aside (r. 18)

Criminal Proced	ure Act 2	004	Application	to set a	side decision
[Name of court] :	at		made in abs	sence of	a party
No:					
Case	[Names	of all parties]			
Applicant	[Name o	of the party applying	3]		
Application	Under th	ne Criminal Proced	ure Act 2004 s	ection 7	l, the applicant
		for an order that sets ers the charge specif			
Licence		er the <i>Criminal Pro</i>			
disqualification		icant applies for an			
order,	disqu	ualifying the accuse	d from holding	g or obta	ining a licence
suspension of 1	unde	under a written law until the above application is decided.			
Decision details	Court		at		No.
	Date				
Grounds ²	The grou	unds for this applica	ation are —		
	☐ I did	not receive notice	of the court da	te on wh	ich the above
[Tick one box]	decis	sion was made.			
		not receive notice			
		sion was made in en			
		receive notice of th			
	was	made but I did not a	appear for thes	e reasons	s —
Signature of				Date	
applicant or					
lawyer	Applicant/Applicant's lawyer				
Hearing details		This application will be heard —			
_		at [time] or as soo		ible,	
	at [place		_		

Notes to Form 7 —

- 1. Tick the box if you are applying under the *Criminal Procedure Act* 2004 section 71(3).
- 2. You must lodge an affidavit verifying these grounds.

8. Request that person in custody be present to give evidence (r. 24)

Criminal Procedure Act 2004 [Name of court] at No:		Request that person in custody be present to give evidence		•
Case	[Names of all parties]			
Applicant	[Name of the party requesting	ng]		
Request	The applicant requests the court to require the following person(s) be present on [date] at [place] to give evidence on behalf of the applicant in this matter.			
	Full name of person in custody Place of custody (if know			
Signature of applicant or lawyer	Applicant/Applicant's lawy	er	Date	

9. Witness summons, application for (r. 25(1))

Criminal Procedure Act 2004		Application	for wit	ness summons	
[Name of court]	at				
No:					
Case	[Names of all parties]				
Applicant	[Name of the party requesting	ng]			
Request	The applicant requests the c	ourt to issue the	he attach	ed witness	
	summons(es) requiring the witness(es) named below to give or				
	produce evidence on behalf of the above applicant in this matter.				
Full names of	1.				
witness(es)					
Signature of			Date		
applicant or					
lawyer	Applicant/Applicant's lawy	er			
Result of	☐ Application granted.		Date		
application	☐ Application refused bec	ause:			
	Prescribed court officer				

Witness summons to give oral evidence (r. 25(1)(a)) 10.

Western Australia		Witness summons to give oral			
Criminal Procedur	re Act 2004	evidence			
[Name of court] at					
No:					
Case	[Names of the parties to the	he case in which the wi	tness is required]		
To:	[Full name and address]				
[Witness's details]					
Command	You are commanded to				
	specified below to give e	vidence in the above r	natter.		
Time and place to	You must attend personal	ly as follows:			
appear	Date:	Time:			
	Court:				
	Place:				
	You must attend at the co	urt until you are release	ed by the court, not		
	only on the above date bu	t also on subsequent da	ys.		
Warning	If you do not obey this s	ummons you may be a	arrested and also		
	you may be imprisoned	or fined or both.			
Party requesting	This summons is issued b	y the court at the reque	st of [party]		
summons	For inquiries contact	Tel:	Ref:		
Date summons	This summons is issued b	y the court on [date].	Court seal		
issued					
Service details	I personally served a copy	of this summons and t	the "Notice to		
	witness" in the Criminal I	Procedure Regulations	2005 Schedule 2		
	on this witness at [place]	on [date].			
	At the same time I gave the	ne witness [set out the a	amount of money		
	or other means for the wi				
[*Police only]	Name of server:		gistered No:		
	Signature:	*Sta	tion:		

