Western Australia

Workers' Compensation and Injury Management Regulations 1982

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Workers' Compensation and Injury Management Regulations 1982

CONTENTS

Part 1 — Preliminary

1.	Citation	1
2.	Commencement	1
	Part 2 — General	
2A.	Indexation of child's allowance and redemption	_
	amount	2
3.	Limiting the definition of company	2
4.	Form of election	3
5.	Determination form for medical panel	3
6AA.	Form of claim for compensation	3
6AB.	Relevant document (section 180(1)(j))	4
6A.	Form of medical certificate	4
6B.	Form for insurer accepting liability	5
6C.	Form for insurer disputing liability	5
6D.	Form for insurer undecided on liability	5
6E.	Form for employer disputing liability	5
6F.	Form for employer undecided on liability	5
7.	Certificate and notice before discontinuance of	
	weekly payments	5
8.	Frequency and time of medical examinations	
	(section 66)	6
9.	Compound discount table	7
9A.	Discount formula	7
10.	Worker not residing in the State	8
10A.	Medical certificate for statutory expenses	8

As at 03 Nov 2007 Version 05-d0-04 page i

Extract from www.slp.wa.gov.au, see that website for further information

Contents

11.	Payments after death outside the State	8
12.	Agreements	9
12AA.	Notice of intention to dismiss worker	
	(section 84AB)	11
12A.	Contributions to General Fund	11
13.	Ascertaining amount for reimbursement	
	(section 154AC(1))	12
13A.	Prescribed rate of interest (sections 222(2), 223(2) and 224(2))	13
15.	Statements by approved insurance offices	13
16A.	Clause 1C notifications and elections	13
17.	Prescribed allowance — clause 11(2)	15
17AA.	Prescribed rate for vehicle running expenses —	10
1 / 1 11 1.	clause 19(1)	15
17AB.	Exceptional circumstances —	
1,112	clause 18A(2aa)(c)(ii)	16
17AC.	Management plan — clause 18A(2ac)	17
17AD.	Extending final day	17
17AE.	Amount prescribed for funeral	-,
_,,	expenses - clause 17(2)	18
17A.	Supplementary amount	18
17B.	Witness allowances	19
18.	Form of election to receive redemption amount or	
	supplementary amount	20
	Part 2A — Assessment of costs	
18A.	Application of this Part	21
18B.	Meaning of terms used in this Part	21
18C.	Application for assessment of costs	21
18D.	Taxing officer may require application to be given	21
10D.	to other persons	22
18E.	Taxing officer may require documents or further	22
TOL.	particulars	22
18F.	Consideration of application	23
18G.	Assessment to give effect to order and costs	23
100.	determination	23
18H.	Matters to be considered	23
18I.	Cost of assessment	24
18J.	Enforcement of assessment	24
18K	Correction of error	2 4 25

Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information As at 03 Nov 2007 page ii

		Content
	Part 2B — Medical assessment	
18L.	Meaning of terms used in this Part	26
18M.	Request for assessment by approved medical	
	specialist of worker's degree of impairment	27
18N.	Requirement to attend at place specified by	
	approved medical specialist	27
18O.	Requirement to produce to approved medical	
	specialist relevant documents and information and	20
18P.	give consent	28
18Q.	Period for compliance with requirements	29
16Q.	Requirement for worker to produce requested information	29
18R.	Reports and certificates regarding outcome of	29
101.	assessment	30
18S.	Requirement to attend at place specified by	30
100.	approved medical specialist panel	31
18T.	Requirement to produce to approved medical	
	specialist panel relevant documents	
	and information and give consent	31
18U.	Period for compliance with requirements	32
18V.	Requirement for worker to produce requested	
	information	32
18W.	Reports and certificates regarding outcome of	
	assessment	33
	Part 3 — Noise induced hearing loss	
19A.	Meaning of terms used in this Part	34
19B.	Persons approved to carry out audiometric testing	34
19C.	Testing procedures	35
19D.	Notice of audiometric test and testing	
105	arrangements	39
19E.	Calculation of loss of hearing	39
19F.	Report on audiometric test and storage of results	39
19H.	Retest of person's hearing	40
19I.	Prescribed workplaces	41
	Part 3A — Constraints on awards of	
	common law damages	
	Division 1 — 1993 scheme	
19IA.	Guides for assessing degree of disability	43

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page iii

Contents

19J.	Assessment of degree of disability	43
19JA.	Method of referral and notification when	
	section 93EA(3) of the Act applies	44
19JB.	Method of referral and notification when	
	section 93EB(3) of the Act applies	45
19K.	Agreement as to degree of disability	46
19L.	Determination of degree of disability	46
19M.	Election to retain right to seek common law	
	damages	47
19N.	Extension of time to make election under	
	section 93E(3)(b)	48
190.	Application for compensation	51
19P.	Notification to workers about elections as to	
	common law damages	51
	Division 2 — 2004 scheme	
20.	Recording agreement	52
21.	Recording assessment	53
22.	Electing to retain right to seek damages	54
23.	Extending termination day	55
24.	Expected time for approved medical specialist to	
	give assessment documents	57
25.	Employer's obligation to notify worker	57
	Part 4 — Registered agents	
	Division 1 — Preliminary	
26.	Meaning of terms used in this Part	59
27.	Prescribed organisations (section 277(1)(e))	60
27A.	Prescribed classes of persons (section 277(1)(f))	60
	Division 2 — Registration and renewal	
28.	Application for registration	60
29.	Registration	62
30.	Indemnity and other conditions of registration	63
31.	Duration of registration	64
32.	Application for renewal of registration	65
33.	Certificate of registration	65
34.	False or misleading information	66
	Division 3 — The register	
35.	Register	66
36.	Removal from register	67

As at 03 Nov 2007 Version 05-d0-04 page iv

		Contents
	Division 4 — Disciplinary powers	
37.	Restriction on exercise of powers	67
38.	Cancellation of registration	68
39. 40.	Taking disciplinary action	68 68
40.	Return of certificate of registration Division 5 — Review	00
41.	Division 5 — Review Review	69
41.		09
42.	Division 6 — Miscellaneous	60
42. 43.	Evidentiary matters Transitional provision	69 70
75.	•	70
	Part 5 — Injury management	
44.	Vocational rehabilitation services	72
44A.	Counselling psychology	74
45.	Insurer to advise of injury management obligations	75 75
46.	Particulars for notice under section 157A(1) of Act	75
	Part 6 — Specialised retraining	
	programs	
47.	Recording agreement	77
48.	Extending final day	78
49.	Request for WorkCover to direct payment	79
	Part 7 — Infringement notices and	
	modified penalties	
50.	Prescribed offences	80
51.	Prescribed modified penalties	80
52.	Prescribed form of infringement notice	80
53.	Prescribed form of withdrawal of notice	80
	Appendix I	
	Appendix II	
	Appendix III	
	Appendix IV — Registered agents	
	code of conduct	
1.	Duties of registered agent	222
2.	Integrity and diligence	222

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information

Jontents		
3.	Confidentiality	223
4.	Conflict of interest	223
5.	Proceedings	224
6.	Advertising	225
7.	Withdrawal	225
8.	Fees	226
9.	Records	227
10.	Trust moneys	227
11.	Costs	227
	Appendix V — Prescribed offences and modified penalties	
	Notes	
Comr	pilation table	230

As at 03 Nov 2007 page vi

Western Australia

Workers' Compensation and Injury Management Act 1981

Workers' Compensation and Injury **Management Regulations 1982**

Part 1 — Preliminary

[Heading inserted in Gazette 26 Feb 1991 p. 933.]

1. Citation

These regulations may be cited as the Workers' Compensation and Injury Management Regulations 1982 ¹.

[Regulation 1 amended in Gazette 8 Mar 1991 p. 1071; 21 Jan 2005 p. 275.]

2. Commencement

These regulations shall come into operation on the date of the coming into operation of the *Workers' Compensation and Injury Management Act 1981* ^{1, 2}.

As at 03 Nov 2007 Version 05-d0-04 page 1

Part 2 — General

[Heading inserted in Gazette 26 Feb 1991 p. 933.]

2A. Indexation of child's allowance and redemption amount

- (1) If the minimum award rates that would be relevant to calculating the amount of
 - (a) the child's allowance, as defined in section 5(1) of the Act; or
 - (b) the redemption amount, as defined in the Act Schedule 5 clause 1.

for a particular financial year are not published, the amount to be calculated for that financial year (*the relevant year*) is to be obtained by varying the amount for the preceding financial year as described in subregulation (2).

(2) To vary an amount as described in this subregulation, it is varied by the percentage by which the amount that the Australian Statistician published as the Wage Cost Index, ordinary time hourly rates of pay (excluding bonuses) for Western Australia varied between the second-last December quarter before the relevant year commenced and the last December quarter before the relevant year commenced.

[Regulation 2A inserted in Gazette 17 Nov 2000 p. 6309-10; amended in Gazette 28 Oct 2005 p. 4861.]

3. Limiting the definition of company

- (1) For the purposes of the definition of "company" in section 5(1) of the Act, the following registered bodies are specified
 - (a) a registered Australian body that was formed or incorporated in the State;
 - (b) a registered Australian body that was not formed or incorporated in the State and that does not have its head office or principal place of business in the State.

page 2 Version 05-d0-04 As at 03 Nov 2007

(2) In this regulation —

registered Australian body has the meaning given by the *Corporations Act 2001* of the Commonwealth.

[Regulation 3 inserted in Gazette 28 Sep 2001 p. 5357.]

4. Form of election

- (1) The form of election referred to in section 24B of the Act shall be in Form 1 or, in the case of a worker suffering from noise induced hearing loss, Form 2C in Appendix I.
- (2) The form of election referred to in section 31H of the Act must be in the form of Form 1A in Appendix I or, in the case of a worker suffering from noise induced hearing loss, in the form of Form 2CA in Appendix I.

[Regulation 4 amended in Gazette 26 Feb 1991 p. 934; 25 Aug 1995 p. 3885; 28 Oct 2005 p. 4862.]

5. Determination form for medical panel

Pursuant to section 38(2) of the Act, the form of the determination of the medical panel shall, as far as practicable in each case, be as set out in Form 2 in Appendix I.

[6. Repealed in Gazette 15 Oct 1999 p. 4900.]

6AA. Form of claim for compensation

- (1) Form 2B or, in the case of a worker suffering from noise induced hearing loss, Form 2C or Form 2CA, as the case requires, in Appendix I is the prescribed form under section 178(1)(b) of the Act.
- (2) In addition to the details prescribed in Form 2B as being necessary to make a valid claim for compensation under section 178(1)(b)
 - (a) the "Injured worker's declaration" and the "Consent authority"; and

As at 03 Nov 2007 Version 05-d0-04 page 3

(b) the tear-off attachments headed "DETAILS TO BE PROVIDED TO MEDICAL PRACTITIONER" and "INFORMATION TO BE PROVIDED TO THE INJURED WORKER",

are prescribed under section 292(1)(a) as expedient for the purposes of the Act, and are to be completed and given to the appropriate parties accordingly.

(3) For a claim for compensation by dependants under section 178(1)(b) of the Act (in the case of a death), the information required by Form 2D in Appendix I is prescribed under section 178(2) of the Act.

[Regulation 6AA inserted in Gazette 28 Jun 1991 p. 3291; amended in Gazette 18 Feb 1994 p. 660; 25 Aug 1995 p. 3885; 13 Apr 1999 p. 1531-2; 15 Oct 1999 p. 4900; 28 Oct 2005 p. 4862.]

6AB. Relevant document (section 180(1)(j))

A certificate of currency in respect of the employer's insurance policy referred to in section 160(7) of the Act is prescribed under section 180(1)(j) of the Act as a relevant document.

[Regulation 6AB inserted in Gazette 28 Oct 2005 p. 4863.]

6A. Form of medical certificate

- (1) Form 3 in Appendix I is the prescribed form under sections 57A(1)(b)(i), 57B(1)(b)(i) and 231(1)(b)(i) of the Act.
- (2) In addition to the details prescribed in Form 3 as being necessary to make a valid claim for compensation under sections 57A and 57B, the "Consent authority" is prescribed under section 292(1)(a) as expedient for the purposes of the Act, and is to be completed accordingly.

[Regulation 6A inserted in Gazette 8 Mar 1991 p. 1071; amended in Gazette 13 Apr 1999 p. 1532; 28 Oct 2005 p. 4863.]

page 4 Version 05-d0-04 As at 03 Nov 2007

6B. Form for insurer accepting liability

Form 3A in Appendix I is the prescribed form under section 57A(3)(a) of the Act.

[Regulation 6B inserted in Gazette 8 Mar 1991 p. 1071.]

6C. Form for insurer disputing liability

Form 3B in Appendix I is the prescribed form under section 57A(3)(b) of the Act.

[Regulation 6C inserted in Gazette 8 Mar 1991 p. 1071.]

6D. Form for insurer undecided on liability

Form 3C in Appendix I is the prescribed form under section 57A(3)(c) of the Act.

[Regulation 6D inserted in Gazette 8 Mar 1991 p. 1071.]

6E. Form for employer disputing liability

Form 3D in Appendix I is the prescribed form under section 57B(2)(b) of the Act.

[Regulation 6E inserted in Gazette 8 Mar 1991 p. 1071.]

6F. Form for employer undecided on liability

Form 3E in Appendix I is the prescribed form under section 57B(2)(c) of the Act.

[Regulation 6F inserted in Gazette 8 Mar 1991 p. 1071.]

7. Certificate and notice before discontinuance of weekly payments

(1) The medical certificate required by section 61 of the Act, before discontinuance of weekly payments, shall be in the form of Form 4 in Appendix I, or in the form of Form 3 in Appendix I if that form has been marked to indicate that it is to be regarded as both a first and final medical certificate.

As at 03 Nov 2007 Version 05-d0-04 page 5

(2) Notice to the worker referred to in section 61 of the Act shall be in the form of Form 5 in Appendix I.

[Regulation 7 amended in Gazette 29 Oct 1993 p. 5930; 13 Apr 1999 p. 1532.]

8. Frequency and time of medical examinations (section 66)

- (1) A worker who receives a First Medical Certificate (Form 3) under the Act which nominates a medical review of the worker within a period of 14 days from the date the certificate is issued cannot be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer before a period of one month has elapsed from the date the certificate is issued.
- (2) A worker who receives a First Medical Certificate (Form 3) under the Act which does not nominate a medical review of the worker within a period of 14 days from the date the certificate is issued may be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer at any time from the date the certificate is issued.
- (3) A worker who fails to attend a medical review, nominated on a First Medical Certificate in accordance with subregulation (1), may be required, under section 64 or 65 of the Act, to submit himself for examination by a medical practitioner provided by the employer at any time from the date of that non-attendance.
- (4) An employer shall not require a worker to attend an examination under section 64 or 65 of the Act
 - (a) more frequently than once every 2 weeks; or
 - (b) at any time other than during reasonable hours.
- (5) A worker must not, under section 64 or 65 of the Act, be required to attend medical examinations by more than 3 medical practitioners who are specialists in the same field of medicine.

page 6 Version 05-d0-04 As at 03 Nov 2007

(6) Nothing in subregulation (5) limits the number of times a worker may be required to attend a medical examination by a medical practitioner.

[Regulation 8 inserted in Gazette 13 Apr 1999 p. 1532-3; amended in Gazette 28 Oct 2005 p. 4863-4.]

[8A. Repealed in Gazette 15 Oct 1999 p. 4890.]

9. Compound discount table

The compound discount table required to be prescribed by section 68(3) of the Act is set out in Appendix II.

[Regulation 9 amended in Gazette 2 Sep 1988 p. 3464; 15 Oct 1999 p. 4890.]

9A. Discount formula

When calculating a lump sum redemption under section 68 of the Act the following formula shall be applied for use in conjunction with a compound discount table as set out in Appendix II.

DISCOUNT FORMULA UNDER SECTION 68(4)

Discounted sum = $P \times 52 \times A$

Where —

S = prescribed amount less the sum of weekly payments made

P = the weekly payment

$$T = \frac{S}{P}$$

Y = the whole number equal to or next below $\frac{T}{52}$

$$W = T - (52 \times Y)$$

A = the present value of \$1.00 per annum payable weekly for Y years and W weeks obtained from the compound discount tables set out in Appendix II.

[Regulation 9A inserted in Gazette 25 Jul 1986 p. 2484; amended in Gazette 2 Sep 1988 p. 3464.]

As at 03 Nov 2007 Version 05-d0-04 page 7

10. Worker not residing in the State

- (1) For the purposes of section 69 of the Act, a worker shall prove his identity and the continuance of the incapacity in respect of which a weekly payment is payable, by delivering to the employer or the employer's insurer, at intervals of 3 months, a declaration by the worker and by a medical practitioner in the form of or to the effect of Form 6 in Appendix I.
- (2) Where an employer, or his insurer for the purposes of the Act, disputes identity or entitlement, or both, he may apply under section 181 of the Act for determination of the dispute by an arbitrator.

[Regulation 10 amended in Gazette 2 Sep 1988 p. 3464; 24 Dec 1993 p. 6844; 18 Feb 1994 p. 661; 17 Nov 2000 p. 6310; 28 Oct 2005 p. 4864.]

10A. Medical certificate for statutory expenses

Form 7 in Appendix I is the form prescribed under sections 231(2)(b) and 241(2)(b) of the Act.

[Regulation 10A inserted in Gazette 28 Oct 2005 p. 4864.]

[10B. Repealed in Gazette 28 Oct 2005 p. 4864.]

11. Payments after death outside the State

(1) In the event of the death of a worker who dies outside the State and who was receiving or was entitled to receive weekly payments at the date of his death, his representatives shall, for the purpose of obtaining payment of the arrears (if any) due to the worker, forward to the Director a certificate of the death of the worker, and documents showing that they are entitled to such arrears, verified by declaration before a person having authority to administer an oath, with a request for payment of such arrears, specifying the place where and the manner in which the amount is to be remitted to them.

- For the purposes of this regulation the expression representatives means
 - if the worker leaves a will, the executors of the will; or
 - where the worker dies intestate, the persons who are (b) according to law entitled to his personal estate, and payment of the arrears may be made to the persons without the production of letters of administration.
- On receipt of the certificate of death and the documents mentioned in this regulation, the Director shall examine them, and may, if not satisfied that they are in order, return them to the representatives for correction.
- (4) When the Director is satisfied that the certificate and documents are in order, or when they are returned to him in order, he shall send to the employer a notice requesting him to forward the amount due, and the employer shall thereupon forward the amount to the Director, who shall remit that amount to the representatives of the worker at the address and in the manner requested by them, such remittance being in all cases at the risk of the representatives.

[Regulation 11 amended in Gazette 18 Feb 1994 p. 661.]

12. Agreements

- (1) A memorandum of an agreement referred to in section 76 of the Act is sent to the Director in accordance with that section by sending it to the Director as soon as practicable after the agreement has been entered into, with enough copies for the memorandum to be kept in the office of the DRD and a copy to be given to each interested party.
- A memorandum of an agreement referred to in section 76 of the (1a) Act shall be in the form of Form 15C in Appendix I.
- The memorandum is to include full particulars of matters for (2) which the agreement provides and, in the case of an agreement as to the compensation that is to be paid under Schedule 2 of the

As at 03 Nov 2007 Version 05-d0-04 page 9 Act, is to identify each item for which the compensation is to be paid and, for each item —

- (a) if the Act Part III Division 2 applies in respect of the personal injury or noise induced hearing loss that is the subject of the agreement
 - (i) the percentage loss of the full efficient use of a part or faculty of the body for which compensation is to be paid; and
 - (ii) the amount of compensation;

or

- (b) if the Act Part III Division 2A applies in respect of the personal injury or noise induced hearing loss that is the subject of the agreement
 - the degree of permanent impairment of a part or faculty of the body for which compensation is to be paid; and
 - (ii) the amount of compensation.
- (3) The memorandum is to be signed by or on behalf of each party to the agreement and if the memorandum sent to the Director is not the original signed memorandum the original is to be produced for inspection by the Director.
- (3a) A memorandum of an agreement lodged for the purposes of a redemption amount under section 67(l) shall be accompanied by Form 15D in Appendix I signed and dated by the worker, as acknowledgment that he/she is aware of the consequences of the recording of the memorandum.
- (4) The notice despatched by the Director to each interested party, under section 76(2) of the Act, is to be in the form of Form 15A in Appendix I.
- (4a) Where any interested party disputes the genuineness of the memorandum, or the adequacy of the compensation agreed upon or otherwise objects to the recording of the agreement that party shall, within the 7 days allowed in section 76(2), notify the

page 10 Version 05-d0-04 As at 03 Nov 2007

- Director by completing Form 15E in Appendix I, and forwarding that completed form to the Director.
- (4b)On receipt of an objection from any party in the manner prescribed in subregulation (4a), the Director shall send to each other party a notice, in the form of Form 15F, informing such parties that the memorandum will not be recorded except with the consent in writing of the objector.
 - If the Director records the memorandum, the Director is to notify each interested party accordingly in the form of Form 15B in Appendix I.
 - (6) The Director may vary or amend a memorandum if all parties first give the Director written consent to make that variation or amendment.
 - (7) For the purpose of providing a statement of benefits paid, under section 67(2) of the Act, Part 4 of the Memorandum of Agreement form (Form 15C), may be used for this purpose. [Regulation 12 inserted in Gazette 18 Feb 1994 p. 661; amended in Gazette 15 Oct 1999 p. 4906-7; 28 Oct 2005 p. 4864-5.1

12AA. Notice of intention to dismiss worker (section 84AB)

- This regulation applies to a notice of intention to dismiss a worker **(1)** to which section 84AB of the Act refers.
- (2) Form 15G in Appendix I is the form prescribed for the notice. [Regulation 12AA inserted in Gazette 28 Oct 2005 p. 4865.]
- [12AB. Repealed in Gazette 28 Oct 2005 p. 4865.]

12A. **Contributions to General Fund**

The amount prescribed for the purposes of section 109(1) of the (1) Act is \$100 000.

(2) The amount prescribed for the purposes of section 109(4) of the Act is \$40 000.

[Regulation 12A inserted in Gazette 22 May 1987 p. 2193; amended in Gazette 2 Sep 1988 p. 3464; 22 Sep 1989 p. 3490-1; 6 Dec 1991 p. 6119; 16 Sep 2003 p. 4103; 28 Oct 2005 p. 4866.]

13. Ascertaining amount for reimbursement (section 154AC(1))

- (1) WorkCover WA may approve an application by an employer for reimbursement under section 154AC(1) of the Act.
- (2) The amount that WorkCover WA is to reimburse to an approved applicant under section 154AC(1) of the Act is to be calculated by subtracting the estimated total cost from the actual total cost.
- (3) In this regulation —

actual total cost, in relation to an award of damages, means the total amount paid on a claim (including all compensation paid in accordance with the Act, any award of damages, legal expenses and miscellaneous expenses associated with the claim, to the extent that these apply) by the insurer or self-insurer, as calculated in accordance with the Insurer/Self-Insurer Electronic Data Specification (Edition Q1), following an award of damages, as submitted to, and approved and recorded by, WorkCover WA;

estimated total cost, in relation to an award of damages, means the insurer, or self-insurer's, estimate of the total cost of the claim (including the estimated compensation to be paid in accordance with the Act, any award of damages, legal expenses and miscellaneous expenses associated with the claim to the extent that these apply or are likely to apply), estimated in accordance with the Insurer/Self-Insurer Electronic Data Specification (Edition Q1), as at the date of creation of the May 2004 return file recorded by WorkCover WA;

Insurer/Self-Insurer Electronic Data Specification (Edition Q1) means Edition Q1, Version 1.4.6 of the Insurer/Self-Insurer

page 12 Version 05-d0-04 As at 03 Nov 2007

Electronic Data Specification, published by WorkCover WA on 29 July 2003 to standardise the information or return requested under section 103A of the Act.

[Regulation 13 inserted in Gazette 26 Oct 2004 p. 4898-9; amended in Gazette 21 Jan 2005 p. 276.]

13A. Prescribed rate of interest (sections 222(2), 223(2) and 224(2))

- (1) Interest payable under an order made under section 222(1) of the Act must be calculated at a rate of 6% per annum.
- (2) Interest payable under section 223(1) of the Act must be calculated at a rate of 6% per annum.
- (3) Interest payable under section 224(1) of the Act in respect of a sum agreed to be paid must be calculated at a rate of 6% per annum.

[Regulation 13A inserted in Gazette 28 Oct 2005 p. 4866.]

[14. Repealed in Gazette 28 Oct 2005 p. 4866.]

15. Statements by approved insurance offices

The statements required to be transmitted to WorkCover WA under section 171 of the Act shall be in the form of Forms 16 and 17 in Appendix 1.

[Regulation 15 inserted in Gazette 8 Mar 2002 p. 949; amended in Gazette 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276.]

[16. Repealed in Gazette 28 Oct 2005 p. 4866.]

16A. Clause 1C notifications and elections

- (1) The form of notification for the purposes of the Act Schedule 1 clause 1C(1) must be in the form of Form 29 in Appendix I.
- (2) The form of notification for the purposes of the Act Schedule 1 clause 1C(4)(a) must be in the form of Form 30 in Appendix I.

As at 03 Nov 2007 Version 05-d0-04 page 13

- (3) An election for the purposes of the Act Schedule 1 clause 1C(2) or clause 1C(4) or (6) must
 - (a) be made in writing;
 - (b) specify
 - (i) the name and address of the dependant;
 - (ii) the relationship (child or step-child) of the dependant to the deceased worker;
 - (iii) the name of the deceased worker, and the address of the deceased worker at the time of death;
 - (iv) whether the dependant elects to receive an apportionment of the notional residual entitlement or a child's allowance under the Act Schedule 1 clause 1A;
 - (v) whether the worker died leaving any spouse or de facto partner wholly dependent on the workers' earnings, and whether that spouse or de facto partner is a parent of the dependant making the election;
 - (vi) that the dependant has been independently advised of the financial consequences of the election, and the name, title, address and phone number of the person who gave that advice; and
 - (vii) the date on which the election is made;
 - (c) be signed by the dependant or, in the case of an election by a person under a legal disability, the parent or guardian of that person;
 - (d) include the signature and full name and address of a witness to the signature of the dependant or his or her parent or guardian; and
 - (e) be given to the Director.

[Regulation 16A inserted in Gazette 28 Oct 2005 p. 4867-8.]

17. Prescribed allowance — clause 11(2)

The Hospital Allowance provided for under the Western Australian Government Health Services (Australian Liquor, Hospitality and Miscellaneous Union) Agreement 2000, or under an industrial award made in replacement of that agreement, is prescribed as an allowance for the purposes of paragraph (c) of the definition of "Amount Aa" in the Act Schedule 1 clause 11(2).

[Regulation 17 inserted in Gazette 21 Jan 2005 p. 275; amended in Gazette 28 Oct 2005 p. 4868.]

17AA. Prescribed rate for vehicle running expenses — clause 19(1)

- (1) For the purposes of the Act Schedule 1 clause 19(1), the prescribed rate for vehicle running expenses (irrespective of engine capacity) is
 - (a) for the period up to and including 30 June 2005, 34 cents per kilometre; and
 - (b) for a financial year commencing on or after 1 July 2005, the amount per kilometre obtained by
 - (i) varying the amount applying at the end of the preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is .5 of a cent being rounded off to the next highest whole number of cents).
- (2) In this regulation —

March CPI, for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth

As at 03 Nov 2007 Version 05-d0-04 page 15

Statistician under the *Census and Statistics Act 1905* of the Commonwealth.

[Regulation 17AA inserted in Gazette 29 Oct 2004 p. 4939-40; amended in Gazette 28 Oct 2005 p. 4868.]

17AB. Exceptional circumstances — clause 18A(2aa)(c)(ii)

- (1) For the purposes of the Act Schedule 1 clause 18A(2aa)(c)(ii) the circumstances in relation to the medical and associated conditions, treatment and management of a worker are exceptional if operative intervention and reasonable post-operative treatment of a kind related to an MBS item are required to alleviate substantially the consequences of serious impairment and improve the worker's physical condition.
- (2) For the purposes of the Act Schedule 1 clause 18A(2aa)(c)(ii) the applicant must produce the following information to the arbitrator in writing
 - (a) clear medical opinion from a treating specialist that operative intervention and reasonable post-operative treatment of a kind related to an MBS item are required to alleviate the consequences of serious impairment and improve the worker's physical condition; and
 - (b) a management plan provided by the treating specialist that indicates that substantial medical improvement to the worker's physical condition is anticipated as a result of operative intervention and reasonable post-operative treatment.
- (3) In this regulation —

MBS item means an item specified in the Medicare Benefits Schedule published by the Commonwealth Department of Health and Aged Care;

treating specialist, in relation to an applicant, means a medical practitioner who —

(a) is treating the applicant; and

page 16 Version 05-d0-04 As at 03 Nov 2007

(b) is a specialist in a relevant field of medicine.

[Regulation 17AB inserted in Gazette 28 Oct 2005 p. 4868-9.]

17AC. Management plan — clause 18A(2ac)

A reference in the Act Schedule 1 clause 18A(2ac) to a management plan is a reference to a management plan produced under regulation 17AB(2)(b).

[Regulation 17AC inserted in Gazette 28 Oct 2005 p. 4870.]

17AD. Extending final day

- (1) A worker may apply to the Director to extend the final day under the Act Schedule 1 clause 18B.
- (2) The application is made by
 - (a) lodging with the Director a completed application in the form of Form 31 in Appendix I; and
 - (b) providing to the Director, with the application form, anything that this regulation requires to be provided with the application form.
- (3) When the application form is lodged
 - (a) if the worker has, in writing, requested an approved medical specialist to assess the worker's degree of permanent whole of person impairment, the Director must be provided with a copy of the worker's request; and
 - (b) if the approved medical specialist has notified the worker, in writing, that more time is or was required to give the worker the documents required to make an application under the Act Schedule 1 clause 18A(1b) before the final day, the Director must be provided with a copy of the notification.
- (4) The Director may, within the limits imposed by the Act Schedule 1 clause 18B(4), extend the final day until a day that the Director, having regard to the further time needed by the

As at 03 Nov 2007 Version 05-d0-04 page 17

approved medical specialist, considers will give the worker a reasonable opportunity to make an application under the Act Schedule 1 clause 18A(1b).

[Regulation 17AD inserted in Gazette 28 Oct 2005 p. 4870-1.]

17AE. **Amount prescribed for funeral expenses - clause 17(2)**

- For the purposes of the Act Schedule 1 clause 17(2), the amount (1) prescribed for funeral expenses is -
 - (a) for the period up to and including 30 June 2007, \$7 547; and
 - for a financial year commencing on or after 1 July 2007, (b) in accordance with section 5A of the Act, the amount obtained by
 - varying the amount applying at the end of the (i) preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is .5 of a cent being rounded off to the next highest whole number of cents).
- (2) In this regulation —

March CPI, for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth Statistician under the Commonwealth Census and Statistics Act 1905.

[Regulation 17AE inserted in Gazette 4 Aug 2006 p. 2855-6.]

17A. Supplementary amount

The supplementary amount referred to in the Schedule 5 (1) clause 1 of the Act is —

As at 03 Nov 2007 Version 05-d0-04 page 18

- for the period up to and including 30 June 2008 (a)
 - in relation to a worker with a dependant spouse or dependant de facto partner, or both, \$228; and
 - (ii) in relation to a worker without a dependant spouse or dependant de facto partner, \$128;

and

- (b) for a financial year commencing on or after 1 July 2008, in accordance with section 5A of the Act, the amount obtained by
 - varying the amount applying at the end of the preceding financial year by the percentage by which the March CPI varies from the previous March CPI; and
 - (ii) rounding the amount to the nearest whole number of cents (with an amount that is 0.5 of a cent being rounded off to the next highest whole number of cents).
- In this regulation (2)

March CPI for a financial year, means the index number for the quarter ending on the last 31 March before the financial year commences, as shown in the Consumer Price Index Numbers (All Groups Index) for Perth published by the Commonwealth Statistician under the Commonwealth Census and Statistics Act 1905.

[Regulation 17A inserted in Gazette 2 Nov 2007 p. 5933-4.]

17B. Witness allowances

A person who appears before a dispute resolution authority to give evidence is entitled to any allowance for that appearance set by the Costs Committee established under section 269 of the Act.

[Regulation 17B inserted in Gazette 28 Oct 2005 p. 4871.]

18. Form of election to receive redemption amount or supplementary amount

- (1) The election to receive the redemption amount as a lump sum, referred to in Schedule 5 to the Act shall be in the form of Form 14 in Appendix I.
- (2) The election to receive the supplementary amount, referred to in Schedule 5 to the Act shall be in the form of Form 15 in Appendix I.

[Regulation 18 amended in Gazette 17 Nov 2000 p. 6312.]

Part 2A — Assessment of costs

[Heading inserted in Gazette 28 Oct 2005 p. 4871.]

18A. **Application of this Part**

This Part applies in relation to any costs incurred on or after 14 November 2005 in relation to a proceeding determined, or otherwise dealt with, by a dispute resolution authority.

[Regulation 18A inserted in Gazette 28 Oct 2005 p. 4871.]

18B. Meaning of terms used in this Part

In this Part —

agent service has the meaning given to that term in section 261 of the Act;

applicant means an applicant for assessment of costs under regulation 18C;

application means an application for assessment of costs under regulation 18C;

legal service has the meaning given to that term in section 261 of the Act;

taxing officer means the Director or an arbitrator.

[Regulation 18B inserted in Gazette 28 Oct 2005 p. 4872.]

18C. **Application for assessment of costs**

A person who has paid or is liable to pay, or who is entitled to receive or who has received, costs as a result of an order for the payment of an unspecified amount of costs made by a dispute resolution authority may apply under the Workers' Compensation (DRD) Rules 2005 for an assessment of the whole of, or any part of, those costs by a taxing officer.

[Regulation 18C inserted in Gazette 28 Oct 2005 p. 4872.]

18D. Taxing officer may require application to be given to other persons

- (1) A taxing officer may, by written notice, require an applicant to give a copy of the application to
 - (a) a party to the proceeding in respect of which the relevant order for costs was made; or
 - (b) a legal practitioner, agent or other interested party, specified by the taxing officer.
- (2) The application must be given in accordance with the *Workers' Compensation (DRD) Rules 2005* Part 3.
- (3) If a person fails, without reasonable excuse, to comply with a notice given under subregulation (1) the taxing officer may decline to deal with the application.

[Regulation 18D inserted in Gazette 28 Oct 2005 p. 4872-3.]

18E. Taxing officer may require documents or further particulars

- (1) A taxing officer may, by written notice, require a person (including the applicant, a party to the proceeding in which the relevant order for costs was made, the legal practitioner or agent concerned or any other legal practitioner or agent) to produce any relevant documents of or held by the person in respect of the matter.
- (2) A taxing officer may, by written notice, require an applicant to give to the taxing officer further particulars as to any item of costs claimed.
- (3) A notice given under subregulation (1) or (2) must specify the period within which the notice is to be complied with.
- (4) If a person fails, without reasonable excuse, to comply with a notice given under subregulation (1) or (2) the taxing officer may decline to deal with the application or may continue to deal with the application on the basis of the information provided.

page 22 Version 05-d0-04 As at 03 Nov 2007

Nothing in this regulation prevents a person from objecting to the production of a document on the grounds of legal professional privilege.

[Regulation 18E inserted in Gazette 28 Oct 2005 p. 4873.]

18F. **Consideration of application**

- A taxing officer must not determine an application unless the (1) taxing officer
 - has given the applicant and any other party to the proceeding in which the relevant order for costs was made a reasonable opportunity to make oral or written submissions in relation to the application; and
 - (b) has given due consideration to any submissions so made.
- (2) In considering an application a taxing officer is not bound by the rules of evidence and may inform himself or herself on any matter in such manner as the taxing officer thinks fit.

[Regulation 18F inserted in Gazette 28 Oct 2005 p. 4874.]

18G. Assessment to give effect to order and costs determination

An assessment of costs must be made in accordance with, and so as to give effect to, orders of the dispute resolution authority and any costs determination published under section 273 of the Act.

[Regulation 18G inserted in Gazette 28 Oct 2005 p. 4874.]

18H. Matters to be considered

- When dealing with an application the taxing officer must (1) consider -
 - (a) whether or not it was reasonable to carry out the work to which the costs relate; and
 - what is a fair and reasonable amount of costs for the (b) work concerned.

Assessment of costs

- (2) In assessing what is a fair and reasonable amount of costs, the taxing officer may have regard to any or all of the following matters
 - (a) the skill, labour and responsibility displayed on the part of the legal practitioner or agent responsible for the matter;
 - (b) the complexity, novelty or difficulty of the matter;
 - (c) the quality of the work done and whether the level of expertise was appropriate to the nature of the work done;
 - (d) the place where and circumstances in which the legal services or agent services were provided;
 - (e) the time within which the work was required to be done;
 - (f) the outcome of the matter.
- (3) If the dispute resolution authority has ordered that the costs are to be assessed on a specified basis, the taxing officer must assess the costs on that basis.

[Regulation 18H inserted in Gazette 28 Oct 2005 p. 4874-5.]

18I. Cost of assessment

The costs of and incidental to an assessment are at the discretion of the taxing officer.

[Regulation 18I inserted in Gazette 28 Oct 2005 p. 4875.]

18J. Enforcement of assessment

- (1) The taxing officer must issue to each party a certificate that sets out the amount in which costs have been assessed and allowed by the taxing officer.
- (2) The costs are payable under the order made by the dispute resolution authority as to the costs.

[Regulation 18J inserted in Gazette 28 Oct 2005 p. 4875.]

18K. **Correction of error**

At any time after making a determination a taxing officer who made the determination may, for the purpose of correcting an inadvertent error in the determination —

- make a new determination in substitution for the previous determination; and
- issue a certificate under regulation 18J that sets out the (b) new determination.

[Regulation 18K inserted in Gazette 28 Oct 2005 p. 4876.]

Part 2B — Medical assessment

[Heading inserted in Gazette 28 Oct 2005 p. 4876.]

18L. Meaning of terms used in this Part

In this Part —

prescribed details, in relation to a worker, means —

- (a) the worker's name and address and any other details necessary to identify the worker;
- (b) details sufficient to enable the worker to be contacted;
- (c) the worker's date of birth;
- (d) the date on which the worker's injury occurred;
- (e) a description of the worker's injury;
- (f) if a claim for compensation has been made under the Act with respect to the worker's injury — details sufficient to identify the claim, including any claim number that has been given to the claim;
- (g) the employer's name and address and any other details necessary to identify the employer;
- (h) details sufficient to enable the employer to be contacted; and
- (i) the insurer's name, if any;

relevant provisions of the Act means —

- (a) Part III Division 2A of the Act (which provides for lump sum payments for specified injuries);
- (b) Part IV Division 2 Subdivision 3 of the Act (which provides for restrictions on awarding, and the amount of, damages);
- (c) Part IXA of the Act (which provides for specialised retraining programs); or
- (d) (except in regulation 18R(3)(e)) clause 18A of Schedule 1 to the Act (which provides for additional sums to be allowed for medical expenses).

page 26 Version 05-d0-04 As at 03 Nov 2007

[Regulation 18L inserted in Gazette 28 Oct 2005 p. 4876-7.]

18M. Request for assessment by approved medical specialist of worker's degree of impairment

For the purposes of section 146A(3) of the Act, a request for a worker's degree of impairment to be assessed by an approved medical specialist has to be given in writing to the approved medical specialist, specifying —

- the prescribed details in relation to the worker; (a)
- the approved medical specialist's name; (b)
- the relevant provisions of the Act for the purposes of (c) which the assessment is to be made; and
- the date of the request for the assessment. (d)

[Regulation 18M inserted in Gazette 28 Oct 2005 p. 4877.]

18N. Requirement to attend at place specified by approved medical specialist

For the purposes of section 146G(1)(a) of the Act, the requirement for a worker to attend at a place specified by an approved medical specialist —

- has to be given in writing to the worker and sent to the worker's address specified in the request for assessment referred to in regulation 18M; and
- (b) has to specify
 - the prescribed details in relation to the worker;
 - (ii) the approved medical specialist's name;
 - (iii) details sufficient to enable the approved medical specialist to be contacted;
 - the relevant provisions of the Act for the (iv) purposes of which the assessment is to be made; and

the time when and the place where the worker is to submit to examination, as required under section 146G(1)(d) of the Act.

[Regulation 18N inserted in Gazette 28 Oct 2005 p. 4878.]

180. Requirement to produce to approved medical specialist relevant documents and information and give consent

- For the purposes of section 146G(1)(c)(i) of the Act, the (1) requirement to produce to an approved medical specialist any relevant document or information has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - the prescribed details in relation to the worker; (a)
 - details of any relevant document or information to which (b) the requirement applies;
 - the approved medical specialist's name; (c)
 - details sufficient to enable the approved medical (d) specialist to be contacted; and
 - the relevant provisions of the Act for the purposes of (e) which the assessment is to be made.
- (2) For the purposes of section 146G(1)(c)(ii) of the Act, the requirement to consent to another person who has any relevant document or information producing it to an approved medical specialist has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - the prescribed details in relation to the worker; (a)
 - details of any relevant document or information to which (b) the requirement applies;
 - the name of the person who has the relevant document (c) or information;
 - the approved medical specialist's name; (d)
 - details sufficient to enable the approved medical (e) specialist to be contacted; and

[Regulation 180 inserted in Gazette 28 Oct 2005 p. 4878-9.]

18P. Period for compliance with requirements

If the time for complying with a requirement referred to in regulation 18O is not specified in the requirement, the requirement has to be complied with within 7 days after the day on which the person who is to comply with the requirement receives it.

[Regulation 18P inserted in Gazette 28 Oct 2005 p. 4879.]

18Q. Requirement for worker to produce requested information

- (1) On being requested in writing to do so by the approved medical specialist, a worker who has requested an approved medical specialist to assess his or her degree of impairment is required to produce to the approved medical specialist for use in dealing with the requested assessment, within 7 days after the day on which the worker receives the approved medical specialist's request, any information that
 - (a) relates to the injury from which the impairment resulted; and
 - (b) is specified in the approved medical specialist's request.
- (2) A request by an approved medical specialist under subregulation (1) has to include
 - (a) the approved medical specialist's name; and
 - (b) details sufficient to enable the approved medical specialist to be contacted.
- (3) A person who contravenes a requirement under subregulation (1) commits an offence and is liable to a fine of \$2 000.
- (4) Subregulation (1) does not apply to any information that is the subject of a requirement referred to in regulation 18O(1).

Medical assessment

[Regulation 18Q inserted in Gazette 28 Oct 2005 p. 4880.]

18R. Reports and certificates regarding outcome of assessment

- (1) A report of a worker's degree of impairment given by an approved medical specialist under section 146H(1)(a) of the Act has to include
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted;
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist; and
 - (e) the relevant provisions of the Act for the purposes of which the assessment was made.
- (2) A certificate specifying a worker's degree of impairment given by an approved medical specialist under section 146H(1)(b) of the Act has to include
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted; and
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist.
- (3) A report given by an approved medical specialist under section 146H(2)(c) of the Act has to include
 - (a) the prescribed details in relation to the worker;
 - (b) the approved medical specialist's name;
 - (c) details sufficient to enable the approved medical specialist to be contacted;
 - (d) the date of the examination of the worker by, or at the request of, the approved medical specialist; and

page 30 Version 05-d0-04 As at 03 Nov 2007

[Regulation 18R inserted in Gazette 28 Oct 2005 p. 4880-1.]

18S. Requirement to attend at place specified by approved medical specialist panel

For the purposes of section 146L(2)(a) of the Act, the requirement for a worker to attend at a place specified by an approved medical specialist panel has to be given in writing to the worker, specifying —

- (a) the prescribed details in relation to the worker;
- (b) the names of the members of the approved medical specialist panel; and
- (c) the time when and the place where the worker is to submit to examination, as required under section 146L(2)(d) of the Act.

[Regulation 18S inserted in Gazette 28 Oct 2005 p. 4882.]

18T. Requirement to produce to approved medical specialist panel relevant documents and information and give consent

- (1) For the purposes of section 146L(2)(c)(i) of the Act, the requirement to produce to an approved medical specialist panel any relevant document or information has to be given in writing to the worker, the employer, or the employer's insurer, specifying
 - (a) the prescribed details in relation to the worker;
 - (b) details of any relevant document or information to which the requirement applies; and
 - (c) the names of the members of the approved medical specialist panel.
- (2) For the purposes of section 146L(2)(c)(ii) of the Act, the requirement to consent to another person who has any relevant

document or information producing it to an approved medical specialist panel has to be given in writing to the worker, the employer, or the employer's insurer, specifying —

- the prescribed details in relation to the worker;
- details of any relevant document or information to which (b) the requirement applies;
- the name of the person who has the relevant document (c) or information; and
- the names of the members of the approved medical (d) specialist panel.

[Regulation 18T inserted in Gazette 28 Oct 2005 p. 4882-3.]

18U. Period for compliance with requirements

If the time for complying with a requirement referred to in regulation 18T is not specified in the requirement, the requirement has to be complied with within 7 days after the day on which the person who is to comply with the requirement receives it.

[Regulation 18U inserted in Gazette 28 Oct 2005 p. 4883.]

18V. Requirement for worker to produce requested information

- (1) On being requested to do so by the approved medical specialist panel, a worker in respect of whom a question as to degree of impairment has been referred to an approved medical specialist panel is required to produce to the approved medical specialist panel for use in dealing with the referral, within 7 days after the day on which the worker receives the request, any information that —
 - (a) relates to the injury from which the impairment resulted; and
 - (b) is specified in the approved medical specialist panel's request.

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- (3) A person who contravenes a requirement under subregulation (1) commits an offence and is liable to a fine of \$2 000.
- Subregulation (1) does not apply to any information that is the (4) subject of a requirement referred to in regulation 18T(1). [Regulation 18V inserted in Gazette 28 Oct 2005 p. 4883-4.]

18W. Reports and certificates regarding outcome of assessment

A report of a worker's degree of impairment given by an approved medical specialist panel under section 146O(2)(a) of the Act, or a certificate specifying a worker's degree of impairment given by an approved medical specialist panel under section 146O(2)(b) of the Act, has to include —

- the prescribed details in relation to the worker;
- the names of the members of the approved medical (b) specialist panel; and
- (c) the date of the examination of the worker by, or at the request of, the members of the approved medical specialist panel.

[Regulation 18W inserted in Gazette 28 Oct 2005 p. 4884.]

[19.] Repealed in Gazette 8 Mar 2002 p. 949.1

As at 03 Nov 2007 Version 05-d0-04

Part 3 — Noise induced hearing loss

[Heading inserted in Gazette 26 Feb 1991 p. 934.]

19A. Meaning of terms used in this Part

In this Part unless the contrary intention appears — *approved* means approved in writing by the chief executive officer:

approved medical practitioner means a medical practitioner approved under regulation 19B(1)(a);

approved person means a person approved under regulation 19B;

audiologist means an audiologist approved under regulation 19B(1)(b);

audiometric officer means a person approved under regulation 19B(1)(c);

Australian Standard means a standard published by the Standards Association of Australia ³, as amended from time to time;

clause means a clause in the Act Schedule 7.

[Regulation 19A inserted in Gazette 26 Feb 1991 p. 934; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4884.]

19B. Persons approved to carry out audiometric testing

- (1) The chief executive officer may approve, either generally or in a particular case, the following persons to carry out audiometric testing
 - (a) a medical practitioner;
 - (b) an audiologist who is either a full member or qualified to be a full member of the Audiological Society of Australia; and
 - (c) a person who, in the opinion of the chief executive officer, has appropriate qualifications to enable that

page 34 Version 05-d0-04 As at 03 Nov 2007

person to carry out audiometric testing as an audiometric officer.

- (2) An audiometric test for the purposes of sections 24A and 24B of the Act shall be carried out by a person approved under subregulation (1).
- (3) The chief executive officer may at any time cancel an approval given under subregulation (1).
- (4) The chief executive officer shall serve on each person to whom an approval, or cancellation of approval, relates a certificate of approval or notification of cancellation, as the case requires.

[Regulation 19B inserted in Gazette 26 Feb 1991 p. 934; amended in Gazette 21 Jan 2005 p. 276.]

19C. **Testing procedures**

- (1) An approved person shall carry out an audiometric test
 - using an audiometer which meets the standards specified in writing by the chief executive officer; and
 - (b) in an approved hearing booth or other approved testing environment.
- An approved person using an audiometer under (2) subregulation (1) shall
 - check the audiometer on each day of use, both before and after the series of measurements carried out and after any relocation of the audiometer, to ensure that the audiometer is in satisfactory working order; and
 - (b) ensure that the audiometer has been calibrated at an approved calibration laboratory within the 12 months preceding each day of use and that the audiometric officer has received a copy of the report prepared on that calibration.
- An approved person shall ensure that the background noise (3) levels during the testing of the hearing of a worker do not

- exceed those values listed in Table 5.1 in Section 5 of Australian Standard 1269-1989, or an approved equivalent, for the type of earphone/cushion or earphone enclosure combination connected to the audiometer used for the testing.
- Subject to subregulation (5), an approved person shall test the (4) hearing of a worker by means of a pure tone air conduction hearing threshold test carried out separately for the left and right ears
 - in accordance with (a)
 - the procedure described in Section E2 of Appendix E of Australian Standard 1269-1989 as modified by written direction of the chief executive officer; or
 - (ii) any procedure which establishes a higher testing procedure than that specified in subparagraph (i) and which is approved in writing by the chief executive officer;

and

- if the test is conducted in accordance with the procedure (b) referred to in paragraph (a)(i), at the frequencies 500, 1 000, 1 500, 2 000, 3 000, 4 000, 6 000, 8 000 Hz except that where an audiometer does not possess a 1 500 Hz tone the hearing threshold for that frequency shall be calculated by drawing a straight line on an audiogram connecting the points of threshold for 1 000 and 2 000 Hz, marking the point of intersection with the 1 500 Hz line, and adjusting this value to the nearest 5dB increment.
- If, in the opinion of the chief executive officer, a worker has an (5) injury which will prevent the effective use of an audiometric test referred to in subregulation (4), the hearing of that worker may be tested by any other method approved for the purposes of this subregulation.

- (6)In instances where audiometric testing is carried out by an audiometric officer and the audiometric officer believes that the worker meets the criteria specified in Item 4 of Waugh & Macrae's criteria for medical referral in Table 1 of National Acoustic Laboratories Report No. 80 "Criteria for assessing hearing conservation audiograms", the audiometric officer shall refer the worker to a medical practitioner and the audiometric officer shall defer audiometric testing until the worker has complied with the referral and the audiometric officer is satisfied that the worker does not meet those criteria.
- Where an initial audiometric test is carried out by an (7) audiometric officer and the results of an air conduction test meet the criteria specified in Item 1, 2 or 3 of Waugh and Macrae's criteria for medical referral in Table 1 of National Acoustic Laboratories Report No. 80, the audiometric officer shall refer the worker to an audiologist or an approved medical practitioner for full audiometric testing.
- Where the results of an air conduction test carried out after an (8)initial audiometric test show —
 - (a) at least a 10% loss of hearing from the initial audiometric test;
 - at least a 5% loss of hearing from the loss shown by the (b) audiometric test which resulted in a successful election by the worker under section 24A or 31E of the Act; or
 - where the worker has reached the age of 65 years or on the worker's retirement from work before that age, any further percentage loss of hearing from the loss shown by the audiometric test which resulted in a successful election by the worker under section 24A or 31E of the Act,

the worker shall be referred by WorkCover WA to an audiologist or an approved medical practitioner for full audiometric testing, and the audiologist or medical practitioner shall, upon completion of that testing refer the worker to a

- medical practitioner registered in the specialty of otorhinolaryngology for full otorhinolaryngological assessment to determine the percentage of noise induced hearing loss.
- (9) Where the results of a further air conduction test, carried out after those tests referred to in subregulation (8), show a further loss of hearing, the worker shall be referred by WorkCover WA to an audiologist or an approved medical practitioner for full audiometric testing and the audiologist or medical practitioner shall, if a further hearing loss is confirmed, refer the worker to a medical practitioner registered in the speciality of otorhinolaryngology for a full otorhinolaryngological assessment to determine the percentage of noise induced hearing loss.
- (10) Where a worker is referred to an approved medical practitioner, audiologist or medical practitioner registered in the speciality of otorhinolaryngology under subregulation (6), (7), (8) or (9), the audiometric test of that worker is completed on the date that
 - (a) if the referral is under subregulation (6), the audiometric officer completes the audiometric test;
 - (b) if the referral is under subregulation (7), the medical practitioner or audiologist completes the audiometric test; and
 - (c) if the referral is under subregulation (8) or (9), the medical practitioner or audiologist completes the audiometric test, or if the worker is further referred, the medical practitioner registered in the speciality of otorhinolaryngology determines the percentage of noise induced hearing loss.

[Regulation 19C inserted in Gazette 26 Feb 1991 p. 935-7; amended in Gazette 3 Apr 1992 p. 1541-2; 24 Dec 1993 p. 6845; 17 Nov 2000 p. 6312; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4884-5.]

19D. Notice of audiometric test and testing arrangements

- (1) The employer of a worker who is required, or who makes a request, to undergo an audiometric test under clause 2 shall give written notice of the test to the worker in the form of Form 18 in Appendix I.
- The employer of a worker given a notice under (2) subregulation (1) shall ensure that the worker is not knowingly exposed in the workplace, and the worker shall not knowingly permit himself to be exposed, to noise levels above 80dB(A) during the 16 hours preceding an audiometric test.
- A worker given a notice under subregulation (1) shall not, (3) without reasonable excuse, proof of which is on the worker, fail to submit himself for testing so notified.

[Regulation 19D inserted in Gazette 26 Feb 1991 p. 937; amended in Gazette 17 Nov 2000 p. 6312.]

19E. Calculation of loss of hearing

- In sections 24A(2) and 31E(3) of the Act, loss of hearing means (1) loss of hearing calculated in accordance with the hearing loss tables RB and EB published in Appendices 3 and 7 of Report No. 118 of the National Acoustic Laboratories as annexed in Appendix III.
- (2) The method of determining percentage loss of hearing occurring during the interval between 2 audiometric tests shall be by subtraction.

[Regulation 19E inserted in Gazette 26 Feb 1991 p. 937; amended in Gazette 28 Oct 2005 p. 4885.]

19F. Report on audiometric test and storage of results

A person who carries out an audiometric test shall ensure that the results are prepared and delivered to WorkCover WA and the worker in the form of Form 19A or Form 19B in Appendix I, as the case requires.

r. 19H

- (2) WorkCover WA shall, on the written request of the worker tested, communicate the results of an audiometric test delivered to it under clause 4(2) to any person specified by the worker in that request.
- (3) A person who receives the results of an audiometric test under subregulation (2) shall ensure that the results of the test, and any information derived from those results are not communicated to any person other than the worker except at the written request of the worker tested.

Penalty: a fine of \$1 000.

(4) WorkCover WA shall store the results of audiometric tests delivered to it under clause 4(2) for a period ending the day after the 70th birthday of the worker to whom the results relate.

[Regulation 19F inserted in Gazette 26 Feb 1991 p. 937-8; amended in Gazette 17 Nov 2000 p. 6312; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4885.]

[19G. Repealed in Gazette 28 Oct 2005 p. 4885.]

19H. Retest of person's hearing

- (1) A worker or employer who disputes the results of an audiometric test shall give notice in the form of Form 21 in Appendix I to WorkCover WA.
- (2) A retest of a worker's hearing under clause 7(1) shall be carried out in the manner prescribed under regulation 19C by
 - (a) an approved medical practitioner;
 - (b) an audiologist; or
 - (c) a medical practitioner registered in the speciality of otorhinolaryngology,

nominated in writing by the chief executive officer.

- (3) A retest of a worker's hearing under clause 7(1) may include
 - (a) a physical examination; and

page 40 Version 05-d0-04 As at 03 Nov 2007

- (b) any other appropriate investigation the approved medical practitioner or audiologist considers necessary to determine —
 - (i) whether the worker's hearing loss is noise induced;
 - whether the worker's hearing loss is due, or (ii) partly due, to ear disease;
 - (iii) whether the worker's hearing loss is due, or partly due, to a hearing loss which is noise induced but of a type which is not due to the nature of any employment in which the worker was or is engaged; and
 - any other causes of the hearing loss. (iv)
- (4) Having regard to the results obtained under subregulation (3), the medical practitioner registered in the speciality of otorhinolaryngology may determine the noise induced hearing loss of the worker as a binaural noise induced hearing loss expressed as a percentage loss of hearing.

[Regulation 19H inserted in Gazette 26 Feb 1991 p. 938-9; amended in Gazette 21 Jan 2005 p. 276.]

19I. **Prescribed workplaces**

- For the purposes of clause 10 a prescribed workplace is a (1) workplace or part of a workplace where a worker is receiving, or is likely to receive, noise above the action level specified in subregulation (2).
- For the purposes of this regulation (2)

action level means —

- an L peak of 140dB(lin); or (a)
- (b) a representative LAeq.8h of 90dB(A);

L peak means the maximum unweighted sound pressure level recorded with an instrument equipped for measuring peak values in accordance with AS 1259.1-1990;

representative LAeq,8h means an 8 hour equivalent continuous A weighted sound pressure level, determined from the assessment of worker exposures that is typical of the operation, work pattern or process being assessed as described in AS 1269-1989 Clause 1.4.7.

[Regulation 19I inserted in Gazette 26 Feb 1991 p. 939.]

Part 3A — Constraints on awards of common law damages

[Heading inserted in Gazette 15 Oct 1999 p. 4890.]

Division 1 — 1993 scheme

[Heading inserted in Gazette 28 Oct 2005 p. 4885.]

19IA. Guides for assessing degree of disability

- (1) The first edition is prescribed for the purposes of the definition of "AMA Guides" in section 93CA of the Act.
- (2) To the extent, if any, that neither section 93D(2)(a) nor (b) of the Act applies to the assessment of the degree of disability of a worker for the purposes of section 93E, the degree of disability is to be assessed in accordance with the American Medical Association's *Guides to the Evaluation of Permanent Impairment* (4th Edition).

[Regulation 19IA inserted in Gazette 17 Nov 2000 p. 6312-13; amended in Gazette 28 Oct 2005 p. 4885.]

19J. Assessment of degree of disability

- (1) Subject to regulations 19JA and 19JB, a referral under section 93D(5) of the Act
 - (a) is to be made in the form of Form 22 in Appendix I; and
 - (b) is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made.
- (2) A notification under section 93D(7) of the Act is to be
 - (a) made in the form of Form 23 in Appendix I; and
 - (b) accompanied by a copy of the medical evidence produced to the Director under section 93D(6) of the Act.

Division 1 1993 scheme

r. 19JA

(3) Subject to regulations 19JA and 19JB, a notification under section 93D(8) of the Act is to be made in the form of Form 23 in Appendix I.

[Regulation 19J inserted in Gazette 15 Oct 1999 p. 4890-1; amended in Gazette 14 Dec 1999 p. 6147; 26 Oct 2004 p. 4899; 28 Oct 2005 p. 4886 and 4911.]

19JA. Method of referral and notification when section 93EA(3) of the Act applies

- (1) A referral under section 93D(5) of the Act in combination with section 93EA(3) of the Act (due to the application of section 93EA(3) of the Act) is to be made in the form of Appendix I Form 22A.
- (2) When completing Form 22A, the worker is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made, and provide details of the medical evidence relied upon to support the referral.
- (3) If section 93EA(3) of the Act applies because of a referral that was made before 14 December 1999 and, in that earlier referral
 - (a) the worker nominated both relevant levels of the degree of disability on the same form; and
 - (b) the worker is still seeking to nominate both relevant levels of the degree of disability in the present referral,

the worker is to complete a separate Form 22A for each of the previously nominated relevant levels of the degree of disability.

- (4) A notification under section 93EA(5)(a) and (b)(i) of the Act is to be given in the form of Appendix I Form 23A.
- (5) The Director is to include a copy of any medical evidence that was produced and that complies with section 93D(6) of the Act, when giving notification under subregulation (4).

page 44 Version 05-d0-04 As at 03 Nov 2007

- A notification under section 93D(8) of the Act that relates to a (6) referral under section 93D(5) of the Act, due to the application of section 93EA(3) of the Act, is to be made in the form of Appendix I Form 23A.
- A notification under section 93EA(5)(b)(ii) of the Act is to be (7) given in writing.

[Regulation 19JA inserted in Gazette 26 Oct 2004 p. 4899-900; amended in Gazette 28 Oct 2005 p. 4911.]

19JB. Method of referral and notification when section 93EB(3) of the Act applies

- A referral under section 93D(5) of the Act in combination with (1) section 93EB(3) of the Act (due to the application of section 93EB(3) of the Act) is to be made in the form of Appendix I Form 22B.
- (2) When completing Form 22B, the worker is to nominate one, and only one, relevant level of the degree of disability in respect of which the referral is made, and provide details of the medical evidence relied upon to support the referral.
- If section 93EB(3) of the Act applies because of a referral that was made before 14 December 1999 and, in that earlier referral —
 - (a) the worker nominated both relevant levels of the degree of disability on the same form; and
 - the worker is still seeking to nominate both relevant (b) levels of the degree of disability in the present referral,

the worker is to complete a separate Form 22B for each of the previously nominated relevant levels of the degree of disability.

(4) A notification under section 93EB(5)(a) and (b)(i) of the Act is to be given in the form of Appendix I Form 23B.

Workers' Compensation and Injury Management Regulations 1982

Part 3A Constraints on awards of common law damages

Division 1 1993 scheme

r. 19K

- (5) The Director is to include a copy of any medical evidence that was produced and that complies with section 93D(6) of the Act, when giving notification under subregulation (4).
- (6) A notification under section 93D(8) of the Act that relates to a referral under section 93D(5) of the Act, due to the application of section 93EB(3) of the Act, is to be made in the form of Appendix I Form 23B.
- (7) A notification under section 93EB(5)(b)(ii) of the Act is to be given in writing.

[Regulation 19JB inserted in Gazette 26 Oct 2004 p. 4900-1; amended in Gazette 28 Oct 2005 p. 4911.]

19K. Agreement as to degree of disability

- (1) An agreement as to the level of the degree of disability for the purposes of section 93E(3)(a), (4) or (9) of the Act is to be made in the form of Form 24 in Appendix I and lodged with the Director.
- (2) On receipt of the agreement the Director is to
 - (a) record the agreement in a register kept for that purpose; and
 - (b) complete the relevant section of the agreement form and give a copy of it to the worker and the employer.

[Regulation 19K inserted in Gazette 15 Oct 1999 p. 4891; amended in Gazette 28 Oct 2005 p. 4886.]

19L. Determination of degree of disability

- (1) The Director is to be notified as soon as practicable after the determination of
 - (a) a dispute dealt with as required by section 93D(10) of the Act; or
 - (b) a question referred to a medical panel under section 93D(11) of the Act.

page 46 Version 05-d0-04 As at 03 Nov 2007

- Upon becoming aware of a determination described in (2) subregulation (1), the Director is to, as soon as practicable
 - record the determination in a register kept for that (a) purpose; and
 - give a copy of the determination to the worker, the (b) employer and the employer's insurer advising that the determination has been recorded.

[Regulation 19L inserted in Gazette 15 Oct 1999 p. 4891; amended in Gazette 17 Nov 2000 p. 6313; 28 Oct 2005 p. 4886.]

19M. Election to retain right to seek common law damages

- An election under section 93E(3)(b) of the Act (1)
 - is made by completing an election form in the form of Form 25 in Appendix I and lodging it with the Director; and
 - (b) cannot be made unless
 - it is agreed that the degree of disability is not less than 16%; or
 - (ii) it is determined that the degree of disability is not less than 16%.
- (2) If it is agreed that the degree of disability is not less than 16% the election form is to be accompanied by Form 24 in Appendix I unless an agreement as to the degree of disability for the purposes of section 93E(3)(a), (4) or (9) of the Act was recorded under regulation 19K before the lodgment of the election form.
- If it is determined that the degree of disability is not less than 16% the election form is to be accompanied by evidence of the determination unless a determination of a dispute as to the degree of disability was recorded under regulation 19L before the lodgment of the election form.

Division 1 1993 scheme

r. 19N

- (4) Subject to subregulation (5), on the day on which the Director receives the election form the Director is to
 - (a) record
 - (i) under regulation 19K(2)(a) the agreement (if any) accompanying the election form; or
 - (ii) under regulation 19L(2)(a) the determination (if any) accompanying the election form;
 - (b) register the election in a register kept for that purpose; and
 - (c) complete the relevant section of the election form and give a copy of it to the worker and the employer.
- (5) The Director may refuse to register an election if not satisfied that the worker has been properly advised of the consequences of the election.
- (6) This regulation applies to an election under section 93E(3)(b) of the Act that is commenced on or after the day on which the *Workers' Compensation and Rehabilitation Amendment Regulations (No. 11) 1999* come into operation ¹.

[Regulation 19M inserted in Gazette 14 Dec 1999 p. 6147-8; amended in Gazette 17 Nov 2000 p. 6313-14.]

- 19N. Extension of time to make election under section 93E(3)(b)
 - (1) In this regulation —

extension period means the period of time that ends 6 months after the termination day;

termination day has the meaning that it has in section 93E of the Act.