11. Witness summons to produce a record or thing (r. 25(1)(b))

Western Australia		Witness summons to produce a		
Criminal Procedur	re Act 2004	record or thing	•	
[Name of court] at No:		8		
Case	[Names of the parties to the	he case in which the wi	tness is required]	
To: [Witness's details]	[Full name and address]		•	
Command	You are commanded to described below at the p time specified below.			
Time and place to produce record or thing	Date: Court: Place:	Time:		
Records or things to be produced	You must produce to the of [Describe in reasonable as produced; on an attachmatic produced of the control of th	letail each record or th	ing to be	
Warning	If you do not obey this syou may be imprisoned	ummons you may be a	rrested and also	
Party requesting summons	This summons is issued b For inquiries contact		st of [<i>party</i>] Ref:	
Date summons issued	This summons is issued b	y the court on [date].	Court seal	
Service details	I personally served a copy witness" in the <i>Criminal</i> on this witness at [place] At the same time I gave the or other means for the witness at [place]	Procedure Regulations on [date]. ne witness [set out the a	2005 Schedule 2 amount of money	
[*Police only]	Name of server: Signature:	*Registe: *Station:		

12. Arrest warrant for a witness (r. 27)

Western Australi	a		Arre	est v	war	rant for	a witness
Criminal Proced	ure Act 2004						
[Name of court] a	at		CWI	Wa	rran	t No.	
То	All police officers. All persons authorised to exercise a power in the <i>Court Security</i> and Custodial Services Act 1999 Schedule 2 clause 2.						
Person to be	Full name						
arrested	Date of birth				N	Iale/Fem	ale
	Address						
Case in which	The above pers	on is wanted	l as a	witn	ess i	n the foll	owing case:
witness is required	[Set out the parties to the case.]						
Command	person and tal When arrested	ke him or he I the person as is reasona	er to t must ably p	the a t be oract	bov broi tical	e court. ught befo	arrest the above ore the above r in person or by
Reason for	☐ The above	person did n	ot obe	ey a	witn	ess sumn	nons.
warrant	☐ The above	person is wa	nted a	as a	witn	ess in the	above matter.
Warrant issued by	Signature: Judicial officer					Date	
Execution details	Person arrested by: of: Signature:	on	20	at	Re	urs at gistered Nation:	No:

13. Warrant to imprison a witness (r. 28)

Western Austral	ia		Warrant to	impris	on a witness
Criminal Procea	lure Act 2004			-	
[Name of court]	at				
No:					
То	All police officer	rs.			
	Chief executive	officer un	der the <i>Prison</i>	is Act 19	81.
	-		•		e Court Security
	and Custodial Se	ervices Act	1999 Schedu	le 2 clau	se 2 or 3 as the
	case requires.	1			
Witness	Full name				
	Date of birth		N	Iale/Fem	ale
	Address				
Case in which	The above person	n is wanted	l as a witness i	n the foll	lowing case:
witness is	[Set out the parti	es to the co	ise.]		
required					
Command	This warrant au				
	witness in custody until the hearing date below when you must				
	bring the witness to this court at the place stated below;				
	unless before then —				
[Tick box(es) as					der the <i>Criminal</i>
required]	Procedure Act 2004 Schedule 4 clause 2(5) as set out below;				
	one or more sureties comply with an order made under the				
	Criminal Procedure Act 2004 Schedule 4 clause 2(5) as set out				
TT 1 .	below.		T :		
Hearing date	Date:		Tir	ne:	
0.1	Place:				
Order as to					
witness ¹					
Order as to					
surety ²	G:			D /	<u> </u>
Warrant issued	Signature:			Date	
by	Judicial officer				

Notes to Form 13 —

- 1. Leave blank if no order is made under the *Criminal Procedure Act 2004* Schedule 4 clause 2(4). Otherwise set out terms of the order made under clause 2(4) and any order made under clause 2(5) in respect of the witness.
- 2. Leave blank if no order is made under the *Criminal Procedure Act 2004*Schedule 4 clause 2(5) requiring one or more sureties. Otherwise set out the terms of any order made as to a surety or sureties.

14. Review of court officer's decision, application for (r. 30)

Criminal Procedure Act 2004		Application	for rev	riew of court	
[Name of court] at		officer's de	cision		
No:					
Case	[Names of all parti	es]			
Applicant	[Name of the party	applying	g]		
Decision to be	Date of decision				
reviewed	Brief description				
	of decision				
Application	Under the <i>Criminal Procedure Act 2004</i> section 184 the applicant				
	applies for a review of the above decision.				
Extension of	Is this application lodged within 7 days after the date of the above				
time	decision? Yes/No				
	If no, state why the application is lodged late:				
Grounds of	1.				
review					
Signature of				Date	
applicant or					
lawyer	Applicant/Applicar	nt's lawy	er		
Hearing details	This application wi	ill be hea	ard —		
	on [date] at [time] or as soon after as possible,				
	at [place]				

Schedule 1A — Infringement notices: prescribed Acts

[r. 6A]

[Heading inserted: Gazette 14 Jul 2006 p. 2568.]

Associations Incorporation Act 2015

Biodiversity Conservation Act 2016

Building Act 2011

Building Services (Complaint Resolution and Administration) Act 2011

Building Services (Registration) Act 2011

Business Names Act 1962

Charitable Collections Act 1946

Chattel Securities Act 1987

Child Care Services Act 2007

Companies (Co-operative) Act 1943³

Co-operative and Provident Societies Act 1903³

Credit Act 1984

Credit (Administration) Act 1984

Debt Collectors Licensing Act 1964

Electricity Act 1945

Emergency Management Act 2005

Employment Agents Act 1976

Energy Coordination Act 1994

Energy Safety Act 2006

Fair Trading Act 2010

Gas Standards Act 1972

Health (Miscellaneous Provisions) Act 1911

Health Services Act 2016

Hire-Purchase Act 1959

Juries Act 1957

Land Administration Act 1997

Land Valuers Licensing Act 1978

Limited Partnerships Act 2016

Mining Rehabilitation Fund Act 2012

Public Health Act 2016

Real Estate and Business Agents Act 1978

Residential Tenancies Act 1987

Retail Trading Hours Act 1987

Settlement Agents Act 1981

Street Collections (Regulation) Act 1940

Sunday Entertainments Act 1979

Tobacco Products Control Act 2006

Transport (Road Passenger Services) Act 2018

Water Services Act 2012

Western Australian Meat Industry Authority Act 1976

[Schedule 1A inserted: Gazette 14 Jul 2006 p. 2568-9; amended: Gazette 13 Nov 2007 p. 5696; 8 May 2009 p. 1502; 23 Jun 2009 p. 2467; 26 Jun 2009 p. 2569; 17 Sep 2010 p. 4758; 1 Jul 2011 p. 2724; 27 Oct 2011 p. 4552; 23 Mar 2012 p. 1369; 30 Aug 2013 p. 4101; 3 Sep 2013 p. 4148; 24 Jun 2016 p. 2317; 30 Dec 2016 p. 5965; 10 Jan 2017 p. 174; 24 Jan 2017 p. 745; 4 Aug 2017 p. 4314; 14 Sep 2018 p. 3314; 12 Feb 2019 p. 265; SL 2020/32 r. 4.]

Schedule 2 — Information for witnesses

[r. 25(4)]

Notice to witness

This notice and the attached document(s) are very important.

Please read them very carefully. If you have any trouble understanding them, you should get legal advice as soon as possible.

Attached to this notice is either one or two witness summonses that have been issued by a court.

Your rights

You may be able to apply to the court to have the summons(es) set aside. If you want to make such an application you should get legal advice.

Your obligations

You must obey the summons(es) if at the time you were served with them or at some reasonable time before the date(s) when the summons(es) require you to appear in court —

- an amount that is likely to be sufficient to meet your reasonable expenses of attending court was tendered to you; or
- arrangements to enable you to attend court were made with you; or
- you were provided the means to enable you to attend court.

If you do not obey the summons(es) you may be imprisoned or fined or both.

Are you restricted in where you can go by a legal order?

Read this if you are subject to a legal restriction on your movements that you might breach when you obey the summons(es); for example one of these —

- a bail undertaking;
- an order imposed on you by a court as or part of a sentence;
- a work and development order;
- a parole or other order imposed on you when you were released from prison.

If you are restricted in where you can go, you must —

- tell the person who supervises the order that restricts your movements; and
- tell the court that issued the summons(es); and
- tell the party that requested the summons(es),

as soon as practicable after you are served with the summons(es).

You must take all reasonable steps to have the restriction varied so that you can comply with the summons(es).

If the restriction is not varied you must tell the court that issued the summons(es) and the party that requested the summons(es) either —

- of the steps you took to have the restriction varied and that the restriction has not been varied; or
- that the law does not permit that variation,

whichever is the case.

Schedule 3 — Prescribed simple offences

[r. 10]

1. Criminal Code offence

The offence under *The Criminal Code* section 338E (Stalking).

2. Prostitution Act 2000 offence

The offence under the Prostitution Act 2000 section 7 (Seeking to induce person to act as prostitute).