(2) For the purposes of section 93E(7) of the Act, the circumstances in which the Director may extend the period of time within which an election can be made under section 93E(3)(b) of the Act exist, whether or not the period being extended has already expired, if —

page 48 Version 05-d0-04 As at 03 Nov 2007

- the Director is satisfied that the worker will require (a) major surgery in respect of the injury in the extension period;
- (aa) upon an application described in subregulation (3a), the Director is satisfied that an extension should be given for a period ending not more than 8 weeks after the termination day to give time for a specialist in a relevant field of medicine to prepare a report, based on treatment or medical investigation of the worker, as to whether the worker will require major surgery in respect of the injury in the extension period;
- no extension has been given under paragraph (aa) and (b) the Director is satisfied that medical evidence that the worker will require major surgery in respect of the injury in the extension period has not been obtained from a medical practitioner who is a specialist in a relevant field of medicine despite all reasonably practicable steps having been taken by or on behalf of the worker to obtain that evidence; or
- the Director is satisfied that a medical panel under (c) section 36 of the Act has determined that the worker's injury is of a kind mentioned in section 33 or 34 of the Act.
- (3) An application for an extension of time under subregulation (2)(a) is to be
 - made in the form of Form 26 in Appendix I; (a)
 - (b) accompanied by medical evidence from a medical practitioner who is a specialist in a relevant field of medicine; and
 - (c) lodged with the Director at least 21 days before
 - the termination day; or
 - if an extension of time has been granted under (ii) subregulation (2)(aa) or (b), the last day of the period as extended.

r. 19N

- (3a) An application for an extension of time under subregulation (2)(aa) to give time for the preparation of a specialist's report, based on treatment or medical investigation of the worker, is to be
 - (a) made in the form of Form 28 in Appendix I;
 - (b) accompanied by medical evidence from a specialist in a relevant field of medicine indicating that
 - (i) a report could not be satisfactorily prepared without the treatment or investigation having been carried out; and
 - (ii) the extension sought is needed to give sufficient time for the preparation of the report;

and

- (c) lodged with the Director at least 21 days before the termination day.
- (4) An application for an extension of time under subregulation (2)(b) is to be
 - (a) made in the form of Form 27 in Appendix I;
 - (b) accompanied by such evidence, in addition to that provided in the Form 27, as may be requested by the Director about
 - (i) the requirement for the worker to have the surgery mentioned in subregulation (2)(b); or
 - (ii) the action taken by or on behalf of the worker to obtain the medical evidence mentioned in subregulation (2)(b);

and

- (c) lodged with the Director at least 21 days before the termination day.
- (5) An application for an extension of time under subregulation (2)(c) is to be
 - (a) made in the form of Form 26 in Appendix I;

page 50 Version 05-d0-04 As at 03 Nov 2007

- accompanied by evidence of the medical panel's (b) determination; and
- (c) lodged with the Director at least 21 days before
 - the termination day; or
 - if an extension of time has been granted under (ii) subregulation (2)(aa) or (b), the last day of the period as extended.
- Within 14 days of receiving the application the Director is to (6)
 - decide whether to extend the period within which the election can be made;
 - set the extension period in accordance with (b) section 93E(7); and
 - complete the relevant section of the application form and (c) give a copy of it to the worker and the employer.

[Regulation 19N inserted in Gazette 14 Dec 1999 p. 6149-50; amended in Gazette 17 Nov 2000 p. 6314-16; 28 Oct 2005 p. 4911.]

190. **Application for compensation**

An application for compensation under section 93E(11) of the Act is to be made and dealt with in accordance with the Workers' Compensation and Injury Management (DRD) Rules 2005 as if it were an application in respect of a dispute as to the amount of compensation.

[Regulation 190 inserted in Gazette 15 Oct 1999 p. 4892; amended in Gazette 28 Oct 2005 p. 4886.]

19P. Notification to workers about elections as to common law damages

(1) The employer of a worker who has an unfinalised claim for compensation under the Act is to give the worker written notice, in a form approved by the chief executive officer, of —

Division 2 2004 scheme

r. 20

- (a) the requirement under section 93E(3)(b) of the Act for the worker to elect to retain the right to seek damages; and
- (b) the date by which the election is to be made.
- (2) The employer is to give the notice mentioned in subregulation (1)
 - (a) if a dispute resolution authority orders that weekly payments of compensation are to commence, within 7 days of the day of the order; or
 - (b) in any other case, 3 and 5 months from the day on which weekly payments commenced.
- (3) An employer's obligation under this regulation to give a worker notice is fulfilled if the notice is given, within the time required, by an insurer with which the employer has a policy indemnifying the employer against liability to pay the compensation claimed.

[Regulation 19P inserted in Gazette 14 Dec 1999 p. 6150-1; amended in Gazette 17 Nov 2000 p. 6316-17; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4886.]

Division 2 — 2004 scheme

[Heading inserted in Gazette 28 Oct 2005 p. 4887.]

20. Recording agreement

- (1) If
 - (a) the worker and the employer agree
 - (i) that the worker's degree of permanent whole of person impairment is at least 15%; and
 - (ii) as to whether or not the worker's degree of permanent whole of person impairment is at least 25%;

and

page 52 Version 05-d0-04 As at 03 Nov 2007

(b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose unless an agreement or assessment as to the worker's degree of permanent whole of person impairment has already been recorded under this regulation or regulation 21.

- (2) The request under subregulation (1)(b) for the Director to record the agreement has to include
 - (a) the worker's name and any other details necessary to identify the worker;
 - (b) details sufficient to enable the worker to be contacted;
 - (c) the worker's date of birth;
 - (d) the date on which the injury occurred and a description of the injury;
 - (e) if a claim for compensation under the Act for the injury has been made, the date on which the worker's claim was made and sufficient other details to identify the claim (including any claim number that may have been given to the claim);
 - (f) the employer's name and any other details necessary to identify the employer;
 - (g) details sufficient to enable the employer to be contacted; and
 - (h) the name of the insurer, if any.
- (3) The Director's record in the register is to be in the form of Form 32 in Appendix I, and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 20 inserted in Gazette 28 Oct 2005 p. 4887-8.]

21. Recording assessment

(1) If —

- (a) the worker's degree of permanent whole of person impairment has been assessed to be a percentage that is not less than 15%;
- (b) the Director has been given
 - (i) a copy of the certificate given to the worker under section 146H(1)(b) of the Act; and
 - (ii) if the assessment involves a special evaluation as defined in section 146C(4) of the Act, a copy of the certificate referred to in section 93N(1) of the Act on the basis of which the special evaluation was requested;

and

(c) the worker, in writing, requests the Director to record the assessment.

the Director is required to record the assessment in a register kept for the purpose unless an agreement or assessment as to the worker's degree of permanent whole of person impairment has already been recorded under regulation 20 or this regulation.

(2) The Director's record in the register is to be in the form of Form 33 in Appendix I, and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 21 inserted in Gazette 28 Oct 2005 p. 4888-9.]

22. Electing to retain right to seek damages

- (1) An election under section 93K(4)(a) of the Act is made by completing an election form in the form of Form 34 in Appendix I and lodging it with the Director.
- (2) Unless under subregulation (3) the Director refuses to register the election, the Director is to
 - (a) register the election in a register kept for that purpose on the day on which the Director receives the election form; and

page 54 Version 05-d0-04 As at 03 Nov 2007

- complete the relevant section of the election form and give a copy of it to the worker and the employer.
- (3) The Director may refuse to register the election if not satisfied that the worker has been properly advised of the consequences of the election.

[Regulation 22 inserted in Gazette 28 Oct 2005 p. 4889.]

23. Extending termination day

- (1) A worker may apply for the Director to extend the termination day under section 93M of the Act.
- (2) The application is made by
 - (a) lodging with the Director a completed application form in the form of Form 35 in Appendix I; and
 - (b) providing to the Director, with the application form, anything that this regulation requires to be provided with the application form.
- (3) If the application is made in the circumstances described in section 93M(4)(a) of the Act
 - (a) when the application form is lodged, the Director has to be provided with
 - (i) a copy of the approved medical specialist's certificate certifying that the worker's condition has not stabilised to the extent required for a normal evaluation of the worker's degree of permanent whole of person impairment to be made in accordance with the WorkCover Guides as described in sections 146A and 146C of the Act:
 - (ii) a copy of the approved medical specialist's recommendation of a day until which the termination day be extended; and
 - (iii) a copy of the approved medical specialist's report under section 146H(2)(c) of the Act;

r. 23

and

- (b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director, having regard to the approved medical specialist's recommendation, considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.
- (4) If the application is made in the circumstances described in section 93M(4)(b) of the Act, the Director cannot extend the termination day to a day that is more than 6 months after the day on which the Director gives the extension.
- (5) If the application is made in the circumstances described in section 93M(4)(c) of the Act
 - (a) when the application form is lodged
 - if the worker has, in writing, requested an assessment of the worker's degree of permanent whole of person impairment, the Director has to be provided with a copy of the worker's request;
 and
 - (ii) if the approved medical specialist has notified the worker, in writing, that more time is or was required to give the worker the documents required by section 146H of the Act than the time described in section 93O(1)(d) of the Act, the Director has to be provided with a copy of the notification;

and

(b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director, having regard to the further time needed by the approved medical specialist, considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.

- (6) If the application is made in the circumstances described in section 93M(4)(d)(i) or (ii) of the Act
 - (a) when the application form is lodged
 - (i) the Director has to be provided with a copy of the worker's request for an assessment of the worker's degree of permanent whole of person impairment; and
 - (ii) if the approved medical specialist has notified the worker, in writing, that it would be impracticable to give the worker the documents required by section 146H of the Act at least 7 days before the termination day, the Director has to be provided with a copy of the notification;

and

(b) the Director may, within the limits imposed by the Act, extend the termination day until a day that the Director considers will give the worker a reasonable opportunity to make an election under section 93K(4)(a) of the Act.

[Regulation 23 inserted in Gazette 28 Oct 2005 p. 4889-92.]

24. Expected time for approved medical specialist to give assessment documents

An approved medical specialist can reasonably be expected to take 6 weeks, after a worker requests an assessment of the worker's degree of permanent whole of person impairment, to give the worker the documents that the approved medical specialist is required by section 146H of the Act to give the worker.

[Regulation 24 inserted in Gazette 28 Oct 2005 p. 4892.]

25. Employer's obligation to notify worker

The notice that an employer is required by section 93O(1) of the Act to give to a worker has to be given by sending the worker a document in the form of Form 36 in Appendix I.

Workers' Compensation and Injury Management Regulations 1982

Part 3A Constraints on awards of common law damages

Division 2 2004 scheme

r. 25

[Regulation 25 inserted in Gazette 28 Oct 2005 p. 4893.]

Part 4 — Registered agents

[Heading inserted in Gazette 28 Oct 2005 p. 4893.]

Division 1 — Preliminary

[Heading inserted in Gazette 28 Oct 2005 p. 4893.]

26. Meaning of terms used in this Part

In this Part —

applicant means an applicant for registration;

code of conduct means the code of conduct set out in Appendix
IV;

employer, in relation to an applicant or registered agent, other than a person in a class of persons prescribed under regulation 27A(b) or (c), means the person or body —

- (a) by which the applicant or registered agent is employed or engaged; and
- (b) as an employee or officer of which the applicant proposes to act as a registered agent, or of which the registered agent acts as a registered agent;

fit and proper person, in relation to an applicant or registered agent, means a person who satisfies WorkCover WA that he or she —

- (a) by reason of qualification or experience or both, has sufficient knowledge of the workers' compensation jurisdiction to represent a party effectively; and
- (b) is of good character;

independent agent means a person in a class of persons prescribed under regulation 27A(c);

registration means registration under this Part as a registered agent.

[Regulation 26 inserted in Gazette 28 Oct 2005 p. 4893; amended in Gazette 9 Dec 2005 p. 5892.]

27. **Prescribed organisations (section 277(1)(e))**

The following organisations are prescribed for the purposes of section 277(1)(e) of the Act —

- (a) the Asbestos Diseases Advisory Service of Australia;
- (b) UnionsWA;
- the Chamber of Commerce and Industry of Western (c) Australia.

[Regulation 27 inserted in Gazette 9 Dec 2005 p. 5892.]

Prescribed classes of persons (section 277(1)(f)) 27A.

The following classes of persons are prescribed for the purposes of section 277(1)(f) of the Act —

- persons employed or engaged by a person or body that is engaged to provide claims management services to a self-insurer;
- persons engaged by a self-insurer to provide claims (b) management services to the self-insurer;
- persons to whom section 277 of the Act does not (c) otherwise apply and who act, or propose to act, as independent agents in the Dispute Resolution Directorate.

[Regulation 27A inserted in Gazette 9 Dec 2005 p. 5892-3.]

Division 2 — Registration and renewal

[Heading inserted in Gazette 28 Oct 2005 p. 4894.]

28. **Application for registration**

- (1) An application for registration must be made to WorkCover WA in a form approved by WorkCover WA.
- Unless an application is made by a person in a class of persons (2) prescribed under regulation 27A(b) or (c), it must include a nomination of the applicant signed by the applicant's employer.

Registration and renewal

- (2a) An application by an independent agent must be accompanied by —
 - (a) a criminal record check in respect of the applicant issued not more than 3 months before the application is made;
 - if the criminal record check shows details of a (b) conviction, a statement detailing the grounds on which the applicant believes that, having regard to the conduct required under the code of conduct, the conviction is of a kind that does not relate to whether or not the applicant is a fit and proper person to be registered;
 - a statement setting out the qualifications of the (c) applicant, or any experience of the applicant, that demonstrates sufficient knowledge of the workers' compensation jurisdiction to enable the applicant to represent a party effectively;
 - (d) a statutory declaration verifying the particulars contained in the application and accompanying material.
- An application by a person in a class of persons prescribed (2b)under regulation 27A(a) or (b) must be accompanied by —
 - (a) a statement identifying the self-insurers to whom the agent, or the employer of the agent, is engaged to provide claims management services; and
 - (b) a statutory declaration verifying the particulars contained in the statement.
 - (3) The application must be accompanied by evidence satisfactory to WorkCover WA that
 - there is, or upon registration under this Part will be, in force with respect to the applicant a policy of professional indemnity insurance for not less than \$1 million for any one claim; or
 - within the meaning of subregulation (4), the applicant (b) has sufficient material resources to provide professional indemnity.

Registration and renewal

- (4) A person has sufficient material resources to provide professional indemnity if
 - (a) the person is nominated by an employer who
 - (i) maintains professional indemnity insurance for not less than \$1 million for any one claim; or
 - (ii) holds legal or equitable estates or interests of not less than \$1 million in real or personal property;

or

- (b) the person holds legal or equitable estates or interests of not less than \$1 million in real or personal property.
- (5) The applicant must provide WorkCover WA with any additional information or document that WorkCover WA may ask for.
- (6) In subregulation (2a)(a) —

criminal record check means a document issued by the Western Australian Police Service, Australian Federal Police or another body or agency approved by WorkCover WA that sets out the criminal convictions of an individual for offences under the law of Western Australia, the Commonwealth, another State or a Territory.

[Regulation 28 inserted in Gazette 28 Oct 2005 p. 4894-5; amended in Gazette 9 Dec 2005 p. 5893-4.]

29. Registration

- (1) WorkCover WA may refuse to register an applicant if
 - (a) the application is not duly made; or
 - (b) in the case of an application by an independent agent, the applicant is not a fit and proper person to be a registered agent.
- (2) WorkCover WA cannot refuse an application unless it has
 - (a) given the applicant written notice of the intention to refuse the application, and of the grounds for the proposed refusal; and

page 62 Version 05-d0-04 As at 03 Nov 2007

- Registration and renewal
- (b) allowed at least 21 days for the applicant to show cause why the application should not be refused.
- (3) In the case of a registered agent other than a person in a class of persons prescribed under regulation 27A(b) or (c), registration has effect to the extent that the person acts as a registered agent as an employee or officer of the employer that nominates the person in the application under regulation 28(2), and not otherwise.
- (4) In the case of a registered agent who is a person in a class of persons prescribed under regulation 27A(a) or (b), registration has effect to the extent that the person acts as a registered agent for
 - (a) a self-insurer identified in the agent's application under regulation 28(2b); or
 - (b) a self-insurer identified in a statement
 - (i) provided to WorkCover WA after registration by the agent;
 - (ii) verified by statutory declaration of the agent; and
 - (iii) accepted by WorkCover WA.

[Regulation 29 inserted in Gazette 28 Oct 2005 p. 4895; amended in Gazette 9 Dec 2005 p. 5894-5.]

30. Indemnity and other conditions of registration

- (1) It is a condition of registration that the professional indemnity insurance or material resources of the registered agent referred to in regulation 28(3) must be maintained during the period of registration.
- (2) It is a condition of registration that the registered agent must comply with the code of conduct.
- (3) In the case of a registered agent other than a person in a class of persons prescribed under regulation 27A(b) or (c), it is a condition of registration that the person will not act as a registered agent other than as an employee or officer of the

Division 2

Registration and renewal

employer who nominated the agent in the application for registration.

- (4) In the case of a registered agent who is a person in a class of persons prescribed under regulation 27A(a) or (b), it is a condition of registration that the person will not act as a registered agent other than for
 - (a) a self-insurer identified in the agent's application under regulation 28(2b); or
 - (b) a self-insurer identified in a statement
 - (i) provided to WorkCover WA after registration by the agent;
 - (ii) verified by statutory declaration of the agent; and
 - (iii) accepted by WorkCover WA.

[Regulation 30 inserted in Gazette 28 Oct 2005 p. 4895-6; amended in Gazette 9 Dec 2005 p. 5895.]

31. Duration of registration

- (1) Except as provided in subregulation (3), a registration has effect from the day it is granted and continues in force until the following 30 June.
- (2) An application for the renewal of registration may be made at any time before the registration expires and, except as provided in subregulation (3), any such renewal has effect for the period 1 July to 30 June.
- (3) If a registered agent is removed from the register under regulation 36, or has his or her registration suspended or cancelled under regulation 38 or 39, the registration or renewal has effect until that removal or suspension, as the case requires.

[Regulation 31 inserted in Gazette 28 Oct 2005 p. 4896.]

Registration and renewal

32. Application for renewal of registration

- (1) An application for renewal of registration must be made in the same manner and form as an application for registration.
- (2) An application for renewal must be made not later than 28 days before the day on which the registration is due to expire.
- (3) WorkCover WA may shorten the period referred to in subregulation (2) and may do so either before or after the application is required to be made under that subregulation.
- (4) WorkCover WA may refuse to renew the registration if
 - (a) the application is not duly made; or
 - (b) in the case of an application by an independent agent, the applicant is not a fit and proper person to be a registered agent.
- (5) WorkCover WA cannot refuse to renew the registration unless it has
 - (a) given the applicant written notice of the intention to refuse the application, and of the grounds for the proposed refusal; and
 - (b) allowed at least 21 days for the applicant to show cause why the application should not be refused.

[Regulation 32 inserted in Gazette 28 Oct 2005 p. 4896-7; amended in Gazette 9 Dec 2005 p. 5895-6.]

33. Certificate of registration

- (1) WorkCover WA must issue a person with a certificate of registration
 - (a) on the registration of the person; and
 - (b) on the renewal of the person's registration.
- (2) The period for which the registration of the person has effect must be entered on the certificate.

As at 03 Nov 2007 Version 05-d0-04 page 65

r. 34

(3) In the absence of evidence to the contrary a certificate of registration is evidence that the person to whom the certificate is issued is registered for the period specified in the certificate.

[Regulation 33 inserted in Gazette 28 Oct 2005 p. 4897.]

34. False or misleading information

A person must not in relation to an application for registration or renewal of registration give information orally or in writing that the person knows to be —

- (a) false or misleading in a material particular; or
- (b) likely to deceive in a material way.

Penalty: a fine of \$1 000.

[Regulation 34 inserted in Gazette 28 Oct 2005 p. 4897.]

Division 3 — The register

[Heading inserted in Gazette 28 Oct 2005 p. 4898.]

35. Register

- (1) WorkCover WA must keep a register in a manner and form determined by it.
- (2) WorkCover WA is to record in the register
 - (a) the name and address of each registered agent;
 - (b) the name and address of the employer, if any, of the registered agent;
 - (c) the date of the initial registration and each date of renewal of registration of each registered agent; and
 - (d) such other particulars as WorkCover WA may determine.
- (3) WorkCover WA must allow any person
 - (a) to inspect the register; and
 - (b) to take copies of, or extracts from, any part of it.

page 66 Version 05-d0-04 As at 03 Nov 2007

- (4) A person may, on application to WorkCover WA, obtain a certified copy of a part of, or entry in, the register.
- (5) WorkCover WA must make the amendments, additions and corrections to the register that are necessary to make the register an accurate record of the particulars in relation to all registered agents.

[Regulation 35 inserted in Gazette 28 Oct 2005 p. 4898; amended in Gazette 9 Dec 2005 p. 5896.]

36. Removal from register

- (1) WorkCover WA may, on the written request of a registered agent and the return of the relevant certificate of registration, remove the name of the registered agent from the register.
- (2) WorkCover WA may remove the name of a registered agent from the register if the employer who nominated the registered agent under regulation 28(2) notifies WorkCover WA in writing that the employer has withdrawn the nomination.

[Regulation 36 inserted in Gazette 28 Oct 2005 p. 4898-9.]

Division 4 — **Disciplinary powers**

[Heading inserted in Gazette 28 Oct 2005 p. 4899.]

37. Restriction on exercise of powers

WorkCover WA cannot take disciplinary action under regulation 38 or 39 unless it has given the registered agent and the employer, if any, who nominated the registered agent under regulation 28(2) an opportunity to show cause why the action should not be taken.

[Regulation 37 inserted in Gazette 28 Oct 2005 p. 4899; amended in Gazette 9 Dec 2005 p. 5896.]

As at 03 Nov 2007 Version 05-d0-04 page 67

r. 38

38. Cancellation of registration

WorkCover WA may cancel the registration of a registered agent if WorkCover WA is satisfied that the registered agent has ceased to be an employee or officer of the employer who nominated the registered agent under regulation 28(2).

[Regulation 38 inserted in Gazette 28 Oct 2005 p. 4899.]

39. Taking disciplinary action

- (1) Proper causes for disciplinary action in respect of a registered agent are that the registered agent
 - (a) improperly obtained registration;
 - (b) has contravened a condition of that person's registration; or
 - (c) has done or omitted to do something, or engaged in conduct, that renders the person unfit to be registered.
- (2) WorkCover WA may, on receiving a written complaint about a registered agent, carry out any investigation necessary to decide whether there is proper cause for disciplinary action in respect of a registered agent.
- (3) If WorkCover WA is satisfied that proper cause exists for disciplinary action, WorkCover WA may
 - (a) reprimand or caution the registered agent;
 - (b) attach a condition to the registration;
 - (c) suspend the registration for a period not exceeding 12 months; or
 - (d) cancel the registration.

[Regulation 39 inserted in Gazette 28 Oct 2005 p. 4899-900.]

40. Return of certificate of registration

(1) If WorkCover WA suspends or cancels a person's registration it must give directions in writing to the person as to the return to it of the certificate of registration.

page 68 Version 05-d0-04 As at 03 Nov 2007

Review

(2) A person given a direction under subregulation (1) must comply with the direction.

Penalty: a fine of \$1 000.

[Regulation 40 inserted in Gazette 28 Oct 2005 p. 4900.]

Division 5 — Review

[Heading inserted in Gazette 28 Oct 2005 p. 4900.]

41. Review

A person aggrieved by a decision of WorkCover WA to —

- (a) refuse an application for registration or for renewal of registration; or
- (b) suspend or cancel the person's registration,

may apply to the State Administrative Tribunal for a review of that decision.

[Regulation 41 inserted in Gazette 28 Oct 2005 p. 4900.]

Division 6 — Miscellaneous

[Heading inserted in Gazette 28 Oct 2005 p. 4901.]

42. Evidentiary matters

In all courts and before all persons and bodies authorised to receive evidence, in the absence of evidence to the contrary —

- (a) a certificate purporting to be issued by WorkCover WA and stating
 - (i) that a person was or was not registered;
 - (ii) that a person's registration was suspended or cancelled,

on any day or days or during a period mentioned in the certificate is evidence of the matters so stated; and

(b) a copy of, or extract from the register or any statement that purports to reproduce matters entered in the register

As at 03 Nov 2007 Version 05-d0-04 page 69

r. 43

and that is certified by WorkCover WA as a true copy, extract or statement, is evidence of the facts appearing in that copy, extract or statement.

[Regulation 42 inserted in Gazette 28 Oct 2005 p. 4901.]

43. Transitional provision

- If a person, other than a legal practitioner, was, immediately (1) before the commencement day, the representative of a party to a pending proceeding, that person may continue to act as the representative of the party in that proceeding during the transition period, and for that purpose the person is to be taken to be a registered agent.
- (2) In the case of a person other than a person referred to in subregulation (2a), the transition period is from the commencement day until
 - in the case of a person who does not make an application within 30 days after the commencement day for registration, the 30th day after the commencement day; and
 - in the case of a person who makes an application within (b) 30 days after the commencement day for registration
 - that person is registered under this Part; or
 - (ii) the application is refused and the review period is completed,

whichever happens first.

- In the case of a person who is an employee or officer of an (2a) organisation referred to in regulation 27(b) or (c), or a person in a class of persons prescribed under regulation 27A, the transition period is from commencement day until
 - in the case of a person who does not make an application within 60 days after the commencement day for registration, the 60th day after the commencement day; and

Version 05-d0-04 As at 03 Nov 2007 page 70

- (b) in the case of a person who makes an application within 60 days after the commencement day for registration —
 - (i) that person is registered under this Part; or
 - the application is refused and the review period (ii) is completed,

whichever happens first.

- (3) For the purposes of subregulation (2)(b) a review period is completed when
 - the time for applying for a review of the decision expires (a) without an application for review being made; or
 - an application for review of the decision is made but (b)
 - results in the refusal being confirmed; or
 - is withdrawn, discontinued or dismissed for want (ii) of prosecution.
- (4) In this regulation —

commencement day means the day on which section 130 of the Workers' Compensation Reform Act 2004 comes into operation;

dispute resolution body has the same meaning as in the Workers' Compensation and Injury Management Act 1981 as in force immediately before the commencement day;

pending proceeding means —

- any matter the conciliation, review or other (a) determination of which has been sought but not commenced before a dispute resolution body; or
- (b) any matter that has been partly or fully heard or otherwise dealt with before, but not determined by, a dispute resolution body.

[Regulation 43 inserted in Gazette 28 Oct 2005 p. 4901-3; amended in Gazette 9 Dec 2005 p. 5896.]

Version 05-d0-04 As at 03 Nov 2007 page 71

Part 5 — Injury management

[Heading inserted in Gazette 28 Oct 2005 p. 4903.]

44. Vocational rehabilitation services

The services listed in column 2 of the Table to this regulation and described in column 3 are services the provision of which, if they are for the purpose of enabling the worker to return to work, may be "vocational rehabilitation" as defined in section 5(1) of the Act.

Table

Table		
column 1	column 2	column 3
item	service	description
1	support counselling	activities to assist the worker to adjust to the injury and to the worker's return to work; family counselling related to vocational rehabilitation; progress counselling related to the progress of, and problems with, the worker's return to work
2	vocational counselling	activities focussed on problems the worker has in selecting and preparing for vocational change
3	purchase of aids and appliances	advising and assisting the worker with the purchase of aids and appliances
4	case management	activities associated with the management of the worker's return to work, which may include liaising and negotiating with the parties, developing, coordinating and otherwise managing, and reviewing, the service delivery plan, and arranging for interpreter services

page 72 Version 05-d0-04 As at 03 Nov 2007

column 1	column 2	column 3
item	service	description
5	retraining criteria assistance	assisting a worker to explore eligibility to participate in a specialised retraining program and to prepare information to show that the retraining criteria are satisfied
6	specialised retraining program assistance	services to assist a worker undertake a specialised retraining program
7	training and education	assisting to develop the worker's skills and knowledge, which may include providing training courses or other aspects of injury management
8	workplace activities	activities involving analysis of work behaviour and analysis and design of job duties
9	placement activities	activities focussed on obtaining a new job for the worker, which may include assistance with the preparation of a resume and preparation for an interview and research and other assistance in finding jobs
10	assessments:	
(a)	functional capacity	activities associated with assessing the worker's functional capacity, which may include preparing a repor
(b)	vocational	activities associated with assessing the worker's vocational and retraining options, which may include preparing a report
(c)	ergonomic	activities associated with assessing how a particular work environment would affect the worker, which may include preparing a report

As at 03 Nov 2007 page 73 Version 05-d0-04

column 1 item	column 2 service	column 3 description
(d)	job demands	activities associated with identifying and assessing the physical and cognitive demands of a job, which includes preparing a report
(e)	workplace	activities associated with assessing the suitability of various workplace alternatives and other job options, which may include preparing a report
(f)	aids and appliances	activities associated with developing recommendations for aids and appliances to assist the worker, which may include preparing a report
11	travel	travel that is associated with providing vocational rehabilitation
12	medical	discussion with specialists and other medical practitioners about vocational rehabilitation, which may include preparing a report
13	general reports	status reports relating to vocational rehabilitation

[Regulation 44 inserted in Gazette 28 Oct 2005 p. 4903-5.]

44A. **Counselling psychology**

- (1) In this regulation
 - counselling psychologist means a psychologist who has completed a 4 year psychology degree, a 2 year Master's degree in counselling psychology and 2 years of weekly supervision of full-time practice after completion of the Master's Degree.
- (2) Where counselling psychology is approved under section 5(1) of the Act as an "approved treatment" for workers suffering disabilities that are compensable under the Act, that treatment can only be provided by a counselling psychologist.

[Regulation 44A inserted in Gazette 15 Dec 2006 p. 5637.]

page 74 Version 05-d0-04 As at 03 Nov 2007

45. Insurer to advise of injury management obligations

- (1) Subregulation (2) specifies the action that section 155D(1) of the Act requires an insurer to take to make an employer aware of the employer's obligations under section 155B and section 155C(1) and (3) of the Act.
- (2) Whenever the insurer issues to an employer, or renews, a policy of insurance against the employer's liability to pay compensation under the Act, the insurer has to give the employer a written notice informing the employer of the things described in subregulation (3).
- (3) The notice has to inform the employer that
 - (a) section 155A(1) of the Act authorises WorkCover WA to issue a code of practice (injury management) and WorkCover WA will, on request, provide a copy of a code it issues:
 - (b) section 155B of the Act requires the employer to establish and implement an injury management system in accordance with the code; and
 - (c) section 155C of the Act requires the employer to establish and implement a return to work program for a worker in accordance with the code in circumstances described in that section.

[Regulation 45 inserted in Gazette 28 Oct 2005 p. 4905-6.]

46. Particulars for notice under section 157A(1) of Act

The prescribed particulars for a notice under section 157A(1) of the Act are —

- (a) the full name of the worker concerned;
- (b) the number given by the insurer or self-insurer to the claim by the worker for compensation; and
- (c) whether the notice is required because of knowledge described in section 157A(1)(a) of the Act or knowledge described in section 157A(1)(b) of the Act.

As at 03 Nov 2007 Version 05-d0-04 page 75

[Regulation 46 inserted in Gazette 28 Oct 2005 p. 4906.]

[Heading inserted in Gazette 28 Oct 2005 p. 4907.]

47. Recording agreement

- (1) If
 - (a) the worker and the employer agree that the worker's degree of permanent whole of person impairment is at least 10% but less than 15%; and
 - (b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose.

- (2) If
 - (a) the worker and the employer agree that the worker satisfies all of the retraining criteria; and
 - (b) the worker, in writing, requests the Director to record the agreement,

the Director is required to record the agreement in a register kept for the purpose.

- (3) A request under subregulation (1)(b) or (2)(b) for the Director to record an agreement has to include
 - (a) the worker's name and any other details necessary to identify the worker;
 - (b) details sufficient to enable the worker to be contacted;
 - (c) the worker's date of birth:
 - (d) the date on which the injury occurred and a description of the injury;
 - (e) if a claim for compensation under the Act for the injury has been made, the date on which the worker's claim was made and sufficient other details to identify the

As at 03 Nov 2007 Version 05-d0-04 page 77

Specialised retraining programs

- claim (including any claim number that may have been given to the claim);
- (f) the employer's name and any other details necessary to identify the employer;
- details sufficient to enable the employer to be contacted; (g) and
- (h) the name of the insurer, if any.
- The Director's record in the register is to be in the form of (4)
 - if subregulation (1) requires the record, Form 37 in Appendix I;
 - if subregulation (2) requires the record, Form 38 in (b) Appendix I,

and the Director is required to give a copy of the record to each of the worker and the employer.

[Regulation 47 inserted in Gazette 28 Oct 2005 p. 4907-8.]

48. Extending final day

- A worker may apply for the Director to extend the final day (1) under section 158B of the Act.
- (2) The application is made by
 - lodging with the Director a completed application form in the form of Form 39 in Appendix I; and
 - providing to the Director, with the application form, (b) particulars about
 - the action taken by the worker to obtain from the employer by the final day any agreement that the worker was unable to obtain as to —
 - (I) the worker's degree of permanent whole of person impairment; or
 - (II)whether the worker satisfies all of the retraining criteria;

Version 05-d0-04 As at 03 Nov 2007 page 78

- (ii) the worker's having, at least 8 weeks before the final day, requested an approved medical specialist to assess the worker's degree of permanent whole of person impairment; and
- (iii) the action taken by the worker towards applying under section 158C or 158D of the Act to have a matter in dispute determined by an arbitrator.
- (3) The Director may, within the limits imposed by the Act, extend the final day until a day that the Director considers will give the worker a reasonable opportunity to take the action referred to in section 158B(1) of the Act.

[Regulation 48 inserted in Gazette 28 Oct 2005 p. 4908-9.]

49. Request for WorkCover to direct payment

- (1) A person seeking that, under section 158F of the Act, WorkCover WA direct an employer or an insurer to make a payment may, in accordance with this regulation, request WorkCover WA to give the direction.
- (2) The request has to be made to WorkCover WA in writing, giving
 - (a) the date on which the request is made;
 - (b) the worker's name and any other details necessary to identify the worker;
 - (c) details sufficient to enable the worker to be contacted;
 - (d) reasons justifying the giving of the direction; and
 - (e) the date, if any, by which the payment needs to be made.
- (3) If the payment is to satisfy a debt incurred or to recoup the cost of any payment that has been made, the request has to be accompanied by copies of relevant invoices or other sufficient evidence of the debt or cost, showing details of each item charged and the rate at which it was charged, if applicable.

[Regulation 49 inserted in Gazette 28 Oct 2005 p. 4909-10.]

As at 03 Nov 2007 Version 05-d0-04 page 79

Part 7 — Infringement notices and modified penalties

[Heading inserted in Gazette 28 Oct 2005 p. 4910.]

50. Prescribed offences

The offences described in Appendix V are the offences for which an infringement notice may be given under section 175G(1) of the Act.

[Regulation 50 inserted in Gazette 28 Oct 2005 p. 4910.]

51. Prescribed modified penalties

A penalty specified in Appendix V is the modified penalty for the corresponding offence in Appendix V for the purposes of section 175H(2)(b) of the Act.

[Regulation 51 inserted in Gazette 28 Oct 2005 p. 4910.]

52. Prescribed form of infringement notice

The form of an infringement notice is set out in Appendix I Form 40 for the purposes of section 175H(1) of the Act.

[Regulation 52 inserted in Gazette 28 Oct 2005 p. 4910.]

53. Prescribed form of withdrawal of notice

The form of a notice to withdraw an infringement notice is set out in Appendix I Form 41 for the purposes of section 175J(1) of the Act.

[Regulation 53 inserted in Gazette 28 Oct 2005 p. 4911.]

page 80 Version 05-d0-04 As at 03 Nov 2007

Appendix I

Form 1

[r. 4(1)]

Workers' Compensation and Injury Management Act 1981

ELECTION FOR SCHEDULE 2 INJURIES UNDER PART III DIVISION 2
(Section 24B)
I,
(name in full block letters)
of
(address)
suffered compensable personal injury by accident in the employment of
(name of employer)
on the
The injury/injuries suffered by me was/were:
(state nature of injury and percentage loss of use or loss of efficient use of a part or faculty of the body)
*Before that injury was suffered I had previously suffered compensable personal injury by accident to that part or faculty of the body resulting in
I elect to receive compensation under Part III Division 2 of the <i>Workers' Compensation</i> and <i>Injury Management Act 1981</i> which I anticipate should be the sum of \$
representing % loss of item being (state the part or faculty of the body affected
In making this election and upon an agreement being registered under Division 7 of Part 3 of the Act or an award being made by a dispute resolution authority, I acknowledge that after registration or the making of the award:
(1) I shall have no further entitlement to compensation under the Act for weekly payments arising out of that injury;
(2) I shall have no further entitlement in respect of that injury subsequent to the

date of this election, to payment of expenses under the Workers' Compensation and Injury Management Act 1981 Schedule 1 clauses 9, 17, 18, 18A and 19 (that is, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses);

As at 03 Nov 2007 Version 05-d0-04 page 81

(3)		for this percentage loss	eys upon any increase to the of the part or faculty of the body the
Dated the	day of	20 .	
			(Signature)
	i	in the presence of:	
			(Signature and full names and address of witness)

*Delete if not applicable.

[Form 1 amended in Gazette 26 Feb 1991 p. 939; 8 Mar 1991 p. 1076; 18 Feb 1994 p. 662; 17 Nov 2000 p. 6319; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4912-13.]

Form 1A

[r. 4(2)]

Workers' Compensation and Injury Management Act 1981

ELECTION FOR SCHEDULE 2 INJURIES UNDER PART III DIVISION 2A (Section 31H)

Surname Mr/Mrs/Miss/Ms Other Names AddressPostcode.... Phone No.(H)....(W)....(Mb).... Occupation (e.g. boiler maker, underground miner) Main tasks or duties performed (e.g. welding, drilling) Employer at date of injury.... Address of employer.....Postcode..... WORKER'S DECLARATION Date of injury/injuries..... Type of injury/injuries..... Degree of permanent impairment..... * Before that impairment was suffered I had previously suffered a permanent impairment from a compensable personal injury by accident to that part or faculty of the body resulting in degree of permanent impairment of

As at 03 Nov 2007 Version 05-d0-04 page 83

I elect to receive compensation under the Workers' Compensation and Injury Management Act 1981 Part III Division 2A which I anticipate should be the sum of \$ representing % of item

Extract from www.slp.wa.gov.au, see that website for further information

being (state the part or faculty of the body affected)

that part or faculty.

In making this election and upon an agreement being registered under Part III Division 7 of the Act or an award being made by a dispute resolution authority, I acknowledge that after registration or the making of the award:

- (1) I shall have no further entitlement to compensation under the Act for weekly payments arising out of that injury.
- (2) I shall have no further entitlement in respect of that injury subsequent to the date of this election, to payment of expenses under the *Workers' Compensation and Injury Management Act 1981* Schedule 1 clauses 9, 17, 18, 18A and 19 (that is, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses).
- (3) I shall have no entitlement to further moneys upon any increase to the prescribed amount for this degree of permanent impairment the subject of this election.

Dated theday of20
(Signature of worker)
in the presence of:
(Signature and full names and address of witness)

[Form 1A inserted in Gazette 28 Oct 2005 p. 4913-14.]

page 84 Version 05-d0-04 As at 03 Nov 2007

^{*}Delete if not applicable.

Form 2

[r. 5]

Workers' Compensation and Injury Management Act 1981

MEDICAL PANEL

(Sections 36 and 38)
Particulars of Claimant

Surname	
Christian Names	
Address	
Date of Birth	
DETERMINATION	
1. Is, or was, the worker suffering from pneumoconic	osis, mesothelioma or lung cancer?
2. If so, is, or was, the worker thereby less able to	earn full wages?
3. To what extent if any does, or did —	
(i) pneumoconiosis;	
(ii) mesothelioma;	
(iii) lung cancer,	
adversely affect the worker's ability to undertak	• •
4. What other, if any, disease or physical condition worker's being less able to earn full wages, or d	
5. Is, or was, the worker fit for work? If so, at what le	evel — light, moderate, or heavy?
Signed:	
	(01,,)
	(Chairman)
	(Member)
	(Member)
Date	(Member)
Attendance of Medical Practitioner.	
I hereby certify that	
of	
a Medical Practitioner, attended the examination of the	
	(Chairman)
[Form 2 amended in Gazette 8 Mar 199	•
p. 6845-6; 17 Nov 2000 p. 6320; 21 Jan	ı 2005 p. 276.]
[Form 2A deleted in Gazette 15 Oct 199	99 p. 4900.]

As at 03 Nov 2007 Version 05-d0-04 page 85

Extract from www.slp.wa.gov.au, see that website for further information

Form 2B

[r. 6AA]

Workers' Compensation and Injury Management Act 1981 (Section 178(1)(b))

WORKERS' COMPENSATION CLAIM FORM

Employer Details

(To be completed by employer after receipt from the worker)

Name of policy holder:	
Address:	
Suburb/town:	
	Postcode:
Trading name of employer:	
(e.g. Browns Pharmacy;	
E.J. Imports)	
Address of worker's usual	
workplace or base:	
	Postcode:
Major activity of workplace:	
(e.g. sheep or grain farming;	
aluminium window screen	
manufacturing)	
Office Use only ANZ	ZSIC CODE -
Insurance Co	Policy No.
WorkCover No. W C	
	Insurer/Self Insurer to complete

 ${\it EMPLOYER:}\ \ Forward\ to\ your\ insurer\ within\ 3\ full\ working\ days\ of\ receipt\ from\ the\ Worker$

page 86 Version 05-d0-04 As at 03 Nov 2007

Injured worker details

Surname: Mr/Mrs/Miss/Ms. Other names: Address: Phone No.:		
Date of birth:/ Age:	Sex Male/Fer	male
If you have difficulty understanding preferred languag	ge?	
Main tasks or duties performed? (e.g. welding of		
At the time of the occurrence were you working as a: — direct employee?		Full-Time
— sub-contractor? ☐ 5 — other? ☐ 6		ASCO
Occurrence details Day of occurrence:	Date//	
When did you have to stop working?	Date/	. Time: am/pm
Were you - on duty? - on duty & in a road traffic accident? - on a work break? - 1	- travelling between - doing something el	se, if so what?

As at 03 Nov 2007 page 87 Version 05-d0-04

What actually happened and what caused the occurrence? Include: (i) what action was involved, e.g. fall, caught between, struck by moving object	<u>Mechanism</u>		
	Agency		
(ii) what object/machine was involved, e.g. petrol fumes, wooden door frame	<u>Nature</u>		
Describe: (i) the most serious injury caused by the occurrence, e.g. fracture, burn, cut, abrasion	Bodily Location		
(ii) bodily location of the injury, e.g. upper arm, ankle, eye			
Occurrence report			
Where did the occurrence occur? (e.g. store room, machinery shop)			
What were you doing at the time of the occurrence?			
What were the normal working hours for time Starting time Finishing time	am/pm		
When did you first report the occurrence? Date:// Time:			
To whom did you report the occurrence? Name / Title			
If the occurrence was not reported immediately, state the reason:			
Name and address of witness(es) to the occurrence:			
Medical attention/history – this event			
1. When did you first seek medical attention? Date:/ Time:	am/pm		
2. If not immediately, state reason:			
3. Was the part of the body affected or injured by this occurrence healthy before the occurrence? If not, give details:			

page 88 As at 03 Nov 2007

Medical attention/history – sim	ilar or related p	revious events		
4. Is the present injury totally attributoccurrence? If not, give details:	utable to this			
5. Give details of any similar injury occurrence:	prior to this			
6. Name & address of usual medical practitioner, and any person who has treated you for a similar injury:				
Other or previous claims	V/N- If f			
1. Is compensation being claimed from any other source?	Yes/No If so, fro	om whom?		
from any other source.		•••		
2. Give details of similar or related p				
Name & address of employer	Name of (if kn		Nature of injury, disease or other claim	
	(11 1111	0 W.II.)	· ·	
Injured worker's declaration				
I solemnly and sincerely declar- contained herein or annexed he substance and in fact to the bes- provisions of section 59(2) of th am required to notify my emplo another employer after making compensation.	reto relating to t of my knowled e <i>Workers' Com</i> oyer in writing v	myself and the oge and belief. I pensation and Invithin 7 days if 1	occurrence are true both in take notice that, under the njury Management Act 1981, I commence work with	
Dated this day of	f	Year		
Signature of worker		Signature of witne	28S	

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 89

Workers' Compensation and Injury Management Regulations 1982 Appendix I Consent authority (to be signed at the option of the worker) I authorise any doctor who treats me (whether named in this certificate or not) to discuss my medical condition, in relation to my claim for workers' compensation and return to work options, with my employer and with their insurer. Signature of worker Signature of witness IMPORTANT: FAILURE TO PROVIDE YOUR SIGNATURE ON EITHER THE DECLARATION OR THE AUTHORITY ABOVE MAY DELAY A DECISION BY YOUR EMPLOYER ON YOUR CLAIM Insurer/Self-insurer's Insurer/Self-insurer to complete Date Stamp Estimated time off work -- less than one day...... - 10-20 work days (inclusive).....□ - 1-4 work days (inclusive)......□ - more than 20 work days......□ - 5-9 work days (inclusive)......□ - fatality.....□ Front **Employer please complete** If the First Medical Certificate indicates the injured worker will be absent from the workplace for more than 3 working days and/or is unable to return to normal duties please complete the section overleaf

and fax to the medical practitioner who provided the worker's First Medical Certificate within 2 working days.

Employer, please provide the information overleaf to the injured worker.

As at 03 Nov 2007 Version 05-d0-04 page 90

	Reverse
ATTENTION Dr	Fax No
DETAILS TO BE PROV	VIDED TO MEDICAL PRACTITIONER
Please comp	olete all sections of this form
WORKER'S DETAILS	
Name in full:	
Address:	
Telephone:	Date of birth//
Occupation:	
INSURER'S DETAILS	
Name of insurer:	
	Telephone:
EMPLOYER'S DETAILS	
•	
ALTERNATIVE DUTIES FOR WORKER	
Name of contact for liaison with medical practi	tioner:
6	
Telephone:	Fax:
	lling to discuss alternative duties and / or appropriate ions with the medical practitioner.
This organisation can provide alternative duties	s which are attached.
Signature	Date//
× ============	
NWODAL WAY TO DE	

INFORMATION TO BE PROVIDED TO THE INJURED WORKER

 $\ensuremath{\mathsf{EMPLOYER}}$ please ensure this section is given to the injured worker.

Extract from www.slp.wa.gov.au, see that website for further information

Workers' Compensation Information for Injured Worker

- WorkCover WA is the government authority that administers the workers' compensation system in Western Australia. WorkCover WA is available as an independent third party to help answer your questions about how the workers' compensation system works. Contact WorkCover WA's Infoline if you need any information about the system.
- You should be notified by your employer's insurance company if your claim is accepted or not within 3 weeks of submitting your claim to your employer.
- You have the right to choose your doctor and vocational rehabilitation provider.
- Provide your employer with all medical certificates from your doctor as quickly as possible.
- Under section 59(2) of the Workers' Compensation and Injury Management Act 1981 you must notify your employer in writing within 7 days if you commence work with another employer after making a claim, or while receiving weekly payments of workers' compensation.
- Regular contact between you, your doctor and employer is important and will assist the overall management of your claim. Make sure your doctor gives you a WorkCover WA brochure. This outlines what you should know about the system.
- An injury management system is in place and it is important you understand your rights and responsibilities in relation to your return to work. Contact WorkCover WA's Infoline to find out
- WorkCover WA runs free information seminars aimed at helping you understand the workers' compensation system. Contact WorkCover WA to arrange your attendance.

For workers' compensation information or assistance contact WorkCover WA's Infoline: 08 9388 5555 Country callers: 1 800 670 055

[Form 2B inserted in Gazette 13 Apr 1999 p. 1533-38 (printer's correction in Gazette 16 Apr 1999 p. 1598); amended in Gazette 15 Oct 1999 p. 4893; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4915.]

As at 03 Nov 2007 Version 05-d0-04 page 92

Form 2C

[regs 4(1), 6AA]

Workers' Compensation and Injury Management Act 1981

(Sections 24B, 178(1)(b))

WORKER'S CLAIM AND ELECTION FOR LUMP SUM COMPENSATION FOR NOISE INDUCED HEARING LOSS

Surname	Mr/Mrs/Miss/Ms	Date of Birth Age	Se
•••••		/ /	M
Other Names		<u>-</u>	
		If you have difficulty understan	nding
		English what is your preferred language?	
	stcode		·····
Phone No. (H)	(W)	TYPE 32	
	er maker, underground miner)	AGENCY 991 ICD 250 LOCN 130	
Main tasks or duti	es performed	office use only	
(e.g. welding, dril	ling)	ASCO	
LECTION FO	R SCHEDULE 2 INJURY -	– item 6	
NIHL FILE No	(Office Use Only)		
Date of compensa	ble test/		
Compensable nois	se induced hearing loss%	(of item 6) Entitlement \$	
Employer	at time of test		
	F		

As at 03 Nov 2007 Version 05-d0-04 page 93

Previous settlement date/..... PLH

WORKER'S DECLARATION

making of the no Commo	o accept under Part III Division 2 of the <i>Workers' Compensatio</i> of \$ representing% of loss of Schedule 2 item 6 of this election I declare that I have not received nor am I eligible oise induced hearing loss under any law of the Commonwealth, or country other than Australia. In making this election by the Director, Dispute Resolution Directorate, I acknowled d:	f the Act, being loss of hearing. In to receive compensation in respect another State or Territory of the on and upon an agreement being	
1.	I shall have no further entitlement to compensation under the Act for the percentage loss of hearing which is the subject of this election;		
2.	I shall have no entitlement to further monies upon any increase to the prescribed amount for the percentage loss of hearing which is the subject of this election.		
DATED	DATED the day of		
_	resence of :		
(Signature and full name and address of witness)			
		WorkCover No	
EMPL	OYER DETAILS — (Employer to complete)		
Trading name of employer		Local Gov.	
(e.g. Browns Welding; E.J. Drilling Service)			
Lis. Dinning Service)		Insurance Co.	
	s of worker's usual ace or base		
		Policy No	

page 94 Version 05-d0-04 As at 03 Nov 2007

Name of Policy Holder			aim No: Insurer/self surer to complete
Address			
Suburb/Town	Post Coo	Ins	surer/self insurer's date
Major activity or workplace (e.g. metal fabrication;			
gold mining, engineering.)		A	office use only NZSIC
To be completed by Wor	Period of inst	urance	File # Policy No Policy No Policy No Policy No
A 11		(Name)	
•••••		•••••	(Postcode)
Telephone Number	()		
Type of work engaged in .		P1	rescribed 🗆 Yes 🗆 No
Baseline Test Date (if worker has had a Full Audiological and PLH of the full audiological test)		н 🗆 🗆 . 🗆 🗆 /	NO BASELINE TEST please circle if applicable
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	
Subsequent Test Date	/ PL	н 🗆 🗆 . 🗆 🗆	

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 95

Subsequent Test	Date/	PLH 🗆 🗆 . 🗆 🗆	
Subsequent Full Audio Test	Date/	PLH 🗆 🗆 . 🗆 🗆	
Otorhinolarynigological assessment	Date/	NIHLPLH □ □ . □ □	
Number of years with thi	s employer since the baseline to	est/March 1, 1991 🗖 🗖	
		Termination Date//	
Subsequent test at termination	Date/	PLH □ □ . □ □	
NIHL Claims Officer check:	Date/	Signature	
NIHL Manager check:	Date/	Signature	
[Form 2	C inserted in Gazette 2	25 Aug 1995 p. 3885-7; amended in	
Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005			
p. 4915-16.]			

Form 2CA

[regs 4(2), 6AA]

Workers' Compensation and Injury Management Act 1981 (Sections 31H, 178(1)(b))

WORKER'S CLAIM AND ELECTION FOR LUMP SUM COMPENSATION FOR NOISE INDUCED HEARING LOSS

WORKER'S DETAILS — (Worker to complete) Surname Mr/Mrs/Miss/Ms Date of Birth Sex Age M/F Other Names If you have difficulty understanding English what is your preferred Address language? Postcode **TYPE 32** Phone No. (H) **AGENCY 991** (W) **ICD 250** Occupation **LOCN 130** (e.g. boiler maker, underground miner) Main tasks or duties performed office use only (e.g. welding, drilling) ASCO **ELECTION FOR SCHEDULE 2 INJURY — item 44** NIHL FILE No. (Office Use Only) Date of compensable test/..... Employer at time of test Address Post Code Previous settlement date/.....PLH WORKER'S DECLARATION I elect to accept under the Workers' Compensation and Injury Management Act 1981 Part III Division 2A the sum of \$ representing% of loss of Schedule 2 item 44, being loss of hearing. In making this election I declare that I have not received nor am I eligible to receive compensation in respect of the noise induced hearing loss under any law of the Commonwealth, another State or Territory of the Commonwealth, or country other than Australia. In making this

As at 03 Nov 2007 Version 05-d0-04 page 97

election and upon an agreement being registered by the Director, I acknowledge that after registration or making an award:			
1. I shall have no further entitlement to compensation under the Act for the percentage loss of hearing which is the subject of this election;			
2. I shall have no entitlement to further monies upon any increase to the prescribed amount for the percentage loss of hearing which is the subject of this election.			
DATED the day of 20			
(Signature of worker)			
in the presence of :			
(Signature and full name and addres	s of witness)		
	W 10 V		
EMPLOYER DETAILS — (Employer to	WorkCover No		
complete)			
Trading name of employer	Local Gov.		
(e.g. Browns Welding; E.J. Drilling Service)			
E.s. Drining service)	Insurance Co.		
Address of worker's usual workplace or base	Policy No.		
Name of Policy Holder	Claim No:		
	Insurer/self insurer to complete		
Address Suburb/Town Post Code	complete		
Suburb/Town Post Code	Insurer/self-insurer's		
	date stamp		
Major activity or workplace			
(e.g. metal fabrication, gold mining, engineering)	office use only		
ANZSIC			

page 98 Version 05-d0-04 As at 03 Nov 2007

WORKER'S EMPLOYMENT HISTORY FROM 1 MARCH 1991 To be completed by WorkCover WA: Name of worker File No. Name of insurer Period of insurance Policy No. Name of insurer Period of insurance Policy No. Name of insurer Period of insurance Policy No. Name of insurer Period of insurance Policy No. Employer at 1 March 1991 (Name) Address (Postcode) Telephone Number (.....) Type of work engaged in Prescribed ☐ Yes ☐ No Baseline Test Date...../..... PLH \square \square . \square \square / **NO BASELINE** TEST (if worker has had a Full Audiological Baseline Test (please circle if applicable) use the date and PLH of the full audiological test) Subsequent Test Date...../..... PLH \square \square . \square \square Date...../...... Subsequent Test PLH \square \square . \square \square Date...../..... PLH 🗆 🗆 . 🗆 🗖 Subsequent Test Date...../..... PLH \square \square . \square \square Subsequent Test Subsequent Test Date...../..... PLH \square \square . \square \square Date...../..... Subsequent Test PLH 🗆 🗆 . 🗆 🗖 Date...../..... Subsequent Test PLH 🗆 🗆 . 🗆 🗖 Subsequent Full Audio Test Date...../..... PLH 🗆 🗆 . 🗆 🗖 Otorhinolaryngological NIHLPLH 🗆 🗆 . 🗆 🗆 assessment Date...../..... Number of years with this employer since the baseline test/1 March 1991 □ □ Termination Date...../...../ Date...../..... PLH □ □ . □ □ Subsequent test at termination NIHL Claims Officer check Date...../...... Signature NIHL Manager check Date...../..... Signature [Form 2CA inserted in Gazette 28 Oct 2005 p. 4916-19.]

Version 05-d0-04 As at 03 Nov 2007 page 99

Form 2D

[r. 6AA]

Workers' Compensation and Injury Management Act 1981

WORKERS' COMPENSATION CLAIM FORM FOR DEPENDANTS OF **DECEASED WORKERS**

If insufficient space attach relevant details. If you can't fill in this form yourself you may ask someone to help you. If the deceased had no dependants this form can be used to claim for statutory allowances only (e.g. funeral expenses). Please complete all questions except for the details requested on dependants (see below).

Applicant's Details		
Full Name of Applicant	Surname	Other Names
	Occupation	Relationship to deceased worker
		i.e. Executor, spouse, de facto partner, son, daughter
Residential Address		ungner
	Postcode	Telephone No.
Deceased Worker's	<u>Details</u>	
Full Name of deceased worker	Surname	Other Names
Sex	Male Female	Date of Birth / /
Worker's Occupation		
Period of Employment		
Residential Address immediately prior to death		
Employer's Details		
Full Name of Employer, including trading name		
Address of worker's usual workplace or base		
	Postcode Telep	phone No.

As at 03 Nov 2007 page 100 Version 05-d0-04

Extract from www.slp.wa.gov.au, see that website for further information

Major activity of wo (e.g. footwear manufacturing,	rkplace				
sheep farming)					
Deceased Worl	ker's De	pendant/s D	<u>etails</u>		
Do not complete the details of deceased				for statutory allowand ath:	ces only. Give full
Name of Dependant	Date of Birth	Residential Address	Occupation	Relationship to deceased worker	Dependency Wholly Part ✓ Tick Box
Details of Fata Was the death the re work-related injury a disease?	sult of a and/or	Yes	No		
What was the cause death?	or				
What were the main tasks/duties of the deceased's employm when he/she suffered injury and/or contractisease?	nent d the				
In the case of person injury, when did it or		Day of the week	Tir	ne	Date / /
Date of death if diffe	erent.	Date	/ /		
Where did the injury (e.g. Workshop floor, H					
Cloverdale)	, 511001,				

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 101

In the case of a disease, what was the date of death?	Date	/ /	Date of diagnosis	Date	/ /
If known, when was the deceased first incapacitated by the disease?	Date	/ /	Don't know		
Prior to this application, have any workers' compensation payments been received or applied for in respect of the deceased (i.e. weekly payments, medical expenses, lump sums).	YES	NO	Have you attache a copy of any official notice of the deceased's death?		NO
	If yes, please	e attach as much	information as you c	an	
Declaration					
			· · · · · · · · · · · · · · · · · · ·		
I, the undersigned, do hereby practitioner to disclose to the information regarding the dec	deceased wor	rker's employer o	or his/her insurer and		
practitioner to disclose to the	deceased wor	rker's employer o	or his/her insurer and		
practitioner to disclose to the information regarding the dec	deceased wor	rker's employer o	or his/her insurer and y.		
practitioner to disclose to the information regarding the dec	deceased wor	rker's employer o	or his/her insurer and y Date		WA any
practitioner to disclose to the information regarding the deconstruction of the information regarding the information regard	deceased worker	rker's employer o	or his/her insurer and y Date		WA any
practitioner to disclose to the information regarding the dec	deceased worker DETAILS ete then detacl	rker's employer of a medical histor	or his/her insurer and y. Date Date		/ /
practitioner to disclose to the information regarding the dec Signature Signature INSURER/SELF-INSURER Insurer/self-insurer to complete	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	or his/her insurer and y. Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the information of the information regarding the decomposition of the information regarding regarding the inf	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the dec Signature Signature INSURER/SELF-INSURER Insurer/self-insurer to comple 2 Bedbrook Place, Shenton P	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of t	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of t	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of t	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of t	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of the inform	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,
practitioner to disclose to the information regarding the decomposition of the information regarding the decomposition of the information of	DETAILS ete then detaclark, WA 6003	rker's employer of a medical histor	Date Date Date	WorkCover	/ / Cover WA,

As at 03 Nov 2007 page 102

[Form 2D inserted in Gazette 15 Oct 1999 p. 4901-2; amended in Gazette 17 Nov 2000 p. 6320; 30 Jun 2003 p. 2637; 21 Jan 2005 p. 276.]

Form 3

[r. 6A, 7(1)]

Workers' Compensation and Injury Management Act 1981 (Sections 57A(1)(b), 57B(1)(b), 61(1) and 231(1)(b))

FIRST MEDICAL CERTIFICATE

1. Worker's Details	
First name(s): Surname:	
Address:	
Telephone: Date of birth:/ Occ	upation:
$\hfill \square$ I have provided a WorkCover WA Injury Management brochure to the wo	orker.
2. Employer Details	
Name & address of worker's employer:	
3. Consent Authority (to be signed at the option of the worker)	
I authorise any doctor who treats me (whether named in this cen medical condition, in relation to my claim for workers' compens options, with my employer and with their insurer.	
Worker's Signature	
IMPORTANT: FAILURE TO PROVIDE YOUR SIGNATURE ON MAY DELAY A DECISION BY YOUR EMPLOYER O	
	AFFECTED AREA
4. Details from Worker Date of injury by accident or approximate date of onset of condition:	$Q \cap \Omega$
Workplace location where incident occurred:	
Worker's description of the injury:	
Worker's description of how it occurred:	
	\$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
) () (
5. Medical Assessment Clinical findings / diagnosis (include possible complications, effect of prior injury or medical condition):	
In my opinion the above diagnosis does □ / does not □ correlate with the injury described to me by the worker. INJURY MANAGEMENT	

page 104 Version 05-d0-04 As at 03 Nov 2007

 $Extract\ from\ www.slp.wa.gov.au,\ see\ that\ website\ for\ further\ information$

6. F	tness for Work It is my opinion that as from the date of this certificate the worker is:	
	Fit to return to pre-injury duties, no further treatment required Gee reg. 7 and s. 61(1) of the Act	
	Fit to return to pre-injury duties, but requires further treatment Fit for restricted return to work from to restricted hours (please specify): restricted days (please specify): restricted duties.	
	Work restrictions: No lifting anything heavier than kg. Other restrictions: Avoid repetitive bending / lifting. Avoid repetitive use of body part. Avoid prolonged standing / walking / sitting. Keep injured area clean and dry.	
UN	Totally unfit for work for	
7. N	edical Management Medication:	
	maging Referred to hospital/specialist (name) r treatment:	•
Nex If	appointment (unless "First & Final Certificate") Date	
8. N	edical Practitioner / Employer Contact	
	I have made contact with the employer and discussed alternative work options. The worker will be off work for more than 3 working days and/or is unable to return to normal duties. Employer please fax your contact details as I will contact you to discuss return to work options.	
	The worker is able to return to normal duties. Contact with employer not necessary at this stage.	

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 105

9. Medical Practitioner's Details	
Name	Registration No.
Address	
Telephone	Signature
•	Time & Date of examination
: ax	Time & Date of examination

For workers' compensation information or assistance contact WorkCover WA's Infoline: 1300 794 744

[Form 3 inserted in Gazette 13 Apr 1999 p. 1539-40; amended in Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4919-20.]

Form 3A

[r. 6B]

Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(a))

INSURER'S NOTICE THAT LIABILITY IS ACCEPTED

To:
1
[name and address of worker to whom the claim relates]
2
[name and address of employer]
From:
[name and address of insurer]
* Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
Date claim made by employer:
In respect of the above claim you are notified that liability is accepted in respect of the weekly payments claimed by the worker.
Date on which weekly payments are proposed to commence:
[Insurer to liaise with employer to ascertain the commencement date]
Signed on behalf of the insurer:
Date:
* Please provide this claim number to your general practitioner at your next appointment in relation to this claim

[Form 3A inserted in Gazette 14 Dec 1999 p. 6151; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4920.]

Form 3B

[r. 6C]

Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(b))

INSURER'S NOTICE THAT LIABILITY IS DISPUTED

To:
1
[name and address of worker to whom the claim relates]
2
[name and address of employer]
From:
[name and address of insurer]
Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
т
Date claim made by employer:
In respect of the above claim you are notified that liability is disputed in respect of:
* all the weekly payments claimed by the worker.
* the following weekly payments claimed by the worker.
[provide details]
The reasons why liability is disputed are as follows:
yyy
If a reason is that the applicant is not a worker, state the grounds upon which this assertion is made:
If a reason is that the applicant did not suffer an injury as defined in section 5(1) of the Act, state the grounds upon which this assertion is made:

page 108 Version 05-d0-04 As at 03 Nov 2007

If a reason is that the injury was not suffered in the course of employment, state the grounds upon which this assertion is made:
The provisions of the <i>Workers' Compensation and Injury Management Act 1981</i> relied on to dispute liability are:
Signed on behalf of the insurer
(signature of senior officer responsible for claim)
Date:
[*delete if appropriate]

NOTE THAT if you wish you may —

- discuss this notice with the insurer or apply to have the matter heard under any internal dispute resolution process of the insurer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3B inserted in Gazette 8 Mar 1991 p. 1074; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4921-2.]

Form 3C

[r. 6D]

Workers' Compensation and Injury Management Act 1981 (Section 57A(3)(c))

INSURER'S NOTICE WHERE NO DECISION ABOUT LIABILITY

To:
1
[name and address of worker to whom the claim relates]
2
[name and address of employer]
3. Director Dispute Resolution
From:
[name and address of insurer]
Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
Date claim made by employer:
In respect of the above claim you are notified that a decision as to whether or not liability is to be accepted in respect of the weekly payments claimed by the worker is not able to be made within the time allowed by section 57A(3) of the Act. The reasons why the decision is not able to be made are as follows:
Where further medical information is required to make a decision about liability, state the nature and substance of the medical information and whether a written authority from the worker is required:
Where further information on the worker's weekly earnings is required to make a decision about liability, state the nature and substance of the information:

page 110 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Where other particulars are required to help make a decision about liability, specify the particulars required:
Signed on behalf of the insurer:
Date: NOTE THAT if you wish you may —

- discuss this notice with the insurer or employer or apply to have the matter heard under any internal dispute resolution process of the insurer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3C inserted in Gazette 8 Mar 1991 p. 1075; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4922-3.]