3. Restraining Orders Act 1997 offences

The offences under the following sections of the Restraining Orders Act 1997 —

- section 61(1) (Breaching a family violence restraining order or violence restraining order);
- section 61(2a) (Breaching a police order).

[Clause 3 amended: Gazette 27 Jun 2017 p. 3433.]

Road Traffic Act 1974 offence 4.

The offence under the Road Traffic Act 1974 section 59A (Dangerous driving causing bodily harm).

[Clause 4 amended: Gazette 9 Nov 2007 p. 5613.]

Schedule 4 — Listed simple offences

[r. 12]

[Heading inserted: Gazette 9 Nov 2007 p. 5613.]

Biodiversity Conservation Act 2016 offences 1A.

Any simple offence under the Biodiversity Conservation Act 2016. [Clause 1A inserted: Gazette 14 Sep 2018 p. 3315.]

1. Criminal Code offence

The offence under *The Criminal Code* section 338E (Stalking). [Clause 1 inserted: Gazette 9 Nov 2007 p. 5613.]

2. Environmental Protection Act 1986 offences

Any simple offence under the Environmental Protection Act 1986. [Clause 2 inserted: Gazette 9 Nov 2007 p. 5613.]

3. Fish Resources Management Act 1994 offences

Any simple offence under the Fish Resources Management Act 1994. [Clause 3 inserted: Gazette 9 Nov 2007 p. 5614.]

4. Liquor Control Act 1988 offences

Any simple offence under the Liquor Control Act 1988. [Clause 4 inserted: Gazette 9 Nov 2007 p. 5614.]

5. Mines Safety and Inspection Act 1994 offences

Any simple offence under the Mines Safety and Inspection Act 1994. [Clause 5 inserted: Gazette 9 Nov 2007 p. 5614.]

6. Occupational Safety and Health Act 1984 offences

Any simple offence under the Occupational Safety and Health Act 1984.

[Clause 6 inserted: Gazette 9 Nov 2007 p. 5614.]

7. Prostitution Act 2000 offence

The offence under the Prostitution Act 2000 section 7 (Seeking to induce person to act as prostitute).

[Clause 7 inserted: Gazette 9 Nov 2007 p. 5614.]

Restraining Orders Act 1997 offences 8.

The offences under the following sections of the Restraining Orders Act 1997 -

- section 61(1) (Breaching a family violence restraining order (a) or violence restraining order);
- section 61(2a) (Breaching a police order).

[Clause 8 inserted: Gazette 9 Nov 2007 p. 5614; amended: Gazette 27 Jun 2017 p. 3433.]

9. Road Traffic Act 1974 offence

The offence under the Road Traffic Act 1974 section 59A (Dangerous driving causing bodily harm).

[Clause 9 inserted: Gazette 9 Nov 2007 p. 5614.]

Notes

This is a compilation of the Criminal Procedure Regulations 2005 and includes amendments made by other written laws. For provisions that have come into operation, and for information about any reprints, see the compilation table.

Compilation table

Citation	Published	Commencement
Criminal Procedure Regulations 2005	28 Apr 2005 p. 1441-82	2 May 2005 (see r. 2)
Criminal Procedure Amendment Regulations 2006	12 May 2006 p. 1784	31 May 2006 (see r. 2 and <i>Gazette</i> 30 May 2006 p. 1965)
Criminal Procedure Amendment Regulations (No. 2) 2006	14 Jul 2006 p. 2567-9	14 Jul 2006
Criminal Procedure Amendment Regulations (No. 3) 2006	14 Nov 2006 p. 4728-9	14 Nov 2006
Criminal Procedure Amendment Regulations 2007	9 Nov 2007 p. 5611-14	r. 1 and 2: 9 Nov 2007 (see r. 2(a)); Regulations other than r. 1 and 2 10 Nov 2007 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 2) 2007	13 Nov 2007 p. 5696	13 Nov 2007 (see note to r. 1)
Reprint 1: The <i>Criminal Procedure R</i> amendments listed above)	egulations 2005	as at 8 Feb 2008 (includes
Criminal Procedure Amendment Regulations 2008	16 May 2008 p. 1909-10	r. 1 and 2: 16 May 2008 (see r. 2(a)); Regulations other than r. 1 and 2 30 Sep 2008 (see r. 2(b) and <i>Gazette</i> 11 Jul 2008 p. 3253)
Criminal Procedure Amendment Regulations 2009	27 Feb 2009 p. 517-18	r. 1 and 2: 27 Feb 2009 (see r. 2(a)); Regulations other than r. 1 and 2 1 Mar 2009 (see r. 2(b) and Gazette 27 Feb 2009 p. 511)
Criminal Procedure Amendment Regulations (No. 3) 2009	21 Apr 2009 p. 1368	r. 1 and 2: 21 Apr 2009 (see r. 2(a)); Regulations other than r. 1 and 2 22 Apr 2009 (see r. 2(b))

Citation	Published	Commencement
Criminal Procedure Amendment Regulations (No. 2) 2009	8 May 2009 p. 1501-2	r. 1 and 2: 8 May 2009 (see r. 2(a)); Regulations other than r. 1 and 2: 9 May 2009 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 5) 2009	23 Jun 2009 p. 2467	r. 1 and 2: 23 Jun 2009 (see r. 2(a)); Regulations other than r. 1 and 2: 24 Jun 2009 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 4) 2009	26 Jun 2009 p. 2569	r. 1 and 2: 26 Jun 2009 (see r. 2(a)); Regulations other than r. 1 and 2: 27 Jun 2009 (see r. 2(b))
Reprint 2: The <i>Criminal Procedure</i> amendments listed above)	Regulations 2005	as at 4 Sep 2009 (includes
Criminal Procedure Amendment Regulations 2010	17 Sep 2010 p. 4758	r. 1 and 2: 17 Sep 2010 (see r. 2(a)); Regulations other than r. 1 and 2: 18 Sep 2010 (see r. 2(b))
Criminal Procedure Amendment Regulations 2011	1 Jul 2011 p. 2724	r. 1 and 2: 1 Jul 2011 (see r. 2(a)); Regulations other than r. 1 and 2: 1 Jul 2011 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 3) 2011	27 Oct 2011 p. 4551-2	r. 1 and 2: 27 Oct 2011 (see r. 2(a)); Regulations other than r. 1 and 2: 28 Oct 2011 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 4) 2011	23 Mar 2012 p. 1368-9	r. 1 and 2: 23 Mar 2012 (see r. 2(a)); Regulations other than r. 1 and 2: 24 Mar 2012 (see r. 2(b))
Criminal Procedure Amendment Regulations 2012	22 Jun 2012 p. 2780-1	r. 1 and 2: 22 Jun 2012 (see r. 2(a)); Regulations other than r. 1 and 2: 23 Jun 2012 (see r. 2(b))
Reprint 3: The <i>Criminal Procedure</i> amendments listed above)	Regulations 2005	as at 7 Dec 2012 (includes
Criminal Procedure Amendment Regulations 2013	30 Aug 2013 p. 4101	r. 1 and 2: 30 Aug 2013 (see r. 2(a)); Regulations other than r. 1 and 2: 31 Aug 2013 (see r. 2(b))

Citation	Dublished	Commonoment
Citation	Published	Commencement
Criminal Procedure Amendment Regulations (No. 2) 2013	3 Sep 2013 p. 4148	r. 1 and 2: 3 Sep 2013 (see r. 2(a)); Regulations other than r. 1 and 2: 4 Sep 2013 (see r. 2(b))
Criminal Procedure Amendment Regulations 2014	26 Sep 2014 p. 3557-9	r. 1 and 2: 26 Sep 2014 (see r. 2(a)); Regulations other than r. 1 and 2: 27 Sep 2014 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 2) 2015	10 Feb 2015 p. 599	r. 1 and 2: 10 Feb 2015 (see r. 2(a)); Regulations other than r. 1 and 2: 27 Apr 2015 (see r. 2(b) and Gazette 17 Apr 2015 p. 1371)
Criminal Procedure Amendment Regulations (No. 2) 2016	24 Jun 2016 p. 2317	r. 1 and 2: 24 Jun 2016 (see r. 2(a)); Regulations other than r. 1 and 2: 25 Jun 2016 (see r. 2(b))
Criminal Procedure Amendment Regulations 2016	30 Sep 2016 p. 4173-4	r. 1 and 2: 30 Sep 2016 (see r. 2(a)); Regulations other than r. 1 and 2: 1 Oct 2016 (see r. 2(b))
Attorney General Regulations Amendment (Electronic Processes) Regulations 2016 Pt. 3	2 Dec 2016 p. 5385-7	3 Dec 2016 (see r. 2(b))
Attorney General Regulations Amendment (Associations Incorporation) Regulations 2016 Pt. 2	30 Dec 2016 p. 5965-6	31 Dec 2016 (see r. 2(b))
Attorney General Regulations Amendment (Public Health) Regulations 2016 Pt. 2	10 Jan 2017 p. 173-6	24 Jan 2017 (see r. 2(b) and <i>Gazette</i> 10 Jan 2017 p. 165)
Attorney General Regulations Amendment (Travel Agents) Regulations 2016 Pt. 2	24 Jan 2017 p. 744-5	25 Jan 2017 (see r. 2(b) and <i>Gazette</i> 24 Jan 2017 p. 741)
Attorney General Regulations Amendment (Family Violence Restraining Orders) Regulations 2017 Pt. 4	27 Jun 2017 p. 3432-5	1 Jul 2017 (see r. 2(b))
Attorney General Regulations Amendment Regulations 2017 Pt. 2	4 Aug 2017 p. 4313-14	5 Aug 2017 (see r. 2(b))