Form 3D

[r. 6E]

Workers' Compensation and Injury Management Act 1981 (Section 57B(2)(b))

UNINSURED OR SELF-INSURED EMPLOYER'S NOTICE THAT LIABILITY IS DISPUTED

To:
[name and address of worker to whom the claim relates]
From:
[name and address of uninsured or self-insured employer]
Claim number:
Date of injury by accident or approximate date of onset of condition:
reactive of incapacity.
Date claim made by worker:
In respect of the above claim you are notified that liability is disputed in respect of the weekly payments claimed by you.
The reasons why liability is disputed are as follows:
If a reason is that the applicant is not a worker, state the grounds upon which this assertion is made:
If a reason is that the applicant did not suffer an injury as defined in section 5(1) of the Act, state the grounds upon which this assertion is made:
If a reason is that the injury was not suffered in the course of employment, state the grounds upon which this assertion is made:

page 112 Version 05-d0-04 As at 03 Nov 2007

The provisions of the <i>Workers' Compensation and Injury Management Act 1981</i> relied on to dispute liability are:
Signed on behalf of the uninsured or self-insured employer(signature of senior officer responsible for claim)
Date:
NOTE THAT if you wish you may

NOTE THAT if you wish you may

- discuss this notice with the employer or, if the employer is self insured, apply to have the matter heard under any internal dispute resolution process of the employer;
- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3D inserted in Gazette 8 Mar 1991 p. 1075; amended in Gazette 5 Feb 1993 p. 1059; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4923-4.]

Form 3E

[r. 6F]

Workers' Compensation and Injury Management Act 1981 (Section 57B(2)(c))

UNINSURED OR SELF-INSURED EMPLOYER'S NOTICE WHERE NO DECISION ABOUT LIABILITY

To:
1
[name and address of worker to whom the claim relates]
2. Director Dispute Resolution
From:
[name and address of uninsured or self-insured employer]
Claim number:
Date of injury by accident or approximate date of onset of condition:
Nature of incapacity:
1 ,
Date claim made by worker:
In respect of the above claim you are notified that a decision as to whether or not liability to make the weekly payments claimed by the worker is not able to be made within the time allowed by section 57B(2) of the Act.
The reasons why the decision is not able to be made are as follows:
*
Where further medical information is required to make a decision about liability, state the nature and substance of the medical information and whether a written authority from the worker is required:
Where further information on the worker's weekly earning is required to make a decision about liability, state the nature and substance of the information:

page 114 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Where other particulars are required to help make a decision about liability, specify the particulars required:
Signed on behalf of the uninsured or self-insured employer:
Date:
NOTE THAT if you wish you may —
a under section 191 of the Act apply to the Director Dispute Resolution for resolution

- under section 181 of the Act apply to the Director Dispute Resolution for resolution of a dispute by an arbitrator;
- seek advice in relation to the dispute from WorkCover WA;
- seek advice or assistance in relation to the dispute from your trade union organisation, a legal practitioner or a registered agent.

[Form 3E inserted in Gazette 8 Mar 1991 p. 1075-6; amended in Gazette 5 Feb 1993 p. 1060; 18 Feb 1994 p. 662; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4925-6.]

Form 4

[r. 7(1)]

Workers' Compensation and Injury Management Act 1981 (Section 61(1))

FINAL MEDICAL CERTIFICATE

Claim No.

page 116 Version 05-d0-04 As at 03 Nov 2007

MEDICAL PRACTITIONER'S DETAILS
Name:
Address:
Telephone:
Fax:
Signature:

For workers' compensation information or assistance contact WorkCover WA's Infoline: 1300 794 744

[Form 4 inserted in Gazette 14 Dec 1999 p. 6152; amended in Gazette 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4926.]

Form 5

[r. 7(2)]

Workers' Compensation and Injury Management Act 1981

NOTICE TO WORKER OF INTENTION TO DISCONTINUE OR REDUCE PAYMENTS

(Section 61(1) and (2))

intends, after 21 of *discontinue the following basis –	clear days from the date o	(name of employer) f service upon you of this notice, to
*discontinue the following basis –	weekly payments of comp	
following basis -		
•		pensation/reduce the weekly payments on the
		medical certificates or report(s) of
	da	ted 20
	(names of medical practi	tioners and dates of reports)
	t with this notice, in whice ed upon by the employer	th it is said that (state concisely the ground);
we	ekly payments within the	employer's right to discontinue or reduce the 21 days referred to in this notice apply for an e weekly payments shall not be discontinued
	ou do not so apply, week uced;	ly payments may be lawfully discontinued or
[(4) del	eted]	
at .		from WorkCover WA situated as to the ways and
	•	tablish or protect your rights in respect of
Dated the	ır injury. day of	20 .
		Signed on behalf of the employer

page 118 Version 05-d0-04 As at 03 Nov 2007

[Form 5 corrigendum in Gazette 23 Apr 1982 p. 1384; amended in Gazette 8 Mar 1991 p. 1076; 29 Oct 1993 p. 5930; 18 Feb 1994 p. 663; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276 and 277; 28 Oct 2005 p. 4926.]

Form 6

[r. 10(1)]

Workers' Compensation and Injury Management Act 1981 (Section 69)

DECLARATIONS IN RESPECT OF WORKER NOT RESIDING IN W.A.

To:	[\square = tick where appropriate. * = delete where appropriate] (name and address of employer or employer's insurer					
A. I	WORKER'S SECTION					
	(full name of worker)					
01	(residential address)					
	Postcode:					
Occ	upation: Date of birth:/19					
*bei	ng duly sworn, say that/do solemnly and sincerely affirm that —					
1.	The above details about me are correct.					
2.	I reside at the above address.					
3.	On/20 I suffered an injury when employed by					
	(name and address of employer)					
	orn/affirmed at) (State or country)) day of 20)					
Befo	ore me:					
	(a person having authority to administer an oath)					
_	OCTOR'S SECTION					
-,	(full name of medical practitioner)					
	(address) Postcode:					
	ng duly sworn, say that/do solemnly and sincerely affirm that —					
1.	I am a duly qualified medical practitioner.					

page 120 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

2.	On	./	/20 I e	examine	d the above person and am of the opinion
	that he/sl	he is —	•		
	(a)		Fit.		
	(b)		Fit for alte	rnative o	duties with the following
			limitations	:	
	(c)		Totally un	fit for w	ork.
*Swo	rn/affirme	d at)	
in	(State of	r country))	
this	day o	of	20)	
Befor	e me:				
					(a person having authority
					to administer an oath)

IF A WORKER RESIDES OUTSIDE THE STATE, PROOF OF THE WORKER'S IDENTITY AND CONTINUING INCAPACITY IS **REQUIRED EVERY 3 MONTHS**

[Form 6 inserted in Gazette 24 Dec 1993 p. 6849; amended in Gazette 18 Feb 1994 p. 663; 24 Jun 1994 p. 2889; 17 Nov 2000 p. 6320; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4926.]

Form 7

[r. 10A]

Workers' Compensation and Injury Management Act 1981 (Sections 231(2)(b) and 241(2)(b))

MEDICAL CERTIFICATE — INTERIM PAYMENT OF STATUTORY ENTITLEMENTS OR MINOR CLAIM

1.	worker's details	
First	name(s):	
Surn	ame:	
Addr	ess:	
	phone:	Date of birth:/
	•	
2.		
	e and address of worker's employer	
	• •	
3.	Statutory expenses claimed by v	worker
4.	Medical practitioner's details	
Nam	e:	
Regi	stration No:	
Addr	ess:	
		ses set out in item 3 are expenses that have been services required in relation to the injury
	red by the worker.	
Signa	ature of medical practitioner:	
Date	:/	

Version 05-d0-04 As at 03 Nov 2007 page 122

Extract from www.slp.wa.gov.au, see that website for further information

[Form 7 inserted in Gazette 28 Oct 2005 p. 4927-8.]

[Forms 8-11 deleted in Gazette 8 Mar 1991 p. 1076.]

[Form 12 deleted in Gazette 18 Feb 1994 p. 663.]

[Form 13 deleted in Gazette 28 Oct 2005 p. 4928.]

Form 14

[r. 18(1)]

Workers' Compensation and Injury Management Act 1981

ELECTION TO RECEIVE REDEMPTION AMOUNT

(Schedule 5 clause 3)

	•	,			
I,	of .				
	(name of worker)	(address)			
having suffe weekly payn receive the r	red from pneumoconiosis/mesotl	•			
1 acknowled	• •				
		edemption of weekly payments.			
2.	compensation.	date of this election to weekly payments of			
3.	3. I shall have no further entitlement from the date of this election, to payment of expenses under the <i>Workers' Compensation and Injury Management Act 1981</i> Schedule 1 clauses 9, 17, 18, 18A and 19 (that is in general terms, medical and other expenses, hospital charges and travelling costs).				
4.	4. Upon my death the provisions of the <i>Workers' Compensation and Injury Management Act 1981</i> Schedule 1 clauses 1, 1A, 1B, 1C, 2, 3, 4, 5 and 17(2) shall not apply: that is, in general terms dependents of mine, whether totally or partially dependent, shall have no entitlement to payment, benefit, allowance or expenses (funeral or otherwise).				
Dated the	day of	20 .			
Signed by the in the present					
		(Signature and full names of witness).			
p		8 Mar 1991 p. 1076; 24 Dec 1993 21 Jan 2005 p. 276; 28 Oct 2005			

page 124 Version 05-d0-04 As at 03 Nov 2007

Form 15

[r. 18(2)]

Workers' Compensation and Injury Management Act 1981

ELECTION TO RECEIVE SUPPLEMENTARY AMOUNT

	(Schedule 5 c	elause 3)			
	name of worker)	(address)			
having attained the age of 65 years on the					
I acknowledg	e that, by making this election: —	-			
1.	I shall have no other claim to red	emption of weekly payments.			
2.	I shall have no claim after the date compensation.	te of this election to weekly payments of			
3.	3. If my death results from that injury and a dependant spouse or/and a dependant de facto partner survives me then that person is, or those persons are, entitled to all or part of a lump sum calculated in accordance with the <i>Workers' Compensation and Injury Management Act 1981</i> Schedule 5 clause 7 of the supplementary amount for a worker with a dependent spouse or dependent de facto partner.				
4.					
Dated the	day of	20 .			
Signed by the in the present					
		(Signature and full names of witness).			
* Delete which	chever is inapplicable.				

[Form 15 amended in Gazette 8 Mar 1991 p. 1076; 24 Dec 1993 p. 6850; 17 Nov 2000 p. 6320; 30 Jun 2003 p. 2637-8; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4928-9.]

Form 15A

[r. 12(4)]

Workers' Compensation and Injury Management Act 1981

NOTICE OF MEMORANDUM HAVING BEEN RECEIVED

Ref.

TAKE NOTICE

- 1. That a Memorandum, copy of which is hereto annexed, has been sent to me for registration. The Memorandum appears to affect you.
- 2. I therefore request you to inform me within 7 days from this date whether you admit the genuineness of the Memorandum, or whether you dispute it, and if so, in what particulars, or object to its being recorded, and if so, on what ground.
- 3. If the Memorandum is recorded it is enforceable as an award or order.
- 4. If you have any doubts as to the effect of the agreement, or your rights to compensation generally you should contact me immediately.

	1	C		•
Dated this		day of .	 20	
		J		
			Dire	ctor Dispute Resolution

[Form 15A inserted in Gazette 18 Feb 1994 p. 663; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929.]

Form 15B

[r. 12(5)]

Workers' Compensation and Injury Management Act 1981

NOTICE OF RECORDING OF MEMORANDUM OF AGREEMENT

ef.
OU ARE NOTIFIED
That a memorandum of the agreement entered into between
and
ne abovenamed parties, and dated the
The Agreement has been numbered
ou may, without fee, obtain a certificate of the memorandum and its recording.
pated this day of
Director Dispute Resolution
[Form 15B inserted in Gazette 18 Feb 1994 p. 664: amended in

Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929.]

Form 15C

[r. 12(1a)]

Workers' Compensation and Injury Management Act 1981

MEMORANDUM OF AGREEMENT

(Section 76 & 67(2))

TO: the Director Dispute Resolution Perth, Western Australia

In the matter of an Agreement made the day of (year)

Between (Employer)

of (address) (WCN Number)

and

(Worker)

of (address) Claim No:

Upon the Agreement being recorded pursuant to section 76 of the Workers' Compensation and Injury Management Act 1981 ("the Act") the worker's claims referred to in this Agreement are finalised and the employer shall pay to the worker, and the worker shall accept, the lump sum of \$, upon the terms and conditions as set out in the following -

1. Date of injury

Which occurred by:

- a personal injury by accident arising out of or in the course of the employment, or whilst the worker was acting under the employer's instructions;
- a disabling disease to which Part III Division 3 applies;
- a disease contracted by a worker in the course of his/her employment at or away from his/her place of employment and to which the employment was a contributing factor and contributed to a significant degree;
- the recurrence, aggravation, or acceleration of any pre-existing disease where the employment was a contributing factor to that recurrence, aggravation, or acceleration and contributed to a significant degree; or
- a disabling loss of function to which Part III Division 4 applies.

As at 03 Nov 2007 Version 05-d0-04 page 129

Extract from www.slp.wa.gov.au, see that website for further information

2.	When the disability occurred —									
	(a)	the w	orker was	years of age.	Date of Birth					
	(b)	the worker was employed by the employer as a								
	(c)	his oi	her weekly ea	rnings were		••••••				
3.	The r	The nature of the disability was:								
	and n	and now is:								
	and it	t occurr	red in the follo	wing circumstances —	_					
4.		The worker has received from the employer prior to the date of this Agreement:								
	(a)	weekly payments in respect of that disability totalling \$								
	(b)	expenses payable under the <i>Workers' Compensation</i> and <i>Injury Management Act 1981</i> Schedule 1 clauses 9, 10, 17, 18, 18A and 19								
		Total	ling		\$ ====	====				
5.	The 1	ump su	m is made up a	as follows:						
	*(a)	*(a) weekly payments of compensation:								
		(i)		demption of liability t		\$				
		(ii)		demption of liability t		\$				
		(iii)	otherwise;			\$				
	*(b)	expenses as are provided for in the <i>Workers' Compensation</i> and <i>Injury Management Act 1981</i> Schedule 1 clauses 9, 10, 17, 18, 18A and 19 namely;								
		,	,	, ,		\$				
	*(c)	the worker having elected under s. 24 of the Act by a form of election dated , compensation payable under Part III Division 2, representing % loss of Item being for the permanent loss of the efficient use of the								
					Totalling:	\$				

Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information As at 03 Nov 2007 page 130

*(ca) the worker having elected under section 31C of the Act by a form of election dated, compensation payable under the Act Schedule 2 Division 2A, in respect of an impairment mentioned in Schedule 2 item, representing degree of permanent impairment from the injury.

> Totalling: \$

redemption amount under the Workers' Compensation and Injury Management Act 1981 Schedule 5 clause 2 or 3(2), (3) or (4)

\$

*(e) supplementary amount under the Workers' Compensation and Injury Management Act 1981 Schedule 5 clause 2 or 3(2), (3) or (4)

\$

TOTAL LUMP SUM

- 6. The employer warrants that to the date of this Agreement it has paid all compensation due to the worker and all expenses in respect of the matters contained in the Workers' Compensation and Injury Management Act 1981 Schedule 1 clauses 9, 10, 17, 18, 18A and 19 (which includes medical and travelling) and, to the extent that these have not been paid, undertakes to pay them.
- 7. The worker warrants that he/she is not aware of any expenses due but unpaid in respect of the matters contained in the Workers' Compensation and Injury Management Act 1981 Schedule 1 clauses 9, 10, 17, 18, 18A and 19.
- 8. The worker hereby releases and forever discharges the employer from all claims and demands which the worker now has or, but for the execution of this agreement, could or might have had against the employer under the Act in any respect to the disability to the worker referred to in this Agreement.

SIGNED by the worker:

in the presence of:

SIGNED by or on behalf of the employer: in the presence of-

*Delete if not applicable.

[Form 15C inserted in Gazette 15 Oct 1999 p. 4907-10; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4929-31.]

page 132 Version 05-d0-04 As at 03 Nov 2007

Form 15D

[r. 12(3a)]

Workers' Compensation and Injury Management Act 1981

STATEMENT OF THE CONSEQUENCES OF THE RECORDING OF A MEMORANDUM OF AGREEMENT

(Section 76(2)(a))

In making an agreement for the purposes of section 67(1) of the Workers' Compensation and Injury Management Act 1981 ("the Act") and upon that agreement being recorded under section 76 of the Act the following will apply;

- The worker will have no further entitlement to compensation under the Act for (1)weekly payments arising out of the injury referred to in the agreement.
- (2) The worker will not have any other claim to redemption of weekly payments arising out of the injury referred to in the agreement.
- (3) The worker will not have any further entitlement in respect of the injury referred to in the agreement (after the date the agreement is recorded) to payment of expenses under the Workers' Compensation and Injury Management Act 1981 Schedule 1 clauses 9, 17, 18, 18A or 19.
 - That is, in general terms, medical or surgical, dental, physiotherapy or chiropractic advice or treatment, first aid and ambulance expenses, medical requisites, charges for attendance and treatment by way of injury management, charges for hospital treatment and maintenance, cost of artificial aids and travelling expenses.
- (4) The worker forfeits any entitlement he/she may have under the Act Part III to compensation for a permanent impairment from a compensable personal injury by accident referred to in the agreement.
- (5) The worker forfeits any chance of a court awarding common law damages against the employer in respect of the injury referred to in the agreement (see section 93E(13) and section 93K(1) of the Act).
 - That is, in general terms, the worker forfeits any chance to recover civil damages from the employer.

l		, confirm that I have	e read the above information
	•	n aware of the consequences of 67(1) of the Act.	the recording of a
memorana	and dider section	or(i) of the rict.	
Dated the	day of	(year)	
			C:
			Signature of the worker
	[Form 15D inserted in Gazette 15 Oct 1999 p. 4910; amended in		
	Gazette 17 Nov	[,] 2000 p. 6321; 21 Jan 2005	5 p. 276; 28 Oct 2005
	p. 4931-2.]		

Version 05-d0-04 As at 03 Nov 2007 page 133

Form 15E

[r. 12(4a)]

Workers' Compensation and Injury Management Act 1981

NOTICE DISPUTING MEMORANDUM OF AGREEMENT, OR OBJECTING TO ITS BEING RECORDED

(Section 76)

In the matter of an Agreement between

Employer and

Worker

Ref. AG

TAKE NOTICE that the genuineness of the Memorandum in the abovementioned matter sent to you for registration is disputed by

a party affected by such Memorandum, in the following particulars:

(here state particulars)

(Or that

of a party interested in the Memorandum in the above mentioned matter sent to you for registration, objects to the same being recorded, on the following grounds:)

(here state grounds)

Dated this day of (year)

[Form 15E inserted in Gazette 15 Oct 1999 p. 4911; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4932.]

page 134 Version 05-d0-04 As at 03 Nov 2007

Form 15F

[r. 12(4b)]

Workers' Compensation and Injury Management Act 1981

NOTICE THAT MEMORANDUM OF AGREEMENT IS DISPUTED, OR OF OBJECTION TO ITS BEING RECORDED

(Section 76)

In the matter of	an Agreement	between
------------------	--------------	---------

Employer

and

Worker

Ref. AG

TAKE NOTICE that the genuineness of the Memorandum in the abovementioned matter left with me (or sent to me) for registration is disputed by

a party affected by such Memorandum, in the following particulars:

(Here state particulars of dispute)

(Or that

a party interested in the Memorandum in the abovementioned matter, left (or sent to) me for registration objects to the same being recorded, on the following grounds:)

(Here state grounds)

The Memorandum will therefore not be recorded, except with the consent in writing of

or by order of the Commissioner.

Dated this day of , (year)

Director Dispute Resolution

[Form 15F inserted in Gazette 15 Oct 1999 p. 4911-12; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4932.]

page 136 Version 05-d0-04 As at 03 Nov 2007

Form 15G

[r. 12AA]

Workers' Compensation and Injury Management Act 1981

NOTICE OF INTENTION TO DISMISS WORKER TO WHICH SECTION 84AB OF THE ACT REFERS

TO: (insert name of worker or "WorkCover W	VA", as the case requires)
TAKE N The employer described below inte described below with effect from the	
Date dismissal effective:	
[Note that the date on which the dismissal is effective passed after this notice is given to the worker and W Workers' Compensation and Injury Management Ac	orkCover WA (see section 84AB of the
Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
	(if not known, insurer can provide WCCN)
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.

As at 03 Nov 2007 Version 05-d0-04 page 137

Insurer's details		
Name		
Address		
	Po	stcode
Policy no.		
Contact person	Telephone no.	
njury details		
Description of injury		
1		
		//C1
Date injury occurred	Claim number given by insurer	(if known)
Notice given to		
totice given to		
worker	Γ	
WOTKE	Date	, ,
	(signed on behalf of employer)	, ,
WorkCover	- · · · · · · · · · · · · · · · · · · ·	
WA	Date	/ /
	(signed on behalf of employer)	

[Form 15G inserted in Gazette 28 Oct 2005 p. 4932-4.]

[r. 15]

Workers' Compensation and Injury Management Act 1981

MONTHLY STATEMENT BY APPROVED INSURANCE OFFICES

CONFIDENTIAL

(Section 171(1)(a))

NEW/RENEWED POLICIES/COVER NOTES

Name of app	proved insura	ance office	e			
Address					•••••	
Chief execu	tive officer,	WorkCov	er WA.			
during the m	onth of enewed a po			20	ch employer wh above office ag	
Policy/Cover Note No.	New (N) Renewal (R)	Name	Address	Occupation	Effective Date (If Less Than 12 Months Cover)	Expiry Date
Position held	d by officer .				teature of respons	

[Form 16 inserted in Gazette 25 Jul 1986 p. 2484; amended in Gazette 8 Mar 1991 p. 1076; 28 Jun 1991 p. 3294; 17 Nov 2000 p. 6321; 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276 and 277.]

As at 03 Nov 2007 Version 05-d0-04 page 139

[r. 15]

				[1, 10]
W	orkers' Compensa	tion and Injury M	anagement Act 198	81
	LY STATEMEN			
1,101,111				CONFIDENTIAL
	,	(Section 171(1)(b)	_	ONIDENTIAL
	(OCED DOLLGIEG
			LAF	PSED POLICIES
Name of approve	ed insurance office			
	officer, WorkCove		. F	
Cinci executive (officer, workcove	1 11 11.		
The following ar	e the names, addre	esses and occupation	ons of each employ	er in respect
	the month of			
approved insurar	nce office has, in it	s books, lapsed a p	oolicy of insurance	under the
Act: —				
Policy No.	Name	Address	Occupation	Reason
D '' 1 111	CC		D :	
Position held by	officer	•••••	Date	
			Signature of re	sponsible officer
			Signature of re	Sponsiole officer

[Form 17 inserted in Gazette 25 Jul 1986 p. 2485; amended in Gazette 8 Mar 1991 p. 1076; 28 Jun 1991 p. 3294; 17 Nov 2000 p. 6321; 16 Sep 2003 p. 4104; 21 Jan 2005 p. 276 and 277; 28 Oct 2005 p. 4934.]

page 140 Version 05-d0-04 As at 03 Nov 2007

[r. 19D]

Workers' Compensation and Injury Management Act 1981

NOTICE OF ARRANGEMENT OF AUDIOMETRIC TEST

NOTICE OF	ARRANGEMENT OF AUDIOME	INIC IESI
TO:		
	(full name of worker)	
of:		
	(full address of worker)	
	(tuli address of worker)	
conducted by	at I have arranged for you to undergo ar	
(name	e of person approved under regulation 1	9B)
	l address at which test is to be conducte	
,	am/pm on	
at	•	
	(Signature o	of person arranging test
(name of employer)	(date)
NON-ATTENDANCE:	A worker shall not, without reasonal submit himself for an audiometric te has notice (regulation 19D(3)).	
PERIOD OF QUIET:	An employer shall ensure that the we exposed in the workplace, and the w knowingly permit himself to be exposible above 80dB(A) during the 16 hours the audiometric test (regulation 19D)	orker shall not osed, to noise levels immediately preceding
_	erted in Gazette 26 Feb 1991 p. 940 ir 1991 p. 1076; 21 Jan 2005 p. 276	

p. 4934.]

Form 19A

[r. 19F]

Workers' Compensation and Injury Management Act 1981

REPORT OF BASELINE AUDIOMETRIC TEST

TO: Chief executive officer, WorkCover WA.

Notice is hereby given that I have conducted an audiometric *test/retest of:

WORKER'S DETAILS	
GIVEN NAMES (in full)	SEX
SURNAME	M I
ADDRESS NUMBER AND STREET	
SUBURB OR TOWN	POSTCODE
DATE OF BIRTH	
DAY MONTH YEAR HOME PHONE NUM	MBER WORK PHONE NUMBER
OCCUPATION OF WORKER	A.S.I.C. OFFICE USE
EMPLOYED BY:	
FULL NAME OF EMPLOYER	
	1 1 1 1 1 1 1 1 1 1 1
ADDRESS NUMBER AND STREET OF EMPLOYER	
CURVED OF TOWN	POGTGODE
SUBURB OR TOWN	POSTCODE
PREDOMINANT INDUSTRY OF EMPLOYER	A.S.I.C. OFFICE USE
LEVEL OF TEST:	PURPOSE OF TEST:
Air-conduction	Baseline
Full audiological	
Medical Panel	

page 142 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Item 1		Iten	n 2			I	tem 3		
HEARING	G TEST RE	SUL	TS						
HERTZ (Hz)		500	1000	1500	2000	3000	4000	6000	8000
AIR	RT EAR RT EAR **MASKED								
CONDUCTION	LT EAR LT EAR **MASKED								
	RT EAR								
*BONE	RT EAR MASKED								
CONDUCTION	LT EAR								
	LT EAR MASKED								
PERSON (PLH O	 FFICE U	JSE	% T					
SURNAME						INIT	IAL		REG. NO.
EQUIPMENT RE	EG. NO.	lly cond	ucted an	audiometr	ic test in		OTH RE	_	nensation and
	ent Act 1981 and to							ne and correct.	OF TEST
						_		DAY MON	TH YEAR

[Form 19A inserted in Gazette 3 Apr 1992 p. 1542-3; amended in Gazette 21 Jan 2005 p. 276 and 277.]

Form 19B

[r. 19F]

Workers' Compensation and Injury Management Act 1981

REPORT OF SUBSEQUENT/RETIRING/TURNING 65 AUDIOMETRIC TEST

TO: Chief executive officer, WorkCover WA.

Notice is hereby given that I have conducted an audiometric *test/retest of:

WORKER'S DETAILS	
GIVEN NAMES (in full)	SEX
SURNAME	M F
FORMER SURNAME IF APPLICABLE	
ADDRESS NUMBER AND STREET	
SUBURB OR TOWN	POSTCODE
DATE OF BIRTH	
DAY MONTH YEAR HOME PHONE NU	MBER WORK PHONE NUMBER
DAI MONIII TEAR HOME PHONE NO	WORK FIIONE NUMBER
	1 3 1 3 0 DDV 3D 1 3D
OCCUPATION OF WORKER	A.S.I.C. OFFICE USE
EMPLOYED OR FORMERLY EMPLOYED	BY:
FULL NAME OF EMPLOYER	
ADDRESS NUMBER AND STREET OF EMPLOYER	
SUBURB OR TOWN	POSTCODE
PREDOMINANT INDUSTRY OF EMPLOYER	A.S.I.C. OFFICE USE
LEVEL OF TEST:	PURPOSE OF TEST:
Air-conduction	
Full audiological	Subsequent
Medical Panel	Retired/Turning 65
riculcai I aiici	Active 1 til ming 65

As at 03 Nov 2007

Version 05-d0-04

page 145

Extract from www.slp.wa.gov.au, see that website for further information

HEARING TEST RESULTS HERTZ (Hz) 500 1000 1500 2000 3000 4000 6000 8000 RT EAR RT EAR AIR **MASKED CONDUCTION LT EAR LT EAR **MASKED RT EAR RT EAR MASKED *BONE CONDUCTION LT EAR LT EAR MASKED OTORHINOLARYNGOLOGICAL EXAMINATION CALCULATED PLH ***CALCULATED NOISE INDUCED PLH SINCE BASELINE TEST/PREVIOUS ELECTION* PERSON CONDUCTING TEST SURNAME REG. NO. EQUIPMENT REG. NO. BOOTH REG. NO. I hereby certify, that I have personally conducted an audiometric test in accordance with the Workers' Compensation and Injury Management Act 1981 and to the best of my knowledge and belief the results are true and correct. DATE OF TEST SIGNATURE MONTH Delete which doesn't apply Approved Medical Practitioners or Audiologists Only Registered Otorhinolaryngologist Only [Form 19B inserted in Gazette 3 Apr 1992 p. 1544-5; amended in Gazette 21 Jan 2005 p. 276 and 277.]

page 146 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

[Form 20 deleted in Gazette 28 Oct 2005 p. 4934.]

[r. 19H]

Workers' Compensation and Injury Management Act 1981

	J = J	
TO:	NOTICE OF DISPUTE Chief executive officer, WorkCover WA	
NAM	E OF WORKER:	
ADD	RESS OF WORKER:	
NAM	E OF EMPLOYER:	
ADD	RESS OF EMPLOYER:	
audio	ng an *employer/worker hereby notify you that I disput metric test conducted on the above worker on (date) equest that you arrange a retest of hearing under regular	/20
	Signature of Applicant	Date

* Strike out whichever does not apply.

[Form 21 inserted in Gazette 26 Feb 1991 p. 946; amended in Gazette 8 Mar 1991 p. 1076; 21 Jan 2005 p. 276 and 277.]

[r. 19J(1)]

Workers' Compensation and Injury Management Act 1981

REFERRAL OF QUESTION OF DEGREE OF DISABILITY

Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	
Employer's details	
Name	
Ivaine	
A 11	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
	Workedver ho. (II known)
Contact person	
Contact person	
Title	Talambana na
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postcode
Date weekly payments commenced (if	Claim no. (if known)
applicable).	
Contact person	
Telephone no.	

As at 03 Nov 2007 Version 05-d0-04 page 149

Description of injury	
Date injury occurred	Date weekly payments commenced
Degree of disability as assessed by medical practitioner	Degree of disability (see s. 93E(3) of the Act) Nominate only one of the following. not less than 30% not less than 16%
Tick if the worker and the employer ca disability is not less than the relevant l	
The action taken by or on behalf of the	e worker to obtain the employer's agreement
The action taken by or on behalf of the	e worker to obtain the employer's agreement
The action taken by or on behalf of the	e worker to obtain the employer's agreement
The action taken by or on behalf of the	e worker to obtain the employer's agreement
Signature of worker	Date / /
Signature	
Signature of worker Lodging this form This form should be lodged with —	Date / /
Signature of worker Lodging this form This form should be lodged with — Director Dispute Resolutio	Date / /
Signature of worker Lodging this form This form should be lodged with —	Date / /

[Form 22 inserted in Gazette 14 Dec 1999 p. 6153-4; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4934-5.]

page 150 Version 05-d0-04 As at 03 Nov 2007

Form 22A

[r. 19JA]

Workers' Compensation and Injury Management Act 1981

REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Made by the worker under sections 93D(5) and 93EA(3) of the Act, due to the application of section 93EA(3)]

Worker's details Surname Other names Date of birth Sex Occupation Address Postcode Telephone no. **Employer's details** Name Address Postcode WorkCover no. (if known) Telephone no. Contact person Title Telephone no.

As at 03 Nov 2007 Version 05-d0-04 page 151

Name	
Address	
	Postcode
Date weekly payments commenced (in applicable)	f Claim no. (if known)
Contact person	
Telephone no.	
njury details	
Description of injury	
	and only that injury that was the subject of a referral in
the circumstances set out in section	93EA(1) of the Act.
Date injury occurred	Date weekly payments commenced
	Degree of disability (see s. 93E(3) of the Act)
Degree of disability as assessed by medical practitioner	Degree of disability (see s. 93E(3) of the Act) Nominate only one of the following
	•
	Nominate only one of the following
by medical practitioner Note: The nominated level must be the riginal referral was pre 14 December thould be one of those levels, and a further thousand the second secon	Nominate only one of the following not less than 30% not less than 16% ne same level as was nominated in the original referral. If the range of the same level, if requirements and both levels were nominated, the nominated for the other level, if requirements are requirements.
by medical practitioner Note: The nominated level must be the priginal referral was pre 14 December	Nominate only one of the following not less than 30% not less than 16% ne same level as was nominated in the original referral. If the range of the same level, if requirements agree on whether the degree of
by medical practitioner Note: The nominated level must be the riginal referral was pre 14 Decembe hould be one of those levels, and a further than the worker and the employer c disability is not less than the relevant	Nominate only one of the following not less than 30% not less than 16% ne same level as was nominated in the original referral. If the 1999 and both levels were nominated, the nominated learther Form 22A may be used for the other level, if requirements agree on whether the degree of
Note: The nominated level must be the briginal referral was pre 14 Decembe hould be one of those levels, and a full tick if the worker and the employer c disability is not less than the relevant	Nominate only one of the following not less than 30% not less than 16% ne same level as was nominated in the original referral. If er 1999 and both levels were nominated, the nominated learther Form 22A may be used for the other level, if requirement agree on whether the degree of level

page 152 As at 03 Nov 2007

Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information

The following information should be included with this referral —		
If, on or before 30 September 2001, you sought to refer a question to the Director under section 93D(5) of the Act, and in order to satisfy section 93D(6) of the Act you produced to the Director anything that, even though it may not have constituted evidence of the kind required by that subsection, was accepted by the Director as evidence of that kind, then a copy of the Form 22 that was		
referred to and accepted by the Director should be attached.		
If, based on a failure to satisfy the requirements of section 93D(6), a review officer did not deal with the substance of the question referred to above, a copy of the review officer's decision should be attached;		
If, based on a failure to satisfy the requirements of section 93D(6) aside or quashed a decision of a review officer that dealt with the the question referred to in the first paragraph above, a copy of the	substance of	
decision should be attached.		
The following details must be completed regarding the medical evidence relied upon in support of this referral —		
Name of Medical Practitioner/s Date of medical report/s		
Note: Under section 93EA(4)(c) of the Act, this form is to be accompanied by a copy of the medical evidence that complies with section 93D(6) of the Act, unless the worker satisfies the Director that the complying evidence has already been produced.		
Signature		
of worker Date/		

As at 03 Nov 2007 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 153

Lodging this form

This form should be lodged with —

Director Dispute Resolution

WorkCover WA

Perth, Western Australia

[Form 22A inserted in Gazette 26 Oct 2004 p. 4902-5; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4935.]

Form 22B

[r. 19JB]

Workers' Compensation and Injury Management Act 1981

REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Made by the worker under sections 93D(5) and 93EB(3) of the Act, due to the application of section 93EB(3)]

Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
TP:41	T. 1. 1
Title	Telephone no.
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Date weekly payments commenced (if applicable)	Claim no. (if known)

As at 03 Nov 2007 Version 05-d0-04 page 155

Telephone no.	
•	
njury details	
Description of injury	
Note: This must be the same injury the circumstances set out in section	and only that injury that was the subject of a referral in 93EB(1) of the Act.
Date injury occurred	Date weekly payments commenced
Degree of disability as assessed	Degree of disability (see s. 93E(3) of the Act)
by medical practitioner	Nominate only one of the following
	not less than 30%
	not less than 16%
	e same level as was nominated in the original referral. I r 1999 and both levels were nominated, the nominated
	orther Form 22B may be used for the other level, if requ
Ti-1. if d	
Tick if the worker and the employer ca disability is not less than the relevant 1	
The action taken by or on behalf of the	e worker to obtain the employer's agreement

The following information should be included with this ref	erral —		
If, before the commencement of section 10 of the <i>Workers' Compensation</i> (<i>Common Law Proceedings</i>) <i>Act 2004</i> , you sought to refer a question to the Director under section 93D(5) of the Act, then a copy of the Form 22 that was referred to and accepted by the Director should be attached.			
If, on or after 4 December 2003, on the basis that Part IV Division 2 as in force before it was amended by section 32 of the <i>Workers' Compensation and Rehabilitation Amendment Act 1999</i> applied to proceedings for the awarding of damages concerned, a review officer did not deal with the substance of the question referred to above, a copy of the review officer's decision should be attached;			
or			
If, on or after 4 December 2003, on the basis that Part IV Division 2 as in force before it was amended by section 32 of the <i>Workers' Compensation and Rehabilitation Amendment Act 1999</i> applied to proceedings for the awarding of damages concerned, a court set aside or quashed a decision of a review officer that dealt with the substance of the question referred to in the first paragraph above, a copy of the court decision should be attached.			
, 17		_	
The following details must be completed regarding the medical evidence relied upon in support of this referral —			
Name of Medical Practitioner/s Date of medical report/s			
	1		
Note: Under section 93EB(4)(c) of the Act, this form is to be accompanied by a copy of the medical evidence that complies with section 93D(6) of the Act, unless the worker satisfies the Director that the complying evidence has already been produced.			
Signature			
of worker	Date	/ /	

As at 03 Nov 2007 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 157

Lodging this form

This form should be lodged with —

Director Dispute Resolution

WorkCover WA

Perth, Western Australia

[Form 22B inserted in Gazette 26 Oct 2004 p. 4905-8; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4936.]

[r. 19J(2), (3)]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

Worker's details	
Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Injury details	
Description of injury	
D	
Date injury occurred	
D (11 1 11)	D 611 1111
Degree of disability as assessed by medical practitioner	Degree of disability
by medical practitioner	not less than 30%
	not less than 16%

As at 03 Nov 2007 Version 05-d0-04 page 159

Question referred

The question of whether the worker's degree of disability is or is not less than the relevant level has been referred to the Director Dispute Resolution, for consideration.

Medical evidence

Accompanying this notice is a copy of the medical evidence provided by the worker which indicates that in the opinion of the worker's medical practitioner the worker's degree of disability is not less than the relevant level.

Objection

If you (the employer) consider the worker's degree of disability is less than the relevant level, you should complete the bottom section of this form and return it to the Director within 21 days of receiving this notice.

If you do not notify the Director within 21 days you will be taken to have agreed that the worker's degree of disability is not less than the relevant level

Signature of Director	Date	/ /
Employer's objection		
Employer's assessment of degree of disability		
Signature of employer	Date	/ /

[Form 23 inserted in Gazette 14 Dec 1999 p. 6154-5; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4936-7.]

page 160 Version 05-d0-04 As at 03 Nov 2007

Form 23A

[r. 19JA]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Notice given under section 93EA(5)(a) and (b)(i) of the Act, where section 93EA(3) applied]

<u>Worker's details</u>	
Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	_ ,
	Postcode
Telephone no.	WorkCover no. (if known)
<u>Injury details</u>	
Description of injury	
Date injury occurred	
Degree of disability as assessed	Degree of disability
by medical practitioner	not less than 30%
	not less than 16%
Question referred	
	s degree of disability is or is not less than the relevant level pute Resolution, for consideration under section 93D(5), due
Medical evidence	•
	of the medical evidence produced by the worker that
complies with section 93D(6) of the	

As at 03 Nov 2007 Version 05-d0-04 page 161

Extract from www.slp.wa.gov.au, see that website for further information

Director's opinion
In accordance with section 93EA(5)(a) and (b)(i) of the Act, it is my opinion that —
(a) evidence complying with section 93D(6) has been produced and in all other respects the referral is properly made; and
(b) the referral is accepted.
In accordance with section 93EA(5)(b)(i) of the Act, notification is also given that the following provisions may apply —
Section 93E(6a)
Note: Section 93E(6a) provides that, despite section 93E(5), and even though section 93E(6) does not apply if the Director gives the worker notice under section 93EA(5)(b)(i) that this subsection applies, an election can be made within 14 days after the Director subsequently gives the worker notice in writing that an agreement or determination of the question has been recorded. This only applies if the worker is required to make an election under section 93E(3)(b) of the Act (i.e. the worker has an agreed or determined degree of disability of not less than 16% but less than 30%).
Section 93EC
Note: If — (a) under section 93EA(5)(b)(i), the Director notifies a worker that the referral of a question relating to an injury is accepted and that this section applies; and
(b) the time limited by any written law for the commencement of an action seeking damages in respect of the injury —
(i) has elapsed before the day on which the Director notifies the worker (the notification day); or
(ii) is due to elapse on the notification day or before the expiry of a period of 2 years after the notification day,
an action seeking damages in respect of the injury may, despite that written law, be commenced at any time before the expiry of a period of 2 years after the notification day.
Objection
If you (the employer) consider the worker's degree of disability is less than the relevant level, you should complete the bottom section of this form and return it to the Director within 21 days of receiving this notice.
If you do not notify the Director within 21 days you will be taken to have agreed that the worker's degree of disability is not less than the relevant level.
Signature
of Director Date/ _/

Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information As at 03 Nov 2007 page 162

Employer's obj	<u>jection</u>				
Employer's assessm	ent of degree of disability				
Signature of employer		Date	/	/	

[Form 23A inserted in Gazette 26 Oct 2004 p. 4908-10; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4937-8; 9 Dec 2005 p. 5897.]

As at 03 Nov 2007 Version 05-d0-04 page 163

Form 23B

[r. 19JB]

Workers' Compensation and Injury Management Act 1981

NOTICE OF REFERRAL OF QUESTION OF DEGREE OF DISABILITY

[Notice given under section 93EB(5)(a) and (b)(i) of the Act, where section 93EB(3) applied]

worker's details	
Surname	Other names
Address	
	Postcode
Telephone no.	Occupation
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
•	
Injury details	
Description of injury	
Description of injury	
Date injury occurred	
Degree of disability as assessed	Degree of disability
by medical practitioner	not less than 30%
	not less than 16%

Version 05-d0-04 As at 03 Nov 2007 page 164

Ouestion referred

The question of whether the worker's degree of disability is or is not less than the relevant level has been referred to the Director Dispute Resolution, for consideration under section 93D(5), due to the application of section 93EB(3).

Medical evidence

Accompanying this notice is a copy of the medical evidence produced by the worker that complies with section 93D(6) of the Act.

Director's opinion

In accordance with section 93EB(5)(a) and (b)(i) of the Act, it is my opinion that —

- evidence complying with section 93D(6) has been produced and in all other respects the referral is properly made; and
- (b) the referral is accepted.

In accordance with section 93EB(5)(b)(i) of the Act, notification is also given that the following provisions may apply —

Section 93E(6a)

Note: Section 93E(6a) provides that, despite section 93E(5), and even though section 93E(6) does not apply if the Director gives the worker notice under section 93EB(5)(b)(i) that this subsection applies, an election can be made within 14 days after the Director subsequently gives the worker notice in writing that an agreement or determination of the question has been recorded. This only applies if the worker is required to make an election under section 93E(3)(b) of the Act (i.e. the worker has an agreed or determined degree of disability of not less than 16% but less than 30%).

Section 93EC

Note: If —

- (a) under section 93EB(5)(b)(i), the Director notifies a worker that the referral of a question relating to an injury is accepted and that this section applies; and
- (b) the time limited by any written law for the commencement of an action seeking damages in respect of the injury
 - has elapsed before the day on which the Director notifies the worker (the notification day); or
 - (ii) is due to elapse on the notification day or before the expiry of a period of 2 years after the notification day,

an action seeking damages in respect of the injury may, despite that written law, be commenced at any time before the expiry of a period of 2 years after the notification day.

As at 03 Nov 2007 Version 05-d0-04 page 165

Objection		
If you (the employer) consider the wo should complete the bottom section o receiving this notice.	2	, ,
If you do not notify the Director wi worker's degree of disability is not		ave agreed that the
Signature		
of Director	Date	/ /
Employer's objection Employer's assessment of degree of o	lisability	
Signature of		
Signature of employer	Date	/ /

p. 5897.]

[r. 19K(1), (2)]

Workers' Compensation and Injury Management Act 1981

DEGREE OF DISABILITY AGREEMENT

Worker's details		
Surname	_	Other names
Address		
		Postcode
Telephone no.		Occupation
Employer's details		
Name		
Address		
		Postcode
Telephone no.		WorkCover no. (if known)
receptione no.		workcover no. (ii known)
Insurer's details		
Name		
Tunne		
Address		
		Postcode
Date weekly payments commenced (if applicable).		Claim no. (if known)
Contact person		
Telephone no.	_	
Injury details		
Description of injury		
Date injury occurred		
Date injury occurred		

As at 03 Nov 2007 Version 05-d0-04 page 167

Extract from www.slp.wa.gov.au, see that website for further information

Agreement Agreed degree of disability (insert actual figure e.g. 22%) %	Agreed degree of disability is — not less than 30% not less than 16%
Signature of Worker	Date / /
Signature of witness	Name of witness
Signature of Employer	Date / /
Signature of witness	Name of witness
Recording of agreement Date of recording	decord no.
Signature of Director	Date / /

[Form 24 inserted in Gazette 14 Dec 1999 p. 6156-7; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938.]

page 168 Version 05-d0-04 As at 03 Nov 2007

[r. 19M(1)]

Workers' Compensation and Injury Management Act 1981

ELECTION TO RETAIN RIGHT TO SEEK DAMAGES

Worker's details		
Surname	1	Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		1 osteode
F19- J-4-9-		
Employer's details		
Name	_	
A 11		
Address		
		Postcode
Telephone no.		WorkCover no. (if known)
Contact person		
Title		Telephone no.
Insurer's details		
Name		
Address		
		Destroy de
Data vyaaldy navmanta aamma		Postcode Claim no. (if known)
Date weekly payments commen	iced	Ciann no. (n known)
Contact person		
Contact person		
Telephone no.		
reseptione no.		

As at 03 Nov 2007 Version 05-d0-04 page 169

Date injury occurred Has a Degree of Disability Agreement (Form 24) already been recorded by the Director? If yes:	Injury details				
Has a Degree of Disability Agreement (Form 24) already been recorded by the Director? No	Description of injury				
Has a Degree of Disability Agreement (Form 24) already been recorded by the Director? No					
Has a Degree of Disability Agreement (Form 24) already been recorded by the Director? No	Date injury occurred				
by the Director? If yes:	Bate injury occurred				
by the Director? If yes:					
If yes:	Has a Degree of Disability Agreement (Form 24) already been recorde	d Yes			
Has the determination of a dispute as to the degree of disability already been recorded under reg. 19L by the Director? If yes:date when recorded	by the Director?	No			
Has the determination of a dispute as to the degree of disability already been recorded under reg. 19L by the Director? If yes:date when recorded	If yes:date when recorded				
Has the determination of a dispute as to the degree of disability already been recorded under reg. 19L by the Director? If yes:date when recordedrecord number Degree of disability as determined% Advice of consequences of election I have been properly advised of the consequences of this election. Signature of WorkerDate/ Date/ Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	•				
If yes:	Degree of disability as agreed%				
If yes:					
If yes:date when recordedrecord number Degree of disability as determined	Has the determination of a dispute as to the degree of disability already				
Degree of disability as determined	been recorded under reg. 19L by the Director?	No			
Degree of disability as determined	If yes:date when recorded				
Advice of consequences of election I have been properly advised of the consequences of this election. Signature of Worker Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	record number				
Signature of Worker Date Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	Degree of disability as determined%				
Signature of Worker Date Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	Advice of congequences of election				
Signature of Worker	Advice of consequences of election				
Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	I have been properly advised of the consequences of this election.				
Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.					
Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.					
Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.	Signature	,	,		
Warning The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the Workers' Compensation and Injury Management Act 1981.		/	/		
The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the <i>Workers'</i> Compensation and Injury Management Act 1981.					
The registration of this election will, in most cases, prevent you from continuing to receive statutory benefits under the <i>Workers'</i> Compensation and Injury Management Act 1981.					
continuing to receive statutory benefits under the <i>Workers'</i> Compensation and Injury Management Act 1981.	<u>Warning</u>				
continuing to receive statutory benefits under the <i>Workers'</i> Compensation and Injury Management Act 1981.	The registration of this election will, in most cases, prevent you from				
Compensation and Injury Management Act 1981.					
Tou should seek appropriate independent advice before loughig					
	this form.	neidle i(uging		

As at 03 Nov 2007 page 170

Registration of election		
Date of registration	Registration no.	
Signature of Director	Date	/ /

[Form 25 inserted in Gazette 14 Dec 1999 p. 6157-9; amended in Gazette 17 Nov 2000 p. 6317 and 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938.]

As at 03 Nov 2007 Version 05-d0-04 page 171

[r. 19N(3)(a) and (5)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (MEDICAL EVIDENCE AVAILABLE)

Worker's details		
Surname		Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		
Employer's details		
Name		
Address		
		Postcode
Telephone no.		WorkCover no. (if known)
теперионе по.		Workedver no. (if known)
Contact person		
•		
Title		Telephone no.
Insurer's details		
Name		
Ivanie		
Address		
ridicis		
		Postcode
Date weekly payments comme	enced	Claim no. (if known)
Contact person		
Telephone no.		

Version 05-d0-04 As at 03 Nov 2007 page 172

<u>Injury details</u>
Description of injury
Degree of disability (as assessed by worker's medical specialist) **Extension of time sought**
The application for extension of time is made under —
regulation 19N(2)(a) OR regulation 19N(2)(c)
Extension sought until
Signature of Worker Date/
Lodging this form This form should be lodged with —
Director Dispute Resolution
WorkCover WA
Perth, Western Australia
If applying under regulation $19N(2)(a)$ you must also give to the Director medical evidence from a medical practitioner who is a specialist in a relevant field of medicine indicating that you will require major surgery in the extension period (see regulation $19N(1)$).
If applying under regulation 19N(2)(c) you must give the Director evidence of the medical panel' determination.
Granting of extension
An extension of time to make an election under section 93E(3)(b) of the Act —
☐ is granted until / / OR ☐ is not granted
The extension of time is granted under —
\square regulation 19N(2)(a) OR \square regulation 19N(2)(c)
Signature Oate Date

As at 03 Nov 2007 page 173

[Form 26 inserted in Gazette 14 Dec 1999 p. 6159-61; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4938-9.]

page 174 Version 05-d0-04 As at 03 Nov 2007

[r. 19N(4)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (MEDICAL EVIDENCE NOT YET AVAILABLE)

Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	_
Employer's details	
Name	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Title	Talanhana na
Title	Telephone no.
	J L
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Date weekly payments commenced	Claim no. (if known)
Contact person	
Telephone no.	

As at 03 Nov 2007 Version 05-d0-04 page 175

Extract from www.slp.wa.gov.au, see that website for further information

njury details Description of injury	
Description of injury	
Date injury occurred	
Extension of time sou	ı <u>ght</u>
Extension sought until	
	worker submits that he or she will require major surgery in respect of
the injury in the extension pe	riod (see regulation 19N(1))
a medical practitioner who is	taken by or on behalf of the worker to obtain medical evidence from a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period
a medical practitioner who is	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period
a medical practitioner who is	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period
a medical practitioner who is require major surgery in resp	
a medical practitioner who is require major surgery in resp	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room)
a medical practitioner who is require major surgery in resp	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period
a medical practitioner who is require major surgery in resp	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room)
a medical practitioner who is require major surgery in responder to the surgery in res	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room)
a medical practitioner who is require major surgery in responsive major surgery major	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room) Date / /
a medical practitioner who is require major surgery in responsive major surgery major	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room) Date // /
a medical practitioner who is require major surgery in response a	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room) Date // /
a medical practitioner who is require major surgery in response produced by the surgery in response pr	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room) Date // / with — Resolution
a medical practitioner who is require major surgery in response produced in the surgery of worker Lodging this form This form should be lodged workCover WA Perth, Western Alexandra Perth, Western Pert	a specialist in a relevant field of medicine that the worker will ect of the injury in the extension period (attach separate sheet if insufficient room) Date // / with — Resolution

Granting of extens	<u>sion</u>							
An extension of time to i	nake aı	n elect	ion under	section 9	93E(3)(b) of the A	ct —		
☐ is granted until	/	/	OR		is not granted			
Signature of Director					Date	/	/	

[Form 27 inserted in Gazette 14 Dec 1999 p. 6161-3; amended in Gazette 17 Nov 2000 p. 6321; 21 Jan 2005 p. 276; 28 Oct 2005 p. 4939.]

[r. 19N(3a)(a)]

Workers' Compensation and Injury Management Act 1981

APPLICATION FOR EXTENSION OF TIME TO MAKE ELECTION (TIME NEEDED FOR REPORT BASED ON TREATMENT OR MEDICAL INVESTIGATION)

Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover no. (if known)
Contact person	
Title	Telephone no.
Insurer's details	
Name	
Address	
	Postanda
Data weekly payments commenced	Postcode Claim no. (if known)
Date weekly payments commenced	Ciaiii iio. (ii kiiowii)
Contact person	
Contact person	
Talanhana na	
Telephone no.	

page 178 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

<u>Injury details</u>	
Description of injury	
Date injury occurred	
Extension of time	sought
Extension sought until	
on treatment or medical	to give sufficient time for the preparation of a specialist's report, based investigation of the worker, as to whether the worker will require major injury in the extension period (see regulation 19N(1)). The treatment or (describe below):
Signature of Worker	Date / /
	Date 7 7
Lodging this form	
This form should be lod	ged with —
Director Dis	pute Resolution
WorkCover	WA
Perth, Weste	rn Australia
medicine indicating that	ne Director medical evidence from a specialist in a relevant field of t a report could not be satisfactorily prepared without the treatment or en carried out, and that the extension sought is needed to give sufficient of the report

Granting of extens	<u>sion</u>							
An extension of time to r	nake an	elect	ion under	section 9	93E(3)(b) of the A	ct —		
☐ is granted until	/	/	OR		is not granted			
Signature of Director					Date	/	/	

[Form 28 inserted in Gazette 17 Nov 2000 p. 6317-19; amended in Gazette 21 Jan 2005 p. 276; 28 Oct 2005 p. 4939.]

[r. 16A(1)]

Workers' Compensation and Injury Management Act 1981 (Schedule 1 clause 1C(1), (5))

NOTICE OF DEPENDANT'S ENTITLEMENT TO ELECT

Rec	cord No.		
то	:		
1.	Dependant's details		
	Surname		Other names
	Address		
			Postcode
	apportionment of the notional reside	ual kerj)
	If an election is not made within 30 registered by the Director, you will		•
	The Director may refuse to register been independently advised of the f		election if not satisfied that you have noted consequences of the election.
	Dated this day of		20
	Director Dispute Resolution Director	orat	e
	[Form 29 inserted in Gazette 28	20	ct 2005 n. 4939-40 l

page 181 As at 03 Nov 2007 Version 05-d0-04

Extract from www.slp.wa.gov.au, see that website for further information

[r. 16A(2)]

Workers' Compensation and Injury Management Act 1981 (Schedule 1 clause 1C(4)(a), (5))

NOTICE OF PROVISIONAL APPORTIONMENT

ec	ord No.
O:	
	Dependant's details
	Surname Other names
	Address
	Postcode
	As a dependant of
	The notional residual entitlement in relation to
	has been apportioned between the worker's dependants under the <i>Workers'</i> Compensation and Injury Management Act 1981 Schedule 1 clause 1C(4)(a)
	The amount provisionally apportioned to you is \$
	You may, within 30 days of receiving this notification, elect to receive the amount of the provisional apportionment or a child's allowance. A form for making the election is attached.
	If an election is not made within 30 days of receiving this notification, and registered by the Director, you will receive a child's allowance.
	The Director may refuse to register the election if not satisfied that you have been independently advised of the financial consequences of the election.
	Dated this day of
	Arbitrator
	[Form 30 inserted in Gazette 28 Oct 2005 p. 4941.]

page 182 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

[r. 17AD(2)]

Workers' Compensation and Injury Management Act 1981

APPLICATION TO EXTEND FINAL DAY [for extension under Schedule 1 clause 18B]

Other names
Occupation
D 1
Postcode
WorkCover claim number (WCCN)
(if not known, insurer can provide WCCN)
(ij noi known, insurer can provide ween)
Postcode
WorkCover number (WCN)
Workcover number (Werv)
L
Teleghana
Telephone no.
Telephone no. Postcode
Postcode
Postcode

Final day			
	ution authority, acting und y to make the weekly payr	der section 58(1) or (2) of ments claimed?	the Act, determine the
Yes		If so, answer question 2	2.
No		If not, skip question 2.	
Was the question of weekly payment		onths after the day on which	ch compensation by way
Yes		If so, on which date?	
No			
		accepted in respect of the which compensation by v	
Yes		If so, on which date?	
No			
4. Has the final day b Act 1981 Schedule		orkers' Compensation and	d Injury Management
Yes		If so, to which date?	
No			
Extension sough	<u>ıt</u>		
		ons and before the final day	
Yes		If so, on which date?	приниск.
No	П	n so, on which date.	
Attach a copy of any	such request		
	which extension sought.		
3. Specify date until v	which extension sought.		
Signature of worker		Date	/ /
How to lodge th	is form		
1. This form should b	e lodged with:		
	Dispute Resolution Director	orate	
WorkCove	•		
Perth, WA			
	G THIS FORM ALSO F 7AD REQUIRES YOU	PROVIDE ANYTHING I TO PROVIDE.	ELSE THAT

As at 03 Nov 2007 page 184

EXICHSION GIVE	n or refus	<u>sed</u>					
The final day							
is extended t	0.0	/	/				
is not extend	led. □		_				
Signature							
of Director				Date	/	/	
Coming of ovetom	cion cont	to					
opies of exten	ision sent	10					
worker	ision sent	<u>. 10</u>					1
	ision sent	<u>. 10</u>		_ Date	/	/	
worker		of person send	ing copy)	_ Date	/	/	
			ing copy)	_ Date	/	/]
_	(signature			_ Date	/	/	

Note

Section 93E(14) of the *Workers' Compensation and Injury Management Act 1981* provides that if a further additional sum has been allowed to a worker under Schedule 1 clause 18A(1b) of that Act in relation to an injury that is compensable under the Act, damages are not to be awarded in respect of the injury.

[Form 31 inserted in Gazette 28 Oct 2005 p. 4942-4.]

[r. 20]

Workers' Compensation and Injury Management Act 1981

RECORD OF AGREEMENT ABOUT DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT

[recorded under section 93L(2) of the Act]

Record No.	
Vorker's details	
Surname	Other names
Date of birth Sex	Occupation
Date of birtin Sex	Coccupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCC
-	
Address	
Address	Postcode
Telephone no.	WorkCover number (WCN)
•	
Contact person	
Title	Telephone no.
nsurer's details	
Name	
Address	
Address	Postcode
Address Contact person	Postcode Telephone no.

page 186 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Inju	ry details		
	cription of injury		
Date	injury occurred		
Date	mjury occurred		
Date	the claim, if any, for compensation by		
way	of weekly payments was made on		
empl	loyer	Claim number giver	by insurer (if known)
Agre	eement		
It ha	s been agreed that the worker's degree of perma	ment whole of person in	mpairment is —
(a)	at least 15%		
	do not complete if "Yes" in paragraph (b)	Yes	
		No	
(b)	at least 25%		
	do not complete if "No" in paragraph (a)	Yes	
		No	
Reco	<u>orded</u>		
Sig	nature	Г	
	Director	Date	, ,
01 2			, ,
Copi	ies of record sent		
Тс	worker	Γ	 -
10	WOLKEL	Date	, ,
	(signature of person sending		/ /
To	(5 1		
em	ployer	Date	, ,
	(signature of person sending	copy)	

[Form 32 inserted in Gazette 28 Oct 2005 p. 4944-6.]

[r. 21]

Workers' Compensation and Injury Management Act 1981

ASSESSMENT OF DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT

[recorded under section 93L(2) of the Act]

Record No.	
Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Contact person	Telephone no.
•	
•	

page 188 Version 05-d0-04 As at 03 Nov 2007

Claim number given by insurer (if knov	
Claim number given by insurer (if knov	
Claim number given by insurer (if knov	
laim number given by insurer (if knov	
Claim number given by insurer (if knov	
Claim number given by insurer (if know	
	vn)
Registration	
number	
t on the busis of winer	
n 146C(4) of the Act)	
	1
Date / /	
	1
Date / /	
"	1
Data / /	
) Date/	┙
Tit tree n	Registration number H(1)(b) of the Act

[Form 33 inserted in Gazette 28 Oct 2005 p. 4946-8.]

[r. 22]

Workers' Compensation and Injury Management Act 1981

ELECTION TO RETAIN RIGHT TO SEEK DAMAGES [made under section 93K(4) of the Act]

Registration No.	
Worker's details	
Surname	Other names
Date of birth Sex	Occupation
Address	
	Postcode
Telephone no.	WorkCover claim number (WCCN)
	(if not known, insurer can provide WCCN)
Employer's details	
Name	
Address	
	Postcode
Telephone no.	WorkCover number (WCN)
Contact person	
Title	Telephone no.
<u>Insurer's details</u>	
Name	
Address	
	Postcode
Contact person	Telephone no.
Contact person	Telephone no.
i	

page 190 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Date injury occurred			
Date the claim, if any, fo		у	
way of weekly payments employer	s was made on	Claim number give	en by insurer (if known)
impioyei		Claim number grv	en by insurer (if known)
Degree of permanent wh	nole of person imp	pairment	
segree or permanent with	%		
The Director has, under		e Act, recorded an agreement or	assessment as to the
		erson impairment, and the Recor	
Record Number			
<u>ermination day</u>			
. Did a dispute resolution question of liability to		ng under section 58(1) or (2) of to payments claimed?	the Act, determine the
Yes		If so, answer question 2	
No		If not, skip question 2.	
Was the question dete of weekly payments v		a 3 months after the day on which	h compensation by way
Yes		If so, on which date?	
No			
		ity is accepted in respect of the vay on which compensation by w	
Yes		If so, on which date?	
No			
. Has the termination d	ay been extended	under section 93M(4) of the Ac	t?
Yes		If so, to which date?	
No			
	-		

As at 03 Nov 2007 Version 05-d0-04 page 191

You should seek appropriate independent advice before lodging this form.

I have been proper	ly advised of the consequences of making	this election.	
Signature			
of worker		Date	/ /
Registration o	f this election		
This election form	was lodged under regulation 22 and regis	tered on the da	ay shown below.
Signature			
of Director		Date	/ /
Copies of elect	tion form sent to		
worker			
Worker		Date	/ /
-	(signature of person sending copy)	_	
employer			
-	(signature of person sending copy)	Date	/ /

[Form 34 inserted in Gazette 28 Oct 2005 p. 4948-50.]

 $Extract\ from\ www.slp.wa.gov.au,\ see\ that\ website\ for\ further\ information$

[r. 23]

Workers' Compensation and Injury Management Act 1981

APPLICATION TO EXTEND TERMINATION DAY [for extension under section 93M(4) of the Act]

Worker's details Surname Other names Date of birth Sex Occupation Address Postcode Telephone no. WorkCover claim number (WCCN) (if not known, insurer can provide WCCN) **Employer's details** Name Address Postcode WorkCover number (WCN) Telephone no. Contact person Title Telephone no. Insurer's details Name Address Postcode Contact person Telephone no.

Injury details Description of injury					
Date inju	ury occurred				
	-				
Date the	claim for comp	ensation by way o	of		
weekly p	payments was m	ade on employer	Claim number given by insurer (if know		
<u>Termin</u>	nation day				
			ng under section 58(1) or (2) of the Act, determine the y payments claimed?		
Ŋ	Yes		If so, answer question 2.		
1	No		If not, skip question 2.		
			n 3 months after the day on which compensation by wa		
	ekly payments w Yes	as claimed?	If so, on which date?		
	vo No		ii so, oii wiiicii date?		
			lity is accepted in respect of the weekly payments		
claim			day on which compensation by way of weekly paymen		
Yes □			If so, on which date?		
ľ	No				
4. Has tl	he termination d	ay been extended	l under section 93M(4) of the Act?		
•	Yes		If so, to which date?		
1	No 🗆				
Extens	ion sought				
1. This a	application is for	the termination of	day to be extended in the circumstances described in –		
	section 93M(4)(a) of Act	(worker's condition has not stabilised)		
	section 93M(4)(b) of Act	(employer failed to comply with section 93O of Ac		
	section 93M(4)(c) of Act	(more time required to give documents to worker)		
	section 93M(4)(d)(i) of Act	(assessment requested but documents not available within specified time — not special evaluation)		
	section 93M(4)(d)(ii) of Act	(assessment requested but documents not available within specified time — special evaluation)		
2. Speci	fy date until whi	ch extension sou	ght.		
~.					
Signa					
of wo	of worker Date / /				

Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information As at 03 Nov 2007 page 194

How to lodge	this form		
1. This form shou	ld be lodged with:		
Directo	r Dispute Resolution		
WorkC	over WA		
Perth, V	WA		
_,	GING THIS FORM ALSO PROVIDI N 23 REQUIRES YOU TO PROVII		ELSE THAT
Extension giv	en or refused		
The termination d	ay		
is extende	d to		
is not exte	nded.		
Signature			
of Director		Date	/ /
Copies of exte	ension sent to		
worker			
		Date	/ /
	(signature of person sending copy)	
employer			
	· · · · · · · · · · · · · · · · · · ·	Date	/ /
	(signature of person sending copy)	

[Form 35 inserted in Gazette 28 Oct 2005 p. 4951-3.]