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Citation	Published	Commencement
Criminal Procedure Amendment Regulations 2017	25 Aug 2017 p. 4568-9	r. 1 and 2: 25 Aug 2017 (see r. 2(a)); Regulations other than r. 1 and 2: 26 Aug 2017 (see r. 2(b))
Criminal Procedure Amendment Regulations (No. 2) 2018 ⁴	26 Jun 2018 p. 2421-4	r. 1 and 2: 26 Jun 2018 (see r. 2(a)); Regulations other than r. 1 and 2: 27 Jun 2018 (see r. 2(b))
Justice Regulations Amendment (Biodiversity Conservation) Regulations 2018 Pt. 2	14 Sep 2018 p. 3314-15	1 Jan 2019 (see r. 2(b) and <i>Gazette</i> 14 Sep 2018 p. 3305)
Justice Regulations Amendment (Road Passenger Services) Regulations 2019 Pt. 2	12 Feb 2019 p. 265-6	13 Feb 2019 (see r. 2(b))
Reprint 4: The <i>Criminal Procedure R</i> amendments listed above)	egulations 2005	as at 10 May 2019 (includes
Criminal Procedure Amendment Regulations (No. 2) 2019	23 Aug 2019 p. 3101-2	r. 1 and 2: 23 Aug 2019 (see r. 2(a)); Regulations other than r. 1 and 2: 24 Aug 2019 (see r. 2(b))
Attorney General Regulations Amendment (Case Management System) Regulations 2019 Pt. 4	31 Dec 2019 p. 4669-73	1 Jan 2020 (see r. 2(b))
Justice Regulations Amendment (Emergency Management) Regulations 2020 Pt. 2	SL 2020/32 3 Apr 2020	4 Apr 2020 (see r. 2(b))
Criminal Procedure Amendment Regulations 2020	SL 2020/100 30 Jun 2020	r. 1 and 2: 30 Jun 2020 (see r. 2(a)); Regulations other than r. 1 and 2: 1 Jul 2020 (see r. 2(b))
Attorney General Regulations Amendment (High Risk Serious Offenders) Regulations 2020 Pt. 2	SL 2020/236 4 Dec 2020	5 Dec 2020 (see r. 2(b))
Attorney General Regulations Amendment (Forms) Regulations 2021 Pt. 3	SL 2021/38 9 Apr 2021	10 Apr 2021 (see r. 2(b))

Other notes

Repealed by the *Road Transport (General) Act 2005* (NSW).

- Repealed by the Road Transport Legislation (Repeal and Amendment) Act 2013 (NSW).
- Repealed by the Co-operatives Act 2009.
- The Criminal Procedure Amendment Regulations 2018 were repealed by the Criminal Procedure Amendment Regulations (No. 2) 2018 regulation 9 before they came into operation, see Gazette 26 June 2018 p. 2421-4.

Defined terms

[This is a list of terms defined and the provisions where they are defined.

The list is not part of the law.]

Defined term	Provision(s)
approved user	
CEO	3(1)
CPA	3(1)
ECMS	
Form	
lodge	3(1)
remote communication	9(1)
specified document	13B(1)
trial date	