[r. 25]

Workers' Compensation and Injury Management Act 1981

NOTICE TO WORKER ABOUT TERMINATION DAY FOR ELECTION [under section 930 of the Act]

Date on which notice given (insert date)

(Insert name of worker)

(Insert address of worker)

WorkCover claim number (WCCN) (insert number)

Date of injury (insert date)

Date when claim for compensation made on employer: (insert date)

IMPORTANT INFORMATION

Section 93O of the *Workers' Compensation and Injury Management Act 1981* entitles you to notice of certain things that may affect the damages you could recover in court.

If your cause of action arises on or after 14 November 2005, a court will not be able to award damages for your injury if you do not elect under section 93K of the Act to retain the right to seek damages and have the election registered by WorkCover's Director Dispute Resolution.

On the other hand, registering your election may affect your entitlement to statutory compensation. You should seek advice on whether or not to make an election.

One rule about electing is that, if you claim compensation by way of weekly payments because of your injury, you cannot elect after the termination day (there are exceptions to this rule for AIDS and specified industrial diseases).

Your termination day for this injury is (specify date), which is about 6 months away.

You may be able to apply for the termination day to be extended but an extension can only be given in limited circumstances (see section 93M(4) and (8) of the Act).

Also, before you can elect, an agreement (between you and your employer) or assessment (by an approved medical specialist you select — see the register kept by the Director) about the level of your degree of permanent whole of person impairment has to be made and recorded by the Director. The level agreed or assessed has to be 15% or more.

If you request an assessment, the approved medical specialist can reasonably be expected to take 6 weeks from when you make the request to give you the documents about the outcome of the assessment. In some cases 7 weeks is relevant (see section 93M(4)(d)(ii) of the Act). You need to allow for this time.

page 196 Version 05-d0-04 As at 03 Nov 2007

This notice is a standard document and is not meant to be relied on instead of obtaining appropriate advice.

Name Address Postcode Telephone no. Contact person Title Telephone no. Telephone no.

[Form 36 inserted in Gazette 28 Oct 2005 p. 4953-4.]

[r. 47(4)(a)]

Workers' Compensation and Injury Management Act 1981

RECORD OF AGREEMENT ABOUT DEGREE OF PERMANENT WHOLE OF PERSON IMPAIRMENT

[recorded under section 158B(1)(a)(i) of the Act]

Vorker's details Surname		Other names
Junane		Other hames
Date of birth	Sex	 Occupation
Address		
		Postcode
Telephone no.		 WorkCover claim number (WCCN)
Employer's details	<u>s</u>	
Name		
Address		
		Dostanda
Telenhone no		Postcode WorkCover number (WCN)
Telephone no.		Postcode WorkCover number (WCN)
Telephone no. Contact person		
Contact person		WorkCover number (WCN)
Contact person		WorkCover number (WCN)
Contact person Title		WorkCover number (WCN)
Contact person Title nsurer's details		WorkCover number (WCN)
Contact person Title nsurer's details		WorkCover number (WCN)
Contact person Title nsurer's details Name		WorkCover number (WCN)

page 198 Version 05-d0-04 As at 03 Nov 2007

Extract from www.slp.wa.gov.au, see that website for further information

Inju	ry details		
	cription of injury		
Date	injury occurred		
	the claim, if any, for compensation by of weekly payments was made on loyer	Claim number giver	n by insurer (if known)
Agre	<u>eement</u>		
It ha	s been agreed that the worker's degree of perma	anent whole of person in	npairment is —
(a)	at least 10%		
	do not complete if "No" in paragraph (b)	Yes	
		No	
(b)	less than 15%		
	do not complete if "No" in paragraph (a)	Yes	
		No	
Reco	<u>orded</u>		
	nature		
of I	Director	Date	/ /
Copi	ies of record sent		
To	worker	Γ	
10	WOLKE	Date	, ,
	(signature of person sending		, ,
To			
em	ployer	Date	/ /
	(signature of person sending	copy)	

[Form 37 inserted in Gazette 28 Oct 2005 p. 4955-6.]

[r. 47(4)(b)]

Workers' Compensation and Injury Management Act 1981

RECORD OF AGREEMENT ABOUT RETRAINING CRITERIA [recorded under section 158B(1)(b)(i) of the Act]

Record No.		
	_	
Worker's details	:	
Surname		Other names
Date of birth	Sex	Occupation
Address		
		Postcode
Telephone no.		WorkCover claim number (WCCN)
E <mark>mployer's deta</mark>	<u>ils</u>	
Name		
Address		
		Postcode
Telephone no.		WorkCover number (WCN)
Contact person		
Title		Telephone no.
nsurer's details		
Name		
Address		
		Postcode
Contact person		Telephone no.

page 200 Version 05-d0-04 As at 03 Nov 2007

Injury details				
Description of injur	У			
Date injury occurre	d			
Date the claim, if a way of weekly payr employer	ny, for compensation by ments was made on	Claim	number g	given by insurer (if known)
Agreement		_		
It has been agreed to of the Act.	hat the worker satisfies all of	the retraining	g criteria o	defined in section 158(1)
Recorded				
Signature of Director			Date	1 1
Copies of reco	rd sent			
To worker			Date	/ /
To	(signature of person sendi	ng copy)	Б.,	
employer _	(signature of person sendi	ng copy)	Date	/ /

[Form 38 inserted in Gazette 28 Oct 2005 p. 4957-8.]

[r. 48]

Workers' Compensation and Injury Management Act 1981

APPLICATION TO EXTEND FINAL DAY [for extension under section 158B(4) of the Act]

Worker's details		
Surname		Other names
Date of birth	Sex	Occupation
Address	_	
		Postcode
Telephone no.		WorkCover claim number (WCCN)
		(if not known, insurer can provide WCCN)
Employer's detai	ls	
Name		
T (MILL)		
Address		
		Postcode
Telephone no.		WorkCover number (WCN)
Contact person		_
_		
Title		Telephone no.
Insurer's details		
Name		
Name		
A 11		
Address		
		Postcode
Contact person		Telephone no.
2 2 2 2 Person		

page 202 Version 05-d0-04 As at 03 Nov 2007

Description of injury	1		
Date injury occurred			
Date injury occurred			
Date the claim for co	ompensation by way of		
	as made on employer	Claim number given by insurer (if k	(nown)
Final day unde	r section 158B of t	he Act	
	olution authority, acting un ty to make the weekly pays	der section 58(1) or (2) of the Act, determine ments claimed?	e the
Yes		If so, answer question 2.	
No		If not, skip question 2.	
2. Was the question of weekly paymen		onths after the day on which compensation b	by way
Yes		If so, on which date?	
No			
		accepted in respect of the weekly payments which compensation by way of weekly pay	
Yes		If so, on which date?	
No			
A Hac the final day	been extended under section	n 158B(4) of the Act?	
4. Has the fillal day			
Yes		If so, to which date?	
•		If so, to which date?	
Yes No	_ _	If so, to which date?	
Yes No Extension soug	□ □ <u>ht</u>	If so, to which date? ended under section 158B(4) of the Act.	
Yes No Extension soug 1. This application i	□ □ <u>ht</u>	,	
Yes No Extension soug 1. This application i 2. Specify date until	□ □ □ ht s for the final day to be ext	,	
Yes No Extension soug 1. This application i 2. Specify date until	□ □ □ ht s for the final day to be ext	ended under section 158B(4) of the Act.	
Yes No Extension soug 1. This application i 2. Specify date until	□ □ □ ht s for the final day to be ext	,	
Yes No Extension soug 1. This application i 2. Specify date until Signature of worker	ht s for the final day to be ext which extension sought.	ended under section 158B(4) of the Act.	
Yes No Extension soug 1. This application i 2. Specify date until	ht s for the final day to be ext which extension sought.	ended under section 158B(4) of the Act.	
Yes No Extension soug 1. This application i 2. Specify date until Signature of worker How to lodge the should of the should	ht s for the final day to be ext which extension sought.	ended under section 158B(4) of the Act.	
Yes No Extension soug 1. This application i 2. Specify date until Signature of worker How to lodge the should of the should	ht s for the final day to be ext which extension sought. nis form be lodged with: Dispute Resolution	ended under section 158B(4) of the Act.	

As at 03 Nov 2007 page 203

Extension given The final day	or refus	<u>cu</u>					
is extended to)	/	/				
is not extende	ed. \square						
Signature							
of Director				Date	/	/	
Copies of extens	sion sent	<u>to</u>					
Copies of extens	sion sent	<u>to</u>		D			<u> </u>
			ding copy)	Date	/	/	
		of person sen	ding copy)	Date	/	/	

[Form 39 inserted in Gazette 28 Oct 2005 p. 4959-61.]

page 204 Version 05-d0-04 As at 03 Nov 2007

[r. 52]

Serial No.

Workers' Compensation and Injury Management Act 1981

Infringement notice

Date/	
To: ⁽¹⁾	
of: ⁽²⁾	
It is alleged that on/ at or about ⁽³⁾	
at ⁽⁴⁾	
the alleged offender named above committed the following offence —	
contrary to section (5) of the Workers' Compensation and	
Injury Management Act 1981.	
The modified penalty for this offence is \$	

If the alleged offender wishes to be prosecuted for the alleged offence in a court, the modified penalty should not be paid and no reply to this notice is required. The alleged offender may become liable to pay a fine and costs if court proceedings are taken against the alleged offender.

If the alleged offender does **not** wish to be prosecuted for the alleged offence in a court, the amount of the modified penalty may be paid within the period of 28 days after the giving of this notice. Payment may be made by either —

- posting this form and a cheque or money order, made payable to WorkCover Western Australia, for the amount of the modified penalty to the Chief Executive Officer, WorkCover WA, 2 Bedbrook Place, Shenton Park WA 6008; or
- delivering this form, and paying the amount of the modified penalty to an authorised officer*, at WorkCover WA,
 2 Bedbrook Place, Shenton Park WA 6008.

Name and title of authorised officer giving the notice:

.....

Signature:
*The following are authorised officers for the purposes of receiving payment of modified penalties:

- Name of alleged offender
- (1) (2) (3) (4) (5) Address of alleged offender
 Time when offence allegedly committed
- Place where offence allegedly committed
- Section designation

[Form 40 inserted in Gazette 28 Oct 2005 p. 4962-3.]

[r. 53]

Workers' Compensation and Injury Management Act 1981

Withdrawal of infringement notice

Serial No
Date/
To: ⁽¹⁾
of: ⁽²⁾
Infringement notice Nodated/ for the
alleged offence of
contrary to section of the Workers' Compensation and Injury Management Act 1981 has been withdrawn.
The modified penalty of \$
* has been paid and a refund is enclosed.
* has not been paid and should not be paid.
* Delete as appropriate
Name and title of authorised officer giving this notice:
Signature

- (1) Name of alleged offender given the infringement notice
- (2) Address of alleged offender

[Form 41 inserted in Gazette 28 Oct 2005 p. 4963.]

Appendix II

[r. 9]

[Heading deleted in Gazette 21 Jan 2005 p. 277.]

Table showing present values of \$1.00 per annum payable weekly assuming an effective earning rate of 3% per annum

	Weeks												
Years	0	1	2	3	4	5	6	7	8	9	10	11	12
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0.000 00	0.019 22	0.038 43	0.057 63	0.076 81	0.095 99	0.115 16	0.134 31	0.153 45	0.172 59	0.191 71	0.210 82	0.229 92
1	0.985 09	1.003 75	1.022 39	1.041 03	1.059 66	1.078 28	1.096 89	1.115 48	1.134 07	1.152 64	1.171 21	1.189 76	1.208 31
2 3	1.941 48 2.870 02	1.959 59 2.887 60	1.977 70 2.905 18	1.995 80 2.922 75	2.013 88 2.940 31	2.031 96 2.957 86	2.050 02 2.975 40	2.068 08 2.992 93	2.086 12 3.010 45	2.104 16 3.027 96		2.140 20 3.062 94	2.158 20 3.080 42
4	3.771 51	3.788 58	3.805 65	3.822 71	3.839 76	3.856 79	3.873 82	3.890 84	3.907 85	3.924 85	3.941 84	3.958 82	3.975 79
5	4.646 74	4.663 32	4.679 89	4.696 45	4.713 00	4.729 55	4.746 08	4.762 60	4.779 11	4.795 62	4.812 11	4.828 60	4.845 07
6	5.496 49	5.512 58	5.528 67	5.544 75	5.560 82	5.576 88	5.592 93	5.608 97	5.625 00	5.641 02	5.657 04	5.673 04	5.689 04
7	6.321 48	6.337 11	6.352 73	6.368 34	6.383 94	6.399 53	6.415 11	6.430 69	6.446 25	6.461 81	6.477 36	6.492 89	6.508 42
8	7.122 44	7.137 62	7.152 78	7.167 94		7.198 22	7.213 35	7.228 47	7.243 58	7.258 69	7.273 78	7.288 87	7.303 94
10	7.900 08 8.655 07	7.914 81 8.669 37	7.929 53 8.683 66	7.944 25 8.697 95	7.958 95 8.712 22	7.973 65 8.726 49	7.988 34 8.740 75	8.003 02 8.755 00	8.017 69 8.769 25	8.032 35 8.783 49		8.061 65 8.811 93	8.076 29 8.826 15
11	9.388 06	9.401 95	9.415 82	9.429 69	9.443 55	9.457 41	9.471 25	9.485 09	9.498 92	9.512 74	9.526 55	9.540 36	9.554 16
12	10.099 71				10.153 58						10.234 17		
13					10.842 93								
14					11.512 20								
15	12.112.68	12.125 02	12.137 35	12.149 67	12.161 98	12.174 29	12.186 59	12.198 89	12.211 17	12.223 46	12.235 73	12.248 00	12.260 26
16					12.792 84								
17					13.405 31								
18 19					13.999 95 14.577 27								
20					15.137 78								
21	15.640 66	15.651 00	15.661.32	15.671.64	15.681 96	15.692.26	15.702.57	15.712.86	15.723 15	15.733 44	15.743 72	15.753 99	15.764 26
22					16.210 29								
23					16.723 23								
24 25					17.221 23								
					17.704 72								
26 27					18.174 14 18.629 88			18.200 80	18.209 67			18.236 27	
28					19.072 35								
29					19.501 93								
30	19.887 35	19.895 27	19.903 18	19.911 09	19.918 99	19.926 89	19.934 79	19.942 68	19.950 57	19.958 45	19.966 33	19.974 20	19.982 07
31					20.323 91							20.377 51	
32					20.717 04								
33 34					21.098 72 21.469 28								
35					21.829 04								
36	22 151 83	22 158 46	22 165 09	22 171 71	22.178 33	22 184 95	22 191 56	22 198 17	22 204 77	22 211 38	22 217 97	22.224 57	22 231 16
37					22.517 45								
38					22.846 68								
39					23.166 33								
40					23.476 67								
41 42					23.777 97								
42					24.070 49 24.354 49								
44					24.630 22								
45	24.877 61	24.882 69	24.887 77	24.892 85	24.897 92	24.903 00	24.908 06	24.913 13	24.918 19	24.923 25	24.928 31	24.933 36	24.938 41
46					25.157 83							25.192 23	
47					25.410 16								
48					25.655 14								
49 50					25.892 99 26.123 91								
20	20.100 37	20.110 //	20.113 10	20.117 34	20.123 71	20.120 27	20.132 00	20.137 03	20.141 37	20.175 /0	20.130 12	20.134 40	20.130 04

page 208 Version 05-d0-04 As at 03 Nov 2007

Workers' Compensation and Injury Management Regulations 1982 Appendix II

Appendix II — continued

Weeks

						We	CNS						
Years	13 \$	14 \$	15 \$	16 \$	17 \$	18 \$	19 \$	20 \$	21 \$	22 \$	23 \$	24 \$	25 \$
	-				-			·		-	-		
0	0.249 01	0.268 09	0.287 15	0.306 21	0.325 26	0.344 29	0.363 32	0.382 33	0.401 33	0.420 32	0.439 30	0.458 27	0.477 23
1	1.226 84	1.245 36	1.263 88	1.282 38	1.300 87	1.319 35	1.337 82	1.356 28	1.374 73	1.393 17	1.411 59	1.430 01	1.448 42
2	2.176 19	2.194 18	2.212 15	2.230 11	2.248 06	2.266 01	2.283 94	2.301 86	2.319 77	2.337 67	2.355 56	2.373 45	2.391 32
3	3.097 89 3.992 75	3.115 35 4.009 70	3.132 80 4.026 64		3.167 67 4.060 49	3.185 09 4.077 41	3.202 50 4.094 31	3.219 90 4.111 20	3.237 29 4.128 09	3.254 67 4.144 96	3.272 04 4.161 82	3.289 40 4.178 68	3.306 75 4.195 52
5	4.861 54	4.878 00	4.894 44	4.910 88	4.927 31	4.943 73	4.960 14	4.111 20	4.992 94	5.009 32	5.025 69	5.042 05	5.058 41
											l		
6	5.705 03 6.523 95	5.721 00 6.539 46	5.736 97 6.554 96	5.752 93 6.570 46	5.768 88 6.585 94	5.784 82 6.601 42	5.800 76 6.616 89	5.816 68 6.632 35	5.832 60 6.647 80	5.848 50 6.663 24	5.864 40 6.678 67	5.880 28 6.694 10	5.896 16 6.709 51
8	7.319 01	7.334 07	7.349 13	7.364 17	7.379 20	7.394 23	7.409 25	7.424 26	7.439 26	7.454 25	7.469 23	7.484 21	7.499 18
9	8.090 92	8.105 55	8.120 16			8.163 95	8.178 53	8.193 10	8.207 67	8.222 22	8.236 77	8.251 31	8.265 84
10	8.840 35	8.854 55	8.868 73	8.882 91	8.897 09	8.911 25	8.925 41	8.939 55	8.953 69	8.967 83	8.981 95	8.996 06	9.010 17
11	9.567 95	9.581 73	9.595 51	9.609 27	9.623 03	9.636 78	9.650 53	9.664 26	9.677 99	9.691 71	9.705 42	9.719 13	9.732 82
12	10.274 36	10.287 74	10.301 11	10.314 48	10.327 84	10.341 19	10.354 53	10.367 87	10.381 19	10.394 51	10.407 83	10.421 13	10.434 43
13												11.102 69	
14												11.764 39	
15	12.272 51	12.284 75	12.296 99	12.309 22	12.321 45	12.333 67	12.345 88	12.358 08	12.370 28	12.382 47	12.394 65	12.406 83	12.419 00
16					12.947 66							13.030 55	
17												13.636 10	
18												14.224 02	
19 20												14.794 81 15.348 98	
21												15.887 01	
22 23												16.409 37 16.916 51	
24												17.408 88	
25												17.886 91	
26												18.351 02	
27												18.801 61	
28												19.239 07	
29												19.663 80	
30	19.989 94	19.997 80	20.005 65	20.013 50	20.021 35	20.029 19	20.037 03	20.044 86	20.052 69	20.060 51	20.068 33	20.076 15	20.083 96
31	20.392 79	20.400 42	20.408 05	20.415 67	20.423 29	20.430 90	20.438 51	20.446 12	20.453 72	20.461 31	20.468 91	20.476 49	20.484 08
32	20.783 91	20.791 32	20.798 72	20.806 12	20.813 52	20.820 91	20.828 30	20.835 68	20.843 06	20.850 44	20.857 81	20.865 18	20.872 54
33												21.242 54	
34												21.608 91	
35	21.890 24	21.897 02	21.903 79	21.910 57	21.917 34	21.924 10	21.930 86	21.937 62	21.944 37	21.951 12	21.957 87	21.964 61	21.971 35
36					22.264 05							22.309 95	
37												22.645 23	
38												22.970 74	
39												23.286 78	
40												23.593 61	
41												23.891 50	
42												24.180 72	
43 44												24.461 51 24.734 12	
45												24.998 80	
46												25.255 76	
47												25.505 24	
48					25.715 27								
49												25.982 62	
50												26.210 93	
ь											l		

As at 03 Nov 2007 Version 05-d0-04 page 209

Appendix II — continued

Weeks

						We	CIND						
Years	26 \$	27 \$	28 \$	29 \$	30 \$	31 \$	32 \$	33 \$	34 \$	35 \$	36 \$	37 \$	38 \$
0	0.496 18	0.515 12	0.534 05	0.552 96	0.571 87	0.590 76	0.609 65	0.628 52	0.647 38	0.666 24	0.685 08	0.703 91	0.722 73
1	1.466 82	1.485 20	1.503 58	1.521 94	1.540 30	1.558 64	1.576 98	1.595 30	1.613 61	1.631 92	1.650 21	1.668 49	1.686 76
2	2.409 18	2.427 03	2.444 87	2.462 70	2.480 52	2.498 33	2.516 13	2.533 92	2.551 70	2.569 47	2.587 23	2.604 98	2.622 72
3	3.324 09	3.341 42	3.358 74	3.376 06	3.393 36	3.410 65	3.427 93	3.445 20	3.462 46	3.479 72	3.496 96	3.514 19	3.531 41
4	4.212 36	4.229 19	4.246 00	4.262 81	4.279 61	4.296 39	4.313 17	4.329 94	4.346 70	4.363 45	4.380 19	4.396 92	4.413 64
5	5.074 75	5.091 09	5.107 42	5.123 73	5.140 04	5.156 34	5.172 63	5.188 91	5.205 18	5.221 44	5.237 70	5.253 94	5.270 17
6	5.912 03	5.927 89	5,943 74	5.959 58	5.975 42	5.991 24	6.007 06	6.022 86	6.038 66	6.054 45	6.070 23	6.086.00	6.101 76
7	6.724 92	6.740 32	6.755 71	6.771 09	6.786 46	6.801 83	6.817 18	6.832 53	6.847 86	6.863 19	6.878 51	6.893 82	6.909 12
8	7.514 14	7.529 08		7.558 96	7.573 88	7.588 80	7.603 71	7.618 60	7.633 50	7.648 38	7.663 25	7.678 12	7.692 97
9	8.280 36	8.294 88		8.323 88	8.338 37	8.352 85	8.367 32	8.381 79	8.396 25	8.410 69	8.425 13	8.439 57	8.453 99
10	9.024 27	9.038 36		9.066 52	9.080 59	9.094 65	9.108 70	9.122 74	9.136 78	9.150 81	9.164 83	9.178 84	9.192 84
11	9.746 51	9.760 19	9.773 87	9.787 53	9.801 19	9.814 84	9.828 48	9.842 12	9.855 75	9.869 36	9.882 98	9.896 58	9.910 18
12					10.500 81								
13					11.180 04								
14					11.839 49								
15					12.479 74								
16					13.101 34								
17 18					13.704 83 14.290 75								
19					14.290 73								
20					15.411 88								
21					15.948 07								
22					16.468 65								
23 24					16.974 07								
25					17.464 76 17.941 16								
26					18.403 69								
27					18.852 75								
28					19.288 72								
29 30					19.712 00								
					20.122 95								
31					20.521 93								
32					20.909 29								
33					21.285 37								
34					21.650 49								
35					22.004 98								
36					22.349 14								
37					22.683 28								
38					23.007 69								
39					23.322 65								
40	23.605 23	23.611 03	23.616 84	23.622 64	23.628 43	23.634 22	23.640 01	23.645 80	23.651 58	23.657 36	23.663 14	23.668 91	23.674 68
41					23.925 31								
42					24.213 54								
43					24.493 38								
44					24.765 06								
45	25.008 82	25.013 83	25.018 83	25.023 84	25.028 84	25.033 83	25.038 83	25.043 82	25.048 80	25.053 79	25.058 77	25.063 75	25.068 73
46					25.284 93								
47					25.533 56								
48					25.774 95								
49					26.009 31								
50	26.219 57	26.223 89	26.228 21	26.232 53	26.236 84	26.241 15	26.245 46	26.249 76	26.254 06	26.258 36	26.262 66	26.266 96	26.271 25

page 210 Version 05-d0-04 As at 03 Nov 2007

Appendix II — continued

Weeks

						we							
Years	39	40	41	42	43	44	45	46	47	48	49	50	51
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
0	0.741.54	0.760.24	0.770.13	0.707.00	0.016.67	0.025.42	0.054.17	0.073.00	0.001.62	0.010.24	0.020.04	0.047.72	0.066.41
0	0.741 54	0.760 34	0.779 12	0.797 90	0.816 67	0.835 42	0.854 17	0.872 90	0.891 63	0.910 34	0.929 04	0.947 73	0.966 41
1	1.705 02	1.723 27	1.741 52	1.759 75	1.777 97	1.796 17	1.814 37	1.832 56	1.850 74	1.868 91	1.887 07	1.905 21	1.923 35
2	2.640 45	2.658 17	2.675 88	2.693 58	2.711 27	2.728 94	2.746 61	2.764 27	2.781 92	2.799 56	2.817 19	2.834 81	2.852 42
3	3.548 63	3.565 83	3.583 02	3.600 21	3.617 38	3.634 55	3.651 70	3.668 84	3.685 98	3.703 10	3.720 22	3.737 33	3.754 42
4	4.430 35	4.447 06	4.463 75	4.480 43	4.497 11	4.513 77	4.530 42	4.547 07	4.563 71	4.580 33	4.596 95	4.613 56	4.630 15
5	5.286 40	5.302 62	5.318 82	5.335 02	5.351 21	5.367 39	5.383 56	5.399 72	5.415 87	5.432 01	5.448 14	5.464 27	5.480 38
_	C 117.51	c 122.2c	C 140 00	C 1 C 4 7 2	c 100 42	C 10C 14	C 211 04	c 227 52	C 242 21	C 250 00	6 274 54	c 200 20	C 205 04
6	6.117 51	6.133 26	6.148 99	6.164 72	6.180 43	6.196 14	6.211 84	6.227 53	6.243 21	6.258 88	6.274 54	6.290 20	6.305 84
7	6.924 42	6.939 70	6.954 98	6.970 25	6.985 50	7.000 75	7.016 00	7.031 23	7.046 45	7.061 67	7.076 88	7.092 07	7.107 26
8	7.707 82	7.722 66	7.737 49	7.752 31	7.767 13	7.781 93	7.796 73	7.811 52	7.826 30	7.841 07	7.855 84	7.870 59	7.885 34
9	8.468 41	8.482 81	8.497 21	8.511 60	8.525 99	8.540 36	8.554 73	8.569 09	8.583 44	8.597 78	8.612 11	8.626 44	8.640 76
10	9.206 84	9.220 83	9.234 81	9.248 78	9.262 74	9.276 70	9.290 65	9.304 59	9.318 52	9.332 44	9.346 36	9.360 27	9.374 17
11	9.923 76	9.937 34	9.950 92	9.964 48	9.978 04	9.991 59	10.005 13	10.018 66	10.032 19	10.045 71	10.059 22	10.072 72	10.086 22
12	10.619 81		10.646 17		10.672 50						10.751 32		
13	11.295 58	11.308 38	11.321 17	11.333 96	11.346 74	11.359 51	11.372 27	11.385 03	11.397 78	11.410 52	11.423 26	11.435 99	11.448 71
14				11.988 93									
				12.624 82									
16				13.242 19									
				13.841 58									
18				14.423 52									
				14.988 50									
20	15.505 82	15.516 23	15.526 63	15.537 03	15.547 42	15.557 80	15.568 18	15.578 55	15.588 92	15.599 28	15.609 63	15.619 98	15.630 33
21	16 039 28	16 049 38	16 059 48	16.069 58	16 079 66	16 089 75	16 099 82	16 109 89	16 119 96	16 130 02	16 140 07	16 150 12	16 160 16
22				16.586 61									
				17.088 59									
24				17.575 95									
25				18.049 12									
26				18.508 50									
27				18.954 50									
28				19.387 52									
29				19.807 92									
30	20.192 85	20.200 60	20.208 34	20.216 07	20.223 80	20.231 53	20.239 25	20.246 97	20.254 69	20.262 39	20.270 10	20.277 80	20.285 50
31	20.589 79	20.597 31	20.604 83	20.612 34	20.619 85	20.627 35	20.634 85	20.642.34	20.649 83	20.657 31	20.664 79	20.672.27	20.679 74
				20.997 07									
				21.370 59									
				21.733 23									
35				22.085 31									
36				22.427 13									
37				22.759 00									
				23.081 20									
39				23.394 02									
40	23.680 44	23.686 21	23.691 97	23.697 72	23.703 48	23.709 22	23.714 97	23.720 71	23.726 45	23.732 19	23.737 92	23.743 65	23.749 38
41	23,975 81	23.981 40	23.986 99	23.992 58	23,998 17	24.003 75	24,009 33	24.014 90	24.020 48	24.026 05	24.031 61	24.037 18	24.042 74
				24.278 85									
43				24.556 79									
44				24.826 63									
45				25.088 61									
46				25.342 96									
47				25.589 90									
48				25.829 65									
49				26.062 41									
50	26.275 54	26.279 83	26.284 11	26.288 40	26.292 68	26.296 96	26.301 23	26.305 51	26.309 78	26.314 05	26.318 31	26.322 57	26.326 84
Щ_				l			l	l	l	l	l		

[Appendix II amended in Gazette 17 Nov 2000 p. 6322; 21 Jan 2005 p. 277.]

As at 03 Nov 2007 Version 05-d0-04 page 211

Appendix III

[r. 19E]

[Heading inserted in Gazette 26 Feb 1991 p. 947.]

Report No. 118 of the National Acoustic Laboratories Appendix 3

Binaural tables for determining percentage loss of hearing

January, 1988

It is recommended that the following procedure be used to assess binaural percentage loss of hearing.

- 1. Measure the hearing threshold levels (HTLs) of the person at the audiometric frequencies 500, 1000, 1500, 2000, 3000 and 4000 Hz.
- 2. Determine the better and worse ears at each of these frequencies. At a particular frequency, the better ear is the ear with the smaller HTL. The better ear at one frequency may be the worse at another.
- 3. Using the HTLs of the better and worse ears, read the percentage loss of hearing (PLH) at each frequency from the appropriate table (Table RB-500, RB-1000, RB-1500, RB-2000, RB-3000 or RB-4000) and add these 6 values together to obtain the overall binaural PLH.

		Exan	nple		
	HEA	RING THRE	SHOLD LE	VELS	
Frequency	Right	Left	Better	Worse	PLH
	Ear	Ear	Ear	Ear	
500	40	10	10	40	1.7
1000	45	25	25	45	4.2
1500	50	40	40	50	7.1
2000	55	55	55	55	8.4
3000	60	70	60	70	6.5
4000	65	85	65	85	7.1
				Overall Binaur	al $PLH = 35.0\%$

page 212 Version 05-d0-04 As at 03 Nov 2007

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 500 Hz

HTL — BETTER EAR ≤15 20 25 30 35 40 45 50 55 60 65 70 75 80 85 90 ≤95

≤15	0															
20	0.4	0.6														H
25	0.6	1.0	1.4													T
30	1.0	1.4	2.0	2.8												L
35	1.3	1.8	2.5	3.4	4.5											
40	1.7	2.2	3.0	3.9	5.1	6.4										\mathbf{W}
45	2.0	2.6	3.4	4.3	5.5	6.8	8.1									O
50	2.3	2.9	3.7	4.7	5.8	7.1	8.4	9.7								R
55	2.5	3.2	4.0	5.0	6.1	7.3	8.6	9.9	11.2							\mathbf{S}
60	2.7	3.4	4.2	5.2	6.3	7.5	8.8	10.0	11.3	12.6						\mathbf{E}
65	2.8	3.5	4.4	5.4	6.5	7.7	8.9	10.2	11.5	12.7	14.0					
70	2.9	3.7	4.5	5.5	6.6	7.8	9.1	10.3	11.6	12.9	14.2	15.5				\mathbf{E}
75	3.0	3.8	4.7	5.7	6.8	8.0	9.2	10.5	11.8	13.1	14.5	15.7	16.9			A
80	3.1	3.9	4.8	5.8	6.9	8.1	9.3	10.6	12.0	13.3	14.7	16.0	17.2	18.2		R
85	3.2	4.0	4.9	5.9	7.0	8.2	9.4	10.7	12.1	13.5	14.9	16.2	17.4	18.4	19.1	

3.4 4.1 5.0 6.0 7.1 8.3 9.5 10.8 12.2 13.6 15.0 16.3 17.6 18.5 19.2 19.7 $\leq 95 \quad \ \ 3.4 \quad \ 4.2 \quad \ 5.1 \quad \ 6.1 \quad \ 7.1 \quad \ 8.3 \quad \ 9.5 \quad \ 10.8 \quad 12.2 \quad 13.6 \quad 15.0 \quad 16.4 \quad 17.6 \quad 18.6 \quad 19.3 \quad 19.7 \quad 20.0 \quad \ \ 10.8 \quad 10$

Version 05-d0-04 As at 03 Nov 2007 page 213

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 1000 Hz

HTL — BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.5	0.8																
25	0.8	1.2	1.8															Η
30	1.2	1.7	2.5	3.5														T
35	1.7	2.3	3.1	4.3	5.7													L
40	2.1	2.8	3.7	4.9	6.3	8.0												
45	2.5	3.3	4.2	5.4	6.9	8.5	10.2											\mathbf{W}
50	2.8	3.6	4.7	5.9	7.3	8.8	10.5	12.1										O
55	3.1	3.9	5.0	6.2	7.6	9.1	10.7	12.4	14.0									R
60	3.3	4.2	5.3	6.5	7.9	9.4	11.0	12.6	14.2	15.7								\mathbf{S}
65	3.5	4.4	5.5	6.7	8.1	9.6	11.2	12.8	14.4	15.9	17.5							E
70	3.7	4.6	5.7	6.9	8.3	9.8	11.3	12.9	14.6	16.2	17.8	19.4						
75	3.8	4.7	5.8	7.1	8.5	10.0	11.5	13.1	14.8	16.4	18.1	19.7	21.1					E
80	3.9	4.9	6.0	7.3	8.6	10.1	11.7	13.3	15.0	16.7	18.4	20.0	21.5	22.7				A
85	4.1	5.0	6.2	7.4	8.8	10.3	11.8	13.4	15.1	16.9	18.6	20.3	21.7	23.0	23.9			R
90	4.2	5.2	6.3	7.5	8.9	10.3	11.9	13.5	15.2	17.0	18.7	20.4	21.9	23.2	24.1	24.6		
≤95	4.3	5.3	6.4	7.6	8.9	10.3	11.9	13.5	15.2	17.0	18.7	20.5	22.0	23.3	24.2	24.7	25.0	

page 214 Version 05-d0-04 As at 03 Nov 2007

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 1500 Hz

HTL — BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.4	0.6																
25	0.6	1.0	1.4															H
30	1.0	1.4	2.0	2.8														T
35	1.3	1.8	2.5	3.4	4.5													L
40	1.7	2.2	3.0	3.9	5.1	6.4												
45	2.0	2.6	3.4	4.3	5.5	6.8	8.1											\mathbf{W}
50	2.3	2.9	3.7	4.7	5.8	7.1	8.4	9.7										O
55	2.5	3.2	4.0	5.0	6.1	7.3	8.6	9.9	11.2									R
60	2.7	3.4	4.2	5.2	6.3	7.5	8.8	10.0	11.3	12.6								\mathbf{S}
65	2.8	3.5	4.4	5.4	6.5	7.7	8.9	10.2	11.5	12.7	14.0							\mathbf{E}
70	2.9	3.7	4.5	5.5	6.6	7.8	9.1	10.3	11.6	12.9	14.2	15.5						
75	3.0	3.8	4.7	5.7	6.8	8.0	9.2	10.5	11.8	13.1	14.5	15.7	16.9					E
80	3.1	3.9	4.8	5.8	6.9	8.1	9.3	10.6	12.0	13.3	14.7	16.0	17.2	18.2				A
85	3.2	4.0	4.9	5.9	7.0	8.2	9.4	10.7	12.1	13.5	14.9	16.2	17.4	18.4	19.1			R
90	3.4	4.1	5.0	6.0	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.3	17.6	18.5	19.2	19.7		
≤95	3.4	4.2	5.1	6.1	7.1	8.3	9.5	10.8	12.2	13.6	15.0	16.4	17.6	18.6	19.3	19.7	20.0	

As at 03 Nov 2007 Version 05-d0-04 page 215

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 2000 Hz

HTL — BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.3	0.5																
25	0.5	0.7	1.1															H
30	0.7	1.0	1.5	2.1														T
35	1.0	1.4	1.9	2.5	3.4													L
40	1.3	1.7	2.2	2.9	3.8	4.8												
45	1.5	1.9	2.5	3.3	4.1	5.1	6.1											W
50	1.7	2.2	2.8	3.5	4.4	5.3	6.3	7.3										0
55	1.9	2.4	3.0	3.7	4.6	5.5	6.4	7.4	8.4									R
60	2.0	2.5	3.1	3.9	4.7	5.6	6.6	7.5	8.5	9.4								S
65	2.1	2.6	3.3	4.0	4.9	5.7	6.7	7.6	8.6	9.6	10.5							\mathbf{E}
70	2.2	2.7	3.4	4.1	5.0	5.9	6.8	7.8	8.7	9.7	10.7	11.6						
75	2.3	2.8	3.5	4.3	5.1	6.0	6.9	7.9	8.9	9.9	10.8	11.8	12.7					E
80	2.4	2.9	3.6	4.4	5.2	6.1	7.0	8.0	9.0	10.0	11.0	12.0	12.9	13.6				A
85	2.4	3.0	3.7	4.4	5.3	6.1	7.1	8.1	9.1	10.1	11.1	12.1	13.0	13.8	14.3			R
90	2.5	3.1	3.8	4.5	5.3	6.2	7.1	8.1	9.1	10.2	11.2	12.2	13.2	13.9	14.4	14.8		
≤95	2.6	3.2	3.8	4.6	5.4	6.2	7.1	8.1	9.1	10.2	11.3	12.3	13.2	14.0	14.5	14.8	15.0	

page 216 Version 05-d0-04 As at 03 Nov 2007

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 3000 Hz

HTL — BETTER EAR

	≤15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤15	0																	
20	0.2	0.3																
25	0.3	0.5	0.7															H
30	0.5	0.7	1.0	1.4														T
35	0.7	0.9	1.2	1.7	2.3													L
40	0.8	1.1	1.5	2.0	2.5	3.2												
45	1.0	1.3	1.7	2.2	2.7	3.4	4.1											\mathbf{W}
50	1.1	1.4	1.9	2.3	2.9	3.5	4.2	4.8										O
55	1.2	1.6	2.0	2.5	3.0	3.6	4.3	4.9	5.6									R
60	1.3	1.7	2.1	2.6	3.1	3.7	4.4	5.0	5.6	6.3								\mathbf{S}
65	1.4	1.8	2.2	2.7	3.2	3.8	4.4	5.1	5.7	6.4	7.0							\mathbf{E}
70	1.5	1.8	2.3	2.8	3.3	3.9	4.5	5.2	5.8	6.5	7.1	7.7						
75	1.5	1.9	2.3	2.8	3.4	4.0	4.6	5.2	5.9	6.6	7.2	7.8	8.4					\mathbf{E}
80	1.6	2.0	2.4	2.9	3.4	4.0	4.7	5.3	6.0	6.6	7.3	8.0	8.6	9.1				A
85	1.6	2.0	2.5	3.0	3.5	4.1	4.7	5.4	6.0	6.7	7.4	8.1	8.7	9.2	9.5			R
90	1.7	2.1	2.5	3.0	3.5	4.1	4.7	5.4	6.1	6.8	7.5	8.2	8.8	9.2	9.6	9.8		
≤95	1.7	2.1	2.6	3.0	3.6	4.1	4.7	5.4	6.1	6.8	7.5	8.2	8.8	9.3	9.6	9.8	10.0	

As at 03 Nov 2007 Version 05-d0-04 page 217

Table EB — 4000

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 4000 Hz

HTL — BETTER EAR

	≤20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤20	0																
25	0.1	0.2															H
30	0.2	0.3	0.5														T
35	0.3	0.4	0.6	0.9													L
40	0.4	0.5	0.8	1.0	1.5												
45	0.5	0.7	0.9	1.2	1.6	2.1											W
50	0.6	0.8	1.0	1.4	1.7	2.2	2.6										0
55	0.6	0.8	1.1	1.5	1.8	2.2	2.7	3.1									R
60	0.7	0.9	1.2	1.5	1.9	2.3	2.7	3.2	3.6								\mathbf{S}
65	0.7	1.0	1.3	1.6	2.0	2.4	2.8	3.2	3.6	4.0							E
70	0.8	1.0	1.3	1.6	2.0	2.4	2.8	3.2	3.7	4.1	4.5						
75	0.8	1.1	1.4	1.7	2.1	2.5	2.9	3.3	3.7	4.1	4.5	4.9					E
80	0.9	1.1	1.4	1.7	2.1	2.5	2.9	3.3	3.8	4.2	4.6	5.0	5.3				A
85	0.9	1.2	1.4	1.8	2.1	2.5	2.9	3.4	3.8	4.3	4.7	5.1	5.4	5.7			R
90	0.9	1.2	1.5	1.8	2.2	2.6	3.0	3.4	3.8	4.3	4.7	5.1	5.5	5.7	5.9		
≤95	1.0	1.2	1.5	1.8	2.2	2.6	3.0	3.4	3.9	4.3	4.8	5.2	5.5	5.7	5.9	6.0	

page 218 Version 05-d0-04 As at 03 Nov 2007

Table EB — **6000**

Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 6000 Hz

HTL — BETTER EAR

	≤25	30	35	40	45	50	55	60	65	70	75	80	85	90	≤95	
≤25	0															
30	0.1	0.2														H
35	0.2	0.3	0.4													T
40	0.3	0.4	0.5	0.7												L
45	0.3	0.4	0.6	0.8	1.0											
50	0.4	0.5	0.7	0.9	1.1	1.3										\mathbf{W}
55	0.4	0.5	0.7	0.9	1.1	1.3	1.5									O
60	0.4	0.6	0.7	0.9	1.1	1.4	1.6	1.8								R
65	0.5	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2.0							\mathbf{S}
70	0.5	0.6	0.8	1.0	1.2	1.4	1.6	1.8	2.0	2.2						\mathbf{E}
75	0.5	0.7	0.8	1.0	1.2	1.4	1.7	1.9	2.1	2.3	2.5					
80	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.1	2.3	2.5	2.7				\mathbf{E}
85	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.1	2.3	2.5	2.7	2.8			A
90	0.6	0.7	0.9	1.1	1.3	1.5	1.7	1.9	2.2	2.4	2.6	2.7	2.8	2.9		R
≤95	0.6	0.8	0.9	1.1	1.3	1.5	1.7	1.9	2.2	2.4	2.6	2.7	2.8	2.9	3.0	

As at 03 Nov 2007 Version 05-d0-04 page 219

Appendix 7 Binaural extension tables

January, 1988

These tables replace Table RB-4000 in the binaural tables given in Appendix 3 when it is necessary to determine binaural PLH over the range 500 to 8000 Hz. The weighting of 10% given to 4000 Hz in Appendix 3 has been split between 4000, 6000 and 8000 Hz, with 4000 Hz receiving 6%, 6000 Hz 3% and 8000 Hz 1%. When determining binaural PLH over the range 500 to 8000 Hz, the appropriate tables from Appendix 3 are used for the frequencies 500, 1000, 1500, 2000 and 3000 Hz and the relevant tables given in this Appendix are used for the frequencies 4000, 6000 and 8000 Hz.

Example

]	Hearing Thres	shold Levels		
Frequency	Right Ear	Left Ear	Better Ear	Worse Ear	PLH
500	40	10	10	40	1.7
1000	45	25	25	45	4.2
1500	50	40	40	50	7.1
2000	55	55	55	55	8.4
3000	60	70	60	70	6.5
4000	65	85	65	85	4.3
6000	55	75	55	75	1.7
8000	45	65	45	65	0.4
			Ove	rall Binaural P	LH = 34.3

page 220 Version 05-d0-04 As at 03 Nov 2007

 $Table\ EB\ --\ 8000$ Values of percentage loss of hearing corresponding to given hearing threshold levels in the better and worse ears at 8000 Hz

HTL — BETTER EAR ≤30 35 50 55 60 65 70 85 40 45 80 ≤90 H ≤30 0 \mathbf{T} 35 0.1 0.1 \mathbf{L} 40 0.1 - 0.20.2 0.1 0.2 0.3 0.3 50 0.2 0.2 0.3 0.3 W 0.4 \mathbf{o} 0.2 0.2 55 0.3 0.4 0.4 0.5 60 0.2 0.2 0.3 0.4 0.4 0.5 0.6 R 65 0.2 0.3 0.3 0.5 0.6 0.7 \mathbf{S} 0.4 0.5 E 70 0.2 0.3 0.3 0.4 0.5 0.5 0.6 0.7 0.7 75 0.2 0.3 0.3 0.4 0.5 0.5 0.6 0.7 0.8 0.8 E 80 0.2 0.3 0.4 0.5 0.6 0.6 0.7 0.8 0.9 0.3 0.8 85 0.2 0.3 0.4 0.4 0.5 0.6 0.6 0.7 0.8 0.8 0.9 0.9 A 0.2 0.3 0.4 0.4 0.5 0.6 0.6 0.7 0.8 0.8 0.9 0.9 1.0 R ≤90

[Appendix III inserted in Gazette 26 Feb 1991 p. 947-56.]

As at 03 Nov 2007 Version 05-d0-04 page 221

Appendix IV — Registered agents code of conduct

[r. 26]

[Heading inserted in Gazette 28 Oct 2005 p. 4964.]

1. Duties of registered agent

It is the duty of a registered agent —

- (a) to comply with the provisions of the Act, any subsidiary legislation made under the Act and the conditions of registration;
- (b) not to engage in conduct which is illegal or dishonest or which may otherwise bring registered agents into disrepute or which is prejudicial to the administration of the workers' compensation and injury management system; and
- (c) to be competent as a registered agent.

[Clause 1 inserted in Gazette 28 Oct 2005 p. 4964.]

2. Integrity and diligence

- (1) A registered agent must not attempt to further a client's case by unethical or dishonest means.
- (2) A registered agent must not knowingly assist or seek to induce another person to breach this code of conduct.
- (3) A registered agent must treat clients fairly and in good faith, giving due regard to a client's position of dependence upon the agent, and the high degree of trust which a client is entitled to place on the agent.
- (4) A registered agent must always be completely frank and open with a client and with all others so far as the interests of the client permit and must at all times give a client a candid opinion on any matter in which the agent acts for that client.
- (5) A registered agent must take such action consistent with the agent's retainer as is necessary and reasonably available to protect and advance a client's interests.
- (6) A registered agent must at all times use his or her best endeavours to complete work on behalf of a client as soon as is reasonably possible, and if a registered agent accepts instructions and it is, or becomes,

page 222 Version 05-d0-04 As at 03 Nov 2007

- apparent to the agent that the work cannot be done within a reasonable time, the agent must so inform the client.
- A registered agent must not take unnecessary steps or do work in such (7) a manner as to increase proper costs to the client.
- (8) If it is in the best interests of the client of a registered agent to do so, the agent must endeavour to reach a solution by settlement rather than commence or continue proceedings.

[Clause 2 inserted in Gazette 28 Oct 2005 p. 4964-5.]

3. **Confidentiality**

- (1) A registered agent must strive to establish and maintain a relationship of trust and confidence with clients.
- (2) A registered agent must impress upon a client that the agent cannot adequately serve the client without knowing everything that might be relevant to the client's interests and that the client should not withhold information that the client might think is embarrassing or harmful to the client's interests.
- A registered agent must not, without the client's consent, directly or (3) indirectly reveal a client's confidence, or use the confidence in any way detrimental to the interests of that client, or lend or reveal the contents of the confidence in any brief or instructions to any person except to the extent
 - required by law, rules of court or court order; or
 - (b) necessary for replying to or defending any charge or complaint of criminal conduct or misconduct contrary to this code brought against the agent.
- A registered agent's duties under this clause towards a particular (4) client continue after the agent has ceased to act for the client.

[Clause 3 inserted in Gazette 28 Oct 2005 p. 4965-6.]

4. **Conflict of interest**

A registered agent must at all times make a full and frank disclosure (1) to a client of any conflict of interest that the registered agent has or may have in any matter concerning that client.

Version 05-d0-04 As at 03 Nov 2007 page 223

- (2) A registered agent must not act or continue to act on behalf of a client if to do so would or may give rise to a conflict of interest adverse to the client unless the client has been fully informed of the nature and implications of the conflict and consents to the registered agent acting or continuing to act on behalf of the client.
- (3) A registered agent must not give advice or guidance to a person where the registered agent knows that the interests of that person are in conflict or likely to be in conflict with the interests of the agent's client, other than advice to secure the services of another representative.

[Clause 4 inserted in Gazette 28 Oct 2005 p. 4966.]

5. Proceedings

- (1) Subject to this code of conduct, a registered agent must provide advice and conduct each case and matter in the manner the agent considers most advantageous to the agent's client.
- (2) A registered agent must not knowingly deceive or mislead the Commissioner, an officer of the DRD or any other officer of WorkCover WA, a client or any other person involved in a matter in respect of which the agent has been retained.
- (3) A registered agent must at all times
 - (a) act with due courtesy to the Commissioner, officers of the DRD and other officers of WorkCover WA, legal practitioners, other registered agents, their own clients and other parties to the dispute;
 - (b) use his or her best endeavours to avoid unnecessary expense and waste of a dispute resolution authority's time;
 - (c) when so requested, inform the Director of the probable length of a proceeding;
 - (d) inform the Director of the possibility of a settlement provided the agent can do so without revealing the existence or content of "without prejudice" communications; and
 - (e) subject to this code of conduct, inform the Director of any development that affects the information already before a dispute resolution authority.

page 224 Version 05-d0-04 As at 03 Nov 2007

- In cross examination which goes to a matter in issue, a registered (4) agent may put questions suggesting fraud, misconduct or the commission of an offence provided that the agent is satisfied that the matters suggested are part of the case of the agent's client and the agent has no reason to believe that they are only put forward for the purpose of impugning the witness's character.
- Questions which affect the credibility of a witness by attacking the (5) witness's character, but which are otherwise not relevant to the actual inquiry, must not be put in cross examination unless there are reasonable grounds to support the imputation conveyed by such questions.

[Clause 5 inserted in Gazette 28 Oct 2005 p. 4966-7.]

6. Advertising

A registered agent must not engage in promotional conduct or advertising about the agent's skills, experience, fees or results in a manner which is misleading or deceptive, or likely to mislead or deceive.

[Clause 6 inserted in Gazette 28 Oct 2005 p. 4967.]

7. Withdrawal

- (1) A registered agent must recognise that a client is entitled to change representative at any time without giving a reason and must take all reasonable steps to facilitate such a change should a client so request.
- If a client engages another registered agent in a matter and that agent (2) is of the opinion that the conduct of a preceding representative in the matter warrants the making of a complaint, the agent must so advise the client.
- A registered agent may withdraw from representing a client (3)
 - at any time and for any reason if withdrawal will cause no significant harm to the client's interests and the client is fully informed of the consequences of withdrawal and voluntarily assents to it;
 - if the registered agent reasonably believes that continued (b) engagement in the case or matter would be likely to have a seriously adverse effect upon the agent's health;

As at 03 Nov 2007 Version 05-d0-04 page 225

- (c) if the client, without lawful excuse, refuses or fails to comply with a written agreement regarding fees or expenses;
- (d) if the client made material misrepresentations about the facts of the case or matter to the agent;
- (e) if the agent has an interest in any case or matter which the agent is concerned may be adverse to that of the client;
- (f) if such action is necessary to avoid the agent breaching this code of conduct; or
- (g) if any other good cause exists.
- (4) If a registered agent withdraws from representing a client the agent must take reasonable care to avoid foreseeable harm to the client including
 - (a) giving due notice to the client;
 - (b) allowing reasonable time for the substitution of a new agent;
 - (c) cooperating with the new agent; and
 - (d) promptly turning over all papers and property and paying to the client any moneys to which the client is entitled.
- (5) If a registered agent withdraws from representing a client the agent must give written notice of the withdrawal to the Director and other parties to the proceeding.

[Clause 7 inserted in Gazette 28 Oct 2005 p. 4967-9.]

8. Fees

- (1) A registered agent must before commencing to act for a client inform the client in writing of the maximum costs the registered agent can charge and the basis for calculation of the costs of the agent.
- (2) Upon receiving the advice the client must sign an acknowledgment of the information.
- (3) During the course of a retainer, a registered agent must promptly advise the client of any circumstances likely to have a substantial effect on the amount, or basis of calculation, of such costs or any disbursements.
- (4) A registered agent must issue appropriate receipts for services provided to a client.

page 226 Version 05-d0-04 As at 03 Nov 2007

A registered agent must not charge more than is reasonable for his or (5) her services, having regard to the complexity of the matter, the time and skill involved, and any costs determination published under section 273 of the Act.

[Clause 8 inserted in Gazette 28 Oct 2005 p. 4969.]

9. Records

- (1) A registered agent must keep adequate records of
 - moneys received on behalf of clients;
 - (b) disbursement made on behalf of clients; and
 - (c) time spent on cases.
- Records kept under this clause must be available for inspection by (2) WorkCover WA.

[Clause 9 inserted in Gazette 28 Oct 2005 p. 4969.]

10. **Trust moneys**

A registered agent must not hold for or on behalf of a client or other party any moneys in trust without the written authorisation of that person.

[Clause 10 inserted in Gazette 28 Oct 2005 p. 4970.]

11. Costs

- (1) A registered agent must not, in the course of his or her business give, or agree to give, an allowance in the nature of an introduction fee or spotter's fee to any person for introducing business to him or her and must not receive any similar allowance from any person for introducing or recommending clients to that person.
- A registered agent must, as soon as practicable after being requested (2) by a client, render a bill of costs covering all work performed for the client to which the request relates.

[Clause 11 inserted in Gazette 28 Oct 2005 p. 4970.]

Version 05-d0-04 As at 03 Nov 2007 page 227

Appendix V — Prescribed offences and modified penalties

[r. 50, 51]

[Heading inserted in Gazette 28 Oct 2005 p. 4970.]

Item	Section of Act	Description of offence	Modified penalty
1.	57A(3)	Failing to provide notice	\$200.00
2.	57A(4)	Failing to cause notification to be accompanied by means for conveying information in machine-readable form	\$200.00
3.	57B(2)	Failing to make first weekly payment or give notice	\$200.00
4.	57B(2b)	Failing to notify WorkCover WA of having declined to indemnify employer	\$200.00
5.	57B(3)	Failing to cause notification to be accompanied by means for conveying information in machine-readable form	\$200.00
6.	57C(2)	Failing to notify WorkCover WA after weekly payments commenced	\$200.00
7.	57C(4)	Failing to notify WorkCover WA of discontinuance of weekly payments	\$200.00
8.	61(2a)(a)	Failing to give notice of intention to discontinue or reduce weekly payments	\$400.00
9.	61(2a)(b)	Failing to give notice that complies with section 61(2) of the Act	\$400.00
10.	70(2)	Failing to furnish worker with copy of report	\$400.00
11.	75(2)	Giving notice contrary to section 75(1) of the Act	\$200.00
12.	103A(2)	Furnishing WorkCover WA with false information or return	\$400.00
13.	109(3)	Failing to pay contribution or instalment	\$400.00
14.	109(4b)	Failing to send particulars to WorkCover WA	\$400.00
15.	109(6)	Failing to send return or statutory declaration to WorkCover WA	\$400.00

page 228 Version 05-d0-04 As at 03 Nov 2007

Item	Section of Act	Description of offence	Modified penalty
16.	152	Charging a premium rate loading of more than 75% without permission	\$200.00
17.	155D(3)	Failing to take reasonable action to discharge and comply with employer's obligations	\$400.00
18.	160(3)	Failing to insure employer for full amount of liability to pay compensation	\$400.00
19.	160(3a)	Failing to notify employer of cancellation of insurance	\$200.00
20.	160(5)	Declining to indemnify employer	\$400.00
21.	162(1a)	Issuing or renewing policy in respect of certain industrial diseases	\$200.00
22.	165(5)	Failing to give securities to State as directed by Minister	\$200.00
23.	171(1)	Failing to transmit to WorkCover WA statements and means for conveying information in machine-readable form	\$200.00
24.	180(5)	Failing to comply with request to provide copy of relevant document	\$200.00

[Appendix V inserted in Gazette 28 Oct 2005 p. 4970-2.]

As at 03 Nov 2007 Version 05-d0-04 page 229

Notes

This is a compilation of the *Workers' Compensation and Injury Management Regulations 1982* and includes the amendments made by the other written laws referred to in the following table. The table also contains information about any reprint.

Compilation table

Citation	Gazettal	Commencement
Workers' Compensation and Assistance Regulations 1982 ⁴	8 Apr 1982 p. 1229-50 (corrigendum 23 Apr 1982 p. 1384)	3 May 1982 (see r. 2 and <i>Gazette</i> 8 Apr 1982 p. 1205)
Workers' Compensation and Assistance Amendment Regulations 1982	14 May 1982 p. 1519	14 May 1982
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1982	27 Aug 1982 p. 3427-9	27 Aug 1982
Workers' Compensation and Assistance Amendment Regulations 1983	30 Dec 1983 p. 5121	30 Dec 1983
Workers' Compensation and Assistance Amendment Regulations 1986	25 Jul 1986 p. 2484-5	25 Jul 1986 (see r. 2 and <i>Gazette</i> 25 Jul 1986 p. 2453)
Workers' Compensation and Assistance Amendment Regulations 1987	22 May 1987 p. 2193	22 May 1987 (see r. 2 and <i>Gazette</i> 22 May 1987 p. 2167)
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1987	19 Jun 1987 p. 2410	1 Jul 1987 (see r. 2)
Workers' Compensation and Assistance Amendment Regulations 1988	2 Sep 1988 p. 3464	2 Sep 1988
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1989	22 Sep 1989 p. 3490-1	22 Sep 1989
Workers' Compensation and Assistance Amendment Regulations 1991	26 Feb 1991 p. 931-56	1 Mar 1991 (see r. 2 and <i>Gazette</i> 1 Mar 1991 p. 967)

page 230 Version 05-d0-04 As at 03 Nov 2007

Citation	Gazettal	Commencement	
Workers' Compensation and Assistance Amendment Regulations (No. 2) 1991	8 Mar 1991 p. 1071-6	8 Mar 1991 (see r. 2 and <i>Gazette</i> 8 Mar 1991 p. 1030)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1991	28 Jun 1991 p. 3291-4	1 Jul 1991 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1991	6 Dec 1991 p. 6118-19	6 Dec 1991	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1992	3 Apr 1992 p. 1540-1	3 Apr 1992	
Workers' Compensation and Rehabilitation Amendment Regulations 1992	3 Apr 1992 p. 1541-5	3 Apr 1992	
Reprint of the <i>Workers' Compensation and Rehabilitation Regulations 1982</i> as at 30 Apr 1992 (includes amendments listed above)			
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1992	16 Oct 1992 p. 5201	16 Oct 1992	
Workers' Compensation and Rehabilitation Amendment Regulations 1993	5 Feb 1993 p. 1059-60	5 Feb 1993 (see r. 2 and <i>Gazette</i> 5 Feb 1993 p. 975)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1993	17 Sep 1993 p. 5182	17 Sep 1993	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1993	29 Oct 1993 p. 5929-30	29 Oct 1993	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1993	24 Dec 1993 p. 6844-50	24 Dec 1993 (see r. 2 and <i>Gazette</i> 24 Dec 1993 p. 6795)	
Workers' Compensation and Rehabilitation Amendment Regulations 1994	18 Feb 1994 p. 660-4	1 Mar 1994 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1994	31 Mar 1994 p. 1444	31 Mar 1994	

As at 03 Nov 2007 Version 05-d0-04
Extract from www.slp.wa.gov.au, see that website for further information page 231

Citation	Gazettal	Commencement	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1994	24 Jun 1994 p. 2888-9	24 Jun 1994	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1994	23 Aug 1994 p. 4394-5	23 Aug 1994	
Reprint of the <i>Workers' Compensation and Rehabilitation Regulations 1982</i> as at 14 Feb 1995 (includes amendments listed above)			
Workers' Compensation and Rehabilitation Amendment Regulations 1995	25 Aug 1995 p. 3885-7	25 Aug 1995	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 1995	15 Sep 1995 p. 4358	15 Sep 1995	
Workers' Compensation and Rehabilitation Amendment Regulations 1996	17 Jan 1997 p. 444	17 Jan 1997	
Workers' Compensation and Rehabilitation Amendment Regulations 1997	12 Aug 1997 p. 4568	12 Aug 1997	
Workers' Compensation and Rehabilitation Amendment Regulations 1998	12 Jun 1998 p. 3205	1 Jul 1998 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations 1999	13 Apr 1999 p. 1529-41 (correction 16 Apr 1999 p. 1598)	3 May 1999 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 1999	22 Jun 1999 p. 2692-3	1 Jul 1999 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 4) 1999	15 Oct 1999 p. 4890-8	15 Oct 1999 (see r. 2)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 5) 1999	15 Oct 1999 p. 4899	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)	
Workers' Compensation and Rehabilitation Amendment Regulations (No. 6) 1999	15 Oct 1999 p. 4900-2	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)	

page 232 Version 05-d0-04 As at 03 Nov 2007

Citation	Gazettal	Commencement		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 7) 1999	15 Oct 1999 p. 4903	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 8) 1999	15 Oct 1999 p. 4904	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 9) 1999	15 Oct 1999 p. 4905	15 Oct 1999 (see r. 2 and <i>Gazette</i> 15 Oct 1999 p. 4889)		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 10) 1999	15 Oct 1999 p. 4906-12	15 Oct 1999 (see r. 2)		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 11) 1999	14 Dec 1999 p. 6145-63	14 Dec 1999		
Reprint of the <i>Workers' Compensation and Rehabilitation Regulations 1982</i> as at 25 Feb 2000 (includes amendments listed above)				
Workers' Compensation and Rehabilitation Amendment Regulations 2000	17 Nov 2000 p. 6307-22	17 Nov 2000		
Corporations (Consequential Amendments) Regulations 2001 Pt. 7	28 Sep 2001 p. 5353-8	15 Jul 2001 (see r. 2 and Cwlth <i>Gazette</i> 13 Jul 2001 No. S285)		
Workers' Compensation and Rehabilitation Amendment Regulations 2002	8 Mar 2002 p. 948-9	8 Mar 2002		
Reprint 4: The <i>Workers' Compensation and Rehabilitation Regulations 1982</i> as at 17 Apr 2003 (includes amendments listed above)				
Equality of Status Subsidiary Legislation Amendment Regulations 2003 Pt. 42	30 Jun 2003 p. 2581-638	1 Jul 2003 (see r. 2 and <i>Gazette</i> 30 Jun 2003 p. 2579)		
Workers' Compensation and Rehabilitation Amendment Regulations 2003	16 Sep 2003 p. 4103-4	16 Sep 2003		
Workers' Compensation and Rehabilitation Amendment Regulations 2004	8 Apr 2004 p. 1177	8 Apr 2004		
Workers' Compensation and Rehabilitation Amendment Regulations (No. 2) 2004	26 Oct 2004 p. 4895-913	26 Oct 2004 (see r. 2)		

As at 03 Nov 2007 Version 05-d0-04 page 233

Citation	Gazettal	Commencement
Workers' Compensation and Rehabilitation Amendment Regulations (No. 3) 2004	29 Oct 2004 p. 4939-40	29 Oct 2004
Workers' Compensation and Rehabilitation Amendment Regulations 2005	21 Jan 2005 p. 275-7	21 Jan 2005
Workers' Compensation and Injury Management Amendment Regulations (No. 2) 2005	28 Oct 2005 p. 4853-972	14 Nov 2005 (see r. 2)
Workers' Compensation and Injury Management Amendment Regulations (No. 3) 2005	9 Dec 2005 p. 5891-7	9 Dec 2005

Reprint 5: The *Workers' Compensation and Injury Management Regulations 1982* as at 3 Feb 2006 (includes amendments listed above)

o 1 to 2000 (merades amenaments instead above)			
Workers' Compensation and Injury Management Amendment Regulations 2006	4 Aug 2006 p. 2855-6	4 Aug 2006	
Workers' Compensation and Injury Management Amendment Regulations (No. 2) 2006	15 Dec 2006 p. 5636-7	15 Dec 2006	
Workers' Compensation and Injury Management Amendment Regulations 2007	2 Nov 2007 p. 5933-4	r. 1 and 2: 2 Nov 2007 (see r. 2(a)); Regulations other than r. 1 and 2: 3 Nov 2007 (see r. 2(b))	

Formerly referred to the *Workers' Compensation and Assistance Act 1981* the short title of which was changed to the *Workers' Compensation and Rehabilitation Act 1981* by the *Workers' Compensation and Assistance Amendment Act 1990* s. 5 and then to the *Workers' Compensation and Injury Management Act 1981* by the *Workers' Compensation Reform Act 2004* s. 5. The reference was changed under the *Reprints Act 1984* s. 7(3)(gb).

page 234 Version 05-d0-04 As at 03 Nov 2007

The Standards Association of Australia has changed its corporate status and its name. It is now Standards Australia International Limited (ACN 087 326 690). It also trades as Standards Australia.

Now known as the *Workers' Compensation and Injury Management Regulations 1982*; citation changed (see note under r. 1).